



## **SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES**

**April 11, 2019**

**STUDY SESSION**

1:30 p.m.

President's Boardroom

South Seattle College  
6000 16<sup>th</sup> Ave SW  
Seattle, WA 98106

**REGULAR SESSION**

3:00 p.m.

President's Boardroom

South Seattle College  
6000 16<sup>th</sup> Ave SW  
Seattle, WA 98106

### **STUDY SESSION AGENDA**

**1:30 p.m.**

**EXECUTIVE SESSION**

A. Litigation Update

*(3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district;*

**1:45 p.m.**

**OPEN SESSION**

- A. South Seattle College Accreditation preparation, April 24-26
- B. South Seattle College Strategic Plan poster and brochure
- C. Retreat planning
- D. May 23-24 ACT Spring conference in Walla Walla, May 23-24

**3:00 p.m.                      REGULAR SESSION**

3:00 p.m.      ACTION / Approval of Agenda      Tab 1

Up to fifteen minutes are set aside for people to express their views on any matter except those restricted to Executive Session.

All WA Academic Team  
Seattle Central College: Devon Hall, Hongyuan Zhou  
North Seattle College: Veronica Carpenter, Fernanda Jardim De Souza  
South Seattle College: Jeffrey Campbell, Virginia Burton

English Directed Self Placement (DSP)  
*Presenters: Rosie Rimando-Chareunsap, President; Liz Murata, Interim Vice President of Instruction; Paige Talbot, Academic Full-time Faculty; Stephanie Hankinson, Academic Full-time Faculty*

A. Minutes from March 14, 2019 Tab 2

**B. Policy 471, Severance – Second Reading** **Tab 3**

### C. Temporary High School Requirement Waiver Tab 4

**A. Budget Report, through February 2019** **Tab 5**

**B. Winter Enrollment Report** **Tab 6**

C. Faculty Professional Leave 2019-2020 **Tab 7**

4:25 p.m. ORAL REPORTS Written Reports-Tab 8

### A. Student Representatives

1. Jeffrey Campbell, South Seattle College
  2. Elijah Gerrard, North Seattle College
  3. Omar Osman, Seattle Central College
- B. Chancellor's Report
- C. Chair's Report
- D. Trustees
- E. Labor Union Representatives
1. Ms. Annette Stofer, AFT Seattle Community Colleges
  2. Mr. Matthew Davenhall, WFSE
  3. Ms. Alison McCormick, AFT-SPS
- F. College Presidents, Vice Chancellors
1. Dr. Sheila Edwards Lange, Seattle Central College
  2. Dr. Warren Brown, North Seattle College
  3. Dr. Rosie Rimando-Chareunsap, South Seattle College
  4. Dr. Kurt Buttleman, Interim Vice Chancellor of Academic and Student Success
  5. Ms. Jennifer Howard, Interim Vice Chancellor of Administrative Services
  6. Dr. Cindy Riche, Chief Information Officer

**5:00 p.m. ADJOURNMENT**

The next meeting of the Board of Trustees will be held on Thursday, May 9, 2019 at Seattle Central College, 1701 Broadway Ave, Seattle 98102. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

**EXECUTIVE SESSIONS**

*An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.*



## **SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES**

**March 14, 2019**

### **STUDY SESSION**

1:30 p.m.

North Star Dining Room

North Seattle College  
9600 College Way North  
Seattle, WA 98103

### **REGULAR SESSION**

3:00 p.m.

North Star Dining Room

North Seattle College  
9600 College Way North  
Seattle, WA 98103

## **STUDY SESSION AGENDA**

### **EXECUTIVE SESSION – 20 minutes**

#### **A. Litigation Update**

*(3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district;*

#### **B. Review of Tenure Candidates**

*(2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;*

### **OPEN SESSION**

#### **A. Auditor's Exit Conference**

The auditor's office team introduced themselves and the draft results of their findings from the audit of the 2018 financial statements.

#### **B. ACT Awards nominations**

Sheila Edwards Lange introduced Central's nominee for Partner of the Year and the Equity Award.

#### **C. ACT Spring conference in Walla Walla, May 23-24**

Rebecca will send information to the trustees and see who can attend.

D. South Seattle College Accreditation visit, April 24-26

Rosie Rimando-Chareunsap encouraged trustees to review the 7 year self-study report. More information on the meeting between trustees and the accreditation team will be coming.

**REGULAR MEETING MINUTES**

**CALL TO ORDER**

**Acting Chair Peralta called the meeting to order at 2:52pm.**

**ATTENDANCE:** Teresita Batayola, Steve Hill (by phone), Rosa Peralta, Robert Williams, Shouan Pan, Warren Brown, Sheila Edwards Lange, Rosie Rimando-Chareunsap, Kurt Buttleman, Jennifer Howard, Cindy Riche, Maureen Shadair, Derek Edwards, Matthew Davenhall, Annette Stofer, Carla Thompson, Jeffrey Campbell, Elijah Gerrard, Omar Osman, Rebecca Hansen

**GUESTS:** Traci Russell, Cristopher Flash Johnson, Donna Coyle, Tim Albertson, Coryl Celene-Martel, Janet Hoppe-Leonard, Megan Davie, Sergio Gaytan

**ACTION / Approval of Agenda**

**Trustee Williams made a motion to amend the agenda and move the action items first. Trustee Batayola seconded. The motion carried 4-0.**

**Trustee Batayola made a motion to approve the amended agenda. Trustee Williams seconded. The motion carried 4-0.**

**ACTION ITEMS**

A. Faculty Tenure Grant

**Trustee Batayola made a motion to approve tenure for the 16 faculty members as recommended by the chancellor. Trustee Williams seconded. The motion carried 3-0; Trustee Hill abstained.** A reception is scheduled to honor these faculty on May 9.

B. Approval of Faculty Emeritus

**Trustee Batayola made a motion to award emeritus status to the five faculty members as recommended by the AFT Board. Trustee Williams seconded. The motion carried 4-0.**

C. Minutes from January 10 and February 20, 2019

**Trustee Batayola made a motion to approve the minutes from January 10. Trustee Hill seconded. The motion carried 3-0. Trustee Batayola abstained.**

**Trustee Hill made a motion to approve the minutes from February 20. Trustee Williams seconded. The motion carried 3-0. Trustee Peralta abstained.**

Steve Hill left the meeting.

**D. NSC student housing MOU**

**Trustee Williams made the following motion:**

**1) That the Board of Trustees approve:**

**NSC entering into a Development Agreement with North Way Investments, Inc. and GMC Projects Inc. to develop the Student Housing Project on the Project Site; and**

- a. NSC entering into a Ground Lease of the Project Site with an initial term of fifty (50) years; and**
- b. NSC entering into a co-operation and marketing agreement with North Way Investments, Inc. and GMC Projects Inc.; and**
- c. Authorization for the President of NSC to execute with the advice of legal counsel other agreements and documents necessary to develop the student housing project.**

**2) That the Board of Trustees authorize the college staff to seek approval of these agreements and an authorization to proceed from the State Board of Community & Technical Colleges.**

**Trustee Batayola seconded.**

**Trustee Batayola withdrew her second.**

**Trustee Williams withdrew the motion.**

**The motion was tabled until further discussion in April. NWI and GMC will be invited to speak with the board at a future meeting.**

**Trustee Williams made a motion to support of the intent of the MOU and move this to the State Board for their consideration. Trustee Batayola seconded. The motion carried 3-0.**

Robert Williams left the meeting.

**PUBLIC COMMENTS**

There were no public comments.

**STUDENT RECOGNITION, TRANSFORMING LIVES NOMINEES**

Kaylin Clarke, South Seattle College

Oloth Insyxuengmay, Seattle Central College

Fernanda Jardim de Souza, North Seattle College

The college presidents introduced the student nominees from their college. Oloth Insyxuengmay was in attendance and was presented with a certificate and check.

**THANK YOU**

Vaughn and Jan Lind-Sherman, Phyllis Gutierrez Kenney, Roxanna Trees and Reseda Butler from the MLK School Dream Foundation board joined the meeting. Chancellor Pan and the Board of Trustees thanked them for their gift to the Seattle Colleges Foundation.

## **PRESENTATION**

Case Study of Student Clubs, Instruction, & Administration Magnifying Student Learning

*Presenters: Warren Brown, President; Tracy Furutani, Instructor and Rocket Club faculty advisor; Donna Coyle, student and President, North Seattle College Rocketry Club; Christopher "Flash" Johnson, student and Team Lead, North Seattle College Rocketry Club; Tim Albertson, Interim Dean of Student Life*

North Seattle College currently has 31 established student clubs, and more under development. Advisors and students from the Rocketry Club shared their experiences.

## **INFORMATION ITEMS**

### **A. Policy 471, Severance – First Reading**

Chancellor Pan introduced a revised severance policy for non-union exempt employees. This will come back for a second reading and vote in April.

### **B. Strategic Plan Goal 1: Student Success, Seattle Pathways**

Dr. Kuo updated the board on our progress on Goal 1: Student Success. He presented a scorecard that shows our progress on key measures.

### **C. Revised Board of Trustees Schedule of Meetings**

The location for the April and May board meetings have changed. The April meeting will be at South Seattle College and the May meeting will be at Seattle Central College.

## **ORAL REPORTS**

### **A. Student Representatives**

Jeffrey Campbell, from South Seattle College, gave an update on activities of the Clean Air task force. They are sending a survey on smoking on campus to students at the beginning of spring quarter and will facilitate a follow-up dialog. He also reported that the Wellness Center committee is working through budget issues. Additionally, student leaders recently met with Councilmember Herbold regarding grant money for public safety improvements.

