

SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES

December 13, 2018

STUDY SESSION

1:30 p.m.

North Star Dining Room

North Seattle College
9600 College Way North
Seattle, WA 98103

REGULAR SESSION

3:00 p.m.

North Star Dining Room

North Seattle College
9600 College Way North
Seattle, WA 98103

STUDY SESSION

1:30 p.m.

STUDY SESSION

A. Executive Session:

(3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district;

(6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceeding, or to review proposals made in on-going negotiations or proceedings.

B. Open Session:

- OPMA training
- 2015-16 Audit, list of concerns
- January 21-22, Transforming Lives/ACT

REGULAR SESSION AGENDA

3:00 p.m.	CALL TO ORDER	
3:00 p.m.	SAFETY ANNOUNCEMENT	
3:05p.m.	APPROVAL OF AGENDA ACTION	Tab 1
3:05 p.m.	PUBLIC COMMENTS Up to fifteen minutes are set aside for people to express their views on any matter except those restricted to Executive Session.	
3:20 p.m.	PRESENTATION Title III Grant: what is it and how does it fit with other initiatives? <i>Presenters: Joe Barrientos: Vice President of Student Services at NSC; D’Andre Fisher, Associate Vice President for Diversity, Equity and Inclusion at NSC</i>	
3:40 p.m.	RECOMMENDED BOARD ACTIONS ACTION	
	A. Minutes from November 8, 2018	Tab 2
	B. 2018-19 Board Meeting Schedule Amendment	Tab 3
3:50 p.m.	INFORMATIONAL ITEMS	
	A. Student Housing at NSC, next steps	
	B. Strategic Plan Annual Review 2017-18	Tab 4
4:30 p.m.	ORAL REPORTS	Written Reports-Tab 5
	A. Chancellor’s Report	
	B. Chair’s Report	
	C. Trustees	

D. Labor Union Representatives

1. Ms. Annette Stofer, AFT Seattle Community Colleges
2. Mr. Matthew Davenhall, WFSE
3. Ms. Alison McCormick, AFT-SPS

E. College Presidents, Vice Chancellors

1. Dr. Sheila Edwards Lange, Seattle Central College
2. Dr. Warren Brown, North Seattle College
3. Dr. Rosie Rimando-Chareunsap, South Seattle College
4. Dr. Kurt Buttleman, Interim Vice Chancellor of Academic and Student Success
5. Ms. Jennifer Howard, Interim Vice Chancellor of Administrative Services
6. Dr. Cindy Riche, Chief Information Officer

F. Student Representatives

1. Jeffrey Campbell, South Seattle College
2. Elijah Gerrard, North Seattle College
3. Omar Osman, Seattle Central College

5:00 p.m. ADJOURNMENT

The next meeting of the Board of Trustees will be held on Thursday, January 10, 2019 at Seattle Central College, 1701 Broadway Ave, Seattle 98122. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

EXECUTIVE SESSION(S)

An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES

November 8, 2018

STUDY SESSION

1:30 p.m.

President's Boardroom

South Seattle College
6000 16th Avenue SW
Seattle, WA 98106

REGULAR SESSION

3:00 p.m.

President's Boardroom

South Seattle College
6000 16th Avenue SW
Seattle, WA 98106

STUDY SESSION

A. Open Session:

- Auditor's Report, entrance conference.
Trustees support moving forward with 2017-18 audit. The fiscal subcommittee will meet to better understand 2015-17.
- Siegal Center maintenance and improvement project.
- Mock Accreditation visit at South, November 28, 8:30-9:15am.
Rebecca Hansen will send details and confirm who can attend.

B. Executive Session:

- Litigation update

(3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district;

REGULAR SESSION AGENDA

CALL TO ORDER

Acting Chair Teresita Batayola called the meeting to order at 3:00. She asked everyone to join her in celebrating the passage of the Families, Education, Preschool and Promise Levy. Chancellor Pan introduced Melody McMillan, the new Seattle Promise Director.

SAFETY ANNOUNCEMENT

Rebecca Hansen read the safety announcement and took roll.

Attendance: Ms. Teresita Batayola, Ms. Louise Chernin, Ms. Rosa Peralta,, Dr. Shouan Pan, Dr. Warren Brown, Dr. Sheila Edwards Lange, Dr. Rosie Rimando-Chareunsap, Dr. Kurt Buttleman, Ms. Jennifer Howard, Ms. Cindy Riche, Ms. Maureen Shadair, Ms. Annette Stofer, Mr. Cody Hyatt, Mr. Jeffrey Campbell, Mr. Ricardo Franca, Ms. Phuong Dinh

Guests: Tina Watkins, Kristine Baylor, Daryl Yuzon, Erika Davies, King Nguyen, Kay Rutherford, Tim Albertson

WELCOME STUDENT LEADERS

Mr. Jeffrey Campbell, South
Mr. Ricardo Franca, Central
Ms. Phuong Dinh, North

APPROVAL OF AGENDA | ACTION

Trustee Peralta made a motion to approve the agenda. Trustee Chernin seconded. The motion carried 3-0.

PUBLIC COMMENTS

Chris Conley commented on the regional pay study and talked about the percentage increase needed to fill the gap to be competitive.

