



Board of Trustees Meeting

2017

North Seattle College

9600 College Way N

Seattle, WA, 98103



SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES

September 14, 2017

STUDY SESSION 1:30 p.m. North Star Dining Room
North Seattle College
9600 College Way North
Seattle WA 98103

REGULAR SESSION 3:00 p.m. North Star Dining Room
North Seattle College
9600 College Way North
Seattle WA 98103

STUDY SESSION AGENDA

- 1:30 p.m.** Executive Session (if needed)
- 1:45 p.m.** Open Session
- a. Board Self-Evaluation
 - b. September 29 Retreat with Senior Leadership
 - c. Site D update
 - d. Foundations update
- 2:30 p.m.** Presentation, Q&A
Northgate Pedestrian Bridge: Impact to the Community; Role of the Board
Presenters: Warren Brown, NSC President

REGULAR SESSION AGENDA

- 3:00 p.m. CALL TO ORDER**
- 3:00 p.m. ROLL CALL**
- 3:05 p.m. APPROVAL OF AGENDA | ACTION Tab 1**
- 3:05 p.m. PUBLIC COMMENTS**
- 3:20 p.m. RECOMMENDED BOARD ACTIONS | ACTION**
- A. Minutes from July 13 and August 24 Tab 2
 - B. Tender of Gifts Tab 3
 - C. Emeritus Status: Gary Oertli, Mary Ellen O’Keeffe Tab 4
 - D. WAC 132F-419, Sexual Harassment Policy – Second Reading Tab 5
 - E. DACA Resolution Tab 6
- 3:35 p.m. INFORMATIONAL ITEMS**
- A. WAC 132F-116, Traffic Rules and Regulations – First Reading Tab 7
 - B. WAC 132F-168, Access to Public Records – First Reading Tab 8
 - C. Annual Financial Report Tab 9
- 4:00 p.m. ORAL REPORTS**
- A. Chancellor’s Report
 - B. Chair’s Report
 - C. Report from Host President
 - 1. Dr. Warren Brown
- Other reports as necessary:
- D. Reports from Labor Union Representative
 - 1. Ms. Annette Stofer, AFT Seattle Community Colleges
 - 2. Mr. Ty Pethe, Washington Federation of State Employees
 - 3. Mr. Bob Sullivan, AFT-SPS

- E. Associated Student Body Presidents
(not attending in September)
- F. College Presidents, Vice Chancellors
- G. Board of Trustees

5:00 p.m. ADJOURNMENT

The next meeting of the Board of Trustees is on Thursday, October 12, 2017 at South Seattle College, 6000 16th Avenue SW, Seattle WA 98106. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

EXECUTIVE SESSION(S)

An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

MINUTES OF THE SEATTLE COLLEGE DISTRICT

BOARD OF TRUSTEES MEETING held Thursday, July 13 at Seattle Central College, 1701 Broadway Avenue, Seattle 98122.

PRESENT FOR REGULAR MEETING HELD AT 3:00 P.M.

Trustees	Ms. Teresita Batayola Ms. Louise Chernin Ms. Carmen Gayton Mr. Steve Hill
Chancellor	Dr. Shouan Pan
Presidents	Dr. Warren Brown, NSC Dr. Sheila Edwards Lange, SCC Mr. Gary Oertli, SSC
Vice Chancellors	Dr. Mary Ellen O’Keeffe Dr. Kurt Buttleman
Advisory Representatives	Ms. Maureen Shadair, SVI Mr. Derek Edwards, AAG Ms. Annette Stofer, AFT Mr. Ty Pethe, WFSE Mr. Robert Sullivan, AFT-SPS Ms. Sara Michelassi
Absent	Dr. Dave Blake
Secretary	Ms. Rebecca Hansen

Visitors who signed in: Maria Lamarca Anderson, Heather Emlund, Naina Eshwar, Earnest Phillips, Malcolm Grothe, Bo Leong, Aimee Brown, Alice Melling, Erin Barzen, Julie Schechter, Megan Nord, Julius Lloyd, Yoshiko Harden, Andrea Insley

REGULAR SESSION AGENDA

CALL TO ORDER

Chair Batayola called the meeting to order at 3:30pm.

ROLL CALL

Rebecca Hansen called the roll.

APPROVAL OF AGENDA | ACTION

Louise Chernin made a motion to amend the agenda and add an action item: Approval of the Chancellor's Contract. Trustee Hill seconded the motion to amend the agenda. The motion to amend the agenda carried 4-0. Trustee Chernin made a motion to approve the amended agenda and Trustee Hill seconded. The motion carried 4-0.

PUBLIC COMMENTS

There were no public comments.

PRESENTATION

Project Finish Line: Building a Culture of Completion in the Seattle Colleges

Presenters: Erin Barzen, South Seattle College; Aimee Brown, North Seattle College; Naina Eshwar, Seattle Central College; Bo Leong, Seattle Central College; Hilary Loeb, Puget Sound Educational Service District

The group presented completion data and the impacts of completion coaching at our colleges. All four colleges participated in the grant and each college invested in two completion coaches. The grant has ended but the work continues through institutionalizing emergency funding, increasing faculty participation and exploring predictive analytics. The project group is also working on how scale the work so it is sustainable after grant funding has ended.

RECOMMENDED BOARD ACTIONS | ACTION

- A. Minutes from June 8 and June 20

Trustee Chernin made a motion to approve the minutes. Trustee Gayton seconded. The motion carried 4-0.

- B. Resolution Authorizing Indemnification

Derek Edwards made a request for approval to defend a campus security officer and the president at NSC. **Trustee Gayton made a motion to approve indemnification. Trustee Chernin seconded. The motion carried 4-0.**

- C. Nomination of Vice Chair for 2017-18

Trustee Gayton made a motion to nominate Steve Hill for vice chair. Trustee Chernin seconded. The motion carried 4-0.

- D. Election of Board Officers for 2017-18

Trustee Chernin was nominated for chair and Trustee Hill was nominated for vice chair. **Trustee Gayton made a motion to elect the nominated officers. Trustee Hill seconded. The motion carried 4-0.**

E. Seattle Colleges Strategic Plan 2017-23 – Second Reading

Chancellor Pan outlined changes to the mission, vision, and values since the first reading.

Trustee Gayton made a motion to approve the mission, vision, values and goals. Trustee Hill seconded. The motion carried 4-0.

Chancellor Pan noted that approval of the new mission represents a substantive change for accreditation and the colleges will be working with NWCCU to file that substantive change. The chancellor is working with the presidents to develop strategies and measures that will complete the strategic plan. Those strategies and measures will be presented to the board in September.

F. Policy 152, Tendering and Accepting Gifts for SC –Second Reading

Trustee Chernin made a motion to approve the policy. Trustee Hill seconded. The motion carried 4-0.

G. Purchase Authorization, Patient Care Training Equipment

Trustee Hill made a motion to approve the purchase. Trustee Chernin seconded. The motion carried 4-0.

H. Purchase Authorization, UW WIPHE Agreement – Furniture for SSC IEC Building

Trustee Chernin made a motion to approve the purchase. Trustee Gayton seconded. The motion carried 4-0.

I. Local Funding Authorization – SSC Wellness Center

Trustee Hill made a motion to approve the local funding. Trustee Gayton seconded. The motion carried 4-0.

J. Proposal to increase Intensive ESL Program Tuition

Chancellor Pan introduced a proposal for a 10 percent tuition increase for Intensive ESL classes. Even with the increase, Seattle Colleges tuition is below average when compared to other programs in our area. Chancellor Pan reported that international programs directors do not anticipate that this tuition increase will negatively affect enrollment. It will create more revenue to support the program. **Trustee Chernin made a motion to approve the tuition increase. Trustee Gayton seconded. The motion carried 4-0.**

K. Approval of Chancellor's Contract

Chair Batayola thanked Steve Hill for leading the evaluation process. The trustees received feedback from a variety of sources and had strong participation and helpful feedback. Chair Batayola thanked the chancellor for coming to Seattle Colleges and congratulated him on his first year. She stated that the board continues to have confidence in Dr. Pan. Amendments to the contract include an extension until June 30, 2020 and a COLA increase in accordance with

state budget. **Trustee Chernin made a motion to approve the amendments to the contract. Trustee Hill Seconded. The motion carried 4-0.**

ORAL REPORTS

Chancellor's Report: Chancellor Pan reflected on his first year and thanked the board for their support. He thanked Chair Batayola for her leadership and thanked Gary Oertli and Mary Ellen O'Keeffe for their service at Seattle Colleges, recognizing that this was their last board meeting.

The chancellor also highlighted items from his written report including a report on the combined graduation ceremony, which was a well-attended celebration. He also updated the board on the internal search for an interim president at South Seattle College. A committee has been formed to review the internal applications and Dr. Pan plans to make an appointment in August.

Chair's Report: Chair Batayola recognized Gary Oertli and Mary Ellen O'Keeffe and the unique imprints they have made and impacts they have had. She also shared praise for the combined commencement ceremony and her perspective of awe looking at the audience from the stage

Ms. Annette Stofer, AFT Seattle Community Colleges: The contract has been approved and is now in effect. Annette Stofer was reelected and will continue to serve as AFT president next academic year.

Mr. Bob Sullivan, AFT-SPS: Bob Sullivan reported on complications related to 10 contract non-renewals in the bargaining unit. He also noted that negotiations begin in October.

Dr. Sheila Edwards Lange, Seattle Central College: Project Finish Line has been transformative to the college and she is pleased that the team was able to present to the board how wrap-around services are provided. Dr. Edwards Lange also reported on a partnership with Urban League and the City of Seattle.

Gary Oertli, South Seattle College: Mr. Oertli reported that the 5 TRIO programs at South are currently serving about 400 students, who are receiving support services at South and are being recruited to attend South. He also reported that the WACTC retreat is next week and David Beyer, President of Everett CC, is the incoming WACTC president. He gave a Pathways project update and noted that the sixth institute is in Seattle, October 26-28, and board participation is requested.

Warren Brown, North Seattle College: On October 10, Attorney General Bob Ferguson will be speaking to students and staff at NSC about challenging the president's executive order on immigration.

Kurt Buttleman, Vice Chancellor for Finance and Technology: Dr. Buttleman gave an update on the state budget. The state budget has been passed and now goes to SBCTC for allocation to the colleges. An adjusted budget for FY2017-18 will be presented to the board in September or

October. LaVerne Lamoureux gave a brief update on the Capital Budget, which is still being negotiated.

Mary Ellen O’Keeffe, Vice Chancellor for Education and Planning: In August, Mary Ellen is leading a global impact trip to Ghana to work on health projects.

ADJOURNMENT

The meeting adjourned at 4:39pm.

The next regular meeting of the Board of Trustees is on Thursday, September 14, 2017 at North Seattle College, 9600 College Way North, Seattle 98103. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

EXECUTIVE SESSION(S)

An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

MEMORANDUM

TO: Board of Trustees

FROM: Dr. Shouan Pan
Chancellor

DATE: September 14, 2017

SUBJECT: TENDER OF GIFTS TO SEATTLE COLLEGES

Background

Periodically gifts are contributed to Seattle Colleges to assist the District in achieving its educational goals and objectives. There are two major categories: (1) Cash Gifts and (2) In-Kind Gifts, such as equipment, supplies and materials.

In the attached pages are summaries of the gifts received for Equipment for the Pacific Tower Education Clinic. These funds granted to Neighborcare as a result of a collaborative grant application to Delta Dental. Neighborcare wired funds to the Pacific Tower Blocker LLC, mistakenly. Funds ultimately deposited in the District Foundation account to pay the Burkhardt invoice.

Recommendation

In accordance with established Board Policy No. 152, it is recommended that the Board of Trustees accept the gifts tendered to the Seattle Colleges as shown on the attached schedules.

Submitted by:



Dr. Kurt Buttleman
Vice Chancellor of Finance & Technology

Transmitted to the Board with a favorable recommendation.



Dr. Shouan Pan
Chancellor

TENDER OF GIFTS TO SEATTLE COLLEGE DISTRICT
MAY 2016
IN-KIND

DONOR	GIFT AND PURPOSE	CENTRAL	NORTH	SOUTH	SIEGAL CENTER	DISTRICT-WIDE	SVI
Seattle Colleges Foundation	Equipment for Pacific Tower Dental Education Clinic				\$297,796.57		
CAMPUS TOTALS		\$0.00	\$0.00	\$0.00	\$297,796.57	\$0.00	\$0.00
TOTAL IN-KIND GIFTS TO SEATTLE COLLEGES							<u>\$297,796.57</u>

MEMORANDUM

TO: Board of Trustees

FROM: Shouan Pan, Ph.D.
Chancellor

DATE: September 14, 2017

SUBJECT: Emeritus Status Recognition, Gary Oertli and Mary Ellen O’Keeffe

Background

Board Policy 478 (Emeritus Status – Administrative Employees) provides for granting emeritus status recognition upon eligible retired administrators or those who have died in service and have made significant contributions to the District’s values of service, excellence, diversity and effective leadership. Both administrators meet the criteria outlined in Policy 478 and were reviewed and approved by Chancellor’s Executive Cabinet.

Recommended Action

In accordance with Policy 478, I recommend that the Board of Trustees grant emeritus status recognition to the above worthy individuals of District VI.

Submitted by and transmitted to the Board with a favorable recommendation,



Shouan Pan, Ph.D.
Chancellor

MEMORANDUM

TO: Dr. Shouan Pan
Chancellor

FROM: South Seattle College President's Cabinet

DATE: July 5, 2017

SUBJECT: Emeritus Status – Gary Oertli

In accordance with SCD Policy/Procedure 478, we would like to submit this nomination of Gary Oertli as an emeritus candidate. Gary Oertli was appointed president of South Seattle College in August 2010. He also serves as Vice Chancellor for University Partnerships for the Seattle Colleges. President Oertli brings a wealth of community college leadership experience to South Seattle College. His experience includes eleven years at the Seattle Colleges – including serving as the interim president and interim dean for Business, Information Technology and Creative Arts at Seattle Central College; he also previously served as interim president and interim vice president of instruction at South Seattle College.

During President Oertli's tenure, South achieved an impressive list of accomplishments that were a direct result of his leadership and vision:

- ❖ Our long-term commitment to our guided pathways strategy with a goal of doubling completion rates. With our AACC selection of one of 30 colleges in the nation and our Spark grant in our state proves South to be a District, state, and national leader in student completions.
- ❖ The completion of South's 13th Year Scholarship and Readiness Academy, through a fund raising more than \$9 million to create a permanent endowment guaranteeing every graduate of Cleveland, Chief Sealth International, Rainier Beach, and West Seattle High Schools one year of college and important wrap-around services. We are creating a college-going culture in our community.
- ❖ South's Foundation is in the top 20 in the nation and at the top of the list in Washington State with a net worth of nearly \$20 million.

- ❖ South has been recognized by SBCTC as having the greatest increase in the number of full-time diverse faculty.
- ❖ South is a leader in outside grant funding with over \$25 million in non-state revenue from sources such as: five TRIO program grants, Department of Labor grants, Title III grants, contract-corporate training, and private gifts.
- ❖ Our Georgetown Campus has experienced unprecedented growth, now producing more than 1,100 FTE's and securing in millions of dollars in grants.
- ❖ Students voted to self-fund a much-needed Wellness Center.
- ❖ Scholarship accomplishments of South's students has surpassed our history. From the top scholar in the nation, to the majority of recipients of the prestigious Martin Scholarship at the University of Washington, the new Century Scholars at the annual USA Today completion, and the hundreds of scholarships from our Foundation. President Oertli personally encouraged many students to apply for these scholarships, and he supported their applications at every step of the way.

We truly believe that President Oertli's leadership is the reason for our strong focus on student success, the dedicated and committed faculty and staff we attract and retain, and the unique culture that makes South a special place!

And while, we're fortunate to have benefitted from President Oertli's leadership, we are not the only ones. He has dedicated more than 45 years of service to education. Mr. Oertli was president and CEO of Shoreline Community College for five years and was honored as president emeritus when he retired. Prior to that, he spent 20 years at Edmonds Community College as part-time instructor, tenured faculty member, associate dean and dean, executive vice president for instruction and student services, and as interim president.

A West Seattle native, Mr. Oertli is a graduate of Chief Sealth High School in the Seattle Public Schools system. He earned his bachelor's degree and master's of education in business from the University of Washington, where he later served as Alumni Association president. He also completed the Executive Management Program in the UW Graduate School of Business Administration. In addition, he was awarded a Doctorate of Humane Letters by Schiller International University.

July 13, 2017

Dear Members of the Board of Trustees –

It is our honor to nominate Dr. Mary Ellen O’Keeffe for Emeritus Status at the Seattle Colleges.

Dr. O’Keeffe is a dedicated individual whose leadership skills and wide-ranging experience meant that she grasped how to value and honor both institutional and individual values. She is a forward-thinking leader who is admired for her “big picture” insights into how institution-specific data and district-level directives can illuminate the best ever-evolving pathways toward a judicious culture of teaching and learning success for all in our diverse community.

During her 15 years with Seattle Colleges, Dr. O’Keeffe performed a multitude of functions at the Seattle Colleges. She was a role model as a leader in each assigned position as she stepped up to the challenges of guiding and transforming our colleges during stable times and during significant transitions. She served as a positive and steady pacesetter, beginning with her tenure as executive dean of workforce education and continuing as vice president of instruction, interim president and as a vice chancellor. In each role, she provided confidence to the members of her team and collaborated in a shared mission.

Having served as the Seattle Colleges’ League for Innovation Board Representative, Dr. O’Keeffe not only represented our institution and interests, she was also able to learn from and reproduce many best practices from other League schools. She developed strong relationships nationwide which served our colleges well.

Dr. O’Keeffe served as a mentor and advisor to many staff and faculty. She always made herself available and was proactive about sharing her perspective and opinions. She also had a unique knack for providing important pieces that helped to solve many a puzzle or dilemma.

Dr. O’Keeffe, in so many capacities over so many years, was a tireless advocate, advisor, leader, team player and friend to the Seattle District, and especially to those of us who have had the great pleasure to work with her.

Throughout her career, Dr. O’Keeffe was known for her focus on faculty and students. She is a leader who takes great pride in pushing for excellence for our students. For these reasons and countless others, we encourage you to consider this nomination of Dr. Mary Ellen O’Keeffe for Emeritus at the Seattle Colleges.

Respectfully submitted by Chancellor’s Executive Cabinet:

Shouan Pan
LaVerne Lamoureux
Earnest Phillips
Wendy Schneider
Malcolm Grothe
Andrea Insley

Gary Oertli
Warren Brown
Sheila Edwards Lange
Kurt Buttleman
David Blake
Rebecca Hansen

MEMORANDUM

TO: Board of Trustees

FROM: Shouan Pan, Chancellor
Members of the Chancellor's Executive Cabinet contributed to this report.

DATE: August 31, 2017

SUBJECT: WAC 132F-419, Second Reading

Background

WAC 132F-419 is currently outdated. Derek Edwards (AAG) advised that a sexual harassment policy does not need to be codified in the WAC. The District maintains an extensive internal policy and procedure (located in Seattle Colleges Policy and Procedure 419) which cover both students and employees. This meets the definition of an internal policy under RCW 34.05.010(16)(i) – “statements concerning only the internal management of an agency and not affecting private rights or procedures available to the public.”

The District's internal policy and procedure remain current and up-to-date, and will continue to be reviewed regularly.

This proposed rule was subject to a public rulemaking hearing on August 30, 2017. No comments were received.

Recommended Action

It is recommended that the Seattle Colleges Board of Trustees approve the repeal of WAC 132F-419.

Submitted by and transmitted to the Board with a favorable recommendation,



Dr. Shouan Pan,

Chancellor

REPEALER

The following chapter of the Washington Administrative Code is
repealed:

WAC 132F-419-010	Sexual harassment policy.
WAC 132F-419-020	Procedural guidelines.
WAC 132F-419-030	Informal complaint procedures.
WAC 132F-419-040	Formal complaint procedures.
WAC 132F-419-050	Nondistrict options.
WAC 132F-419-060	Appropriate disciplinary action.
WAC 132F-419-070	Repeated offenses.

MEMORANDUM

TO: Board of Trustees

FROM: Dr. Shouan Pan

DATE: September 14, 2017

SUBJECT: Support for DACA Students

Background

Continued protection for students under Deferred Action for Childhood Arrivals (DACA) is at risk of ending in six months. The Board of Trustees, Chancellor and College Presidents stand together in support of continued protection for DACA students and urge Congress to act to ensure protection for those students.

Recommended Action

It is recommended that the Board of Trustees pass a resolution to support DACA students.

Submitted by and transmitted to the Board with a favorable recommendation,



Dr. Shouan Pan
Chancellor

Resolution by Seattle Colleges Board of Trustees

Whereas, Seattle Colleges supports continuation of the Deferred Action for Childhood Arrivals (DACA) and affirms its commitment to protecting the safety, security and well-being of every student and member of our college community; and

Whereas, Seattle Colleges supports all its students, including undocumented students and affirms the values of diversity and inclusiveness, as well as the right of all students to be free from unlawful interference with the attainment of their educational goals; and

Whereas, DACA students contribute to our colleges, the community and country and have kept their commitments to the requirements set for DACA students; and

Whereas, the federal government has announced its decision to phase out DACA and terminate the program and its protections in six months:

Now, therefore, be it resolved that the Board of Trustees of Seattle Colleges, District VI hereby will urgently and forcefully advocate to all of our elected federal officials that Congress acts to pass legislation to continue the protected status of these students and other childhood arrivals from deportation and provide these individuals with long-term opportunities to live, study and work in the United States. Immediate action by Congress is needed, and such action is morally and economically required.

Signed,

Louise Chernin
Chair, Seattle Colleges Board of Trustees

Date _____

Shouan Pan
Chancellor, Seattle Colleges

Warren Brown
President, North Seattle College

Sheila Edwards Lange
President, Seattle Central College

Pete Lortz
Interim President, South Seattle College

MEMORANDUM**TO:** Board of Trustees**FROM:** Kurt Buttleman**DATE:** September 14, 2017**SUBJECT:** Chapter 132F-116, Traffic Rules and Regulations – First Reading**Background**

WAC 132F-116, Traffic Rules and Regulations, is the WAC related to the current Traffic Parking rules and regulations related to Seattle Colleges' properties.

Recommendation

It is recommended that this item be received as information only.

Submitted by:



Dr. Kurt R. Buttleman

Vice Chancellor for Finance & Technology

Transmitted to the Board of Trustees with favorable recommendation.

