



Board of Trustees Meeting

July 13, 2017

Seattle Central College

Broadway Performance Hall Boardroom

1701 Broadway

Seattle, WA, 98122



**SEATTLE
COLLEGES**

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SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES

July 13, 2017

STUDY SESSION

Seattle Central College
1701 Broadway
Seattle 98122

2:00 p.m. Broadway Performance Hall Boardroom

REGULAR SESSION

Seattle Central College
1701 Broadway
Seattle 98122

3:00 p.m. Broadway Performance Hall Boardroom

STUDY SESSION AGENDA

2:00 p.m. STUDY SESSION

2:00 p.m. Executive Session

2:50 p.m. Open Session

REGULAR SESSION AGENDA

3:00 p.m.	CALL TO ORDER	
3:00 p.m.	ROLL CALL	
3:05 p.m.	APPROVAL OF AGENDA ACTION	Tab 1
3:05 p.m.	PUBLIC COMMENTS	
	Up to fifteen minutes are regularly set aside for people to express their views on any matter except those restricted to Executive Session.	
3:20 p.m.	PRESENTATION	
	Project Finish Line: Building a Culture of Completion in the Seattle Colleges	Tab 2
	<i>Presenters: Erin Barzen, South Seattle College; Aimee Brown, North Seattle College; Naina Eshwar, Seattle Central College; Bo Leong, Seattle Central College; Hilary Loeb, Puget Sound Educational Service District</i>	
3:35 p.m.	RECOMMENDED BOARD ACTIONS ACTION	
	A. Minutes from June 8 and June 20	Tab 3
	B. Resolution Authorizing Indemnification	Tab 4
	C. Nomination of Vice Chair for 2017-18	Tab 5
	D. Election of Board Officers for 2017-18	Tab 6
	E. Seattle Colleges Strategic Plan 2017-23 – Second Reading	Tab 7
	F. Policy 152, Tendering and Accepting Gifts for SC –Second Reading	Tab 8
	G. Purchase Authorization, Patient Care Training Equipment	Tab 9
	H. Purchase Authorization, UW WIPHE Agreement – Furniture for SSC IEC Building	Tab 10
	I. Local Funding Authorization – SSC Wellness Center	Tab 11
	J. Proposal to increase Intensive ESL Program Tuition	Tab 12
4:00 p.m.	ORAL REPORTS	
	A. Chancellor’s Report	

- B. Chair's Report
- C. Report from Host President
 - 1. Dr. Sheila Edwards Lange, President

Other reports as necessary:

- D. Reports from Labor Union Representative
 - 1. Ms. Annette Stofer, AFT Seattle Community Colleges
 - 2. Mr. Ty Pethe, Washington Federation of State Employees
 - 3. Mr. Bob Sullivan, AFT-SPS
- E. Reports from Student Representatives
- F. College Presidents, Vice Chancellors, CHRO
 - 1. Warren Brown, North Seattle College
 - 2. Gary Oertli, South Seattle College
 - 3. Kurt Buttleman, Vice Chancellor for Finance and Technology
 - 4. Mary Ellen O'Keeffe, Vice Chancellor for Education and Planning
 - 5. Dave Blake, Chief Human Resources Officer
- G. Board of Trustees

5:00 p.m.

ADJOURNMENT

The next regular meeting of the Board of Trustees is on Thursday, September 14, 2017 at North Seattle College, 9600 College Way North, Seattle 98103. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

EXECUTIVE SESSION(S)

An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.



Executive Summary

Project Finish Line united seven community and technical colleges in the Road Map Project region through the Puget Sound Coalition for College and Career Readiness (Coalition). Over two years, these colleges (1) implemented direct interventions, and revised their policies and procedures, to improve their students' postsecondary credential completion and university transfer rates; and (2) formed a professional Learning Community of expert advisors, key on-campus constituencies, and external partners. The Learning Community coordinated and strengthened these colleges' "cultures of completion" to improve their students' credential completion and university transfer rates.

Institutional change requires a catalyst. The project focused on a direct intervention at four "principal" colleges that employed Completion Coaches: Green River Community College (GRCC), and the Seattle College District's three campuses: North Seattle, Seattle Central, and South Seattle. Coaches re-engaged students that were close to finishing postsecondary credentials, but are either (1) currently enrolled students whose progress has stalled; or (2) recently enrolled students who can be re-engaged to finish their outstanding requirements. Coaches prioritized services to underrepresented minority and low-income students identified by the Road Map Project and colleges' institutional data as experiencing opportunity gaps.



Completion Coaches have been successfully used at Walla Walla Community College (WWCC), winner of the 2013 Aspen Institute Prize for Community College Excellence. WWCC staff provided expert mentorship to the four principal colleges. Compelling and useful evidence supporting this

Walla Walla Community College Site Visit

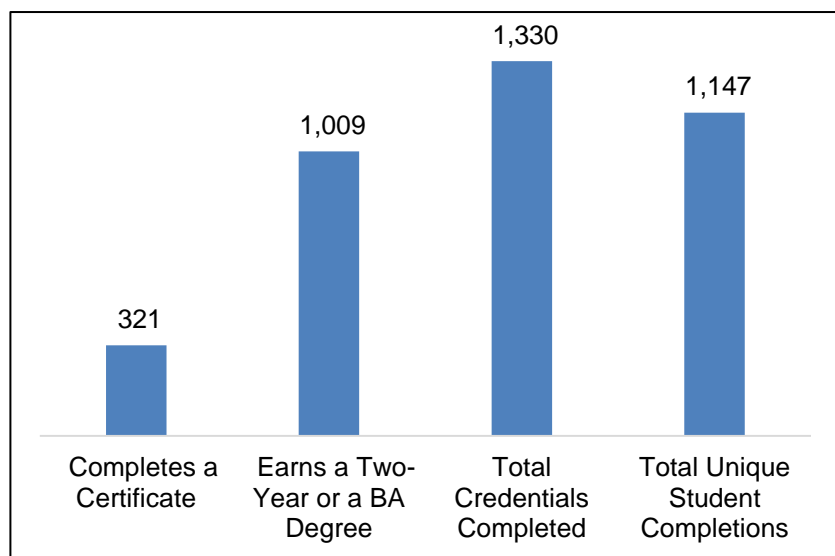
intervention exists at the national level: e.g., in the National Student Clearinghouse Research Center (NSCRC)'s July 2014 Signature Report, *Some College, No Degree: A National View of Students with Some Enrollment, but No Completion*.¹

A Completion Learning Community (LC) invited broad representation from all Coalition member institutions. With the support of an expert advisor, the LC convened five regional gatherings that addressed topics related to postsecondary completion and institutional change. The LC not only

¹ Shapiro, Dundar, Yuan, Harrell, Wild, and Ziskin. (2014, July). *Some College, No Degree: A National View of Students with Some Enrollment, but No Completion* (Signature Report No. 7). Herndon, VA: National Student Clearinghouse Research Center.

provided a discussion forum and resources for LC members to collectively impact student completion rates on a regional scale, it also served as a think-tank and test bed for additional practices to complement Completion Coaching.