Charles McKeever commented on the CCSSE results, and how affordability is having a similar impact on instructors.

PRESENTATION

Addressing Food Insecurity

Presenters: Rosie Rimando-Chareunsap, President at SSC; Joyce Allen, Interim Vice President of Student Services at SSC; Monica Lundberg, Program Manager of Student Life at SSC; Ty Swenson, Communication Director at SSC; Linda Manning, Director of HR SSC; Liz Murata, Interim VP of Instruction at SSC; Val Tran, PTK Co-President

The group showed a video on food insecurity on campus and gave a presentation on the project. The concept was student-driven and developed in collaboration with community partners, the Public Information Office, and others on campus. The food pantry has been open since April 2017.

RECOMMENDED BOARD ACTIONS | ACTION

A. Minutes from September 13, 2018

Trustee Chernin made a motion to approve the minutes. Trustee Peralta seconded. The motion carried 3-0.

B. Minutes from October 18, 2018

Trustee Chernin made a motion to approve the minutes. Trustee Peralta seconded. The motion carried 3-0.

C. Chancellor's Contract

Following the board's evaluation of the chancellor, Trustee Peralta made a motion to approve a new contract through June 30, 2021. Trustee Chernin seconded. The motion carried 3-0.

INFORMATIONAL ITEMS

A. CCSSE results

Kurt Buttleman presented the key findings from the most recent CCSSE survey.

B. Pastry Arts program closure

An informational memo was presented on the closure of the program and the plan to teach out the current students.

C. Budget update

Jennifer Howard presented the budget report in a new format and asked for feedback.

ORAL REPORTS

A. Chancellor's Report

Chancellor Pan reported on the recent Chancellor's Advisory Council meeting and the number of new members who attended. He gave an update on the foundations and also discussed post-election outreach to legislators and Promise preparation.

B. Trustees

Report from ACCT Leadership Congress:

Trustees Teresita Batayola and Rosa Peralta reported on the sessions they attended at the ACCT Leadership Conference. Trustee Peralta attended sessions on strategic planning, budgeting and student success, response to crisis, and congressional priorities. Trustee Batayola participated in sessions on funding and campus security. As follow-up, she requested a presentation to the board on campus security and active shooter preparedness. She also asked for a progress report on what the colleges are doing to help students connect with public benefits.

C. Labor Union Representatives

Ms. Annette Stofer, AFT Seattle Community Colleges, gave a report. She advocated for professional development for working with Promise students. The union is planning for the 2019 legislative session and a regional pay ask.

Mr. Cody Hyatt, AFT-SPS, gave comments on ASI and how it is perceived.

ADJOURNMENT

The meeting adjourned at 4:50pm.

The next meeting of the Board of Trustees will be held on Thursday, December 13, 2018 at North Seattle College, 9600 College way N, 98103. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

EXECUTIVE SESSION(S)

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MEMORANDUM

TO: Board of Trustees

FROM: Shouan Pan, Ph.D.
Chancellor

DATE: December 13, 2018

SUBJECT: 2018-2019 Revised Board of Trustees Meeting Schedule

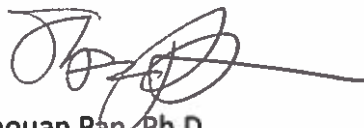
Background

In anticipation of the viaduct closure in early 2019, we propose moving the February 14, 2019 meeting from South Seattle College to North Seattle College.

Recommended Action

It is the recommendation of the administration that the Seattle Colleges Board of Trustees approve the location change for the February 14, 2019 regular meeting.

Submitted by and transmitted to the Board with a favorable recommendation,



Shouan Pan, Ph.D.
Chancellor



BOARD OF TRUSTEES 2018-19 REVISED MEETING SCHEDULE

Regular meetings are held on the second Thursday of the month, except October which is the third Thursday. Study Sessions begin at 1:30 p.m. **Regular meetings begin at 3:00 p.m.** Dates and locations of the meetings are noted below.

September 13	North Seattle College	9600 College Way North Seattle, WA 98103
October 18	Seattle Central College	1701 Broadway Avenue Seattle, WA 98122
November 8	South Seattle College	6000 16 th Avenue SE Seattle, WA 98106
December 13	North Seattle College	9600 College Way North Seattle, WA 98103
January 10	Seattle Central College	1701 Broadway Avenue Seattle, WA 98122
February 14	North Seattle College	9600 College Way North Seattle, WA 98103
March 14	North Seattle College	9600 College Way North Seattle, WA 98103
April 11	Seattle Central College	1701 Broadway Avenue Seattle, WA 98122
May 9	South Seattle College	6000 16 th Avenue SW Seattle, WA 98106
June 13	North Seattle College	9600 College Way North Seattle, WA 98103
July 11	Seattle Central College	1701 Broadway Avenue Seattle, WA 98122

MEMORANDUM

TO: Board of Trustees

FROM: Dr. Shouan Pan, Chancellor
Dr. Kurt R. Buttleman, Interim Vice Chancellor of Academics & Student Success

DATE: December 13, 2018

SUBJECT: Seattle Colleges Strategic Plan Annual Review 2017-18

Background

The Seattle Colleges Strategic Plan 2017-23 was approved in July of 2017 and spans seven years. This past 2017-18 academic year was the first full year of the plan, and we would like to provide the first annual update on our progress.

