

## SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES

**September 8, 2016**

<b>STUDY SESSION</b> North Seattle College 9600 College Way North Seattle 98103	9:00 a.m.	President's Boardroom
	2:45 p.m.	North Star Dining Room
<b>REGULAR SESSION</b> North Seattle College 9600 College Way North Seattle 98103	3:00 p.m.	North Star Dining Room

### STUDY SESSION AGENDA

9:00 a.m.	<b>STRATEGIC PLANNING RETREAT</b> <i>facilitated by Barbara Dingfield</i>
2:45 p.m.	<b>EXECUTIVE SESSION</b> <i>To discuss with legal counsel litigation or potential litigation to which the college is, or is likely to become, a party.</i>

### REGULAR SESSION AGENDA

3:00 p.m.	<b>CALL TO ORDER</b>	
3:00 p.m.	<b>ROLL CALL</b>	
3:00 p.m.	<b>APPROVAL OF AGENDA   ACTION</b>	Tab 1
3:05 p.m.	<b>PUBLIC COMMENTS</b> Fifteen minutes are regularly set aside for people to express their views on any matter except those restricted to Executive Session.	
3:20 p.m.	<b>RECOMMENDED BOARD ACTIONS   ACTION</b>	

- |    |  |       |
|----|--|-------|
| A. | Approval of Minutes from July 14   | Tab 2 |
| B. | Resolution Authorizing Indemnification                                     | Tab 3 |
| C. | Contingent approval of North Seattle College's Strategic Plan and Measures | Tab 4 |

3:45 p.m.

**INFORMATIONAL ITEMS**

- |    |  |        |
|----|--|--------|
| A. | Policy 380, Student Records – First Reading              | Tab 5  |
| B. | Policy 385, Student's Right to Privacy – First Reading   | Tab 6  |
| C. | Policy 387, Disability Nondiscrimination – First Reading | Tab 7  |
| D. | Policy 418, Reasonable Accommodation – First Reading     | Tab 8  |
| E. | Policy 447, Telecommuting – First Reading                | Tab 9  |
| F. | Annual Financial Report                                  | Tab 10 |

4:00 p.m.

**ORAL REPORTS**

- |    |  |
|----|--|
| A. | <u>Chancellor's Report</u>   |
| B. | <u>AFT Seattle Community Colleges</u><br>Ms. Annette Stofer  |
| C. | <u>Washington Federation of State Employees</u><br>Mr. Ty Pethe, President   |
| G. | <u>AFT-SPS</u><br>Mr. Robert Sullivan  |
| H. | <u>College Presidents and Vice Chancellors</u> <ol style="list-style-type: none"><li>1. President Warren Brown, North Seattle College</li><li>2. President Sheila Edwards Lange, Seattle Central College</li><li>3. President Gary Oertli, South Seattle College</li></ol> |
| I. | <u>Board of Trustees</u> <ol style="list-style-type: none"><li>1. Ms. Teresita Batayola, Chair</li><li>2. Ms. Louise Chernin, Vice Chair</li><li>3. Mr. Jorge Carrasco</li></ol>   |

4. Ms. Carmen Gayton
5. Mr. Steve Hill

**5:00 p.m. ADJOURNMENT**

The next meeting of the Board of Trustees will be held on Thursday, October 13, 2016 at South Seattle College, 6000 16<sup>th</sup> Avenue SW, Seattle WA 98106. There will be a Study Session at 2:00 p.m., and the Regular Meeting will follow at 3:00 p.m.

**EXECUTIVE SESSION(S)**

*An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.*

**MINUTES OF THE SEATTLE COLLEGE DISTRICT**

**BOARD OF TRUSTEES MEETING** held Thursday, July 14 at South Seattle College, 6000 16<sup>th</sup> Avenue SW, Seattle, 98106.

**PRESENT FOR REGULAR MEETING HELD AT 3:00 P.M.**

Trustees

Mr. Steve Hill  
Mr. Jorge Carrasco  
Ms. Louise Chernin  
Ms. Carmen Gayton

Chancellor

Dr. Jill Wakefield

Presidents

Dr. Warren Brown, NSC  
Dr. Sheila Edwards Lange, SCC  
Mr. Gary Oertli, SSC

Vice Chancellors

Dr. Mary Ellen O’Keeffe  
Dr. Kurt Buttleman

Advisory Representatives

Mr. Derek Edwards, AAG  
Ms. Maureen Shadair, SVI  
Ms. Annette Stofer, AFT  
Mr. Ty Pethe, WFSE  
Mr. Robert Sullivan

Secretary

Ms. Rebecca Hansen

Absent

Ms. Teresita Batayola  
Dr. David Blake



## **REGULAR SESSION AGENDA**

### **CALL TO ORDER**

Chair Hill called the meeting to order at 3:20p.m.

### **ROLL CALL**

The Secretary, Rebecca Hansen, called the roll.

### **INTRODUCTION OF VISITORS**

Chair Hill welcomed visitors and asked them to introduce themselves. Visitors included: Linda Manning, Dave Eberhardt, Vicky Hardy, Julie Coleman, Malcolm Grothe, LaVerne Lamoureux, Victor Kuo, Maria Lamarca Anderson and Greg Dempsey.

### **APPROVAL OF AGENDA | ACTION**

**Trustee Chernin made a motion to approve the agenda and Trustee Carrasco Seconded. The motion carried 4-0.**

### **PUBLIC COMMENTS**

Dave Eberhardt, Part-time Faculty at North Seattle College, addressed the board and asked that they give the negotiations team flexibility to fund a pay increase for all faculty, an increase in the FT/PT faculty ratio, improved working conditions for part-time faculty and a standard definition of workload for all full-time faculty.

### **PRESENTATION**

Sustainable Building Science Technology Bachelor of Applied Science Degree Program  
*Presenters: Gary Oertli, President; Victoria Hardy, BAS Faculty*

Faculty Member, Victoria Hardy, gave a presentation on the Sustainable Building Science Technology BAS program at South Seattle College's Georgetown campus. She highlighted the strong ties to local industry and the pathway opportunity for students in apprenticeship programs. She also emphasized the regional demand for the degree and that the program's cohort model and hybrid online and classroom instruction is designed for working professionals who are expanding their career opportunities.

### **RECOMMENDED BOARD ACTIONS**

A. Approval of Minutes from June 7 and June 9

The board reviewed the minutes from a special meeting on June 7 and the regular meeting on June 9. **Trustee Carrasco made a motion to approve the minutes. Trustee Chernin Seconded the motion. The motion carried 4-0.**

B. Chancellor Moving Expenses Authorization

**Trustee Gayton made a motion to authorize the addendum to the contract and Trustee Chernin Seconded. The motion carried 4-0.**

C. Policy 681, Identity Theft Protection – Second Reading

The board asked staff to remove 'community' from the policy. With that change, **Trustee Carrasco made a motion to approve the policy and Trustee Gayton Seconded. The motion carried 4-0.**

D. Policy 306, Placement; Policy 310, Official Enrollment; Policy 320, Counseling Services – Second Reading

**Trustee Carrasco made a motion to approve the student services policies and Trustee Gayton Seconded. The motion carried 4-0.**

E. 2016-17 Lifelong Learning Awards

The board reviewed the recommendations from the committee. Based on that recommendation, **Trustee Chernin made a motion to approve Jill McDonough, Full Time Faculty at South Seattle College and Luanda Chan, Classified Staff at Seattle Central College, be awarded the 2016-17 Trustees' Lifelong Learning Awards. Trustee Gayton Seconded the motion. The motion carried 4-0.** The trustees commended the award winners who will be recognized at Convocation and receive a \$1500 professional development scholarship.

This year, there were no nominations received in two of the eligible categories. The board encouraged increased engagement with union leaders to solicit nominations next year.

F. Election of 2016-17 Board of Trustees Officers

In May, the board nominated Teresita Batayola to serve as Chair and Louise Chernin to serve as Vice Chair. In June, the board amended Policy 125 to state that board officers will serve one-year terms beginning September 1. **Trustee Carrasco made a motion to approve the nominated officers and Trustee Gayton Seconded the motion. The motion carried 4-0.** Chancellor Pan and board members thanked Steve Hill for his service as Board Chair.

## INFORMATIONAL ITEMS

A. Strategic Plans, Update on South and Central

The board will discuss strategic planning at their retreat in September. Victor Kuo will be leading the effort to align the college and district plans. This fall, all three colleges will present their plans to the board for contingent approval. Throughout 2016-17 the board will be involved in goal setting, accountability and the allocation of resources in development of the updated district-wide plan. When the district plan is presented for approval in spring 2017, the three college plans will be reviewed again for alignment and final approval.

i. South Seattle College, 2016-2021 Strategic Plan

President Oertli said that the strengths of the plan are the result of a collaborative and inclusive development process. The updated plan emphasizes equity and inclusion, considers the changing demographics of the service area and aims to continue a strong connection with the community.

ii. Seattle Central College, 2016-2020 Strategic Plan

President Edwards Lange is working with the College Council on strategic planning and would like to more closely align strategic planning with the accreditation cycle. Points of emphasis in

the update plan are enrollment and completion, equity and diversity, and building community both internally and externally.

**B. Educational Master Plan Updates**

The purpose of the Educational Master Plan is to increase enrollment. The plan outlines ten strategies to enroll more students. Victor Kuo gave an update on strategies the district is working to increase enrollment of Seattle Public Schools graduates and the opportunities for capturing more of these students. John Bowers addressed strategies employed to increase enrollment in adult basic and transitional studies and work that is being done to integrate college and career exposure earlier in ESL programs. Malcolm Grothe gave an update on BAS programs and the success of students enrolled in those programs.

**C. Audited Financial Statement**

Kurt Buttleman presented a clean opinion from the State Auditor's Office. The 2015 audit will begin when the 2016 fiscal year closes out.

**D. Naming of Classroom C222/223 at Georgetown**

South Seattle College proposes naming a classroom at the Georgetown campus the 'Hermanson Sustainable Building Science Technology Center' after a donor and volunteer for the college. The naming proposal has support from college administration, program staff and community members. Per Policy 252, this proposal will sit for three months before returning to the board for further consideration in October 2016. The board discussed the policy and requested district-wide guidelines about donations and naming spaces.

**ORAL REPORTS**

**A. Chancellor's Report**

Chancellor Pan thanked the board and said that it is an honor to serve in his new role. Chancellor Pan shared short-term priorities and said that he will begin his work with a focus on the mission; emphasizing student access and success, academic excellence, innovation, and community impact.

**B. AFT Seattle Community Colleges**

Ms. Annette Stofer reinforced the public comment from Dave Eberhardt and the pressure on the faculty union leadership to make progress on salary and workload equity.

**C. Washington Federation of State Employees**

Mr. Ty Pethe reported on coalition bargaining, 25Live training and members attending professional development conferences.

**D. AFT-SPS**

Mr. Bob Sullivan is representing a professional staff union that was formed in September 2015.

**E. College Presidents and Vice Chancellors**

President Sheila Edwards Lange shared news about a Tech Hire grant from the Department of Labor and thanked Maureen Shadair for her work on new programs and grants to revitalize and rebuild SVI. President Gary Oertli reported on the SPARK grant and Pathways Project.

**F. Board of Trustees**

Mr. Steve Hill thanked the board and administrators and said he enjoyed serving as chair and was proud of the open process and quality outcome of the chancellor search.

**ADJOURNMENT**

The meeting adjourned at 5:10pm.

The next meeting of the Board of Trustees will be held on Thursday, September 8, 2016 at North Seattle College, 9600 College Way North, Seattle WA 98103. The Regular Meeting will begin at 3:00 p.m.

**EXECUTIVE SESSION(S)**

*An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.*

APPROVED BY:

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Steve Hill, Immediate Past Board Chair

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Date

## RESOLUTION AUTHORIZING INDEMNIFICATION

WHEREAS, a legal action, as designated below, has been commenced involving this institution of higher education; and

WHEREAS, the officers and employees of the institution designated below have requested the Board to authorize their defense under RCW 28B.10.842; and

WHEREAS, the Board has made a determination that such designated individuals were acting in the performance of their duties and in good faith; Now Therefore

BE IT RESOLVED that the Board of Trustees hereby specifically finds that the individual designated below acted within the scope of his authority and in good faith with regard to the conduct alleged by the plaintiff to be wrongful, and the Board specifically authorizes their defense and approves their indemnification by the State pursuant to RCW 28B.10.842.

Done in Open Meeting by the Board this 8th day of September, 2016.

BOARD OF TRUSTEES  
Seattle College District VI

By: \_\_\_\_\_  
Chairperson of the Board

Title of Action: *Jimi M. Bellinger v. Seattle Central Community College; the City of Seattle, Marty A. Malone, Tammy B. Frame, and Sergeant Renner, employs of the Seattle Police Department, **Joel J. Workinger**, employee of Seattle Central Community College; and Does I through X, inclusive.*

King County Superior Court Cause No: 16-2-16680-6 SEA

Individual Indemnified: **Joel J. Workinger**

I, the below-named assistant attorney general assigned to the college, have reviewed the facts and circumstances involving the request for indemnification and I concur in the determination by the Board of Trustees.

Dated this 8th day of September, 2016.

\_\_\_\_\_  
Derek Edwards, Assistant Attorney General



**SEATTLE  
COLLEGES**

Central • North • South • SVI

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## MEMORANDUM

TO: Board of Trustees  
FROM: Warren Brown  
President, North Seattle College  
  
DATE: September 8, 2016  
  
SUBJECT: 2016-2023 Strategic Plan – One-Year Contingent Approval

### Background

The attached 2016-2023 Strategic Plan is the culmination of more than a years' worth of work on the North Seattle College campus to map the future of our campus over the next seven years. This plan is a shift from previous strategic plans on the North Seattle College campus, which projected out five years. By creating goals and objectives for a new *seven-year plan*, the college is aligning itself with its next accreditation visit in 2023 and ensuring that active and scaled annual assessment of institutional effectiveness occur.

This plan was crafted with the feedback and input of employees, students and the greater North Seattle community during numerous forums and campus meetings over the previous year.

Starting in August 2015, the North Seattle College Executive Team reviewed the Seattle College District Strategic Plan, data from external scans, and the college's mission, vision and values. Leadership expressed support for the college's Core Themes and overall mission and values, but felt a future plan would benefit from fewer and better defined objectives, greater employee involvement in drafting the plan, and improved measures for accurately measuring and tracking progress on specific goals.

These views were shared by many employees, students and community members, who also encouraged streamlining the number of goals and objectives identified in a new plan. Over the course of this feedback period, it also became increasingly important to align North's goals with the Seattle College District Strategic Plan and to incorporate suggestions from North's accreditation visit that occurred in April 2016.

The resulting preliminary plan before the Board of Trustees is the result of this work.

**Recommendation**

It is recommended that the Board of Trustees grant North Seattle College contingent approval for one year of our 2016-2023 Strategic Plan.

Submitted by:

A handwritten signature in black ink, appearing to read "Warren J. Brown". The signature is fluid and cursive, with a long horizontal stroke at the end.

Dr. Warren Brown  
President, North Seattle College

Transmitted to the Board with a favorable recommendation.

A handwritten signature in black ink, appearing to read "Shouan Pan". The signature is fluid and cursive, with a long horizontal stroke at the end.

Dr. Shouan Pan  
Chancellor





NORTH SEATTLE COLLEGE

*One of the Seattle Colleges*

# *Mapping a Bright Future*



DRAFT PRELIMINARY STRATEGIC PLAN  
2016–2023







# President's Message

The life-changing education and experiences that occur in our classrooms, our labs, and our common spaces each day have opened doors of opportunity to countless students and their families, both in our local community and around the world. North Seattle College also has led to economic and learning development for our region, city, and the homes of our employees.

While much has changed since our founding in 1970, North Seattle College's mission to change lives through education, just like our emblem of the North Star, has been constant.

We fulfill our mission by remaining forward-looking, innovative and student-focused during a time when our world is experiencing rapid change in everything from how we learn and communicate, to how we work.

We also fulfill our mission by uniting behind a shared vision, one where we each of us actively contributes to our Core Themes of *Advancing Student Success*, *Exceling in Teaching and Learning*, and *Building a Sustainable Community* that values the triple bottom line.

To continue and build on this progress, North's new seven-year, 2016-2023 Strategic Plan outlines goals for our college. These goals and objectives were created following thorough input from you, our students and our community over the course of a year.

By shifting from the previous five-year plan, and moving to a seven-year plan, North will now be strategically aligned with the accreditation cycle, which ensures active and scaled annual assessment of institutional effectiveness.

And while the goals and objectives outlined in our new plan are specific, they are not prescriptive. This approach is intended to give college committees and programs the flexibility needed to build annual plans that direct the best path forward for improving each of the Core Theme areas and objectives.

History is ripe with examples of how people have relied on the North Star for guidance. Likewise, this plan will help us map a bright future for our institution and, ultimately, our students.

Sincerely,

A handwritten signature in black ink that reads "Warren A. Brown". The signature is fluid and cursive, with the first name "Warren" being the most prominent.

Dr. Warren Brown,  
North Seattle College



# Mission and Values

## ■ Mission

North Seattle College is committed to changing lives through education.

We achieve our mission by:

- offering comprehensive educational opportunities.
- creating a highly supportive learning environment.
- engaging in effective and enduring partnerships.

## ■ Core Themes

Advancing Student Success  
Excelling in Teaching and Learning  
Building Community

## ■ Values

Caring  
Collaboration  
Diversity  
Innovation  
Integrity  
Quality







# Introduction & Process

The previous North Seattle College Strategic Plan was a five-year plan that went through 2016 and coincided with the college's Seven-Year accreditation visit, which occurred in April 2016. Recognizing that the end of the plan's timeframe would be approaching, President Warren Brown tasked the college's Executive Team, an external consultant, and a college-wide participatory governance team, known as College Council, with collecting input from the campus community and drafting goals and objectives for a new seven-year plan that is aligned with North's next accreditation visit in 2023.

Starting in August 2015, the Executive Team reviewed the Seattle College District Strategic Plan, data from external scans, and the college's mission, vision and values. Leadership expressed support for the college's Core Themes and overall mission and values, but felt a future plan would benefit from fewer and better defined objectives, greater employee involvement in drafting the plan, and improved measures for accurately measuring and tracking progress on specific goals.

Over the course of a year, significant input was collected on the new plan, including from students, faculty and staff, district employees, as well as members of the greater North Seattle community, during numerous meetings and forums.

These groups also supported preserving North's Core Themes but encouraged streamlining the number of goals and objectives identified in a new plan. Over the course of this period, it also became increasingly important to align North's goals with the Seattle College District Strategic Plan and to incorporate suggestions from North's accreditation visit.

The plan that follows is the result of a year's worth of open, thoughtful and invaluable feedback from campus employees, students and our community.



## ■ Core Theme One: Advancing Student Success

At North Seattle College, we see **Advancing Student Success** through creating college structures and student experiences that aid in student development leading up to their academic goals.



North Seattle College achieves this through our stated institutional values by: Supporting a **caring**, inclusive, student-centered culture. We foster active, **collaborative**, and self-directed learning. We promote student engagement through embracing **diversity** of cultures, ideas, perspectives, and people. We support **innovation** that leads to greater student success. We support student perseverance through institutional and student **integrity** and accountability. We strive for **quality** across student services, instruction, and administrative services areas so that our students have the ability to excel.

## ■ Goal:

To significantly increase the percentage of students who successfully complete their educational goals.

## ■ Objective:

**1.01** Increase Student Achievement Initiative Points

**1.02** Increase Retention rates

**1.03** Increase percent of students reporting that they are “meeting” or “definitely meeting” their educational goals at the college.

**1.04** Increase percent of professional-technical completers who are employed in any field within one year of leaving NSC.

**1.05** Increase number of students who complete a degree, certificate, or transfer within four years.

**1.06** Increase the equity of academic success among all student groups.







## ■ Core Theme Two: Excelling in Teaching & Learning

At North Seattle College, we see **Excelling in Teaching and Learning** by embodying a “learning college” culture. We believe that as a learning college every area and program of the college contributes to the learning process. We focus on learning and not instruction as a structure. Additionally, teaching and learning is a reflexive and shared process where, regardless of our role in the institution, we are both teachers and learners at the same time.