Project Finish Line integrated with and benefitted from present initiatives in the Road Map Project region. These include the Coalition; the Bill and Melinda Gates Foundation's complementary grants to Green River and the Seattle College District; Achieving the Dream; expert consultation provided by Dr. Rob Johnstone of the National Center for Inquiry and Improvement (NCII); and the Road Map Project's High School to College and English Language Learners Work Groups. The project was administered by the Puget Sound Educational Service District (PSESD). The PSESD is well qualified for this role, as it is a major stakeholder in these initiatives and is a regional clearinghouse for data and best practices.



The project was rigorously evaluated to provide formative data for ongoing improvement during the grant. It used summative evaluation to assess the project's outcomes and to identify findings and practices useful for other colleges seeking to improve their students' completion rates. Funding was allocated to enhance colleges' data and evaluation infrastructures to both enable Completion Coaches to provide effective services and to generate valuable information for project evaluation.

Project Finish Line Outcomes: Fall 2015-Winter 2017

Project Need

By 2018, two in three jobs in Washington State are expected to require a postsecondary credential.² However, in recent years, community college completion rates have remained low and even declined slightly.³ The number of first-time, full-time students at Coalition member colleges who graduate within three years ranges from 25-61%, with a median completion rate of 26%. Nationally, only 23% of first-time, full-time community college students earn degrees within three years.⁴ Even if short-term certificates and university transfers without credentials are included, nearly half of community college students fail to complete their studies. Non-completers with some college education, but no credential, experience no real benefit in their wages or employability. The

cost of subsidizing non-completers is the number one cause for taxpayers' low return on investment from funding community college attendance.⁵

² Washington Student Achievement Council, State Board for Community and Technical Colleges, & Workforce Training and Education Coordinating Board. (2013, October). *A skilled and educated workforce: 2013 update*. Retrieved from <http://www.wsac.wa.gov/sites/default/files/2013.11.16.Skills.Report.pdf>

³ Nodine, T., Venezia, A., & Bracco, K. (2011). *Changing course: A guide to increasing student completion in community colleges*. Retrieved from WestEd website: <http://www.wested.org/resources/changing-course-a-guide-to-increasing-student-completion-in-community-colleges/>

⁴ Klor de Alva, J., & Schneider, M. (2013, October). *What's the value of an associate's degree: The return on investment for graduates*. Retrieved from American Institutes for Research website: http://www.air.org/sites/default/files/Value_of_an_Associate_Degree_10.13.pdf

⁵ Klor de Alva, J., & Schneider, M.

Who are non-completers? Green River's institutional data⁶ demonstrates that non-completers are 7% more likely to be students of color and/or female. They are generally younger, compared to the overall student body. Over half of non-completers earn at least 90 credits. 76% percent of these credits are college-level and thus applicable toward completion.

The impact of low community college completion rates is disproportionately felt by low-income and underrepresented minority students. From 1992-2006, the proportion of community college students from the lowest two socioeconomic quartiles grew to outnumber the percentage of students from the highest two quartiles, reaching a 2:1 ratio today.⁷ During the same time period, minority attendance at community colleges grew from 27% to 42%, while remaining essentially flat at elite four-year universities.⁸

While the data characterize the diversity of potential completers and the need to tailor policies and practices for distinct subgroups of students, the largest proportion of these students were last enrolled in college before they turned 24. Data from the Road Map Project region underscores the need for institutional change in order to meet the Road Map Project's 2020 goal. E.g., 60% of the graduating class of 2012 enrolled in a two- or four-year college. Fewer than half (48%) persisted to their second year of college, a rate that has not changed over the past several years.⁹

Project Resources

The Project Finish Line team has shared their work at such state and national conferences as Washington Pave the Way, the Washington Student Services Commission, the League for Innovation, the National College Access Network. The conference presentations, materials from the Learning Community events and Evaluation Reports have been archived on the Puget Sound Coalition website at <http://coalition.psesd.org/resource-repository/>. Both a Final Evaluation Report and Return on Investment tool will be added to the Repository later in the summer of 2017.



Seattle Central College 2017 Graduates and Completion Team

The Puget Sound College and Career Network will continue to host a learning community focused on postsecondary persistence and completion. Completion Coaching will be sustained at the four principal colleges during the 2017-18 academic year.

⁶ These data exclude international students and high school students in Running Start programs.

⁷ The Century Foundation Task Force on Preventing Community Colleges from Becoming Separate and Unequal. (2013, May). *Bridging the higher education divide: Strengthening community colleges and restoring the American dream*. New York, NY: The Century Foundation Press.

⁸ The Century Foundation Task Force on Preventing Community Colleges from Becoming Separate and Unequal.

⁹ Road Map Project. (2013, December). *The Road Map Project: 2013 results report*. Retrieved from http://www.roadmapproject.org/wp-content/uploads/2013/12/2013-Results-Report_Reduced-File-Sz.pdf



MINUTES OF THE SEATTLE COLLEGE DISTRICT

BOARD OF TRUSTEES MEETING held Thursday, June 8 at SouthSeattle College, 6000 16th Avenue South, Seattle 98106.

PRESENT FOR REGULAR MEETING HELD AT 3:00 P.M.

Trustees	Ms. Teresita Batayola Ms. Louise Chernin Ms. Carmen Gayton Mr. Steve Hill
Chancellor	Dr. Shouan Pan
Presidents	Dr. Warren Brown, NSC Dr. Sheila Edwards Lange, SCC Mr. Gary Oertli, SSC
Vice Chancellors, Chief Human Resources Officer	Dr. Mary Ellen O’Keeffe Dr. Kurt Buttleman Mr. Dave Blake
Advisory Representatives	Ms. Maureen Shadair, SVI Mr. Derek Edwards, AAG Ms. Annette Stofer, AFT Mr. Ty Pethe, WFSE Mr. Robert Sullivan, AFT-SPS Mr. Jacky Tran Ms. Sara Michelassi Mr. Nicola Kalderash
Secretary	Ms. Rebecca Hansen

Visitors who signed in: Heather Foss, Elaine Swift, Elizabeth Pluhta, Peter Lortz, Larry Reid, Malcolm Grothe, Jane Zalutsky, Traci Russell, LaVerne Lamoureux, Ed Parks, Lauren Guzauskas, Jenn Brandon, Angel Delker, Heather Emlund, Barbara Childs, Craig Bush, Rosie Rimando Chereunsap, Kathie Kwilinski, Lerja Farr, Talaya Mackey, Ty Swenson, Andrea Insley, Linda Manning

REGULAR SESSION AGENDA

CALL TO ORDER

Chair Batayola called the meeting to order at 3:13pm.

ROLL CALL

Rebecca Hansen called the roll.

ACCOLADE – Student Board Representatives

The college presidents introduced the student representatives from their colleges. Sarah Michelassi from North Seattle College has served as the board representative from NSC for two years and Jacky Tran from South Seattle College has been the board liaison for the 2016-17 academic year. Nicola Kalderash attended the meeting to represent the students at Seattle Central College, a duty that was shared among various members of the executive committee throughout the year. The board thanked the student representatives and presented them with a gift.

APPROVAL OF AGENDA | ACTION

Trustee Chernin made a motion to approve the agenda. Trustee Hill seconded. The motion passed 4-0.

PUBLIC COMMENTS

Marjorie Alhadeff is a foundation board member at South spoke against the integration of the four foundations. She wants South Seattle Foundation donor information kept private and not shared with the district foundation.

Michael Alhadeff thanked the foundation at South for their work on behalf of the community and praised the successes and milestones that the foundation has achieved.