It is important to keep in mind that we are in the beginning stages of seeing the impact of our new strategic plan, but it is critical that we measure our initial progress so we can make any necessary adjustments to our strategies for meeting our goals.

Highlights

Notable trends within each of the four goal areas of the strategic plan are described below. Also, attached is a one-page "scorecard," and an online version with the latest available data can be found [here](#). Please be aware that due to SBCTC reporting schedules, data not yet available will be reported in early 2019.

1. **Goal 1 Student Success:** Seattle Colleges met or exceeded targets for two key measures: student engagement and progression from developmental to college level math. Retention rates from Fall to Winter Quarters dipped. Given the early stages of implementation of a range of student success strategies described in the plan, we consider these performance trends with caution. Seattle Pathways, Seattle Promise, strategic enrollment management, and reforms in advising, placement, and programs are underway, and new technologies, such as Starfish, are now being launched.
2. **Goal 2 Equity, diversity, inclusion, and community:** Reduction of the opportunity gap in student performance was mixed in 2017-18. While the retention rate gap between white and historically underserved students decreased, we saw increases in the gap between students in math progression. Assessments are underway to develop a Diversity Action Plan that addresses student success, staffing, and structural barriers to equity and inclusion.

3. **Goal 3 Organizational Excellence:** Gains were observed in environmental sustainability as well as in the efficiency of admissions as measured by the conversion rate of applicants to enrollments. Measures of fiscal sustainability are being refined; nonetheless, attention is being given to organizational efficiency through Achieving System Integration and other internal and external initiatives. In 2017-18, we also saw generally “neutral” to “satisfied” levels of satisfaction of staff working at the colleges.
4. **Goal 4 Partnerships:** Measures to capture the quantity and quality of partnerships have yet to be finalized. A framework exists that emphasizes educational, advisory, and advancement partners. During the past academic year, ground work was laid for new investments in and enhancements to the Seattle Colleges Foundation. A major accomplishment was developing and solidifying Seattle Promise with the City of Seattle.

Summary

An initial review of this past academic year’s performance provides a basis for further exploration and inquiry. For measures with available data, most targets were met or exceeded. We note that only one full academic year has passed since the board’s adoption of the current strategic plan. Some of the positive trends are likely due to the excellent on-going efforts of staff across the colleges and the district; however, further research is needed of specific interventions to attribute causality. Future years’ targets present challenges, as we have set incrementally higher annual goals despite continued limited resources, but we remain committed to these goals and are optimistic our strategies will lead to achieving them.

The strategic plan provides overarching focus to the complex work in which we are engaged. To further guide our activities, detailed annual operational plans have also been developed. We expect these operational plans to inform budget planning and decisions in the coming months. Seattle Colleges’ leadership welcomes the board and its subcommittees’ input and guidance during these upcoming conversations.

Submitted by and transmitted to the Board of Trustees for informational purposes,



Dr. Shouan Pan
Chancellor



Dr. Kurt Buttleman
Vice Chancellor

Seattle Colleges Strategic Plan Scorecard 2017-18



GOAL	MEASURE	TARGET AY1718	ACTUAL AY1718	STATUS	TARGET AY2223	BASELINE
GOAL 1 STUDENT SUCCESS	1a. STUDENT ENGAGEMENT	N/A	3.2	✓	3.2	3.2
	2a. RETENTION RATE Fall to winter	62%	59%	✗	72%	61%
	3a. COMPLETION RATE 4-year cohort	42%	Available 12/2018	--	52%	40%
	4. JOB-PLACEMENT RATE Nine months from program completion (prof-tech students only)	83%	Available 2/2019	--	86%	81%
	5. WAGE PROGRESSION	25%	Available 12/20/2018	--	30%	24%
	6a. MATH PROGRESSION From developmental to college within 1 year	24%	25%	✓	29%	23%
GOAL 2 EQUITY, DIVERSITY, INCLUSION, AND COMMUNITY	1b. STUDENT ENGAGEMENT BY SUBGROUPS (SOC = students of color)	N/A	White: 3.5 SOC 3.1 Gap: 0.4	--	Gap: 0%	White: 3.5 SOC 3.1 Gap: 0.4
	2b. RETENTION RATE Fall to winter, by subgroups (HU = historically underserved)	White: 68% HU: 59% Gap: 9%	White: 62% HU: 56% Gap: 6%	✓	Gap: 0%	White: 67% HU: 58% Gap: 9%
	3b. COMPLETION RATE 4-year cohort, by subgroups (HU = historically underserved)	White: 44% HU: 35% Gap: 9%	Available 12/2018	--	Gap: 0%	White: 43% HU: 33% Gap: 10%
	6b. MATH PROGRESSION From development math to college level within one year, by subgroups (HU = historically underserved)	White: 26% HU 18% Gap: 8%	White: 32% HU: 22% Gap: 10%	✗	Gap: 0%	White: 25% HU: 17% Gap: 8%
	7. ETHNIC AND RACIAL DIVERSITY OF FACULTY AND STAFF	maintain	32%	✓	35%	32%
	11b. STAFF GROWTH AND ENGAGEMENT By subgroups	N/A	White: 3.6 SOC: 3.5 Gap: 0.1	--	Gap: 0.0	N/A
GOAL 3 ORGANIZATIONAL EXCELLENCE	8. COST PER COMPLETIONS, COST PER SA POINTS, COST PER FTES	N/A	Available 1/2019	--	TBD	\$38,588/comp, \$3,737/ SA pts, \$9,073/FTES
	9. STARS POINTS	123	145	✓	178	105
	10. CONVERSION RATES Applicants to enrollments	33%	34%	✓	38%	32%
	11a. STAFF GROWTH AND ENGAGEMENT	N/A	3.6	--	TBD	Available 12/2018
GOAL 4 PARTNERSHIPS	12. PARTNERSHIPS Quantity and quality	N/A	TBD	TBD	TBD	TBD