North Seattle College achieves this through our stated institutional values by: Engaging in the work of teaching and learning while **caring** for the learner as a whole person. We support **collaboration** through the interchange of teaching and learning across the institution. We create inclusive environments that bring learners together to construct knowledge in their own **diverse** ways. We support **innovation**, knowing that learning occurs in many ways, anywhere, and at any time. We help learners engage in the knowledge development process, as they demonstrate personal **integrity** and accountability for their own learning. We strive for **quality** and effectiveness through the creation of standards, formative assessment, and measurable outcomes.

### ■ Goal:

To produce more opportunities for knowledge and skill development for every learner.

### ■ Objective:

**2.01** Increase documented achievement of essential learning outcomes, program learning outcomes, and course learning outcomes.

**2.02** Increase student satisfaction with meaningful learning experiences.

**2.03** Increase documented achievement of non-instructional programs through review and assessment of goals.

**2.04** Increase external recognition of institutional excellence in teaching and learning.

**2.05** Increase percent of employees who report applying new knowledge to their work derived from professional development activities.



## ■ Core Theme Three: Building a Sustainable Community

At North Seattle College, we see **Building a Sustainable Community** as an important ethical standard driven by the “triple bottom line.” Thus, before the college engages in an internal or external community program or service, we will determine the social, fiscal and environmental impact of the college’s actions.

North Seattle College achieves this through our stated institutional values by: Ensuring our work is performed with a **caring** and inclusive perspective for all communities and the environment. Maintaining and growing **collaborative** relationships with our community to establish synergies of scale and outcome.

Affirming that the college is a microcosm of society, we actively strengthen our work in social **diversity**, inclusion, and equity. Supporting **innovation** with unique approaches that reflect the changing needs of various communities. Demonstrating **integrity** by the transparent application of “the triple bottom line.” Assessing for **quality** and commonality in mission as we work with our various on-and-off-campus partners.



### ■ Goal:

To use a long-range perspective to make decisions that lead to a fiscally, socially and environmentally sustainable institution.

### ■ Objective:

**3.01** Increase the development of an equitable and inclusive college campus.

**3.02** Increase engagement of strategic partnerships that support “the triple bottom line.”

**3.03** Increase State-funded, contract-funded, and Continuing Education enrollments.

**3.04** Increase the development of the college’s sustainability efforts in resource utilization, curriculum, and campus culture.

**3.05** Balance operational plans and fiscal capacity for institutional effectiveness.



# APPENDIX:

## DRAFT PRELIMINARY STRATEGIC PLAN

### 2016 –2023

#### Core Theme One: Advancing Student Success

**Goal:** To significantly increase the percentage of students who successfully complete their educational goals.

Objective		Targets	Data Sources
1.01	Increase Student Achievement Initiative Points	<p>Points Per Student  2016-17 1.40  2017-18 1.45</p> <p>All Points  2016-17 12,600  2017-18 12,700</p> <p>Completion Points  2016-17 TBD (5% increase over 14-15)  2017-18 TBD (5% increase over 15-16)</p> <p>Retention Points  2016-17 TBD (1.5% over 15-16)  2017-18 TBD (1.5% over 16-17)</p>	<p>SBCTC Student Achievement Points Reports (PPS)</p> <p>SBCTC Student Achievement Points Reports (All Points Final)</p> <p>SBCTC Student Achievement Points Reports (Completion Points)</p> <p>SBCTC Student Achievement Points Reports (Retention Points)</p>

1.02	Increase Retention rates	<p>Fall to Winter – PT students 2016-17 55.9% (3% increase) 2017-18 57.6% (3% increase)</p> <p>Spring to Fall – PT students 2016-17 26.7% (1.5% increase) 2017-18 27.1% (1.5% increase)</p> <p>Fall to Fall - PT students 2016-17 - TBD 2017-18 - TBD</p> <p>Fall to Winter – FT students 2016-17 77.3% (3% increase) 2017-18 79.6% (3% increase)</p> <p>Spring to Fall – FT students 2016-17 43.3% (1.5% increase) 2017-18 44.0% (1.5% increase)</p> <p>Fall to Fall - FT students 2016-17 - TBD 2017-18 - TBD</p>	<p>SEM Plan Report</p> <p>SEM Plan Report</p> <p>District Retention Report</p> <p>SEM Plan Report</p> <p>SEM Plan Report</p> <p>District Retention Report</p>
1.03	Increase percent of students reporting that they are “meeting” or “definitely meeting” their educational goals at the college.	% answering top two choices on survey TBD	Student survey(s): CCSSE or district-wide student engagement survey
1.04	Increase percent of professional-technical completers who are employed in any field within one year of leaving NSC.	<p>2015-16 85%</p> <p>2016-17 85%</p>	SBCTC Data Linking for Outcomes Assessment (DLOA) report; SBCTC annual report; or other district source to be determined



1.05	Increase number of students who complete a degree, certificate, or transfer within four-years.	2015-16 TBD 2016-17 TBD	SBCTC Student Achievement Cohort Analysis; District Dashboard
1.06	Increase the equity of academic success among all student groups.	Targets will be developed for each disaggregated group.	SAI, DLOA, SEM, DICE action plan, and student surveys  International student enrollment data

		SAI points per student	SAI Completion Points	SAI Retention Points	Retention Rates	Educational Goals – Self Report	Employment Rate	–4-year goal achievement
	Objective	1.01	1.01	1.01	1.02	1.03	1.04	1.05
	All students							
Credit Load	Full-time							
	Part-time							
Educational Intent	Transfer - Domestic							
	Transfer – International							
	Vocational							
	Basic Skills							
Ethnicity	Asian Pacific Islander							
	African American							
	Native American							
	Hispanic							
	Other/Mix/Blank							
	White							

## **Core Theme Two: *Excelling in Teaching and Learning***

**Goal:** To produce more opportunities for knowledge and skill development for every learner.

Objective		Targets	Data Sources
2.01	Increase documented achievement of ELOs, PLOs, and course learning outcomes	<p>Percent of FTF and PTF submitting TIP forms annually:</p> <p>16-17 80% FTF; 30% PTF 17-18 100% FTF; 50% PTF</p> <p>Percent of instructional programs completing assigned portions of Program Review annually:</p> <p>16-17 80% 17-18 100%</p> <p>Percent of potential faculty<sup>1</sup> participating in assessment of identified Essential Learning Outcome each year:</p> <p>16-17 80%</p>	<p>Office of Instruction / TIP forms; Instructional Master Plan</p> <p>Office of Instruction</p> <p>Office of Instruction</p>

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<sup>1</sup> “Potential faculty” refers to the subset of faculty (full- and part-time) who are assigned, on a rotating basis, to conduct an assessment relative to a course that includes the targeted Essential Learning Outcome (e.g. all faculty teaching courses that include “Information Literacy” as an ELO).

Objective		Targets	Data Sources

2.02	Increase student satisfaction with meaningful learning experiences.	TBD	Student Survey; graduates survey; early leavers survey
2.03	Increase documented achievement of non-instructional programs through review and assessment of goals.	2016-17 – establish process and targets 2017-18 – (targets TBD in 16/17)	Non-instructional program review reports
2.04	Increase external recognition of institutional excellence in teaching and learning	Set baseline in 2016-17 Set target for 2017-18 in June 2017	Reports of recognition received by departments, faculty and staff Institutional recognition from external sources
2.05 (2.07 from Draft 2)	Increase percent of employees who report applying new knowledge to their work derived from professional development activities.	2016 – 17 establish baseline 2017 – 18 ? %	HR office exempt and pro-staff annual review outcomes; Classified staff EDPP forms and outcomes; TLC assessments; North Leadership Development Program outcomes; Prof-Tech faculty professional development plan outcomes; Revised employee survey

### **Core Theme Three: *Building a Sustainable Community***

**Goal:** To use a long-range perspective to make decisions that lead to a fiscally, socially and environmentally sustainable institution.

<b>Objective</b>		<b>Targets</b>	<b>Data Sources</b>
3.01	Increase the development of an equitable and inclusive college campus	2016-17 - Establish Diversity Action Plan targets Increase percent of employees demonstrating cultural competency. 2017- 18 - TBD	Student and Employee Surveys (with new question about using what was learned); MCOD (Multicultural Organizational Development) rating; Banks Multicultural Education Model Assessment; Search Advocates Training; DICE action plan
3.02	Increase engagement of strategic partnerships that support “the triple bottom line.”	2016-17 Identify strategic partners Communication Plan targets TBD  2017-18 – Targets TBD	College Stakeholder list; Communication Plan; TBD

Strategic Plan Objective		Target	Data Source(s)
3.03	Increase State-funded, contract-funded, and Continuing Education enrollments	2016-17 – 3% growth to 3,949 (all FTE) 2017-18 – 3% growth to 4,068 (all FTE)  Individual targets for Running Start, Contract, International, and Continuing Education enrollments TBD	SEM plan reports District-wide Strategic Plan directions  SBCTC reports NSC reports
3.04	Increase the development of the college's sustainability efforts in resource utilization, curriculum, and campus culture	2017 STARS Silver 2020 STARS Silver  Sustainability Action Plan targets TBD	STARS (Sustainability Tracking, Assessment & Rating System™) rating  Sustainability Action Plan
3.05	Balance operational plans and fiscal capacity for institutional effectiveness.	Clean audits 5-10% reserve balance Accreditation commendation  2016-17 – develop long term financial plan 2017-18 – targets TBD	Administrative Services Financial plan Audit reports (state, Perkins, Workforce, etc.) Accreditation report SEM



## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Chancellor Pan

**DATE:** September 8, 2016

**SUBJECT:** Policy 380 Student Records – First Reading

### Background

The attached revision is suggested to update this policy.

This policy was reviewed by the VPSS group. Minor changes were proposed. Chancellor's Executive Cabinet approved the proposed changes.

### Recommended Action

It is recommended that the Seattle Colleges Board of Trustees approve the proposed revisions to Policy 380.

Submitted by and transmitted to the Board with a favorable recommendation,

Shouan Pan, Ph. D.  
Chancellor

# **POLICY NUMBER: 380**

## **TITLE: STUDENT RECORDS**

**Adopted Date: 1/9/1984**

**Last Revised: 11/12/2009**

Seattle College District puts forth the following procedures

1. To inspect records of student educational attainment;
2. To inspect procedures concerning the release of personally identifiable information to third parties;
3. To inspect procedures related to the hearing process which provides for the correction or deletion of inaccurate, misleading, or otherwise inappropriate student data.

Students will be notified annually in the District catalog of their rights concerning the District's policies and procedures on student records. Such policies and procedures shall comply with the Family Education Rights and Privacy Act (FERPA), also known as the Buckley Amendment.

*Board of Trustees – Revision & Adoption History*

*Adopted: 1/9/1984*

*Revised: 5/7/1996*

*Revised: 11/12/2009*



## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Chancellor Pan

**DATE:** September 8, 2016

**SUBJECT:** Policy 385 Student's Right to Privacy – First Reading

### Background

The attached revision is suggested to update this policy.

This policy was reviewed by the VPSS group. Language was added regarding Title IX exceptions to the student's right to privacy. Chancellor's Executive Cabinet approved the proposed revisions.

### Recommended Action

It is recommended that the Seattle Colleges Board of Trustees approve the proposed revisions to Policy 385.

Submitted by and transmitted to the Board with a favorable recommendation,



Shouan Pan, Ph.D.  
Chancellor

# **POLICY NUMBER: 385**

## **TITLE: STUDENT'S RIGHT TO PRIVACY**

**Adopted Date: 1/9/1984**

**Last Reviewed: 11/12/2009**

Seattle College District respects the student's right to privacy. Accordingly, it will not inquire into the activities of its students away from the District which are unrelated to the student's District activities. [See Title IX for exceptions \(Policy 419\).](#)

*Board of Trustees – Revision & Adoption History*

*Adopted: 1/9/1984*

*Revised: 5/7/1996*

*Reviewed: 11/12/2009*

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Chancellor Pan

**DATE:** September 8, 2016

**SUBJECT:** Policy 387 Disability Nondiscrimination and Accommodations for Students with Disabilities – First Reading

### Background

The attached revision is suggested to update this policy.

This policy was reviewed by the VPSS group. Language was modified to ensure compliance with state and federal guidelines. Chancellor's Executive Cabinet approved the proposed revisions.

### Recommended Action

It is recommended that the Seattle Colleges Board of Trustees approve the proposed revisions to Policy 387.

Submitted by and transmitted to the Board with a favorable recommendation,



Shouan Pan, Ph.D.  
Chancellor

**NUMBER: 387**

**TITLE: ~~Reasonable Accommodations for Students With Disabilities~~ Disability Nondiscrimination and Accommodations for Students with Disabilities**

Adopted Date: 3/5/1984 Last Revised: 11/12/2009

No student shall, on the basis of his or her disability, be excluded from participation, be denied the benefits of, or otherwise be subject to discrimination under any District program, service or activity. The Seattle College District is committed to providing qualified students with a disability an equal opportunity to access the benefits, rights, and privileges of District services, programs and activities in an accessible setting appropriate to the student's needs in compliance with the Americans with Disabilities Act Amendments Act, Section 504 of the Rehabilitation Act of 1973 and the disability laws of the State of Washington.

The District is committed to meeting our fundamental obligations, providing reasonable accommodations, to provide academic accommodations, including Washington State eCore sServices, to qualified students with disabilities. The purpose of this policy is to identify the rights and responsibilities of students and for the District under ADAAA/504 to establish clear guidelines for those seeking and receiving reasonable accommodations. To receive reasonable accommodations based on disability, students are responsible both for requesting accommodations and for providing appropriate written documentation as defined in the attached implementing procedures.

The Disability Support Services Office on each campus shall be responsible for implementation of this policy and the related procedures.



## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Chancellor Pan

**DATE:** September 8, 2016

**SUBJECT:** Policy 418 Reasonable Accommodation for Employees and Applicants with Disabilities – First Reading

### Background

The attached revision is suggested to update this policy.

This policy was reviewed by the HR/Employee Services group to ensure compliance and approved by Chancellor's Executive Cabinet. Language was modified to reflect names of current titles used.

### Recommended Action

It is recommended that the Seattle Colleges Board of Trustees approve the proposed revisions to Policy 418.

Submitted by and transmitted to the Board with a favorable recommendation,

Shouan Pan, Ph.D.  
Chancellor

# POLICY NUMBER: 418

## TITLE: REASONABLE ACCOMODATION FOR EMPLOYEES AND APPLICANTS WITH DISABILITIES

Adopted Date: 3/5/1996

Last Revised: 7/11/2005

The Seattle College District (SCD) is committed to providing reasonable accommodations for ~~disabled employees and applicants for employment~~applicants or employees with disabilities. Reasonable accommodation means modification or adjustment to a job, work environment, ~~POLICY~~policy, practice, or procedure that enables a qualified individual with a disability to perform the essential functions of that position or enjoy equal employment opportunity and that does not impose an undue hardship on SCD. Persons with disabilities have the right to request and receive reasonable accommodation in all aspects of employment procedures with ~~the SC District~~SCD including, but not limited to: application; recruitment; selection/hiring; promotion; testing; medical examinations; layoff/recall; assignments; termination; evaluation; compensation; disciplinary actions; leave; training; conditions and benefits of employment including insurance benefits; and employer supported activities.

This ~~POLICY~~policy, together with the implementing procedures, is intended to provide guidance to ~~the~~ SCD and the individual in instances where reasonable accommodation may be indicated.

This ~~POLICY~~policy should not be construed as providing rights or obligations not provided under applicable law.

~~The Human Resources Department~~Employee Services and the respective campus Human Resources ~~Representatives~~Directors are responsible for implementing this ~~POLICY~~policy and the respective procedures.

### Board of Trustees – Revision & Adoption History

*Adopted: 3/5/1996*

*Revised: 3/11/1998*

*Revised: 7/11/2005*

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Chancellor Pan

**DATE:** September 8, 2016

**SUBJECT:** Policy 447 Telecommuting Policy – First Reading

### Background

A draft proposal of the new district telecommuting policy is attached.

This policy was drafted by the HR/Employee Services group to comply with Executive Order (01-03) in establishing a strong telecommute and flexible work hours program to help reduce traffic congestion and improve the quality of life. Chancellor's Executive Cabinet has also reviewed and approved the new policy.

### Recommended Action

It is recommended that the Seattle Colleges Board of Trustees approve the proposed draft for Policy 447.

Submitted by and transmitted to the Board with a favorable recommendation,



Shouan Pan, Ph.D.  
Chancellor

# SEATTLE COLLEGE DISTRICT POLICY

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**NUMBER:** 447

**TITLE:** TELECOMMUTING POLICY

**PURPOSE:** To comply with Executive Order 01-03 (establishing a strong telecommute and flexible work hours program to help reduce traffic congestion and improve quality of life)

## **PROPOSED POLICY:**

Seattle College District supports the concept of telecommuting and encourages the practice when it does not detract from the efficient and effective delivery of services to the colleges. The District recognizes the benefits of telecommuting, which includes increased productivity and morale, decreased traffic congestion, energy use, and parking problems. College and/or District administration will be responsible for the approval of all telecommuting agreements. Requests to telecommute as a disability accommodation are handled separately through the disability accommodation process.

## **PROPOSED PROCEDURE:**

This procedure applies to all exempt and classified staff.

A telecommuting arrangement can be initiated upon the employee's request. Supervisors must determine the feasibility of the proposed telecommuting arrangement, then work in conjunction with the employee to come up with a telecommuting agreement. The Telecommuting Agreement form can be found here ([insert link](#)). Once completed by the employee and approved by the supervisor, the supervisor will keep the original document on file and provide a copy to the employee. Unless otherwise noted, the agreement is valid for one year and eligible for extension thereafter. At any point prior to the expiration date, the supervisor and employee may mutually agree to revisit the agreement and make any changes as necessary.

Telecommuting is limited to a maximum of three days per week. The employee agrees to remain accessible during designated work hours and understands that the supervisor retains the right to modify the agreement on a temporary basis as a result of operational necessity.

Subject to supervisor approval, the employee's department may provide the general office supplies needed by the employee to complete job duties. The employee agrees to use SCD-owned property for official college business only. Any property loaned belongs to SCD and must be returned by the end of the same day as the termination of the Telecommuting Agreement. Employees are liable for any intentional damage to loaned equipment and all costs related to the preparation or use of the alternate worksite. The contents of any personal computers used to conduct official college business remains subject to the Washington State Public Records Act and other applicable regulations.

The supervisor may arrange for the employee to connect on the campus network by remote login through the respective IT department. If appropriate, an arrangement for telephone forwarding



services may also be considered. Employees will take any precautions necessary to keep proprietary information confidential and prevent unauthorized access to any college system from their alternate worksite.

Telecommuting agreements may be terminated by either party with a minimum of three days' notice. Proposals are reviewed on a case-by-case basis and are approved or denied at the sole discretion of the College or District administration. Not all work situations are suitable for telecommuting and not all proposals will be approved.

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Kurt R. Buttleman

**DATE:** September 8, 2016

**SUBJECT:** Annual Financial Report - Information only

### Background

Seattle College District budgets and accounts for its funds in accordance with policies and procedures of the State of Washington Office of Financial Management (OFM) and the State Board for Community and Technical Colleges (SBCTC).

The attached Annual Financial Report provides summary data for all of the campuses and the District Office.

### Recommendation

It is recommended that this item be received as information only.

Submitted by:



Dr. Kurt Buttleman  
Vice Chancellor of Finance & Technology

Transmitted to the Board with a favorable recommendation.