Dr. Shouan Pan
Chancellor

AMENDATORY SECTION (Amending WSR 15-02-072, filed 1/6/15, effective 2/6/15)

WAC 132F-116-020 (~~(Permits required for vehicles.)~~) Parking—

Permits and restrictions. (~~(No person shall park or leave any vehicle, whether attended or unattended, upon any officially designated parking area of Seattle College District VI without a valid parking permit. No vehicle shall be parked in any parking area without a permit for that area, except state-owned vehicles used by the college.~~)

~~(1) A valid permit is:~~

~~(a) An unexpired parking decal properly registered and displayed in accordance with instructions.~~

~~(b) An authorized temporary or visitor permit, displayed in accordance with the instructions on the permit.~~

~~(2) Parking permits are not transferable.~~

~~(3) The college reserves the right to refuse the issuance of a parking permit.)~~ (1) Each campus president shall delegate to one office or individual on campus the authority to enforce these traffic and parking rules and regulations. This person or office shall hereinafter be referred to as "parking enforcement."

(2) No person shall park or leave any vehicle, whether attended or unattended, upon any officially designated parking area of Seattle College District VI without a valid parking permit. No vehicle shall be parked in any parking area without a permit for that area, except state-owned vehicles used by the college.

A valid permit is:

(a) An unexpired parking decal permit properly registered and displayed in accordance with instructions.

(b) An authorized temporary or visitor permit, displayed in accordance with the instructions on the permit.

(3) The permit issued shall be placed in an easily visible location according to the directions of the campus parking enforcement officer.

(4) Parking permits are not transferable.

(5) The college reserves the right to refuse the issuance of a parking permit.

(6) No vehicle shall be parked on Seattle College District VI properties, except in those areas set aside and designated as parking areas.

(7) No vehicle shall be parked so as to occupy any portion of more than one parking space or stall as designated within a parking area.

(8) Purchasers of Seattle College District VI parking permits may be required to park in specified areas as designated by the college or district parking enforcement personnel.

(9) The parking spaces available on the various Seattle College District VI sites shall be assigned to faculty, staff and students in such manner as to best effectuate the objectives of these regulations. Assignments of parking spaces shall be the responsibility of the campus parking enforcement personnel as directed by the president of the college or district to represent the interests of faculty, staff and students.

[Statutory Authority: RCW 28B.50.140(13) and 42.56.040. WSR 15-02-072, § 132F-116-020, filed 1/6/15, effective 2/6/15; Order 29, § 132F-116-020, filed 10/10/75; Order 7, § 132F-116-020, filed 1/12/73.]

NEW SECTION

WAC 132F-116-045 Ticketing and enforcement of traffic and parking rules and regulations. (1) Parking violation tickets will be issued for the following violations:

(a) Parking in wrong area, improperly, or blocking;

(b) Parked in a "No Parking" zone;

(c) Parked in a fire lane;

(d) Failure to display valid parking permit;

(e) Violations of traffic safety laws, such as speeding, reckless/negligent driving, failure to yield right of way, failure to stop at a stop sign, and driving the wrong way on a one-way alley or street;

(f) Forged or stolen permit;

(g) Parking in a handicap space with no valid handicap placard or license plate.

(2) Parking enforcement shall be applied consistently in a uniform manner across the district.

(3) The amount of each violation shall be set by the Seattle College District, and is as follows:

(a) Parked in wrong area, improperly, or blocking: \$25

(b) Parked in a "No Parking" zone: \$25

(c) Parked in a fire lane: \$100

(d) Failure to display valid permit: \$30

(e) Violations of traffic safety laws: \$30

(f) Forged or stolen permit: \$100

(g) Parking in a handicap space without a handicap placard or plates: \$250

(4) Employees who repeatedly violate traffic safety or parking rules may be subject to ~~progressive discipline and/or~~ permit revocation.

(5) Students who repeatedly violate traffic safety or parking rules may be subject to student conduct actions and/or permit revocation.

(6) All parking violation tickets must be paid, unless waived for extenuating circumstances, by the parking enforcement personnel at each campus. A record must be maintained of all waived parking/traffic violation tickets.

(7) Appeals to reverse or reduce parking violation tickets shall be done in person in the parking enforcement office at each campus in accordance with WAC 132F-108-050.

(8) Impounding: This action shall be at the discretion of the college or district parking enforcement regarding any infractions pursuant to these regulations. Impounding may be implemented by mechanical restraints to vehicles on district property or by towing to an approved impounding agency. Release from impound on district property will be made upon payment of an appropriate fee, as determined by the

Seattle College District. When a vehicle immobilization device is used (so-called "boot"), the fee to have this removed will be one hundred dollars, in addition to any other fines or fees levied for the infraction.

(9) Towing companies and/or impounding agencies will be selected on the basis of criteria developed by the colleges and the district.

(10) Neither the college nor district nor its employees shall be liable for loss or damage of any kind resulting from impounding and storage.

(11) Any vehicle impounded on or from Seattle College District VI property, shall be at the owner's risk and expense.

(12) No vehicle other than college owned or leased vehicles shall be parked on District VI property for a period in excess of seventy-two hours, without prior approval from parking enforcement. Vehicles violating this regulation are subject to impounding at the owner's risk and expense.

[]

AMENDATORY SECTION (Amending Order 29, filed 10/10/75)

WAC 132F-116-140 Permit revocations. (1) Parking permits are the property of the district and may be recalled for any of the following reasons:

(a) When the purpose for which the permit was issued changes or no longer exists.

(b) When a permit is used by an unregistered vehicle or by an unauthorized person.

(c) Continued violations of parking regulations.

(d) Counterfeiting or altering decals.

(2) Vehicles displaying (~~cancelled~~) canceled permits will be subject to penalties indicated in (~~section 116-120 [codified as WAC 132F-116-130]~~) WAC 132F-116-040.

[Order 29, § 132F-116-130 (codified as WAC 132F-116-140), filed 10/10/75; Order 7, § 132F-116-140, filed 1/12/73.]

AMENDATORY SECTION (Amending Order 29, filed 10/10/75)

WAC 132F-116-150 Fees and fee payments. (1) The parking permit fees shall be established, as appropriate, by the district board of

trustees. The fee structure shall be on file at individual college business offices and the district purchasing office.

(2) (~~Method of payment. Annual permits - payroll deduction only. Students, hourly and irregular employees - cash in advance (minimum of one-quarter).~~) Students who are registered for six or more credits shall purchase parking at the student rate, even if the student is working as an employee of the college or district.

(3) The parking enforcement personnel for the district parking program shall ensure that the methods of payment for permits are the most convenient for faculty, staff, and students as possible; as technology advances, parking enforcement at each campus may review or revise these methods of payment.

(4) Fees collected from the sale of parking permits shall be used to help offset the expenses of the district's commute trip reduction program, to help maintain the parking facilities at each campus, and to assist with funding of the positions necessary to enforce these parking rules and regulations, and other purposes deemed appropriate.

[Order 29, § 132F-116-140 (codified as WAC 132F-116-150), filed 10/10/75; Order 7, § 132F-116-150, filed 1/12/73.]

AMENDATORY SECTION (Amending Order 29, filed 10/10/75)

WAC 132F-116-160 Reciprocity of parking privileges. (1) Employee and student parking permits issued at a specific campus or district location will be valid at all other Seattle College District VI parking areas, except that an employee having reserved space parking at their home location may not utilize reserved space parking at a secondary site.

(2) Student parking permits are not valid during the nonoperating hours of each campus. Any vehicle that displays a student permit while parked on campus during the nonoperating hours of the campus may be subject to parking fines and/or impoundment.

[Order 29, § 132F-116-150 (codified as WAC 132F-116-160), filed 10/10/75; Order 7, § 132F-116-160, filed 1/12/73.]

AMENDATORY SECTION (Amending WSR 85-21-016, filed 10/7/85)

WAC 132F-116-170 Disabled parking. No vehicle shall park in a parking space designated for disabled persons without displaying a disabled license plate, card, or decal issued by the Washington state department of licensing (or from equivalent other jurisdictions in

other states) that indicates that an occupant of the vehicle is disabled.

(1) Such vehicle must be used to transport the disabled person.

(2) Vehicles meeting these criteria will be allowed to park in the designated spaces upon payment of the standard (~~nonreserved~~) parking rate.

(3) The (~~safety and security officer~~) parking enforcement personnel of each campus and the district office shall make alternative parking available for short-term disabilities.

[Statutory Authority: Chapter 28B.50 RCW. WSR 85-21-016 (Order 48, Resolution No. 1985-20), § 132F-116-170, filed 10/7/85; Order 29, § 132F-116-160 (codified as WAC 132F-116-170), filed 10/10/75; Order 7, § 132F-116-170, filed 1/12/73.]

NEW SECTION

The following sections of the Washington Administrative Code are decodified and recodified as follows:

Old WAC Number	New WAC Number
132F-116-100	132F-116-035
132F-116-140	132F-116-055
132F-116-150	132F-116-065
132F-116-160	132F-116-075
132F-116-170	132F-116-085

REPEALER

The following sections of the Washington Administrative Code are repealed:

WAC 132F-116-030	Parking—Permits required.
WAC 132F-116-040	Authorizations for issuance of permits.
WAC 132F-116-050	Parking within designated spaces.
WAC 132F-116-060	Display of permits.
WAC 132F-116-070	Duplicate permits.
WAC 132F-116-080	Responsibility of person issued a permit.
WAC 132F-116-090	Exceptions from parking restrictions.
WAC 132F-116-110	Parking areas and permit designation.
WAC 132F-116-120	Allocation of parking space and priorities.
WAC 132F-116-130	Impounding—Illegal parking—Disabled vehicles.

MEMORANDUM

TO: Board of Trustees

FROM: Shouan Pan, Chancellor
Members of the Chancellor's Executive Cabinet contributed to this report.

DATE: August 31, 2017

SUBJECT: WAC 132F-168, First Reading

Background

The attached revision is suggested to update WAC 132F-168, Access to Public Records.

The proposed changes to this rule implement the State Legislature's new Public Records Act requirement, effective July 23, 2017. Under the new requirements, the District will no longer be authorized to charge 15 cents per page for public records requests. An agency study on cost calculations was carried out to determine pricing for scanned documents, black and white copies, and colored copies per page. The updated language will set forth procedures for payment.

This proposed rule was reviewed and approved by the Cabinet on August 28, 2017. It will be subject to a public rulemaking hearing. Comments received will be presented to the Board for consideration at the second reading.

Recommended Action

It is recommended that the Seattle Colleges Board of Trustees approve the proposed revisions to WAC 132F-168.

Submitted by and transmitted to the Board with a favorable recommendation,


Dr. Shouan Pan

Chancellor

WAC 132F-168-060 Copying. (1) **Costs for paper copies.** There is no fee for inspecting public records. A requestor may obtain black and white photocopies for ~~fifteen~~ eleven cents per page or colored photocopies for thirteen cents per page. The district reserves the right to use outside vendors for large projects when an outside vendor can provide copies quicker or for less cost. The requestor will be required to pay the cost charged by the vendor.

Before beginning to make the copies, the public records officer or designee may require a deposit of up to ten percent of the estimated costs of copying all the records selected by the requestor. The public records officer or designee may also require the payment of the remainder of the copying costs before providing all the records, or the payment of the costs of copying an installment before providing that installment. The Seattle College District VI will not charge sales tax when it makes copies of public records.

(2) **Costs for electronic records.** The cost of scanning existing Seattle College District VI paper or other nonelectronic records is ~~four~~ six cents per page. There will be no charge for emailing electronic records to a requestor, unless another cost applies such as a scanning

fee. A statement of the factors and the manner used to determine this charge is available from the public records officer.

Calculating the actual costs of charges for uploading electronic files or attachments is unduly burdensome, because it is difficult to accurately calculate all costs directly incident to uploading those records. Instead of calculating the actual costs for uploading electronic files or attachments, the District charges five cents per each four electronic files or attachments uploaded to email, cloud-based data storage service, or other means of electronic delivery as set forth in RCW 42.56.120(2)(b).

If the requestor asks that the electronic records be provided on CD or DVD, the requestor will be charged the cost of the CD or DVD. If the electronic records are too large to be emailed through the Seattle College District email system, they will be provided on CD or DVD, and the requestor will be charged accordingly.

(3) **Costs of mailing.** The Seattle College District VI may also charge actual costs of mailing, including the cost of the shipping container.

(4) **Payment.** Payment may be made by cash, check, or money order to the Seattle College District VI.

[Statutory Authority: RCW 28B.50.140(13) and 42.56.040. WSR 15-02-072, § 132F-168-060, filed 1/6/15, effective 2/6/15; WSR 14-07-091, § 132F-

168-060, filed 3/18/14, effective 4/18/14; Order 36, § 132F-168-060,
filed 11/21/77; Order 16, § 132F-168-060, filed 10/4/73.]

Study done on 7/24/17

	Costs/Page
B&W	\$0.05* (paper/toner/maintenance)
Color	\$0.07*

Staff Time Calculations:

Employee	Hourly Rate**	Placement
HRCA 2	\$ 22.32	41-M
Work Study	\$ 15.00	
HR Specialist	\$ 26.64	
HR Compliance Officer	\$ 35.66	
AVG	\$ 24.91	

Per minute \$ 0.42

Staff cost /page scanned***	\$ 0.06
Staff cost /B&W printed	\$ 0.11
Staff cost/Color printer	\$ 0.13

Note: This calculation does not factor in: actual cost of the electronic product or file transfer of the record and the use of any cloud-based data storage and processing service; shipping of such public records, including the cost of postage or delivery charges and the cost of any container or envelope used; transmission of said records in any electronic format, including the cost of any transmission charge and use of any physical media device provided by the agency. **Reasoning:** Now with the availability of OneDrive, we rarely copy records onto CDs/DVDs and then send by mail. After talking to the Director of IT, it was determined the cost of using and maintaining OneDrive is difficult to quantify. OneDrive is part of the Office 365 bundle. Other than standard overhead expenses, there are no quantifiable and consistent labor costs/direct expenses related to the production of public records using OneDrive.

*amount provided by Purchasing Dept.

**semi-monthly gross pay / 87 (174 hours = average # of hours/month)

***based on 7.1 pages/minute



MEMORANDUM

TO: Board of Trustees
FROM: Kurt R. Buttleman
DATE: September 14, 2017
SUBJECT: Annual Financial Report - Information only

Background

Seattle College District budgets and accounts for its funds in accordance with policies and procedures of the State of Washington Office of Financial Management (OFM) and the State Board for Community and Technical Colleges (SBCTC).

The attached Annual Financial Report provides summary data for all of the campuses and the District Office.

Recommendation

It is recommended that this item be received as information only.

Submitted by:

Dr. Kurt Buttleman
Vice Chancellor of Finance & Technology

Transmitted to the Board with a favorable recommendation.

Dr. Shouan Pan
Chancellor

Fiscal Year End 2016-17 Financial Report
Period Ending June 30, 2017
District Summary



Executive Overview

This quarterly report for the Seattle Colleges includes financial information from July 1, 2016 – June 30, 2017. Declining tuition revenue and State resources remain the most significant concerns.

As a District, Seattle Colleges most significant operating budget issues for the year were:

- Tuition revenue collected was \$32.1M which was 100% of the target and compares to \$31.8M for the same period in FY 1516. However, tuition collected in FY 1617 was significantly enhanced by the State allowed conversion of International Students into regular tuition dollars. The effect of the converting of International Students added \$1.5M to regular tuition collected in FY 1617.
- As BAS programs expand, BAS tuition collection continued to trend higher. As a District, BAS Tuition of \$1.866 million was collected in FY1617 compared to \$1.615 million in FY 1516.
- Across Seattle Colleges, expenses were 98.0% of the operating budget which is in line with the prior year.

Each of the colleges is experiencing slightly different challenges. Summaries of the most financial significant challenges for FY1617 and the future are highlighted below.

Seattle Central College:

International enrollment was down at Seattle Central as was forecasted. This is a national trend and impacted by the end of some foreign programs, and reduced our related cost recovery. The drop in state funded enrollments was offset by an increase in running start students which has been on the rise.

Central's budget was rebalanced with a \$2.1M budget reduction, projected increases in revenue and more efficient operations. The efficiencies include a number of layoffs of exempt and classified staff and the faculty in the former Opticianry program.

South Seattle College:

South overspent its operating budget for the year by \$1.8 million. This was caused by overspending in the part-time faculty and the apprenticeship contracts budgets. Prior to yearend close, South transferred \$1 million from Running Start balances and \$800,000 from Intensive English program balances to cover this overspending. South has since changed its approach to the allocation and tracking of part-time faculty expenses and apprenticeship contracts to prevent this from occurring again in 1718 or in the future. It should be anticipated that South will serve fewer FTES in FY1718 due to reductions in spending in these two areas.

North Seattle College:

North continues to monitor budget and supplement with temporary funds as needed. Budget reductions have been made through instructional reorganization, Theater program closure, class reductions, eliminating unfilled positions, and reduced spending on incidentals. Although Food Services continues to operate at a deficit, it is expected that changes implemented this past year will begin to show results in decreasing the deficit. Changes are focused on staffing, pricing, and hours of operation.

Seattle Vocational Institute:

The 17-18 SVI budget represents an \$750,000 (approx. 16%) budget reduction compared to the previous year. This includes a significant restructuring of the student services unit at SVI which is being merged with Seattle Central College who will provide many of the student service functions. This follows the previous integration of Security, Facilities, and Finance departments at SVI with Seattle Central. The resulting reduction in force of approximately 12 FTE included faculty, classified staff and exempt staff.

District Office / District-wide Accounts:

The District-wide and District Office budgets continue to be challenged. District-wide accounts were overspent last year due to increases in retirement payouts associated with an increased number of employee retirements. The District Office continues to rely on temporary funds for a number of positions. For FY1718, the District Office budget will show a slight increase due to the consolidation of the Nursing program staff and the addition of a CIO position.

Financial Sustainability

With structural uncertainties caused by the enrollment decline and the State of Washington's budget situation, the Seattle Colleges continued to manage its budget conservatively:

- As a District, Operating Budget Expenses were below target at 98%. However, as enrollment declines, budget reductions are having an impact on the ability to serve students in the manner the colleges would like.
- Tuition Revenue – after adjusting for the conversion of international students to regular tuition - is below prior year due to lower enrollment. The Seattle Colleges continue to closely monitor this and have implemented budget adjustments as necessary.
- Total reserves remain within the 5-10% policy requirement.
- Local Funding sources remain a diversified source of revenue, however, the colleges are increasingly reliant on these sources such as international student tuition as revenue declines.
- As enrollment declines and State resources dwindle, cash balances are decreasing in contingency budgets
- Overall, most self-support programs continue to run positive cash balances.

Operating Budget (State Funding, Tuition, and Indirect Cost Recoveries)

- The total Year to Date operating expenditures of \$132.6M through 6/30/17 were at 98.0% of the operating budget compared to 96.0% last year.
- Labor (salary and benefit) costs are at 81.8% of the annual budget and slightly lower than the 82.8% of last year.
- Expenditures in Goods & Services (aka Non-Labor expenses) were under budget. Non-labor expenditures of \$24.0M was 98.4% of the total Non-Labor budget of \$24.4M for FY1617. For FY 1516, non-labor expenses were 88.1% of total Non-Labor budget.

Grants & Contracts

- Issue of Concern: International Enrollment declining.
 - International Student program revenue totaled \$20.2M through for FY1617. The International Program revenue is \$3.4M less than the \$23.6M collected in FY1516..
 - Intensive English program revenue was \$7.7M which was a decrease of \$2.5M from FY 1516.
- Grants continue to be a strong funding opportunity for the Seattle Colleges with an active balance of just under \$54 million at the current time which is \$6 million more than in FY 1516. This is the multi-year grant total of all active grants. See the Active Grants report for more detail.

Fund Reporting

Non-operating funds are displayed in a balance sheet and income statement format.

- Fund 522 - Associated Students revenue is \$3.2M which is \$380K less than last year due primarily to declining enrollment. The cash balance is at \$5.1M this year, compared to \$6.0M last year.
- Issue of Concern:
 - Fund 569 – Food Service revenue was \$2.1M for the year. Operating loss was \$189K. In the prior year FY 1516 Food Service revenue was \$2.2M and the Operating loss was \$197K.
- Fund 570 - Auxiliary Enterprise FY 1617 Revenue is \$13.4M which is a \$2.1M increase from FY 1516 total of \$11.3M. This is due primarily to Seattle Central establishing a strategic reserve account in this fund for one time needs in the future.

Reserves

- Per Seattle Colleges Policy 608, the Colleges and the District Office continue to maintain accounts as required. Total reserve for the District is \$12.2M and 5.9% of the aggregate total of the annual budget.
- It should be noted that this percentage is expected to decrease slightly in the coming year due to the need to use some formal reserves to balance budgets at South.

