

SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES

January 10, 2019

STUDY SESSION

2:00 p.m. Broadway Performance Hall Boardroom

Seattle Central College
1701 Broadway Ave
Seattle, WA 98122

REGULAR SESSION

3:00 p.m. Broadway Performance Hall Boardroom

Seattle Central College
1701 Broadway Ave
Seattle, WA 98122

STUDY SESSION

2:00 p.m. STUDY SESSION

A. Executive Session:

(3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district;

B. Open Session:

1. Presentation:

Emphases and Dual Degrees at Seattle Central College

Presenters: Kate Krieg, Associate Dean of Arts, Humanities and Social Sciences at SCC; Kayleen Oka, FTF at SCC

2. Upcoming Events:

- a. 46th Annual Martin Luther King Day Celebration, January 18
- b. Transforming Lives dinner and ACT Winter Conference, January 21-22

REGULAR SESSION AGENDA

- 3:00 p.m. CALL TO ORDER**
- 3:00 p.m. SAFETY ANNOUNCEMENT**
- 3:05p.m. APPROVAL OF AGENDA | ACTION Tab 1**
- 3:05 p.m. PUBLIC COMMENTS**
Up to fifteen minutes are set aside for people to express their views on any matter except those restricted to Executive Session.
- 3:20 p.m. RECOMMENDED BOARD ACTIONS | ACTION**
- A. Minutes from December 13, 2018 Tab 2
- 3:25 p.m. INFORMATIONAL ITEMS**
- A. Seattle Central College, Major Institutional Master Plan update Tab 3
- B. Annual Fundraising Report Tab 4
- C. Budget Distribution Model Tab 5
- D. Seattle Promise update Tab 6
- E. Fall Final Enrollment report Tab 7
- 4:15 p.m. ORAL REPORTS Written Reports-Tab 8**
- A. Chancellor’s Report
- B. Chair’s Report
- C. Trustees
- D. Labor Union Representatives
1. Ms. Annette Stofer, AFT Seattle Community Colleges
 2. Mr. Matthew Davenhall, WFSE
 3. Ms. Alison McCormick, AFT-SPS
- E. College Presidents, Vice Chancellors

1. Dr. Sheila Edwards Lange, Seattle Central College
 2. Dr. Warren Brown, North Seattle College
 3. Dr. Rosie Rimando-Chareunsap, South Seattle College
 4. Dr. Kurt Buttleman, Interim Vice Chancellor of Academic and Student Success
 5. Ms. Jennifer Howard, Interim Vice Chancellor of Administrative Services
 6. Dr. Cindy Riche, Chief Information Officer
- F. Student Representatives
1. Jeffrey Campbell, South Seattle College
 2. Elijah Gerrard, North Seattle College
 3. Omar Osman, Seattle Central College

5:00 p.m. ADJOURNMENT

The next meeting of the Board of Trustees will be held on Thursday, February 14, 2019 at North Seattle College, 9600 College Way North, Seattle 98103. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

EXECUTIVE SESSION(S)

An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES

December 13, 2018

STUDY SESSION

North Seattle College
9600 College Way North
Seattle, WA 98103

1:30 p.m.

North Star Dining Room

REGULAR SESSION

North Seattle College
9600 College Way North
Seattle, WA 98103

3:00 p.m.

North Star Dining Room

STUDY SESSION

A. Executive Session:

(3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district;

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B. Open Session:

- OPMA training
- 2015-16 Audit, list of concerns
- January 21-22, Transforming Lives/ACT

REGULAR SESSION MINUTES

CALL TO ORDER

Acting Chair Steve Hill called the meeting to order at 3:06pm.

SAFETY ANNOUNCEMENT

Rebecca Hansen made a safety announcement and took roll.

Attendance: Ms. Teresita Batayola, Ms. Louise Chernin by phone, Mr. Steve Hill, Ms. Rosa Peralta, Mr. Robert Williams, Dr. Shouan Pan, Dr. Warren Brown, Dr. Bradley Lane, Dr. Rosie Rimando-Chareunsap, Dr. Kurt Buttleman, Ms. Jennifer Howard, Dr. Cindy Riche, Ms. Maureen Shadair, Mr. Derek Edwards, Mr. Matthew Davenhall, Ms. Annette Stofer, Mr. Cody Hyatt, Mr. Jeffrey Campbell, Mr. Elijah Gerrard, Mr. Omar Osman

Guests: Earnest Phillips, Elizabeth Goulet, Davene Eyres, Denise Brannon, Coryl Celene-Martel, Tim Albertson, Victor Kuo, Carla Thompson

APPROVAL OF AGENDA | ACTION

Trustee Batayola made a motion to approve the agenda. Trustee Peralta Seconded. The motion carried 5-0.

PUBLIC COMMENTS

Elizabeth Goulet, Faculty Senate President at North, spoke about how certain faculty are difficult to recruit due to low salary.

Caroline Pew, Chemistry Faculty at North, spoke about low salaries for faculty.

Pam Lippert teaches pre-college Math at North and is retiring this year. She stated that faculty pay is too low.

Traci Furutani is a faculty member at North who is leaving to start his own business. He said that he cannot recommend colleagues to teach at Seattle Colleges due to the low salary.

Davene Eyres teaches Physics at North and works two jobs. He told the board that this takes away from the opportunity to do extra work on behalf of students.

Denise Brannan has been teaching at NSC since 1995. She stated that it's difficult to retain good faculty when pay is too low.

PRESENTATION: Title III Grant: what is it and how does it fit with other initiatives?

President Brown introduced Joe Barrientos, Vice President of Student Services at NSC and D'Andre Fisher, Associate Vice President for Diversity, Equity and Inclusion at NSC. They presented about a five year award of \$2.17 million for a Title III Strengthening Institutions Program.

RECOMMENDED BOARD ACTIONS

A. Minutes from November 8, 2018

Trustee Peralta made a motion to approve the minutes. Trustee Batayola Seconded. The motion passed 5-0.

B. 2018-19 Board Meeting Schedule Amendment

Trustee Williams made a motion to approve the change of location for the February board meeting. Trustee Batayola Seconded. The motion passed 5-0.

INFORMATIONAL ITEMS

A. Student Housing at NSC, next steps

President Brown introduced Myra Warner. She presented data on housing insecurity for community college students and the need for student housing to support student success. She also presented a prototype of student housing that a group from North visited, as well as next steps. Trustees asked questions and there was a discussion about the potential project.

Trustee Robert Williams volunteered to serve as the board's representative for a student housing projects task force.

B. Strategic Plan Annual Review 2017-18

Kurt Buttleman, Victor Kuo and Earnest Phillips presented the first-year report card on progress toward our strategic goals. They also presented the operational plans for the colleges and district office.