Mark Newton serves on President's Advisory council at South and is a donor. He is on the board for a family foundation and expressed reservation about future giving if the foundations integrate.

Bob Rebar used to serve on the district development council. During a previous campaign, the value of the individual foundations was evident. He advocated that local, personal asks are important to strong community-based fundraising.

Judy Gray was faculty at South for almost 30 years and joined the foundation board after retirement. She spoke against the integration of the four foundations.

Keith Schreiber has been a member of the foundation since 2004. He urged the board to rethink their approach because terminating the MOU will negatively impact students and diminish the strong grassroots that are the basis of the foundation at South.

Steve Elsoe joined the foundation board 3 years ago. He opposes integration of the foundations because the fundraising track-record at South is exceptional and fundraising at district level has not been successful.

Catherine Arnold is the chair of the South Seattle Foundation Board. She stated that large donors do not like pass through organizations and that integration will not help the foundations excel. She noted that the performance of district foundation is poor and distributed a report to the board members.

Jane Zalutsky is the VP of the district foundation. She noted that Pacific Tower required collaboration and resulted in a huge asset. She urged the board and the volunteers present to work toward building trust and moving forward together.

Jacob Washington is a student at Seattle Central College. He presented a Howard Zinn quote for the board's consideration.

PRESENTATION

Guided Pathways Update

Presenters: Gary Oertli, President; Pete Lortz, Vice President of Instruction; Rosie Rimando-Chareunsap, Vice President of Student Services

Leadership from SSC presented the annual report for the Pathways grant. A key point that they emphasized was the development of a clear vision for guided pathways to help unify people around the systemic changes that are required. South's vision for guided pathways is: 'Guided pathways are the institutional mechanism by which we will create equity.' Developing this vision has helped explain the reason why change is needed and is something that employees across the college can relate to. The group presented a list of successes from the last year and next steps.

RECOMMENDED BOARD ACTIONS | ACTION

A. Minutes from May 11

Trustee Chernin made a motion to approve the minutes. Trustee Gayton seconded. The motion carried 4-0.

B. Student Request: Support for student transit options

Chancellor Pan introduced a student led initiative to expand transit options. Nicola Kalderash commented on the importance of transportation for students. **Trustee Hill made a motion to pass a resolution to support student transit efforts. Trustee Chernin seconded. The motion passed 4-0.**

C. Recommendation to grant Tenure

Chancellor Pan presented three faculty for tenure:

David McConnon, Workforce Instruction Division, Watch Technology Institute, NSC

Richard Kenney, Seattle Maritime Academy, Engineering, SCC

Stanislava Meredith, STEM, IT, SCC

The tenure notebooks and the recommendations of the committee, vice presidents for instruction and presidents were reviewed during Executive Session. **Trustee Gayton made a motion to grant tenure to the three faculty recommended. Trustee Hill seconded. The motion passed 4-0.**

D. 2017-18 Lifelong Learning Awards

Chancellor Pan presented the recommendations from the review committee. Previous award recipients served on the review committee. The following candidates were recommended by the committee for the award:

Pac Lay, Classified Staff, Siegal Center

Paul Verschueren, Part Time Faculty, Seattle Central College

Betty Williams, Full Time Faculty, North Seattle College

Tina Young, Exempt Staff, Seattle Central College

Trustee Chernin made a motion to award the recommended candidates the 2017-18 Lifelong Learning Award. Trustee Gayton seconded. The motion passed 4-0. The awards will be presented to recipients at Convocation on September 20, 2017.

E. Board of Trustees Meeting Schedule for 2017-18

Beginning in September 2017, the board study session will begin at 1:30 and the Regular meeting will begin at 3:00. The meeting locations will rotate to a variety of facilities across the district. **Trustee Chernin made a motion to approve the proposed meeting schedule. Trustee Gayton seconded. The motion passed 4-0.**

F. Nomination of Board Officers for 2017-18

Trustee Hill made a motion to nominate Louise Chernin for Chair. Trustee Gayton seconded. The motion passed 4-0. The nomination for vice chair was tabled until July.

G. Purchase Contract Authorization, DOL TechHire Grant, ADA Developer Academy

Trustee Hill made a motion to approve acceptance of the gift. Trustee Chernin seconded. The motion passed 4-0.

H. Purchase Contract Authorization, DOL TechHire Grant, The Launch Code Foundation

Trustee Gayton made a motion to approve acceptance of the gift. Trustee Chernin seconded. The motion passed 4-0.

I. Purchase Contract Authorization, Georgetown Campus Apprenticeship Program

Trustee Hill made a motion to approve acceptance of the gift. Trustee Gayton seconded. The motion passed 4-0.

J. Seattle Colleges FY1718 Budget

Chancellor Pan has been working with Vice Chancellor Buttleman and with the board's fiscal subcommittee to develop a new budget process. Kurt Buttleman presented a forecast of possibilities for the final state budget and informed the board of uncertainties that exist. He also presented changes to the SBCTC funding model. The budget presentation focused on how resources across the district are shifting to align with the board's stated priorities.

Trustee Hill raised questions about how local funds are used and asked about the reserve, which is currently \$12 million dollars or 5.9% of the total budget. He encouraged Chancellor's Executive Cabinet to look at Jean Floten's recommendations about budgeting and stated

appreciation for the steps taken to move to a new budget process this year and wants to continue to work toward greater transparency.

Trustee Hill made a motion to approve the budget with understanding that a revised budget will be presented following a final state budget. Trustee Chernin seconded. The motion passed 4-0.

INFORMATIONAL ITEMS

A. Policy 152, Tendering and Accepting Gifts for SCD— First Reading

Chancellor Pan presented proposed changes to the policy. Policy 152 will be on the agenda for a second reading and final action in July.

B. Seattle Colleges Strategic Plan 2017-23 – First Reading

Chancellor Pan presented the mission, vision, values and goals that were developed after a year-long process of gathering input on how to realize our best future. Trustees gave feedback that will be incorporated into the statements.

ORAL REPORTS

Chancellor's Report: Chancellor Pan acknowledged the recent announcement that Gary Oertli will be retiring on August 31, 2017 and thanked him for his service at South Seattle College.

Chair's Report: Chair Batayola participated in a commencement rehearsal at Safeco Field this week and said that she was impressed by the facility and looks forward to participating in the ceremony on June 16.

Mr. Gary Oertli, President SSC: President Oertli reported that Seattle Public Schools recently presented South Seattle College with a partnership award for our work in getting more graduating seniors into higher education through the 13th Year Promise Scholarship.

Mr. Jacky Tran, Student Representative from SSC: Mr. Tran reported that immigration information sessions have continued on campus throughout spring quarter. During Earth Week, USA purchased aluminum water bottles and distributed on campus. He also reported on a recent food drive, blood drive and a student survey on registration habits and reasons why classes are canceled. Student leadership elections were held recently and Angel Delker was elected President and will serve as the student representative from South at Board of Trustees meetings next year.

Ms. Annette Stofer, AFT Seattle Community Colleges: Ms. Stofer reported that AFT officer elections are underway. She and the negotiations team are presenting the tentative agreement to faculty and voting will occur the week of June 12.

Mr. Ty Pethe, Washington Federation of State Employees: Mr. Pethe reported on recent actions of the executive council of the union. He reported that members across the district are unhappy with their contracts and feel like their needs are not being heard. Ty Pethe is not

planning to run for his union position again and thanked the board for their work and for working with him as the union's representative.