Dr. Shouan Pan  
Chancellor

# Seattle Colleges

## Annual Financial Report

### Period Ending June 30, 2016

### District Summary



#### **Overview**

The Year End Financial Report for the Seattle Colleges demonstrates a healthy financial position despite a decrease in tuition of approximately 4% - after accounting for the 5% reduction in tuition charged to students in FY 1516. Some key components include:

- Operating expenses were lower than the budgeted amount for the year.
- BAS tuition revenue of \$1,615,108 was significantly higher by 38% over FY 1415.
- The College is operating in a challenging cost environment with overall expenses – mostly salaries - rising \$8.3 year over prior year. However as noted, total operating expenses were still below the amounts budgeted for FY 1516.
- Local Funds are stable with consistent cash balances.

#### **Financial Sustainability**

With structural uncertainties caused by the enrollment decline and the State of Washington's budget situation, the Seattle Colleges continues to manage its budget conservatively and effectively:

- Operating expenses of \$127.9 million were less than budgeted expenses of \$133.4 million.
- Tuition revenue - came in at 91.8% of FY 1415 total tuition collected. 5% of the 8.2% decrease in year over year tuition collected is from the reduction in tuition passed by the State legislature for FY 1516.
- Total reserves of \$12.2 million are within our 5-10% policy requirement.
- Local funding sources remain a diversified source of revenue, however the colleges are increasingly reliant on these sources as tuition revenue declines (i.e., International Student Tuition).
- Cash balances are strong in large revenue budgets such as International Students and Auxiliary Enterprises.
- Self-support programs continue to run positive cash balances.
- Retail and other fund balances remain in positive cash positions. Food service continues to be an area of financial concern as the colleges showed another loss for FY 1516.

#### **Operating Budget (State Funding, Tuition, and Indirect Cost Recoveries)**

- The total of all operating expenditures of \$127.9M through the end of FY 1516 is at 96% of the operating budget of \$133.4M.
- Labor (salary and benefit) costs are at 81% of the total annual expenditures and remain fairly consistent with 82% last year.

## SCCC District Financial Summary for FY 2015-2016

- Expenditures in Goods & Services (aka Non-Labor expenses) rose \$592K year over year. Total non-labor expenditures was \$22.0M – this is a slight increase when compared to \$21.6M in total non-labor expenditures last year. However, the \$22.0M was below the budgeted amount of \$25.0M for FY 1516.

### **Grants & Contracts**

- International Student program revenue totaled \$23.5M for FY 1516. This is a \$1.9M reduction from the \$25.4M reported in FY 1415. In fiscal year 1516, no conversions of International Students were made.
- Grants continue to be a strong funding opportunity for the SCC with an active balance of \$44.7M at the current time. This total is a multi-year grant total of all active grants. See the Active Grants report for more detail.

### **Fund Reporting**

Non-operating funds are displayed in a balance sheet and income statement format.

- Fund 522, Associated Students revenue is \$3.6M which is down from \$3.9M and reflects our lower enrollment this year.
- Fund 569, Food Service loss is (\$197K) on revenues of \$2.2M. Last year there was a loss of (\$139K) on revenues of \$2.3M.
- Fund 570, Auxiliary Enterprise revenue decreased by \$2.9M compared to the previous year. Most of the \$2.9M reduction from revenues is resulting from Intensive English which collected \$2.1M less in revenues year over year. The revenue of \$10.2M is greater than the year-to-date expenses of \$8.28M resulting in a gain of \$2.0M. The cash balance is also up at \$18.7M this year, compared to \$15.9M last year due to an increase in the net gain in FY 1516. This fund is comprised of Intensive English Program Revenue, Rental income and other Auxiliary revenues.

### **Reserves**

- Per Seattle Colleges Policy 608, the Colleges and the District Office continue to maintain accounts as required. Total reserve for the District is \$12.2M and 5.9% of the aggregate total of the annual budget.

# Seattle Colleges Quarterly Financial Summary

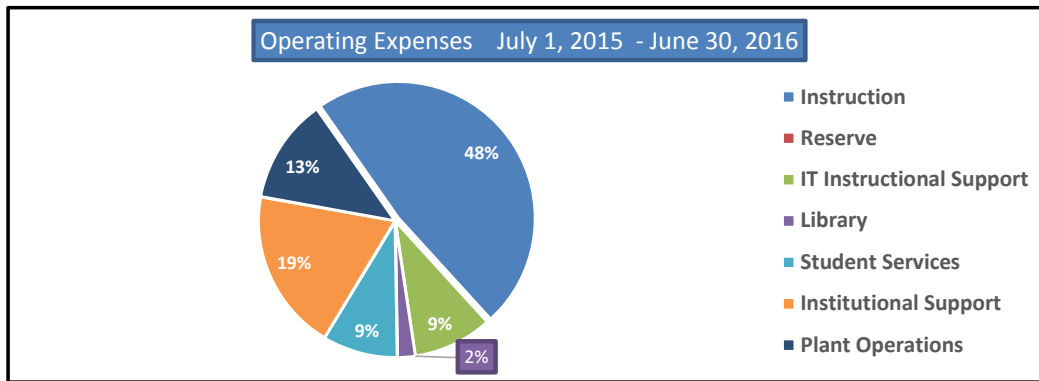


All Campuses Seattle College, as of 06/30/2016

## Operating Budget Analysis

### Operating Budget Program Roll-up

Program	FY Budget	% of Budget	YTD Expense	Balance	% Spent
Instruction	\$62,839,800	47.1%	\$62,349,790	\$490,010	99.2%
Reserve	\$4,397,223	3.3%	0	\$4,397,223	0.0%
IT/Instructional Support	\$12,055,216	9.0%	\$11,408,172	\$647,044	94.6%
Library	\$2,692,759	2.0%	\$2,801,821	(\$109,062)	104.1%
Student Services	\$12,392,193	9.3%	\$12,199,991	\$192,202	98.4%
Institutional Support	\$24,961,493	18.7%	\$24,502,944	\$458,549	98.2%
Plant Operations	\$14,038,409	10.5%	\$14,628,359	(\$589,950)	104.2%
<b>Total</b>	<b>\$133,377,093</b>	<b>100.0%</b>	<b>\$127,891,077</b>	<b>\$5,486,016</b>	<b>95.9%</b>



### Operating Budget Analysis by Category

Category	FY Budget	YTD Expense	Balance	% Spent
Full-Time Faculty	\$19,062,116	\$18,354,724	\$707,392	96.3%
Faculty Stipends	\$1,486,888	\$1,428,216	\$58,672	96.1%
Part-Time / Pro Rata Faculty	\$23,694,453	\$22,979,834	\$714,619	97.0%
Classified	\$17,181,084	\$15,846,574	\$1,334,510	92.2%
Exempt	\$17,618,942	\$17,318,242	\$300,700	98.3%
Overtime	\$49,777	\$143,817	(\$94,040)	288.9%
Hourly, Students & Others	\$2,176,759	\$3,492,415	(\$1,315,656)	160.4%
Benefits	\$27,103,805	\$26,308,761	\$795,044	97.1%
Sub Total Labor Costs	\$108,373,824	\$105,872,583	\$2,501,241	97.7%
Goods & Services	\$18,101,179	\$14,249,078	\$3,852,101	78.7%
Travel	\$357,398	\$378,065	(\$20,667)	105.8%
Equipment	\$1,839,745	\$1,301,206	\$538,539	70.7%
Client Services	\$4,392,344	\$5,619,818	(\$1,227,474)	127.9%
Personal Services	\$312,603	\$470,095	(\$157,492)	150.4%
Sub Total Non-Labor Expenses	\$25,003,269	\$22,018,262	\$2,985,007	88.1%
<b>Total</b>	<b>\$133,377,093</b>	<b>\$127,891,077</b>	<b>\$5,486,248</b>	<b>95.9%</b>
Offsets such as indirect cost, program recoveries and	(\$20,146,909)	(\$21,665,518)	\$1,518,609	107.5%
<b>Total (Net)</b>	<b>\$113,230,184</b>	<b>\$106,225,559</b>	<b>\$7,004,857</b>	<b>93.8%</b>

### Prior Year Expense Analysis

Sub-Object	Current YTD	Prior YTD	Difference	% Change
Labor	\$105,872,581	\$97,975,475	\$7,897,106	7.5%
Non-Labor	\$22,018,263	\$21,578,825	\$439,438	2.0%
Total FMS	\$127,890,844	\$119,554,300	\$8,336,544	7.0%

# Seattle Colleges Quarterly Financial Summary

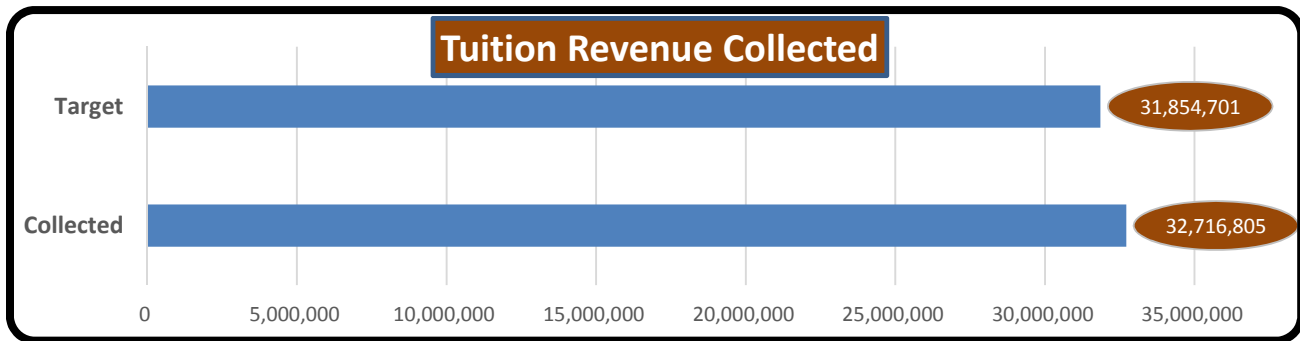


All Campuses Seattle College, as of 06/30/2016

## Revenue

### Tuition Revenue Collection

Campus	Target	Collected	% of Annual Target	PY End Actual Revenue
District	\$ 32,716,805	\$31,854,701	97.4%	\$34,717,733



### Indirect & Program Cost Recovery (not including transfers)

Revenue Source	FY Target	Collected	% of Target	Prior Year
Indirect (All Programs)	\$1,197,528	\$1,082,163	90.4%	\$ 1,091,878
Program Cost Recovery	\$16,582,881	\$17,801,028	107.3%	\$ 14,219,170
<b>Total</b>	<b>\$17,780,409</b>	<b>\$18,883,191</b>	<b>106.2%</b>	<b>\$ 15,311,048</b>

### Other Revenue

Revenue Source	FY Target	Collected	% of Target	Prior Year
Intensive English	\$8,257,703	\$10,212,335	123.7%	\$12,354,653
International Program	\$19,003,055	\$23,562,886	124.0%	\$25,437,844
Running Start	\$2,660,000	\$4,041,271	151.9%	\$3,291,922
<b>Total</b>	<b>\$29,920,758</b>	<b>\$37,816,492</b>	<b>126.4%</b>	<b>\$41,084,419</b>

## Reserve Status

### Unrestricted Reserves

Title	Fund	Cash Balance	% of Total
Grants and Contracts	145	\$4,474,619	
Local Reserve	148	\$484,000	
Operating Reserve	149	\$5,750,000	
Associated Students Reserve	522	\$40,000	
Parking Reserve	528	\$500,000	
Fund 570 Reserve	570	\$965,079	
<b>Total</b>		<b>\$12,213,697</b>	<b>5.9 %</b>
<b>Total District Budget</b>		<b>\$205,981,017</b>	

### Bookstore Inventory Reserves

Title	Fund	Cash Balance	% of Total
<b>Total - All Campuses</b>		<b>\$1,672,079</b>	<b>1.2 %</b>

# Seattle Colleges Quarterly Financial Summary



All Campuses Seattle College, as of 6/30/2016

## Financial Statements by Fund

### Local Funds - Fund 148 (Student Fees, Retail Revenue, Other Operations such as Phone, etc)

Balance Sheet	YTD	Prior Year-End
<b>Assets</b>		
Cash	\$ 14,512,585	\$ 14,187,384
Accounts Receivable	\$ 209,591	\$ 140,233
Inventory	\$ 74,799	\$ 55,952
<b>Total Assets</b>	<b>\$ 14,796,975</b>	<b>\$ 14,383,569</b>
<b>Liabilities</b>		
Accounts Payable	\$ 1,507,007	\$ 1,637,746
<b>Total Liabilities</b>	<b>\$ 1,507,007</b>	<b>\$ 1,637,746</b>
<b>Equity</b>		
Accumulated Earnings	\$ 12,837,966	\$ 11,945,286
Gain/Loss	\$ 452,002	\$ 800,537
<b>Total Equity</b>	<b>\$ 13,289,968</b>	<b>\$ 12,745,823</b>
<b>Total Liabilities &amp; Equity</b>	<b>\$ 14,796,975</b>	<b>\$ 14,383,569</b>

Income Statement	YTD	Prior Year-End
Revenue	\$ 10,708,360	\$ 10,063,113
<b>Expenses</b>		
Labor & Benefits	\$ 5,323,800	\$ 4,768,448
Goods & Services	\$ 2,840,526	\$ 2,665,037
Other Expenses	\$ 2,092,032	\$ 1,829,091
<b>Total Expenses</b>	<b>\$ 10,256,358</b>	<b>\$ 9,262,576</b>
<b>Gain/Loss</b>	<b>\$ 452,002</b>	<b>\$ 800,537</b>

### Associated Students - Fund 522

Balance Sheet	YTD	Prior Year-End
<b>Assets</b>		
Cash	\$ 6,029,175	\$ 6,165,587
Accounts Receivable	(\$ 942)	\$ 1,066
Fixed Assets	\$ 302,012	\$ 321,976
Accum. Depreciation	(\$ 153,580)	(\$ 139,470)
<b>Total Assets</b>	<b>\$ 6,176,665</b>	<b>\$ 6,349,159</b>
<b>Liabilities &amp; Equity</b>		
Accounts Payable	\$ 244,264	\$ 239,994
Long-Term Liabilities	\$ 88,745	\$ 108,018
<b>Total Liabilities</b>	<b>\$ 333,009</b>	<b>\$ 348,012</b>
<b>Equity</b>		
Accumulated Earnings	\$ 5,926,173	\$ 5,650,958
Gain/Loss	(\$ 82,517)	\$ 350,189
<b>Total Equity</b>	<b>\$ 5,843,656</b>	<b>\$ 6,001,147</b>
<b>Total Liabilities &amp; Equity</b>	<b>\$ 6,176,665</b>	<b>\$ 6,349,159</b>

Income Statement	YTD	Prior Year-End
Revenue	\$ 3,679,331	\$ 3,962,427
<b>Expenses</b>		
Labor & Benefits	\$ 2,819,603	\$ 2,595,195
Goods & Services	\$ 396,394	\$ 350,528
Other Expenses	\$ 545,851	\$ 666,515
<b>Total Expenses</b>	<b>\$ 3,761,848</b>	<b>\$ 3,612,238</b>
<b>Gain/Loss</b>	<b>(\$ 82,517)</b>	<b>\$ 350,189</b>

# Seattle Colleges Quarterly Financial Summary



All Campuses Seattle College, as of 6/30/2016

## Financial Statements by Fund

### Bookstore - Fund 524

Balance Sheet	YTD	Prior Year-End
<b>Assets</b>		
Cash	\$ 2,846,948	\$ 2,716,052
Accounts Receivable	\$ 1,504,568	\$ 1,377,509
<b>Total Assets</b>	<b>\$ 4,351,516</b>	<b>\$ 4,093,561</b>
<b>Liabilities &amp; Equity</b>		
Accounts Payable	\$ 127,824	\$ 165,073
<b>Total Liabilities</b>	<b>\$ 127,824</b>	<b>\$ 165,073</b>
<b>Equity</b>		
Accumulated Earnings	\$ 3,928,337	\$ 3,711,053
Gain/Loss	\$ 295,355	\$ 217,435
<b>Total Equity</b>	<b>\$ 4,223,692</b>	<b>\$ 3,928,488</b>
<b>Total Liabilities &amp; Equity</b>	<b>\$ 4,351,516</b>	<b>\$ 4,093,561</b>

Income Statement	YTD	Prior Year-End
Revenue	\$ 1,143,608	\$ 1,148,137
<b>Expenses</b>		
Labor & Benefits	\$ 9,276	\$ 6,244
Goods & Services	\$ 767,386	\$ 848,260
Other Expenses	\$ 71,591	\$ 76,198
<b>Total Expenses</b>	<b>\$ 848,253</b>	<b>\$ 930,702</b>
<b>Gain/Loss</b>	<b>\$ 295,355</b>	<b>\$ 217,435</b>

### Parking - Fund 528

Balance Sheet	YTD	Prior Year-End
<b>Assets</b>		
Cash	\$ 2,630,203	\$ 2,697,123
Accounts Receivable	\$ 41,663	\$ 37,308
Prepaid Expenses	\$ 0	\$ 383
Fixed Assets	\$ 3,966,190	\$ 4,112,474
Accum. Depreciation	(\$ 3,917,769)	(\$ 3,935,489)
<b>Total Assets</b>	<b>\$ 2,720,287</b>	<b>\$ 2,911,799</b>
<b>Liabilities &amp; Equity</b>		
Accounts Payable	\$ 135,780	\$ 322,951
Long-Term Liabilities	\$ 30,209	\$ 41,270
<b>Total Liabilities</b>	<b>\$ 165,989</b>	<b>\$ 364,221</b>
<b>Equity</b>		
Accumulated Earnings	\$ 2,429,228	\$ 2,303,497
Gain/Loss	\$ 125,070	\$ 244,081
<b>Total Equity</b>	<b>\$ 2,554,298</b>	<b>\$ 2,547,578</b>
<b>Total Liabilities &amp; Equity</b>	<b>\$ 2,720,287</b>	<b>\$ 2,911,799</b>

Income Statement	YTD	Prior Year-End
Revenue	\$ 2,213,672	\$ 2,771,179
<b>Expenses</b>		
Labor & Benefits	\$ 498,126	\$ 584,824
Goods & Services	\$ 722,481	\$ 1,927,596
Other Expenses	\$ 1,149,972	\$ 14,678
<b>Total Expenses</b>	<b>\$ 2,370,580</b>	<b>\$ 2,527,098</b>
<b>Gain/Loss</b>	<b>(\$ 156,908)</b>	<b>\$ 244,081</b>



# Seattle Colleges Quarterly Financial Summary



All Campuses Seattle College, as of 6/30/2016

## Financial Statements by Fund

### Food Service - Fund 569

Balance Sheet	YTD	Prior Year-End
<b>Assets</b>		
Cash	\$ 29,388	\$ 93,772
Accounts Receivable	\$ 23,663	\$ 31,387
Inventory	\$ 23,270	\$ 13,163
Fixed Assets	\$ 164,562	\$ 249,538
Accum. Depreciation	(\$ 136,803)	(\$ 124,856)
<b>Total Assets</b>	<b>\$ 104,080</b>	<b>\$ 263,004</b>
<b>Liabilities &amp; Equity</b>		
Accounts Payable	\$ 713,089	\$ 561,503
Long-Term Liabilities	\$ 53,327	\$ 79,466
<b>Total Liabilities</b>	<b>\$ 766,416</b>	<b>\$ 640,969</b>
<b>Equity</b>		
Accumulated Earnings	(\$ 465,085)	(\$ 239,120)
Gain/Loss	(\$ 197,251)	(\$ 138,845)
<b>Total Equity</b>	<b>(\$ 662,336)</b>	<b>(\$ 377,965)</b>
<b>Total Liabilities &amp; Equity</b>	<b>\$ 104,080</b>	<b>\$ 263,004</b>

Income Statement	YTD	Prior Year-End
Revenue	\$ 2,225,579	\$ 2,300,342
<b>Expenses</b>		
Labor & Benefits	\$ 1,307,218	\$ 1,245,549
Goods & Services	\$ 68,704	\$ 68,755
Other Expenses	\$ 1,046,908	\$ 1,124,883
<b>Total Expenses</b>	<b>\$ 2,422,830</b>	<b>\$ 2,439,187</b>
<b>Gain/Loss</b>	<b>(\$ 197,251)</b>	<b>(\$ 138,845)</b>