ORAL REPORTS

A. Chancellor's Report

Chancellor Pan highlighted a few items from his written report including onboarding activities of Trustee Williams, his participation in the 2020 Census committee, and the upcoming MLK celebration on January 18. He congratulated President Rosie Rimando-Chareunsap on being recognized as a Top Contributor. He also announced that Traci Russell has been appointed as the permanent Executive Director for Advancement effective January 1, and that consideration of Vice Chancellor candidates continues.

B. Chair's Report

Vice Chair Hill reported on the work of the new foundation. He has been impressed with Traci Russell's leadership and the dedication of a small and hardworking board. They are currently recruiting additional board members.

C. Labor Union Representatives

Mr. Matthew Davenhall, WFSE, reported that the union is gearing up for a lobby day at the state legislature.

D. College Presidents, Vice Chancellors

Dr. Rosie Rimando-Chareunsap reported on the mock accreditation visit.

E. Student Representatives

Elijah Gerrard reported that students at North are working to implement a consistent process for changing names on transcripts.

Omar Osman thanked the board for their support of faculty because students need happy faculty to succeed.

ADJOURNMENT

The meeting adjourned at 4:55pm.

The next meeting of the Board of Trustees will be held on Thursday, January 10, 2019 at Seattle Central College, 1701 Broadway Ave, Seattle 98122. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

EXECUTIVE SESSION(S)

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MEMORANDUM

TO: Seattle Colleges Board of Trustees

FROM: Dr. Shouan Pan, Chancellor
Dr. Sheila Edwards Lange, President

DATE: January 10, 2019

RE: Seattle Central Major Institutional Master Plan

Background:

The City of Seattle requires Seattle Central College to submit a Major Institutional Master Plan (MIMP) that describes planned development in the foreseeable future. The college is preparing to submit a new MIMP to reflect current and future needs, and anticipated changes in property ownership.

Seattle Central College held listening sessions with faculty, students and staff during fall of 2018 to gather feedback on the proposed elements that will be included in the MIMP. The result is a description of the intended uses of our real estate assets to use as input into the City of Seattle's MIMP application process (see attachment MIMP 1).

Recommendation:

This is to be received as information only. No action is requested at this time.

Submitted by and transmitted to the Board of Trustees as information only.



Dr. Shouan Pan
Chancellor

SEATTLE CENTRAL COLLEGE

Major Institutional Master Plan Elements and Boundaries

	Building or Asset	Use Through 2030	Potential Long Term Use
1	Siegal Center	District Office	Redevelop as mixed use residential and office space
2	Erikson Theater	Continue to use as academic space	Redevelop for fine arts complex
3	Fine Arts	Continue to use as academic space at least through the end of the SIFF lease in 2025	Redevelop as fine arts complex
4	Student Parking Garage	Explore development for 350+ bed student housing above the existing parking garage	
5	Plant Lab Greenhouse	Relocate if student housing is developed, temporarily move to east of the Science and Math building in the old North Plaza footprint	Find permanent location as part of new development on campus
6	Broadway Performance Hall	In 2019-2021 State Capital budget for \$26M remodel for use as student gathering space, library expansion and ABE classroom space	
7	Broadway Edison - Phase II	Continue to use as is Explore potential to enclose portions for better use	
8	Edison	Continue to use as is	
9	Broadway Edison	Continue to use as is	
10	Science and Math	Continue to use as is	
11	North Plaza	Combine with Site D and build new Technology Center (see #23)	
12	Mitchell Student Activity Center	Continue to use as is	Redevelop as larger student union space
13	Bookstore/Student Leadership	Continue to use as is	Redevelop as larger student union space
14	South Annex	Speaker Chopp sponsored transfer to Capitol Hill Housing	
15	International Programs	Speaker Chopp sponsored transfer to Capitol Hill Housing	
16	Broadway Café	Swap with Sound Transit for Site D	
17	Atlas	Swap with Sound Transit for Site D	
18	South Plaza	Continue to use as is	
19	Boundary line adjustments	Eliminate 14 - 17 and add Site D Add buildings that are listed as acquisitions below	
20	New acquisition - Site D	Combine with Site D and build new Technology Center (see #23)	
21	New acquisition #2 - 1629 Harvard Ave	Owner - Breier Scheetz Properties LLC	Acquire and redevelop as instructional space Lot size 25,347 SF

	Building or Asset	Use Through 2030	Potential Long Term Use
22	New acquisition #3 - 1630 Boylston Ave	Owner - 1630 Boylston LLC	Acquire and redevelop as instructional space Lot size 10,200 SF
23	New Technology Center	At North Plaza and Site D location Up to 6 stories, Up to 144,000 SF At least 3 floors of instruction - First floor activated space/retail - College welcome center - Upper floors for lease to corporate partners, professional firms, non-profit partners, etc.	
24	Modify Brick Pavers	More ADA friendly pathways Replace some brick with cement pathways	
25	Seattle Vocational Institute	Transfer ownership - Assume smaller footprint for SVI instructional programs	
26	Wood Technology Center	Redevelop older core building	
27	Seattle Maritime Academy	Redevelop older original building	

Notes:

Affordable housing for faculty and students

Philo objection to public private partnerships

don't negatively change the character of the neighborhood with big buildings.

plant science lab accessible to neighbors and on the ground.

Seattle Colleges Board Trustee Annual Fundraising Report
July 1, 2017-June 30, 2018*

	FY Period (Note: South Foundation is different)	Solicitations	In-Kind	Investment Earnings	TOTAL	Total amount Tendered to the Colleges for the Identified Period
Seattle Central College Foundation	July 2017- June 2018	\$1,521,150	\$229,420	\$467,206	\$2,217,776	\$1,514,111
North Seattle College Education Fund	July 2017- June 2018	\$635,320	\$17,942	\$670,155	\$1,323,415	\$1,056,130
South Seattle College Foundation	*Jan –Dec 2017	\$990,966	\$180,961	\$2,603,395	\$3,775,322	\$1,096,111
Foundation for the Seattle Colleges	July 2017- June 2018	\$993,213 + Pac Tower: \$368,972	\$509,758	\$105,962	\$1,977,905	\$260,669

- During fiscal year listed above, foundations awarded \$2,120,308 in scholarships
- During the 2017- 2018 academic year:
 - 475 students awarded a foundation scholarship (422 awarded in 2016-17)
 - 88% enrolled
 - 3.4 average GPA (2016-17 & 2017-18 scholarship recipients, combined)
 - 92% fall to winter Retention Rate (2016-17 & 2017-18 scholarship recipients, combined; 2017-18 retention rate for all SC cohorts was 59%)

Highlight: Jill Wakefield Emergency Scholarship

Purpose: To provide scholarships and one-time, emergency grants that offset the cost of unanticipated financial barriers and increase certificate/ degree completion.

What makes this scholarship different? This project enlisted the support of multiple departments across the district, leveraged the strengths of all precursor foundations, and initiated the alignment of a few system tools. A successful foundation integration effort requires much of the same work.