LEGEND: Met or exceeded target ✓ Did not meet target ✗

Goal	Number	Measure	Description
Student Success	1a	Student engagement	Community College Survey of Student Engagement (CCSSE), approximately every 3 years. CCSSE item: "How would you evaluate your overall educational experience at this college?" (1=poor, 2=fair, 3=good, 4=excellent) Colleges' student surveys items (non-CCSSE years): "What is your overall satisfaction with your experience at North/Central/South Seattle College"?
	2a	Retention rate	Fall to winter, all cohorts
	3a	Completion rate	4-yr Student Achievement (SA) cohort, inclusive short-certs, long-certs, degrees, and transfers w/o degrees; prof/tech and transfer cohorts only. ABE and ESL cohorts excluded
	4	Job-placement rate	Nine months from program completion, professional/technical students only
	5	Wage progression	From PRE-enrollment at Seattle Colleges to POST-enrollment, of professional-technical program
	6a	Progression Math from developmental to college in 1 year	Cohorts starting just below college level and more than 1 level below college
Equity, Diversity, Inclusion, and, Community	1b	Student engagement	Community College Survey of Student Engagement (CCSSE), approximately every 3 years. CCSSE item: "How would you evaluate your overall educational experience at this college?" (1=poor, 2=fair, 3=good, 4=excellent). Gap between white students and students of color (SOC). Students of color (SOC): Black or African American, American Indian or other Native American, Asian American, Hispanic or Latinx, Native American, and Pacific Islander.
	2b, 3b, 6b	Student performance	By Year 6, reduce and eliminate performance gaps between white and underserved students. Racial and ethnic groupings to establish "opportunity gap" follow Seattle Public Schools' District specification of "underserved" students. Historically Underserved (HU): Black and African American, American Indian or other Native American, Hispanic and Latinx, and Pacific Islander (Asian American students are currently excluded from these analyses in an effort to remain consistent with the Seattle Public Schools reporting. Going forward, Asian American subgroups will be analyzed to determine inclusion in the underserved category.)
	7	Ethnic and racial diversity of faculty and staff, overall percentage (all staffing categories)	Staff of color: Black and African American, American Indian or other Native American, Asian American, Hispanic or Latinx, and Pacific Islander.
	11b	Staff growth and engagement	5 point Likert scale (5=very satisfied, 1= very dissatisfied) SOC = staff of color
Organizational Excellence	8	Cost per completions; cost per SA points; cost per FTES	AY2016-17. Cost data includes all non-capital fund sources.
	9	STARS ratings	The Sustainably Tracking Assessment & Rating System™ (STARS) is a transparent, self-reporting framework for colleges and universities to measure their sustainability performance. Association for the Advancement of Sustainability in Higher Education (AASHE): https://stars.aashe.org/institutions/participants-and-reports/
	10	Conversion rate	Conversion percentage of applicants to enrollments
	11a	Staff growth and engagement	What is your overall satisfaction with being an employee of North/Central/South Seattle College? (Spring 2018, new item in climate surveys) 5 point Likert scale (5=very satisfied, 1= very dissatisfied)
Partnerships	12	Partnerships	This measure is yet to be finalized.

MEMORANDUM

TO: Board of Trustees
FROM: Shouan Pan, Chancellor
DATE: December 13, 2018
SUBJECT: Report to the Board of Trustees

I. Student Success**SCCTV update**

SCCTV produced a video to promote North's Parent Education program. Our team also videotaped a lecture for South by Stanford University professor Dr. Claude Steele on the Science of a Diverse Community. His lecture can be viewed at www.scctv.net. We also delivered two videos for the Maritime Academy, one promoting the Academy to students and one promoting the Academy to teachers and program leaders.

II. Organizational Excellence**Trustee Peralta and Chancellor Pan Attended the 2018 ACT Fall Conference**

Trustee Rosa Peralta and Chancellor Pan attended the Washington Association of College Trustees on Friday, Nov., 9 at the Double Tree Hotel. Among many topics discussed at the the Conference, the CTCs' legislative agenda and strategies for the upcoming legislative session generated a great deal of discussion.

Trustee Williams Attended Onboarding/Orientation Activities

Since his appointment as a Trustee of Seattle Colleges in October 2018, Mr. Robert Williams has participated in several onboarding and orientation activities. On November 14, President Brown hosted a campus visit, including a campus tour and reception with participation by NSC faculty, staff, and students. On Nov. 30, Chancellor Pan, VC Buttleman and VC Howard shared information with Trustee Williams on various topics, including Seattle Colleges Strategic Plan, ASI, district budget and fiscal status, academic and student success priority programs, and Foundation Integration.