Seattle Colleges Quarterly Financial Summary

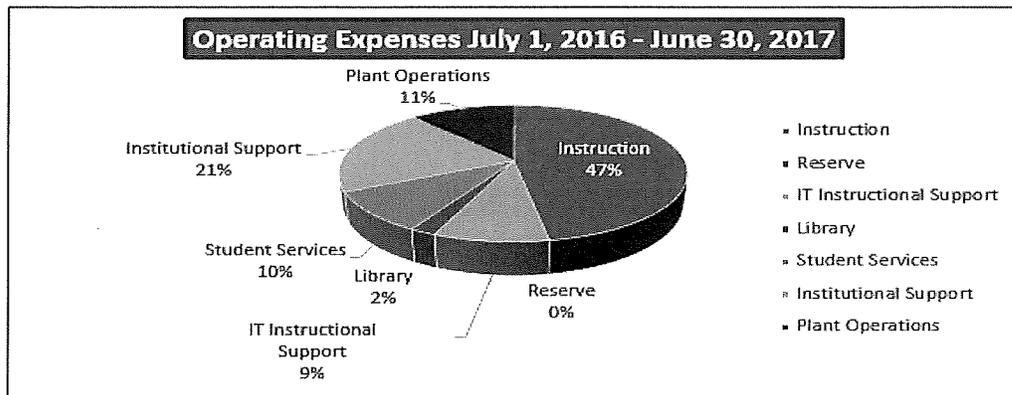


All Campuses Seattle College, as of 6/30/2017

Operating Budget Analysis

Operating Budget Program Roll-up

Program	FY Budget	% of Budget	YTD Expense	Balance	% Spent
Instruction	\$61,383,445	45.4%	\$62,673,177	(\$1,289,732)	102.1%
Reserve	\$ 3,329,324	2.5%			
IT/Instructional Support	\$12,340,161	9.1%	\$11,865,360	\$474,801	96.2%
Library	\$2,727,180	2.0%	\$2,699,260	\$27,920	99.0%
Student Services	\$13,073,162	9.7%	\$12,762,953	\$310,209	97.6%
Institutional Support	\$ 27,531,973	20.3%	\$27,298,655	\$233,318	99.2%
Plant Operations	\$14,913,739	11.0%	\$15,341,749	(\$428,010)	102.9%
Total	\$135,298,984	100.0%	\$132,641,154	\$2,657,830	98.0%



Operating Budget Analysis by Category

Category	FY Budget	YTD Expense	Balance	% Spent
Full-Time Faculty	\$21,373,573	\$18,608,295	\$2,765,278	87.1%
Faculty Stipends	\$1,385,089	\$1,264,984	\$120,105	91.3%
Part-Time / Pro Rata Faculty	\$19,957,599	\$22,706,639	(\$2,749,040)	113.8%
Classified	\$17,895,759	\$16,618,206	\$1,277,553	92.9%
Exempt	\$18,990,197	\$17,981,298	\$1,008,899	94.7%
Overtime	\$64,311	\$169,458	(\$105,147)	263.5%
Hourly, Students & Others	\$3,095,168	\$3,878,233	(\$783,065)	125.3%
Benefits	\$28,097,809	\$27,369,692	\$728,117	97.4%
Sub Total Labor Costs	\$110,859,505	\$108,596,805	\$2,262,700	98.0%
Goods & Services	\$17,723,918	\$16,733,795	\$990,123	94.4%
Travel	\$343,113	\$371,591	(\$28,478)	108.3%
Equipment	\$1,816,609	\$1,285,160	\$531,449	70.7%
Client Services	\$4,225,848	\$5,290,455	(\$1,064,607)	125.2%
Personal Services	\$329,991	\$363,347	(\$33,356)	110.1%
Sub Total Non-Labor Expenses	\$24,439,479	\$24,044,348	\$395,131	98.4%
Total	\$135,298,984	\$132,641,154	\$2,657,831	98.0%
Offsets such as indirect cost, program recoveries and	(\$22,095,798)	(\$26,013,543)	\$3,917,745	117.7%
Total (Net)	\$113,203,186	\$106,627,611	\$6,575,576	94.2%

Prior Year Expense Analysis

Sub-Object	Current YTD	Prior YTD	Difference	% Change
Labor	\$108,596,806	\$105,872,553	\$2,724,253	2.5%
Non-Labor	\$24,044,348	\$22,090,539	\$1,953,809	8.1%
Total FMS	\$132,641,154	\$127,890,844	\$4,750,310	3.7%

Seattle Colleges Quarterly Financial Summary

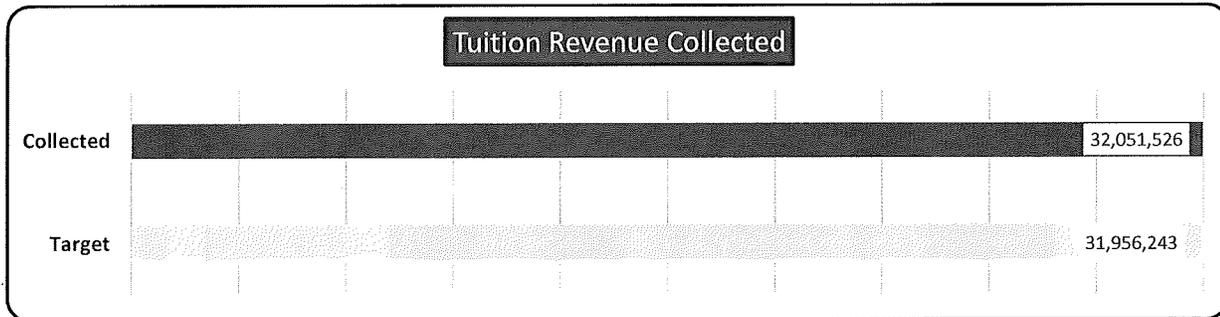


All Campuses Seattle College, as of 6/30/2017

Revenue

Tuition Revenue Collection

Campus	Target	Collected	% of Annual Target	PY End Actual Revenue
District	\$31,956,243	\$32,051,526	100.01%	\$31,823,491



Indirect & Program Cost Recovery (not including transfers)

Revenue Source	FY Target	Collected	% of Target	Prior Year
Indirect (All Programs)	\$947,528	\$1,076,834	113.6%	\$1,082,163
Program Cost Recovery	\$18,713,096	\$20,115,508	107.5%	\$17,801,028
Total	\$19,660,624	\$21,192,342	107.8%	\$18,883,191

Other Revenue

Revenue Source	FY Target	Collected	% of Target	Prior Year
Intensive English	\$10,252,803	\$7,700,220	75.1%	\$10,212,335
International Program	\$24,706,740	\$20,163,492	81.6%	\$23,562,886
Running Start	\$3,070,654	\$5,098,983	166.1%	\$4,041,271
Total	\$38,030,197	\$32,962,695	86.7%	\$37,816,492

Reserve Status

Unrestricted Reserves

Title	Fund	Cash Balance	% of Total
Grants and Contracts	145	\$4,474,619	
Local Reserve	148	\$484,000	
Operating Reserve	149	\$5,750,000	
Associated Students Reserve	522	\$40,000	
Parking Reserve	528	\$500,000	
Fund 570 Reserve	570	\$965,079	
Total		\$12,213,697	5.9 %
Total District Budget		\$205,981,017	

Bookstore Inventory Reserves

Title	Fund	Cash Balance	% of Total
Total - All Campuses		\$1,652,160	1.1%

Seattle Colleges Quarterly Financial Summary



SEATTLE COLLEGES
Central · North · South · SVI

All Campuses Seattle College, as of 6/30/2017

Financial Statements by Fund

Local Funds - Fund 148 (Student Fees, Retail Revenue, Other Operations such as Phone, etc)

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 15,151,112	\$ 14,512,585
Accounts Receivable	\$ 326,775	\$ 243,408
Inventory	\$ 74,799	\$ 74,799
Total Assets	\$ 15,552,686	\$ 14,830,792
Liabilities & Equity		
Accounts Payable	\$ 2,034,422	\$ 1,507,007
Total Liabilities	\$ 2,034,422	\$ 1,507,007
Equity		
Accumulated Earnings	\$ 13,278,134	\$ 12,837,966
Gain/Loss	\$ 240,131	\$ 485,819
Total Equity	\$ 13,518,265	\$ 13,323,785
Total Liabilities & Equity	\$ 15,552,687	\$ 14,830,792

Income Statement	YTD	Prior Year-End
Revenue	\$ 10,833,789	\$ 10,742,177
Expenses		
Labor & Benefits	\$ 5,827,381	\$ 5,323,800
Goods & Services	\$ 2,557,178	\$ 2,840,526
Other Expenses	\$ 2,209,100	\$ 2,092,032
Total Expenses	\$ 10,593,658	\$ 10,256,358
Gain/Loss	\$ 240,131	\$ 485,819

Associated Students - Fund 522

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 5,076,365	\$ 6,029,175
Accounts Receivable	\$ 6,860	(\$ 942)
Fixed Assets	\$ 308,579	\$ 302,012
Accum. Depreciation	(\$ 164,403)	(\$ 153,580)
Total Assets	\$ 5,227,401	\$ 6,176,665
Liabilities & Equity		
Accounts Payable	\$ 202,974	\$ 244,264
Long-Term Liabilities	\$ 94,454	\$ 88,745
Total Liabilities	\$ 297,428	\$ 333,009
Equity		
Accumulated Earnings	\$ 5,845,124	\$ 5,926,173
Gain/Loss	(\$ 915,151)	(\$ 82,517)
Total Equity	\$ 4,929,973	\$ 5,843,656
Total Liabilities & Equity	\$ 5,227,401	\$ 6,176,665

Income Statement	YTD	Prior Year-End
Revenue	\$ 3,291,812	\$ 3,679,331
Expenses		
Labor & Benefits	\$ 3,085,913	\$ 2,819,603
Goods & Services	\$ 412,108	\$ 396,394
Other Expenses	\$ 708,942	\$ 545,851
Total Expenses	\$ 4,206,963	\$ 3,761,848
Gain/Loss	(\$ 915,151)	(\$ 82,517)

Seattle Colleges Quarterly Financial Summary



All Campuses Seattle College, as of 6/30/2017

Financial Statements by Fund

Bookstore - Fund 524

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 2,731,883	\$ 2,846,948
Accounts Receivable	\$ 2,031,480	\$ 1,504,568
Total Assets	\$ 4,763,363	\$ 4,351,516
Liabilities & Equity		
Accounts Payable	\$ 170,724	\$ 127,824
Total Liabilities	\$ 170,724	\$ 127,824
Equity		
Accumulated Earnings	\$ 4,223,692	\$ 3,928,337
Gain/Loss	\$ 368,948	\$ 295,355
Total Equity	\$ 4,592,640	\$ 4,223,692
Total Liabilities & Equity	\$ 4,763,364	\$ 4,351,516

Income Statement	YTD	Prior Year-End
Revenue	\$ 1,280,569	\$ 1,143,608
Expenses		
Labor & Benefits	\$ 9,711	\$ 9,276
Goods & Services	\$ 822,142	\$ 767,386
Other Expenses	\$ 79,768	\$ 71,591
Total Expenses	\$ 911,621	\$ 848,253
Gain/Loss	\$ 368,948	\$ 295,355

Parking - Fund 528

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 2,307,780	\$ 2,630,203
Accounts Receivable	\$ 63,487	\$ 41,663
Fixed Assets	\$ 3,939,037	\$ 3,966,191
Accum. Depreciation	(\$ 3,928,576)	(\$ 3,917,769)
Total Assets	\$ 2,381,728	\$ 2,720,287
Liabilities & Equity		
Accounts Payable	\$ 137,323	\$ 135,780
Long-Term Liabilities	\$ 32,982	\$ 30,209
Total Liabilities	\$ 170,304	\$ 165,989
Equity		
Accumulated Earnings	\$ 2,554,298	\$ 2,429,228
Gain/Loss	(\$ 342,874)	\$ 125,070
Total Equity	\$ 2,211,424	\$ 2,554,298
Total Liabilities & Equity	\$ 2,381,728	\$ 2,720,287

Income Statement	YTD	Prior Year-End
Revenue	\$ 1,684,631	\$ 2,900,713
Expenses		
Labor & Benefits	\$ 701,093	\$ 661,269
Goods & Services	\$ 718,769	\$ 744,685
Other Expenses	\$ 607,644	\$ 1,369,689
Total Expenses	\$ 2,027,505	\$ 2,775,643
Gain/Loss	(\$ 342,874)	\$ 125,070

Seattle Colleges Quarterly Financial Summary



All Campuses Seattle College, as of 6/30/2017

Financial Statements by Fund

Food Service - Fund 569

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 56,418	\$ 29,388
Accounts Receivable	\$ 38,251	\$ 23,663
Inventory	\$ 23,270	\$ 23,270
Fixed Assets	\$ 164,562	\$ 164,562
Accum. Depreciation	(\$ 148,329)	(\$ 136,803)
Total Assets	\$ 134,172	\$ 104,080
Liabilities & Equity		
Accounts Payable	\$ 937,486	\$ 713,089
Long-Term Liabilities	\$ 50,634	\$ 53,327
Total Liabilities	\$ 988,120	\$ 766,416
Equity		
Accumulated Earnings	(\$ 664,910)	(\$ 465,085)
Gain/Loss	(\$ 189,038)	(\$ 197,251)
Total Equity	(\$ 853,948)	(\$ 662,336)
Total Liabilities & Equity	\$ 134,172	\$ 104,080

Income Statement	YTD	Prior Year-End
Revenue	\$ 2,091,690	\$ 2,225,579
Expenses		
Labor & Benefits	\$ 1,313,768	\$ 1,307,218
Goods & Services	\$ 89,423	\$ 68,704
Other Expenses	\$ 877,537	\$ 1,046,908
Total Expenses	\$ 2,280,728	\$ 2,422,830
Gain/Loss	(\$ 189,038)	(\$ 197,251)

Auxilliary Enterprises - Fund 570

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 18,175,294	\$ 15,459,272
Accounts Receivable	\$ 2,722,643	\$ 3,621,938
Prepaid Expenses	\$ 9,726	\$ 0
Fixed Assets	\$ 1,029,613	\$ 1,111,452
Accum. Depreciation	(\$ 659,342)	(\$ 575,299)
Total Assets	\$ 21,277,934	\$ 19,617,363
Liabilities & Equity		
Accounts Payable	\$ 1,394,219	\$ 1,688,994
Long-Term Liabilities	\$ 240,225	\$ 231,849
Total Liabilities	\$ 1,634,443	\$ 1,920,843
Equity		
Accumulated Earnings	\$ 17,679,835	\$ 16,850,303
Gain/Loss	\$ 1,963,656	\$ 846,217
Total Equity	\$ 19,643,491	\$ 17,696,520
Total Liabilities & Equity	\$ 21,277,934	\$ 19,617,363

Income Statement	YTD	Prior Year-End
Revenue	\$ 13,442,637	\$ 11,346,387
Expenses		
Labor & Benefits	\$ 7,215,816	\$ 8,102,089
Goods & Services	\$ 1,193,228	\$ 953,055
Other Expenses	\$ 3,069,937	\$ 1,445,026
Total Expenses	\$ 11,478,981	\$ 10,500,170
Gain/Loss	\$ 1,963,656	\$ 846,217

Seattle Colleges Quarterly Financial Summary



All Campuses Seattle College, as of 6/30/2017

Financial Statements by Fund

Student Housing - Fund 573

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 593,889	\$ 620,692
Accounts Receivable	\$ 0	\$ 3,113
Total Assets	\$ 593,889	\$ 623,805
Liabilities & Equity		
Accounts Payable	\$ 287,113	\$ 321,355
Total Liabilities	\$ 287,113	\$ 321,355
Equity		
Accumulated Earnings	\$ 302,450	\$ 146,251
Gain/Loss	\$ 4,326	\$ 156,199
Total Equity	\$ 306,776	\$ 302,450
Total Liabilities & Equity	\$ 593,889	\$ 623,805

Income Statement	YTD	Prior Year-End
Revenue	\$ 733,168	\$ 807,664
Expenses		
Labor & Benefits	\$ 0	\$ 0
Goods & Services	\$ 728,842	\$ 651,465
Other Expenses	\$ 0	\$ 0
Total Expenses	\$ 728,842	\$ 651,465
Gain/Loss	\$ 4,326	\$ 156,199

Agency - Fund 840

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 4,009,347	\$ 1,708,585
Accounts Receivable	\$ 4,150,481	\$ 7,134,990
Total Assets	\$ 8,159,828	\$ 8,843,575
Liabilities & Equity		
Accounts Payable	\$ 5,953,240	\$ 6,659,850
Total Liabilities	\$ 5,953,240	\$ 6,659,850
Equity		
Accumulated Earnings	\$ 2,183,726	\$ 2,313,049
Gain/Loss	\$ 22,862	(\$ 129,324)
Total Equity	\$ 2,206,588	\$ 2,183,725
Total Liabilities & Equity	\$ 8,159,828	\$ 8,843,575

Income Statement	YTD	Prior Year-End
Revenue	\$ 335,548	\$ 627,959
Expenses		
Labor & Benefits	\$ 0	\$ 0
Goods & Services	\$ 176,858	\$ 126,038
Other Expenses	\$ 135,828	\$ 631,246
Total Expenses	\$ 312,686	\$ 757,283
Gain/Loss	\$ 22,862	(\$ 129,324)

Printing/Motor Pool - Fund 448

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 144,211	\$ 272,631
Fixed Assets	\$ 209,859	\$ 209,859
Accum. Depreciation	(\$ 205,717)	(\$ 205,164)
Total Assets	\$ 148,353	\$ 277,327
Liabilities & Equity		
Accounts Payable	\$ 19,233	\$ 8,058
Long-Term Liabilities	\$ 7,042	\$ 7,448
Total Liabilities	\$ 26,275	\$ 15,507
Equity		
Accumulated Earnings	\$ 261,819	\$ 284,894
Gain/Loss	(\$ 139,741)	(\$ 23,074)
Total Equity	\$ 122,078	\$ 261,820
Total Liabilities & Equity	\$ 148,353	\$ 277,327

Income Statement	YTD	Prior Year-End
Revenue	\$ 221,934	\$ 281,109
Expenses		
Labor & Benefits	\$ 221,230	\$ 179,915
Goods & Services	\$ 135,342	\$ 123,713
Other Expenses	\$ 5,104	\$ 554
Total Expenses	\$ 361,675	\$ 304,183
Gain/Loss	(\$ 139,741)	(\$ 23,074)



Capital Projects Report Funding Report as of 6/30/17

Prog-Org	FY Budget	YTD Expense	Balance	% Spent
CENTRAL	\$ 14,130,467	\$ 12,522,790	\$ 1,607,677	89%
NORTH	\$ 3,146,607	\$ 3,008,558	\$ 138,049	96%
SOUTH	\$ 26,313,789	\$ 23,230,595	\$ 3,083,194	88%
SVI	\$ 556,095	\$ 556,095	\$ -	100%
Total SCD	\$ 44,146,958	\$ 39,318,038	\$ 4,828,920	89%

FY 2016-17 Capital Project Balance Sheet
June Month End Balance - Final



Fund	Appr	Prog-Org	SB Proj		For Info. Only		Artwork	FY 2016-17	FY 2016-17	Net Allocation	Percent
					Beginning	Biennium					
					Appr/Allocation	Appr/Reappr					
SEATTLE CENTRAL COLLEGE											
2015-17 Appropriation											
057	T34	903-2M3B	M322	Brdwy Edsn Bldg Lecture Hall and Restroom Renovations	\$ 1,078,000	\$ 1,078,000	\$ -	\$ 972,556	\$ 972,556	\$ -	100.0%
060	T72	992-2M2F	M021	Preventative Facility Maintenance and Bldg	\$ 1,190,300	\$ 1,190,300	\$ -	\$ 595,150	\$ 595,150	\$ -	100.0%
060	T00	901-2M5A	M052	Emergency Repairs & Improvements (RMI)	\$ 711,705	\$ 711,705	\$ -	\$ 573,623	\$ 573,623	\$ -	100.0%
060	T01	901-2M1C	M102	Facility Repair - Brdwy phs II Bldg Roof	\$ 36,000	\$ 36,000	\$ -	\$ 36,000	\$ 36,000	\$ -	100.0%
060	T01	901-2M3C	M103	Facility Repair - District office Bldg Roof	\$ 637,000	\$ 637,000	\$ -	\$ 634,218	\$ 634,218	\$ -	100.0%
060	T01	901-2M4C	M104	Facility Repair - Marine Tech Bldg Roof	\$ 198,000	\$ 198,000	\$ -	\$ 194,361	\$ 194,361	\$ -	100.0%
060	T02	902-2M2B	M204	Brdwy Phase II - Patio surface, drainings, flashg & guardrail	\$ 133,000	\$ 82,000	\$ -	\$ 82,000	\$ 82,000	\$ -	100.0%
060	T02	901-2M2D	M205	Facility Repair - Replace Fire alarm control panel prfm hall	\$ 65,000	\$ 65,000	\$ -	\$ 63,700	\$ 63,700	\$ -	100.0%
060	T02	902-2M6B	M206	Facility Repair - Remove loose materials & apply sealer prfm hall	\$ 188,000	\$ 188,000	\$ -	\$ 175,817	\$ 175,817	\$ -	100.0%
060	T02	901-2M8D	M208	Facility Repair - Replace emergency generator panel brdwy phs II	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
060	T02	901-2M9D	M209	Facility Repair - Replace main electrical dist switchgear brdwy phs II	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
060	T02	901-2M1D	M210	Facility Repair - Replace ACCU unit3 Brdwy campus Fine Arts	\$ 31,000	\$ 31,000	\$ -	\$ 31,000	\$ 31,000	\$ -	100.0%
060	T02	902-2M4B	M211	Int'l Std Ctr - Tuck-point, seal interior & exterior stabilize structure	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
060	T02	901-2M2C	M212	Facility Repair - NW corner below bldg main entry MAC	\$ 46,000	\$ 46,000	\$ -	\$ 45,000	\$ 45,000	\$ -	100.0%
060	T00	903-2M8A	M381	Abate Lead paint - Siegal window replacement	\$ 371,228	\$ 371,228	\$ -	\$ 371,228	\$ 371,228	\$ -	100.0%
060	T02	901-2M7D	M446	Facility Repair - Replace failed windows in district office	\$ 550,000	\$ 550,000	\$ -	\$ 550,000	\$ 550,000	\$ -	100.0%
060	T00	903-2MC6	M533	Hazmat N Plaza Demo	\$ 79,000	\$ 208,000	\$ -	\$ 208,000	\$ 208,000	\$ -	100.0%
060	T02	901-2MC7	M557	Replace Fire Alarm Components	\$ 203,000	\$ 203,000	\$ -	\$ 203,000	\$ 203,000	\$ -	100.0%
060	T02	901-2MC8	M558	Repair Exterior Soffits & Brick Expansion Joints	\$ 273,000	\$ 278,613	\$ -	\$ 278,613	\$ 278,613	\$ -	100.0%
060	T00	901-2M6A	M583	RMI Edmonds Excess	\$ 16,000	\$ 16,000	\$ -	\$ 16,000	\$ 16,000	\$ -	100.0%
147	R10	903-2M8B	M388	Siegal Center window replacement	\$ 281,455	\$ 281,455	\$ -	\$ 255,780	\$ 53,499	\$ 202,281	20.9%
147	R10	903-2M9B	M400	SMA Security System & Card Reader	\$ 214,724	\$ 214,724	\$ -	\$ 214,724	\$ (35,276)	\$ 250,000	-16.4%
147	R10	903-2M5D	M425	Atrium Universal accessibility	\$ 255,463	\$ 255,463	\$ -	\$ 213,185	\$ 213,185	\$ -	100.0%
147	R10	902-2M6D	M426	IEP Office Renovation Rm 1128	\$ 600,000	\$ 600,000	\$ -	\$ 598,500	\$ 605,818	\$ (7,318)	101.2%
147	R10	902-2M4D	M431	SCIE Office Renovation Rm 1124	\$ 400,000	\$ 400,000	\$ -	\$ 400,000	\$ 291,519	\$ 108,481	72.9%
147	R10	903-2M4A	M459	North Plaza demolition and site restoration	\$ 729,000	\$ 729,000	\$ -	\$ 729,000	\$ 94,462	\$ 634,538	13.0%
147	R10	903-2MC1	M502	Siegal Center energy upgrades (DOC Grant)	\$ 380,397	\$ 380,397	\$ -	\$ 380,397	\$ 380,397	\$ -	100.0%
147	R10	901-2MC2	M517	Fine Arts AC condensing unit replacement (DOC Grant)	\$ 68,980	\$ 68,980	\$ -	\$ 68,980	\$ 68,980	\$ -	100.0%
147	R10	901-2MC3	M518	Seattle Maritime Tech Roof repair (DOC Grant)	\$ 37,830	\$ 37,830	\$ -	\$ 37,830	\$ 37,830	\$ -	100.0%
147	R10	901-2MC4	M519	MAC Pool demo and redevelopment	\$ 400,000	\$ 400,000	\$ -	\$ 150,000	\$ 10,265	\$ 139,735	6.8%
147	R10	902-2MC5	M527	Basic Studies Transition Center Renovation	\$ 110,000	\$ 110,000	\$ -	\$ 110,000	\$ 110,000	\$ -	100.0%
147	R10	901-2M5C	M579	MAC Door Canopy repair	\$ 170,000	\$ 124,000	\$ -	\$ 124,000	\$ 41,296	\$ 82,704	33.3%
147	R10	901-2M6C	M580	Fine Arts building HVAC repairs	\$ 348,980	\$ 84,000	\$ -	\$ 84,000	\$ 84,158	\$ (158)	100.2%
570	570	265-2M3D	M430	SCIE Office Renovation Rm 1124	\$ 400,000	\$ 400,000	\$ -	\$ 368,380	\$ 368,380	\$ -	100.0%
Subtotal 1517					\$ 9,803,062	\$ 9,575,695	\$ -	\$ 8,765,042	\$ 7,354,778	\$ 1,410,264	83.9%
2013-15 Appropriation											
057	S04	904-2L20	L320	Seattle Maritime Academy	\$ 15,491,000	\$ 13,237,875	\$ (60,990)	\$ 2,983,078	\$ 2,983,078	\$ -	100.0%
147	R10	904-2L79	L469	Seattle Maritime Academy Local	\$ 2,200,000	\$ 2,200,000	\$ -	\$ 2,200,000	\$ 2,002,587	\$ 197,413	91.0%
Subtotal 1315					\$ 17,691,000	\$ 15,437,875	\$ (60,990)	\$ 5,183,078	\$ 4,985,665	\$ 197,413	96.2%
2011-13 Appropriation											
147	R10	902-2F45	K445	B'way Phase I & II IEP Renovation	\$ 3,000,000	\$ 326,049	\$ -	\$ 179,150	\$ 179,150	\$ -	100.0%