Outcomes:

- 317 completed applications and 96% awarded (71% of awards supported non-white students and 54% supported female students)
- Tuition and fees accounted for about half of the fund use, while housing assistance, miscellaneous items, textbook and supply assistance, childcare, transportation and gas/food account for the remaining awards, in decreasing order.
- 84% fall to winter retention rate (compared to 59% for the general student population)
- During the report period, 61 scholarship recipients completed their academic plan. Once such student was “Ciera.” Ciera was getting her medical assisting certificate. Due to the timing of the program, she had to complete her unpaid externship during the summer when there was no financial aid available. The cohort design combined with other program requirements meant that she would have to wait three more quarters to complete certification. Furthermore, because externships require many hours of work, Ciera had to reduce her paid work hours that paid for tuition and living expenses. Tuition assistance helped her cross the finish line on time.

TO: Shouan Pan, Chancellor

FROM: Jennifer Howard

DATE: January 2, 2019

RE: Financial Distribution Model: Proposed Change

As we have discussed at length recently, I am proposing a change to the distribution of state funding to each of the three colleges. This memo is provided to summarize the background, rationale and next steps for the proposed distribution model.

Current Distribution Model

Over the past twenty years, the Seattle Colleges have maintained a similar model for distributing funds to each of the three colleges. Tuition has been pooled, with the assumption that colleges would work together collaboratively. The most recent changes to the distribution model came in response to the changes made at the state board level. In 2016, the state allocation model was changed so that funds would be provided to the colleges based on student achievement points, enrollment, and a base 'minimum operating allocation.' The goals of the new allocation model were to create an allocation process that was equitable among all 34 community and technical colleges, that rewarded successes in student achievement and enrollments.

The impacts of the state allocation model on the Seattle colleges were detrimental to our state funding. After four years of this model, Seattle's allocation was reduced by \$3.8 million dollars. Seattle enrollments fell, so there was no additional funding for additional enrollments, and no additional tuition. International enrollments were no longer 'counted' as state FTE, which further hurt Seattle's attainment of state FTE targets. While our student achievement points remain positive, other colleges as well, and since there is a finite source of funding, the funding 'pie slices' did not adjust much, as success for one college was impacted by success at another college.

Originally, the Seattle distribution model sought to even out the losses experienced by the district as a whole. For example, running SVI cost more (per FTE) than other locations, and since SVI was important to the community, Seattle Colleges continued to fund it at the level necessary to run the programs. South Seattle College had a large enrollment of basic skills students and while the state allocation provides a weighted amount for basic skills FTE, the tuition generated is only \$25 per course, at best. This 'loss' was also mitigated in the Seattle distribution. Any enrollment spikes or dips were absorbed over all three colleges which helped smooth out the financial impact on tuition.

While the Seattle distribution model helped transition Seattle Colleges through the changes in the state allocation, it created problems in implementation that have become more evident as time passed. Using the current distribution model creates a disconnect between the actions of each college and its financial success. By pooling tuition the colleges do not directly experience the financial impacts of their decisions.

Perhaps more importantly, the current Seattle distribution model is complicated. Having a complicated process increases the likelihood of error. The result is confusion and distrust between the colleges and the district. The information needed for the colleges to prepare budgets in a timely way is not available as early as it could be because of the need for extended calculations. On-going errors are likely, as the distribution model calls for continued transfers of

funds as the fiscal year progresses to account for indirect costs. Some of the calculations and percentages seem arbitrary, which further compromises trust.

Proposed Distribution Model

The proposed new Seattle distribution model seeks to simplify the distribution, communicates information in a timelier manner, and provide colleges with greater latitude to make local financial decisions in accordance with district and college strategic priorities and the opportunity to fully own the financial consequences of their decisions.

Model Steps

1. District requests college-by-college statement of allocation so that each college's state allocation is calculated by SBCTC and provide to the District. Earmarks and provisos are also included in this initial SBCTC calculation.
2. Tuition, Running Start contracts and International contracts are budgeted and kept fully at each college.
3. Colleges are invoiced for District costs. District costs are calculated in two areas. First, costs for innovation and projects deemed to be strategic priorities by the Chancellor and the Board of Trustees are calculated. Second, costs for operational services are calculated. There are two options for calculating each college's share of the district's costs.
 - a. OPTION A: The two amounts (service costs and innovation/priority costs) are combined for a total amount. The total amount is invoiced to each college proportionally based on state FTE targets. Invoices are prepared quarterly.
 - b. OPTION B: The innovation/priority costs are invoiced equally, with each college paying one third of the total innovation/priority costs. The services costs are invoiced proportionally based on state FTE targets. Invoices are prepared quarterly.

Accountability

Colleges will be held accountable to maintain balanced budgets in all areas throughout the fiscal year. Both revenues (anticipated) and expenditures (budgeted) in all areas will be considered.

District will be held accountable to maintain efficiencies in process by an inclusive annual program review process. College personnel will serve, along with District personnel, on program review committees in each service area (ex: HR, Finance, Communication/Marketing, IT, Instruction/Student Services, Workforce, Public Advocacy, etc.)

Next Steps

To provide a significant impact as soon as possible, it is recommended to implement this change for the next fiscal year which begins July 1, 2019. Thus, colleges would expect the new distribution of the state funds as part of budget development for FY2020, starting in January 2019.

To possibly implement the proposed distribution model, communication with the following groups is critical and has already begun:

- Chancellor
- Board Finance Committee /Board of Trustees (December 2018 meetings)
- Chancellor's Cabinet (December meeting)
- VPs of Administration/Finance Leadership Team (October/November/December/January meetings)
- College Leadership Teams (TBA)
- Faculty Shared Governance Group

COLLEGE	POOLED STATE ALLOCATION	ALLOCATION: CAPITAL FUNDS	STATE GRANTS: EL civics and ABE	POOLED TUITION	RUNNING START	INTERNATIONAL	TOTAL : Current Distribution Method 2018-2019	USE OF OTHER LOCAL FUNDS	TOTAL BUDGETED REVENUES: ALL SOURCES
Central/SVI	\$23,847,599	\$595,150	\$447,307	\$10,837,273	\$4,252,471	\$7,590,190	\$47,569,990	\$4,344,079	\$51,914,070
North	\$16,802,638	\$330,650	\$229,582	\$7,614,045	\$1,400,000	\$3,917,789	\$30,294,704	\$3,032,554	\$33,327,258
South	\$19,187,609	\$396,800	\$298,780	\$8,089,518	\$1,500,000	\$1,000,000	\$30,472,707	\$1,316,893	\$31,789,600

COLLEGE	ALLOCATION	ALLOCATION: CAPITAL FUNDS	STATE GRANTS: EL civics and ABE	TUITION	RUNNING START	INTERNATIONAL	Less district Invoice (Pro Rata share based on FTE)	TOTAL: Proposed Distribution Method 2018-2019	OTHER LOCAL FUNDS AS NEEDED ADDED HERE	new model "net"
Central/SVI	\$27,391,447	\$595,150	\$447,307	\$12,549,001	\$4,252,471	\$7,590,190	\$5,700,000	\$47,125,566		-\$444,424
North	\$20,875,560	\$330,650	\$229,582	\$9,769,044	\$1,400,000	\$3,917,789	\$4,350,000	\$32,172,625		\$1,877,921
South	\$24,031,194	\$396,800	\$298,780	\$9,143,082	\$1,500,000	\$1,000,000	\$4,950,000	\$31,419,856		\$947,149

- Simpler, straightforward allocation model
- Eliminates pooled tuition
- Provides the full 1.3 multiplier on high demand/high cost FTE
- Allows colleges to collect and use local funds (running start/international) without taking indirect
- Uses 'district invoice' to pay for costs of services provide by district (eliminates skim)
- Possible to begin program review process, where college and district representatives review district services by program and make recommendations for efficiencies, expansion or reduction.