Elijah Gerrard, from North Seattle College, detailed a few items from his written report. Students at North celebrated Pi Day and also recently hosted an author talk with Ijoma Ilou who wrote 'So you wanna talk about race.' Students are also working on establishing an Equity and Welcome Center.

Omar Osman, from Seattle Central College, reported on advocacy in Olympia. He shared some of the activities held during February for Black History Month. He also reported that the student app contract has been extended for another year.

### **B. Chancellor's Report**

Chancellor Pan invited Steve Leahy to give a legislative update. Afterward he updated the board on JobLink, a partnership with Seattle Housing Authority. He also gave an update on the Seattle Colleges Foundation.

**C. Labor Union Representatives**

Ms. Annette Stofer, AFT Seattle Community Colleges, gave an update on legislative activities. The union is working with AFT WA on a statewide effort and is gauging support for a one day walkout during the third week of April.

Mr. Matthew Davenhall, WFSE, reported that members are lobbying in Olympia for full funding for their contract.

Ms. Carla Thompson, AFT-SPS, reported that the Executive Board met recently and voted to support AFT's one day walkout.

**D. College Presidents, Vice Chancellors**

Dr. Sheila Edwards Lange, from Seattle Central College, reported about a homeless encampment on campus. The college is working with service providers to get Navigator training for Security.

Dr. Warren Brown, from North Seattle College, reported that North hosted the Mayor's State of the City address which led to an impromptu meeting with the Director of SDOT. This contact has helped to improve communications about the pedestrian bridge project.

Dr. Rosie Rimando-Chareunsap, from South Seattle College, reported that progress on the Wellness Center has stalled due to budget constraints. She also reported that a new director has been hired for the Labor Education and Research Center. Additionally, six members of South's leadership team spent three days at a Racial Equity Toolkit Training.

Dr. Kurt Buttleman, Interim Vice Chancellor of Academic and Student Success, gave a report on the Seattle Promise. He updated the board on the Opportunity Promise internship program, interest from 4 year universities in offering Promise transfer incentives, and our partnership with SPS. He also shared Promise application numbers for next year.

**ADJOURNMENT**

**The meeting adjourned at 5:06 pm.**

The next meeting of the Board of Trustees will be held on Thursday, April 11, 2019 at South Seattle College, 1600 16<sup>th</sup> Ave SW, Seattle 98106. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

**EXECUTIVE SESSIONS**

*An executive session may be held for one or more of the following purposes: (1) To receive*



*and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.*



Central • North • South • SVI

## OFFICE OF THE CHANCELLOR

District VI | 206.934.3872 | Fax 206.934.3894 | Voice Relay 800.833.6388  
1500 Harvard Avenue, Seattle WA 98122-3803 | [www.seattlecolleges.edu](http://www.seattlecolleges.edu)

### MEMORANDUM

**TO:** Board of Trustees  
**FROM:** Jennifer Howard  
**DATE:** April 11, 2019  
**SUBJECT:** Proposed Policy 471: Severance Policy

#### **Background**

As the Board of Trustees undertakes the review of Board policies, it deems necessary to update the existing policy 471 on Conditions of Administrative Employment. In doing so, the Board recognizes the importance of providing employment conditions that help attract and retain outstanding employees while fulfilling its fiduciary responsibility and acting as good stewards of public resources.

The Chancellor directed the Int. Vice Chancellor of Administrative Services to form a committee to review the existing policy and provide a recommendation to the Chancellor and the Board by November 2018. The recommendation was presented to the Board at their work session in November 2018. The Board reviewed the recommendation and found it to be unacceptable. The Board directed the Chancellor and the Int. Vice Chancellor of Administrative Services to work with Senior Counsel Derek Edwards in updating the policy.

The proposed policy, with input from Board's Finance Subcommittee and members of Chancellor's Executive Cabinet, was presented to the Board for first review in March 2019.

The Chancellor hosted a meeting for employees to discuss the proposed changes. About fifty employees attended the meeting. Others emailed questions and concerns directly to the Chancellor. In response to the concerns shared, we have made the following substantive changes:

- Funding source is not considered when determining eligibility for severance, unless the funding is a short-term grant with a particular end date. (Less than 30 employees are funding from non-operating funds, so the impacts of the potential financial costs are minimal.)
- Vice Chancellors are included in this severance model.

**Recommendation**

It is the recommendation of the administration for the Board of Trustees to review and approve the proposed policy.

Submitted by:

A handwritten signature in dark ink, appearing to read "J. Howard", written over a horizontal line.

Jennifer Howard, Int. Vice Chancellor of Administrative Services

Transmitted to the Board with a favorable recommendation.

A handwritten signature in dark ink, appearing to read "S. Pan", written over a horizontal line.

Dr. Shouan Pan  
Chancellor

**NUMBER: 471 (replaces both policy and procedure)**

**TITLE: Severance Policy: revised and updated 3/27/19**

### **Contracts**

1. Each employee will receive an employment contract upon hire that describes the terms and conditions for employment.
2. The contract will continue until it is terminated by the employee (transfer, resignation or retirement) or by the employer.

### **Severance Eligibility Criteria**

1. An exempt employee who holds a permanent, full-time, non-union position for at least one (1) year may be eligible for severance.
2. An exempt employee who holds a position that is interim, less than full-time, or has less than one year in exempt, non-union service is not eligible for severance.
3. An exempt employee who otherwise is eligible for severance will not receive severance if:
  - a) An employee is terminated for cause;
  - b) An employee retires or resigns from Seattle Colleges;
  - c) An employee is no longer employed due to the end of a grant contract.

### **Severance Provisions**

1. Should the Seattle Colleges District choose to end the contract of an exempt non-union employee who is eligible for severance, the District may provide 30 days' notice of separation and, at the end of employment, will provide 60 days' salary as severance. The District will pay to Health Care Authority the cost of COBRA to continue medical coverage for 60 days after the end of employment.
2. If the District does not provide the 30-day notice prior to ending the contract of an exempt non-union employee who is eligible for severance, the District will provide the financial equivalent of 90 days' salary. The District will pay to Health Care Authority the cost of COBRA to continue medical coverage for 90 days after the end of employment.
3. Severance for the chancellor and presidents is an individually negotiated contract term as part of a complete employment package and may vary from this policy.

### **Notice of Separation**

An exempt employee who is otherwise ineligible for severance as defined in the above will receive 30 days' notice prior to the end of the contract. If immediate separation is indicated, the employee will receive 30 days' pay instead of 30 days' notice.

### **Termination for cause**

For exempt non-union employees, 'cause' is defined as:

- a. Conviction of work-related crime;
- b. Conviction of a crime which prohibits successful performance of the job;
- c. Gross misconduct and/or insubordination;
- d. Willful and egregious violation of District rules, policies, procedures, or directives;

- e. Documented incompetence in the performance of professional duties;
- f. Neglect of duty or abandonment of position;
- g. Sexual harassment;
- h. Acts of moral turpitude;
- i. Workplace violence;
- j. Knowing and willful breach of ethics;
- k. Conviction for aiding and abetting or participating in:
  - l. Any unlawful act of violence; or
- m. Any unlawful act resulting in destruction of Seattle College property; or
- n. Any unlawful interference with the orderly conduct of the education process.

### **Reversion Rights**

1. Administrators, except president/chancellor, who have been granted tenured faculty status with the Seattle Colleges prior to holding an administrative appointment may return to the faculty bargaining unit in accordance with the provisions of the Tenure Act of 1969 whenever their status as administrators is terminated.
2. If a current exempt, non-union employee of Seattle Colleges accepts a temporary or interim assignment, the Seattle Colleges will grant reversion rights to the employee upon completion of the temporary or interim appointment. If the situation permits, such an employee may be placed to the same position held by the employee prior to the temporary or interim assignment; if the situation does not permit, Seattle College reserves the right to place the employee into an alternate position within the District with the same grade and salary.
3. Employees who were not Seattle College employees at the time of acceptance of an interim or temporary assignment have no reversion rights.

### **Effective Date**

This policy will take effect on July 1, 2019 and will apply to all exempt non-union employees.

## MEMORANDUM

**To:** Board of Trustees

**From:** Dr. Shouan Pan

**Date:** April 11, 2019

**Subject:** Approval for Temporary Waiver from High School Graduation Requirements

---

### **Background**

The temporary waiver from high school graduation requirements allows a public school, private school, or community college to delay implementation of the 24-credit graduation requirements in WAC 180-51-068. For community colleges, this allows alignment of high school completion programs to service district partners. By utilizing this waiver, students will need to meet the requirements of WAC 180-51-067 that include Algebra II rather than the requirements of WAC 180-51-068. Accessing the waiver will allow colleges to grant diplomas to the Classes of 2019 and 2020 based on the lower 20 credit requirements, as opposed the enhanced 24 credit requirements. This could assist students to complete their secondary credential and transition to college and career.

### **Recommended Action**

It is the recommendation of the administration for the Board of Trustees to approve the proposed waiver.

Submitted by and transmitted to the Board with a favorable recommendation.