FY 2016-17 Capital Project Balance Sheet
June Month End Balance - Final



Fund	Appr	Prog-Org	SB Proj		For Info. Only	Biennium	Artwork	FY 2016-17	FY 2016-17	Net Allocation	Percent
					Beginning						
					Appr/Allocation						
Subtotal 1113					\$ 3,000,000	\$ 326,049	\$ -	\$ 179,150	\$ 179,150	\$ -	100.0%
2009-11 Appropriation											
147	R10	900-2F9N	AF9N	Master Plan for Tunnel Easements	\$ 173,315	\$ 173,315	\$ -	\$ 3,197	\$ 3,197	\$ 0	100.0%
Subtotal 0911					\$ 173,315	\$ 173,315	\$ -	\$ 3,197	\$ 3,197	\$ 0	100.0%
TOTAL CENTRAL					\$ 30,667,377	\$ 25,512,934	\$ (60,990)	\$ 14,130,467	\$ 12,522,790	\$ 1,607,677	88.6%
NORTH SEATTLE COLLEGE											
2015-17 Appropriation											
057	T34	901-3M4B	M324	Data Center	\$ 808,000	\$ 808,000	\$ -	\$ 788,945	\$ 779,631	\$ 9,314	98.8%
060	T72	992-3M2F	M021	Preventative Facility Maintenance and Bldg	\$ 661,300	\$ 661,300	\$ -	\$ 330,650	\$ 330,650	\$ -	100.0%
060	T00	901-3M5A	M053	Emergency Repairs & Improvements (RMI)	\$ 520,600	\$ 520,600	\$ -	\$ 392,834	\$ 353,492	\$ 39,342	90.0%
060	T03	901-3M7D	M278	Facility Repair - Replace failed pumps	\$ 44,000	\$ 44,000	\$ -	\$ 15,323	\$ 7,972	\$ 7,351	52.0%
060	T01	901-3M4C	M441	A & S Roof Remodeling	\$ 780,000	\$ 780,000	\$ -	\$ 736,937	\$ 736,937	\$ -	100.0%
147	R10	903-3M7B	M470	Digital Reader boards	\$ 110,000	\$ 110,000	\$ -	\$ 109,421	\$ 109,421	\$ -	100.0%
Subtotal 1517					\$ 2,923,900	\$ 2,923,900	\$ -	\$ 2,374,110	\$ 2,318,103	\$ 56,007	97.6%
2013-15 Appropriation											
057	S07	901-3M8D	M448	Facility Repair - Replace Chiller OCEE Bldg	\$ 165,491	\$ 165,491	\$ -	\$ 450	\$ 450	\$ -	100.0%
060	S23	901-3L07	L007	Emergency Repairs & Improvements (RMI)	\$ 468,300	\$ 118,434	\$ -	\$ 3,183	\$ 3,183	\$ -	100.0%
Subtotal 1315					\$ 633,791	\$ 283,925	\$ -	\$ 3,633	\$ 3,633	\$ -	100.0%
2011-13 Appropriation											
057	K19	904-3G57	K357	Technology Building	\$ 23,335,000	\$ 932,996	\$ -	\$ 764,031	\$ 686,823	\$ 77,208	89.9%
Subtotal 1113					\$ 23,335,000	\$ 932,996	\$ -	\$ 764,031	\$ 686,823	\$ 77,208	89.9%
2009-11 Appropriation											
147	R10	904-3G9J	AG9J	Op Ctr for Employment and Ed (06-2-851)	\$ 8,900,000	\$ 4,834	\$ -	\$ 4,834	\$ -	\$ 4,834	0.0%
Subtotal 0911					\$ 8,900,000	\$ 4,834	\$ -	\$ 4,834	\$ -	\$ 4,834	0.0%
TOTAL NORTH					\$ 35,792,691	\$ 4,145,655	\$ -	\$ 3,146,607	\$ 3,008,558	\$ 138,049	95.6%
SOUTH SEATTLE COLLEGE											
2015-17 Appropriation											
057	T34	903-4M2B	M325	Culinary Arts Bldg Locker Rooms Renovation	\$ 725,000	\$ 725,000	\$ -	\$ 715,581	\$ 416,819	\$ 298,762	58.2%
057	T99	904-4M3J	M341	Integrated Education Center Construction phase (Cascade Court)	\$ 28,123,574	\$ 28,134,375	\$ -	\$ 22,395,453	\$ 19,804,348	\$ 2,591,105	88.4%
060	T72	992-4M2F	M021	Preventative Facility Maintenance and Bldg	\$ 793,600	\$ 793,600	\$ -	\$ 396,800	\$ 396,800	\$ -	100.0%
060	T00	901-4M5A	M054	Emergency Repairs & Improvements (RMI)	\$ 437,550	\$ 437,500	\$ -	\$ 380,920	\$ 380,920	\$ -	100.0%
060	T01	901-4M9C	M109	Facility Repair - Culinary Arts Bldg Roof	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
060	T01	901-4M1C	M110	Facility Repair - Multi purpose Bldg Roof	\$ 359,000	\$ 130,000	\$ -	\$ 116,705	\$ 116,705	\$ -	100.0%
060	T01	901-4M2C	M111	Facility Repair - Robert Smith Bldg Roof	\$ 1,192,000	\$ 1,124,000	\$ -	\$ 775,466	\$ 757,086	\$ 18,380	97.6%
060	T02	901-4M2D	M223	Facility Repair - Replace make-up air unit GT DUW Bldg B	\$ 221,000	\$ 221,000	\$ -	\$ 191,995	\$ 191,995	\$ 0	100.0%
060	T02	901-4M3D	M224	Facility Repair - Replace units with 230 volt 6hp JMB Ctr	\$ 89,000	\$ 89,000	\$ -	\$ 89,000	\$ 87,483	\$ 1,517	98.3%
060	T02	901-4M5D	M225	Facility Repair - Replace make-up air unit & exhaust fans JMB	\$ 118,000	\$ 118,000	\$ -	\$ 118,000	\$ 118,000	\$ -	100.0%
060	T02	901-4M6D	M226	Facility Repair - Replace four rooftop HVAC units JMB	\$ 144,000	\$ 144,000	\$ -	\$ 144,000	\$ 144,000	\$ -	100.0%
060	T02	901-4M7D	M227	Facility Repair - Replace mounting hrdwr support light fixtrs JMB	\$ 94,000	\$ 94,000	\$ -	\$ 94,000	\$ -	\$ 94,000	0.0%
060	T00	901-4M6C	M462	JMB Main Entry Repair	\$ 78,000	\$ 78,000	\$ -	\$ 78,000	\$ 78,000	\$ -	100.0%

FY 2016-17 Capital Project Balance Sheet
June Month End Balance - Final



Fund	Appr	Prog-Org	SB Proj		For Info. Only	Biennium	Artwork	FY 2016-17	FY 2016-17	Net Allocation	Percent
					Beginning						
060	T01	901-4MC1	M548	Roof Repairs - Machine Shop Roof	\$ 340,000	\$ 340,000		\$ 340,000	\$ 312,539	\$ 27,461	91.9%
147	R10	904-4M6J	M464	Wellness Center	\$ 369,000	\$ 369,000	\$ -	\$ 369,000	\$ 369,000	\$ -	100.0%
Subtotal 1517					\$ 33,083,724	\$ 32,797,475	\$ -	\$ 26,204,920	\$ 23,173,696	\$ 3,031,224	88.4%
2013-15 Appropriation											
057	S17	904-4L27	L327	Integrated Education Center (Cascade Court)	\$ 2,087,000	\$ 453,593	\$ -	\$ 42,162	\$ 42,162	\$ -	100.0%
060	S19	903-4L24	L241	Minor Program - Culinary Arts Faculty	\$ 70,315	\$ 47,219	\$ -	\$ 14,677	\$ 14,677	\$ -	100.0%
147	R10	902-4L38	L368	Int'l Student Programs Center Remodel	\$ 525,056	\$ 1,946	\$ -	\$ 1,946	\$ -	\$ 1,946	0.0%
147	R10	902-4L86	L418	Additional Data Jacks (Int'l Std Prg)	\$ 17,400	\$ 11,411	\$ -	\$ 11,411	\$ -	\$ 11,411	0.0%
147	R10	902-4L90	L420	Wine Building 2nd Barrel Room	\$ 40,000	\$ 35,628	\$ -	\$ 35,628	\$ -	\$ 35,628	0.0%
147	R10	903-4L79	L375	Child Care Center Landing & Ramp	\$ 34,208	\$ 3,122	\$ -	\$ 3,045	\$ 60	\$ 2,985	2.0%
Subtotal 1315					\$ 2,773,979	\$ 552,919	\$ -	\$ 108,869	\$ 56,899	\$ 51,970	52.3%
TOTAL SOUTH					\$ 35,857,703	\$ 33,350,394	\$ -	\$ 26,313,789	\$ 23,230,595	\$ 3,083,194	88.3%
SEATTLE VOCATIONAL INSTITUTE											
2015-17 Appropriation											
060	T00	901-5MSA	M052	Emergency Repairs & Improvements (RMI)	\$ 38,095	\$ 38,095	\$ -	\$ 38,095	\$ 38,095	\$ -	100.0%
060	T01	901-5M1C	M105	Facility Repair - Bldg Roof SVI	\$ 55,000	\$ 55,000	\$ -	\$ 55,000	\$ 55,000	\$ -	100.0%
060	T02	902-5M2D	M213	Facility Repair - Replace 35 oldest heat pumps SVI	\$ 394,000	\$ 394,000	\$ -	\$ 394,000	\$ 394,000	\$ -	100.0%
060	T02	902-5M4D	M214	Facility Repair - Replace failed components SVI	\$ 69,000	\$ 69,000	\$ -	\$ 69,000	\$ 69,000	\$ -	100.0%
Subtotal 1517					\$ 556,095	\$ 556,095	\$ -	\$ 556,095	\$ 556,095	\$ -	100.0%
TOTAL SVI					\$ 556,095	\$ 556,095	\$ -	\$ 556,095	\$ 556,095	\$ -	100.0%
TOTAL SCD					\$ 102,873,866	\$ 63,565,078	\$ (60,990)	\$ 44,146,958	\$ 39,318,038	\$ 4,828,921	89.1%



Active Grants Report as of 6/30/17

Campus: DISTRICT, CENTRAL, NORTH, SOUTH, SVI

Date: 7/1/2016 – 6/30/2017

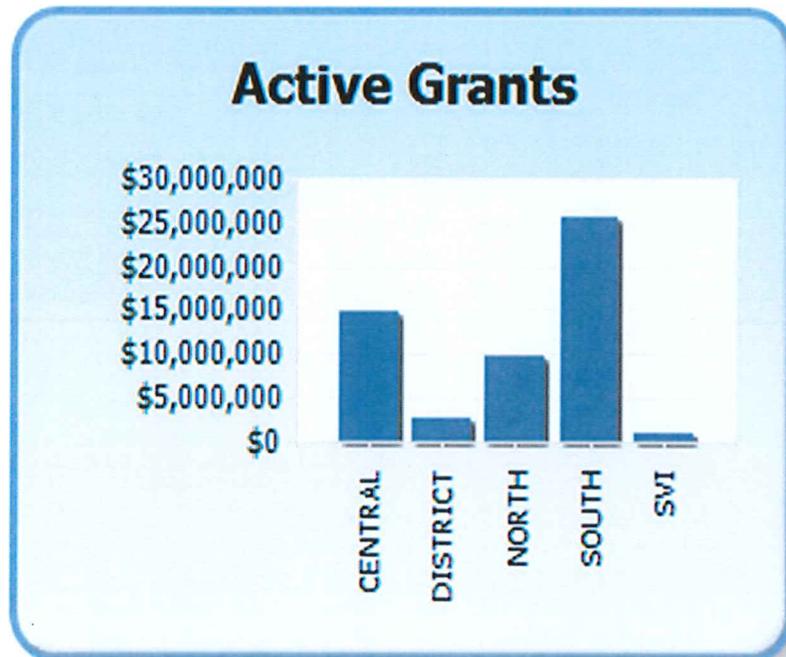
SUMMARY

Seattle Community Colleges have supplemented the decreased funding from the State by applying for and receiving grants from several types of funders.

These grants total just under \$54M in active grants and come with rules, reporting, and other resource investments.

Currently the NSF and Gates Student Success Grants are among the largest funders.

Most State Board Grants were awarded in the last quarter, in conjunction with the start of the fiscal year



Campus	Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	% of Indirect	Fed Cat Num	Grant Description	
	WA STATE COMM. & TECH. COLLEGE VARIOUS STATE AGENCIES	1A70	START NEXT QUARTER	7/1/2014	6/30/2019	\$76,000	7%		WF STDNT FUNDING ONLINE TOOL DVLDPD BY SCD	
		1CCT	CUSTOMIZED CONTR TRN	7/1/2014	6/30/2019	\$180,000	0%		CUSTOM TRNG THRU STATE AGENCIES	
		1CTR	CUSTOMIZED TRN EVENT	12/1/2016	12/31/2017	\$0	0%		MARKETING EVENTS	
	EDUCAUSE	1EDU	EDUCAUSE IPAS2 15-18	9/8/2015	9/7/2018	\$225,000	0%		DVLPMT & SUPPORT EDUCPLAN	
	JPMORGAN FOUNDATION KING COUNTY COMMUNITY SBCTC	1JPM	JPMORGAN CHASE FND	9/28/2016	9/28/2017	\$240,000	20%		TO SUPPORT WOS YEAR 3 & HEALTHCARE PATHWAYS	
		1KCO	KING CO OUTREACH CRD	7/1/2015	6/30/2017	\$43,000	20%		KC COLLEGES JOINTLY FUND 20-HR/WEEK	
		1M10	17SB JSP-DC	10/17/2016	6/30/2017	\$96,253	0%		PR DEV FOR 9 CLASSES IN LEAN TRING WORKSHOP	
	SBCTC	1M12	17SB JSP-CS	10/17/2016	6/30/2017	\$90,740	0%		PR DVLPMT IN LEADERSHIP, LEAN 6-SIGMA MNGMT	
		1N10	SCCD INTNL PRG ADMIN	7/1/2012	6/30/2021	\$114,301	0%			
	HOMESIGHT	1N16	HOMESIGHT 15-16	7/1/2015	12/31/2016	\$72,510	20%			
	URBAN RESEARCH PARK CDE.LLC CITY OF SEATTLE	1N19	WORKING ADULTS	12/1/2015	11/30/2016	\$152,000	0%		THE EDU NEEDS OF SEA LOW INCOME WORKING ADULTS	
		1N20	COLL-WORKING ADULTS	11/15/2015	12/31/2017	\$122,000	0%		TO ELEVATE THE KNOWLEDGE, SKILLS AND INCOME OF WRK ADULTS	
	CITY OF SEATTLE/NO:DA171	1N22	1718 CWORKING ADULTS	4/1/2017	6/30/2018	\$150,000	15%		TO SERVE LOW-INCOME WORKING ADULTS	
	JPMORGAN CHASE FOUNDATION	1N23	2ND WF OPPROTUN SYST	11/4/2015	11/3/2016	\$247,000	5%		TO PROVIDE CAREER NAVIGATION TO OPP WEEK PARTICIPANTS	
	SEATTLE HOUSING AUTHORITY	1N24	SHA NAVIGATOR	7/1/2016	6/30/2017	\$80,000	20%			
	NSF AWARD #1643580	1RET	READY!SET!TRNSF! 2.0	12/1/2016	11/30/2021	\$436,493	0%	47.076	TO SUPPORT TALENTED, LOW-INCOME STS TO PURSUE CAREERS	
	NSF AWARD #OCE-1358835	1REU	NSF MARINE RES/STEM	4/1/2014	7/31/2017	\$288,717	30%	47.050	TO HOST AN REU4UNDERGRADUATES SITE FOR MARINE SCI RSRCH	
	SEATTLE COLLEGE FNDTN (CHASE)	1SHA	SEATTLE HOUSING AUTH	9/8/2014	9/30/2016	\$275,000	0%		TO DEVELOP & DELIVER ORIENTATIONS FOR SHA RESIDENTS	
	TOTAL - DISTRICT						\$2,889,014			
		HECB	201P	HECB PASSPRT INCENTV	11/8/2008	6/30/2018	\$15,000	0%		TO COVER ADMIN COSTS RELATING TO THE HECB PASSPORT
SEATTLE CENTRAL COLLEGE		2B21	SAAG	9/20/2016	6/30/2018	\$75,000	0%		INCREASED AAG EXPENSES OVER NEXT TWO YEARS	
SCCC FNDTN & STUDENT LDRSHIP		2C03	COLLEGEWIDE TUTORING	7/1/2008	6/30/2018	\$115,000	0%		COLLEGE-WIDE TUTORING FUNDED BY CENTRAL FOUNDATION	
WA NASA CONSORTIUM THRU KING COUNTY		2C24	WA NASA CONSORTIUM	3/1/2008	4/30/2017	\$15,000	0%	43.001	WA NASA CONSORTIUM TO SUPPORT UG RESEARCH IN STEM. U	
		2C31	1718 MRJC - SCC	6/12/2017	6/30/2018	\$29,068	10%		PROVIDE ABE INSTRS AT THE MALENG REGIONAL JUSTICE CENTER	
KING COUNTY		2C33	1718 KCCF - SCC	6/12/2017	6/30/2018	\$67,725	10%		SUPPORTS CONTINUING ADULT ED PROGRAM IN KING CO	
DEPARTMENT OF COMMERCE		2C41	DOC GRANT SIEGAL	7/1/2015	6/30/2017	\$380,397	0%		DOC GRANT TO REPAIR OR REPLACE EXISTING BUILDING SYSTEMS	
SCCC FOUNDATION		2C45	BAS PGM CONTR-FNDTN	11/10/2010	6/30/2018	\$2,000	0%		SCCC FNDT CONBTRIBUTION FOR BAS PROGRAM MINI GRANT.	
SCCC FOUNDATION		2C50	DISABILITY SUPPT SVC	4/1/2011	6/30/2018	\$2,375	0%		SCC FOUNDATION FUNDS FOR DISABILITY SUPPORT SERVICES.	
CENTRAL FOUNDATION		2C59	WRITING CENTER	6/11/2011	6/30/2018	\$1,000	0%		SCC FOUND GRANT TO SUPPORT THE WRITING CNTR	
SEATTLE CENTRAL COLLEGE		2C73	FINE ARTS PROJECT	4/13/2016	6/30/2018	\$235,000	0%		CABINET APPROVED FINE ARTS PROJECT	
SCCC FOUNDATION	2CFN	SCC FOUNDATION	7/1/2004	12/31/2017	\$0	0%		SEATTLE CENTRAL COLLEGE FOUNDATION		
	2CRS	RUNNING START	10/1/1998	6/30/2018	\$0	0%		RUNNING START PROGRAM		