Trustee Hill and Chancellor Pan Participated in SSC's Mock Accreditation Visit

In preparation for the formal NW Accreditation team visit in April 2019, President Rimando Chareunsap and SSC staff held a simulation accreditation visit on Wednesday, Nov. 28. Regional experts with accreditation visit experience were invited to review SSC's draft accreditation report

and held interviews with faculty, staff, and students. Trustee Steve Hill and Chancellor Pan participated in a one of the mock interview sessions. The Mock Accreditation Visit yielded very timely and helpful information. President Rimando Chareunsap and staff are working diligently to follow up on several significant recommendations.

III. External Affairs/Partnerships

Seattle Voters Overwhelmingly Supported the New FEPP Levy

Seattle Voters passed the (2019-2026) Family Education Preschool and Promise Levy with an astounding 68.8% passing rate. Chancellor Pan, President Brown, and President Edwards Lange joined the Mayor, Seattle City Council members, and other City leaders in the election celebration on the evening of November 6. President Edwards Lange spoke at the Celebration Reception on behalf of Seattle Colleges.

On Nov. 7 Mayor Durkan held a special press conference at South Seattle College. On behalf of Seattle Colleges, Chancellor Pan thanked the Mayor, the City Council and their staff for their vision and collaborative work and pledged to work closely with the City and Seattle Public Schools in the implementation of the Seattle Promise Program. All three college presidents, VC Buttleman, VC Howard, Associate VC Phillips, and Seattle Promise Director, Melody Mcmillian, attended the Press Conference.

South Seattle College/Georgetown Campus Hosted the Fall 2018 WELA training Sessions

The Washington Executive Leadership Academy held its Fall training at South's Georgetown campus. Senior leaders across the state's community and technical colleges spent three days at Georgetown Campus, Nov. 5-7, discussing leadership principles and practices, learning the legislative process, and interacting with successful college leaders. Chancellor Pan welcomed the Academy participants and shared his personal leadership journey with the cohort. Dr. Rimando Chareunsap joined the group for lunch on Nov. 5.

Chancellor Pan and Director Leahy attended the 2018 Fall Public Official Reception

The Seattle Metropolitan Chamber of Commerce held the 2018 Public Officials Reception at the Convention Center. Chancellor Pan and Director of Government Relations, Steve Leahy, attended the Reception and used the opportunity to connect with public officials and community leaders.

Chancellor Pan Invited to Serve on the Seattle 2020 Census Task Force

Mayor Durkan invited Chancellor Pan to serve on the Seattle 2020- Census Task Force. The City of Seattle, King County, and Washington are all gearing up for the upcoming Census to ensure all

Seattle residents are properly counted. Because a wide array of federal, state, local and tribal programs depend on the final data collected for funding allocation, Seattle Colleges will work with the City to ensure broad awareness and participation among our students and employees, particularly the historically under-counted populations.

The 46th Annual Community MLK Celebration Scheduled for Friday, January 18, 2019

In partnership with the Mount Zion Baptist Church, Seattle Colleges will hold the 46th Annual Community MLK Celebration on Friday, January 18, 2019 at the Mount Zion Baptist Church. Acclaimed author, preacher, radio host, and Georgetown Sociology Professor, Michael Eric Dyson, will deliver the Keynote Speech. International Award Winning Gospel Choir, DaNell Daymon and Greater Works will provide music at the celebration event.

IV. Pride Points

President Rimando Chareunsap Honored as a Top Contributor by the NW Asian Weekly

On Friday, Dec. 7, the Northwest Asian Weekly held its Annual Top Contributors Award Gala to honor nine Asian community leaders. Dr. Rosie Rimando Chareunsap was one of the honorees. A large group of Seattle Colleges administrators and Rosie's parents and family were present to help celebrate this special recognition of Rosie and offer congratulations.



To: SCD Board of Trustees
From: Annette Stofer, President, AFT Seattle Local 1789
Re: Report for December meeting

I would like to share the following, which I mentioned briefly at the previous BOT meeting. It seems that the Election 2018 results showed that a lot of people are thinking about the need to get our country and communities back on a more positive and inclusive track.

**Statement adopted at Membership meeting, AFT Seattle Local 1789,
November 2, 2018**

AFT Seattle Local 1789 condemns hate and violence in all forms. We stand against white supremacy and nationalism, bigotry, racism, religious intolerance, homophobia, sexism, and immigrant bashing. The members of our faculty union vow to work for a healthy, inclusive community where the rights and safety of all are protected. We fight for social justice. We vote to defend all members of our society and to strengthen our democratic principles.

Our AFT Seattle office is on the Seattle Central Campus while the upgrades are being done at Siegal Center. I owe many thank you's to the IT staff for working through the challenges of connecting everything to the system, to the mail room staff who bring mail to my door, to the custodial staff who check in with a smile, and to everyone who has been kind and welcoming. It's nice to be in the middle of the activity and energy.