### Auxilliary Enterprises - Fund 570

Balance Sheet	YTD	Prior Year-End
<b>Assets</b>		
Cash	\$ 15,459,272	\$ 15,939,861
Accounts Receivable	\$ 3,621,938	\$ 2,847,696
Fixed Assets	\$ 1,111,452	\$ 888,656
Accum. Depreciation	(\$ 575,299)	(\$ 533,410)
<b>Total Assets</b>	<b>\$ 19,617,363</b>	<b>\$ 19,142,803</b>
<b>Liabilities &amp; Equity</b>		
Accounts Payable	\$ 1,688,994	\$ 1,831,510
Long-Term Liabilities	\$ 231,849	\$ 495,668
<b>Total Liabilities</b>	<b>\$ 1,920,843</b>	<b>\$ 2,327,178</b>
<b>Equity</b>		
Accumulated Earnings	\$ 16,850,303	\$ 14,499,297
Gain/Loss	\$ 846,217	\$ 2,316,328
<b>Total Equity</b>	<b>\$ 17,696,520</b>	<b>\$ 16,815,625</b>
<b>Total Liabilities &amp; Equity</b>	<b>\$ 19,617,363</b>	<b>\$ 19,142,803</b>

Income Statement	YTD	Prior Year-End
Revenue	\$ 11,346,387	\$ 13,105,598
<b>Expenses</b>		
Labor & Benefits	\$ 8,102,089	\$ 8,523,649
Goods & Services	\$ 953,055	\$ 1,027,044
Other Expenses	\$ 1,445,026	\$ 1,238,577
<b>Total Expenses</b>	<b>\$ 10,500,170</b>	<b>\$ 10,789,270</b>
<b>Gain/Loss</b>	<b>\$ 846,217</b>	<b>\$ 2,316,328</b>

# Seattle Colleges Quarterly Financial Summary

All Campuses Seattle College, as of 6/30/2016



## Financial Statements by Fund

### Student Housing - Fund 573

Balance Sheet	YTD	Prior Year-End
<b>Assets</b>		
Cash	\$ 620,692	\$ 373,481
Accounts Receivable	\$ 3,113	\$ 0
<b>Total Assets</b>	<b>\$ 623,805</b>	<b>\$ 373,481</b>
Accounts Payable	\$ 321,355	\$ 227,230
<b>Total Liabilities</b>	<b>\$ 321,355</b>	<b>\$ 227,230</b>
<b>Equity</b>		
Accumulated Earnings	\$ 146,251	\$ 305,826
Gain/Loss	\$ 156,199	(\$ 159,575)
<b>Total Equity</b>	<b>\$ 302,450</b>	<b>\$ 146,251</b>
<b>Total Liabilities &amp; Equity</b>	<b>\$ 623,805</b>	<b>\$ 373,481</b>

Income Statement	YTD	Prior Year-End
Revenue	\$ 807,664	\$ 563,885
Expenses		
Labor & Benefits	\$ 0	\$ 0
Goods & Services	\$ 651,465	\$ 723,460
Other Expenses	\$ 0	\$ 0
<b>Total Expenses</b>	<b>\$ 651,465</b>	<b>\$ 723,460</b>
<b>Gain/Loss</b>	<b>\$ 156,199</b>	<b>(\$ 159,575)</b>

### Agency - Fund 840

Balance Sheet	YTD	Prior Year-End
<b>Assets</b>		
Cash	\$ 1,708,585	\$ 5,261,947
Accounts Receivable	\$ 7,134,990	\$ 3,976,563
<b>Total Assets</b>	<b>\$ 8,843,575</b>	<b>\$ 9,238,510</b>
<b>Liabilities &amp; Equity</b>		
Accounts Payable	\$ 6,659,850	\$ 6,925,460
<b>Total Liabilities</b>	<b>\$ 6,659,850</b>	<b>\$ 6,925,460</b>
<b>Equity</b>		
Accumulated Earnings	\$ 2,313,050	\$ 2,169,090
Gain/Loss	(\$ 129,325)	\$ 143,960
<b>Total Equity</b>	<b>\$ 2,183,725</b>	<b>\$ 2,313,050</b>
<b>Total Liabilities &amp; Equity</b>	<b>\$ 8,843,575</b>	<b>\$ 9,238,510</b>

Income Statement	YTD	Prior Year-End
Revenue	\$ 627,959	\$ 566,888
Expenses		
Labor & Benefits	\$ 0	\$ 0
Goods & Services	\$ 126,038	\$ 165,033
Other Expenses	\$ 631,246	\$ 257,895
<b>Total Expenses</b>	<b>\$ 757,284</b>	<b>\$ 422,928</b>
<b>Gain/Loss</b>	<b>(\$ 129,325)</b>	<b>\$ 143,960</b>

### Printing/Motor Pool - Fund 448

Balance Sheet	YTD	Prior Year-End
<b>Assets</b>		
Cash	\$ 272,631	\$ 302,779
Fixed Assets	\$ 209,860	\$ 209,860
Accum. Depreciation	(\$ 205,164)	(\$ 204,334)
<b>Total Assets</b>	<b>\$ 277,327</b>	<b>\$ 308,305</b>
<b>Liabilities &amp; Equity</b>		
Accounts Payable	\$ 8,058	\$ 12,446
Long-Term Liabilities	\$ 7,448	\$ 10,689
<b>Total Liabilities</b>	<b>\$ 15,506</b>	<b>\$ 23,135</b>
<b>Equity</b>		
Accumulated Earnings	\$ 284,894	\$ 204,530
Gain/Loss	(\$ 23,073)	\$ 80,640
<b>Total Equity</b>	<b>\$ 261,821</b>	<b>\$ 285,170</b>
<b>Total Liabilities &amp; Equity</b>	<b>\$ 277,327</b>	<b>\$ 308,305</b>

Income Statement	YTD	Prior Year-End
Revenue	\$ 281,109	\$ 308,829
Expenses		
Labor & Benefits	\$ 179,915	\$ 149,583
Goods & Services	\$ 123,713	\$ 76,982
Other Expenses	\$ 554	\$ 1,624
<b>Total Expenses</b>	<b>\$ 304,182</b>	<b>\$ 228,189</b>
<b>Gain/Loss</b>	<b>(\$ 23,073)</b>	<b>\$ 80,640</b>

## Active Grants Report as of 6/30/16

**Campus:** DISTRICT, CENTRAL, NORTH, SOUTH, SVI

**Date:** 7/1/2015 – 6/30/2016

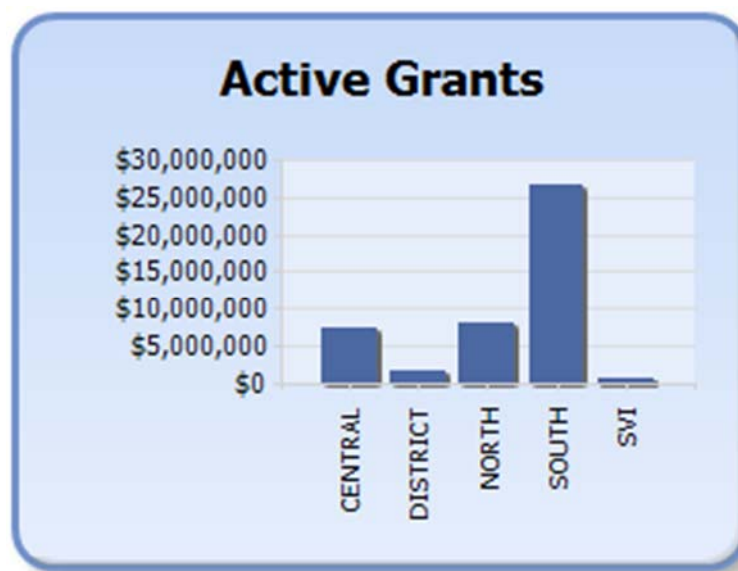
### SUMMARY

The Seattle Community Colleges have supplemented the decreased funding from the State by applying for and receiving grants from several types of funders.

These grants total over \$44M in active grants and come with rules, reporting, and other resource investments.

Currently the National Science Foundation, Dept. of Education and Dept. of Labor are among the largest funders.

Most State Board Grants were awarded in the last quarter, in conjunction with the start of the fiscal year.



Campus	Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	% of Indirect	Fed Cat Num	Grant Description
	WA STATE COMM. & TECH. COLLEGE	1A70	START NEXT QUARTER	7/1/2014	6/30/2019	\$76,000	7%		A WORKFORCE STUDENT FUNDING IDENTIFICATION ONLINE TOOL DEVELOPED BY
	VARIOUS STATE AGENCIES	1CCT	CUSTOMIZED CONTR TRN	7/1/2014	6/30/2019	\$180,000	0%		CUSTOMIZED TRAINING THROUGH PARTNERSHIPS WITH STATE AGENCIES.
	EDUCAUSE	1EDU	EDUCAUSE IPAS2 15-18	9/8/2015	9/7/2018	\$225,000	0%		DEVELOPMENT AND REFINEMENT OF TOOLS THAT SUPPORT EDUCATIONAL PLANNING AND
	SBCTC #106-JSP-16UC	1JS5	16SB 106-JSP-16UR	10/1/2015	6/30/2017	\$50,432	0%		NO INDIRECT COSTS
	SBCTC #106-DGC-16	1JS7	106-DGC-16	2/1/2016	6/30/2017	\$74,989	0%		
	KING COUNTY COMMUNITY HOMESIGHT	1KCO	KING CO OUTREACH CRD	7/1/2015	6/30/2016	\$43,000	20%		KING COUNTY COLLEGES JOINTLY FUND 20-HR/WEEK OUTREACH POSITION TO REPRESENT
		1N16	HOMESIGHT 15-16	7/1/2015	12/31/2016	\$72,510	20%		INDIRECT COSTS AT 20% ON ALL EXPENSES
	BILL&MELINDA GATES	1N18	B&M GATES-PRED ANALY	9/25/2015	9/30/2016	\$149,500	0%		TO SUPPORT A PROJECT TO INCREASE STUDENTS' COMPLETION RATES THROUGH THE
	CITY OF SEATTLE	1N20	COLL-WORKING ADULTS	11/15/2015	3/31/2016	\$49,500	10%		TO CONTINUE TO ELEVATE THE KNOWLEDGE, SKILLS AND INCOME POTENTIAL OF MANY
	JPMORGAN CHASE FOUNDATION	1N23	2ND WF OPPROTUN SYST	11/4/2015	11/3/2016	\$247,000	5%		TO PROVIDE CAREER NAVIGATION TO OPPORTUNITY WEEK PARTICIPANTS AS PART OF
	NSF AWARD #OCE-1358835	1REU	NSF MARINE RES/STEM	4/1/2014	7/31/2017	\$288,717	30%	47.050	TO HOST AN REU (RESEARCH EXPERIENCES FOR UNDERGRADUATES) SITE FOR MARI NE SCIENCE
	SEATTLE COLLEGE FNDTN (CHASE)	1SHA	SEATTLE HOUSING AUTH	9/8/2014	9/30/2016	\$275,000	0%		TO DEVELOP & DELIVER A SERIES OF INNOVATIVE. CREDIT-BEARING ORIENTATIONS
	TOTAL - DISTRICT					\$1,731,648			
	HECB	201P	HECB PASSPRT INCENTV	11/8/2008	6/30/2017	\$15,000	0%		TO COVER FOR ADMIN COST RELATING TO THE HECB PASSPORT TO COLLEGE PROMO ISF
	WA NASA CONSORTIUM	2C24	WA NASA CONSORTIUM	3/1/2008	4/30/2017	\$15,000	0%	43.001	WA NASA CONSORTIUM THRU UW SUBCONTRACTS CSCC TO SUPPORT UG
	SCCC FOUNDATION	2C45	BAS PGM CONTR-FNDTN	11/10/2010	11/10/2016	\$2,000	0%		SCCC FOUNDATION CONTBTRIBUTION FOR BAS PROGRAM MINI GRANT.
	SCCC FOUNDATION	2C50	DISABILITY SUPPT SVC	4/1/2011	6/30/2017	\$2,375	0%		SCCC FOUNDATION FUNDS FOR DISABILITY SUPPORT SERVICES.
	CENTRAL FOUNDATION	2C59	WRITING CENTER	6/11/2011	6/30/2017	\$1,000	0%		CENTRAL FOUNDATION AWARDED A GRANT TO SUPPORT THE ESTABLISHMENT OF THE
	SEATTLE CENTRAL COLLEGE	2C73	FINE ARTS PROJECT	4/13/2016	6/30/2017	\$235,000	0%		CABINET APPROVED FINE ARTS PROJECT
	WORKFORCE DEV COUNCIL/SEATTLE	2K05	14 WDC CERT NURSING	4/1/2014	3/31/2016	\$129,920	40%	93.093	WILL PROVIDE COHORT-BASED TRAINING AND COLLEGE-BASED NAVIGATION SUPPORT FOR WIA
	DOE#PO42A150427	2K20	TRIO 2015-2020	9/1/2015	8/31/2020	\$2,333,160	8%	84.042A	SUPPORTING DISADVANTAGED LOW-INCOME, FIRST GENERATION. AND STUDENTS WITH
	SEATTLE CENTRAL COLLEGE	2K21	SITE D	4/14/2016	6/30/2017	\$20,000	0%		FUNDS FOR SITE D AT SEATTLE CENTRAL COLLEGE
	PHPDA	2K73	PAC HOSP PRES & DEV	6/1/2016	3/31/2017	\$12,000	4%		SEATTLE CENTRAL COLLEGE WILL ADDRESS ANY TRAINING GAP NEEDS FOR EMPLOYEES THAT
	SEATTLE CENTRAL	2KMP	CENTRAL MASTER PLAN	1/1/2016	6/30/2017	\$0	0%		ACCOUNT FOR SEATTLE CENTRAL MASTER PLAN
	PUGET SOUND EDUC. SERVICE	2L25	PROJECT FINISH LINE	7/1/2015	11/30/2016	\$164,711	15%		SEATTLE CENTRAL COLLEGE WILL HIRE TWO COMPLETION COACHES TO FULFILL ROLES AND
	WA STATE LIBRARY G-4804	2L37	DIGITAL LITERACY	7/14/2014	8/14/2015	\$7,450	0%	45.310	DIGITAL LITERACY AS A METALITERACY: ENGAGING COLLEGE FACULTY TO INCLUDE IN
	SEIU HEALTHCARE TRAINING FUND	2L43	THE TRAINING FUND	10/1/2015	12/31/2016	\$5,000	0%		IMPLEMENT AND DEVELOP PROJECT IDEA LEARNING MODULES IN PARTNERSHIP WITH
	SBCTC	2L51	16SB WF-ADMIN	7/1/2015	6/30/2016	\$21,750	5%	93.558	WORKFIRST IS WASHINGTON STATE'S WELFARE REFORM PROGRAM THAT HELPS PEOPLE IN LOW-
	UNIVERSITY OF WASHINGTON	2L91	STUART GRANT	1/1/2014	12/31/2016	\$35,083	0%		TO COVER FOR SALARIES, BENEFITS AND TRAVEL RELATING TO KING-COUNTY MUL TI-
	KING CO DEPT OF ADULT/JUV DET	2L97	KCCF/SCC AGREEMENT	7/1/2015	6/30/2016	\$75,044	0%		THIS PROGRAM SUPPORTS A CONTINUING ADULT EDUCATIONAL PROGRAM IN THE KING
	SEATTLE PUBLIC SCHOOL DISTRICT	2LCS	LEARNING CENTER SEA	4/1/2016	8/31/2017	\$60,000	0%		LEARNING CENTER SEATTLE OPEN DOORS YOUTH REENGAGEMENT PROGRAM. PROVIDE

OFFICE OF INSURANCE KING COUNTY	2M00	MEDICARE CED	1/1/2016	12/31/2016	\$3,150	0%		AGREEMENT FOR CONTINUING EDUCATION TO HOLD MEDICARE WORKSHOPS.
	2M16	ABE REG JUSTICE CNTR	3/25/2016	6/30/2016	\$7,416	0%		TO PROVIDE INSTRUCTORS FOR ADULT BASIC EDUCATION INSTRUCTION FOR THE 2016
DOL/ETA AP-27837-15-60-A-53	2M29	2015-16 DOL/ETA AAI	10/1/2015	9/30/2020	\$915,062	10%	17.268	THIS GRANT WILL SIGNIFICANTLY EXPAND AND SUSTAIN APPRENTICESHIP IN THE UNITED
CENTRAL FOUNDATION	2M30	MAINSTAY FOUNDATION	5/1/2012	12/30/2016	\$0	0%		THE GOAL OF MAINSTAY IS TO MATCH INDIVIDUALS WITH VARYING CAPABILITIES AND
STATE BOARD FOR COMM & TECH CO	2M31	14SB BFET	10/1/2014	9/30/2015	\$451,460	5%	10.561	THE BASIC FOOD, EMPLOYMENT AND TRAINING PROGRAM (BFET) PROVIDES ACCESS AND
STATE BOARD FOR COMM & TECH CO	2M32	2015-2016 BFET	10/1/2015	9/30/2016	\$394,239	5%	10.561	THE BASIC FOOD EMPLOYMENT TRAINING (BFET) PROGRAM PROVIDES ACCESS AND SERVICES TO
COLLEGE SPARK	2M39	14 COLLEGE SPARK/FND	7/1/2013	6/30/2016	\$26,723	0%		TO PROVIDE CERTAIN FUNDING FOR A PROJECT OR PROGRAM DESIGNED TO ENHANCE ACCESS
STATE BOARD FOR COMM & TECH CO	2M42	BFET 100%	10/1/2015	9/30/2016	\$0	0%	10.561	THE BASIC FOOD EMPLOYMENT TRAINING (BFET) PROGRAM PROVIDES ACCESS AND SERVICES TO
SBCTC	2M45	16 ABE LDRSHP BLOCK	7/1/2015	6/30/2016	\$6,076	0%	84.002A	TO COVER SALARY EXPENDITURES FOR FACULTY TO DEVELOP ESL CURRICULUM STIPEND FOR
SBCTC	2M70	ABE TRANSITION	9/1/2015	6/30/2016	\$40,348	0%	84.002A	LEADERSHIP ACTIVITIES THAT RELATE TO EL CIVICS. PT FACULTY WILL DEVELOP MATERIALS
SEATTLE CENTRAL COLLEGE	2N14	IEP INSTL SUPPORT	7/1/2014	6/30/2017	\$0	0%		TO SUPPORT LOCAL INSTITUTIONAL EXPENDITURES INCLUDING SALARIES
JPMORGAN CHASE FOUNDATION	2N23	2ND WF OPPORTUN SYST	11/4/2015	11/3/2016	\$0	0%		TO PROVIDE CAREER NAVIGATION TO OPPORTUNITY WEEK PARTICIPANTS AS PART OF
SEATTLE CENTRAL COLLEGE	2N41	WORKFIRST PERFORM	7/1/2012	6/30/2017	\$0	0%		WORKFIRST PERFORMANCE ACCOUNT
UNIVERSITY OF WASHINGTON	2N59	SUBCONTRACT - CPREE	8/1/2014	7/31/2016	\$200,000	10%		THE CONSORTIUM TO PROMOTE REFLECTION IN ENGINEERING EDUCATION (CPREE) WILL
SBCTC 131-IDEA-13	2N69	13 SBCTC 131-IDEA-13	1/1/2013	6/30/2016	\$149,635	0%		INTEGRATED DIGITAL ENGLISH ACCELERATION (I-DEA) GRANT.
SEATTLE CENTRAL COLLEGE	2N74	FINE ARTS SECURITY	2/8/2016	2/7/2017	\$160,000	0%		SUPPORT SECURITY IMPROVEMENTS IN FINE ARTS BUILDING
EDMONDS COMMUNITY	2N80	SUBCONTRACT - SAGE	8/15/2012	5/31/2016	\$93,817	40%	47.076	CONTRACT WITH UNIVERSITY OF WA AND EDMONDS COMMUNITY COLLEGE.
NSF#0966307	2OSP	NSF ONSIGHT SCHOLARS	8/1/2010	7/31/2016	\$487,000	0%	47.076	\$1.2 MIL OVER 5-YRS FOR STUDENT SUPPORT STRUCTURE. PROJECT MGMT. AND
DEPT. OF COMMERCE	2PAC	PACIFIC TOWER	8/14/2015	6/30/2020	\$0	0%		LEASE AGREEMENT WITH DEPARTMENT OF COMMERCE FOR PACIFIC TOWER.
NSF#0969603	2RST	NSF READY-SET-TRANSF	8/1/2010	6/30/2017	\$689,494	20%	47.076	\$2.0 MIL OVER 5-YEARS TO INCREASE STEM STUDENTS INTO SUCCESSFULLY TRANSFERRING
SEATTLE COLLEGE FNDTN (CHASE)	2SHA	SEATTLE HOUSING AUTH	9/8/2014	9/7/2015	\$0	0%		TO DEVELOP & DELIVER A SERIES OF INNOVATIVE. CREDIT-BEARING ORIENTATIONS
SEATTLE CENTRAL COLLEGE	2T13	CAPITAL PLANNING	5/11/2016	6/30/2017	\$100,000	0%		FUND EXPENDITURES THAT OCCUR IN THE PLANNING OF CAPITAL PROJECTS
SEATTLE CENTRAL COLLEGE	2T86	PAC MED X OP COSTS	7/1/2015	6/30/2017	\$30,000	0%		EXCESS OPERATING COSTS FOR PACIFIC TOWER
DEPARTMENT OF COMMERCE/GATES	2T87	PACIFIC TOWER GRANT	2/11/2015	3/31/2017	\$380,000	8%		PROVIDE GRANT FUNDS THROUGH THE BILL & MELINDA GATES FOUNDATION TO FUND
UNIVERSITY OF WASHINGTON	2T89	SUBCONTRACT - LSAMP	9/1/2014	8/31/2017	\$29,054	0%	47.076	THE AIM IS TO INCREASE THE NUMBER OF UNDERREPRESENTED COMMUNITY COLLEGE
SBCTC 131-PLB-16	2V15	1516 PERKINS BLOCK	11/13/2015	6/30/2016	\$16,000	0%	84.048	PERKINS FUNDS ARE INTENDED TO SUPPLEMENT STATE FUNDING IN SUPPORT OF ELIGIBLE
SBCTC	2W41	16SB PRK-PROF & TECH	7/1/2015	6/30/2016	\$41,175	5%	84.048	PERKINS FUNDS ARE INTENDED TO SUPPLEMENT STATE FUNDING IN SUPPORT OF ELIGIBLE
SBCTC	2W42	16SB PRK-STAFF & ADM	7/1/2015	6/30/2016	\$9,560	5%	84.048	PERKINS FUNDS ARE INTENDED TO SUPPLEMENT STATE FUNDING IN SUPPORT OF ELIGIBLE
SBCTC	2W43	16SB PRK-ADVISING	7/1/2015	6/30/2016	\$103,182	5%	84.048	PERKINS FUNDS ARE INTENDED TO SUPPLEMENT STATE FUNDING IN SUPPORT OF ELIGIBLE
SBCTC	2W44	16SB PRK-SPEC POP	7/1/2015	6/30/2016	\$54,205	5%	84.048	PERKINS FUNDS ARE INTENDED TO SUPPLEMENT STATE FUNDING IN SUPPORT OF ELIGIBLE
SBCTC	2W45	16SB PRK-NON TRADL	7/1/2015	6/30/2016	\$7,645	5%	84.048	PERKINS FUNDS ARE INTENDED TO SUPPLEMENT STATE FUNDING IN SUPPORT OF ELIGIBLE
SBCTC	2W46	16SB PRK-ONE STOP	7/1/2015	6/30/2016	\$3,709	5%	84.048	PERKINS FUNDS ARE INTENDED TO SUPPLEMENT STATE FUNDING IN SUPPORT OF ELIGIBLE