ADJOURNMENT

The meeting adjourned at 5:02pm.

A reception to honor the All-WA Academic Team members from Seattle Colleges and the League for Innovation Art & Literary Award winners will be held after the meeting in the Brockey Center.

The next meeting of the Board of Trustees will be held on Thursday, July 13, 2017 at Seattle Central College, 1701 Broadway, Seattle, WA 98122 in the Broadway Performance Hall Boardroom. There will be a Study Session at 2:00 p.m., and the Regular Meeting will follow at 3:00 p.m.

EXECUTIVE SESSION(S)

An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.



MINUTES OF THE SEATTLE COLLEGE DISTRICT

BOARD OF TRUSTEES SPECIAL MEETING held Tuesday, June 20 at Seattle Colleges District Office, 1500 Harvard, Seattle, 98122.

PRESENT FOR SPECIAL MEETING HELD AT 10:00 A.M.

Trustees	Ms. Teresita Batayola (by phone) Ms. Louise Chernin Ms. Carmen Gayton (by phone) Mr. Steve Hill (by phone)
Chancellor	Dr. Shouan Pan
Vice Chancellors	Dr. Kurt Buttleman Dr. Dave Blake Dr. Mary Ellen O’Keeffe
Advisory Representatives	Mr. Derek Edwards, AAG
Secretary	Ms. Rebecca Hansen

SPECIAL MEETING AGENDA

CALL TO ORDER

Chair Batayola called the meeting to order at 10:01am.

ROLL CALL

The Secretary, Rebecca Hansen, called the roll.

APPROVAL OF AGENDA

Trustee Chernin made a motion to approve the agenda and Trustee Gayton seconded. The motion carried 4-0.

PUBLIC COMMENTS

There were no public comments.

RECOMMENDED BOARD ACTIONS

- A. SCD Agreement with AFT

Kurt Buttleman presented key changes to the new contract with AFT including a 2% salary increase for all FT and PT Faculty and steps toward workload equity for basic skills faculty. The new contract also requires the hire of 15 new FT tenure track positions, step increases for faculty, a development day each quarter and a revised complaint/discipline process. The full contract was reviewed by AFT members and they voted to approve the new agreement.

Trustee Chernin made a motion to ratify the contract and Trustee Gayton seconded. The motion carried 4-0.

ADJOURNMENT

The meeting adjourned at 10:11 a.m.

The next scheduled meeting of the Board of Trustees is on Thursday, July 13 at Seattle Central College: 1700 Broadway Avenue, Seattle WA 98122. The Study Session begins at 2:00 p.m. and the Regular Meeting will follow at 3:00 p.m.

EXECUTIVE SESSION(S)

An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

APPROVED BY:

Teresita Batayola, Chair

Date

RESOLUTION AUTHORIZING INDEMNIFICATION

WHEREAS, a legal action, as designated below, has been commenced involving this institution of higher education; and

WHEREAS, the officers and employees of the institution designated below have requested the Board to authorize their defense under RCW 28B.10.842; and

WHEREAS, the Board has made a determination that such designated individuals were acting in the performance of their duties and in good faith; Now Therefore

BE IT RESOLVED that the Board of Trustees hereby specifically finds that the individuals designated below acted within the scope of their authority and in good faith with regard to the conduct alleged by the plaintiff to be wrongful, and the Board specifically authorizes their defense and approves their indemnification by the State pursuant to RCW 28B.10.842.

Done in Open Meeting by the Board this ____ day of July, 2017.

BOARD OF TRUSTEES
Seattle College District VI

By: _____
Teresita Batayola
Chairperson of the Board

Title of Action: *Dickinson v. Warren Brown, et al.*

Cause No: CV17-00868-RSL

Individuals Indemnified:

Warren Brown

Darryl Johnson

I, the below-named assistant attorney general assigned to the college, have reviewed the facts and circumstances involving the request for indemnification and I concur in the determination by the Board of Trustees.

Dated this _____ day of July, 2017.

Derek Edwards, Sr. Counsel
Assistant Attorney General

MEMORANDUM

TO: Board of Trustees

FROM: Shouan Pan, Ph.D.
Chancellor

DATE: July 13, 2017

SUBJECT: Nomination of 2017-18 Board of Trustees Vice Chair

Background

Seattle Colleges District Policy 125, Power and Duties of Officers of the Board, specifies that at its regular monthly meeting in July, the Board shall elect officers to serve for the ensuing September to August period.

Recommended Action

At the June 8 board meeting, Louise Chernin was nominated for chair. It is recommended that the Board nominate a trustee to serve as vice chair beginning September 1, 2017.

Submitted by and transmitted to the Board with a
favorable recommendation,


Shouan Pan, Ph.D.
Chancellor

MEMORANDUM

TO: Board of Trustees

FROM: Shouan Pan, Ph.D.
Chancellor

DATE: July 13, 2017

SUBJECT: Election of 2017-18 Board of Trustees Officers


Background

The Seattle Colleges District Policies and Procedures, Policy 125, "Power and Duties of Officers of the Board", item number one, "Elections", specifies that at its regular monthly meeting in July, the Board will elect officers to serve the ensuing September to August period.

Recommended Action

It is recommended that the Board elect the individuals who were nominated as chair and a vice chair beginning September 1, 2017.

Submitted by and transmitted to the Board with a
favorable recommendation,



Shouan Pan, Ph.D.
Chancellor



MEMORANDUM

TO: Board of Trustees

FROM: Dr. Shouan Pan

DATE: July 13, 2017

SUBJECT: Seattle Colleges Strategic Plan 2017-23 – Second Reading

Background

The district's current strategic plan is scheduled to sunset in 2017. With this timing in mind, at the start of the 2016–17 academic year, the Board of Trustees initiated a process to develop a new districtwide strategic plan. Beginning in the Winter Quarter of 2017, numerous one on one and small and large group conversations were held to engage internal and external community members. Hundreds from Seattle Colleges and community partnering organizations contributed their ideas. This second reading captures new feedback from the board's strategic planning subcommittee and presents a new mission and vision and set of values and goals. Additional components of the strategic plan, such as strategies and measures, will be presented to the board in the coming months for informational purposes. Upon final approval of the 2017–23 Seattle Colleges Strategic Plan, the Board of Trustees and Seattle Colleges leadership will work with faculty, staff, and students to regularly assess progress and review/update goals and the supporting strategies.

Recommended Action

It is recommended that the Board of Trustees adopt and approve the mission, vision, values and goals in the Seattle Colleges Strategic Plan for 2017-23.

Submitted by and transmitted to the Board with a favorable recommendation.


Dr. Shouan Pan
Chancellor

Seattle Colleges Strategic Plan 2017–18 to 2022–23

Final Version for Board Action

July 13, 2017

Mission

As an open-access learning institution, Seattle Colleges prepares each student for success in life and work, fostering a diverse, engaged, and dynamic community.

Vision

Seattle Colleges is recognized as an exemplary learning institution that transforms lives, promotes equity, and enriches the community.