The SBCTC's work group on Best Practices for the Hiring and Retention of Part-time Faculty is wrapping up our work soon. The task was to revisit the 2005 report and identify contract language that negotiating teams could consider for improving their CBAs for the adjunct faculty. It turned out to be a task that raised levels of discomfort for some in the work group. After delays and many debates, we are close to a final product. It will be presented to the SBCTC, and later, distributed for use.

I would like to wish everyone happy holidays. Let's look forward to a new year filled with regional pay and Promise Scholarships.



MEMORANDUM

TO: Board of Trustees
FROM: North Seattle College President Dr. Warren Brown
DATE: November 29, 2018
SUBJECT: Report to the Board of Trustees

I. Institutional Excellence

- **NSC Basic Transitional Studies Establishes Ability to Benefit for HS students**
North's Basic and Transitional Studies division, in collaboration with NSC's financial aid and workforce education departments, have established the Ability to Benefit as a funding pathway where students can receive Pell grant funding as they complete their high school diploma.

II. Financial Health

- **North's Early Childhood Education Program awarded grant from King County**
The ECE Program at North was awarded \$384,153 by the King County Best Starts for Kids Program, to expand support for early childhood educators completing certificates and degrees at the Seattle Colleges. This effort to further effectively serve educators of infants and toddlers coincides with new statewide standards for licensure for early childhood educators.

III. Pride Points

- **Reception for New Trustee**
North employees and students had the opportunity to meet new Seattle Colleges' Trustee Mr. Robert M. Williams during a reception on campus hosted by the Chancellor on Nov. 14. The reception was the first time for the North community to meet Mr. Williams since his appointment to the Board by Gov. Jay Inslee on Oct. 15.
- **50th Anniversary Meeting**
Key stakeholders—including employees, students, alumni and partners--participated in a brainstorming session to help plan North's 50th anniversary campaign and launch. The Nov. 15 meeting was facilitated by North's communications and marketing office and the public relations firm Quinn Thomas, which is helping the college devise its campaign strategy. The college opened its doors to the public in fall 1970.
- **NSC EDI Open Community Forum Series**
North's Office of Equity, Diversity and Inclusion hosted its second monthly Open Community Forum Series on Nov. 14. Topics covered included the student need for the Gender Equity Resource Center and Multi-cultural room. Additionally, the Interim Dean of Students led the forum with members of the student leadership team present to engage in dialogue around the student needs for Disability Services and Veteran Services.



SEATTLE CENTRAL COLLEGE

One of the Seattle Colleges

PRESIDENT'S OFFICE

1701 Broadway, Seattle, WA 98122
Main 206.934.5417 • Fax 206.934.4390
seattlecentral.edu

MEMORANDUM

TO: Board of Trustees
FROM: Sheila Edwards Lange, Ph.D., President
DATE: December 13, 2018
SUBJECT: Seattle Central College monthly report

STUDENT SUCCESS

Customer service improved through new Outreach initiative

During Fall Quarter, Seattle Central's Outreach and Admissions department implemented an online "live" chat function that allows website visitors to ask questions about the college. The feature is available when an outreach staff member is online to provide prompt responses.

College hosts first community conversation of the year

Last month, the college hosted its first community conversation of the year with the re-entry/prison education community. Hosted by the Office of Equity, Diversity and Inclusion, the event welcomed nearly 70 stakeholders, and featured a panel of re-entry alumni who discussed how the college can better support re-entry students at all stages of their educational journeys.

INSTITUTIONAL EXCELLENCE

Solar panels installed on Seattle Central roof

After receiving a grant from Seattle City Light last year to increase the college's energy efficiency, Seattle Central has completed installation of 6,000 square feet of solar panels. Now operational, the panels are expected to produce \$5,000 in electricity annually.

EXTERNAL AFFAIRS

Maritime introduces program to Alaskan non-profit

The Seattle Maritime Academy hosted over 50 Alaskan high school students and adults in October to learn about careers in the maritime industry. Over two weeks, students received an introduction to maritime career pathways and marine science. The Coastal Villages Region Fund, an Alaskan non-profit that connects coastal residents with opportunities in the local fishing industry, sponsored the trip.

College creates partnership with national park

Seattle Central is collaborating with the Mount Rainier National Park's Education Center to create opportunities for underrepresented students to visit the park. During Winter Quarter, a group organized by student leadership will visit Mount Rainier for a ranger-led educational day hike.

PRIDE POINTS

Creative Arts instructor earns high ranking; student poet wins award

- In October, Graphic Design instructor Jason Hoppe presented at this year's Adobe MAX convention. He was also ranked as one of the 25 Adobe MAX Masters.
- Seattle Central student Azura Tyabji has been named the 2018 Seattle Youth Poet Laureate, by Seattle Arts and Lectures (SAL). Tyabji opened for renowned poet Danez Smith who performed last month at the Broadway Performance Hall.



MEMORANDUM

TO: Board of Trustees
FROM: Rosie Rimando-Chareunsap, President
DATE: Dec. 13, 2018
SUBJECT: Report to the Board of Trustees

I. Student Success

- South Seattle College's Student Services partnered with United Way of King County to hold a FAFSA/WAFSA event in late October that helped 80 students navigate financial aid forms, scholarship opportunities and more to help them get the funding they need to stay in college and earn their credentials.
- South's Center for Equity, Inclusion, and Diversity held Transgender Awareness Week activities November 13-14. A highlight was guest speaker Dorian Taylor guiding students through a robust discussion on the intersection of race, gender and disability.