	SEATTLE PUBLIC SCHOOLS	2WYR	14 YOUTH REENGAGEMENT	12/9/2014	8/31/2015	\$40,000	0%		SEATTLE HS OPEN DOORS INITIATIVE SEEKS TO REENGAGE YOUTH IN DANGER OF NOT
	TOTAL - CENTRAL					\$7,573,443			
	DEPARTMENT OF LABOR SBCTC	3AIR	14DOL AIR WA 1121422	10/1/2011	9/30/2015	\$1,180,585	9%	17.282	AIR WA IS A CONSORTIUM OF WA AEROSPACE AND ADVANCED MANUFACTURING EDUC AND
		3AL3	BEDA LEADERSHIP 1516	7/1/2015	6/30/2016	\$6,588	0%		
	SBCTC	3BSP	1516 BEDA SPEC PROJ	3/9/2016	7/31/2016	\$3,600	0%	NA	
	NATIONAL SCIENCE NORTH FOUNDATION SBCTC	3C23	NSF1204279 NANO2 ICR	9/1/2012	8/31/2016	\$2,299,509	40%	47.076	SHINE ACTS AS A REGIONAL HUB TO PROMOTE AWARENESS OF THE PRINCIPLES OF 2011-2013 ED FOUNDATION MINI GRANT.
		3CM3	EDFUND MINIGRNT 1113	7/1/2011	12/30/2015	\$20,000	0%		
		3DEA	16SB I-DEA GRANT	1/1/2013	3/31/2016	\$154,635	0%		INTEGRATED DIGITAL ENGLISH ACCELERATION GRANT TO INCREASE DIGITAL CAR ERR. AND THIS IS A SUBGRANT PROVIDED FROM A GRANT THAT SBCTC RECEIVED FROM THE BILL & NO INDIRECT. SBCTC CONTRACT NO.132-EAOG-16.
	SBCTC	3DRV	15SB I-DEA MISC GRNT	6/16/2015	9/30/2015	\$11,700	0%		SBCTC GRANT# 132-EAGS-16 STATE FUNDED, NO INDIRECT
	SBCTC	3EA3	16SB EARLY ACH OPPOR	7/1/2015	12/31/2015	\$15,100	0%	93.575	NO INDIRECT
	SBCTC	3EAS	16SB ERLY ACHV ST FD	11/1/2015	6/30/2016	\$85,400	0%		NO INDIRECT
	PUGET SOUND EDUC SERVICE DIST SBCTC	3FNL	1517 FINISH LINE	7/1/2015	6/30/2017	\$222,570	0%		NO INDIRECT
		3L51	16SB WFDA GRANT	7/1/2015	6/30/2016	\$181,187	5%	93.558	RENEWAL OF THE WORK FIRST DELIVERY GRANT. **INDIRECT IS 5% OF SALARY ONLY.
	DEPT HEALTH HUMAN SERVICES WORKFORCE DEVELOPMENT SBCTC	3L56	LEP PATHWAY ESL 1516	7/1/2015	6/30/2016	\$23,674	0%		
		3M14	15WDC 14/604-HHS	9/30/2014	3/31/2016	\$438,862	10%	93.093	INDIRECT ALLOWED IS 10% of object codes A and B only
		3M18	15SB BFET	10/1/2014	9/30/2015	\$488,223	0%	10.561	THE BASIC FOOD, EMPLOYMENT AND TRAINING PROGRAM (BFET) PROVIDES ACCESS AND INDIRECT ALLOWED IS 5% of Salaries
	SBCTC	3M1A	2016BFET 100%TUITION	10/1/2009	9/30/2016	\$0	5%	10.561	
	SBCTC	3M32	16SB BFET	10/1/2015	9/30/2016	\$525,580	0%	10.561	
	NSC EDUCATION FUND	3MG7	EDFUND MINIGRNT 1517	7/1/2015	12/31/2017	\$20,000	0%		NSC EDUCATION FUND MINI GRANTS 1517 BIENNium: ZERO INDIRECT COST:
	JPMORGAN CHASE FOUNDATION	3N23	2ND WF OPPORTUN SYST	11/4/2015	11/3/2016	\$0	0%		TO PROVIDE CAREER NAVIGATION TO OPPORTUNITY WEEK PARTICIPANTS AS PART OF THIS GRANT IS FOR PARTICIPATION IN THE CREATED EQUAL: AMERICA'S CIVIL RIGHTS \$1.2MIL OVER 5-YEARS FOR STUDENT SUPPORT INFRASTRUCTURE. PROJECT MGMT AND NO INDIRECT CHARGES ON PERKINS LEADERSHIP BLOCK GRANT
	GILDER LEHRMAN INSTITUTE	3NEH	16NEH CREATEDEQUAL	9/1/2013	8/31/2016	\$1,200	0%		
	NATIONAL SCIENCE SBCTC	3OSP	NSF ONSIGHT SCHOLARS	8/1/2010	7/31/2015	\$360,000	0%	47.076	
		3PLB	1516 PERK LEADR BLK	11/13/2015	6/30/2016	\$16,000	0%		
	DSHS	3RS1	16 SB RISE	12/1/2015	9/30/2016	\$200,624	0%	93.249	
	NATIONAL SCIENCE	3RSE	NSF1432018 RISE	8/15/2014	7/31/2017	\$594,774	30%	47.076	RISE IS A COLLABORATIVE PROJECT BETWEEN NORTH SEATTLE COLLEGE AND CENTRAL
	NATIONAL SCIENCE ED FUND	3RST	NSF READY-SET-TRANSF	8/1/2010	7/31/2015	\$783,478	20%	47.076	\$2.0MIL OVER 5-YEARS TO INCREASE STEM STUDENTS INTO SUCCESSFULLY TRANSFERING
		3SAF	HS COMPL-SEA EDUC AXS	10/1/2015	9/30/2016	\$22,500	0%		
	SEATTLE COLLEGE FNDTN (CHASE) SBCTC	3SHA	SEATTLE HOUSING AUTH	9/8/2014	9/7/2015	\$0	0%		TO DEVELOP & DELIVER A SERIES OF INNOVATIVE. CREDIT-BEARING ORIENTATIONS Indirect is 5% of salaries and wages
		3V20	1617 PERKINS	7/1/2015	6/30/2017	\$156,118	5%	84.048	
	SBCTC	3W41	16SB PERKINS PLAN	7/1/2015	6/30/2016	\$161,887	5%	84.048	
	WORKFORCE DEV OF KING CO. SBCTC	3WDP	WDC HPOC 15/626-HWF	4/1/2016	9/29/2016	\$69,150	2%	93.093	
		3WIO	BEDA WIOA 1516	9/1/2015	6/30/2016	\$26,378	0%	84.002A	

	INTERAGENCY ACADEMY	3WYR	14 YOUTH REENGAGEMENT	12/9/2014	8/31/2015	\$40,000	0%		SEATTLE HS OPEN DOORS INITIATIVE SEEKS TO REENGAGE YOUTH IN DANGER OF NOT
	TOTAL - NORTH					\$8,109,322			
	DEPARTMENT OF CORRECTION	4C15	DOC MONROE SKILL WOR	4/1/2016	9/30/2016	\$47,142	0%		INACTIVATED 12-1-06 FINALLY GL CLEARED AND ACCOUNT ANACTIVATED ON 8-27-2007.
	PSED/BILL&MELINDA FND	4C27	PROJECT FINISH LINE	1/2/2015	6/30/2017	\$364,252	0%		TO PROVIDE COMPLETION COACHING SERVICES & RELATED SUPPORTS FOR THE PROJECT
	US DEPT OF EDUC	4C88	1 OF 5 TALENT SEARCH	9/1/2011	8/31/2016	\$1,275,364	8%	84.044A	TALENT SEARCH IDENTIFIES AND ASSISTS INDIVIDUALS FROM DISADVANTAGED
	KING COUNTY EMPLOY & EDUC FOUNDATION & OTHERS	4C90	HOMELESS EP	7/1/2012	6/30/2016	\$61,920	20%		\$14,760perYEAR FOR INFRASTRUCTURE OF 1.0 HOMELESS PGM KING COUNTY FUNDED STAFF
	THE JOHN FETZER INSTITUTE INC.	4CMP	DW COMPASS PREP INIT	8/1/2011	12/31/2015	\$0	0%		DW INITIATIVE TO PREPARE STUDENTS PREPARE FOR THE COMPASS EXAM TEST.
	WDC OF SEATTLE	4K17	THE EMERGENCE OF WRK	4/1/2013	5/31/2016	\$141,378	10%		"THE EMERGENCE OF WORKERS' VOICES AND LEADERSHIP" PROJECT WILL ENGAGE THE
	KING COUNTY HIGHLINE SCHOL DIT# 401	4K20	WDC-HHS-HEALTH	9/30/2013	6/30/2016	\$145,667	10%	93.093	SSCC WILL PROVIDE COHORT-BASED TRNG FOR HEALTH CARE ENROLLED STUDENTS. **\$^*10%
	SBCTC	4K64	11-15 CAREER LINK	9/1/2011	8/31/2016	\$652,516	5%		CAREER LINK PGM TO PROVIDE EDUC OPPTY TO INDIVIDUALS WHO ARE AT LEAST AGE 16 AND
		4K70	1517 SB BP JSKILLS	7/1/2015	6/30/2016	\$108,913	0%		PROVIDE TECHNICAL SUPPORT AT NEW HOLLY COMPUTER LAB AND OTHER RELATED
	CENTRALIA COLLEGE	4K71	1 OF 4 DOL WISE	10/1/2014	9/30/2018	\$687,664	9%	17.282	Indirect cost charged from Salaries, Benefits, Supplies & Travel. 9.3% of Direct Costs
	SBCTC	4K73	1517 SB NWH JSKILLS	7/1/2015	6/30/2016	\$28,181	0%		
	SBCTC	4K80	1516SB WIOA TRANSIT	9/1/2015	6/30/2016	\$41,658	0%	84.002A	BedA WIOA Transition grant 4 Leadership activities related to ABF/FLC -----
	US DEPT OF EDUCATION	4L01	2015-20 SSS SUPPLMNT	9/1/2015	8/31/2020	\$150,000	0%	84.042A	SUPPLEMENTAL SSS FED GRANT TO 161-4L46
	DOE#P042A1000880	4L02	2010-15DOE TRIO-SSS	9/1/2010	8/31/2015	\$0	0%	84.042A	FIN-AID COMPONENT OF BUDGET#161-4L44.
	SEATTLE PUBLIC SCHOOL	4L07	1516 AUTOCLLISION	9/9/2015	6/23/2016	\$53,006	5%		This budget is for scholarship to fund 271-4511 AUTO COLLISION TRAINING TO SEA PUBLIC
	DEPT.OF ENVIRONMENTAL & KING COUNTY	4L13	LERC SHIP	12/1/2014	5/30/2016	\$15,000	0%		SCHOOL STUDENTS. ICR @ 5% TO AL L
	C#TBD	4L29	16 THE LEARNING CNTR	1/1/2016	12/31/2016	\$192,528	7%		TO SUPPORT THE PROPOSAL ENTITLED ADDRESSING THE
	DSHS C# 1565-40161.AMENDM#1	4L30	1516 DSHS ORIA	7/1/2015	6/30/2016	\$236,000	20%		DPTMT OF ADULT & JUVENILE DETENTION
	DOE#	4L44	TRIO SSS 5 OF 5	9/1/2010	8/31/2015	\$1,470,907	8%	84.042	COMMUNITY CORRECTIONS DIVISION -----
	P042A100880	4L52	1516 SB WF ADMIN	7/1/2015	6/30/2016	\$14,377	5%	93.558	-----
	SBCTC	4L53	1516 SB WF INTRCNTRL	7/1/2015	6/30/2016	\$19,874	5%	93.558	
	SBCTC	4L54	1516 SB WF LIFESKLS	7/1/2015	6/30/2016	\$9,450	5%	93.558	
	SBCTC	4L55	1516 SB WF BASICSKLS	7/1/2015	6/30/2016	\$37,000	5%	93.558	5% INDIRECT FROM SALARIES
	SBCTC	4L56	1516 SB WF JOBSKLS	7/1/2015	6/30/2016	\$61,562	5%	93.558	AUTOMOTIVE TRAINING-AUTO SERVICE & REPAIR -----
	SBCTC	4L57	1516 SB WF HSE-GED	7/1/2015	6/30/2016	\$7,015	5%	93.558	GENERAL MANUFACTURING TRAINING -----
	USDOE	4L64	2015-20 TRIO SSS	9/1/2015	8/31/2020	\$1,326,905	8%	84.042A	INDIRECT EXCLUDE OBJ. NZ
	WDC	4L68	1216 ONE-STOP	7/1/2013	6/30/2016	\$158,400	20%		SIMPLE CO-LOCATION WITH COORDINATED DELIVERY OF SVCS BY PARTNERS (CAREER DEV
	OFFICE OF INSURANCE	4M00	MEDICARECED	1/1/2016	12/31/2016	\$3,150	0%		\$1050/qtr for south, north & central=\$3,150x4=\$12,600
	SEATTLE HOUSING AUTHORITY	4M19	SHA/SEA HOUSING AUTH	6/26/2016	8/15/2016	\$1,000	27%		SUMMER YOUTH EMPLOYMENT PROGRAM IN NEW HOLLY PARK FOR ONE YOUTH DURING
	SBCTC	4M1B	16SB BFET100%TUITION	10/1/2015	9/30/2016	\$225,000	0%	10.561	100% TUITION