**MORE THAN A SCHOLARSHIP.
A PARTNERSHIP.**



**SEATTLE
COLLEGES**

Seattle Promise

What is Seattle Promise?

Seattle Promise provide financial support and personal guidance to all students of eligible Seattle Public High Schools regardless of GPA, income, or background.

Seattle Promise is an evolution of South Seattle Colleges' 13th year program, has provided more than 700 students Cleveland, Rainer Beach, Chief Sealth, West Seattle, Garfield and Ingraham high schools with tuition assistance and preparation support since 2008.

Seattle Promise Scholars are eligible for the following services:

- Support applying for financial aid and college applications
- Full coverage of any tuition expenses remaining after other federal and state financial aid is applied
- Assistance with choosing and registering for classes
- Preparation for the transition to college
- Guidance and mentorship through the first two years of college

seattlepromise.seattlecolleges.edu

Who qualifies for Seattle Promise?

Seniors graduating in 2018 and 2019 from a participating Seattle Public High School can apply to attend their designated partner college:

High School	College
Ingraham High School	North Seattle College
Garfield High School	Seattle Central college
Chief Sealth International High School Cleveland High School Rainier Beach High School West Seattle High School	South Seattle College

Seniors graduating in 2020 and beyond from a Seattle Public High School can apply to attend the Seattle College of their choice.

seattlepromise.seattlecolleges.edu

What are the program requirements?

Application

Application – Complete & Submit	Deadline
Seattle Promise Program Application	February 15
Admissions Application to Seattle	February 15
FAFSA or WASFA	RECOMMENDED December 15
Complete Financial Aid file	March 15

Enrollment

Events & Milestones	Date
Readiness Academy	May
Summer Bridge Program	September
Enroll Full Time	Each Quarter
Mid-Quarter Check-ins	Each Quarter

seattlepromise.seattlecolleges.edu

7 FAQs about Seattle Promise

1. Who oversees Seattle Promise?

- Seattle Promise is jointly managed by the city of Seattle, Seattle and Seattle Public Schools. These organization are supported by Levy Oversight Committee.

2. How is the program funded?

- For the 2018-19 academic year, the Seattle Promise is jointly funded the city of Seattle and Seattle Colleges. The city of Seattle is using general funds and revenue from the Sweetened Beverage Tax to the program.
- Beyond the 2018-19 academic year, the funding structure for the will include funding through the City's Education Levy for the -seven of the levy and private and public partnerships.

seattlepromise.seattlecolleges.edu

7 FAQs about Seattle Promise

3. What does the Seattle Promise include?

- Funding for up to 90 credits of tuition toward a student's first degree at a Seattle College.
- Academic support, including application assistance, college registration, and transition planning, and individualized support each quarter.

4. How many students are enrolled? How many are expected?

- **244** students enrolled as a Seattle Promise scholar in Fall 2018.
- We project to enroll approximately **900** Seattle Promise students districtwide by 2021.

seattlepromise.seattlecolleges.edu

7 FAQs about Seattle Promise

5. What is the outcome of the levy passing?

- All current and future Seattle Promise students are immediately for **two** years of funding.
- The city will assist with funding the expansion of the Seattle Promise program.
- Seattle Promise will expand from supporting graduates of 6 partner schools to **17** partner high schools by 2020.

6. What is our expansion plan?

seattlepromise.seattlecolleges.edu

Seattle Promise Expansion Plan

PLANNING	BUILDING	ACTION	IMPLEMENTATION
Winter 2019	Winter/Spring 2019	Spring/Summer 2019	Fall 2019
<ul style="list-style-type: none"> Relationship building with high schools Expand retention programming 	<ul style="list-style-type: none"> Post additional student success specialist positions Current outreach specialists fall schedules with 17 high schools 	<ul style="list-style-type: none"> Outreach specialists engage with current high school Juniors, new positions begin training. Readiness Academy and Summer Bridge programming occurs 	<ul style="list-style-type: none"> Outreach at all high schools to juniors seniors Mid-quarter check-ins with enrolled students

seattlepromise.seattlecolleges.edu

**Seattle Promise
Recruitment Poster
at Garfield
High School**



Knitting Ace
Sci-fi Podcaster
2018 Garfield H.S. Graduate
Seattle Promise Scholar
First-Generation College Student

Aspiring UX Designer

Apply to Seattle Promise
Two Years Tuition-Free



**SEATTLE CENTRAL
COLLEGE**

seattlecolleges.edu/promise

Seattle Promise Expansion Plan

PLANNING	BUILDING	ACTION	IMPLEMENTATION
<p style="text-align: center;">Fall 2019</p>	<p style="text-align: center;">Winter/Spring 2020</p>	<p style="text-align: center;">Spring/Summer 2020</p>	<p style="text-align: center;">Fall 2020</p>
<ul style="list-style-type: none"> • Expand to account for increased # of students • Continue to evaluate student success specialist roles/capacity 	<ul style="list-style-type: none"> • Annual check-ins with high school leadership teams • Finalize Fall 2020 outreach schedules 	<ul style="list-style-type: none"> • Readiness Academy and Summer Bridge programming occurs • Increased number of Seattle Promise students register for fall quarter 	<p style="text-align: center;">Any SPS graduate may enroll at any Seattle College as a Seattle Promise scholar</p>

seattlepromise.seattlecolleges.edu

7 FAQs about Seattle Promise

7. How do students get started?

- Current high school seniors at a partner high school and current high school juniors at any Seattle Public High School can contact a Seattle Promise Student Success Specialist.
- Visit the Seattle Promise website to learn more and find contact information for their Seattle Promise Student Success Specialist.

seattlepromise.seattlecolleges.edu

How can I get more information?

Join the Seattle Promise Interest List on the website.