Values

- **Accessibility** for all learners and partners
- **Collaboration** through open communication and commitment to working together
- **Diversity, inclusion, and equity** for all individuals, particularly the underserved in our community
- **Fiscal sustainability** for long-term viability and excellence in service and operations
- **Growth and engagement** of faculty and staff through professional development
- **Innovation** in instruction, student services, operations, and organizational culture
- **Integrity** by adhering to the highest standards of ethics and public stewardship

Goals

1. **Student success:** The success of our students is the central focus of Seattle Colleges. We strive to make steady gains in improving student satisfaction, retention, completion, job placement, and narrowing student performance gaps.
2. **Organizational excellence:** Seattle Colleges aspires to achieve excellence as Seattle's open-admission institution of higher education. We seek to achieve continuous improvements in excellence in teaching and learning, operational efficiency and fiscal sustainability, strategic innovation, employee growth and engagement, and diversity and inclusion.
3. **Partnerships:** As an important engine of economic development, Seattle Colleges values and invests in strategic and ongoing partnerships with educational, business, governmental, labor, and community organizations.

Our Story

Chartered by the state Legislature in 1967, Seattle Colleges enjoys a proud 50-year history of serving Seattle and the state of Washington.

Seattle Colleges is composed of Seattle Central College, North Seattle College, South Seattle College, and Seattle Vocational Institute. As the largest community college district in the state, we serve 45,000 students annually with more than 135 professional and technical programs, including nine applied baccalaureate degrees.

Seattle Colleges is the city's open-access education institution. Generations of students with diverse academic and socioeconomic backgrounds have come to us to learn, improve, and live a better life. We have also formed strong partnerships with educational, business, governmental, and civic organizations throughout Seattle.

Although each of our institutions has unique strengths and specialized programs, they all share the same commitment: transforming lives, bridging opportunity gaps, and fulfilling community needs. It is a shared vision and our common story now—and for the next 50 years.

Strategic Plan Purpose

The Seattle Colleges Strategic Plan 2017–23 provides broad, forward-looking direction to ensure student success in the dynamic and vibrant city of Seattle.

The Board of Trustees—in consultation with the district community, including faculty, staff, students, administrative leadership, and external partners—initiated and approved the new strategic plan.

The plan reflects a common purpose, beliefs, commitments, and priorities. It also establishes a set of major goals that will be achieved over time at each college and across the district. The strategic plan recognizes the unique characteristics of each of the colleges and includes a range of high-level strategies that will be operationalized in a manner appropriate for each college. Ultimately, the strategic plan acknowledges our proud history, short-term challenges, and opportunities while identifying future directions, aspirations, and operational strategies. It also affirms our fundamental mission: to prepare each student for a successful life and work in a diverse, global, and dynamic society.

Strategic Planning Process

At the start of the 2016–17 academic year, the Board of Trustees initiated a process to develop a districtwide strategic plan. The process included:

- Developing a series of phases to create a working framework.
- Gathering input districtwide and from each college.

- Refining preliminary ideas for a refreshed set of mission, vision, values, and goals.
- Drafting a final strategic plan.

A critical part of the process was to engage and gather input from stakeholders. Beginning in the Winter Quarter of 2017, numerous one-on-one and small- and large-group conversations were held to engage internal and external community members. More than 320 responded to a survey; 300 participated in a town hall event; 150 district managers considered priorities; 40 civic, community, and business leaders contributed ideas; and a dozen student leaders participated in forums with the chancellor.

The strategic plan also drew substantially from the planning completed by the colleges and contingently approved by the board. Upon final approval of the 2017–23 Seattle Colleges Strategic Plan, the Board of Trustees and Seattle Colleges leadership will work with faculty, staff, and students to regularly assess progress and review/update goals and the supporting strategies.

MEMORANDUM

TO: Board of Trustees

FROM: Kurt Buttleman

DATE: July 13, 2017

SUBJECT: Tendering and Accepting Gifts for SCD Policy 152 –
Second Reading & Final Action

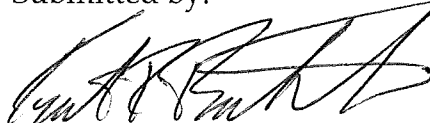
Background

The attached Tendering and Accepting Gifts for SCD policy revision is suggested in accordance with the practices of the Seattle Colleges.

Recommendation

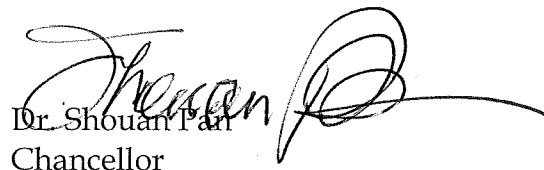
It is recommended that the Board approve the Tendering and Accepting Gifts for SCD policy as presented.

Submitted by:



Dr. Kurt R. Buttleman
Vice Chancellor for Finance & Technology

Transmitted to the Board of Trustees with favorable recommendation.



Dr. Shouan Fan
Chancellor

NUMBER: 152

TITLE: Tendering and Accepting Gifts for SECD

Adopted Date: 10/15/1985 Last

Revised: 6/10/2010

~~The Board of Trustees will accept gifts on behalf of the District which are deemed by the Board to be beneficial to the primary function of the institution. In evaluating the appropriateness of proposed gifts, the Board will consider:~~

- ~~1. the nature of the gift and how it will assist the District in meeting its goals and objectives;~~
- ~~2. any costs involved in the acceptance or use of the gifts and the budgetary impact of such costs upon the institution;~~
- ~~3. conditions attendant to the acceptance of the gift and all ramifications of such conditions upon the programs of the District, its public image, and its philosophical bases;~~
- ~~4. any real or implied obligations derived from the acceptance of a gift and possible conflicts of interests which may result.~~

~~All gifts to the District can be accepted only by the Board of Trustees or upon the express authority of the Board.~~

The board of trustees is authorized to accept gifts - including but not limited to cash, stocks or shares, real property, equipment, works of art, and other tangible items of value - in the name of the college, provided that such gifts are appropriate to the college's mission and would not create a conflict of interest. Gifts to the colleges are to be kept distinct from gifts to the respective college campus Foundation(s). The intent of the donor determines ownership of the gift.

The board has also delegated to the president(s) the authority to accept gifts. Such gifts become property of Seattle Colleges, to be used or disposed of at the board's discretion, in keeping with any terms or conditions attached to the gifts.

All funds and gifts in-kind in excess of \$250K, within a fiscal year, from the same donor, to be received on behalf of Seattle College District VI, its campuses and District operations, will be presented to the Seattle College District Board of Trustees for approval.

An annual report of Tendered Gifts will be provided to the Board of Trustees in October. This report will also include information on scholarships given by the Foundation as informational.

Board of Trustees - Revision & Adoption History

Adopted: 10/15/1985

Revised: 10/20/1993

Revised: 6/10/2010

MEMORANDUM

TO: Board of Trustees

FROM: Dr. Shouan Pan

DATE: July 13, 2017

SUBJECT: Patient Care Training Equipment – “Sim Manikins”

Background

Per District Policy 108, the Board of Trustees has reserved authority on entering into “any contract including any settle agreement that involves payment by the district of a total amount of \$250,000 or more in any fiscal year, except public works contracts that are managed by another state agency.”