Shouan Pan, Ph.D.  
Chancellor

---

Check for Approval

---

Louise Chernin  
Board Chair



Central · North · South · SVI

## OFFICE OF THE CHANCELLOR

District VI | 206.934.3872 | Fax 206.934.3894 | Voice Relay 800.833.6388  
1500 Harvard Avenue, Seattle WA 98122-3803 | [www.seattlecolleges.edu](http://www.seattlecolleges.edu)

### MEMORANDUM

**TO:** Board of Trustees  
**FROM:** Jennifer Howard  
**DATE:** April 11, 2019  
**SUBJECT:** Monthly finance report

#### **Background**

The Board of Trustees has a fiduciary duty for Seattle Colleges. Each month, the board will receive an updated report in this format. The purpose of this report is to provide high-level information on the financial status of the Seattle Colleges. The report includes information about the overall financial status for the Seattle Colleges and for each College's financial status.

Due to the timing of month-end financial transactions and the timing of the Board meetings, the reports will be for the most recent month-end. For April, the most recent month-end is February. For May, it will be March, and so on.

The report describes revenues on the top half, and expenditures by type on the lower half of the page. Going from left to right, you'll see the actual revenue/expenditures for the past year, the budgeted amount for the current year and the year to date amounts, followed by the percentage of budgeted in the last column.

By the end of February, we're 2/3 of the way through our fiscal year, so you would normally see about 60% of the transactions by this time of year. However, because educational institutions spend on different patterns, the numbers vary. For example, the 'salary' expenditures appear to be slightly less than what we'd expect at this point in the year. This is explained by remembering that we have faculty with 'June balloon' payments, as they spread their earnings over 12 months instead of being paid the 10 months of their contracts.

Future reports will also describe expenditures by program at the bottom of the page. (Expenditures by type are sorted by purpose; expenditures by program will be sorted by the organizational area that is spending. For example, you will be able to see how much is spent for instruction, for student services, facilities, etc.)

#### **Recommendation**

It is the recommendation of the administration for the Board of Trustees to review the report each month.

Submitted by:

A handwritten signature in black ink, appearing to read 'J. Howard', written over a horizontal line.

Jennifer Howard, Int. Vice Chancellor of Administrative Services

Transmitted to the Board with a favorable recommendation.

A handwritten signature in black ink, appearing to read 'Shouan Pan', written over a horizontal line.

Dr. Shouan Pan  
Chancellor



## Board Report: February 2019

### SUMMARY: SEATTLE COLLEGES

	Actual 17/18	Budgeted 18/19	YTD Feb 2019	% of budgeted
<b>REVENUE</b>				
<u>State Funding</u>				
State Allocation	\$ (73,282,890)	\$ (72,364,524)	\$ (39,018,091)	54%
State Allocation/Capital	\$ (1,322,600)	\$ (1,322,600)	\$ (991,950)	75%
<b>subtotal</b>	<b>\$ (74,605,490)</b>	<b>\$ (73,687,124)</b>	<b>\$ (40,010,041)</b>	54%
<u>Local Revenues</u>				
Tuition	\$ (31,461,126)	\$ (31,856,595)	\$ (21,438,982)	67%
Fees	\$ (9,624,274)	\$ (9,146,374)	\$ (6,919,600)	76%
Running Start	\$ (6,637,430)	\$ (9,473,623)	\$ (5,434,547)	57%
International, IEL	\$ (25,014,666)	\$ (21,571,789)	\$ (16,668,683)	77%
Other	\$ (2,690,480)	\$ (1,922,404)	\$ (1,165,441)	61%
Revenue Transfers	\$ 4,640,217	\$ 2,044,496	\$ 262,651	13%
Use of Reserves 09*		\$ (7,849,568)	\$ (5,416,840)	69%
<b>subtotal</b>	<b>\$ (70,787,760)</b>	<b>\$ (79,775,857)</b>	<b>\$ (56,781,443)</b>	71%
<b>Total</b>	<b>\$ (145,393,250)</b>	<b>\$ (153,462,981)</b>	<b>\$ (96,791,484)</b>	63%

	Actual 17/18	Budgeted 18/19	YTD Feb 2019	% of budgeted
<b>EXPENDITURES</b>				
Salaries/Wages	\$ 88,749,867	\$ 96,238,672	\$ 56,885,979	59%
Employee Benefits	\$ 30,687,380	\$ 32,496,179	\$ 19,636,814	60%
Contracted Services	\$ 367,167	\$ 683,908	\$ 195,773	29%
Supplies	\$ 18,806,563	\$ 22,994,275	\$ 10,103,673	44%
Travel	\$ 670,787	\$ 1,010,651	\$ 320,064	32%
Equipment	\$ 1,350,479	\$ 2,246,151	\$ 1,383,844	62%
Grants to Students	\$ 7,337,238	\$ 6,012,261	\$ 2,993,658	50%
Other(F,P,S,T)	\$ (3,473,656)	\$ (12,123,232)	\$ (4,490,312)	37%
<b>Total</b>	<b>\$ 144,495,824</b>	<b>\$ 149,558,865</b>	<b>\$ 87,029,494</b>	58%

## Board Report: February 2019

### SEATTLE CENTRAL COLLEGE

	Actual 17/18	Budgeted 18/19	YTD Feb 2019	% of budgeted
<b>REVENUE</b>				
<u>State Funding</u>				
State Allocation	\$ (22,676,141)	\$ (22,056,979)	\$ (13,943,604)	63%
State Allocation/Capital	\$ (595,150)	\$ (595,150)	\$ (446,363)	75%
<b>subtotal</b>	<b>\$ (23,271,291)</b>	<b>\$ (22,652,129)</b>	<b>\$ (14,389,967)</b>	<b>64%</b>
<u>Local Revenues</u>				
Tuition	\$ (12,440,508)	\$ (9,837,351)	\$ (8,892,665)	90%
Fees	\$ (3,593,298)	\$ (4,003,559)	\$ (2,622,073)	65%
Running Start	\$ (2,808,431)	\$ (3,873,623)	\$ (2,299,983)	59%
International, IEL	\$ (13,289,011)	\$ (11,317,942)	\$ (9,496,209)	84%
Other	\$ (832,205)	\$ (140,125)	\$ 33,648	-24%
Revenue Transfers	\$ (47,221)	\$ 60,000	\$ (100,418)	-167%
Use of Reserves		\$ (1,250,000)	\$ (750,000)	60%
<b>subtotal</b>	<b>\$ (33,010,674)</b>	<b>\$ (30,362,600)</b>	<b>\$ (21,114,102)</b>	<b>70%</b>
<b>TOTAL</b>	<b>\$ (56,281,965)</b>	<b>\$ (53,014,729)</b>	<b>\$ (35,504,069)</b>	<b>67%</b>

	Actual 17/18	Budgeted 18/19	YTD Feb 2019	% of budgeted
<b>EXPENDITURES</b>				
Salaries/Wages	\$ 34,668,800	\$ 36,456,037	\$ 22,147,446	61%
Employee Benefits	\$ 11,913,542	\$ 12,234,157	\$ 7,727,621	63%
Contracted Services	\$ 180,024	\$ 142,825	\$ 88,723	62%
Supplies	\$ 6,627,339	\$ 6,670,453	\$ 3,306,289	50%
Travel	\$ 178,686	\$ 270,225	\$ 110,597	41%
Equipment	\$ 888,722	\$ 735,551	\$ 544,591	74%
Grnts to Students	\$ 1,060,195	\$ 945,148	\$ 423,973	45%
Other(F,P,S,T)	\$ (56,651)	\$ (4,931,708)	\$ (2,436,894)	49%
<b>TOTAL</b>	<b>\$ 55,460,656</b>	<b>\$ 52,522,688</b>	<b>\$ 31,912,345</b>	<b>61%</b>

## Board Report: February 2019

### SOUTH SEATTLE COLLEGE

	Actual 17/18	Budgeted 18/19	YTD Feb 2019	% of budgeted
<b>REVENUE</b>				
<u>State Funding</u>				
State Allocation	\$ (20,528,679)	\$ (19,067,902)	\$ (10,301,766)	54%
State Allocation/Capital	\$ (396,800)	\$ (396,800)	\$ (297,600)	75%
<b>subtotal</b>	<b>\$ (20,925,479)</b>	<b>\$ (19,464,702)</b>	<b>\$ (10,599,366)</b>	<b>54%</b>
<u>Local Funding</u>				
Tuition	\$ (9,143,081)	\$ (8,089,518)	\$ (5,646,159)	70%
Fees	\$ (2,974,985)	\$ (2,018,525)	\$ (2,120,102)	105%
Running Start	\$ (2,202,711)	\$ (3,200,000)	\$ (1,731,756)	54%
International, IEL	\$ (4,816,124)	\$ (4,775,200)	\$ (3,596,052)	75%
Other	\$ (765,077)	\$ (553,200)	\$ (740,461)	134%
Revenue Transfer	\$ 3,031,106	\$ (370,000)	\$ 350,488	-95%
Use of Reserves	\$ (1,154,016)	\$ (1,075,618)	\$ (1,075,618)	100%
<b>subtotal</b>	<b>\$ (18,024,888)</b>	<b>\$ (20,082,061)</b>	<b>\$ (11,629,451)</b>	<b>58%</b>
<b>Total</b>	<b>\$ (38,950,367)</b>	<b>\$ (39,546,763)</b>	<b>\$ (20,384,232)</b>	<b>52%</b>