USDOL/ETA FAIN:AP27837- WSDA CONTRACT NO.K1730	4M24	2015-20 DOL/ETA AAI	10/1/2015	9/30/2020	\$4,810,008	20%	17.268	American Apprenticeship Initiative:Partnership for Advanced Technology in Manufacturing &:
	4M26	1516 WSDA MAHONIA	7/1/2015	6/30/2016	\$26,834	0%		EVALUATING MAHONIA
	4M29	2015-20DOL/SUB-AWARD	10/1/2015	9/30/2020	\$0	0%	17.268	SPECIES&CULTIVARS 4 LANDSCAPE USE IN SUB-RECIPIENTS:EDMONDS
SBCTC	4M30	1415SB BFET	1/10/2014	9/30/2015	\$1,434,702	0%	10.561	COLLEGE.ANEW.CNTR OF EXCELLENCE 4
SBCTC	4M32	1516 SB BFET	10/1/2015	9/30/2016	\$1,556,750	0%	10.561	TRAIN SHIPYARD WORKERS IN ASBESTOS RECOGNITION AND ABATEMENT PROCEDURES ----
SBCTC	4M46	1516 SB LEADERSHIP	7/1/2015	6/30/2016	\$5,563	0%		
SBCTC	4M49	1516 SB I-DEA	7/1/2015	6/30/2016	\$51,235	5%		
WDC#15/232-NEG	4M60	WDC-KC	2/15/2016	12/31/2016	\$180,758	10%	17.277	SSCC WILL REDESIGN THE NURSING ASST-C CURRICULUM TO PREPARE STUDENTS OBTAIN
SBCTC	4M61	1516SB PERK LEADERSH	12/2/2005	6/30/2016	\$16,000	0%	84.048	
NSF	4M62	1 OF 4 NSF	7/1/2014	7/31/2017	\$862,080	10%	47.076	CONTINUATION OF SMALL BUSINESS DEVELOPMENT GRANTS FROM WSU
DCHS KING COUNTY CITY OF SEATTLE/FLEETS NSF	4M64	BRIDGE TO PROSPERITY	3/1/2015	12/31/2016	\$160,000	8%	17.270	
	4M66	SEA FLEETS APPRENT	10/1/2013	6/30/2019	\$44,000	20%		
	4M67	NSF PARTICIPANTS	8/1/2014	7/31/2017	\$0	0%	47.076	----- -----
WA ASSN OF SHRIFFS & SEATTLE PUBLIC LIBRARY	4M70	WA ASSN OF SHRIFFS	10/1/2013	9/30/2015	\$90,000	20%	16.609	INDIRECT COST RATE OF20% from total expenses
DOE#P047A120679	4M77	SP LIBRARY WORKSHOP	7/1/2009	12/31/2016	\$117,300	15%		AGREEMENT RESULTS IN RESUME & INTERVIEW SKILLS WORKSHOPS OFFERED AT SP
	4M90	1217 UPWR BND1-1/5	9/1/2012	8/31/2017	\$1,485,810	8%	84.047A	8% from salaries
SEATTLE JOBS INITIATIVE	4M93	CAREER PW FOR ELL	7/1/2014	6/30/2016	\$208,817	20%		TO CREATE AND OFFER an ELL-SPECIFIC VERSION OF ITS EXISTING WORK DISCOVERIES
DOE#P047A120693	4M94	1217 UPWR BND2-1/5	9/1/2012	8/31/2017	\$1,236,925	8%	84.047A	8% from salaries
KING COUNTY CNTRACT#D37486 WDC-KING COUNTY #14-229- WSC-KING COUNTY#14/228- LABOR CENTER FOUNDATION JPMORGAN CHASE FOUNDATION WDC	4N06	THE LEARNING CENTER	1/1/2009	12/31/2015	\$1,119,294	7%		CONTRACT RENEWED ON 1/1/2013 FOR \$192,528 FOR JAN 1-DEC 31. 2014. ICR IS 7%OF OBJECTS TO COVER TUITION, FEES, BOOKS/SUPPLIES for
	4N07	WDC-IMA/INDUSTRIAL	3/6/2015	6/30/2016	\$70,352	10%	17.277	SPRING 2015 \$18620 and SUMMER 2015 @
	4N09	WDC-MARITIME/MANUFAC	3/6/2015	6/15/2016	\$104,604	10%	17.277	FOR TUITION, FEES, BOOKS/SUPPLIES & INSTR.SUPPORT FOR SPR&SUMMER
	4N21	LABOR CTR FNDTN REIM	1/1/2012	12/31/2016	\$211,000	3%		HAZARDOUS MATERIALS TRAINING WORKSHOP.
	4N23	2ND WF OPPORTUN SYST	11/4/2015	11/3/2016	\$0	0%		TO PROVIDE CAREER NAVIGATION TO OPPORTUNITY WEEK PARTICIPANTS AS PART OF
SEATTLE FOUNDATION SSC FOUNDATION	4N29	WDC PACMTN	10/1/2015	12/31/2015	\$25,844	10%	17.277	AIRFRAME & POWERPLANT SEMINAR- SHORT TERM TRAINING CERTIFICATE INDIRECT A BLOCK GRANT TO CREATE A MINORITY
	4N46	SEATTLE FDN SKILLUP	1/1/2013	12/31/2015	\$63,869	0%		BUSINESS DEVELOPMENT CENTER. RENEWED CAREER NAVIGATORS FOR ELL ----- -----
	4N84	REAL NETWORKS-ELL	2/15/2016	2/15/2016	\$5,000	0%		
AACC-LUMINA'S FOUNDATION YAKIMA VALLEY COLLEGE	4N85	AACC-THE RIGHTSIGNAL	4/1/2015	9/30/2017	\$60,000	10%		TO DEMONSTRATE A NEW CREDENTIALING MODEL THAT RECOGNIZES MULTIPLE QUALITY
NSF#0969609	4N88	1518 NSF ATE PNWEC	8/31/2015	7/31/2016	\$151,697	40%	47.076	3-YEAR AWARD: 1YR-\$57,080; 2YR-\$51,378;3YR- \$43239 ----- INDIRECT COST @ 40%
	4RST	NSF READY-SET-TRANSF	8/1/2010	7/31/2016	\$527,028	20%	47.076	\$2.0MIL OVER 5-YEARS TO INCREASE STEM STUDENTS INTO SUCCESSFULLY TRANSFERRING
SEATTLE COLLEGE FNDTN (CHASE)	4SHA	SEATTLE HOUSING AUTH	9/8/2014	9/7/2015	\$0	0%		TO DEVELOP & DELIVER A SERIES OF INNOVATIVE. CREDIT-BEARING ORIENTATIONS
UNION POWER CONTRACTS	4T11	LABOR CTR/CONTRACTS	11/8/2010	12/30/2015	\$66,876	20%		THE LABOR CENTER ESTABLISHES A CONTRACT ACCT FOR CONTRACTED REVENUES AND
DOEDUC# P031A100048	4T60	SIP TITLE3 5 OF 5	10/1/2010	9/30/2015	\$1,998,802	0%	84.031	STRENGTHENING INSTITUTIONS PROG HELPS HIGHER EDUCATION TO BECOME SELF-



	SBCTC	4W41	1516SB PERKINS	7/1/2015	6/30/2016	\$195,605	5%	84.243	
	INTERAGENCY ACADEMY	4WYR	YOUTH REENGAGEMENT	12/9/2014	8/31/2015	\$0	0%		
	DOE#P382B110009	4Z50	FAANAPISI	1/11/2011	9/30/2016	\$2,177,821	0%	84.382B	GRANT AND RELATED ASSISTANCE TO ASIAN AMERICANS AND NATIVE AMERICAN PACIFIC
	TOTAL - SOUTH					\$26,600,403			
	WORKFORCE DEVELOPMENT	5C20	HEALTH WORKFORCE SVI	5/1/2016	9/29/2016	\$59,935	0%	93.093	THE HEALTH WORKFORCE FOR THE FUTURE GRANT IS DESIGNED TO ENHANCE EDUCATIONAL PRE-APPRENTICESHIP IN CONSTRUCTION & TRADES TRAINING COHORT TE @ 20% FROM TO PROVIDE SERVICES & RESOURCES FOR INDIVIDUALS INTERESTED IN A CAREER IN THE
	SEA HOUSING AUTHORITY#81419	5C57	SEAHOUSING AUTHORITY	12/1/2015	9/30/2016	\$100,000	2%	14.881	
	SOUND TRANSIT	5L11	RAPID PACT	1/1/2014	12/31/2016	\$125,000	5%		
	SBCTC	5M16	2013 BFET	10/1/2012	9/30/2015	\$226,011	5%	10.561	
	SEATTLE CENTRAL COLLEGE	5M35	2016 COMP REFRESH	4/13/2016	6/30/2016	\$140,000	0%		COMPUTER FUNDS FOR SVI. SCC FUNDING YEAR 1 OF A 3 YEAR REPLACEMENT CYCLE. APPROVED TO SUPPORT IMPLEMENTATION OF THE
	SBCTC - GRANT #134-BLBG-16	5M45	16SB LEADERSHIP BLCK	7/1/2015	6/30/2016	\$6,076	0%	84.002A	WASHINGTON STATE ADULT EDUCATION 5-YEAR TO SUPPORT THE TRANSITION FROM THE
	SBCTC - GRANT #134-WIOA-16	5M70	16SB TRANSITION GRNT	9/1/2015	6/30/2016	\$11,130	0%	84.002A	WORKFORCE INVESTMENT ACT TO THE
	SBCTC	5W41	16SB PERKINS	7/1/2015	6/30/2016	\$66,670	5%	84.048	Perkins funds for FY2015-16. 5% indirect on all salaries in for administrative oversight of grant a t
	INTERAGENCY ACADEMY	5WYR	YOUTH REENGAGEMENT	12/9/2014	8/31/2015	\$0	0%		
	TOTAL - SVI					\$734,822			
	TOTAL - All Active Grants					\$44,749,638			

## Major Capital Project Report Funding Report as of 6/30/16

Prog-Org	For Info. Only Beginning Appr/Allocation	Biennium Apprpr/Reappr
<u>SEATTLE CENTRAL COLLEGE</u>	29,435,599.00	23,323,66.00
<u>NORTH SEATTLE COLLEGE</u>	36,488,494.00	4,056,491.00
<u>SOUTH SEATTLE COLLEGE</u>	35,113,703.00	32,892,593.00
<u>SEATTLE VOCATIONAL INSTITUTE</u>	556,095.00	556,095.00
<b>TOTAL SCD</b>	<b>101,593,891.00</b>	<b>60,828,865.00</b>

# FY 2015-16 Capital Project Balance Sheet June Month End Balance - Final

Proj-Orig	SB Proj	For Info. Only Beginning Appr/Allocation	Biennium Appropri/Reappr	Artwork Deduct	Unallof/OFM Reserve	FY 2015-16 Allocation	FY 2015-16 Current Yr Exp	Net Allocation Balance	Percent FY Exp
<b>SEATTLE CENTRAL COLLEGE</b>									
901-2M5A	M052	Emergency Repairs & Improvements (RMI)	711,705.00	0.00	0.00	711,705.00	138,081.10	573,623.90	19.4%
901-2M1C	M102	Facility Repair - Bldg Phase II Bldg Roof	36,000.00	0.00	0.00	36,000.00	36,000.00	0.00	100.0%
901-2M3C	M103	Facility Repair - District office Bldg Roof	637,000.00	0.00	0.00	637,000.00	2,781.75	634,218.25	0.4%
901-2M4C	M104	Facility Repair - Marine Tech Bldg Roof	198,000.00	0.00	0.00	198,000.00	3,638.09	194,361.91	1.8%
902-2M2B	M204	Bldg Phase II - Patio surface, drains, flashing & guardrail	133,000.00	0.00	0.00	133,000.00	0.00	133,000.00	0.0%
901-2M2D	M205	Facility Repair - Replace fire alarm control panel prfm hall	65,000.00	0.00	0.00	65,000.00	1,300.00	63,700.00	2.0%
902-2M6B	M206	Facility Repair - Remove loose materials & apply sealer prfm hall	188,000.00	0.00	0.00	188,000.00	12,182.67	175,817.33	6.5%
902-2M7B	M207	Facility Repair - Remove existing plaster joints & install bldg phs I	550,000.00	0.00	0.00	550,000.00	0.00	550,000.00	0.0%
901-2M8D	M208	Facility Repair - Replace emergency generator panel bldg phs II	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	0.0%
901-2M9D	M209	Facility Repair - Replace main electrical dist switchgear bldg phs II	178,000.00	0.00	0.00	178,000.00	0.00	178,000.00	0.0%
901-2M1D	M210	Facility Repair - Replace ACCU unit3 Bldg campus Fine Arts	31,000.00	0.00	0.00	31,000.00	0.00	31,000.00	0.0%
902-2M4B	M211	Intl Std Ctr - Truck-point, seal interior & exterior stabilize structure	222,000.00	0.00	0.00	222,000.00	0.00	222,000.00	0.0%
901-2M2C	M212	Facility Repair - NW corner below bldg main entry MAC	46,000.00	0.00	0.00	46,000.00	1,000.00	45,000.00	2.2%
903-2M3B	M322	Bldg Edn Bldg Lecture Hall and Restroom Renovations	1,078,000.00	0.00	0.00	1,078,000.00	105,443.03	972,556.97	9.8%
265-2M3D	M430	SCIE Office Renovation Rm 1124	400,000.00	0.00	0.00	400,000.00	31,619.60	368,380.40	7.9%
902-2M4D	M431	SCIE Office Renovation Rm 1128	400,000.00	0.00	0.00	400,000.00	0.00	400,000.00	0.0%
902-2M6D	M426	IEP Office Renovation Rm 1128	600,000.00	0.00	0.00	600,000.00	1,500.00	598,500.00	0.3%
903-2M9B	M400	SMA Security System & Card Reader	214,724.00	0.00	0.00	214,724.00	0.00	214,724.00	0.0%
903-2M5D	M425	Artium Universal accessibility	255,463.00	0.00	0.00	255,463.00	42,278.63	213,184.37	16.5%
903-2M8B	M388	Siegal Center window replacement	281,455.00	0.00	0.00	281,455.00	25,674.49	255,780.51	9.1%
903-2M3A	M380	Abate Contaminated soils (SMA)	225,688.00	0.00	0.00	225,688.00	0.00	225,688.00	0.0%
903-2M8A	M381	Abate Lead paint - Siegal window replacement	295,334.00	0.00	0.00	295,334.00	0.00	295,334.00	0.0%
992-2M2F	M021	Preventative Facility Maintenance and Bldg	1,190,300.00	0.00	0.00	595,150.00	595,150.00	0.00	100.0%
		<b>Subtotal 1517</b>	<b>7,961,669.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,366,519.00</b>	<b>1,222,337.36</b>	<b>6,144,181.64</b>	<b>16.6%</b>
904-2L20	L320	Seattle Maritime Academy	15,491,000.00						
902-2L40	L411	BE Bldg 1st Floor Restroom Renovation	250,000.00						
902-2L64	L467	Cafeteria & Artium Renovation	244,615.00						
904-2L79	L469	Seattle Maritime Academy Local	2,200,000.00						
902-2L86	L486	Electronic Reader Board	115,000.00						
		<b>Subtotal 1315</b>	<b>18,300,615.00</b>	<b>(60,990.00)</b>	<b>(647,044.00)</b>	<b>14,856,985.00</b>	<b>10,330,950.93</b>	<b>4,536,034.07</b>	<b>69.5%</b>
902-2F45	K445	Bway Phase I & II IEP Renovation	3,000,000.00						
		<b>Subtotal 1113</b>	<b>3,000,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>326,049.00</b>	<b>146,898.40</b>	<b>179,150.60</b>	<b>45.1%</b>
900-2P9N	AF9N	Master Plan for Tunnel Easements	173,315.00						
		<b>Subtotal 0911</b>	<b>173,315.00</b>	<b>0.00</b>	<b>0.00</b>	<b>173,315.00</b>	<b>170,117.96</b>	<b>3,197.04</b>	<b>98.2%</b>

# FY 2015-16 Capital Project Balance Sheet June Month End Balance - Final

Prog-Orig	SB Proj		For Info. Only Beginning Apppr/Allocation	Biennium Appropri/Reappr	Artwork Deduct	Unallof/OFM Reserve	FY 2015-16 Allocation	FY 2015-16 Current Yr Exp	Net Allocation Balance	Percent FY Exp
NORTH SEATTLE COLLEGE			29,435,599.00	23,323,686.00	(60,990.00)	(647,044.00)	22,722,868.00	11,860,304.65	10,862,563.35	52.2%
901-3M5A	M053	Emergency Repairs & Improvements (RMI)	520,600.00	520,600.00	0.00	0.00	520,600.00	127,765.65	392,834.35	24.5%
901-3M4C	M441	A & S Roof Remodeling	780,000.00	780,000.00	0.00	0.00	780,000.00	43,063.30	736,936.70	5.5%
901-3M7D	M278	Facility Repair - Replace failed pumps	44,000.00	44,000.00	0.00	0.00	44,000.00	28,676.84	15,323.16	65.2%
901-3M4B	M324	College Ctr Bldg Classroom Lab Renovation	808,000.00	808,000.00	0.00	0.00	808,000.00	19,054.83	788,945.17	2.4%
992-3M2F	M021	Preventative Facility Maintenance and Bldg	661,300.00	661,300.00	0.00	0.00	330,650.00	330,650.00	0.00	100.0%
		Subtotal 1517	2,813,900.00	2,813,900.00	0.00	0.00	2,483,250.00	549,210.62	1,934,039.38	22.1%
901-3L07	L007	Emergency Repairs & Improvements (RMI)	468,300.00	118,434.00	0.00	0.00	118,434.00	115,251.20	3,182.80	97.3%
901-3L34	L134	Facility Repair - Replace handrails	172,000.00	6,886.00	0.00	0.00	6,886.00	6,886.00	0.00	100.0%
901-3M8D	M448	Facility Repair - Replace Chiller OCEE Bldg	165,491.00	165,491.00	0.00	0.00	165,491.00	165,041.00	450.00	99.7%
903-3L40	L240	Minor Program - Campus wide renovation	633,803.00	13,950.00	0.00	0.00	13,950.00	13,950.00	0.00	100.0%
		Subtotal 1315	1,439,594.00	304,761.00	0.00	0.00	304,761.00	301,128.20	3,632.80	98.8%
904-3G57	K357	Technology Building	23,335,000.00	932,996.00	0.00	0.00	932,996.00	168,964.03	764,031.97	18.1%
		Subtotal 1113	23,335,000.00	932,996.00	0.00	0.00	932,996.00	168,964.03	764,031.97	18.1%
904-3G9J	AG9J	Op Ctr for Employment and Ed (06-2-851)	8,900,000.00	4,834.00	0.00	0.00	4,834.00	0.00	4,834.00	0.0%
		Subtotal 0911	8,900,000.00	4,834.00	0.00	0.00	4,834.00	0.00	4,834.00	0.0%
		TOTAL NORTH	36,488,494.00	4,056,491.00	0.00	0.00	3,725,841.00	1,019,302.85	2,706,538.15	27.4%
SOUTH SEATTLE COLLEGE										
904-4M3J	M341	Integrated Education Center Construction phase (Cascade Court)	28,123,574.00	28,123,574.00	0.00	0.00	23,400,000.00	1,226,546.28	22,173,453.72	5.2%
901-4M5A	M054	Emergency Repairs & Improvements (RMI)	437,550.00	437,500.00	0.00	0.00	437,500.00	56,579.93	380,920.07	12.9%
901-4M9C	M109	Facility Repair - Culinary Arts Bldg Roof	43,000.00	43,000.00	0.00	0.00	43,000.00	0.00	43,000.00	0.0%
901-4M1C	M110	Facility Repair - Multi purpose Bldg Roof	359,000.00	359,000.00	0.00	0.00	359,000.00	13,294.75	345,705.25	3.7%
901-4M2C	M111	Facility Repair - Robert Smith Bldg Roof	1,192,000.00	1,192,000.00	0.00	0.00	1,192,000.00	348,533.73	843,466.27	29.2%
901-4M2D	M223	Facility Repair - Replace make-up air unit GT DUW Bldg B	221,000.00	221,000.00	0.00	0.00	221,000.00	29,004.50	191,995.50	13.1%
901-4M3D	M224	Facility Repair - Replace units with 230 volt 6hp JMB Ctr	89,000.00	89,000.00	0.00	0.00	89,000.00	0.00	89,000.00	0.0%
901-4M5D	M225	Facility Repair - Replace make-up air unit & exhaust fans JMB	118,000.00	118,000.00	0.00	0.00	118,000.00	0.00	118,000.00	0.0%
901-4M6D	M226	Facility Repair - Replace four rooftop HVAC units JMB	144,000.00	144,000.00	0.00	0.00	144,000.00	0.00	144,000.00	0.0%
901-4M7D	M227	Facility Repair - Replace mounting hndwr support light fixrs JMB	94,000.00	94,000.00	0.00	0.00	94,000.00	0.00	94,000.00	0.0%
903-4M2B	M325	Culinary Arts Bldg Locker Rooms Renovation	725,000.00	725,000.00	0.00	0.00	725,000.00	9,418.50	715,581.50	1.3%