U.S. DEPT OF LABOR	2CTH	2016-2020 TECH HIRE	7/1/2016	6/30/2020	\$3,792,765	8%	17.268	CREATE NEW PATHWAYS FOR COMPETENCY-BASED RECRUITING
EDUCAUSE	2EDU	C-EDUCAUSE IPASS2	6/1/2017	9/7/2018	\$13,000	5%		TO SUPPORT COMPLETION COACHES & PROF DEVELOPMENT
SBCTC 131-IDEA-17	2K08	IDEA TECH EXPANSION	8/25/2016	3/15/2018	\$19,680	0%		PURCHASE CHROMEBOOKS, CASES AND HEADSEATS FOR ESL CLASS
DOE#PO42A150427	2K20	TRIO 2015-2020	9/1/2015	8/31/2020	\$2,333,160	8%	84.042A	SUPPORTS DISADVANTAGED, LOW-INCOME, FIRST GENERATION STDS
SEATTLE CENTRAL COLLEGE	2K21	SITE D	4/14/2016	6/30/2018	\$20,000	0%		FUNDS FOR SITE D AT SEATTLE CENTRAL COLLEGE
131-CE-18 SBCTC	2K31	CORRECTIONAL EDUCATE	7/1/2016	6/30/2018	\$75,000	12%		COORDINATES 2ND CHANCE PELL EXPERIMENT.
SEATTLE HOUSING AUTH #201602 PHFDA	2K53	1617 SHA - SCC	8/10/2016	1/31/2017	\$3,600	20%		SUPPORTS CURRIC DEVEL FOR AN ESL CLASS FOR ADULT LEARNERS
	2K73	PAC HOSP PRES & DEV	6/1/2016	3/31/2017	\$12,000	4%		PROVIDING NAVIGATIONAL SUPPORT TO CLIENTS IN THE HC
	2K81	CONTRACT TRAINING	7/1/1997	6/30/2018	\$0	8%		ACCOUNT USED FOR INNOVATION COLLEGE EXPENSES.
CONTRACT	2K90	SELF-PACED	7/1/1997	6/30/2018	\$0	0%		CONTRACT ACCOUNT FOR DISTANCE LEARNING
	2K91	CORRESP COURSES 97-8	7/1/1997	6/30/2018	\$0	0%		
SEATTLE CENTRAL	2KMP	CENTRAL MASTER PLAN	1/1/2016	6/30/2018	\$0	0%		ACCOUNT FOR SEATTLE CENTRAL MASTER PLAN
SBCTC 131-FLCE-17	2L04	FLC EXTENDED LEARN	7/1/2016	6/30/2017	\$5,000	0%		THE GRANT SUPPORTS EXTENDED LEARNING FACULTY LEARNING
PUGET SOUND EDUC SERVICE DIST	2L25	PROJECT FINISH LINE	7/1/2015	6/30/2017	\$243,461	15%		HIRE COMPLETION COACHES TO PROVIDE DIRECT STUDENT SUP
UNITED WAY - AMERICORPS	2L32	AMERICORPS UNITED WY	10/3/2016	7/30/2017	\$1,500	0%		TESTS NEW STRATEGIES TO INCREASE ACCESS TO STUDENT SUP
SEIU HEALTHCARE TRAINING FUND	2L43	THE TRAINING FUND	10/1/2015	6/30/2017	\$9,000	0%		CURRICULUM DEVEL 4THE TRAINING FUND AND LITERACY SOURCE
DONATIONS THRU SCCC FOUNDATION SBCTC	2L65	MATH/SCI TUTOR/GRADE	1/12/2001	6/30/2018	\$0	0%		
	2L71	1617 ABE LDR BLOCK	7/1/2016	6/30/2017	\$4,230	0%	84.002A	TRAINING AND TRAVEL FUNDS FOR ABE AND ESL FACULTY
UNIVERSITY OF WASHINGTON	2L91	STUART GRANT	1/1/2014	10/31/2017	\$51,083	0%		CREATE NETWORK FOR FOSTER YOUTH
SEATTLE PUBLIC SCHOOL DISTRICT	2LCS	LEARNING CENTER SEA	4/1/2016	8/31/2017	\$60,000	0%		PROVIDES EDUCATION OPPOR FOR ELIGIBLE STUDENTS
OFFICE OF INSURANCE	2M00	MEDICARE CED	1/1/2016	12/31/2016	\$3,150	0%		AGREEMENT FOR CE TO HOLD MEDICARE WORKSHOPS.
VARIOUS	2M02	CONTRACT CLASSES/CE	7/1/2002	6/30/2018	\$0	0%		SELF-SUPPORT BUDGET CONNECTED TO BUS & PROFES COURSES
SBCTC	2M15	BFET RECYCLE	10/1/2011	6/30/2018	\$0	0%		BFET RE-UTILIZED FUNDS
DOL/ETA AP-27837-15-60-A-53	2M29	2015-16 DOL/ETA AAI	10/1/2015	9/30/2020	\$915,062	10%	17.268	SUSTAIN APPRENTICESHIPS IN ADVD MANUF& MARITIME
CENTRAL FOUNDATION	2M30	MAINSTAY FOUNDATION	5/1/2012	12/30/2016	\$0	0%		HELP PEOPLE WITH DISABILITIES GAIN INDEPEND THRU EMPL
KING CO DEPT OF ADULT/JUV DET	2M47	1617 KCCF - SCC	7/6/2016	6/30/2017	\$67,993	10%		SUPPORTS CONTINUING ADULT ED PROGRAM IN KING CO
SBCTC 131-HS21-17	2M62	ABE - HS TECH GRANT	8/22/2016	1/31/2017	\$18,750	0%	84.002A	PURCHASE CHROMEBOOKS FOR STUDENTS IN A HISTORY CLASS
SBCTC 106-BFET-17	2M80	2016-2017 BFET	10/1/2016	9/30/2017	\$360,259	5%	10.561	BFET PROVIDES ACCESS AND SERVICES TO FOOD STAMP RECIPIENTS
SBCTC	2M81	1617 WF-ADMIN	7/1/2016	6/30/2017	\$24,960	5%	93.558	SUPPORTS LOW-INCOME STUDENTS
SBCTC	2M82	1617 WF-LIFE SKILLS	7/1/2016	6/30/2017	\$3,375	5%	93.558	WA STATE WELFARE REFORM PROGRAM
SBCTC	2M83	1617 WF-BASIC SKILLS	7/1/2016	6/30/2017	\$14,117	5%	93.558	PROGRAM THAT SUPPORTS LOW-INCOME STUDENTS
KING COUNTY DEVL P DISABILITY	2N04	MAINSTAY	1/1/2013	6/30/2018	\$920,734	5%		PROVIDE DIS.PEOPLE WITH THE OPPR 4 COM-BASED EMPLNT.
UNIVERSITY OF WASHINGTON	2N06	EXPERIENCE MARITIME	2/1/2017	1/31/2018	\$158,335	8%	11.417	EXPERIENCE MARITIME PROJECT

VARIOUS AGENCIES	2N13	INT'L STUDENTS - C	7/1/1991	6/30/2018	\$1,057,012	0%	INTERNATIONAL STUDENTS
SEATTLE CENTRAL COLLEGE	2N14	IEP INSTL SUPPORT	7/1/2014	6/30/2018	\$0	0%	TO SUPPORT LOCAL INSTTT EXPENDITURES INCLUDING SALARIES
JPMORGAN CHASE FOUNDATION	2N23	2ND WF OPPORTUN SYST	11/4/2015	11/3/2016	\$0	0%	WF TO PROVIDE CAREER NAVIGATION TO OPPOR WEEK STUDENTS
WOMENS FUNDING ALLIANCE	2N37	WFA THRIVE GRANT	7/1/2016	6/30/2017	\$30,000	0%	PROVIDES CHILDCARE FUNDS TO WOMEN IN STEM CLASSES
SEATTLE CENTRAL COLLEGE	2N41	WORKFIRST PERFORM	7/1/2012	6/30/2018	\$0	0%	WORKFIRST PERFORMANCE ACCOUNT
US DEPT OF EDUCATION	2N49	JOB LOCATION/DEVLPMNT	7/1/1990	6/30/2018	\$37,555	0%	84.033 JOB LOCATION &
KING COUNTY	2N51	1617 MRJC - SCC	7/6/2016	6/30/2017	\$30,517	10%	PROVIDE ABE INSTRUCTORS FOR FY1617 AT THE REG JUSTICE CENTER
PUGET SOUND HIGH SCHOOLS	2N57	02 ASL ARTICULATION	5/1/2002	6/30/2018	\$0	8%	ASL ARTICULATION UNDER HUMANITIES AND SOCIAL SCIENCES
UNIVERSITY OF WASHINGTON	2N59	SUBCONTRACT - CPREE	8/1/2014	2/28/2017	\$200,000	10%	CPREE HELPS PREPARE ENGINEERING STUDENTS FOR PROF EMLPNT
SEATTLE CENTRAL COLLEGE	2N74	FINE ARTS SECURITY	2/8/2016	2/7/2017	\$160,000	0%	SUPPORT SECURITY IMPROV IN FINE ARTS BUILDING
DEPT. OF COMMERCE	2PAC	PACIFIC TOWER	8/14/2015	6/30/2020	\$0	0%	LEASE AGREEMENT WITH DOC FOR PACIFIC TOWER.
NSF AWARD #1643580	2RET	READY!SET!TRNSF! 2.0	12/1/2016	11/30/2021	\$300,281	40%	47.076 TO HELP LOW-INC STDNTS PURSUE CAREERS IN ASTR,BIOL,CHEM, ETC
NSF AWARD #1643580	2RPS	RST PARTICIPANT SPPT	12/1/2016	11/30/2021	\$1,220,800	0%	47.076 PARTICIPANT SUPPORT ACCOUNT FOR RST 2.0
NSF#0969603	2RST	NSF READY-SET-TRANSF	8/1/2010	6/30/2017	\$689,494	20%	47.076 \$2MLN OVER 5 YEARS TO HELP STEM STDNTS TRNSFR TO 4-YR INST
SEATTLE CENTRAL COLLEGE	2T13	CAPITAL PLANNING	5/11/2016	6/30/2018	\$100,000	0%	FUND EXP THAT OCCUR IN THE PLANNING OF CAPITAL PROJECTS
SBCTC #131-PLB-17	2T39	1617 PERKINS BLOCK	11/7/2016	6/30/2017	\$16,000	0%	84.048 SUPPL STATE FUNDING 2 SUPPORT STUDENTS IN CAREER & TECH PR
SBCTC	2T70	17SB PRK-PROF & TECH	7/1/2016	6/30/2017	\$32,478	5%	84.048 SUPPL STATE FUNDING 2 SUPPORT STUDENTS IN CAREER & TECH PR
SBCTC	2T71	17SB PRK-STAFF & ADM	7/1/2016	6/30/2017	\$9,560	5%	84.048 SUPPL STATE FUNDING 2 SUPPORT STUDENTS IN CAREER & TECH PR
SBCTC	2T72	17SB PRK-ADVISING	7/1/2016	6/30/2017	\$98,931	5%	84.048 SUPPL STATE FUNDING 2 SUPPORT STUDENTS IN CAREER & TECH PR
SBCTC	2T73	17SB PRK-SPEC POP	7/1/2016	6/30/2017	\$51,364	5%	84.048 SUPPL STATE FUNDING 2 SUPPORT STUDENTS IN CAREER & TECH PR
SBCTC	2T74	17SB PRK-NON TRADL	7/1/2016	6/30/2017	\$12,500	5%	84.048 SUPPL STATE FUNDING 2 SUPPORT STUDENTS IN CAREER & TECH PR
SBCTC	2T75	17SB PRK-ONE STOP	7/1/2016	6/30/2017	\$3,709	5%	84.048 SUPPL STATE FUNDING 2 SUPPORT STUDENTS IN CAREER & TECH PR
SEATTLE CENTRAL COLLEGE	2T86	PAC MED X OP COSTS	7/1/2015	6/30/2018	\$30,000	0%	EXCESS OPERATING COSTS FOR PACIFIC TOWER
DEPARTMENT OF COMMERCE/GATES	2T87	PACIFIC TOWER GRANT	2/11/2015	3/31/2017	\$380,000	8%	MELINDA GATES FOUND FOR PAC TOWER CURRIC DEVELOPMNT
UNIVERSITY OF WASHINGTON	2T89	SUBCONTRACT - LSAMP	9/1/2014	8/31/2017	\$29,054	0%	47.076 INCREASE ## OF UNDER-REPRESENTED STEM STUDENTS
SBCTC	2WBL	WFBL-WORKSTUDY	7/1/2016	6/30/2018	\$42,764	5%	93.558 INCR TUITION ASSIST FOR WORKING, PT STDS
SBCTC	2WFT	WFFA-TUIT/BOOKS/FEES	7/1/2016	6/30/2018	\$120,865	5%	93.558 WS PR THAT HELPS WF STUDENTS FULFILL DSHS WORK REQUIREMNT
SEATTLE PUBLIC SCHOOLS	2WYR	14 YOUTH REENGEMNT	12/9/2014	8/30/2017	\$0	0%	REENGAGE YOUTH IN DANGER OF NOT COMPLETING K-12 SYSTEM
TOTAL - CENTRAL					\$14,720,663		
ED FUND	3ACM	EDFUND INTL-MRKTN	4/24/2017		\$47,364	0%	TO COVER PART OF THE A&B OF THE COM CONSULTANT 2 POSITION
BAINUM FAMILY FOUNDATION	3BFD	BAINUM FAM FNDATN	1/1/2017	12/31/2017	\$47,619	0%	NO INDIRECT. WAIVER FORM IS ON FILE.
SBCTC/DEPT OF ED	3BS2	17SB BEDA SPECL PROJ	11/5/2016	6/30/2017	\$7,400	0%	84.002A TO DEV EMP. SKIILS TRING & MATERIALS THAT INCORP THE AMERINST 4
SBCTC	3BSP	1516 BEDA SPEC PROJ	3/9/2016	7/31/2016	\$3,600	0%	NA RSRCH

NATIONAL SCIENCE FOUNDATION	3C23	NSF1204279 NANO2 ICR	9/1/2012	8/31/2017	\$3,093,341	40%	47.076	TO PROMOTE AWARENESS OF THE PRINCIPLES OF NANOSCIENCE
NATIONAL SCIENCE FOUNDATION	3C24	9SF1204279 NANO2 NIC	9/1/2012	8/31/2017	\$0	0%	47.076	TO PROMOTE AWARENESS OF THE PRINCIPLES OF NANOSCIENCE
SBCTC	3EA4	1617 EARLY ACHIEVERS	7/1/2016	6/30/2017	\$249,000	0%		
EDUCAUSE	3EDU	N-EDUCAUSE IPASS2	6/1/2017	9/7/2018	\$0	5%		TO SUPPORT COMPLETION COACHES & PROF DEVELOPMENT
132-FLCA-17	3FLC	13SB FLC-WILLIAMS	7/1/2016	6/30/2017	\$3,994	0%		
PUGET SOUND EDU SERVICE DIST	3FNL	1517 FINISH LINE	7/1/2015	6/30/2017	\$222,570	0%		NO INDIRECT
DSHS	3L67	LEP PATHWAY ESL 1718	7/1/2016	6/30/2018	\$69,388	0%		DSHS CONTRACT 1665-68118. AMENDMENT NO.1
WORKFORCE DEVELOPMENT	3M19	17WDC 16/648-HWF	6/1/2017	9/29/2017	\$31,926	20%	93.093	HEALTH PROFESSIONS OPPORTUNITY GRANT (HPOG),
SBCTC	3M1A	2016BFET 100%TUITION	10/1/2009	9/30/2016	\$0	5%	10.561	INDIRECT ALLOWED IS 5% of Salaries
SBCTC	3M32	16SB BFET	10/1/2015	9/30/2016	\$525,580	0%	10.561	
SBCTC 132-BFET-17	3M80	17SB BFET	10/1/2016	9/30/2017	\$571,626	0%	10.561	PROJ#1-REPLICATES SCHOOL-TO-CAREER SUMMER ACADEMY
SBCTC#132-WFDA-17	3M81	16-17 WORKFIRST	7/1/2016	6/30/2017	\$210,305	5%	93.558	INDIRECT 4% of SALARIES, limited to \$3000 total. AS OF 05/16/2017 INDIRECT 5% OF SALARIES, LIMITED TO \$3610.87 TOTAL.
NSC EDUCATION FUND	3MG7	EDFUND MINIGRNT 1517	7/1/2015	12/31/2017	\$20,000	0%		NSC EDUCATION FUND MINI GRANTS 1517 BIENNIIUM
JPMORGAN CHASE FOUNDATION	3N23	2ND WF OPPORTUN SYST	11/4/2015	11/3/2016	\$0	0%		TO PROVIDE CAREER NAVIGATION TO OPP WEEK PARTIC
GILDER LEHRMAN INSTITUTE	3NEH	16NEH CREATEDEQUAL	9/1/2013	8/31/2016	\$1,200	0%		FOR PARTICIPIN THE CREATED EQUAL: AMERICA'S CIVIL RIGHTS STRUGGLE PROJECT.
NSF VIA PENN STATE UNIVERSITY	3NNA	NSF NANO2 SHINE 1720	5/15/2017	6/30/2020	\$15,000	40%		A WEB-BASED LIVE-STREAMING APPROACH FOR OPTIMIZING IMPACT
NATIONAL SCIENCE FOUNDATION	3OSP	NSF ONSIGHT SCHOLARS	8/1/2010	7/31/2016	\$360,000	0%	47.076	FOR STUDENT SUPPORT INFRASTRUCTURE
DEPT OF ED - SBCTC	3PL2	17SB PERKINS LD BLK	11/4/2016	6/30/2017	\$16,000	0%	84.048	NO INDIRECT.
SBCTC	3PNT	PERKINS 1617 NONTRAD	7/28/2016	6/30/2017	\$5,000	0%		
NSF AWARD#1643580	3RET	NSF RST2.0 ADMIN	12/1/2016	11/30/2021	\$300,281	40%	47.076	INDIRECT: 40% OF OBJ A
NSF AWARD#1643580	3RPS	NSF RST2.0 PRTC SPRT	12/1/2016	11/30/2021	\$1,220,800	0%	47.076	\$999000 SCHOLARSHIP, \$221800 PERSONNEL AND OTHER EXPENSES.
DSHS	3RS1	16 SB RISE	12/1/2015	9/30/2016	\$200,624	0%	93.249	
DSHS	3RS2	17SB RISE	10/1/2016	9/30/2017	\$312,596	5%	10.596	SECOND YEAR OF SBCTC RISE GRANT, A SUBPROGRAM OF BFET.
NATIONAL SCIENCE FOUNDATION	3RSE	NSF1432018 RISE	8/15/2014	7/31/2017	\$594,774	30%	47.076	RISE IS A COLLABORATIVE PROJECT
NATIONAL SCIENCE FOUNDATION	3RST	NSF READY-SET-TRANSF	8/1/2010	7/31/2017	\$783,478	20%	47.076	TO INCREASE STEM STUDENTS INTO SUCCESSFULLY TRANSFERING TO 4-YR
ED FUND	3SAF	HS COMPL-SEA EDU AXS	10/1/2015	9/30/2016	\$22,500	0%		
VARIES	3TCT	CE CONTRACT TRAINING	7/1/2016		\$0	15%		PROGRAM IS CORPORATE/CONTRACT TRAINING UNDER NSC CE
EVERETT COMMUNITY	3THM	TECHHIRE MECHAWA DOL	7/1/2016	6/30/2020	\$739,579	40%	17.268	INDIRECT is 40% of SALARIES, OBJ A ONLY.
SBCTC	3V20	1617 PERKINS	7/1/2015	6/30/2017	\$156,118	5%	84.048	Indirect is 5% of salaries and wages
WORKFORCE DEV OF KING CO.	3WDP	WDC HPOC 15/626-HWF	4/1/2016	9/29/2016	\$69,150	20%	93.093	INDIRECT IS 20% of ALL COSTS
	3X05	WKFC INS MISC CNTRCT	6/1/2017		\$0	0%		MISC CONTRACTS BUDGET FOR WORKFORCE INSTRUCTION DIVISION
TOTAL - NORTH					\$9,900,813			
DEPARTMENT OF CORRECTION	4C15	DOC MONROE SKILL WOR	4/1/2016	9/30/2016	\$47,142	0%		INACTIVATED 12-1-06 FINALLY GL

PESD/BILL&MELINDA FND COUNCIL FOR ADULT & EXP UNITED WAY OF KING COUNTY SBCTC	4C27	PROJECT FINISH LINE	1/2/2015	6/30/2017	\$364,252	0%	TO PROVIDE COMPLETION COACHING SERVICES &
	4C28	17/18CAEL PILOTPROJ	1/31/2017	3/31/2018	\$15,000	0%	SECOND YEAR OF A 5-YEAR TALENT SEARCH PROGRAM GRANT AWARD -----
	4C37	FDN UNTDWDYKRECONNYT	2/1/2017	6/30/2017	\$40,000	0%	
	4C46	17SB CORR ED GRANT	3/7/2017	6/30/2017	\$80,000	5%	FIRST STEP PROJECT FUNDED BY TANF FUNDS -----
DSHS #3000LC-65	4C51	1617 DSHS ORIA	7/1/2016	6/30/2017	\$200,038	20%	
US DEPT OF EDUC	4C56	17/21TALENTSRCH	9/1/2016	8/31/2021	\$1,353,600	8%	84.044A
SBCTC \$500,000 OVER 5 YEARS	4C58	SB17 COLLEGE SPARK	7/18/2016	6/30/2021	\$500,000	0%	GUIDED PATHWAY IMPLEMENTAION GRANT
US DEPT OF EDUC	4C88	1 OF 5 TALENT SEARCH	9/1/2011	8/31/2016	\$1,275,364	8%	84.044A TOASSISTS INDIVIDUALS FROM DISADVANTAGED BACKGROUNDS
133-JSP-17QT	4C89	16/175BJOBSSKILLS17QT	8/1/2016	6/30/2017	\$92,000	0%	
SHANGHAI ENGINEERING	4C91	SHANGHAI ENGIN SCHOL	6/1/2017	6/30/2017	\$8,900	20%	
133-JSP-17TC 2015-17 JOB SKILL	4C92	16175B JOBSKLS17TC	10/15/2016	6/30/2017	\$60,000	0%	
EDUCAUSE	4EDU	S-EDUCAUSE IPASS2	6/1/2017	9/7/2018	\$0	5%	TO SUPPORT COMPLETION COACHES & PROF DEVELOPMENT
WORKFORCE DEVELOPMENT	4K04	16/18WDC 16/653 LEAP	10/1/2016	9/30/2018	\$153,940	0%	17.270
133 JSP 17GW	4K07	16175B 133JSP17GW	8/3/2016	6/30/2017	\$90,500	0%	PROFILE ONE ENTRY-LEVEL JOB IDENTIFIED BY KAISER ALUMINUM -----
WA STATE DEPT OF COMMERCE	4K41	17 RAPIDRESLTREENTRY	5/18/2017	6/30/2017	\$9,980	0%	VOCATIONAL-TECHNICAL EDUCATION CLASSES FOR SPS
SBCTC 133-PLB-17	4K58	16175B PERKINS LDRSH	11/7/2016	6/30/2017	\$16,000	0%	
HIGHLINE SCHOL DIT# 401	4K64	11-15 CAREER LINK	9/1/2011	8/31/2016	\$652,516	5%	CL PGM TO PROVIDE EDU OPPTY TO INDIVIDUALS WHO ARE AT LEAST AGE 16
CENTRALIA COLLEGE	4K71	1 OF 4 DOL WISE	10/1/2014	9/30/2018	\$687,664	9%	17.282
SEATTLE SCHOOL DIST #1	4K76	1617 AUTOCOLL REPR	9/1/2016	6/30/2017	\$49,909	8%	
133-JSP-17FI	4K82	16/175B JOBSKLS 17FI	11/1/2016	6/30/2017	\$56,200	0%	PROVIDE FUNDING FOR THE SUM INSTITUTE FOR FACULTY AND STAFF
SBCTC	4K83	17185B WFINTERNALCON	6/1/2016	6/30/2018	\$0	5%	93.558 INDIRECT RATE IS 5% OF SALARIES & WAGES. MARLENE SEWAKE
SBCTC	4K84	17185B WFLIFESKILLS	6/1/2016	6/30/2018	\$0	0%	93.558
SBCTC	4K85	17185B WFBASICSKILLS	7/1/2016	6/30/2018	\$0	5%	93.558 INDIRECT RATE IS 5% OF SALARIES & WAGES. MARLENE SEWAKE
SBCTC	4K86	17185B WFJOBSSKLSSTRAN	6/1/2016	6/30/2018	\$0	5%	93.558 INDIRECT RATE IS 5% OF SALARIES AND WAGES. MARLENE SEWAKE
SBCTC	4K87	17185B WF HSE	6/1/2016	6/30/2018	\$0	5%	93.558 INDIRECT RATE IS 5% OF SALARIES & WAGES. MARLENE SEWAKE
SBCTC	4K88	17185B WFADMINISTRAT	6/1/2016	6/30/2018	\$0	5%	93.558 INDIRECT RATE IS 5% OF SALARIES OF WAGES -
US DEPT OF EDUCATION WASHINGTON	4L01	2015-20 SSS SUPPLMNT	9/1/2015	8/31/2020	\$150,000	0%	84.042A SUPPLEMENTAL SSS FED GRANT TO 161-4L46
STATE DEPT OF AG KING COUNTY	4L20	1718WSDA BLKRUSTDISE	7/1/2016	6/30/2018	\$8,315	0%	SBCTC PROJECT - ABE-EMPLOYMENT FOCUS -
C#TBD AMNDMT#10	4L29	16 THE LEARNING CNTR	1/1/2016	12/31/2016	\$192,528	7%	DPTMT OF ADULT & JUVENILE DETENTION COMMUNITY CORRECTIONS
USDOE	4L64	2015-20 TRIO SSS	9/1/2015	8/31/2020	\$1,326,905	8%	84.042A DIVISION INDIRECT EXCLUDE OBJ. NZ
SBCTC	4L65	16175B RISE	10/1/2016	9/30/2017	\$602,563	5%	10.596 INDIRECT @ 5%FROM SALARIES
YUNNAN COLLEGE OF BUSINESS MGM	4L70	17/23 ANPLICEXAM YUN	1/31/2017	1/31/2023	\$500,000	0%	NO ICR AUTHORIZED BY SBCTC. STIPENDS FOR PT FACULTY.
106-133-ACC-17	4L71	16175B MISC GIBBONS	1/1/2017	6/30/2017	\$1,000	0%	FOR COMMERCIAL TRUCK DRIVING