	Actual 17/18	Budgeted 18/19	YTD Feb 2019	% of budgeted
<b>EXPENDITURES</b>				
Salaries/Wages	\$ 22,250,446	\$ 22,209,393	\$ 12,934,312	58%
Employee Benefits	\$ 7,462,012	\$ 7,145,558	\$ 4,293,371	60%
Contracted Services	\$ 35,856	\$ 160,210	\$ 19,140	12%
Supplies	\$ 4,587,855	\$ 6,183,252	\$ 2,356,830	38%
Travel	\$ 267,855	\$ 286,856	\$ 103,588	36%
Equipment	\$ (130,745)	\$ 287,265	\$ 350,912	122%
Grnts to Students	\$ 5,222,671	\$ 4,211,912	\$ 2,044,729	49%
Other(F,P,S,T)	\$ (2,556,074)	\$ (2,108,816)	\$ (1,747,146)	83%
<b>Total</b>	<b>\$ 37,139,877</b>	<b>\$ 38,375,630</b>	<b>\$ 20,355,736</b>	<b>53%</b>

## Board Report: February 2019

### NORTH SEATTLE COLLEGE

	Actual 17/18	Budgeted 18/19	YTD Feb 2019	% of budgeted
<b>REVENUE</b>				
<u>State Funding</u>				
State Allocation	\$ (18,013,450)	\$ (16,763,791)	\$ (8,424,377)	50%
State Allocation/Capital	\$ (330,650)	\$ (330,650)	\$ (247,988)	75%
<b>subtotal</b>	<b>\$ (18,344,100)</b>	<b>\$ (17,094,441)</b>	<b>\$ (8,672,365)</b>	<b>51%</b>
<u>Local Revenues</u>				
Tuition	\$ (9,769,044)	\$ (7,614,045)	\$ (6,899,938)	91%
Fees	\$ (2,844,694)	\$ (2,924,290)	\$ (2,011,872)	69%
Running Start	\$ (1,626,289)	\$ (1,400,000)	\$ (1,402,808)	100%
International, IEL	\$ (6,909,531)	\$ (5,478,647)	\$ (3,576,423)	65%
Other	\$ (358,341)	\$ (229,079)	\$ (233,060)	102%
Revenue Transfers	\$ 1,641,761	\$ 2,224,300	\$ -	0%
Use of Reserves	\$ (1,475,788)	\$ (4,399,662)	\$ (2,699,662)	61%
<b>subtotal</b>	<b>\$ (21,341,925)</b>	<b>\$ (19,821,423)</b>	<b>\$ (12,914,629)</b>	<b>65%</b>
<b>Total</b>	<b>\$ (39,686,025)</b>	<b>\$ (36,915,864)</b>	<b>\$ (20,498,573)</b>	<b>56%</b>

	Actual 17/18	Budgeted 18/19	YTD Feb 2019	% of budgeted
<b>EXPENDITURES</b>				
Salaries/Wages	\$ 23,132,430	\$ 24,804,863	\$ 14,138,925	57%
Employee Benefits	\$ 8,060,585	\$ 8,089,513	\$ 4,938,635	61%
Contracted Services	\$ 74,174	\$ 125,534	\$ 11,969	10%
Supplies	\$ 3,374,094	\$ 4,229,678	\$ 1,718,144	41%
Travel	\$ 94,433	\$ 128,497	\$ 41,888	33%
Equipment	\$ 454,823	\$ 1,070,245	\$ 437,265	41%
Grnts to Students	\$ 1,003,946	\$ 847,201	\$ 524,776	62%
Other(F,P,S,T)	\$ 49,278	\$ (2,410,432)	\$ 164,916	-7%
			\$ -	
<b>Total</b>	<b>\$ 36,243,763</b>	<b>\$ 36,885,099</b>	<b>\$ 21,976,518</b>	<b>60%</b>

## Board Report: February 2019

### SVI

	Actual 17/18	Budgeted 18/19	YTD Feb 2019	% of budgeted
<b>REVENUE</b>				
<u>State Funding</u>				
State Allocation	\$ (2,375,170)	\$ (1,650,745)	\$ (981,272)	59%
State Allocation/Capital	\$ -	\$ -	\$ -	
<b>subtotal</b>	<b>\$ (2,375,170)</b>	<b>\$ (1,650,745)</b>	<b>\$ (981,272)</b>	<b>59%</b>
<u>Local Revenues</u>				
Tuition	\$ (108,493)	\$ (999,923)	\$ (221)	0%
Fees	\$ (99,951)		\$ (46,698)	
Running Start				
International, IEL				
Other	\$ (31,277)		\$ (3,275)	
Revenue Transfers			\$ 81	
Use of Reserves		\$ (624,288)	\$ (391,560)	63%
<b>subtotal</b>	<b>\$ (239,721)</b>	<b>\$ (1,624,211)</b>	<b>\$ (441,673)</b>	<b>27%</b>
<b>Total</b>	<b>\$ (2,614,891)</b>	<b>\$ (3,274,956)</b>	<b>\$ (1,422,945)</b>	<b>43%</b>

	Actual 17/18	Budgeted 18/19	YTD Feb 2019	% of budgeted
<b>EXPENDITURES</b>				
Salaries/Wages	\$ 1,952,924	\$ 1,842,587	\$ 1,054,164	57%
Employee Benefits	\$ 701,193	\$ 635,034	\$ 373,401	59%
Contracted Services	\$ 600	\$ 125,000	\$ -	0%
Supplies	\$ 325,098	\$ 646,449	\$ 189,887	29%
Travel	\$ 1,933	\$ 22,000	\$ 3,483	16%
Equipment	\$ -	\$ -	\$ 13,806	
Grnts to Students	\$ 48,775	\$ 8,000	\$ 179	2%
Other(F,P,S,T)	\$ 59,008	\$ (4,115)	\$ -	0%
<b>Total</b>	<b>\$ 3,089,532</b>	<b>\$ 3,274,955</b>	<b>\$ 1,634,920</b>	<b>50%</b>

## Board Report: February 2019

### District/Siegal Center

	Actual 17/18	Budgeted 18/19	YTD Feb 2019	% of budgeted
<b>REVENUE</b>				
<u>State Funding</u>				
State Allocation	\$ (9,689,450)	\$ (12,825,107)	\$ (5,367,072)	42%
State Allocation/Capital	\$ -	\$ -	\$ -	
<b>subtotal</b>	<b>\$ (9,689,450)</b>	<b>\$ (12,825,107)</b>	<b>\$ (5,367,072)</b>	<b>42%</b>
<u>Local Revenues</u>				
Tuition		\$ (5,315,758)	\$ -	0%
Fees	\$ (111,347)	\$ (200,000)	\$ (118,854)	59%
Running Start				
International, IEL				
Other	\$ (703,580)	\$ (1,000,000)	\$ (222,293)	22%
Revenue Transfers	\$ 14,571	\$ 130,196	\$ 12,500	10%
Use of Reserves	\$ (2,020,547)	\$ (500,000)	\$ (500,000)	100%
<b>subtotal</b>	<b>\$ (2,820,903)</b>	<b>\$ (6,885,562)</b>	<b>\$ (289,969)</b>	<b>4%</b>
<b>Total</b>	<b>\$ (12,510,353)</b>	<b>\$ (19,710,669)</b>	<b>\$ (5,041,056)</b>	<b>26%</b>

	Actual 17/18	Budgeted 18/19	YTD Feb 2019	% of budgeted
<b>EXPENDITURES</b>				
Salaries/Wages	\$ 6,745,267	\$ 10,925,792	\$ 6,611,131	61%
Employee Benefits	\$ 2,550,048	\$ 4,391,917	\$ 2,303,787	52%
Contracted Services	\$ 76,513	\$ 130,339	\$ 75,941	58%
Supplies	\$ 3,892,178	\$ 5,264,443	\$ 2,532,523	48%
Travel	\$ 127,880	\$ 303,073	\$ 60,509	20%
Equipment	\$ 137,679	\$ 153,090	\$ 37,271	24%
Grnts to Students	\$ 1,650		\$ -	
Other(F,P,S,T)	\$ (969,217)	\$ (2,668,161)	\$ (471,188)	18%
<b>Total</b>	<b>\$ 12,561,997</b>	<b>\$ 18,500,493</b>	<b>\$ 11,149,975</b>	<b>60%</b>

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Kurt R. Buttleman, *Interim Vice Chancellor – Academic & Student Success*

**DATE:** April 11, 2019

**SUBJECT:** Winter Quarterly Enrollment Report

---

Following are quarterly enrollment reports summarizing and projecting the numbers of FTES (Full Time Equivalent Students) at the Seattle Colleges by the categories of:

- State Funded FTES – credits taken by students in courses that are funded by a combination of legislative appropriation of state funds plus student tuition
- International FTES – credits taken by students in contract supported courses that are funded by tuition paid by international students
- Running Start FTES – credits taken by students in contract supported courses that are funded by contracts with K-12 school districts

As a reminder, one Full-Time Equivalent Student (FTES) is the equivalent of one student enrolled for 15 community college credits per quarter.

Examples:

- One student taking a full academic load of 15 credits is the equivalent of one FTES.
- If three students are each taking one five-credit class, together they total one FTES.
- Annualized FTES are simply Quarterly FTES divided by 3. This is the common way of referring to counts of FTES in higher education.

### Analysis as of Winter Quarter 2019

State Funded FTES:

- Seattle Colleges' enrollment is projected to be 12,441 Annualized FTES which is 621 FTES lower than last year's final total of 13,062. This projection is solely based on historical trends in this report. It is possible the actual result will be somewhat more positive due to the continuance of historically strong demand for apprenticeship programs at South. This continues to reflect the on-going budget situation and a continued softening of student demand. Although the trend continues downward, it is

not unique to the Seattle Colleges as most of the other community colleges in the nation are experiencing similar challenges.