College Contacts

- your college's Student Success Specialist(s)
- Melody McMillan, Seattle Promise Director
- your Vice President's Student Services
- Dr. Kurt Buttlerman, Interim Vice Chancellor of Academic & Student Success

Questions?



seattlepromise.seattlecolleges.edu

MEMORANDUM

TO: Board of Trustees

FROM: Kurt R. Buttleman, *Interim Vice Chancellor – Academic & Student Success*

DATE: January 10, 2019

SUBJECT: Fall Quarterly Enrollment Report

Following are quarterly enrollment reports summarizing and projecting the numbers of FTES (Full Time Equivalent Students) at the Seattle Colleges by the categories of:

- State Funded FTES – credits taken by students in courses that are funded by a combination of legislative appropriation of state funds plus student tuition
- International FTES – credits taken by students in contract supported courses that are funded by tuition paid by international students
- Running Start FTES – credits taken by students in contract supported courses that are funded by contracts with K-12 school districts

It is my intent to provide a quarterly update and projection on enrollment at the end of each academic quarter and to present an in-depth review at the end of each academic year. Additionally, we will submit quarterly updates related to on-going Strategic Enrollment Management activities to provide context for the work we are doing to bolster enrollment across the Seattle Colleges.

For context, I have included two FAQ's:

What's an FTES?

- One Full-Time Equivalent Student (FTES) is the equivalent of one student enrolled for 15 community college credits per quarter.
 - Examples:
 - One student taking a full academic load of 15 credits is the equivalent of one FTES.
 - If three students are each taking one five-credit class, together they total one FTES.

- Annualized FTES are simply Quarterly FTES divided by 3. This is the common way of referring to counts of FTES in higher education.

Analysis as of Fall Quarter 2019

State Funded FTES:

- Seattle Colleges' enrollment is projected to be 12,520 Annualized FTES which is 542 FTES lower than last year's final total of 13,062. This projection is solely based on historical trends in this report. It is possible the actual result will be somewhat more positive due to the continuance of historically strong demand for apprenticeship programs at South. This continues to reflect the on-going budget situation and a continued softening of student demand. Although the trend continues downward, it is not unique to the Seattle Colleges as most of the other community colleges in the state are experiencing similar challenges.

International FTES:

- The District had a decrease of 417 International Quarterly FTES Fall Quarter 2018 compared to the International FTES of Fall Quarter 2017. Seattle Colleges' enrollment of International FTES is projected to be 13.2% lower than last year's final total of 3,045 Annualized FTES. This downward trend has continued since peak enrollment in 2014-15 and is due in part to increased competition and the uncertainty of international politics. It should also be noted that since 2015-16, the Seattle Colleges have been converting International Student FTES of 2% of our total State Funded FTES Allocation per SBCTC Allocation Rules.

Running Start FTES:

- Seattle Colleges' Running Start enrollment is projected to be 1,302 Annualized FTES which is 15.1% higher than last year's enrollment of 1,131 FTES. This increase is due in part to increased transportation options for high school students (i.e., light rail to Central), recent acceptance of the Smarter Balanced test as a placement tool, and efforts to increase awareness of the benefits of the program for students and families. This population of students will become increasingly important to monitor as the Seattle Promise initiative is implemented and the effects of the McCleary decision begin to be fully understood in the K-12 system.

District VI | 206.934.3872 | Fax 206.934.3894 | Voice Relay 800.833.6388
1500 Harvard Avenue, Seattle WA 98122-3803 | www.seattlecolleges.edu

State Funded FTES (Fall 2018 Final)																		
Year	College	% of		YTD% of Annual	YTD% of Annual		Projected Winter	Proj. % of Winter Target	Proj. YTD% of Annual Allocation	Projected Spring	Proj. % of Spring Target	Proj. YTD % of Annual Allocation	Projected Total Quarterly FTES	Projected Total Annualized FTES	Annual Target	Projected % of Annual Allocation		
		Actual Summer	Target Summer		Actual Fall	% of Fall Target												
2018-19	District	4,604	91%	11%	11,346	88%	38%	11,052	88%	64%	10,559	88%	89%	37,561 ÷ 3 =	12,520	14,061	89%	
	Central	1,728	103%	11%	4,222	90%	38%	4,245	91%	66%	4,167	92%	92%	14,362 ÷ 3 =	4,787	5,183	92%	
	North	1,332	96%	11%	3,223	90%	39%	3,113	90%	65%	3,064	91%	91%	10,732 ÷ 3 =	3,577	3,922	91%	
	South	1,409	78%	10%	3,805	87%	37%	3,639	87%	63%	3,275	83%	86%	12,128 ÷ 3 =	4,043	4,677	86%	
	SVI	135	58%	16%	96	44%	28%	107	49%	40%	114	52%	54%	451 ÷ 3 =	150	278	54%	
Year	College	Actual Summer	Target Summer	YTD% of Annual Allocation	Actual Fall	% of Fall Target	YTD% of Annual Allocation	Actual Winter	% of Winter Target	YTD% of Annual Allocation	Actual Spring	% of Spring Target	YTD% of Annual Allocation	Total Quarterly FTES	Total Annualized FTES	Annual Target	Actual % of Annual Target	
2017-18	District	4,731	93%	11%	12,168	96%	40%	11,388	90%	66%	10,899	89%	92%	39,186 ÷ 3 =	13,062	14,185	92%	
	Central	1,585	99%	10%	4,367	95%	39%	4,059	88%	66%	4,028	91%	92%	14,038 ÷ 3 =	4,679	5,090	92%	
	North	1,325	92%	11%	3,491	95%	40%	3,146	89%	66%	3,172	92%	92%	11,135 ÷ 3 =	3,712	4,021	92%	
	South	1,701	94%	12%	4,163	103%	42%	4,048	100%	71%	3,559	88%	96%	13,471 ÷ 3 =	4,490	4,660	96%	
	SVI	120	51%	10%	147	45%	22%	135	39%	32%	141	42%	44%	542 ÷ 3 =	181	413	44%	
2016-17	District	5,013	97%	12%	11,891	92%	39%	12,057	96%	68%	11,275	92%	94%	40,237 ÷ 3 =	13,412	14,298	94%	
	Central	1,583	98%	10%	4,103	84%	36%	4,259	91%	63%	4,040	88%	89%	13,984 ÷ 3 =	4,661	5,246	89%	
	North	1,491	103%	12%	3,392	93%	41%	3,457	99%	69%	3,324	96%	97%	11,665 ÷ 3 =	3,888	4,004	97%	
	South	1,710	93%	12%	4,105	103%	42%	4,114	103%	72%	3,676	78%	99%	13,605 ÷ 3 =	4,535	4,593	99%	
	SVI	229	80%	17%	292	81%	38%	228	63%	55%	235	66%	72%	984 ÷ 3 =	328	455	72%	
2015-16	District	5,003	90%	11%	12,037	89%	38%	11,784	87%	63%	11,485	89%	89%	40,309 ÷ 3 =	13,436	15,135	89%	
	Central	1,562	93%	9%	4,233	83%	35%	4,120	84%	60%	4,142	87%	85%	14,058 ÷ 3 =	4,686	5,484	85%	
	North	1,451	96%	12%	3,373	89%	38%	3,325	91%	65%	3,274	92%	91%	11,422 ÷ 3 =	3,807	4,184	91%	
	South	1,749	88%	12%	4,120	102%	41%	4,084	93%	69%	3,786	94%	95%	13,740 ÷ 3 =	4,580	4,810	95%	
	SVI	242	61%	12%	310	58%	28%	255	48%	41%	283	55%	55%	1,089 ÷ 3 =	363	657	55%	
2014-15	District	4,997	90%	11%	11,961	89%	37%	12,136	90%	64%	11,803	92%	90%	40,898 ÷ 3 =	13,633	15,135	90%	
	Central	1,552	93%	9%	4,318	84%	36%	4,368	89%	62%	4,328	91%	89%	14,566 ÷ 3 =	4,855	5,484	89%	
	North	1,552	103%	12%	3,433	90%	40%	3,446	94%	67%	3,391	95%	94%	11,823 ÷ 3 =	3,941	4,184	94%	
	South	1,609	81%	11%	3,900	97%	38%	4,058	93%	66%	3,783	94%	93%	13,350 ÷ 3 =	4,450	4,810	93%	
	SVI	284	72%	14%	310	58%	30%	264	50%	44%	301	59%	59%	1,159 ÷ 3 =	386	657	59%	
2013-14	District	5,341	99%	12%	12,124	91%	39%	13,672	104%	70%	13,040	103%	99%	44,177 ÷ 3 =	14,726	14,847	99%	
	Central	1,622	97%	10%	4,625	91%	38%	5,237	108%	70%	5,416	115%	103%	16,901 ÷ 3 =	5,634	5,446	103%	
	North	1,535	101%	12%	3,407	91%	40%	3,821	106%	71%	3,306	95%	98%	12,069 ÷ 3 =	4,023	4,117	98%	
	South	1,857	99%	13%	3,732	93%	40%	4,267	103%	71%	3,952	102%	99%	13,807 ÷ 3 =	4,602	4,631	99%	
	SVI	327	102%	17%	360	73%	35%	347	65%	53%	366	60%	71%	1,400 ÷ 3 =	467	653	71%	