II. Institutional Excellence

- South hosted a "Mock Accreditation Visit" with accreditation experts on November 28 to help engage the campus in accreditation work and prepare for the Year Seven Visit in April, 2019. The visit helped the college fine tune the self-study document and prepare for arrival of the Year Seven team.

III. Financial Health

- College Council and the President's Cabinet collaborated to host a Fall Quarter Budget Forum on November 19 where President Rimando-Chareunsap shared her campus-wide vision and expectations for achieving transparency, accountability and excellence in budget management. The session included an open Q&A period and opportunity for employees to share their top budget priorities.

IV. External Affairs

- Seattle Mayor Jenny Durkan held a press conference at South on November 7 to celebrate education levy passage that will help fund Seattle Promise, the collaborative tuition program being developed by Seattle Colleges and the city, inspired by the 13th Year Promise Scholarship started at South in 2008.
- As part of her work with the WACTC Board of Presidents, President Rimando-Chareunsap serves on the critical issues committee where she will be leading work on policy improvement in system-wide areas that may be causing inequities.

NSC Student Leadership and Multicultural Programs has the following to report:

- Student Leadership is spearheading efforts to establish a consistent policy for students who need to change their names on transcripts, IDs, Canvas, and financial aid. Though the establishment of clear, accessible guidelines would benefit all students, these efforts are specifically intended to address some of the educational obstacles facing transgender students.
- Sustainability Board is involved in series of collaborative efforts to promote Fair Trade goods including chocolate, bananas, and hot cocoa. To date, they have partnered successfully with Ecology Club, NSC's International Programs office, and the food pantry to raise awareness of Fair Trade on campus.
- Our food pantry continues to serve between 100 and 110 people a week. It is open to students, faculty, staff, and community members, and does not require registration. Students from International Programs and Student Leadership have stepped up as volunteers to help staff the pantry, which opens every Wednesday.
- There is increasing enthusiasm in the campus community for the prospect of a new mascot for NSC. Students and faculty from the Environmental Sciences program have come together to advocate for the adoption of the Northern Pacific chorus frog, an endemic indicator species found in North's wetlands. Members of Student Leadership have expressed interest in helping facilitate a mascot redesign process.

Student Events

- **Club Fair (11/15):** Representatives from a dozen clubs welcomed prospective new members with games and activities in the Grove.
- **International Night Talent Show (11/16):** Members of Events, Communications, and Sustainability Boards collaborated with International Programs to celebrate student performers. In addition to offering free food and music, this fun evening event served to promote intercultural understanding and highlight the diverse talents of the NSC student body.
- **Legislative Academy (11/16 – 11/17):** Student leaders from the Research and Advocacy Board traveled to Olympia to attend the conference and learn about legislative processes in Washington State.
- **Transgender Day of Remembrance (11/20):** Student Leadership collaborated with the Gender Equity center to create a pop-up queer space featuring health resources, donated cookies, cupcakes, and music. A moment of silence and the reading of names commemorated

lives lost to transphobic violence. Trans and nonbinary artists from the campus community were invited to sing, read poetry, and sell prints and zines.

- **A Toast to You (11/28):** This self-care-themed event coincided with National French Toast Day. It featured a French toast bar, positive affirmations, and activities to help students manage stress in the lead-up to final exams.
- **All Student Leadership Meeting (11/30):** Over thirty members of Student Leadership will meet to confer on issues pertinent to the campus. Guest speakers include Molly Brown from Advising, discussing transfer to four-year institutions, Associate VP for Equity, Diversity and Inclusion D'Andre Fisher to plan for the new Equity Center on campus, and VP Joe Barrientos on the inclusion of student voices in campus process.



MEMORANDUM

TO: Board of Trustees
FROM: Associated Student Council (SCC)
DATE: November 29th, 2018
SUBJECT: Report to the Board of Trustees

I. Student Success

- a. November 27th, 2018 – Conversation to support re-entry students in education took place at SCC. [Find more](#)
- b. November 20th, 2018- Student Open Forum was held, a quarterly event that brings together students with President Dr. Sheila Lange, VP. Yoshiko Harden and Dean of Student Leadership Ricardo Leyva-puebla to share their experiences and concerns.
- c. November 16th, 2018 – Living Voices -- Native Visions: ~ The experience of Native Americans in the 1930s and 1940s. A Navajo girl explores her family's past while struggling to keep her culture in a government-run boarding school. Her vision of becoming a modern healer in a changing world is brought to life as her community joins the U.S in World War II.
- d. Associated Student Council is hiring 3 positions; One executive position (Legislative) and two Associate positions.
- e. Seattle Collegian – SCC Student Publication Board has been in action online and now, there is a plan to print out news papers as well.
- f. Communication's Committee plans to centralize all social media platforms for Student Leadership Boards

II. Financial Health

- a. The S&A budget request this year is changed to incorporate questions revolving around Seattle Central's Strategic Plan. The application has been changed in a variety of ways including changes in the budget breakdown to make the review process smoother and easier for the S&A committee.
- b. The college is celebrating the Family Education Levy that was passed earlier this month. Despite the raise it will cause in an already unaffordable housing rent in Seattle, we are excited about this step of having access to pre-k through post-secondary and hope the city to solves housing and many other issues facing students and faculty.