# FY 2015-16 Capital Project Balance Sheet June Month End Balance - Final

Prog-Orig	SB Proj	For Info. Only		Biennium	Artwork	Unallot/OEM	FY 2015-16	FY 2015-16	Net Allocation	Percent
		Beginning	Appr/Allocation	Appropri/Reappr	Deduct	Reserve	Allocation	Current Yr Exp	Balance	FY Exp
992-4M2F	M021	Preventative Facility Maintenance and Bldg	793,600.00	793,600.00	0.00	0.00	396,800.00	396,800.00	0.00	100.0%
		Subtotal 1517	32,339,724.00	32,339,674.00	0.00	0.00	27,219,300.00	2,080,177.69	25,139,122.31	7.6%
904-4L27	L327	Integrated Education Center (Cascade Court)	2,087,000.00	453,593.00	0.00	0.00	453,593.00	411,430.68	42,162.32	90.7%
903-4L24	L241	Minor Program - Culinary Arts Facility	70,315.00	47,219.00	0.00	0.00	47,219.00	32,542.01	14,676.99	68.9%
902-4L38	L368	Int'l Student Programs Center Remodel	525,056.00	1,946.00	0.00	0.00	1,946.00	0.00	1,946.00	0.0%
903-4L79	L375	Child Care Center Landing & Ramp	34,208.00	3,122.00	0.00	0.00	3,122.00	77.00	3,045.00	2.5%
902-4L86	L418	Additional Data Jacks (Int'l Std Prg)	17,400.00	11,411.00	0.00	0.00	11,411.00	0.00	11,411.00	0.0%
902-4L90	L420	Wine Building 2nd Barrel Room	40,000.00	35,628.00	0.00	0.00	35,628.00	0.00	35,628.00	0.0%
		Subtotal 1315	2,773,979.00	552,919.00	0.00	0.00	552,919.00	444,049.69	108,869.31	80.3%
		TOTAL SOUTH	35,113,703.00	32,892,593.00	0.00	0.00	27,772,219.00	2,524,227.38	25,247,991.62	9.1%
SEATTLE VOCATIONAL INSTITUTE										
901-5M5A	M052	Emergency Repairs & Improvements (RM)	38,095.00	38,095.00	0.00	0.00	38,095.00	0.00	38,095.00	0.0%
901-5M1C	M105	Facility Repair - Bldg Roof SVI	55,000.00	55,000.00	0.00	0.00	55,000.00	0.00	55,000.00	0.0%
902-5M2D	M213	Facility Repair - Replace 35 oldest heat pumps SVI	394,000.00	394,000.00	0.00	0.00	394,000.00	0.00	394,000.00	0.0%
902-5M4D	M214	Facility Repair - Replace failed components SVI	69,000.00	69,000.00	0.00	0.00	69,000.00	0.00	69,000.00	0.0%
		Subtotal 1517	556,095.00	556,095.00	0.00	0.00	556,095.00	0.00	556,095.00	0.0%
		TOTAL SVI	556,095.00	556,095.00	0.00	0.00	556,095.00	0.00	556,095.00	0.0%
		TOTAL SCD	101,593,891.00	60,828,865.00	(60,990.00)	(647,044.00)	54,777,023.00	15,403,834.88	39,373,188.12	28.1%

## MEMORANDUM

**TO:** Board of Trustees  
**FROM:** Shouan Pan, Chancellor  
**DATE:** August 31, 2016  
**SUBJECT:** Monthly update

- I. **MAJOR FOCUSES/MAJOR EVENTS** (intended to share major activities or information items of significance within Seattle Colleges)
  1. Identified and communicated a set of Operational Focuses for the first six months.
  2. Hosted several “meet and greet” sessions with staff at the Siegal Center.
  3. Began the work on developing cost structure for evaluating and approving requests for naming District Facilities
  4. Completed a draft proposal for integrating college and District Strategic Planning. The Draft Proposal will be shared with Board before the Sept. 8 Board Retreat.
  5. The college presidents and the chancellor agreed on a direction for integrating and realigning fundraising efforts.
  6. Held a leadership retreat for Chancellor’s Executive Council. A draft set of Guiding Principles for Strategic and Operational Decision Making has emerged; and a list of tiered action items has been identified.
  7. Decided to initiate a competitive search for the permanent Associate Vice Chancellor for Advancement. It is hoped the search will be completed by end of Dec. 2016.
  8. Seattle Central College is gearing up for a series of activities this fall to celebrate its 50<sup>th</sup> Anniversary. Seattle District was chartered in spring 1967. Planning is underway to host a few low-cost events to celebrate the District’s 50<sup>th</sup> Anniversary in spring 2017.
  9. Based on the assessment and recommendation of instructional dean, vice president of instruction, and president of Seattle Central College, it was decided to suspend student enrollment in the Opticianry Program, beginning in fall 2016. This is necessitated by continued low enrollment and escalating operational cost. A decision about the program’s future will be made after more careful study, with Board approval.
  10. Opened a Twitter Account to tweet about happenings involving me and Seattle Colleges— watch out.
- II. **SHOUAN’S WHEREABOUTS** (intend to inform you of my activities in the external community)

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1. Attended the Washington Association of Community and Technical College (WACTC) Board of Presidents Meeting hosted by South Seattle Colleges. Mr. Gary Oertli serves as the Board President this year. I met and interacted with former Governor of Washington, Chris Gregoire; Dr. Ana Mare Cauce, UW President; Dr. Kirk Schulz, WSU President.
2. Attended a special reception in honor of Dr. Sheila Edwards Lane, hosted at the home of Michael and Barbara Malone. There I interacted with Mayor Murray and thanked him for his support for Seattle Colleges.
3. Have visited with Louise Chernin, President & CEO of Greater Seattle Business Association and incoming Vice Chair of Seattle Colleges Board of Trustees; Teresita Batayola, CEO of International Community Health Services and incoming Chair of Seattle Colleges Board of Trustees, Frank Chopp, House Speaker, Bruce Harrell, Seattle City Council President; Marlena Sessions, CEO of Workforce Development Council of Seattle-King County, Suzanne Estey, President and CEO of Economic Development Council of Seattle and King County; Tony Mestres, President & CEO of Seattle Foundation, Andrew Lofton, Executive Director of Seattle Housing Authority, Susan Crane, Executive Director of SkillUp Washington; Diane Sosne, President of SEIU Healthcare 1199NW; Jean Floten, Chancellor of Western Governor's University, Washington; Larry Nyland, Superintendent of Seattle Public School, Mary Jan Ryan, Executive Director of Community Center for Education Results; Jon Fine, President and CEO of United Way of King County, Daryl Campbell, President and CEO of Goodwill, Janene Drafts, General Manager of KOMO4, and Jim Rose, General Manager of King5.
4. South Seattle College—Georgetown Campus hosted a Panel Discussion/Tour of the Pre-Apprentice and Apprentice Programs on August 9 for US Senator Patty Murray. I was on hand to welcome her and express our gratitude for her leadership and support.
5. South Seattle Colleges hosted a Congressional Staff Delegation which toured the Vigor Shipyard and Georgetown Campus.



## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Mary Ellen O’Keeffe, *Interim Vice Chancellor*

**DATE:** September 8, 2016

**SUBJECT:** Vice Chancellor’s Report – Information Only

### **District-wide Placement Taskforce Meeting**

I have continued to meet during the summer with English, math and basic skills deans and faculty, registrars, and testing directors from across the colleges to discuss adopting district-wide placement procedures and practices using multiple measures. All three colleges have agreed to use a common placement test for English. Two of the three colleges are using a common math placement test. And Basic Skills programs plan to use a common test. The group is also interested in having a broader audience of faculty hear from Dr. John Hetts and his research on the use of multiple measures. The group will meet again in November.

### **Instruction Commission**

On July 13, 2016, I attended the Instruction Commission at Olympic College. In addition to committee meetings and the SBCTC report, a half- day session brought together instruction and student service vice presidents to have a conversation on the guided pathway work.

### **Common District-wide AS Degree**

Wendy Rockhill and Alissa Agnello, math/science deans and their faculty are leading the efforts in reviewing our district-wide AS degrees to determine the value of having one AS Degree with specific pathways for science majors. The STEM deans and faculty will meet after Convocation on September 21<sup>st</sup> to continue this important work.

### **CTC Leadership Development Association Conference**

I attended this leadership conference August 11-12, 2016 in Spokane, along with Julie Coleman. The keynote speaker was Ronald Heifetz faculty from the Harvard School of Government. He spoke about the challenges we face as leaders and highlighted key points from his book **Leadership on the Line**. The Association provides professional development for exempt employees for the community college system in Washington.

### **Nursing Update**

Kim Robitaille has been hired as the new district-wide Dean of Nursing. She began her new role on August 1, 2016. She will face many challenges as she provides the leadership to make our nursing program across the colleges the best in the state. She has the knowledge and set of skills to be successful. South Seattle will begin the planning process to offer the two year ADN degree in the Fall of 2017. The development of the BSN curriculum is in process.

# North Seattle College

Advancing Student Success ■ Excelling in Teaching and Learning ■ Building Community

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Office of the President

**TO:** Board of Trustees  
**FROM:** Warren Brown, President  
**DATE:** September 8, 2016  
**SUBJECT:** President's Report – **Information Only**

## **ADVANCING STUDENT SUCCESS**

### ***North Awarded Hospital Employees Education and Training (HEET) Funding***

Awarded a HEET grant for a ninth year in a row by the State Board for Community and Technical Colleges, North Seattle College will use the \$397,034 in funding to continue offering its Healthcare Prerequisite Pathway. The distinguishing factor this year is that the pathway is published in the general course catalog so it will be available to all students. Thanks go to the student support team of Sara McCullough, Jane Lister-Reis and Belinda Tillman for their work on HEET and also to the many faculty involved in teaching HEET classes. Alissa Agnello, dean of Math and Science, and Julie Kirgis, former dean of Arts, Humanities and Social Sciences, also played an important role in HEET.

### ***North Awarded Early Achievers Grant***

This \$249,000 award from the State Board for Community and Technical Colleges pays for tuition, books and navigation for students earning stackable certificates toward an A.A.S. in Early Childhood Education. Congratulations to Darline Guerrero, ECE faculty and program navigator, and Health and Human Services Dean Steven Thomas for their work on the grant.

### ***Workforce Development Fund Grant Received by North***

This State Board for Community and Technical Colleges \$110,338 grant will pay for curriculum development, equipment and the first year of instruction to restart and retool an Emergency Department Technician (ED Tech) certificate program. This certificate complements other efforts in the HHS division to build pathways toward higher wage jobs for nursing assistants-certified (NACs). North is working on the project with Swedish Hospital, which is expanding emergency department services and needs trained technicians, as do other area hospitals. On Aug. 15, North kicked off the effort by holding a meeting with employers on campus to conduct a job task analysis. Five hospital systems participated. The plan is to create a two-quarter certificate program starting in Winter Quarter 2017. The program will target nursing assistants, home health aids and EMTs for upgrade to emergency department technicians.

### ***North Helping High School Girls Consider IT Careers***

In an effort to encourage female teenagers to pursue careers in software coding, application development and network administration, North is working with area high schools to bring public high school girls onto campus to learn more about IT careers and programs. North received a \$5,000 Perkins Non-traditional Employment and Training Grant to conduct two "Try-A-Trade" days in Fall and Spring Quarters that will be focused on touring the IT labs and speaking with faculty about programs and career pathways. The grant will pay for buses, supplies and some development time. Plans are to invite members of Ingraham High School's Girls Who Code Club to campus in the fall. Other northend high schools will participate in the spring.

### ***Digital Reader Boards Installed on Campus***

North recently installed new digital reader boards on the north and south sides of campus. The new installation was made possible with the generous support of the Student Fee Board and the Universal Technology Fund (UTF), which approved a \$40,000 grant to help fund the project. Moving forward, these reader boards give North better ability to promote campus events and programs. Updates can be made in a matter of seconds, and there is no limit on the number of messages the college can promote at any given time.

### ***Retail Job Fair***

The Opportunity Center for Employment and Education on campus held a retail job fair Aug. 4. Numerous local employers participated including Comcast, UPS, TJ Maxx, Silver Cloud Hotel, Home Depot, Panda Express and King County Transit.

### ***New ECE BAS Information Video Published***

A fun and informative behind-the-scenes video that profiles North's new Bachelor of Applied Science degree in Early Childhood Education (ECE B.A.S.) was created through the collaborative efforts of the ECE B.A.S. faculty/staff, the Education Fund and SCCtv. The video features North Seattle College President Warren Brown and faculty lead Samantha Dolan. The new ECE B.A.S. program is helping to meet the need to train highly skilled preschool teachers with bachelor's degrees—an educational credential that is now needed for those pursuing lead teacher positions in preschools. To date, 25 students have been enrolled in the cohort since early 2016, and 30 are committed for the fall 2016 start. The average student age is 42, and 85 percent of the students are currently working in early learning programs.

## **EXCELLING IN TEACHING AND LEARNING**

### ***Continuing Ed Student Art Show***

In partnership with NSC's Continuing Education Program, the NSC Art Gallery presented the 2015-16 Continuing Education Student Art Exhibition during July and August. Works exhibited were created by Continuing Ed students in their classes throughout the academic year.

### ***New Full-time Faculty Announced***

Dean of Instruction Kristen Jones reports the hiring of six full-time faculty members: Jim Jewell (English), Cat Cabral (English), Geoff Palmer (Sociology), Zan Simunovic (Watch Technology), Doug Jenkins (Electronics Engineering Technology), and Caroline Pugh (Chemistry).

### ***Edith Wollin Appointed AHSS Interim Dean***

Former Arts, Humanities and Social Sciences Dean Edith Wollin has agreed to serve as interim dean for the division, following the departure of former dean Julianne Kirgis. Retired for the past five years, Edith served as AHSS dean for 14 years, was a full-time faculty in English for 10 years and part-time faculty for 15 years. Her appointment began July 18 and will extend through Fall Quarter.

### ***Interim IP Directors Appointed***

Until a permanent executive director of NSC's International Programs is appointed, the responsibilities of former Executive Director Ryan Packard will be split into two roles. Daily operational details and federal reporting requirements will be led by Jo Scozzafava, who has accepted additional duties while continuing to serve as international programs manager. All supervision, budget authority and strategic direction will go to a temporary position—special assistant to the president—and covered by June Stacey-Clemons, who has agreed to come out of retirement to assist NSC. From 1993-2000, June served as North's associate dean for Student Enrollment. Thereafter she served as Clover Park Technical

College's vice president for Student Services for 14 years. She retired from Clover Park in 2014 and has performed temporary administrative work for Renton Technical College in the interim.

## **BUILDING COMMUNITY**

### ***Aurora Bridge Memorial***

North Seattle College will honor the memory of five students killed in the Aurora Bridge bus accident on Sept. 24, 2015, during a one-year anniversary remembrance ceremony scheduled for Friday, Sept. 23 on campus. The ceremony will include the dedication of a monument and new "World Community Garden" on campus to celebrate their lives in perpetuity. The ceremony is scheduled from 2 to 3 p.m. in the south courtyard on campus. Families of the students who were lost, as well as students, employees and members of the community, have been invited to the remembrance ceremony.

### ***President's Day and Introducing New Strategic Plan***

President Warren Brown has invited all North employees to "Kick Off" the new academic year with President's Day on Thursday, Sept. 22, from 8 a.m. to noon in the Grove. This year's event will be "sports themed" and feature remarks from guest speakers, surprise entertainment, food, breakout activities, prizes and more. This year's President's Day will also mark the debut of North's new, seven-year Strategic Plan. The plan was crafted after many months of discussion, feedback and collaboration from employees, students and the larger campus community. President Brown will introduce the plan in his speaking remarks and copies of the plan will be made available.

### ***Live in D5 Event***

North Seattle College served as a sponsor of a community building event led by District 5 Councilmember Debora Juarez. The event, Live in D5, was in the North Seattle service area on Aug. 13 and connected members of the community with city and county services. North Seattle College participated by hosting a booth about its programs and admissions process.

### ***SalmonFest***

North Seattle College students, faculty and staff helped celebrate local community while enjoying the summer in Seattle through participation at North's booth at the SalmonFest August 6-7 in Lake City. North is one of the sponsors of the SalmonFest, a 76-year-old tradition.

### ***Traditional Healing Lecture***

College community members interested in traditional healing learned about Curanderismo and other alternative practices to Western medicine at a lecture by Dr. Jorge Chacon July 20. The event was organized by the Office of Diversity and Inclusion.

### ***STARS Ice Cream Sandwich Day***

As a campus thank you for participating in STARS events over the past academic year, STARS members delivered ice cream sandwiches and popsicles to 32 divisions and departments around NSC on August 3.

### ***Blood Drive Plus***

Bloodworks NW held a blood drive on campus July 28 and used several TRIMA machines so that donors could make an apheresis donation (platelets, red cell or plasma) as well as blood.

**To:** Seattle Colleges District Board of Trustees  
**From:** Sheila Edwards Lange, Ph.D., President  
**Date:** September 8, 2016  
**Subject:** President's Report – Information Only

## **RESPONSIVE LEARNING AND TEACHING**

### **New Vice President of Instruction selected**

Bradley Lane, Ph.D., former dean of Humanities and Social Sciences, was named the college's Vice President of Instruction in July and began his new role last month. In this position, he leads the development, delivery and assessment of instructional programs and services. As a first-generation college graduate, Lane has focused his career on expanding educational access and advancing educational equity for students from diverse backgrounds. Sociology instructor Kayleen Oka, Ph.D., will step in as the interim dean of the division; a national search will launch soon to identify a new dean.

### **Dental programs and student support space to launch in Health Education Center**

Seattle Central's Dental Hygiene bachelor's degree program and Seattle Vocational Institute's Dental Assisting program have completed a move into the Pacific Tower, marking the end of the last phase of construction for Seattle Central's new Health Education Center. The dental programs will be co-located with a clinic, operated by Neighborcare Health, which will serve low-income patients in the community. Under the guidance of experienced dentists, students will have the opportunity to apply concepts learned in the classroom in real-world situations. This clinical training model will help Neighborcare Health serve many more patients at the clinic, which opened in May. What's more, it will create a more intensive training experience for students.

Also this fall, a new Allied Health library will open in the center, as well as a new student services office that will better serve the needs of students enrolled in Seattle Central's health education programs.

### **New Seattle Maritime Academy building nears completion**

A new, 24,000-square-foot educational building at the Seattle Maritime Academy is nearing completion. As highlighted by recent coverage on KOMO News and in the Seattle Times, the expanded Seattle Maritime campus will train students to fill gaps in the region's aging maritime workforce. The new building will provide new, modern equipment and simulation laboratories to students in the academy's Marine Deck Technology and Marine Engineering Technology programs, as well as in expanded Continuing Education classes. It will also allow the academy to expand partnerships with local maritime industry employers by providing new opportunities for professional development. An opening ceremony is planned for October 6.

### **Nursing program receives renewed accreditation and streamlines path to bachelor's degrees**

After a year-long process, Seattle Central's Nursing program has received continuing accreditation without conditions by the Accreditation Commission for Education in Nursing (ACEN). This national accreditation, valid until fall 2021, signifies that the college's Nursing program complies with national nursing education standards. Additionally, it has received approval from the Washington State Nursing Care Quality Assurance Commission to offer the Associate in Nursing Direct Transfer Agreement/Major Related Program (AN DTA/MRP) degree beginning this fall. This new transfer degree, which will replace the Associate of Applied Science degree (AAS), will make it easier for students to transfer into Bachelor of Science in Nursing (BSN) programs in Washington.

## **CATALYST FOR OPPORTUNITIES AND SUCCESS**

### **Scholarships expanded to assist more students**

With the goal of making college more accessible, the Seattle Central Foundation will expand the reach of the Seattle Promise and Wyckoff scholarships beginning this fall. Basic and Transitional Studies students who have completed coursework with good standing and are enrolling in college-level work, as well as undocumented students, will soon be eligible for the Seattle Promise scholarship. Previously, students had to receive a federal Pell Grant to demonstrate their financial need; as of this fall, students at 300 percent of poverty line may receive the award.

In addition, the Foundation is providing scholarship information sessions and hands-on workshops to Seattle Vocational Institute's Allied Health students, with the goal of awarding up to 17 year-long Wyckoff scholarships to SVI students beginning this fall.

### **Scholarship to honor former student's passion for building bridges in community**

A new endowed scholarship will honor former Seattle Central student Tommy Fotheringham, whose life was cut short by a tragic accident during a study abroad experience in Osaka, Japan, earlier this year. Tommy spent nearly two years at the college, where he was the president of the Japanese Culture Club and served on the college's Queer Straight Alliance, working to foster meaningful change for the LGBTQ community as a straight ally. Working with the Seattle Central Foundation, his family has set up a scholarship fund in Tommy's memory that will help Seattle Central students realize their dreams for decades to come. Over \$24,000 has been contributed so far.

### **Middle schoolers get first look at healthcare careers**

Earlier this summer, Allied Health faculty and students offered eighth graders in the Aki Kurose Summer School program in Seattle an introduction to careers in healthcare. During the trip to the new Health Education Center, staff and students from the college's Respiratory Care, Surgical Technology and Nursing programs led the middle schoolers through hands-on activities – such as removing a piece of licorice from a dummy in the Surgical Technology lab – to demonstrate what a day in the life looks like in each profession. The visit was part of the college's federal Carl D. Perkins grant, which requires participating colleges to provide quality career and education guidance for middle and high school students.