Through Laerdal Medical Corporation, this purchasing contract will provide Patient Care Training materials in the form of “Sim Manikins” for \$312,163.34. This includes the following:

1 each SimMan 3G Manikin and Accessories - SimMan 3G can display neurological symptoms as well as physiological. It is designed to deliver the most realistic training possible whilst remaining easy to set up and simple to operate. SimMan 3G comes with a long list of features that will optimize simulation training scenarios including automatic drug recognition, light sensitive pupils and bodily fluid excretion. These features provide the opportunity to practice many basic and advanced clinical skills without risk to patients. Wireless technology makes SimMan 3G flexible and mobile, so that it is possible to conduct training for the entire rescue chain and allow team training which includes patient handover and emergency reporting.

Included: Tablet PC Instructor, Drug Recognition Kit, Headset, Microphone, Keyboard/Mouse, Consumables, Carry Case, Intro to SimMan (2 day intro course) 3 year maintenance, preventative maintenance, extended warranty

1 each SimMom Manikin - mother and fetus. SimMom is a birthing simulator, representing a full term pregnant adult woman. SimMom responds to clinical intervention, instructor control, and pre-programmed scenarios, and allows for the observation of both maternal and fetal vital signs. Instructors can articulate mother and baby in multiple positions in order to simulate various types of deliveries. Students can practice diagnosis and treatment of the mother and fetus. SimMom can be used to teach skills such as airway management, CPR, heart and lung sound auscultation, and blood pressure auscultation.

Included: Birthing baby, Uteri modules, Consumables, Tablet PC, Intro to SimMom (2day course) 3 year maintenance, preventative maintenance, extended warranty

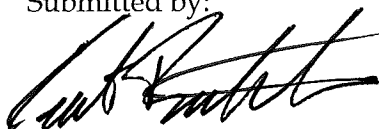
3 each Nursing Anne - Nursing Anne is a manikin designed for scenario-based training for the care and management of basic patient handling skills to advanced nursing skills. Nursing Anne is educationally effective for clinical training targeting key skills from basic patient care to advanced nursing necessary for in-hospital patient care. This flexible manikin platform allows multiple accessory modules to be added including trauma, NBC module, and bleeding control for use in multiple settings.

Included: remote control, headset and microphone, SimPad plus, Panel PC Instructor/Patient monitor, extended service and warranty.

Recommendation

It is recommended that the Board of Trustees authorizes the Chancellor and his designee to enter into this purchasing contract, in the amount of \$312,163.34.

Submitted by:

A handwritten signature in black ink, appearing to read 'Kurt Buttleman', written over a horizontal line.

Dr. Kurt Buttleman

Vice Chancellor for Finance & Technology

Transmitted to the Board with a favorable recommendation

A handwritten signature in black ink, appearing to read 'Shouan Pan', written over a horizontal line.

Dr. Shouan Pan
Chancellor

MEMORANDUM

TO: Board of Trustees

FROM: Dr. Shouan Pan

DATE: July 13, 2017

SUBJECT: UW WIPHE Agreement – Furniture for SSC IEC Building

Background

Per District Policy 108, the Board of Trustees has reserved authority on entering into “any contract including any settle agreement that involves payment by the district of a total amount of \$250,000 or more in any fiscal year, except public works contracts that are managed by another state agency.”

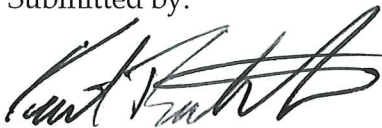
The purpose of this request if to purchase furniture and installation of the furniture for the new South Seattle College IEC building based on the University of Washington WIPHE contract for furniture between Workpointe and UW.

This contract is a comprehensive purchase for all of the furniture for the new Integrated Education Center. It primarily includes items such as chairs and tables for the 12 classrooms, workstations for the 4 computer labs, and office furniture for 32 offices. Chairs and tables are mobile allowing instructors to configure classroom layout to meet various needs (i.e. lecture-style rows, pods for small group work). Couches and easy chairs allow students to gather in groups. The package also includes carpet and light fixtures. Funding for this project is for \$996,047.99.

Recommendation

It is recommended that the Board of Trustees authorizes the Chancellor and his designee to enter into this purchasing contract, in the amount of \$996,047.99.

Submitted by:



Dr. Kurt Buttleman
Vice Chancellor for Finance & Technology

Transmitted to the Board with a favorable recommendation



Dr. Shouan Pan
Chancellor

MEMORANDUM

TO: Board of Trustees

FROM: Dr. Shouan Pan
Chancellor

DATE: July 13, 2017

SUBJECT: Local Funding Authorization – South Seattle College Wellness Center

Background

At the May 12, 2016 meeting, the Board of Trustees approved the South Seattle College Wellness Center and funding plan to support the project. The project is funded from the following sources: existing S & A fees, Student Campus Enhancement Fee, and Certificate of Participation (COP) in which the college received approval to borrow up to the \$10 million.

In order to proceed with the project as planned, South Seattle College is requesting a transfer of funds as follows:

- \$400,000 from Student S & A Fees (Fund 522) to Fund 147 (local capital account)
- \$1.4 million from the Student Campus Enhancement Fee (Fund 148) to Fund 147 (local capital account)

This has my full endorsement, and thus, I am submitting this recommendation for your action.

Recommendation

In accordance with established Board Policy 108, it is recommended that the Board of Trustees approve South Seattle College to proceed with the transfer of funds as outlined above.

Submitted by,



Gary L. Oertli
President

Transmitted to the Board with a favorable recommendation.



Dr. Shouan Pan
Chancellor

MEMORANDUM

TO: Board of Trustees

FROM: Dr. Shouan Pan

DATE: July 13, 2017

SUBJECT: Proposal to Increase Intensive ESL Program Tuition

Background

Our District offers intensive English programs at each of our three colleges. These contract programs serve international students exclusively and are designed to meet immigration requirements for full time status (programs are an intensive 20 hours/week). We have not increased intensive ESL program tuition for 3 years and have one of the lowest tuition rates in the greater Seattle area of comparable programs.

Due to decreasing enrollment/revenue in our intensive ESL programs, we are cutting budgets, but we are also proposing a 10% increase in tuition effective Winter 2018.

The new proposed rate of \$2,970 per quarter is still lower than the average tuition amount at other intensive ESL programs in the area.

We are making this request now instead of earlier in the spring because we were waiting to see our fall quarter application/enrollment projections for next year 2017-2018.

Subsequently, we feel it is necessary to take this step of increasing tuition revenue in concert with our budget cuts.

Program Quarterly Intensive ESL Tuition

Olympic College	\$2,648
Pierce College	\$2,750
Seattle Colleges - Proposed Tuition Increase	\$2,970
City University of Seattle	\$3,068
Cascadia College	\$3,078
Bellevue College	\$3,087
Shoreline Community College	\$3,111

Tacoma Community College	\$3,203
Edmonds Community College	\$3,286
Skagit Valley College	\$3,291
Everett Community College	\$3,346
Seattle Pacific University (ACE)	\$3,600
Whatcom Community College	\$3,600
Green River Community College	\$3,627
Univ of Washington (campus and downtown)	\$3,680
Highline College (Kaplan)	\$4,500
Average	\$3,325

Proposed Tuition - 11% lower than average

Note: Some schools above reported their 2016-2017 tuition because they haven't determined 2017-2018 yet.

Recommendation

It is recommended that this item be approved as presented.

Transmitted to the Board of Trustees with favorable recommendation.


 Dr. Shouan Pan
 Chancellor

MEMORANDUM

TO: Board of Trustees

FROM: Shouan Pan, Chancellor
Members of Executive Cabinet contributed to this report.