International FTES:

- The District had a decrease of 430 International Quarterly FTES Winter Quarter 2019 compared to the International FTES of Winter Quarter 2018. Seattle Colleges' enrollment of International FTES is projected to be 15.7% lower than last year's final total of 3,045 Annualized FTES. This downward trend has continued since peak enrollment in 2014-15 and is due in part to increased competition and the uncertainty of international politics. It should also be noted that since 2015-16, the Seattle Colleges have been converting International Student FTES of 2% of our total State Funded FTES Allocation per SBCTC Allocation Rules.

Running Start FTES:

- Seattle Colleges' Running Start enrollment is projected to be 1,306 Annualized FTES which is 15.5% higher than last year's enrollment of 1,131 FTES. This increase is due in part to increased transportation options for high school students (i.e., light rail to Central), recent acceptance of the Smarter Balanced test as a placement tool, and efforts to increase awareness of the benefits of the program for students and families. This population of students will become increasingly important to monitor as the Seattle Promise initiative is implemented and the effects of the McCleary decision begin to be fully understood in the K-12 system.



**State Funded FTES (Winter 2019 Final)**

Year	College	Actual Summer	% of Summer Target	YTD% of Annual Allocation	Actual Fall	% of Fall Target	YTD% of Annual Allocation	Winter Final	% of Winter Target	YTD% of Annual Allocation	Projected Spring	Proj. % of Spring Target	Proj. YTD % of Annual Allocation	Projected Total Quarterly FTES	Projected Total Annualized FTES	Annual Target	Projected % of Annual Allocation
2018-19	District	4,604	91%	11%	11,346	88%	38%	10,881	87%	64%	10,492	87%	88%	37,323	÷ 3 = 12,441	14,061	88%
	Central	1,728	103%	11%	4,222	90%	38%	4,122	88%	65%	4,117	91%	91%	14,188	÷ 3 = 4,729	5,183	91%
	North	1,332	96%	11%	3,223	90%	39%	3,099	90%	65%	3,058	91%	91%	10,712	÷ 3 = 3,571	3,922	91%
	South	1,409	78%	10%	3,805	87%	37%	3,600	86%	63%	3,261	83%	86%	12,075	÷ 3 = 4,025	4,677	86%
	SVI	135	58%	16%	96	44%	28%	60	28%	35%	98	45%	47%	389	÷ 3 = 130	278	47%
2017-18	District	4,731	93%	11%	12,168	96%	40%	11,388	90%	66%	10,899	89%	92%	39,186	÷ 3 = 13,062	14,185	92%
	Central	1,585	99%	10%	4,367	95%	39%	4,059	88%	66%	4,028	91%	92%	14,038	÷ 3 = 4,679	5,090	92%
	North	1,325	92%	11%	3,491	95%	40%	3,146	89%	66%	3,172	92%	92%	11,135	÷ 3 = 3,712	4,021	92%
	South	1,701	94%	12%	4,163	103%	42%	4,048	100%	71%	3,559	88%	96%	13,471	÷ 3 = 4,490	4,660	96%
	SVI	120	51%	10%	147	45%	22%	135	39%	32%	141	42%	44%	542	÷ 3 = 181	413	44%
2016-17	District	5,013	97%	12%	11,891	92%	39%	12,057	96%	68%	11,275	92%	94%	40,237	÷ 3 = 13,412	14,298	94%
	Central	1,583	98%	10%	4,103	84%	36%	4,259	91%	63%	4,040	88%	89%	13,984	÷ 3 = 4,661	5,246	89%
	North	1,491	103%	12%	3,392	93%	41%	3,457	99%	69%	3,324	96%	97%	11,665	÷ 3 = 3,888	4,004	97%
	South	1,710	93%	12%	4,105	103%	42%	4,114	103%	72%	3,676	78%	99%	13,605	÷ 3 = 4,535	4,593	99%
	SVI	229	80%	17%	292	81%	38%	228	63%	55%	235	66%	72%	984	÷ 3 = 328	455	72%
2015-16	District	5,003	90%	11%	12,037	89%	38%	11,784	87%	63%	11,485	89%	89%	40,309	÷ 3 = 13,436	15,135	89%
	Central	1,562	93%	9%	4,233	83%	35%	4,120	84%	60%	4,142	87%	85%	14,058	÷ 3 = 4,686	5,484	85%
	North	1,451	96%	12%	3,373	89%	38%	3,325	91%	65%	3,274	92%	91%	11,422	÷ 3 = 3,807	4,184	91%
	South	1,749	88%	12%	4,120	102%	41%	4,084	93%	69%	3,786	94%	95%	13,740	÷ 3 = 4,580	4,810	95%
	SVI	242	61%	12%	310	58%	28%	255	48%	41%	283	55%	55%	1,089	÷ 3 = 363	657	55%
2014-15	District	4,997	90%	11%	11,961	89%	37%	12,136	90%	64%	11,803	92%	90%	40,898	÷ 3 = 13,633	15,135	90%
	Central	1,552	93%	9%	4,318	84%	36%	4,368	89%	62%	4,328	91%	89%	14,566	÷ 3 = 4,855	5,484	89%
	North	1,552	103%	12%	3,433	90%	40%	3,446	94%	67%	3,391	95%	94%	11,823	÷ 3 = 3,941	4,184	94%
	South	1,609	81%	11%	3,900	97%	38%	4,058	93%	66%	3,783	94%	93%	13,350	÷ 3 = 4,450	4,810	93%
	SVI	284	72%	14%	310	58%	30%	264	50%	44%	301	59%	59%	1,159	÷ 3 = 386	657	59%
2013-14	District	5,341	99%	12%	12,124	91%	39%	13,672	104%	70%	13,040	103%	99%	44,177	÷ 3 = 14,726	14,847	99%
	Central	1,622	97%	10%	4,625	91%	38%	5,237	108%	70%	5,416	115%	103%	16,901	÷ 3 = 5,634	5,446	103%
	North	1,535	101%	12%	3,407	91%	40%	3,821	106%	71%	3,306	95%	98%	12,069	÷ 3 = 4,023	4,117	98%
	South	1,857	99%	13%	3,732	93%	40%	4,267	103%	71%	3,952	102%	99%	13,807	÷ 3 = 4,602	4,631	99%
	SVI	327	102%	17%	360	73%	35%	347	65%	53%	366	60%	71%	1,400	÷ 3 = 467	653	71%
Annualized FTES = Quarterly FTES ÷ 3																	



International FTES (Winter 2019 Final)								
Year	College	Actual Summer	Actual Fall	Actual Winter	Proj. Spring	Proj. Total Quarterly FTES	Proj. Total Annualized	FTES
2018-19	District	1,298	2,244	2,014	2,143	7,698	÷ 3 =	2,566
	Central	659	1,229	1,079	1,149	4,116	÷ 3 =	1,372
	North	323	489	442	480	1,734	÷ 3 =	578
	South	316	526	492	515	1,850	÷ 3 =	617
2017-18	District	1,551	2,661	2,444	2,480	9,136	÷ 3 =	3,045
	Central	745	1,336	1,226	1,286	4,593	÷ 3 =	1,531
	North	468	753	661	655	2,537	÷ 3 =	846
	South	338	573	534	539	1,983	÷ 3 =	661
2016-17	District	1,571	3,059	2,934	2,850	10,414	÷ 3 =	3,471
	Central	785	1,513	1,454	1,428	5,180	÷ 3 =	1,727
	North	455	922	869	848	3,095	÷ 3 =	1,032
	South	331	624	611	574	2,140	÷ 3 =	713
2015-16	District	2,012	3,583	3,143	3,056	11,794	÷ 3 =	3,931
	Central	968	1,771	1,553	1,544	5,836	÷ 3 =	1,945
	North	563	1,057	933	886	3,440	÷ 3 =	1,147
	South	481	754	658	625	2,518	÷ 3 =	839
2014-15	District	2,065	3,760	3,740	3,722	13,287	÷ 3 =	4,429
	Central	1,158	2,153	2,048	1,947	7,307	÷ 3 =	2,436
	North	560	1,020	1,046	1,058	3,684	÷ 3 =	1,228
	South	347	587	647	716	2,297	÷ 3 =	766
2013-14	District	1,932	3,516	3,418	3,476	12,342	÷ 3 =	4,114
	Central	929	1,937	1,915	1,994	6,774	÷ 3 =	2,258
	North	715	1,142	1,094	1,032	3,983	÷ 3 =	1,328
	South	289	437	409	451	1,585	÷ 3 =	528
2012-13	District	1,500	2,973	2,903	3,224	10,600	÷ 3 =	3,533
	Central	750	1,679	1,579	1,680	5,687	÷ 3 =	1,896
	North	534	911	947	1,132	3,524	÷ 3 =	1,175
	South	216	383	377	412	1,389	÷ 3 =	463
Annualized FTES = Quarterly FTES ÷ 3								