Annualized FTES = Quarterly FTES ÷ 3

International FTES (Fall 2018 Final)								
Year	College	Actual Summer	Actual Fall	Proj. Winter	Proj. Spring	Proj. Total		
						Quarterly FTES	Annualized FTES	
2018-19	District	1,298	2,244	2,181	2,207	7,930	÷ 3 =	2,643
	Central	659	1,229	1,174	1,186	4,247	÷ 3 =	1,416
	North	323	489	495	501	1,808	÷ 3 =	603
	South	316	526	508	521	1,872	÷ 3 =	624
2017-18	District	1,551	2,661	2,444	2,480	9,136	÷ 3 =	3,045
	Central	745	1,336	1,226	1,286	4,593	÷ 3 =	1,531
	North	468	753	661	655	2,537	÷ 3 =	846
	South	338	573	534	539	1,983	÷ 3 =	661
2016-17	District	1,571	3,059	2,934	2,850	10,414	÷ 3 =	3,471
	Central	785	1,513	1,454	1,428	5,180	÷ 3 =	1,727
	North	455	922	869	848	3,095	÷ 3 =	1,032
	South	331	624	611	574	2,140	÷ 3 =	713
2015-16	District	2,012	3,583	3,143	3,056	11,794	÷ 3 =	3,931
	Central	968	1,771	1,553	1,544	5,836	÷ 3 =	1,945
	North	563	1,057	933	886	3,440	÷ 3 =	1,147
	South	481	754	658	625	2,518	÷ 3 =	839
2014-15	District	2,065	3,760	3,740	3,722	13,287	÷ 3 =	4,429
	Central	1,158	2,153	2,048	1,947	7,307	÷ 3 =	2,436
	North	560	1,020	1,046	1,058	3,684	÷ 3 =	1,228
	South	347	587	647	716	2,297	÷ 3 =	766
2013-14	District	1,932	3,516	3,418	3,476	12,342	÷ 3 =	4,114
	Central	929	1,937	1,915	1,994	6,774	÷ 3 =	2,258
	North	715	1,142	1,094	1,032	3,983	÷ 3 =	1,328
	South	289	437	409	451	1,585	÷ 3 =	528
2012-13	District	1,500	2,973	2,903	3,224	10,600	÷ 3 =	3,533
	Central	750	1,679	1,579	1,680	5,687	÷ 3 =	1,896
	North	534	911	947	1,132	3,524	÷ 3 =	1,175
	South	216	383	377	412	1,389	÷ 3 =	463
Annualized FTES = Quarterly FTES ÷ 3								

Running Start FTES (Fall 2018 Final)								
Year	College	Actual Summer	Actual Fall	Proj. Winter	Proj. Spring	Proj. Total	÷ 3 =	Proj. Total
						Quarterly FTES		Annualized FTES
2017-18	District		1,363	1,312	1,231	3,906	÷ 3 =	1,302
	Central		574	552	506	1,633	÷ 3 =	544
	North		357	334	302	993	÷ 3 =	331
	South	0.7	431	429	419	1,280	÷ 3 =	427
2017-18	District		1,200	1,125	1,068	3,392	÷ 3 =	1,131
	Central		512	478	443	1,432	÷ 3 =	477
	North		297	264	260	821	÷ 3 =	274
	South		391	383	365	1,139	÷ 3 =	380
2016-17	District	0.8	934	898	833	2,666	÷ 3 =	889
	Central		325	317	308	950	÷ 3 =	317
	North		294	262	228	785	÷ 3 =	262
	South	0.8	309	313	293	916	÷ 3 =	305
	SVI		6	5	4	15	÷ 3 =	5
2015-16	District	3.1	756.8	745.1	692.4	2197.5	÷ 3 =	732
	Central		262	252	235	749	÷ 3 =	250
	North	0.8	235	232	198	666	÷ 3 =	222
	South	1.0	244	245	242	732	÷ 3 =	244
	SVI	1.3	15	17	18	51	÷ 3 =	17
2014-15	District	0	670	665	631	1,967	÷ 3 =	656
	Central		213	215	192	620	÷ 3 =	207
	North		221	212	197	630	÷ 3 =	210
	South	0.3	224	220	219	663	÷ 3 =	221
	SVI		13	18	22	53	÷ 3 =	18
2013-14	District		616	602	550	1,768	÷ 3 =	589
	Central		223	218	183	624	÷ 3 =	208
	North		211	200	178	589	÷ 3 =	196
	South		163	167	167	497	÷ 3 =	166
	SVI		19	16	22	58	÷ 3 =	19
2012-13	District	0.3	545	516	493	1,555	÷ 3 =	518
	Central		229	215	194	639	÷ 3 =	213
	North		165	159	141	464	÷ 3 =	155
	South	0.3	133	130	137	401	÷ 3 =	134
	SVI		18	12	20	51	÷ 3 =	17
Annualized FTES = Quarterly FTES ÷ 3								

MEMORANDUM

TO: Board of Trustees
FROM: Shouan Pan, Chancellor
DATE: January 10, 2019
SUBJECT: Report to the Board of Trustees

I. Student Success**Seattle Central College Alumna's Artwork Featured on Port Property**

SCCTV is creating a series of ten videos for the Port of Seattle, featuring artist and Seattle Central alumna, Iskra Johnson. Iskra's artwork often features the rustic structures found on Port property and was recently on display at Taste, the Seattle Art Museum's cafe. Each of the videos focuses on one aspect of Iskra's views on art, industry, and community.