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- c. Seattle Vocational Institute's Pre-Apprenticeship Construction Training (PACT) program recently received a \$150,000 grant from Sound Transit to start new evening and weekend classes this Winter Quarter [Find more](#).

III. **External Affairs**

- a. Seattle Central Partnered with property developers *Point B* to provide mentorship for students.

MEMORANDUM

TO: Board of Trustees

FROM: Jeffrey Campbell
President, United Student Association

DATE: December 13th, 2018

SUBJECT: United Student Association (USA) REPORT – INFORMATION ONLY

College Civics Day – “Let’s Talk Democracy” Event October 29th

Candidates for the 34th Legislative District, Joe Nguyen and Shannon Braddock, spoke to a crowd of 100 students on October 29, at noon for our “Let’s Talk Democracy” event. Our Vice President, King Nguyen, created this event with Political Science Instructor Larry Cushnie to help students understand who their local candidates are, their life & educational experiences. We also asked about their positions on student issues in particular along with other topics in the Seattle/WA area. Update: Joe Nguyen is the Senator-elect, the first person of color to represent the district.

Faculty Tenure Committees

All 22 student representative positions on faculty Tenure Committees have now been filled. Students attended the required orientation on October 24th with the Interim Vice President of Instruction. The students have met their committee chairs and members, and are now in the process of conducting observations and submitting reports. Thank you to USA Advisor, Monica Lundberg, for coordinating student placements and working with the Deans to complete this important process.

Alaskan Way Viaduct Closure Information Forum November 15th

The Alaskan Way Viaduct Closure Information Forum sponsored by the USA and College Council was held on November 15 in OLY Hall Theater. Speakers presented information and answered questions about the closure scheduled for three weeks beginning on January 11, 2019. Speakers included: Meghan Shepard of Downtown Mobility SDOT, Amy Turner of the Alaskan Way Viaduct Replacement Project WSDOT, Chris Arkills of King County and Matthew Crane of King County Metro. This was a great opportunity for our campus community to be informed on how it will change their commutes and learn more about alternative methods of transportation that might be available.

Sustainability Volunteer Group

The Student Sustainability Volunteer Group, created by our Sustainability Officer, Linh Vo, worked with Christa Colouzis to gather a team of volunteers and distributed trash, recycle and compost bins around the campus, and posted proper signage.

S/A Fee Board

Treasurer Andy Le has now filled the student positions on the S&A Fee Board and has held an orientation with Dean of Student Life Dan Johnson to discuss the expectations, timeline, and workload.

Legislative Academy November 17

Vice President King Nguyen and USA Advisor Monica Lundberg attended the Legislative Academy in Olympia where the WACTSCA legislative priority issues were discussed for the upcoming session. Students also voted on WACTSCA officers and started planning for the annual Legislative Advocacy Day on January 24 in Olympia. Monica Lundberg also served on a panel with Edward Esparza, State Board Policy Associate, to discuss Food Insecurity on the local and state-wide policy level.

Safety Committee Meeting

Secretary Kim Parafina attended the Safety Committee Meeting on October 17th, 2018 in place of Jay Choe, our Issues & Concerns Officer. The following were discussed; the possible clearing of the median on 16th Avenue, Transportation Survey, and the lack of knowledge students have about South Security's Telephone number. Jay Choe will follow up with Christa Colouzis to gather more information and will work with Kim Parafina to promote the Security's number to students. There is still a major safety concern about the need for better lighting in the crosswalk on 16th Ave SW as many students have reported nearly being hit by vehicles.

District Sustainability Student Positions

Adam Maurer, District Sustainability, and Christa Colouzis, South Sustainability, allocated funds to hire two students to focus on transportation issues and broader sustainability at South. USA Sustainability officer Linh Vo participated in the interviews and two candidates were chosen.

Wellness Center Meeting November 9th

Joyce Allen, Karen Herndon, Eric Steen, Elizabeth Pluhta, Dan Johnson, Colby Keene, and Jeffrey Campbell held a meeting to discuss the current status of the Wellness Center. They discussed the project history and overview, future milestones, possible participant roles, budget, possible staffing and programming, and the next steps of this project.

Conduct Appeals Committee

Our Diversity and Inclusion Officer Amal Mohamed has been chosen to serve as the student representative for the Conduct Appeals committee and will be working with Dean Dan Johnson and Jessica Varga to receive an orientation.

Clean Air Task Force

The campus-wide smoking survey has been drafted and is awaiting final review. It will be sent out to all campus community members. Upon reviewing the results and conducting a forum, the Task Force will make a recommendation to the college president.



Elaine Swift Remembered

Elaine was a remarkable person that touched the lives of many people, especially the students at South with her dedication to the Foundation. USA is working together with Cynthia Requa to offer the opportunity to current and former colleagues and students to contribute to this growing book of memories that will be given to Elaine's family. To provide the greatest possibility for people to contribute, we will be accepting these wonderful memories via email or in-person through November 16th. Elaine helped transform so many lives here at South, and we are doing this to honor her, her family and her memory.