Running Start FTES (Winter 2019 Final)								
Year	College	Actual Summer	Actual Fall	Actual Winter	Proj. Spring	Proj. Total Quarterly FTES	Proj. Total Annualized	FTES
2018-19	District		1,363	<b>1,321</b>	1,234	3,918	÷ 3 =	1,306
	Central		574	<b>558</b>	509	1,641	÷ 3 =	547
	North		357	<b>336</b>	303	997	÷ 3 =	332
	South	0.7	431	<b>427</b>	418	1,276	÷ 3 =	425
2017-18	District		1,200	1,125	1,068	3,392	÷ 3 =	1,131
	Central		512	478	<b>443</b>	1,432	÷ 3 =	477
	North		297	264	<b>260</b>	821	÷ 3 =	274
	South		391	383	<b>365</b>	1,139	÷ 3 =	380
2016-17	District	0.8	934	898	833	2,666	÷ 3 =	889
	Central		325	317	308	950	÷ 3 =	317
	North		294	262	228	785	÷ 3 =	262
	South	0.8	309	313	293	916	÷ 3 =	305
	SVI		6	5	4	15	÷ 3 =	5
2015-16	District	3.1	756.8	745.1	692.4	2197.5	÷ 3 =	732
	Central		262	252	235	749	÷ 3 =	250
	North	0.8	235	232	198	666	÷ 3 =	222
	South	1.0	244	245	242	732	÷ 3 =	244
	SVI	1.3	15	17	18	51	÷ 3 =	17
2014-15	District	0	670	665	631	1,967	÷ 3 =	656
	Central		213	215	192	620	÷ 3 =	207
	North		221	212	197	630	÷ 3 =	210
	South	0.3	224	220	219	663	÷ 3 =	221
	SVI		13	18	22	53	÷ 3 =	18
2013-14	District		616	602	550	1,768	÷ 3 =	589
	Central		223	218	183	624	÷ 3 =	208
	North		211	200	178	589	÷ 3 =	196
	South		163	167	167	497	÷ 3 =	166
	SVI		19	16	22	58	÷ 3 =	19
2012-13	District	0.3	545	516	493	1,555	÷ 3 =	518
	Central		229	215	194	639	÷ 3 =	213
	North		165	159	141	464	÷ 3 =	155
	South	0.3	133	130	137	401	÷ 3 =	134
	SVI		18	12	20	51	÷ 3 =	17
Annualized FTES = Quarterly FTES ÷ 3								

**MEMORANDUM**

**TO:** Board of Trustees  
**FROM:** Dr. Shouan Pan  
**DATE:** April 11, 2019  
**SUBJECT:** 2019-20 Faculty Professional Leave – Information Only

**Background**

This year, three faculty members from Seattle Colleges submitted proposals for Professional Leave. After receiving recommendations from the Professional Leave Committee and consulting with the college presidents, I decided to award two faculty professional leave during the 2019-20 academic year. In compliance with Article 5.10 of the SCD-AFT Collective Bargaining Agreement and RCW 28B.10.650, the following people have been awarded leave. An abridged abstract from their proposals follows.

**1. Michael Taylor – Seattle Central College (2 Quarters – Winter & Spring 2020)****Online and Hybrid Instructional Methods for Limited English Proficient Students**

The primary goal of this project is to see which instructional practices provide the greatest benefit to LEP students and lead to greater student success. The knowledge gained can directly be applied to online and hybrid modalities and even web-enhanced courses. Strategies and tools discovered in this project can further enhance an instructor's ability to design and develop new courses that will benefit students attending our colleges, including students transferring to a university or obtaining employment in their chosen career path.

The results of this project will help LEP students struggling in online or in hybrid courses by ensuring that faculty have the teaching methods and tools needed for their students to succeed.

Furthermore, the outcomes of this project could ultimately increase persistence, retention, and completion rates by providing strategies to enhance support of our LEP population.

**2. Shireen Deboo – North Seattle College (1 Quarter – Winter 2020)****"Influenced Research"—investigating funder-based bias in published research and its impact on teaching information literacy**

This is an opportunity to develop more in-depth knowledge and expertise within the interrelated fields of research, information literacy and publishing.

This proposal touches on a foundational skillset for faculty librarians in their role as both instructors and information providers and selectors for our colleges. It challenges our own practices as researchers and as instructors and may require us to revisit how we define, categorize, or recommend sources to students and colleagues. The proposal initiates a deeper conversation about what we consider trustworthy and reliable information, and also touches on issues of knowledge creation and how that is impacted by money and outside agendas. These are sensitive and critical issues for our students and our community in today's world, and likely touch on many discipline areas in our colleges, including health and medicine, business and environment, education and more.

Submitted as information only,



Dr. Shouan Pan  
Chancellor

**MEMORANDUM**

**TO:** Board of Trustees  
**FROM:** Shouan Pan, Chancellor  
**DATE:** April 11, 2019  
**SUBJECT:** Report to the Board of Trustees

**I. Student Success****Six Seattle Colleges Students Honored at the 2019 All WA Academic Team Ceremony**

On March 21, presidents Warren Brown, Edwards Lange, and Rimando-Chareunsap and chancellor Pan joined Seattle Colleges' All Washington Academic Team and PTK faculty advisors from all three colleges in the Recognition Program in Olympia. Six students (Veronica Carpenter and Fernanda Jardim de Souza from NSC, Virginia Burton and Jeffrey Campbell from SSC, and Devon Hall and Hongyuan Zhou from SCC) represented Seattle Colleges to the All WA Academic Team. These students were honored for their scholastic achievement and community and college services.

**Streaming of Ijeoma Oluo's talk at North.**

SCCTV staff partnered with the district to provide a live stream of the discussion Ijeoma Oluo held at North Seattle College. Oluo visited North Seattle College to discuss her New York Times best-selling book, *So You Want to Talk About Race*, on Wednesday, March 13th. The stream enabled students, faculty and staff to participate in the discussion. Oluo was able to take questions from the other campuses. The discussion on-demand may be viewed at [www.seattlecolleges.tv](http://www.seattlecolleges.tv).

**II. Organizational Excellence****New URL for SCCTv**

People have difficulty remembering how many C's there are in our station call letters or even what SCCTv stands for (Seattle Colleges Cable Television). Sometimes our outside clients, like the City of Seattle and the Port of Seattle, even forget that we're part of the Seattle Colleges District. In another effort to strengthen our persona as the Seattle Colleges television station we have changed our URL from [www.scctv.net](http://www.scctv.net) to [www.seattlecolleges.tv](http://www.seattlecolleges.tv). Both URLs currently send visitors to the same website, but will continually shift our viewers to the new URL.

**Chancellor Pan and Interim VC Howard Held Open Forum on Draft Severance Policy**

On Wednesday, March 20, chancellor Pan and interim VC Howard met with 40-50 exempt employees to inform them of the pending adoption of a revised severance policy. Participants used the opportunity to ask questions, voice concerns and offer suggestions. Feedback from the Open Forum

resulted in modification of the proposed policy and in greater awareness of the need to balance providing attractive salaries and benefits to hardworking employees and serving as good stewards of public resources.

### **III. Partnerships**

#### **Celebrating GrowHire Program Graduates**

GrowHire is a Swedish Initiative to support local talent to become entry-level Caregivers and at the same time coordinate resources and support all workers to advance within the Swedish system. It is a partnership program that involves the participation of several community partners, including Swedish, the Seattle Jobs Initiative, the City of Seattle, SEIU1199 Healthcare Northwest Multi-Employer Training Fund and Seattle Colleges' Center for Working Adults working together to make this opportunity a reality. On Friday, March 1, chancellor Pan was invited to attend GrowHire Program Graduation Ceremony. On behalf of Seattle Colleges, Dr. Pan offered congratulation remarks to graduates of the Program.

#### **Chancellor Pan Participated in the 2019 UW Community Resource Exchange**

The King County United Way sponsors a city-wide annual fair called, the Community Resource Exchange. The Exchange brings together community resources to provide services for people experiencing homelessness. On March 13, more than 100 providers came together in the Verizon Lounge of CenturyLink Field to provide resource information on housing and employment and to provide medical and dental services to over 1,600 local people experiencing homelessness or near homelessness. Chancellor Pan who serves on the UW Board of Directors participated in the 2019 Community Resource Exchange on March 13. Over 300 people were connected to Housing Resources and 442 people were connected to Job Resources.

#### **The 43<sup>rd</sup> Legislative Town Hall Meeting**

On Saturday, March 16, House Speaker Chopp, Senator Jamie Pedersen, and Representative Nicole Macri from the 43<sup>rd</sup> Legislative District hosted a Town Hall meeting at the First Baptist Church. Steve Leahy and Shouan Pan joined 50 plus Seattle College faculty members at the Town Hall. In addition to asking these three elected officials to advocate for Seattle Colleges in Olympia, we used the opportunity to broaden awareness of our work and our financial challenges.

#### **Challenge 2.0, SCCTv partnership**

SCCTv is always working on creating new partnerships. One of our new partnerships has proven very successful. SCCTv is working with the Treacy-Levine Center and former KING5 weather person Jeff Renner on a new program called Challenge 2.0. Renner has resurrected a 60's KOMO-TV program

called Challenge, hosted by Rabbi Raphael Levine and Father William Treacy. Both versions of the program gather spiritual leaders, sometimes including 99 year old Father Treacy) to discuss the issues of the day through the lens of faith. SCCtv has just put the finishing touches on the 23rd episode of the program, which broadcasts on SCCtv, Comcast Ch 28 in Seattle and throughout the Puget Sound area on MeTV (see local listings for the channel in your area). The programs also stream from our YouTube channel at <https://treacylevine.org/>

**Seattle Colleges Scheduled to co-Host the 2020 the Innovation Conference**

The League of Innovation in the Community College is scheduled to hold its annual Innovation Conference March 1-4 in Seattle. In its 21<sup>st</sup> year, the Conference brings together faculty, staff, and administrators to share and learn best practices for improving and enhancing teaching and learning, leadership and management in community colleges. As a Board Member Institution, Seattle Colleges will be co-costing the Innovation Conference with Bellevue College.