II. Organizational Excellence**An Unusual Holiday Party focused on Raising Food Items for College Food Pantries**

On Tuesday, Dec. 18, the Siegal Center Staff held an unusual holiday party at Central Central's One World Dining Room. In addition to enjoying food, drinks, and good conversations, participants were divided into nine teams, each of which was given specific assignments. The teams were sent into the neighborhood to take photos of noteworthy and special landmarks and shop for food and groceries with \$25 donations from Seattle Colleges Foundation. As a result, \$225 worth of food items were purchased, which will be distributed to Student Food Pantries on the three college campuses.

Chancellor Pan met with College AVPs for Equity, Diversity, and Inclusion

On Dec. 5, 2018, chancellor Pan met with the three new Associate Vice Presidents for Equity, Diversity, and Inclusion, and President Rosie Rimando Chareunsap in her capacity as Vice Chancellor for Equity. Dr. Pan thanked the AVPs and president Chareunsap for their leadership work, reaffirmed Seattle Colleges' commitment to diversity, inclusion, and educational achievement equity for students and employees, and charged the group to work on developing a system-wide equity plan that is connected to the District Strategic Plan.

I. External Affairs/Partnerships**Seattle Colleges in Partnership with Kaiser Permanente**

The Seattle Colleges are deepening their relationship with Kaiser Permanente (KP) by working with the Healthcare Apprenticeship Consortium to develop a Medical Assisting Apprentice program. Kaiser Permanente is the initial employer in the Healthcare Apprenticeship Consortium to hire apprentices for the program. This new partnership includes the SEIU 1199 Training Fund, which is contracting with the

Seattle Colleges to develop the 288 hours of related supplemental Instruction (RSI). The team at the Health Education Center will be developing and delivering RSI curriculum. Kaiser Permanente will be delivering the 2,000 hours of on-the-job-training. The Healthcare Apprenticeship Consortium is sponsored by the SEIU 1199 Training Fund and includes Kaiser Permanente, Swedish, Multicare, UW Medicine and SEIU 1199NW.

Kaiser Permanente is also signaling interest in developing additional apprenticeships in other areas such as Pharmacy Technician as well as cultivating youth apprenticeships. We are proud that the Seattle Colleges along with KP and SEIU 1199 are leading the way in this new arena of health care apprenticeships.

AACC President Invited Chancellor Pan to Attend a Listening Session on Equity Issues

On Monday, Dec. 3, 2018, chancellor Pan was among the first group of community college presidents who were invited to meet with AACC President, Dr. Walter Bumphus, in Washington DC, to discuss the “unfinished business.” This was the first of a series of listening sessions where Dr. Bumphus convenes community college presidents and chancellors across the country to engage in frank conversations on how community colleges can take on the urgent business of promoting and achieving greater equity for traditionally underserved students in community colleges. It is an important piece of “unfinished business” that is connected to the American democracy and economic viability.

Chancellor Pan convened meeting of the Chancellor’s Advisory Council

On Wednesday, Dec. 5, 2018, the three college presidents and chancellor Pan convened the last Chancellor’s Executive Council meeting of 2018. The meeting was devoted to a review of major events and accomplishments at Seattle Colleges during 2018 and a discussion the district priority focuses for 2019. Chancellor Pan shared with CAC members the work on advocating for regional pay for King County community and technical colleges and encouraged them to speak with state legislators about supporting regional pay proposals.

II. Pride Points

Dr. Rimando Honored as a Recipient of the Top Contributor Award

On December 13, the NW Asian Weekly held its Annual Celebration to honor community leaders who have made noteworthy contributions in business, education, civic and political life in Seattle and King County. Dr. Rosie Rimando Chareunsap was recognized as one of the Award Recipients. Rosie’s family members, friends, and Seattle Colleges’ co-workers attended the special Gala in honoring her special recognition.

MEMORANDUM

TO: Board of Trustees
FROM: North Seattle College President Dr. Warren Brown
DATE: December 27, 2018
SUBJECT: Report to the Board of Trustees

I. Student Success

- **NSC's Office of EDI & DICE announce opening of Equity and Welcome Center**
The President's Diversity Inclusion Council for Equity (DICE) in partnership with North's Office of Equity, Diversity and Inclusion (EDI), recently announced the historic opening of the NSC Equity and Welcome Center. The new center is a merger of NSC's Multicultural Center and Gender Equity Resource Center all under one roof, allowing increased collaboration and greater accessibility to all.
- **ECE Department Achievements**
The Early Childhood Education Department is building partnerships citywide. The department signed five articulation agreements with Seattle Public Schools (SPS) to give high school students college credit for their work in several SPS programs. Additionally, a new ECE Navigator has been hired and is partially funded by the City of Seattle's Department of Education and Early Learning and is an inter-district position shared with Seattle Central. Finally, ECE faculty member Samantha Dolan was voted to be President for the Early Childhood Teacher Prep Council.

II. External Affairs

- **NSC hosts Youth Career Awareness Workshop**
NSC's accounting department hosted the 2018 Youth Career Awareness Workshop in partnership with the Filipino American Association of Certified Public Accountants and the Washington Society of Certified Public Accountants.

III. Pride Points

- **NSC Passes Local Sourcing and Fair Trade Resolution**
NSC recently passed a Local Sourcing and Fair Trade Resolution and is on track to become the first community college in the states of Washington and Oregon to be fair trade certified. Efforts from NSC's Sustainability Board have included promoting Fair Trade on campus by tabling frequently and serving Fair Trade products at events. Fair Trade will now be a standing agenda item for the Sustainability Council.
- **IB BAS students win UW Case Competition for fourth consecutive year**
Students from the International Business Bachelor of Applied Science (IB BAS) program recently won the Northwest Regional Track portion of University of Washington's Russell Investments International Case Competition for the fourth consecutive year. Students were presented with a Harvard business case to analyze and create a solution and presentation within 48 hours.



MEMORANDUM

TO: Board of Trustees
FROM: Sheila Edwards Lange, Ph.D., President
DATE: January 10, 2019
SUBJECT: Seattle Central College monthly report

INSTITUTIONAL EXCELLENCE

Faculty complete EDGE Program

Business instructor James Jackson III and English instructor Jennie Snow recently completed eLearning's Education + Design = Excellence (EDGE) professional development program. EDGE is designed to support faculty in their teaching efforts by providing opportunities in three focus areas including: technology tools, pedagogy and accessibility. Faculty who complete a minimum of eight hours of technology tools, 18 hours of pedagogy, and three hours of accessibility training will receive a \$1,000 stipend.