KANAGAWA INSTITUTE OF 133-JSP-17SN	4L78	CIE KAITTOKYOEXPINTL	2/15/2017	3/13/2017	\$16,000	0%	
	4L89	1617 JSP 133 17SNBL	10/1/2016	6/30/2017	\$63,100	0%	
COUNCIL FOR ADLT & EXPR LRNG OFFICE OF INSURANCE 133-BFET-17	4L93	16/17CAEL VET STEMEC	12/22/2016	12/31/2017	\$5,000	0%	
	4M00	MEDICARECED	1/1/2016	12/31/2016	\$3,150	0%	\$1050/qtr for south, north & central=\$3,150x4=\$12,600
	4M10	1617SB BFET	10/1/2016	9/30/2017	\$1,464,690	0%	DSHS EXTENDED CONTRACT
YOUTH CARE	4M12	1617 YTHCRECONSTRDR	1/1/2017	12/31/2017	\$52,000	0%	PROVIDE EDUCATIONAL &
SEATTLE HOUSING AUTHORITY SBCTC	4M19	SHA/SEA HOUSING AUTH	6/26/2016	8/15/2016	\$1,000	27%	SUMYOUTH EMPLYM PR IN NH PARK FOR ONE YOUTH DURING SUMMER
	4M1B	16SB BFET100%TUITION	10/1/2015	9/30/2016	\$225,000	0%	10.561 100% TUITION
USDOL/ETA FAIN:AP27837-	4M24	2015-20 DOL/ETA AAI	10/1/2015	9/30/2020	\$4,810,008	20%	17.268 AAI:Partnership for Advanced Tech in Manufacturing & Marine Engineering
	4M29	2015-20DOL/SUB-AWARD	10/1/2015	9/30/2020	\$0	0%	17.268 SUB-RECIPIENTS:EDMONDS COLLEGE,ANEW,CNTR OF EXCEL4 AEROSPACE
SKAGIT VALLEY COLLEGE WDC#15/232-NEG	4M33	17SKAGITVC MARALWELD	5/15/2017	7/31/2017	\$20,000	0%	SEATTLE CONSERVATION CORP
	4M60	WDC-KC	2/15/2016	12/31/2016	\$180,758	10%	17.277 SSCC WILL REDESIGN THE NURSING ASST-C CURRICULUM T
NSF	4M62	1 OF 4 NSF	7/1/2014	7/31/2017	\$862,080	10%	47.076 CONTINUATION OF SMALL BUSINESS DEVELOPMENT GRANTS FROM WSU
DCHS KING COUNTY	4M64	BRIDGE TO PROSPERITY	3/1/2015	12/31/2016	\$160,000	8%	17.270
CITY OF SEATTLE/FLEETS NSF	4M66	SEA FLEETS APPRENT	10/1/2013	6/30/2019	\$44,000	20%	
	4M67	NSF PARTICIPANTS	8/1/2014	7/31/2017	\$0	0%	47.076
SEATTLE PUBLIC LIBRARY SBCTC	4M77	SP LIBRARY WORKSHOP	7/1/2009	12/31/2016	\$117,300	15%	AGREEMENT RESULTS IN RESUME &
	4M80	1617SB WF INTERNALCN	7/1/2016	6/30/2017	\$0	0%	
SBCTC#	4M81	1617SB-WF LIFESKILLS	7/1/2016	6/30/2017	\$0	0%	
	4M82	1617SB WFBASIC SKILL	7/1/2016	6/30/2017	\$0	5%	93.558 WF FIRST POST EMPL SERVICES PIECE OF GRANT
SBCTC	4M83	1617SB WF JOBSKILLS	7/1/2016	6/30/2017	\$0	5%	93.558 OTHER BASIC AND/OR JOB SKILLS TRAINING. TM@12/11/2006.
	4M84	1617SB WF GED	7/1/2016	6/30/2017	\$0	0%	
	4M85	1617SB WF ADMIN	7/1/2016	8/31/2017	\$0	0%	TRAIN EARLY CHILDHOOD EDUCATORS -----
DOE#P047A120679	4M90	1217 UPWR BND1-1/5	9/1/2012	8/31/2017	\$1,485,810	8%	84.047A 8% from salaries
DOE#P047A120693	4M94	1217 UPWR BND2-1/5	9/1/2012	8/31/2017	\$1,236,925	8%	84.047A 8% from salaries
LABOR CENTER FOUNDATION	4N21	LABOR CTR FNDRN REIM	1/1/2012	12/31/2016	\$211,000	3%	HAZARDOUS MATERIALS TRAINING WORKSHOP.
JPMORGAN CHASE FOUNDATION	4N23	2ND WF OPPORTUN SYST	11/4/2015	11/3/2016	\$0	0%	TO PROVIDE CAREER NAVIGATION TO OPPRTUNITY WEEK PARTICIPANTS
WDC	4N29	WDC PACMTN	10/1/2015	6/30/2017	\$135,152	10%	17.277 AIRFRAME & POWERPLANT SEMINAR-SHORT TERM TRAINING
SOUTH SEATTLE COLLEGE FOUNDATN USDOE	4N60	1617 FDN BIONRG SYS	8/16/2016	12/31/2016	\$15,000	10%	CONTRACT VOCATIONAL TRAINING COURSES FOR CITY LIGHT STAFF -----
	4N83	16/21TRIO EDOPPCTR	9/1/2016	8/31/2021	\$235,995	0%	84.066A
AACC-LUMINA'S FOUNDATION	4N85	AACC-THE RIGHT SIGNAL	4/1/2015	9/30/2017	\$60,000	10%	TO DEMONSTRATE A NEW CREDENTIALING MODEL
YAKIMA VALLEY COLLEGE	4N88	1518 NSF ATE PNWEC	8/31/2015	7/31/2016	\$151,697	40%	47.076 3-YEAR AWARD:
FAR EAST UNIVERSITY	4N92	FAR EAST U GES	1/23/2017	2/18/2017	\$21,048	0%	CONDUCT 8 WORKSHOPS FOR METRO TRANSIT EMPLOYEES. -----

NSF AWAWRD#1643580	4RET	READY!SETITRNSF!2.0	12/1/2016	11/30/2021	\$339,543	24%	47.076	
NSF AWARD#1643580 NSF#0969609	4RPS	16/21NSF RDYST PARTI	12/1/2016	11/30/2021	\$1,190,448	0%	47.076	
EVERETT COMMUNITY SBCTC	4RST	NSF READY-SET-TRANSF	8/1/2010	7/31/2016	\$1,529,989	20%	47.076	TO INCR STEM STDNTS INTO SUCCES TRANSF STDNTS TO TRNSFR TO 4-YR
	4THM	16/20TECHIRE MECHAWA	6/1/2016	5/31/2020	\$186,594	40%	17.260	INDIRECT ON SALARIES & WAGES ONLY
DOE#P382B110009	4V20	1617SB PERKINS	7/1/2016	6/30/2017	\$0	5%	84.243	TO FACILITATE ACCESS TO BEST PRACTICES LEARNING THEORRIES &
	4Z50	FAANAPISI	1/11/2011	9/30/2016	\$2,177,821	0%	84.382B	GRANT AND RELATED ASS TO ASIAN AMERICANS AND NATIVE API
TOTAL - SOUTH					\$25,535,424			
WORKFORCE DEVELOPMENT SEA HOUSING AUTHORITY#814199 WA STATE DEPT OF TRANSPORT SOUND TRANSIT	5C20	HEALTH WORKFORCE SVI	5/1/2016	9/29/2017	\$51,281	40%	93.093	ENHANCES EDU& EMPLOYMENT FOR TANF
	5C57	SEAHOUSING AUTHORITY	12/14/2015	9/30/2016	\$100,000	20%	14.881	PRE-APPRENTICESHIP
	5K67	SVI PASS GRANT	4/20/2016	5/31/2017	\$33,000	0%		PRE-APPRENTICESHIP
	5L11	RAPID PACT	1/1/2014	12/31/2016	\$125,000	5%		TO PROVIDE SERVICES &
SBCTC	5L71	1617 ABE LDR BLOCK	7/1/2016	6/30/2017	\$3,739	0%	84.002A	PROVIDES TRAINING AND TRAVEL FUNDS FOR ABE AND ESL FACULTY
WDC SNOHOMISH COUNTY SBCTC	5LOP	LADDERS OPPORTUNITY	9/25/2015	8/31/2017	\$226,888	40%	20.514	FOR ENTRY LEVEL CONSTRUCTION JOBS
	5M20	SVI BFET RECYCLE	10/1/2016	9/30/2017	\$0	0%		SVI BFET RECYCLE FUNDS
SBCTC 134-BFET-17	5M80	2016-2017 BFET SVI	10/1/2016	9/30/2017	\$116,549	5%	10.561	BFET PROVIDES ACCESS TO FOOD STAMP RECIPIENTS IN WA STATE
SBCTC	5M81	1617 WF-ADMIN	7/1/2016	6/30/2017	\$0	5%	93.558	WA STATE WELFARE PROGRAM THAT SUPPORTS LOW-INCOME STDNTS
SBCTC	5M82	1617 WF-LIFE SKILLS	7/1/2016	6/30/2017	\$2,250	5%	93.558	WA STATE WELFARE PROGRAM THAT SUPPORTS LOW-INCOME STDNTS
SBCTC	5M83	1617 WF-BASIC SKILLS	7/1/2016	6/30/2017	\$17,564	5%	93.558	WA STATE WELFARE PROGRAM THAT SUPPORTS LOW-INCOME STDNTS
SBCTC	5T70	17SB PERKINS	7/1/2016	6/30/2017	\$58,159	5%	84.048	TO SUPPORT STUDENTS IN CAREER AND TECHNICAL PROGRAMS.
SBCTC	5WBL	SVI WORK-BASED LRNG	7/1/2016	6/30/2017	\$19,554	5%	93.558	INCREASE TUITION ASSIST FOR WORKING, PT STUDENTS
SBCTC	5WFT	WFFA-TUIT-BOOKS-FEES	7/1/2016	6/30/2017	\$187,117	5%	93.558	WORK-STUDY PROGRAM THAT HELPS WF STUDENTS FULFILL DSHS WORK
INTERAGENCY ACADEMY	5WYR	YOUTH REENGAGEMENT	12/9/2014	8/30/2017	\$0	0%		REENGAGE YOUTH IN DANGER OF NOT COMPLETING K-12 SYSTEM
TOTAL - SVI					\$941,101			
TOTAL - All Active Grants					\$53,987,015			

MEMORANDUM

TO: Board of Trustees

FROM: Shouan Pan, Chancellor
Members of the Chancellor's Executive Cabinet contributed to this report.

DATE: September 14, 2017

SUBJECT: Chancellor's Report to the Board of Trustees

I. Student Success
a. Enrollment, Enrollment Management

SCCtv Launches New Program

For several years now, SCCtv have been creating videos to promote college programs by broadcasting them on our cable channel, Comcast Ch 28, Wave Ch 19, Century Link Ch 8005/8505. To further promote these programs and Seattle Colleges as a whole, SCCtv recently launched a new program for the broadcast channel called "@ Seattle Colleges." The new program will broadcast weekly on Saturdays at 5:30pm and 8:30pm and Sundays at 5:30am. While the new show will feature many videos we've created for clients within the Seattle College District, we will feature new and innovative academic and student services programs throughout the District.

Seattle Central recruits high school students

Throughout the summer, several Seattle Central programs hosted events designed to get young people thinking about college and their future careers. Highlights include:

- In Highline School District's Summer Scholars program, students toured the Seattle Maritime Academy, where they studied basic seamanship using the advanced ship simulator and learned about employment opportunities in the maritime industry.
- Urban League of Metropolitan Seattle partnered with Seattle Central on a program called Summer University, where Seattle-area high school students took courses at Seattle Central for six weeks. Throughout the program, students learned a variety of skills and took several field trips, including to technology companies such as Facebook and Google.
- Students from Highline School District toured the Health Education Center, where they learned about careers in Allied Health. They visited the Respiratory Care lab to practice inflating plastic lungs, tested their own blood oxygen with finger oximeters and toured the Dental Hygiene/Dental Assisting materials lab.

b. Student Learning, Retention and Completion

South Attends Guided Pathways Retreat

As one of five Washington community colleges selected to take part in the College Spark Washington Guided Pathways Implementation Grant, 15 South Seattle College employees attended a Summer Cohort Retreat in Tacoma on July 26-27. Topics covered included integrating and aligning pathway components to keep students on track, the five dimensions of equity, and supporting guided pathways with technology and software. It was a wide-ranging retreat with valuable input for the road ahead.

New Visual Media program to train students for creative careers

Beginning Fall Quarter, Seattle Central College will offer a new Visual Media program to prepare students for careers in videography, photography, multimedia and other disciplines. The new program is a two-year associates degree that incorporates elements of the former Commercial Photography program as well as input from industry leaders. Students will study new media, digital imaging, lighting and studio techniques, and portfolio development.

Graduates recognized for academics and community service

Two recent graduates have earned special recognition for their dedicated service to the Seattle Central community while maintaining high grade point averages. Nicola Kalderash and Daniela Borchmann received the inaugural President Medal and Vice President Medal, respectively, awards created this year to honor two outstanding students and encourage more students to engage in service and pursue academic excellence. Seattle Central presented these students with their medals during a ceremony in August.

Introduction of Human Cadaver to Enhance Student Learning

After many years of discussion and preparation, North Seattle College will be using a human cadaver in select anatomy and physiology classes starting in winter quarter 2017. The college is honored to be the recipient of a willed body and has gone through significant work to ensure that it is treated with the care, respect, and dignity that this significant donation warrants. Working with a real body will enhance student learning and will bring North to the level of its area peers in teaching and learning about human anatomy and physiology. The college is working in collaboration with the University of Washington School of Medicine, Department of Biological Structure, Willed Body Program. The cadaver will be received this month and prepared for educational use in select classes in winter and spring quarters.

North Selected as MESA Center Finalist

North has been selected as a finalist for consideration for the MESA Program expansion. Representatives of the MESA Application Review Team will visit the campus on September 25. Seattle MESA (Mathematics Engineering Science Achievement) provides middle and high school students — as well as their teachers and parents — innovative, hands-on opportunities in mathematics, basic and applied science, and engineering in both formal and informal settings. With a STEM (science, technology, engineering, and mathematics) focus, MESA successfully targets underrepresented minorities and women. It also seeks to provide this support and enrichment to at-risk and economically disadvantaged youth.

II. Financial Health**a. College/District fundraising and grant activities****National Science Foundation Furniture Grant**

North Seattle College was selected to receive an active learning classroom through the Active Learning Center program, a grant initiative founded by Steelcase Education. The installation of the classroom is valued at \$65,000 and includes movable furniture, design, onsite training, installation, and a pre- and post-occupancy measurement tool. The new active learning classroom is located in the Arts and Sciences building. A ribbon cutting ceremony will be held on September 22 with staff and faculty to discuss the new learning environment. The space will be broken in with the course, Atoms to Ecosystems, which combines the first quarter of general chemistry and biology in a supportive learning community.

SBCTC Grant to Support Development of New BAS Degree

North was recently awarded a \$131,163 grant from the State Board for Community and Technical Colleges that will help with the development of a new Bachelor of Applied Science degree in Residential and Commercial Property Management (RCPM). The new BAS degree will launch in fall 2018 and meet a huge regional need for trained property managers, especially urgent with the Seattle region's building boom. The new program is the only one in Washington State and one of just a dozen baccalaureate-level property management programs in the country. Demand for baccalaureate-level property managers is very high in Seattle and continuing to climb.

NSC receives NSF grant for AppConnectNW

North is among five community and technical colleges in the state of Washington to receive an \$800,000 National Science Foundation grant. The grant will fund the collaborative Northwest Network for Application Development and Technology Connections (AppConnect NW) project. Each of the colleges involved offers a four-year Bachelor of Applied Science (BAS) degree in Information Technology Application Development, which helps meet the demand for software and application developers in the greater Seattle area. In addition to North, partner colleges

include Lake Washington Institute of Technology, Bellevue College, Green River College and Renton Technical College.

III. Strategic Planning/Strategic Initiatives.

Developing Outcome Measures and Goal Strategies

With the approval of the new Mission, Vision, Values and Goals by the Board at the June Board meeting, members of the Chancellor's Executive Team and college leadership teams have been focusing on developing measures and strategies that are connected to the goals of Student Success, Organizational Excellence, and Partnerships. When completed, they will be shared with the Board of Trustees at the October or November Board meeting. Together with the Mission, Vision, Values, and Goals, the measures and goals will form the common core of the colleges' Strategic Plan. The colleges may establish additional goals, measures, and strategies to reflect each college's unique emphasis.

First-Phase ASI Implementation Decisions shared District Wide

After the release of the Jean Floten Report and Report by the District Office Operational Review Committee in June, the district transitioned into the Implementation Phase of the Achieving System Integration Initiative. The chancellor's executive group devoted two retreats for focused deliberations and came to the first set of implementation decisions. These decisions were shared with the district community in July. They will be shared again with the return of faculty in late September.

Executive Team Retreat

Members of North's Executive Team met for a one-day retreat at the Seattle Maritime Academy on Aug. 3. The annual retreat was dedicated to discussing college initiatives such as Strategic Enrollment Management, results of an employee engagement survey, the district and college strategic plan, and creation of a program review process for North's non-instructional areas. Developing a Non-Instructional Program Review process was one of five recommendations North received during its accreditation site visit in 2016. The primary purpose of Program Review is self-study, and to demonstrate how all areas of the college are contributing to the goals and mission of the institution. North is now one of a few colleges in Washington State that have committed to Non-Instructional Program Review.

IV. External Affairs

a. Business/Community/Partnerships

South Hosts King County Community Partnerships for Transition Solutions Institute

From August 23-24, South hosted the King County Community Partnerships for Transitions Solutions Institute (KCCPTS) 2017 Summer Institute. Originally formed over 10 years ago,

KCCPTS is comprised of 40 partners that work with justice-involved individuals released from prison and jail that are transitioning to their families, communities, education and careers. The institute is led (and was founded) by South faculty member Joseph Garcia, who has been working with this student population for over 40 years, leads South's efforts to support those individuals today with educational opportunities.

South Korean consulate teams with Seattle Culinary Academy to host contest

The Seattle Culinary Academy partnered with the Republic of Korea's Seattle consulate to host a "Korean Street Food Contest" that sought to increase awareness of Korean foods among students training for culinary careers. Seven teams — five from the academy and two from the Art Institute of Seattle — prepared typical Korean street foods. The top three winners won a cash prize, with a team from the academy placing second.

V. Pride Points

Celebrating President Oertli

The Northwest Wine Academy was standing room only on August 8 as South Seattle College held a celebration for President Gary Oertli, who retired on August 31. Personal friends and professional colleagues were all on hand to show their appreciation for Gary's leadership style, genuine friendship and mentorship over a 45 year career in education, ten of those as South's president. There were few dry eyes in the place as the microphone was passed around, with everyone from University of Washington college friends regaling us with tales from the past to a 13th Year Promise Scholarship scholar thanking Gary for changing his life sharing their perspectives and thanks.

VP selected for prestigious fellowship

Vice President for Instruction Bradley Lane, Ph.D., began participating in the yearlong Association of Chief Academic Officers (ACAO) Digital Fellows Program this summer. He is one of 32 provosts and chief academic officers (CAOs) from around the country selected by the association. During the fellowship, Lane will explore ways to use digital technology in the classroom and online to increase graduation rates, especially among students from underrepresented populations. The program is designed to provide provosts and CAOs with critical information, effective resources and tested strategies to help them and their faculty understand and adopt high quality digital courseware.

TRiO program manager honored

Somkhith Chantrirack, TRiO program manager of Seattle Central, was awarded the Staff Training for Technical and Community Colleges' (STTACC) 2017 Exemplary Employee Award for Washington state last month. She was honored for her dedication to providing students with the support they need to complete their degrees. TRiO helps first-generation, low-income and disabled students with personal, academic and professional support. Chantrirack has worked for Seattle Central for nearly three decades.

MESA Director wins award

Seattle Central Mathematics, Engineering, Science Achievement (MESA) Director Marilyn Saavedra-Leyva has been named the MESA Community College Administrator of the Year. She will be recognized at the MESA Champion Dinner later this month. MESA is an academic enrichment program that connects underrepresented students with jobs, internships, professional development and educational opportunities in STEM fields. Since she arrived at Seattle Central in 2015, Saavedra-Leyva has built relationships with an array of community partners and leaders to provide MESA students with mentoring and internship opportunities. Some partnerships include Puget Sound Clean Air Agency, the University of Washington and the Fred Hutchinson Cancer Research Center.

Wood Technology student wins prestigious national contest

A coffee table built by Seattle Central Wood Technology student Cody Campanie won Best in Show and Best in Category at the Association of Woodworking and Furniture Supplier competition in Las Vegas this this summer. The national competition featured work from dozens of technical and trade schools in the United States. Campanie's table, a blend of Portuguese inspired geometric tile work and modern Danish form, beat out 200 other entries. Weeks after finishing the Wood Technology program, Campanie is using his training to design and build custom pieces in his new studio named Campagna.

NSC Rocketry Club Highest Ranked Team From A Two-Year College at IREC

Students in NSC's Rocketry Club attracted the notice of writers from Popular Mechanics and GoPro who wrote about the students and their peers competing in the Intercollegiate Rocket Engineering Competition in Las Cruces, New Mexico on June 20 – 24. The NSC Rocketry Club was the highest ranked team from a two-year college. The club represented NSC as one of only three community colleges in the world and the only community college from Washington in this international competition.



To: SCD Board of Trustees

From: Annette Stofer, AFT Seattle President

Re: September 2017 report to the Board of Trustees

Summer is slower and gives time to reflect on the last year while also preparing for a new academic year. In the last couple of months, there was a lot of time spent making sure the new faculty contract was complete and correct before sending it off for printing. Many thanks to Heather Emlund, who spent hours making sure everything was just so. We look forward to implementing changes that we worked so hard for, and will plan some AFT orientation sessions to help people with new provisions.