**2019 Legislative Session Update as of Monday, April 8, 2019 (85<sup>th</sup> day of 105-days ending on April 28<sup>th</sup>)**

**Starting point: Jan. 14, 2019:** OFM Director, David Schumacher, briefed House Appropriations Committee that **2017-18 biennial budget was \$44.68 billion**. Revenue forecast as of Nov. 30, 2018 was \$50 billion. Maintenance-level for similar case-loads and assumptions will require an additional \$6 billion in new revenue largely because of \$4 billion to K-12 from the “McCleary Solution.”

**Current Status**

**BOTH House and Senate budgets include annual 3% salary increases and 5% premium pay adjustment for state employees based in King County. Effective July 1<sup>st</sup> start of state’s fiscal year.**

**HOUSE (57-D’s and 41-R’s) proposed 2019-21 General Fund budget: \$52.6 billion based on 4 new revenue sources expected to generate \$1.4 billion in new revenue 2019-21 biennium:**

Extraordinary profits tax (9.9% on capital gains over \$100K for individual & \$200K couple. Collections only begin in mid-2020 after Supreme Court rules on whether this is an “income tax”).....\$ 780.7 M

Progressive real estate excise tax.....\$ 130.3 M

Workforce Education Investment Account (B&O tax rates on services increased from

1.5% to 1.8% and then up to 2.5% on Microsoft & Amazon.....\$ 427.4 M

Tax Preferences repealed .....\$ 68.4 M

***FUNDING ALLOCATIONS:***

Guided Pathways program expansion at CTCs..... \$ 55 M

Faculty salaries and high-demand (nurse educator, etc) increases.....\$ 61 M

Fully funds & expands College Grants programs.....\$ 219M

Career-connected learning.....\$ 17 M

**SENATE ( 28-D’s and 21-R’s) proposed 2019-21 General Fund budget: \$52.2 billion** Not predicated on new revenue, but does include progressive/graduated real estate excise tax; increased tax from 2% to 2.5% on insurance premiums; and authorizes creation of 8.9% capital gains tax, but anticipates NO biennial revenue from this.

Foundational support originally proposed at \$11.9M. Subsequently increased by \$9.0M through amendment sponsored by Sen. David Frockt (46<sup>th</sup>). This moves state support to approx. 85% and local support from tuition to 15%. Tuition increase of 2.3% compared to House proposal of 2.2%.

**CONFERENCE COMMITTEE leaders: Senate Majority Leader Andy Billig, Spokane; Sen. Christine Rolfes, Bainbridge Island, Sen. David Frockt, Seattle and others TBA. Deputy House Majority Leader Pat Sullivan, Covington, House Appropriations Chair Timm Ormsby, Spokane, and others TBA.**





**MEMORANDUM**

**TO:** Board of Trustees  
**FROM:** North Seattle College President Dr. Warren Brown  
**DATE:** March 28, 2019  
**SUBJECT:** Report to the Board of Trustees

**I. Student Success**

- **New Assistant Director of Advising**

North Seattle College hired Leanna Bordner, as Assistant Director of Advising in March—a new position funded by the Title III grant, which includes funding for added capacity in advising. The five-year, Strengthening Institutions Program grant will help to increase retention, completion and transfer rates for all students, especially reducing disparities for students of color and students from lower socioeconomic backgrounds.

**II. Institutional Excellence**

- **New Equity and Welcome Center Grand Opening**

North will hold a grand opening for a new Equity and Welcome Center on April 29. The new center is a merger of NSC's Multicultural Center and Gender Equity Resource Center all under one roof, allowing increased collaboration and greater accessibility. Members of the Board of Trustees are invited to attend the opening.

**III. External Affairs**

- **Ingraham students preview Professional Technical programs at NSC**

North Seattle College accounting, business, electronics and emergency medical technician (EMT) programs hosted Ingraham high school students, teachers and student support staff for a professional-technical preview event in February. Ingraham students and personnel participated in interactive workshops led by NSC faculty, students and technical advisory board members. A panel presentation included NSC employer partners such as Boeing, University of Washington, city of Seattle and city of Renton, as well as NSC staff and students.

- **President Brown visits Russia**

President Brown, as part of a partnership developed during his Fulbright to Russia last year, will travel to Russia in April with physics faculty member Tracy Furutani. President Brown connected Furutani and students in the North's Rocket Club with their Russian counterparts at Amur Statue University for a learning partnership.

**IV. Pride Points**

- **North hosts Business Career and Internship Fair**

North Seattle College held a Business Career and Internship Fair in March, providing internship and job opportunity information to approximately 113 participants. Thirteen employers tabled at the event, including Comcast, Port of Seattle, Banner Bank, and Goodman Real Estate.



# SEATTLE CENTRAL COLLEGE

*One of the Seattle Colleges*

## PRESIDENT'S OFFICE

1701 Broadway, Seattle, WA 98122  
Main 206.934.5417 • Fax 206.934.4390  
seattlecentral.edu

## MEMORANDUM

**TO:** Board of Trustees  
**FROM:** Sheila Edwards Lange, Ph.D., President  
**DATE:** April 11, 2019  
**SUBJECT:** Seattle Central College monthly report

### STUDENT SUCCESS

#### **College hosts student research exchange**

Seattle Central held its first “Comparative History of Ideas” (CHID) student research exchange last month, which sparked dialogues on issues of equity, social justice, and historic oppression. The Arts, Humanities and Social Sciences division sponsored and hosted the event, in collaboration with the University of Washington. Presenters from UW shared their research projects and fielded questions from an attentive audience of Seattle Central students and faculty. Their topics ranged from an analysis of hip hop’s history and influence in fashion, to the role of technology companies in gentrification.

### EXTERNAL AFFAIRS

#### **College collaborates with local nonprofit**

Last month, Seattle Central partnered with Black Girls Code to host an event for young girls. During the event, the students participated in coding workshops that also introduced them to opportunities in the STEM fields and in community building. The girls also learned about robots and how to communicate in an engaging atmosphere.

#### **IT partnerships created with Year Up**

Thanks to a partnership with Seattle Central, the Year Up program will expand to a larger set of students starting in the spring. The 23-week supported program will train up to 80 students per cohort to pursue careers in the field of software development and testing or IT support. Students accepted into the program will receive tuition support as well as a 26-week-long internship with some of the industry’s leading employers.

### PRIDE POINTS

#### **Health Education partnership wins award**

The League for Innovation recently presented Seattle Central’s Neighborcare Health Dental Education Clinic at Pacific Tower with the 2018 Innovation of the Year award. Vice President of Instruction Bradley Lane, Ph.D., accepted the award on the college’s behalf at the League of Innovation annual conference in D.C. last month. The Dental Education Clinic is the first of its kind in the nation that enables students to practice their skills with guidance from experienced dentists, while expanding access to affordable quality oral health services in our community.

#### **Seattle Central alumna connects with community**

Earlier last month, Seattle Culinary Academy alumna Kristi Brown, founder and chef of That Brown Girl Cooks!, was a featured speaker at an “Elevate Northwest Series” event hosted by the Seattle Chamber of Commerce. The event focused on how the featured speakers who run small businesses succeed while working in a rapidly growing city.



## MEMORANDUM

**TO:** Board of Trustees  
**FROM:** Rosie Rimando-Chareunsap, President  
**DATE:** April 11, 2019  
**SUBJECT:** Report to the Board of Trustees

### I. **Student Success**

- South's All-Washington Academic Team honorees – Virginia Burton and Jeffrey Campbell – were recognized at the annual state-wide community and technical college reception with Governor Jay Inslee and South President Rosie Rimando-Chareunsap in Olympia on March 21.
- With the Seattle Promise application window closed for the 2019-2020 entering class, South has a total of 468 applicants, a 10 percent increase over last year's numbers. The Promise team at South – Alex Milan, Derek Reddicks and My Khan Tran – did an excellent job reaching out to service area high school students.

### II. **Institutional Excellence**

- Because of South's work toward making systemic change to better serve students of color in achieving equitable educational outcomes, the Bill and Melinda Gates Foundation nominated two student services professionals to take part in the Engaging Excellence in Equity Fellowship, held by the Office of Community College Research and Leadership (OCCRL) in Illinois. Maati Ka'awa, Enrollment Manager at Georgetown and Interim Assistant Registrar, and Julius Lloyd, Program Coordinator in Workforce, were both accepted to the fellowship, which will take place in two institutes held in Chicago. They are also the recipients of a \$3,000 stipend to support culturally responsive support here at South.
- South's 2018-2019 National Institute for Staff and Organizational Development (NISOD) award winners are Jon Nachman, ABE Instructor in Basic & Transitional Studies, and Doug Rupik, Welding Instructor in Professional Technical Education.

### III. **External Affairs**

- President Rimando-Chareunsap and Director of Government Relations Steve Leahy met with 15 local legislators in Olympia on March 20 to strengthen the voice of the CTC system and share how their leadership at the state level can change and shape the lives of our students, faculty and staff.

### IV. **Pride Points**

- Dr. Rimando-Chareunsap was celebrated and recognized for her appointment as President of South at the Asian Pacific Americans in Higher Education (APAHE) National Conference, held in Oakland, California on April 4-5.

NSC Student Leadership and Multicultural Programs has the following to report:

- Preparations are underway to assemble a hiring committee for next year's Student Leadership. Afsara Sadiya, Student Cabinet Board Coordinator, and Elijah Garrard, Student Body President, will co-chair the committee during the hiring process.