DATE: July 13, 2017

SUBJECT: Chancellor's Report to the Board of Trustees

I. STUDENT SUCCESS**a. Enrollment****SCC Continuing Education launches new certificate course**

Seattle Central's Continuing Education program recently launched a new certificate program, Introduction to Data Science. This field has seen significant growth, with excellent employment opportunities, and concepts and techniques can be applied to virtually any industry, including business, education, medicine, politics, and more. Because students take classes primarily online, the program is designed for busy working professionals to enhance their skill set and advance their career opportunities without conflicting with their current professional responsibilities.

b. Student Learning, Retention and Completion**Combined Commencement a Collaborative Success**

For the first time in Seattle Colleges' history, students from across three colleges joined for a combined commencement ceremony on Friday, June 16, at Safeco Field. Approximately 900 students processed onto the field and across the stage. More than 1,200 students graduated from NSC, over 900 students graduated from South and almost 1300 graduated from Seattle Central College

Four student speakers, representing SVI, SSC, SCC, and NSC, delivered four different but powerful stories of their journey to success. Together, their success exemplified how Seattle Colleges transforms student lives and enriches our community. Trustees Batayola, Chernin, Gayton, presidents Brown, Edwards Lange, and Oertli, and chancellor Pan, were on stage to offer congratulations to the graduates. Dr. Elizabeth Chen of SBCTC and her husband attended the ceremony and offered very positive feedback about the experience.

The ceremony was livestreamed and made viewable through SCCtv. Thanks to the good work John Sharify and his staff, nearly 600 of the graduates' relatives and friends from around the

world were able to watch them receive their diploma in real time. In addition to viewers across the U.S., people from Argentina, Australia, Brazil, Canada, Ireland, Panama, the Philippines, Saudi Arabia and the U.K. tuned in.

The joint 2016 Commencement Planning Committee, co-chaired by the three vice president of student services, and several dozens of volunteers, deserve special appreciation for their hard work in planning and executing a successful graduation ceremony. The Committee is scheduled to meet and conduct a Plus/Delta analysis and makes recommendation for future ceremonies.

South Attends 5th AACC Pathways Institute

From June 22-24, a team of SSC faculty and administrators attended the 5th American Association of Community Colleges (AACC) Pathways Project Institute in Fort Lauderdale, FL. The focus was on designing guided pathway maps that lead to successful college transfer and employment outcome. As part of the AACC Pathways Project, South is one of 30 colleges nationwide selected for an 18-month professional development opportunity to develop and implement best practices in the guided pathways model.

NSC Adult Basic Education

Curtis Bonney, dean of Basic and Transitional Studies at North, reports that the college has more than 50 high school diplomas or equivalents this year in the Adult Basic Education program. This number is up from previous years.

NSC Rocketry Club launched rocket at IREC

The NSC Rocketry Club participated in the Intercollegiate Rocket Engineering Competition in Las Cruces, New Mexico, June 20 – 24. The club represented NSC as one of only three community colleges in the world and the only community college from Washington in this international competition. The target altitude for the rocket launch was 10,000 ft. and the club reached 9,940 ft. The competition also tested teams on their ability to accurately project rocket performance under current atmospheric conditions. The club's projected altitude was 9,980 feet under the conditions at launch and their rocket flew to 9,940 feet; 0.4% off from their prediction, and 0.6% from the 10,000-foot target altitude. This was more than twice as close as the next closest team.

50th Anniversary celebration culminates with focus on students

Last month, Seattle Central's yearlong 50th anniversary celebration concluded with a year-end student showcase and open house, titled, "Central to Inspiration," which drew more than 200 community members, alumni, students and employees. The highlight of the evening was the work of Seattle Central's talented students, who presented their research projects, posters,

demonstrations and more, representing nearly every program offered at the college. The annual showcases from the Creative Academy's Graphic Design and Apparel Design programs anchored the event, and other presentations included a robot demonstration from the Robotics Club, Biology research posters and more.

SCC signs transfer agreements with two historically black universities

As part of an effort to provide a path to a four-year degree for underrepresented students, Seattle Central signed Memorandum of Understanding (MOU) agreements with two historically black colleges and universities (HBCUs) that will make it simpler for students to transfer. The agreements, with Wilberforce University and Southern University, will provide guaranteed admission for Seattle Colleges students who meet certain requirements. They will also receive priority campus housing and access to funding resources. The college is working on agreements with additional HBCUs. Wilberforce University is located in Wilberforce, Ohio and Southern University is in Baton Rouge, La.

New social justice degree emphasis launches this fall at SCC

Seattle Central is pioneering a new associate degree emphasis in Social Justice and Equity that is set to begin this Fall Quarter for students who have an interest in creating strategies and tools for empowerment, transformation and social justice. This faculty-driven initiative will give students an opportunity to explore and analyze the social, economic, cultural, and political forces that have shaped the historic and contemporary experiences of Seattle Central's communities. After completion of the emphasis, students will be able to identify important historical and contemporary issues, and work effectively with people who have diverse perspectives.

II. FINANCIAL HEALTH

a. College/District Budgets

The House and Senate reached an agreement on the 2017-2019 biennial operating budget on the last day of the fiscal year. For the state's community and technical colleges, the compromised budget has specific provisions for tuition and financial aid, compensation, health benefits and pension, policy investment, and M&O. Assuming no further changes, the State Board will start allocate these funds in the coming weeks.

b. College/District Foundation updates

The Education Fund of North Seattle College and Seattle Central College Foundation have both signed an Addendum to the existing Memo of Understanding. Both colleges' foundations and the district foundation have identified representatives to serve on Joint Task Force to develop a new integrated foundation. South Seattle College Foundation has also selected two

representatives to serve on the Joint Task Force but with no commitment to joining the new integrated foundation.

After interviewing three consulting firms specialized in consolidation of non-profit organizations, Jan Glick & Associates has been selected to help facilitate the work of the Joint Task Force in the coming months.

NSC Foundation Update

The North Seattle College Education Fund is putting the final touches on the 2017-18 Projected Budget and accompanying Office of Advancement Fundraising Plan. On June 1, 2017 the board approved a new slate of officers for the coming year and we welcomed Melissa Petersen as our new Board Chair. Colleen McClure, outgoing Board Chair, will serve as Vice President and on the Joint Task Force. Over the past two years, Colleen's expertise and countless volunteer hours resulted in the creation of much needed infrastructure that ensures stable, strategic fundraising growth.

III. STRATEGIC PLANNING

District Mission, Vision, Values, and Goals Ready for Board Adoption

Trustees Batayola and Chernin met with Chancellor Pan and staff on June 20 to put the final touches on the new mission, vision, values and goals. Upon adoption by the Board at the July Board meeting, the Chancellor's Executive Cabinet will be working with staff to finalize key strategies and measurements. It is anticipated that the 2107-2023 Seattle Colleges Strategic Plan, including strategies and measurements, will be presented to Board at the September Board meeting.

NSC Institutional Effectiveness creates system for automated daily enrollment updates

North's Office of Institutional Effectiveness staff member Jerry Woodard recently created a system for automated daily enrollment update reports for North Seattle College and for South Seattle College, with Seattle Central soon to follow. The reports will help campuses better assess their progress toward enrollment targets. Additionally, the Office of Institutional Effectiveness recently distributed employee and student engagement surveys. The survey results will be shared with campus and used to measure progress toward achieving strategic objectives and goals.