We will have three new joint committees to set up. They will have important work to do, so it is my hope that we identify founding members soon.

AFT Seattle has a new executive board starting on September 1, and meeting for the first time on September 18. The board will include some continuing members and a good number of new ones. Senators are continuing from last year, being one year into a two-year term.

The last year brought with it a lot of change and preparation for more change. People are anxious about how they will be affected. It was painful watching faculty and programs face termination. It was additionally painful when the news was delivered in a way that didn't acknowledge the years of service and dedication that the faculty had contributed over the years. I would hope that as more such changes happen, time is used to honor the faculty that we are losing. Loss of a job is a huge blow. If there are ways to soften the blow, we should make every effort to do so.

The State Board for Community and Technical Colleges has a work group reviewing the Best Practices for Hiring and Retention of Part-time Faculty. I'm happy to be serving on that task force. We are seeing whether any of the Best Practices need to be updated from the 2015 language, and we are working on model contract language that can be considered in negotiations. While there have been strides forward to improve pay and working conditions for part-time faculty, there is still a lot to be done. This has been a long-term commitment for me. I was honored to be chosen to continue the work.



WFSE Local 304

MEMORANDUM

September 2017

To: Board of Trustees
Seattle Colleges District

From: Ty Pethe
President of WFSE Local 304

Subject: September Report

Over the last six months, there have been many changes that affect the Classified Staff across the Seattle Colleges District. Many of these re-organizations of campus departments and staffing have had little to no discussion prior to implementation. Formal processes designed to facilitate discussion and to seek reasonable collaborative solutions (*such as Union Management Communication Committees*) have not been effectively used to resolve the issues created by the changes.

These changes and the existing poor morale due to low pay and a general lack of respect has created a miserable situation for many of my members. Some of our best staff are leaving the Seattle College District for higher paying jobs elsewhere.

As an impact of recent layoffs, our IT staff at Seattle Central have been asked to do more with less. As the attached report (*below: Some facts about Seattle Central IT Services, and what we do*) shows, they have a significantly higher amount hardware and software infrastructure than other campuses. Without their former level of staffing, it is hard to respond to requests in a timely manner and ensure that computer & media needs of students and staff are taken care of.

We've also seen additional stress in our custodial units. Low levels of staff and increase square footage of responsibilities creates hardships to complete all work. In addition, the quality of work and extra efforts to go above and beyond become impossible when they are spread too thin. We've also seen a change in shift schedules. This creates problems as long time employees adapt to new schedules and make changes to their personal lives to deal with new shifts.

The recent changes in shifting the swing shift custodians at Seattle Central to day shift has had serious negative impacts on the lives of these employees. Many have made arrangements with family members to care for their elderly family members and/or children while their partner works during the day. Others have jobs and other professional and/or educational responsibilities that they have scheduled during their off hours. Switching them to day shift uproots these arrangements and causes havoc in their lives.

Through a demand to bargain, we tried to discuss these impacts or find other ways to build accountability processes that management requires. We feel like we were not heard and there was a lack of willingness to discuss other options than the schedule change. Background information on this change is included at the end of my report.

I would urge the leadership of the Seattle Colleges to collaborate with our union and members before making these changes in the future. If we are included from the beginning to the planning stage, we can work together to find the best solutions to proposed changes and department re-organization.

We understand the need to change and adapt to current and future needs. However, multiple points of view should be considered before implementing changes. Affected employees should be involved in these decisions. Without their input, there is a lack of information and perspective that might prevents us from finding the best solutions for the longer-term health of our institution.

Finally, we cannot expect quality performance from employees if they are not respected and valued. Since we are all stuck with the wages and compensation set by statewide bargaining, we cannot reward excellent work with additional pay. However, we can encourage employees to go above and beyond be inspiring them and making them feel like valuable members of our team. It is crucial for the operation of the Seattle Colleges to improve morale and include employees in decisions on campus.

Sincerely & With Much Thanks,

Ty Pethe

President of WFSE Local 304

Office: 206.934.6935

Cell: 206.351.1103

Email: Ty.Pethe@SeattleColleges.edu

Ty.Pethe@gmail.com

Some facts about Seattle Central IT Services, and what we do

Raw Number of computers, switches, and servers, to meet higher demand from Central students and staff, compared to other campuses (numbers are approximate)

	South	North	Central
Computers	1500	1400	2200
Switches	130	240	330
Servers	88	83	120

All Nodes Matter! (Not just computers)

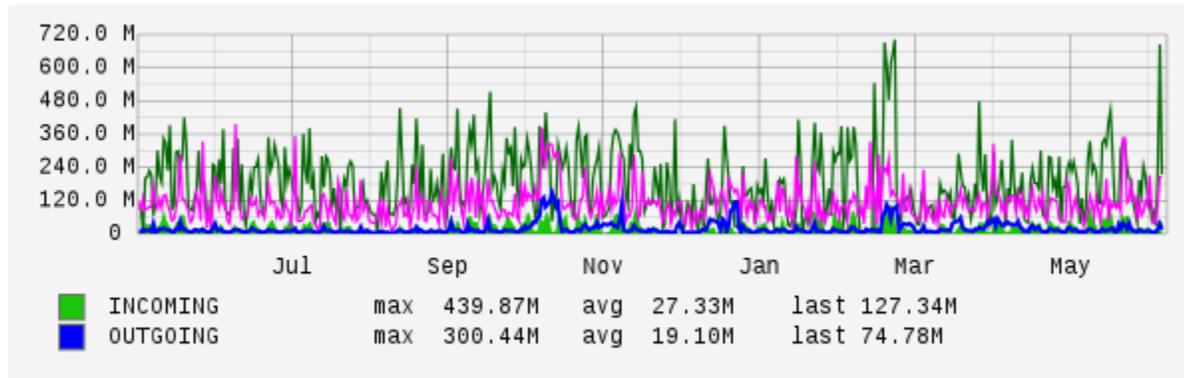
We are responsible for many other devices, as well.

- 2200 computers
- 330 switches
- Over 200 printers
- 880 Keycard locks
- 468 VOIP phones (Avaya)
- Around 30 physical servers (Sheri has 16 alone!)
- Approximately 90 Virtual servers
- 8 Mac Servers
- Two Fortigates
- One Juniper
- One Netscaler
- Approximately 160 projectors
- 125 Wireless access points, serving an average of 2000 concurrent users at peak times

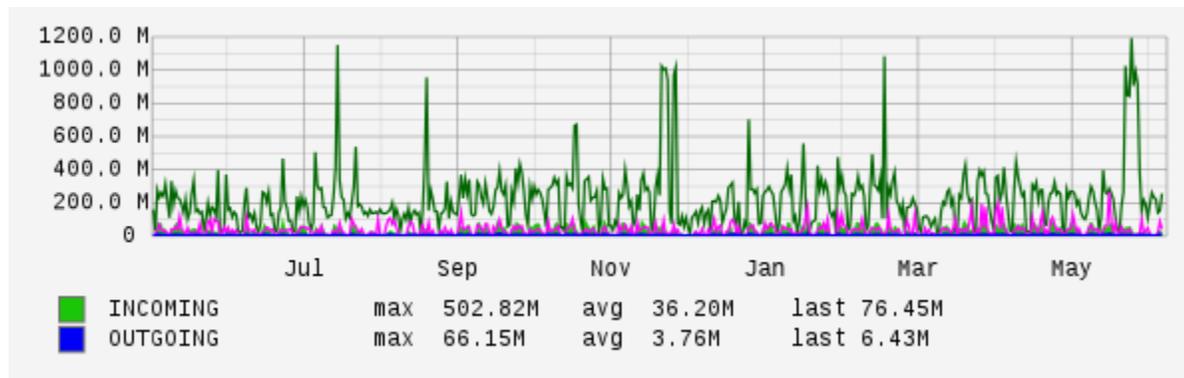
Network bandwidth used, per year, compared to other campuses

These charts show the difference in network bandwidth consumed at Central. We must maintain all of the network hardware mentioned above to keep the internet running fast and stable.

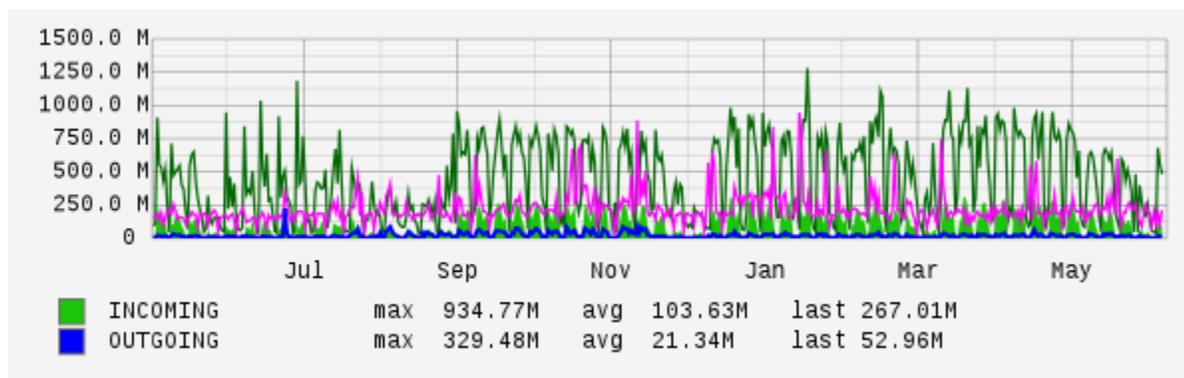
North



South



Central



GREEN ### Incoming Traffic in Bits per Second
 BLUE ### Outgoing Traffic in Bits per Second
 DARK GREEN ### Maximal Five Minute Incoming Traffic
 MAGENTA ### Maximal Five Minute Outgoing Traffic

Apples to Oranges – comparing software between campuses

And the biggest difference of all is the amount of software we make available to our users!

Staff, Faculty and Student Software

North & South Software List

7-Zip	Firefox	PDFCreator
Adobe Reader DC	Netbeans	PuTTY
Audacity	Notepad++	Python
Eclipse	OpenShot Video Editor	Secure92
Chrome	Paint.NET	VLC Player
MatLab	Panopto	WinSCP

Central Software List

77 million paintings	Capstone (physics)	Netflix
Acrobat Reader DC	CDBurnerXP	Node.js
Active Perl	CDFPlayer	PowerDVD
Adobe Bridge	Cengage Great Writing	PuTTY
Adobe Dreamweaver	ChemDraw	Python 3.6
Adobe Illustrator	DP Graph Viewer	Python(xy)
Adobe InDesign	Dr Java	R
Adobe InDesign with Extensis	Eclipse	Reason
Adobe Photoshop	Elmo ImageMate	Second Life
Adobe with Extensis	Epic Pen	Sketchup 2016
Apparel - Optitex Suite	Filezilla	Smooth Draw
Audacity	Finale Notepad 12	Spanish McGraw Hill
Barrons - GED	FinchTV	Stellarium
BDH Diff Equations	Google Earth	Stewart Calculus
Biovia Draw	GoogleChrome	Student Helpdesk
Brackets	Graphmatica	TI Software
BTMRA - Mylabs	Hovercam	Vernier Logger Pro
BTMRA - SAM 2016	iTEP Slate	WinSCP
BTMRA - SIMNet	iTunes	Wolfram Mathematica
BTSD Casas	jGrasp	
BTSD Eenglish	Jmol	
BTSD Emergency	Keyboarding GDP online	
BTSD ESL Resources	Keyboarding Skill Builder	
BTSD GED Academy	Logic Coach 10	
BTSD GED Interactive	Longman IBT Prep (TOEFL)	
BTSD Human Anatomy	Math Type 6	
BTSD Medical Terminology	MATLAB	
BTSD Pearson English Lab	Moffsoft Free calc	
BTSD Typing Club graded	Movie Maker	
BTSD Typing Club practice	Mozilla Firefox	
Calculator	National Geographic	
Canvas (firefox)	Learning	

IT Intensive Programs

A number of programs are offered at Central that rely heavily on highly customized, high-end software. Here are some examples:

- Allied Health Programs such as Dental Hygiene have both computing and medical equipment requirements, like digital X-rays. Not only do these programs have extra computing requirements, in some cases, they have extra regulatory requirements, like HIPAA. Additionally, extra WI-FI network considerations were made for NeighborCare for video conferencing.
- Apparel Design, which has special software, device drivers and industry specific printers, to print on fabric or design clothing patterns.
- The Graphic design program (among others) requires up-to-date versions of Adobe Creative Cloud Suite, which changes drastically every year and has stringent hardware and software upkeep requirements. Most of the students learning these skills work on Macs, which are not cheap and require very different training that supporting than a Windows environment. We maintain a separate network of nearly 300 Mac computers, which is separately integrated with EAD.

North and South do not offer many of these programs. Also, both are classified as “small” institutions by state standards, while Central is considered “medium-sized.”

Our Networks

In addition, we maintain a much larger scale network than the other campuses.

- The school’s popular IT Programs maintains its own network, but we provide them high-bandwidth connectivity to the outside world, effectively acting as their ISP.
- We provide the same services for the District office, and for SVI.
- Our facilities department has a separate network for their energy management and fire alarms, which we connect as well.
- Finally, we have three other campuses! Pacific Tower, Maritime, and Wood Technology are fully integrated with our network into a WAN, and we are fully responsible for their network as well.

Central IT claims to Fame (last three years)

In addition to everything described above, which is all part of our routine, day-to-day operation, we have achieved multiple goals in the past 3 years.

- We were involved at every step of the way to open the Pacific Tower campus. From planning the network connectivity, to building the infrastructure, to moving the computers and making sure everything worked, IT Services did it all.
- We were the first Campus to fully integrate with the District Enterprise Active Directory – simplified sign-on, Office 365, and all of the rest of it are fully working for students and staff.
- Our computers and networks have managed to remain secure, unhacked, and untouched by dangerous viruses like WannaCry, which brought down the networks of large corporations and universities *globally*. Our robust backup system would protect us from such ransom-ware even if we did somehow get exposed to an attack like this.

**Background Information On
Opposition of Custodial Shift Change
Since July 11, 2017**

August 30, 2017

Dear Dr. Edwards Lange,

After meeting with you August 29 around the Custodial shift change, it became apparent that you may not have known about the decision to change the shifts of the custodial staff from swings to days. To address this, we've compiled some background information, along with a timeline of events relating to our efforts opposing the shift change. We are also including a petition signed by 117 students, staff and faculty that we are delivering to Christina Nelson on August 31.

Additionally, we hand delivered a letter requesting a meeting to discuss how this decision fails to uphold the values of this institution, specifically with regard to equity. We've organized a delegation that still hopes with you that would include the following stewards, custodian staff and concerned members: Hadassa Boyd, Miles Kelly, Alex Bacon, Halima Adem, Walter Solak, Sherman Roland and Jason Anderson.

The shift change is set to go into effect on September 5 and we left the meeting without any commitments. Ultimately, we hope that you will reverse the decision or at least postpone the implementation of the shift change so that we can ensure that custodial services is managed in a way that upholds our shared values.

Thank you for your time.

Respectfully,

Jason Anderson

SCC Media Specialist/WFSE shop steward writing on behalf of the Custodial staff

Attachments:

Copy of petition opposing Custodial Shift Change addressed to Christina Nelson, containing 117 signatures from classified staff, faculty, and students. Delivered August 31.

Timeline of events since idea of shift change was first proposed July 11.

Copy of email from Christina Nelson containing memo from July 11.

Copy of memo from Christina Nelson addressed to chuck July 11.

Notice letters to custodial staff regarding shift change taking place August 14.

Chuck Davis's post on custodial break room bulletin board July 20.

Copy of Demand to Bargain from Union council staff, sent July 20.

Copy of email from Bruce Riveland declining meeting request July 26.

Copy of petition opposing Custodial Shift Change addressed to Bruce Riveland, containing 21 of 22 custodial staff (1 person out on FMLA). Delivered August 1.

Copy of email from HR (Christina Nelson and Dave Blake) from August 2 confirming shift change will be delayed until Demand to Bargain with Union takes place.

Copy of email invitation from HR to Demand to Bargain date of August 17.

Copy of union workplace bulletin about shift change distributed August 14.

Copy of requested information and proposals made at Demand to Bargain on August 17.

Copy of Information Request placed by shop stewards at SCC.

Copy of letter to Dr Edwards Lange requesting a meeting to discuss how this issue fails to uphold the values of this institution, specifically with regard to equity. Delivered in person at meeting on August 29.

Copy of invitation to custodial staff to meet with President. I am told Christina requested meeting. Received meeting invite on August 25.

Custodial Shift Change, Timeline of Events

Date	Events
July 11	Management requests mediation meeting. Two shop stewards drawn into meeting without knowing what it was about (Orson Williamson and Jason Anderson).
	Meeting is stated as being an informal mediation meeting to resolve issues within department
	Meeting uncovers that management of custodial needs improvement to address issues (confirmed in memo sent July 12)
	Classified staff excused from meeting, Christina and Chuck Davis inform shop stewards of idea of shift change.
	Shop stewards express likely issues and inquire if discussions were had with custodial staff, management hadn't.
	Shop stewards leave meeting under the impression that both parties will check in with custodial staff for input and feedback.
July 12	Memo sent from HR to Chuck Davis.
July 13	Letters from management, signed by Chuck Davis, informing staff of shift change
July 14	Memo forwarded to shop stewards present at mediation meeting.
July 17	Union/Shop stewards learn of shift change letter
July 20	Letter from Chuck Davis to custodial staff outlining complaint process.
July 26	Shop steward attempts to set up a meeting with Bruce Riveland (Chuck Davis's boss), but meeting is declined
July 27	Union has signed petition from all present custodial staff (21 signatures) and plans delivery.
August 1	Union and custodial department collectively deliver petition and personal statements to Bruce Riveland.
	Christina Nelson agrees to delaying shift change from August 14 until after demand to bargain.
August 2	Union council staff & labor advocate Jennifer Dixon informs SCC staff/shop stewards of August 17 demand to bargain, consolidating both this issue and the demand to bargain around the Reorgs/Layoffs to one day.
August 9	SCC shop steward requests Custodial Shift Change DTB happen in the afternoon session so that more custodial staff can attend.
August 10	Management declines request to meet about Custodial Shift Change DTB in afternoon.
August 14	Original shift change implementation date
	Union workplace bulletin printed and distributed at SCC campus discussing shift change opposition efforts.
August 17	Custodial Shift Change Demand to bargain & Reorgs/Layoffs Demand to bargain
	Union expresses opposition to shift change, describes impacts on workers.
	Union asks questions and learns new information.
	Union bargains in good faith by making proposals.
	Management turns down or doesn't respond to each proposal.
August 24	Shop stewards and members organize delegation to request a meeting with President to discuss how consideration for equity was included shift change decision, drafting letter
August 25	Christina Nelson contacts President's office to arrange meeting with Custodial Staff.
	Angelique sends meeting request to Christina Nelson, Orson Williamson, and Jason Anderson only - with subject meeting w/ custodians
August 28	Information request submitted by shop stewards
	Shop steward attempts to meet with Christina to find out about meeting with President. Joy doesn't know what meeting is concerning. Christina is busy in meeting.
August 29	Shop steward runs into Christina and inquires about meeting, informing him that it is a meeting with custodians so they can express concerns about shift change. Shop steward expresses concerns about whether custodians will be aware of meeting if it wasn't written on whiteboard in custodial break room.
	Meeting with President from 3:30-4pm
	It was not communicated that Chuck Davis would be at meeting, which did not seem to impact staff's comfort in voicing concerns.
	It becomes clear that not all staff were communicated with about meeting, as staff enter meeting room late, and only 8 custodians are present at meeting end.
	Letter from delegation concerned with equity and the shift change is delivered to President.
	Custodians express impacts and concerns.
	Meeting runs until 4:15pm
August 30	Petition delivered to Christina Nelson
	Materials and Petition delivered to President's office.

Anderson, Jason

From: Nelson, Christina
Sent: Friday, July 14, 2017 11:07 AM
To: Davis, Chuck; Basha, Bilisumma
Cc: Anderson, Jason; Orson Williamson- Chief Steward WFSE; Williamson, Orson
Subject: Custodial Plans from 7/11 Information Mediation
Attachments: Custodial Plans from 7.11 Informal Mediation.pdf; ATT00001.htm

All,

Thank you for meeting with me on July 11th. Attached is what was agreed upon going forward.

Best,

Christina Nelson, MBA, SHRM-CP
Human Resources Director

Memo

To: Chuck Davis, Administrative Director, Facilities & Plant Operations

From: Christina Nelson, Director, HR 

cc: Orson Williamson, WFSE Chief Shop Steward
Jason Anderson, WFSE Shop Steward
Employee Services

Date: July 12, 2017

Re: Custodial Plans from 7/11 Informal Mediation

This memo details the agreed upon custodial plans from the informal mediation meeting held on July 11, 2017. In attendance was: Roy Allen, Bilisumma Basha, Chuck Davis, Lashaun Miles, Darwin Ruiz De La Riva, Orson Williamson, Jason Anderson, Christina Nelson, and Joy Knighton.

To clarify workplace expectations, as well as improve accountability, the following changes will occur:

- A shift logbook will be used to track work and directives
 - Absences and associated coverage, as well as special projects, will be documented
- A Supervisor/Lead inspection checklist will be completed daily
- The complaint routing process will be clarified and is to be documented in writing
- Reporting relationships will be clarified
- Job descriptions will be updated to reflect current job tasks
- Regular meetings will be scheduled and communication channels planned/outlined

Also agreed is that you will talk to other custodial staff about issues that were addressed in the meeting, as well as schedule meetings between supervisors.



MEMORANDUM

Date: July 20, 2017

To: All Facilities & Plant Operations Staff Members

From: Chuck Davis,
Administrative Director,
Facilities & Plant Operations

Re: Employee Complaint Routing Process

The purpose of this memorandum is to clarify and document in writing the complaint routing process.

First, I want all staff members to be aware that complaints are a valuable aid to improving normal work processes. Employees are encouraged to discuss items of importance and informal concerns with the department leadership team including Shift Leads, Supervisors, Managers, and the Director. As concerns become more serious, the formal complaint process may become necessary.

The guidelines for filing a formal complaint are outlined in the following:

- Seattle Central College policies & procedures
- Seattle Colleges District policies & procedures
- Union Contracts.

The complaint process may differ somewhat depending on the type of complaint. However, in general, the employee (and/or the employee's representative) is encouraged to report complaints using the following routing process:

1. The employee's Supervisor
2. A Manager in the employee's chain of command
3. The Director in the employee's chain of command
4. The Human Resources Office

Diligent effort should be used to resolve complaints at the lowest level possible and escalate up the chain when resolution at a lower level proves unsuccessful. However, serious issues may require immediate escalation. For example, when the complaint is regarding the supervisor or involves a conflict of interest for the supervisor, the complaint should bypass the supervisor and be reported directly to the manager.