#### Campus Events

- **Old Lesbian Oral History Project** (3/4): This co-curricular event brought members of the oral history project to campus to share short interview excerpts and clips from their documentary film.
- **International Women's Week** (3/4 – 3/8): Representatives from Student Leadership, GenEq, and International Programs hosted tabling, button making, trivia games, and film screenings throughout the week.
- **For Love/Money Panel Discussion** (3/6): This moderated discussion featured local women artists of color, including filmmakers, performing artists, arts producers, and community organizers. Panelists discussed funding for the arts and the connections between art and community.
- **#UseYourWords Storytelling Project** (3/7): The culminating performance of a quarter-long project in which students worked with faculty to develop, rehearse, and perform personal narratives of challenges, choices, and change.
- **Pancakes & Podcasts** (3/12): Students, faculty, and staff gathered to eat pancakes, listen and discuss a podcast. This quarter's podcast is an interview with Ijeoma Oluo in anticipation of her visit to campus.
- **A Conversation with Ijeoma Oluo** (3/13): Local author and activist Ijeoma Oluo came to North to discuss her best-selling book *So You Want to Talk About Race?*, which was also North's All-Campus Read for winter quarter 2019. This well-attended talk was streamed to other campuses; students and faculty from South and Central were able to email in questions to be answered during the Q&A which concluded the event.
- **Pi(e) Day** (3/14): Free slices of pie, games, and a pi recitation contest.



**MEMORANDUM**

**TO:** Board of Trustees  
**FROM:** SCC Associated Student Council  
**DATE:** 3/28/19  
**SUBJECT:** Report to the Board of Trustees

**I. Student Success**

- a. We created Student Advocacy Committee – We recruited seven students who will represent our school in political engagement activities and legislative advocacy, and also serve as the candidate election committee for the next school year Council (these are volunteer positions).
- b. Library Extended Hours program was successful – We added two hours to the library open hours on the final week in order for students to have more time to read and we provided snacks and coffee. The program continued for the last 3 days of the final week and over 200 students took advantage of the snack and even more on the library resources.
- c. We succeeded in installing vending machines to the Science and Math Building after students complained there were no vending machines in that building and they had to walk over to the main building, thanks to our Issues and Concerns Executive Officer, Camila for making it possible.

**II. Pride Points**

- a. Two SCC students; Devon Hall and Snow Zhou were recognized for the 2019 All Washington Academic Team along with 59 other students from 33 community colleges.
- b. Seattle Central Student Leaders; Omar Osman and Ricardo Franca were invited over Olympia for lunch with Governor Inslee along with other community college student leaders who won the Governor's Voter Reg Challenge.

**MEMORANDUM**

**TO:** Board of Trustees

**FROM:** Jeffrey Campbell  
President, United Student Association

**DATE:** April 11<sup>th</sup>, 2019

**SUBJECT:** United Student Association (USA) REPORT – INFORMATION ONLY

**Clean Air Task Force Survey**

Clean Air Task Force representatives Jeffrey Campbell (USA President), Ward Ryder (Faculty) and Catherine McCollum-Stroh (Faculty) finalized the campus wide survey. The final proof was sent to College Council and the C.A.T.F. and approved for distribution. The survey process will be conducted April 2<sup>nd</sup> – April 12<sup>th</sup>.

**Black History Month Presentation That Truly Address Black History – February 13<sup>th</sup>**

USA and the Black Student Union sponsored a presentation by Dean of Student Life Dan Johnson and student Will Ryder was a guest emcee as well as a spoken word artist. Soul Food was provided. Two classes were also in attendance – Olympic Hall Auditorium was at full capacity.

**Services and Activities (S&A) Fee Committee**

Due to the accelerated budget timeline on campus for the 2019-2020 Academic year, the S&A fee committee has received all proposals from Student Life accounts, including the USA budget. USA Treasurer Andy Le is coordinating committee meetings to review all submitted proposals.

**USA on Canvas**

USA Secretary Kim Parafina has been and continues to meet with Library Faculty to develop USA's first Canvas shell as a means to communicate and keep South's students informed of all Student Government and Student Life happenings. Kim will be meeting with Pamela Wilkins for more Canvas training and will be maintaining the Canvas page for USA.

**USA and Campus Security Collaboration**

USA Issues and Concerns Officer Jay Choe and Secretary Kim Parafina created an informational flyer "See Something Say Something," complete with photos of the campus security team. The goal is to introduce students to our campus security officers and provide contact methods. Our South Security officers strive to make our campus a safe place for all students, faculty and staff. If you need help or think someone is in need of assistance, don't hesitate to call the security

officers. Security also offers to escort students from their classes to their vehicles if students feel unsafe or uncomfortable walking by themselves.

### **Pedestrian Safety at 16<sup>th</sup> Avenue SW Crosswalk**

After meeting with City Council member Lisa Herbold, USA Issues and Concerns Officer Jay Choe applied, on behalf of the USA, for a \$90,000 grant from the City of Seattle's "Your Voice Your Choice" program. These funds could provide traffic calming measures, such as safety lights and other physical features, at the 16th Ave SW main campus entrance crosswalk. We have received numerous reports about how unsafe this intersection is for pedestrians, especially students disembarking from the bus. Seattle City Light has agreed to install a new light at the intersection. Still awaiting news from SDOT and King County Metro. This will be Jay Choe's legacy project and it has inspired her to consider a career in public service.

### **Legislative Advocacy Day – Olympia- January 25**

USA VP and Legislative Liaison King Nguyen coordinated the annual state-wide Legislative Advocacy Day in Olympia. Six students attended, along with USA Advisor Monica Lundberg and Political Science instructor Larry Cushnie. Meetings were scheduled with Senator Joe Nguyen (took place at his desk in the Senate Chamber), Rep. Eileen Cody's aide (the longest serving legislator in the state) and Rep. Mari Leavitt's aide, the new Vice Chair of the House College and Workforce Development Committee. Talking points were based on the WACTSA legislative priorities—free college tuition, reducing textbook prices, supporting undocumented students and establishing food pantries at all colleges.

### **Washington Oregon Higher Education Sustainability Conference Feb 25<sup>th</sup> – 27<sup>th</sup>**

Sustainability Officer Linh Vo and 9 South Seattle students (along with teams from Central and North) attended this annual conference at University of Washington. The conference goal is to both enliven the role of higher education in the future of sustainability issues in Washington and Oregon and the role students play in a future world. A conference highlight was the panel, Juliana v. United States: Using Constitutional Rights to Force Climate Recovery, the landmark climate lawsuit being brought by 21 youth plaintiffs against our federal government. They seek a court order directing the government to stop permitting, authorizing, and subsidizing fossil fuel development that endangers their future. They also seek an enforceable plan to stabilize the climate. The case builds around fundamental constitutional rights as well as the atmospheric trust theory developed by University of Oregon Law Professor Mary Wood. Everyone was inspired by the two students on the panel and the power of legal activism that has gained traction in the courts. They encouraged students to get involved: #youthvgov.

### **Supporting Undocumented Students**

The following position statement was forwarded to South staff who are working on promoting resources to our undocumented students:



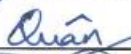
**United Student Association 2018 - 2019 Position Statement:  
To have Diana Betancourt Macias speak at South Seattle College**

The United Student Association is in favor as of 2019.02.26, of having Diana Betancourt Macias, the Executive Director of the Betancourt Macias Family Scholarship Foundation, speak at South Seattle College about the experiences of undocumented students, as well as offer an opportunity for undocumented students to sign up for the Betancourt Macias Family Scholarship Foundation.

Done in the unanimous consent of the parties below, present the academic year of  
2018-2019 IN WITNESS whereof.

**Attest:**

  
\_\_\_\_\_  
(President, Jeffrey Campbell)

  
\_\_\_\_\_  
(Vice President, King Nguyen)

  
\_\_\_\_\_  
(Secretary, Kim Parafina)

  
\_\_\_\_\_  
(Treasurer, Andy Le)

  
\_\_\_\_\_  
(Issues and Concerns Officer, Jay Choe)

  
\_\_\_\_\_  
(Public Relations Officer, Danny Le)





**USA Goals for the 2018-2019 Academic Year:**

	Goals
<b>Long-term</b>	1. Continuation of the Clean Air Task Force <b>(Jeffrey)</b>
	2. Lower the price of textbooks/advancing OER and cost of tuition <b>(King)</b>
	3. Continue the dialogue and process of the Student Wellness Center <b>(Jeffrey)</b>
	4. Install flashing lights in front of the Main Entrance Gate on 16 <sup>th</sup> Ave. <b>(Jay)</b>
	5. Create a Marketing Room <b>(Danny)</b>
	6. Reduce the use of plastic bottles on campus <b>(Linh)</b>
	7. USA on Canvas <b>(Kim) Status: in progress</b>
	8. Student Voting Member on the Board of Trustees <b>(Jeffrey)</b>
	9. Gain more followers on our social media <b>(Danny)</b>
<b>Short-term</b>	1. Election 2018 (Voter Registration) <b>(King)</b>
	2. Promote ORCA Lift to students <b>(Danny - flyer)</b>
	3. Create and Host DACA forums, workshops, and surveys <b>(Amal)</b>
	4. Selections vs. Elections Referendum <b>(Jeffrey)</b>
	5. Stronger communication with Student Veterans <b>(Jeffrey)</b>
	6. Create a Hot Water Station <b>(Jay)</b>
	7. Hold a Food Drive, Clothes Drive, or Blood Drive <b>(Linh)</b>
<b>Recommended Goals for USA 2019 – 2020</b>	1. Support homeless students and raise awareness
	2. Establish and maintain connection between USA and District Legislators