IV. ACHIEVING SYSTEM INTEGRAION (ASI) UPDATE

ASI Transitioned to the Planning\Implementation Phase

Chancellor Pan released the ASI Reports by Jean Floten and the Committee on District Operations Review (CDOR) on Friday, June 23. Since June 15, a series of retreats and

meetings involving college presidents, vice presidents, deans and directors have been convened to review and evaluate the major findings and recommendations by the Consultant and CDOR. A preliminary set of implementation decisions have been made, and a follow-up retreat has been scheduled for July 17 to complete the first round of review and decision making.

V. EXTERNAL AFFAIRS

a. Legislative engagement

South's TRIO Upward Bound Program Presents Ida B. Wells Award to Rep. Adam Smith

Each year, the TRIO Upward Bound Program at South Seattle College holds an Ida B. Wells Award ceremony, recognizing an individual who has made major contributions in increasing access to higher education for disadvantaged youth in our surrounding communities. Upward Bound, funded by the US Dept. of Education, serves students at Highline School District's Tyee Educational Complex and Evergreen Campus, providing low-income and potential first-generation students with the skills and motivation to complete high school, go to college and graduate from college. This year, on June 1, Upward Bound presented the award to 9th District Representative Adam Smith, who grew up in SeaTac, attended Tyee High School, and has been a longtime advocate for increased access to college. In a statement, Rep. Smith said, "Ida was an early leader in the civil rights movement, working tirelessly to fight injustice as a teacher and later as a journalist. It is an honor to continue to support Ida's legacy as I work with my colleagues in Congress to reduce educational inequalities."

b. Business/Community

NW Energy Efficiency Council Presents Energy Innovation Award to South's Sustainable Building Program

South Seattle College's Bachelor of Applied Science degree program in Sustainable Building Science Technology has been recognized by the Northwest Energy Efficiency Council for its innovative approach to training facility managers specialized in running "smart," energy-efficient buildings. The Sustainable Building Science Technology BAS program is a unique bachelor's degree designed to meet the needs of industry by providing professionals an understanding of building function and project finance, further enabling them to maintain buildings in healthier, more durable, sustainable and economical ways. The program was launched in fall 2014 with Instructor Victoria Hardy at the helm. Since then, 49 people have enrolled and 11 have already graduated. The persistence rate in the program is 89%. Enrolled students have seen salary increases of as much as 31% and significant promotions.

SCCtv

SCCtv is working with the Port of Seattle on several projects and recently created a Cruise Ship Provisioning Video. The video showed the direct connection between the cruise ships that sail out of Elliott Bay and the local businesses that benefit from their presence here. In the video, Kranick Dairy Farm outside Enumclaw is featured because they provide the milk and cream for butter which is used by LBA, a French bakery in Tukwila to make pastries that are served on the cruise ships.

SCC Graduate recognized for career dedicated to helping youth

Jim Theofelis is this year's recipient of Seattle Central's Distinguished Alumni Award, given annually to an outstanding former student who has achieved success in professional, academic and civic activities. Jim graduated from Seattle Central College and has dedicated his career to helping one of the most vulnerable groups in the community – homeless youth and young adults. From starting two nonprofit organizations to drafting legislation, Theofelis has been at the forefront of this serious issue. He was officially presented with the award during the final 50th anniversary event last month.

VI. PRIDE POINTS**Seattle Public Schools Expresses Appreciation to South Seattle College for the 13th Year Scholarship**

Seattle Public Schools presented South Seattle College with a partnership award for our work in getting more graduating seniors into higher education through the 13th Year Promise Scholarship. The scholarship program, started in 2008, provides graduates from select high schools with one year of tuition-free college at South. Traditionally supported through fundraising donations, the program is set to expand to North and Central in the coming years with support from the City of Seattle. SPS Superintendent Dr. Larry Nyland's blog also posted an online story titled, "Partnership with South Seattle College offers Grads a Promising Start." South's Vice President of Student Services Rosie Rimando-Chareunsap and Assistant Director of the 13th Year Scholarship Program Julius Moss were interviewed for the story, and shared their insight on how the scholarship helps reduce achievement gaps in our communities.

Coins & Cords: Honoring Student Vets at South

Graduating student veterans and those new to campus gathered at the South Seattle College Veterans Student Center for the annual Coins & Cords recognition event on June 1. The event also served as the official welcome and open house for the newly relocated Veterans Student Center. English Instructor and US Army veteran Bob Dela Cruz oversaw the "challenge coin" ceremony, presenting coins to nine new South Seattle College student veterans in

appreciation of their service, sacrifice and academic achievements. Veteran “challenge coins” are a South tradition, and are given to every student veteran on campus. Red, white and blue graduation cords were awarded to six graduating student veterans by Peter Lortz, Vice President of Instruction. Days earlier, the college held a Memorial Day flag ceremony in remembrance of the brave men and women who gave their lives to protect our freedoms.

Seattle Central student remembered through scholarship

A scholarship fund was created to honor the memory of 26-year-old Daniel Forrest, a Seattle Central student who passed away in late April. Forrest’s parents and brother created the Daniel Paul Forrest Memorial Scholarship to honor his life and provide financial assistance to Seattle Central students. The family’s goal is to help other young people who share Daniel’s passion for life, knowledge, friendship and a professional career so they can fulfill their dreams. He studied business and marketing at the college and planned to transfer to the University of Washington. He was known in his hometown and around campus as a bright, intelligent and happy person with a contagious smile and a passion for life.



To: Board of Trustees, Seattle Colleges District

From: Annette Stofer, AFT Seattle President

Re: Report for July 2017

Spring quarter saw important votes in the faculty union—officer elections and ratification of a new contract. I have been re-elected for another term as president and look forward to continuing the vital work that is so important to our faculty and students. The faculty approved the newly-negotiated contract. We saw the highest percentage of “no” votes that I can recall in my years in the District. There is certainly no one reason for it, but I believe we need to hear the message of frustration from all faculty that pay and working conditions don’t sustain us and our families. Salaries are too low and the requirements of the job have stolen time from our personal lives. We hope that the new contract begins to address some of those stressful situations. Obviously, there is a lot more work to do.

Members of the SCD and AFT bargaining teams will be completing the final version of the new contract shortly. Thanks to everyone who sat at the bargaining table for so many months, for those who took notes or otherwise kept us organized, and for everyone who challenged our negotiating teams to work towards a good result.

Implementation of the new contract will keep us busy in the coming months. It is hoped that through Agreement Management and other means, we will work together to make sure that the intentions of the bargaining teams are honored and that we have consistent application of the contract provisions across the District.

AFT Seattle will have a new executive board beginning in September. The officers will include experienced leaders as well as a number of new people. There were quite a number of write-in votes, and the elections committee is still sorting out who wishes to accept a position and whether there will be a run-off election for ties.

The reports from Jean Floten on the ASI Initiative and the Committee for District Operations Review have now been shared. I had the honor of serving on the CDOR with people who took their charge very seriously. There is a lot of difficult work ahead to find the right path of change. We already see the consequences of past practices as they run into the current realities in Seattle, and it is painful to lose faculty, programs, staff and students. At the very least, we need to be respectful and thankful to the people whose employment is ending. Let’s make this period of change be about more than just financial stability.