To: Bruce Riveland, Director of Administrative Services
From: SCC Custodial Staff, Members of WFSE Local 304

We stand opposed to management's plan to move us from evenings to days. It does not work for us as employees, and it's not in the best interest of the college.

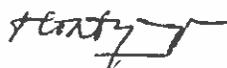
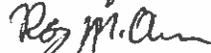
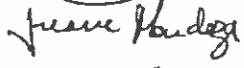
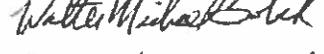
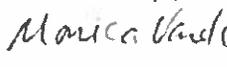
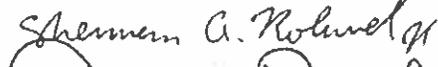
Many of us have second jobs, childcare needs, and live far away from work. We've structured our lives around this job, some of us for over 20 years. With limited public transportation options in the early morning, the proposed 6am start time causes real challenges to arriving to work on time. Additionally, we will receive less pay, due to the shift differential pay which is a real hardship on our low wages.

We do not believe that the decision to change staff schedules to day shift is good for the college or safe for our students. There would be less staff here at night, adversely affecting the safety of students working late or arriving to school early. Combined with recent layoffs in security, safety become an issue with less people on campus to look out for others. Food left in trash cans or in classrooms will exacerbate the rodent problem and are likely to cause health hazards to culinary and the kitchen areas. Needles and other dangerous items often left during the day and picked up by the evening shift will remain until morning.

Other logistical challenges such as cleaning bathrooms during the day when they are most used will be an issue, as students tend to ignore signs designating closure. And restrictions the custodial staff have using the elevators during the day times, will decrease mobility for staff.

Some recent challenges within the department brought about a mediation meeting involving the Director, Manager, Custodial Staff, HR, and WFSE shop stewards. A memo dated July 11th sent by HR and addressed to Chuck Davis, outlines the steps to "clarify workplace expectations, as well as improve accountability". We believe management should focus on implementing the content of this memo rather than unilaterally changing our working conditions.

Sincerely,

<u>Name</u>	<u>Signature</u>
Hoat Nguyen	
Roy M. Allen	
Abdul Amaly Haymanot	
Drew W. Ruiz	
Travis Duncan	
Juan Mendoza	
Dontay Alvarez	
Lovie Cayanan	
Jesus Tila	
Herman Atch	
The Le	
Ed Kennedy	
WALTER MICHAEL SOLAK	
RICHARD STEWARD	
Monica Varela	
Loi Vo	
HERMAN A. ROZAND JR	
DANNY REED	
	
Lashawn Miles	

CUSTODIAL STAFF UNITE FOR FAIR SCHEDULING & RESPECT



We united to demand management stop their shift change plan which would have moved most evening shift custodians to day shift on August 14th.

20 custodians and supporters delivered a petition (see other side) to Vice President of Administrative Services Bruce Riveland, VP of Administrative Services and shared how the shift change would hurt our lives and students, highlighting:

- Pay cuts due to loss of evening shift differential & having to quit second jobs
- Scheduling problems including having to find different childcare and many of us not being able to arrive by 6am
- The disrespectful way management proposed this having failed to follow the process laid out in our contract or even consult us

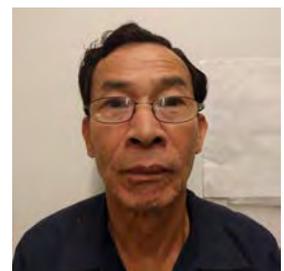
I oppose this shift change because...



"It shows a lack of respect for your faithful employees"
Sherman Roland, Custodian 2



"I look after two kids and my ill father during the day"
Louie Cayan, Custodian 2



"I've been working swing shift for 25 years"
The Le, Custodian 2

To: Bruce Riveland, Director of Administrative Services
From: SCC Custodial Staff, Members of WFSE Local 304

We stand opposed to management's plan to move us from evenings to days. It does not work for us as employees, and it's not in the best interest of the college.

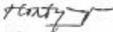
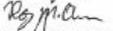
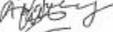
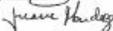
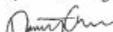
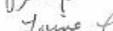
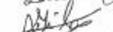
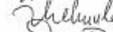
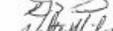
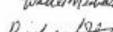
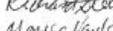
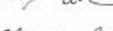
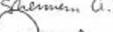
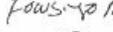
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We do not believe that the decision to change staff schedules to day shift is good for the college or safe for our students. There would be less staff here at night, adversely affecting the safety of students working late or arriving to school early. Combined with recent layoffs in security, safety become an issue with less people on campus to look out for others. Food left in trash cans or in classrooms will exacerbate the rodent problem and are likely to cause health hazards to culinary and the kitchen areas. Needles and other dangerous items often left during the day and picked up by the evening shift will remain until morning.

Other logistical challenges such as cleaning bathrooms during the day when they are most used will be an issue, as students tend to ignore signs designating closure. And restrictions the custodial staff have using the elevators during the day times, will decrease mobility for staff.

Some recent challenges within the department brought about a mediation meeting involving the Director, Manager, Custodial Staff, HR, and WFSE shop stewards. A memo dated July 11th sent by HR and addressed to Chuck Davis, outlines the steps to "clarify workplace expectations, as well as improve accountability". We believe management should focus on implementing the content of this memo rather than unilaterally changing our working conditions.

Sincerely,

Name	Signature
Heart Nguyen	
Roy M. Allen	
Arnell Amaly	
Franklin	
Drew/Ring	
Travis Durcan	
Juan Hernandez	
Donny Alvarez	
Louise Chapman	
Jeanne Tila	
Helen	
The Le	
E. Kennedy	
VALTER MICHAEL SOK	
RICHARD STEWARD	
Monica Varek	
Loi Vo	
HERMAN A. REARD JR	
DANNY REED	
	
Lashawn Miles	

As a result of our unity, management agreed to delay the shift change until after we negotiate an agreement but continued their practice of disrespect by refusing to schedule negotiations during our normal workday making it challenging for most of us to attend. We are scheduled to meet with management on August 17th in the morning.

We expect more from a college that rightful strives to eliminate institutional racism and achieve equity and diversity. Despite these goals, many workers of color perform difficult work for the lowest wages in the college district and are not involved in even the most basic decisions about their work. We believe an injury to one is an injury to all, and strive to build a workplace that reflects our values.

As long time workers at Seattle Central, some for over 20 years, we agree that this decision is not right for the college. It impacts the safety of the students and staff with less people on campus to look out for others. It amplifies the rodent problem with food left in trash bins, particularly the culinary areas. And it increases the risk of students, staff, and the public coming into contact with needles and other hazardous materials left around campus that is usually picked up at night. Other logistical problems come into play, when considering how the work will be done with students on campus, how classrooms will be cleaned when occupied, how bathrooms will be cleaned when students and staff ignore signage, and

how our mobility will be limited due to restricted elevator usage as priority is given to students.

Recent challenges within the custodial department led to a mediation meeting involving the Director, Manager, Custodial Staff, HR, and WFSE shop stewards. As a result of this meeting, a memo dated July 11th was sent by HR to Chuck Davis, outlining steps to "clarify workplace expectations, as well as improve accountability". However, the very next day, management notified the custodial staff of the proposed shift change. We believe management should focus on solving the identified challenges through the methods outlined in the memo before upending our lives and making it more difficult to keep our campus clean.

Union requested information:

- What is the reasoning for the shift change?
- What was the criteria for decision and what alternatives were considered?
- How was equity taken into account in the decision making process?
- Initial letters pointed to providing workers access to management, what is meant by access?
- How many employees will stay on nights and why?

Union's proposals:

- Reverse the decision and change the shift of the Manager of Custodial, Bilisuma Basha, instead of changing the shift 15-20 custodian staff. Allow those staff that want to go to days to work days.
- Delay the shift change and create a Joint Management/Labor Equity Committee to evaluate how equity is taken into account in decision.
- Delay the shift change to hold a presentation and feedback from frontline from custodial staff.
- Delay the shift change to hold feedback sessions from the broader campus, how decision will impact custodial services' customers.
- If it is determined that the shift change be made, we hope a process to determine who stays on nights will respect seniority.

Management did not agree to any of these items.

August 24, 2017

Dear Dr. Edwards Lange,

We are writing as a group of shop stewards and WFSE members at Seattle Central College that have been supporting the custodial staff raise their collective voice about the impacts of management's proposed shift change from swing to days. The shift change doesn't work for the majority of custodial workers because of childcare, caring for a sick family member, the schedule of a 2nd job, not being able arrive by the proposed 6am start time, and the loss of shift differential pay, which amounts to about 6% of their pay.

What we have been most concerned with is how this decision fails to uphold the values of this institution, specifically with regard to equity. The department is made up of mostly people of color and immigrants, and they are the lowest paid workers among us. The department director and the vice-president over the department are both white. At the union's recent bargaining session regarding the shift change last Thursday, those of us present were appalled by how this decision was made without consideration for equity. Even after citing our Strategic Priorities, management spoke of the school's financial situation, showing no understanding of what we were even speaking to.

We are reaching out to you, knowing that you are dedicated to our values as an institution, in hopes that you will meet with us early next week to discuss this important issue. HR has informed us that the shift change is set for September 5th, so we are under a tight timeline. We hope that you will make time to listen to our concerns as we would like to make every effort to resolve this internally.

Respectfully,

To: Christina Nelson, Director of Human Resources
From: SCC Classified Staff, Members of WFSE Local 304

We stand opposed to management's plan to move the Custodial Department from evenings to days. It does not work for our fellow employees, and it's not in the best interest of the college.

Many of the Custodial staff second jobs, childcare needs, and live far away from work. They've structured our lives around this job, some for over 20 years. With limited public transportation options in the early morning, the proposed 6am start time causes real challenges to arriving to work on time. Additionally, they will receive less pay, due to the shift differential pay which is a real hardship on low wages.

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DEDRA STRICKLAND	CSC CUSTODIALS	Debra Strickland
Joyce Boyd	BTS	Joyce Boyd
Montane Diaz	Engineering	Montane J. Diaz
Kith Chantrach	Department TRIO	Kith Chantrach
Tony Diaz	Veterans	Tony Diaz
Mizue Eckman	IFP	Mekmen
Jennifer Sk	Student	Jennifer Sk
Micki Depuey	Cashiering	Micki Depuey
Anthony Gonzalez	Aut. Services	Anthony Gonzalez
SPENCER ECHU	Registrar	Spencer Echu

To: Christina Nelson, Director of Human Resources
From: SCC Classified Staff, Members of WFSE Local 304

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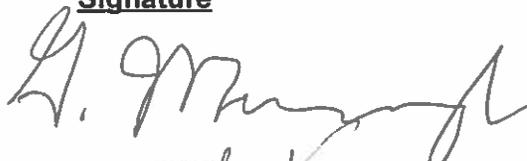
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<u>Name</u>	<u>Dept</u>	<u>Signature</u>
George McCullough	Facilities	
John Mabele	Student	
Tate Van Patten	Student	
Kelley Johnson	Student Support Programs	

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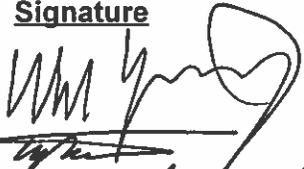
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William Young Jr	IT	
Ty Pethe	Student Leadership	
Jak Ashuraliev	Mitchell Activity Center	
Julia Buchans	Info Central/Student Development	
Katy Dichter	Library	
Dontay Alvarez	Evening Facilities/Custodial	

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<u>Name</u>	<u>Dept</u>	<u>Signature</u>
Suzi Baran	IT	SBaran
Diane Ellis	IT	Diane Ellis
Johnny Dwyer	IT	JD Dwyer
PARBFL BEMBOW	IT	Parbfl Bembow
Helen Mak	IT	Helen Mak
Sheri Cox	IT	Sheri Cox
Robert O'Brien	IT	Robert O'Brien

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<u>Name</u>	<u>Dept</u>	<u>Signature</u>
<i>GRET</i>	<i>Employee CFI</i>	
<i>Edward Moore</i>	<i>ART Dept</i>	
<i>Shaun Hager</i>	<i>PIO</i>	
<i>Mickela Echols</i>	<i>COS</i>	
<i>Dorise Jantley</i>	<i>Cosmetology</i>	
<i>Theresa Jantley</i>	<i>Employee Services</i>	
<i>Mickel Jantley</i>	<i>Employee Services</i>	
<i>Linda Tran</i>	<i>Employee Services</i>	
<i>Young Kim</i>	<i>Employee Services</i>	

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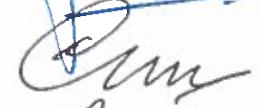
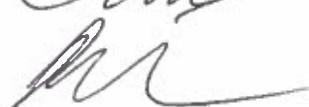
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Sincerely,

Name
Mahim Lakhani
Adam Rizk
FEED Wacker

Dept
P10
P10
P10

Signature

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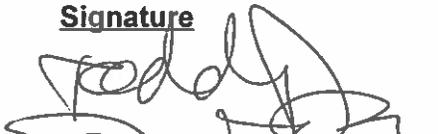
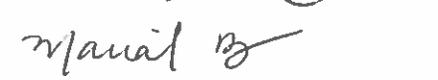
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<u>Name</u>	<u>Dept</u>	<u>Signature</u>
Todd Duforaw	Student work study	
Gabrielle Goldmeier	Student work study	
Mara Stokke	Student work study	
MARIAH BEHKENS	STUDENT WORK STUDY	

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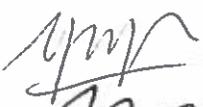
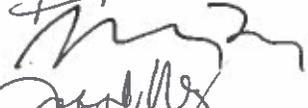
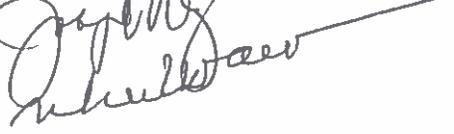
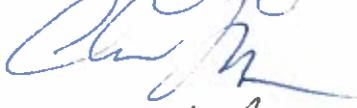
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Parviz Moheb	BTSD	
Ten Nguyen	Aux	
Stacy Leung	Hum	
Joseph Wong	TLC	
Nhattoan Pham	Student	
Kyle Nunes	BTSD	
Ayako Nemoto	Student	
Ariel Li	BTSD	
Clairie Makins	BTSD	
JJ Cunningham	ITS	
D. Jung	ITS	
Chris Mendoza	ITS	
Blakeslee Teach	ITS	
Karlee Oxtrombs	ITP	

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Name

Facilities
Dept

Signature

Monica Vanek	Facilities	Monica Vanek
RICHARD STEWARD	Facilities	Richard Steward
Abdul Amaly	Facilities	A. Amaly
Miles, Lashawn	Facilities	Lashawn Miles
Hatima Ader	Facilities	Hatima Ader
Jessie Tila	Facilities	Jessie Tila
Flora Nguyen	Facilities	Flora Nguyen
Lu'ro	Facilities	Lu'ro
The Le	Facilities	The Le
FOW SIYO	Facilities	Fow Siyo
Lovie Cayanan	Facilities	Lovie Cayanan
Sherman A. Roland Jr	Facilities	Sherman A. Roland Jr.
D. REED	FAC	D. Reed
Travis Duncan	Facilities	Travis Duncan

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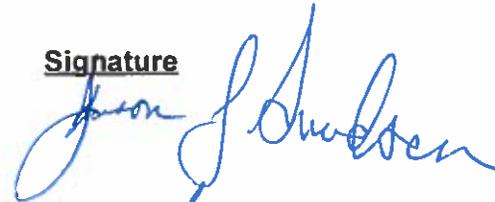
Name

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JASON SVENDSEN

ENG



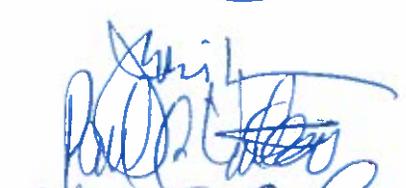
Amin Shaxegan

Eng



Pin Gilman

Security



PAUL LINDSTROM

ENGINEERING



HERESA LEAHY

BENEFITS



DAEWIN QUIZ DELARIVA

FACILITIES

Jason Anderson

Media Services



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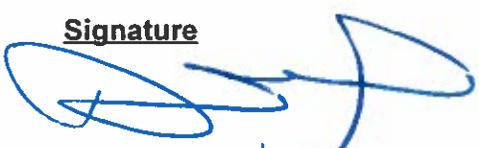
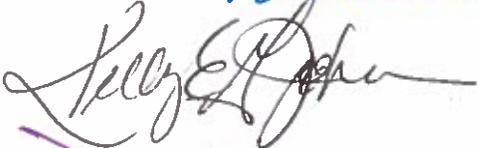
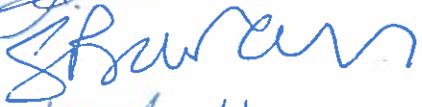
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 Eric Knutson	Financial Facilities	 Eric Knutson
Kelly Johnson	WP/SSP	 Kelly Johnson
Jane Ellis	ITS	 Jane Ellis
Ang Anderson	Library	 Ang Anderson
Semler Tekete	ANSS	 Semler Tekete
SEVGI BARAN	ITS	 Sevgi Baran
DEBORAH UNO	REG+REC	 Deborah Uno
Chielco Kashwari	ANSS	 Chielco Kashwari
LIZ YAU-LUN	Reg.	 Liz Yau-Lun
Monica Villanuel	Reg.	 Monica Villanuel
RANDALL MYERS	Parking garage	 Randall R Myers

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<i>Ben Peterson</i>	IT Services	<i>Ben Peterson</i>
DIEM-THUY N TRAN	TA Department	<i>Diem Thuy N Tran</i>
Thu-Cac Luong	FAid	<i>Thu-Cac Luong</i>
Manjula	FAO	<i>Manjula</i>
<i>Bernard</i>	FAO	<i>Bernard</i>
Mary Hotchkiss	FAO	<i>Mary Hotchkiss</i>
Karen Kato	Coop. Ed	<i>Karen Kato</i>
DEBRA STRICKLAND	CAREER SERVICES	<i>Debra Strickland</i>
Jayce Boyd (Hodassah)	BTS	<i>Jayce Boyd</i>
<i>[Signature]</i>	Student	<i>[Signature]</i>
Muno Ali	CSC	<i>Muno Ali</i>
<i>Caroline Bailey</i>	RS	<i>Caroline Bailey</i>
Mary Ramirez	TRIU	<i>Mary Ramirez</i>

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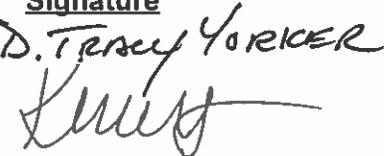
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Sincerely,

Name

KARI MILLS

Dept
SECURITY
Stu leadership

Signature
D. TRACY YORKER


To: Christina Nelson, Director of Human Resources
From: SCC Classified Staff, Members of WFSE Local 304

We stand opposed to management's plan to move the Custodial Department from evenings to days. It does not work for our fellow employees, and it's not in the best interest of the college.

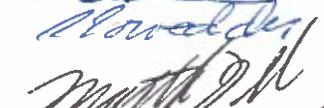
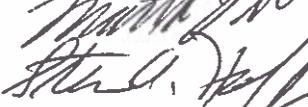
Many of the Custodial staff ^{have} second jobs, childcare needs, and live far away from work. They've structured their lives around this job, some for over 20 years. With limited public transportation options in the early morning, the proposed 6am start time causes real challenges to arriving to work on time. Additionally, they will receive less pay, due to the shift differential pay, which is a real hardship on low wages.

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Sincerely,

<u>Name</u>	<u>Dept</u>	<u>Signature</u>
Diane Ellis	ITS-SCC	
Robin Rowedder	ABS	
Matthew Davenport	Facilities NSC	
Steven A. Hoffman	Facilities NSC	

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Sincerely,

<u>Name</u>	<u>Dept</u>	<u>Signature</u>
Wanda Martin	Admissions	Wanda Martin
Norma J. Fintstad	ADMISSIONS	Norma J. Fintstad
Thy-Trang Nguyen	Registration	[Signature]
Janet Gosch	Registration	Janet Gosch
Joyce BERNIARD	Financial Aid	Joyce Bernard
SPENCER ECHO	Registration	[Signature]
Stacy Bacon	Admissions	[Signature]



MEMORANDUM

TO: Board of Trustees
Seattle Colleges District

FROM: Dakota Chronis
Student Body President
North Seattle College

DATE: September 14th, 2017

SUBJECT: STUDENT ADMINISTRATIVE TEAM REPORT -Information Only

NSC Student Leadership and Multicultural Programs has made some exciting progress with our team and is eagerly looking forward to the challenges and successes that Fall Quarter will bring.

- **July Training and Introductions-** Student Leadership has started training and begun introductions into job requirements, expectations, and fellow co-workers
 - Summer training for Student Leadership was decreased in total hours from the previous year due to budget cuts, but our Student Leaders would say that it was not decreased as far as content goes. Before Student Leadership began training as a whole, the Student Administrative Team met and prepared an introductory PowerPoint in which to introduce themselves to their boards and to give a brief overview of goals for the upcoming year. July training served as time to learn overarching goals, job expectations, and served as a time to get to know fellow Student Leaders in an inclusive and friendly manor. It encompassed introductions into Student Leadership as a job and our roles on campus. New Student Leaders were introduced to their boards and given a concise overview of expectations and job requirements. After each board met with the corresponding coordinator and advisor, Student Leadership came together to discuss how to best achieve the goals of the campus.
- **August Diversity Training-** An intense, well-structured introduction into systems of power, privilege, and our responsibilities as Student Leaders.
 - Diversity training happened for a week in August. During this training Student Leaders learned what it means to have a position of power and how to best use privilege and their job position to accomplish the goals of the college and students. The training began with an introduction into many of the different systems of power and oppression in place in the U.S. and some of the more commonly used lingo in different cultures. The time was spent setting a foundation and a safe environment to best allow further participation and growth of Student Leaders for the remaining days of diversity training. In the remaining days of diversity training students upheld group expectations and participated in ways that they both knew how and were comfortable doing and also in new ways that lead to personal growth and bonding amongst Student Leaders. There were many important



NORTH SEATTLE COLLEGE

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topics discussed in training, some of which include the School to Prison Pipeline, Black History and Oppression in America, Safezone Training, Native American Culture in the US, and Japanese Oppression and History of Seattle. Student Leaders stayed engaged by asking questions, reflecting on material, and discussing key takeaways within small groups. Every Student Leader was encouraged to fill out a critique form at the end of each guest presenter allowing them to rate the presentation, offer advice on how it could be improved, and what the presenter did well. Overall, highly detailed and well thought out responses were received from almost every Student Leader for each presenter throughout the week of training.

- **Closing Thoughts-** The eagerness of this year's Student Leaders and the genuine interest most display shows great promise for the coming school year. I look forward to working with each of them and I foresee a productive school year.