MAC soon to experience changes to operations

The Mitchell Activity Center will replace some outdated pieces of equipment with brand new, modern equipment at the end of this month. In addition, the MAC's lobby, activity and game rooms will be updated following the college's brand and replacing old furniture with a contemporary style of furniture.

EXTERNAL AFFAIRS

Longtime ferry vessel leaves Seattle Maritime Academy

Motor Vessel *E.L. Bartlett* was towed away last month after being docked at the Seattle Maritime Academy for a decade. With the deck and engine out of date, *E.L. Bartlett* was no longer useful as a teaching vessel for maritime students. The former ferry vessel for the Alaska Marine Highway System retired from service in 2003 and was donated to the academy five years later. The vessel served as a training classroom for maritime students for eight years. *E.L. Bartlett* was towed to Mountain Premiere Contracting and Demolition, Ltd., a shipyard in British Columbia that specializes in dismantling ships and recycling their parts.

PRIDE POINTS

Director's story published in cardiology magazine

Mitchell Activity Center Director Jared Blitz will have his story featured in the American College of Cardiology's February issue of "CardioSmart Life," a print magazine. This past February, Blitz won an essay contest that was published by the publication, and felt his story about physical activity in relation to those living with heart valve disease was inspirational.

President builds community with employees

In an effort to strengthen morale with staff around campus, Seattle Central President Sheila Edwards Lange, Ph.D., will convene monthly campus-wide lunches starting this month. This is an opportunity for employees to sit down with one another outside of daily work. In subsequent months, lunches will take place at each of the satellite campuses.

MEMORANDUM

TO: Board of Trustees
FROM: Rosie Rimando-Chareunsap, President
DATE: January 10, 2019
SUBJECT: Report to the Board of Trustees

I. **Student Success**

- South's Diesel & Heavy Equipment Technology program has signed a partnership with Daimler Trucks North America to become part of DTNA's *Get Ahead* program. Through Get Ahead, students will have access to DTNA's web-based training modules so they can earn credits toward certifications required to work in the DTNA service network.
- South received a \$75,000 grant from United Way of King County to help students with emergency funding and continue operation as a UWKC Benefits Hub, where students get support balancing school, work and life so they can achieve their college and career goals.

II. **Institutional Excellence**

- To further open dialogue and transparency efforts, the President's Cabinet at South held the first in an ongoing quarterly series of "Cabinet Listening Sessions" on December 6. The floor is open for students, staff and faculty to ask questions, share ideas and express concerns. Cabinet members also come prepared with highlights from their areas to share with the audience.

III. **External Affairs**

- President Rosie Rimando-Chareunsap was honored as a *Top Contributor to the Asian Community* by NW Asian Weekly and Seattle Chinese Post on December 7. As a Filipino American and the first woman of color to serve as South's president, Dr. Rimando-Chareunsap was celebrated for her accomplishments in higher education and equity work. She was joined by Chancellor Pan, several South and District colleagues and her family.

IV. **Pride Points**

- South celebrated Veterans Day on November 8 with a flag ceremony conducted by staff and student veterans, followed by a challenge coin ceremony for veterans new to the campus community. The day wrapped up with a BBQ in the Clock Tower Plaza where everyone was invited to share a meal and give thanks.

MEMORANDUM

TO: Board of Trustees
FROM: Jeffrey Campbell
President, United Student Association
DATE: January 10th, 2019

SUBJECT: United Student Association (USA) REPORT – INFORMATION ONLY

2018-2019 USA Goals

The USA board is working on the following priorities for the 2018-2019 academic year:

- Improve transportation to and from campus
- Addressing smoking on campus in conjunction with the Clean Air Task Force
- Promoting racial justice, cultural sensitivity and competency
- Textbook affordability and OER
- Student Wellness Center, as approved by students in 2015
- Supporting sustainability efforts on campus

Washington Community and Technical College Student Association (WACTCSA) 2019**Goals:**

With the start of the 2019 legislative session approaching, the following are issues community and technical college (CTC) students have identified as their highest priorities for advocacy, and will be addressed during our January 24 state-wide Advocacy Day in Olympia:

- New Hope for Previously Incarcerated Students
- Textbooks and Open Educational Resources (O.E.R.s) Affordability and Accessibility
- College Affordability
- Address Campus Food Insecurity

Student Life Development Day – November 29th, 2018

Over 30 Student Life student employees attended the quarterly Development Day to network with our peers, learn about how to better manage our time and prioritize our values, counseling resources, student fees, and reviewed general job expectations.

Student Wellness Center

Continued dialogue amongst the administration is ongoing and pin-pointing the next step forward will be discussed in the near future. Summary of discussions:

During the month of August, student representatives met with Interim Vice President of Student Services Joyce Allen to discuss the current state of the 2015 student approved referendum.

Topics mostly focused on the changing budget assumptions. Good questions were asked and we believe folks are pretty clear on the fiscal challenge, but are eager to move the work ahead. Joyce affirmed a need to validate the contributions of S&A fees, college annual contribution and the staffing need assumptions. She also communicated that the Administration will be convening a group in the fall to pick up the work again. There was interest in confirming the composition of the group working on this, as there is already a structure in place, so why change it when all the individuals are currently in place – would it mirror the last group composition or be different. She could not answer at the time.

There was confirmation that the students want progress and action, and any decisions made should lean into the prior feedback of what is most important from the feedback previously collected. There is a desire to know if the automotive space is an option or if that has been committed to others. It sounds as though that space may be allocated to another department. Ms. Allen shared that she understood that any space that becomes available is reviewed for all possible needs to make the best holistic decision and as far as we understood the assessment of that space was not yet complete.

A follow-up meeting was convened by Vice President of Administrative Services Elizabeth Plutha. A project status update was presented and options available for moving forward were discussed by attendees. The USA will present all options to South students and report back on the decisions on the preferred option to proceed. A major consideration was funding for annual operating costs to operate the fitness facility. Consideration of a quarterly use fee was discussed. Cashiers, Colby Keene and USA would like some clear talking points to be able to communicate to students wanting to know about the content and timing of the use of these fees.

USA meetings this year will quickly get the board on a path of greater clarity for messaging students – in the meantime, USA is affirming the mutual commitment to bringing the Wellness Center to life within the means we have to not only build it but to also sustain it once built.

Clean Air Task Force

Clean Air Task Force representatives Jeffrey Campbell (USA President) and Ward Ryder (Faculty) conducted an info presentation to the College Council on December 3rd. On December 11th, College Council Chair Anton Amaratunge and Vice Chair Mac Witt reiterated to continue providing support in any and all measures of the Clean Air Task Force. Next quarter, a smoking survey will be distributed to the campus community.