### **College welcomes new student development dean**

Ricardo Levya-Puebla recently began as the college's Dean of Student Development. In this position, Levya-Puebla will lead staff and students in maintaining an accessible, diverse, responsive, and innovative environment that supports student engagement and development. Specifically, he will oversee Student Leadership, the Mitchell Activity Center, Women's Programs, the Rosetta Hunter Art Gallery, the Learning Support Network, Information Central and Disability Support Services. Ricardo joins the college after serving as the director of Equity, Diversity and Inclusion at South Seattle College for the past six years.

## **DIVERSITY IN ACTION**

### **Pilot TRiO program offers support for students transitioning from prison**

This quarter, TRiO, a student support program, launched a pilot project to help five formerly incarcerated students transition to meaningful and productive lives in the community. Staff is working with local halfway houses to recruit prospective students, and will provide students with intensive academic and personal support services to help them finish their degrees. TRiO hopes that this program will serve as a model for additional efforts to support this vulnerable population.

## **COMMUNITIES ENGAGEMENT**

### **College prepares to celebrate 50 years of social impact**

For 50 years, Seattle Central has played a pivotal role in shaping its neighborhood and the city at large. Since its founding, students, faculty and staff have been vocal advocates for social change, and the campus has served as a gathering place for community demonstrations. To recognize this unique history of social activism, the college is holding a special celebration on Sept. 22, 2016, beginning at 10:30 a.m. The event will feature a march to campus from the college's Egyptian Theater, five stations highlighting the college's connection to social movements by decade, a grand reopening of Seattle Central College for the next 50 years, and an opportunity for guests to tell their stories through interactive activities. This is part of a series of celebratory events that Seattle Central has organized to commemorate its 50th anniversary, to be held throughout the 2016-17 academic year.

### **Facilities director recognized as "Unsung Hero"**

Chuck Davis, director of Facilities, was one of six individuals honored nationally by APPA (previously the Association of Physical Plant Administrators) as an "Unsung Hero" for his unrecognized contributions to education facilities management. Davis will be honored for his contributions during APPA's regional conference this month. APPA helps administrators across North America become better leaders, helps transform institutions into more inviting environments and helps elevate the recognition and value of educational facilities as assets to institutions. Davis served as the president of the Pacific Coast region of APPA from 2014 to 2015.

### **Former photographer's two lives converge at Seattle Central exhibit**

Former Seattle Central photographer Bob Hereford spent more than 30 years living a double life as the campus photographer during the academic year, and as a commercial fisherman in the summer. His two lives converged at an exhibit of his photography, held at the college's M. Rosetta Hunter Art Gallery over the summer. It featured a collection of shots he took while working on Alaska fishing boats. Hereford enrolled in Seattle Central's photography program in 1975, and was hired as the campus photographer soon after. He retired in 2015.



M E M O R A N D U M

TO: Board of Trustees

FROM: Gary Oertli, President

DATE: September 8, 2016

SUBJECT: PRESIDENT'S REPORT – INFORMATION ONLY

**Sen. Patty Murray Celebrates South Apprenticeship and Manufacturing Programs**

U.S. Senator Patty Murray visited South's Georgetown campus on August 9 to get a firsthand look at the college's apprenticeship and manufacturing programs, and how they are positively impacting workers' lives. The primary purpose of her visit was to get a sense of how support from the federal Workforce Innovation and Opportunity Act (WIOA) for workforce programs, initiatives and student costs is playing out at the local level. Murray came away impressed with students she met, and the impact South's Manufacturing Academy, apprenticeship programs and American Apprenticeship Initiative Grant.

**Congressional Staff Tour Harbor Island Training Center, Discuss Workforce Future**

Over 40 congressional staff and workforce experts toured South's Harbor Island Training Center (where we've joined forces with Vigor Industrial to train the next generation of shipyard welders) on August 17, followed by an apprenticeship panel at the Georgetown campus that afternoon. Seattle Colleges Chancellor Shouan Pan and I joined the Harbor Island tour to share highlights of a program that exhibits the progress that can be made for Washington's workforce when higher education and industry team up to fill skill gaps created by aging worker retirements. Visitors included members of the non-profit Jobs for the Future (JFF) and the Congressional Staff Network on Workforce and Economic Security. The tour also included stops at Lake Washington Institute of Technology, Everett Community College and Boeing, and was coordinated by JFF, the State Board of Community and Technical Colleges, King County Workforce Development Council and staff from each college.

**Sen. Cantwell's Staff Visits TRIO Program**

U.S. Senator Maria Cantwell's legislative aide Amanda Turner visited South's TRIO programs on August 11 to learn more about the needs of community college students. Six South students represented our TRIO Student Support Services program, and spoke about their personal struggles as they work to complete their educational goals, and made suggestions as to what would be helpful for low-income and first-generation students, including increased ESL services and the ability to serve undocumented students. Of these six students, four have been accepted to the UW,

illustrating the impact of federal TRIO programs, which are designed to prepare students from disadvantaged backgrounds to successfully enter, persist and complete a postsecondary education.

### **TRIO Grants Extend Our Ability to Serve the Underserved**

We recently received great news about TRIO programs at South: Our Talent Search program received grant funding for an additional five years, and we were awarded a 5<sup>th</sup> grant to create an Educational Opportunity Center over five years (making us the college with the most TRIO programs in Washington State). The goal of Talent Search is to increase the number of students (aged 11-18, from disadvantaged backgrounds and high school dropouts until the age of 27) to complete high school and postsecondary education. The EOC will provide counseling and information on college admissions to adults of age 19+ or veterans who want to enter a program of postsecondary education or high school completion.

### **South Awarded Guided Pathways Grant from College Spark Washington**

To further support South Seattle College's implementation of a guided pathways approach to student success for all, we were awarded a five-year, \$500,000 Guided Pathways Implementation Grant from College Spark Washington and the Washington State Board for Community and Technical Colleges in July. South is joined by four other Washington colleges (Everett Community College, Peninsula College, Pierce College and South Puget South Community College) in receiving grant support, and we will share plans, progress and best practices with each other over the five-year span. I was joined by 11 staff and faculty members from South at the first statewide planning retreat in late July, where we laid out the work for the upcoming year. By further simplifying college program selection and navigation, bolstering student support and providing clear pathways to careers for our students, this work is truly exciting for our college and community.

### **Holly Moore Named to National Council for Workforce Education**

The great news for South's visibility as a national leader in workforce education continues with Executive Dean Holly Moore from South's Georgetown Campus being elected to The National Council for Workforce Education board of directors. The board serves as a national forum to affect and direct the future role of two-year and other postsecondary institutions in workforce education and economic development. The appointment will allow Dr. Moore to better forecast the educational and training needs of our regional industries, and further her nationally-recognized work in designing innovative apprenticeship, veteran, disadvantaged youth and workforce training programs.

### **NSF Grant Summer Institute on Sustainable Building Management was a Success**

In 2015, South was awarded an \$875,000 National Science Foundation Grant to further develop our Sustainable Building Science Technology Bachelor of Applied Science program, and implement a professional pipeline to connect a diverse Washington workforce with jobs in the field of sustainable building management. This July, we offered a 30-hour NSF Grant Summer Teacher Institute titled *Supply and Demand: Framing Energy through Sustainable Building Science Technology* to high school teachers and community college instructors, where they learned about

sustainability, energy efficiency, building science, smart buildings and toured cutting-edge examples including the Bullitt Center and Fred Hutchinson Cancer Research Center. Days later, Cleveland High School teachers who attended turned around and held a STEM Summer Learning Opportunity for students, sharing what they learned with potential sustainability managers of the future.

### **Nucor Steel Donates 65,000 Pounds of Steel to Welding Program**

Nucor Steel's West Seattle plant donated 65,000 pounds of steel to South's Welding Fabrication program over the summer, with an estimated value of over \$40,000. Nucor's generous support of our college is greatly appreciated, and our students will be able to learn welding techniques with these materials over several future quarters.

### **Management Retreat Focused on Culturally Competent Leadership**

South's Management Team Summer Retreat, held on August 25, was focused on the theme of *Cultural Competence for Today's Higher Education Leader* and led by Lonnie Lusardo, Principle Consultant of Diversity Collaborative and Alexandra Liggins, Co-President of Phoenix Consulting. Throughout the day we explored equity and inclusion policies currently in place at the college, increased knowledge within several cultural categories, and how to lead with a vision of cultural awareness.

### **Annual Staff BBQ Brings Campus Together**

I joined faculty and staff to reconnect with a collective meal under perfect summer conditions on August 17 at our *19<sup>th</sup> Annual Staff and Faculty Potluck BBQ*. It's an important event where we share family picnic favorites, tell summertime stories and take a deep breath before focusing in on the upcoming Fall Quarter and academic year. The grill was in good hands as Director of Safety and Security James Lewis, Welding Instructor Rick Baker, Culinary Program Coordinator Ann Witt and talented culinary students churned out burgers, brats and ribs for the masses.

### **WACTC Prez Meetings (and meeting with 4-year presidents)**

The Washington Association of Community and Technical Colleges (an organization of presidents from CTC colleges across Washington who develop policy recommendations for the system) met for our Summer Conference from July 20-22 at Cedarbrook Lodge in Seatac. As president of the association for 2016-2017, it was great to see solid progress made in mapping out visions for the future of community and technical colleges in the state. I also had the opportunity to meet with University of Washington President Ana Mari Cauce and Washington State University President Kirk Schulz to discuss strengthening transfer pathways between community and technical colleges and these state universities.



August 24, 2016

To: Board of Trustees, Seattle Colleges District

From: Annette Stofer, AFT Seattle Local 1789 President

Re: Report for September 2016 BOT Meeting

AFT and SCD have completed 18 or 19 bargaining sessions and are now taking a break until October. The teams have reached tentative agreements on important items and have found areas in the current contract that could work better. These changes move us in a positive direction. We appreciate the chance to work collaboratively with the SCD bargaining team on so many topics. Of course, the money questions are always the hardest ones. We put a hold on further talks about salary, workload equity and unpaid work. The current offer of \$1 million a year for full-time salary increases and new full-time faculty positions falls short in many ways. Given the total budget of the colleges and the District as a whole, we feel that a stronger commitment to the faculty, who are the life blood of the colleges, is a reasonable expectation. Our faculty have told us what is important to gain in this round of bargaining, and without gains, we don't believe a new Agreement will be ratified.

A District-wide group carrying on work related to Equity and Inclusion is preparing to offer Search Advocacy training in October. AFT Seattle has agreed to co-sponsor by providing food/refreshments for the attendees at this first training. Our Diversity MOU with the District was an important step in improving our processes for building a more diverse faculty. This training will give us a core of people across the district who can establish new practices. It is extremely exciting to see this initiative continue to move forward. Thanks to the Vice Presidents for Instruction for making sure that part-time faculty who serve on search committees are paid for their work.

One of my tasks through this year has been sorting out how AFT Seattle pays our bills to the District and the campuses. We are near to having a regular process for quarterly invoices for District services. We are still working out the details of some of the charges at the various campuses. There has also been work with Employee Services to simplify dues deductions. It is hoped that the changes will save time for all concerned, and make for more timely payments from AFT.

AFT Seattle's executive board will hold our annual retreat on September 19, just before Convocation and the start of Fall quarter. We have reserved a meeting room in Pacific Tower, giving us a chance to visit the new facilities there. We look forward to good views, beautiful grounds, and a different setting.

AFT-SPS  
Report from Bob Sullivan

History

We were first certified in March of 2014 and re-certified in June of 2015. The 3-year Agreement was ratified by the unit and the Board of Trustees in August/September of 2015 and will be in effect until June of 2018. The Union Constitution was formally adopted in January of 2016, and officers were elected in February 2016.

Current Status

Operations of our new Union are too new for us to have accumulated a substantial list of major accomplishments. We look forward to increasing functionality as both District and employees become more accustomed to the presence of a 3rd union.

We have several major projects we are currently working on:

Administrative - Building Functionality

Working with the District to get dues collection systems set up and working accurately, and developing ways to make corrections more easily when needed.

Educational - Building Understanding

Working with the District to spread the word about the new contract and what it means for hiring and distribution of work within campus units. We are eagerly looking forward to providing a joint training with HR to address transition issues.

Building Our Union - Leadership

Encouraging union members to take advantage opportunities for training and getting involved in leadership.

Building Our Union - Community Awareness

Working with bargaining unit members to provide general information about the community that comes with union membership and answer questions.

Building Our Union - Effective Advocacy

Working with HR to update job descriptions and place positions appropriately and monitoring personnel changes in the bargaining unit.

**Washington Federation of State Employees**  
**WFSE Local 304**

MEMORANDUM

August 25<sup>th</sup>, 2016

To: Board of Trustees  
Seattle Colleges District

From: Ty Pethe  
President of WFSE Local 304

Subject: Summer Report

At the Washington State Labor Council (WSLC) Convention, WFSE Local 304 helped create and pass two resolutions in support of the Labor Education Research Center at South Seattle College. They seek the assistance of the WSLC in creating additional funding for all of the programs offered there. Lynne Dodson, the Secretary Treasurer of the WSLC, will be in charge of implementing both of these initiatives and can be contacted at [ldodson@wslc.org](mailto:ldodson@wslc.org). Both of them are copied at the end of this report.

Our Classified Staff have been busy over the last couple month. We continue to close all of the work from last year and prepare for the return of our students in fall. Often, this is the time of the year where we take on large projects to improve the operations of our colleges.

**Here are some examples of projects completed by our Classified Staff:**

District wide email transition to O365

Overseeing the creation of a new ramp in the main hall of Seattle Central

Remodeling the Student Services and Registration Offices of Seattle Central

Designing, advising, and implementing the new 25 Live resource management software

STARS Committee @ North Seattle College had an incredible year (their report is attached)

While we have been working hard on these projects and all of our normal duties to keep the colleges functioning, our negotiations for the next contract have stalled. The best offer we have received for compensation is 2% the first year followed by %1 on the second year and the removal of one of our Personal Leave days.

This is not enough to remedy the recruitment and retention issues that our colleges are facing. Many of us have watched our offices become training grounds for other employers and our turnover is over 10%. Our wages have not kept up with inflation which has averaged over 2.5% for the last 20 years. While housing prices have gone up by double digits for the last 5 years, our demand for locality pay was denied.

Our Classified Staff are struggling with this new reality: our jobs are poverty level wages. When 99% of state workers are paid less than their peers in other employment sectors (often by 30% less than comparable worth), it becomes clear that we are not valued. In January, when the Seattle minimum wage becomes \$15 per hour, the vast majority of our Classified Staff will be at rates just above that line.

It is unrealistic to ask for people to work jobs that require years of experience, education, and training when they are paid like entry level and unskilled laborers. It is duplicitous to ask us to go above and beyond to achieve our greater mission while our wages are undervalued. Fulfilling our desire to provide education opportunities and create a better world will not feed our families.

Many of us struggle to reconcile these differences. We know the value that we create. We fully support the mission of our colleges. We serve because we want to see our students succeed. But we struggle to keep our own lives on track while the bills pile up. I'll leave you with some example of our accomplishments over this summer and the last year:

**Jean Carver, Program Coordinator, and Jennifer Gillaim, Part-Time Hourly, @ Seattle Vocational Institute**

Currently working on an Open House for SVI that can welcome the community and provide opportunities. This will increase our footprint in the community and help with enrollment.

**Jennifer Lowe, Program Assistant/Coordinator @ South Seattle's Nursing Program**

Serves as the only full time staff within her department and regular goes beyond her scope of work

Hires and manages staff, student workers, and volunteers

Works to build partnerships in the community

Handles all of the business paperwork within the department

Attends TAC committee meetings

**Tiffany Koyano, Program Specialist 3 @ Seattle Central's Distance Education and eLearning**

Converted 35 classes into online courses

Received CPP Certification (*Certified Program Planner*)

Served on three hiring committees in the past year

**Shan Lackey, Program Specialist 2 @ North Seattle's Advising**

Serve as Credentials/Transcript Evaluator for HS 21+ program

Collaborated with BTS division to add Advising survey questions

Created strategic initiatives for BTS advising

Trained Credentials Evaluators to conduct Adult High School Completion programs

Serves on three committees (*College Readiness Committee, Undocumented Students Advisory Committee, and Space Allocation Committee*)

Served on multiple hiring committees

**Michelle Henry, Program Specialist @ South Seattle's Child Care center**

Has maximized efficiencies to save water and power

Reused available resources to improve the playground

Used the available plum trees to provide snacks to the children and teach kids about the environment

Used old office supplies donated from across the campus for art projects

Restructured one of the classrooms to create space for prayer, mediation and quiet reflection.

Served on two hiring committees in the past year

Participated on the District UMCC

Meets quarterly with the President's Office and fellow stewards for the South Campus UMCC

**Ty Pethe, Program Assistant @ Seattle Central's Student Leadership**

Served on the 25 Live Implementation Team

Inspired numerous students to actively participate on campus

Provided guidance to Student Government representatives on how to be a good advocate

Created multiple learning opportunities for students by coordinating speakers/field trips

Chaired the District UMCC

Served on a hiring committee

**Julia Ismael, Program Coordinator @ Seattle Central's Student Leadership**

55% increase in documented club activities and an 8% increase in overall student club participation

Restructured student commissions to address core themes amongst clubs (*structure, diversity, etc.*)

Sent first ever delegation to NCORE (*National Conference on Race and Ethnicity in Higher Education*)

Major revision of Student Organizations Handbook

Chaired the Classified Development Advisory Committee (CDAC) of Seattle Central

Sincerely & With Much Thanks,

*Ty Pethe*

President of WFSE Local 304

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## **SUPPORT FOR THE WASHINGTON STATE LABOR EDUCATION AND RESEARCH CENTER**

### **Resolution #5**

WHEREAS, expanding our labor research and education capacity is an important part of rebuilding the 21st century labor movement's infrastructure and preparing the next generation of labor leaders to take the helm; and

WHEREAS, we recognize the continuing important work of the Washington State Labor Education and Research Center (WA LERC) as it helps workers understand their rights and their role in the labor movement, and builds leaders for the future; and

WHEREAS, the WA LERC will help supplement union-, worker-, and community-centered labor education, help us prepare current and future leaders for the unique challenges of the 21st century labor movement, help create a pathway for young people into unions and the labor movement more broadly, provide research support for issues important to working people and their families and communities, and reach out to labor's community/coalition partners and community allies; and

WHEREAS, the budget of the WA LERC continues to be severely impacted by budget cuts as a result of the "Great Recession"; and

WHEREAS, the budget for the WA LERC is unacceptable relative to our vast labor education and research needs across Washington, and public funding is not currently forthcoming; now, therefore, be it

RESOLVED, that the Washington State Labor Council, AFL-CIO, will approve a two-year funding campaign with the goal of raising \$100,000 over the next two years to fund WA LERC by working with affiliates and the Advisory Committee for the WA LERC to secure pledges from unions and union allies, after which additional funding will be sought for this program through public funding; and be it finally

RESOLVED, that the Washington State labor Council will show its commitment to this funding campaign by giving a financial contribution for the next two years to help build our labor education infrastructure.

## **REGARDING SPECIALTY LICENSE PLATES REFLECTING LABOR SOLIDARITY**

### **Resolution #15**

WHEREAS, the Washington State Department of Licensing currently offers 46 special design license plates; and

WHEREAS, Washington is one of the most union-dense states in the nation with over 500,000 union members; and

WHEREAS, Washington is under unprecedented attacks from anti-labor groups seeking to defund our unions, shrink our membership and lower labor standards for all workers; and

WHEREAS, union across Washington State have committed to “outside-of-the-box” organizing and educating the public on the value that high labor standards contribute to our state’s economy and public services; and

WHEREAS, Massachusetts offers a Solidarity license plate featuring the image of a raised clenched hand, a symbol of strength and unity, with the word, “Solidarity” along the bottom of the plate; and

WHEREAS, New York state offers a “Union Yes” license plate with the familiar checked-box logo; and

WHEREAS, many specialty license plate proceeds in Washington are directed to charitable organizations dedicated to the cause which is displayed on the plate; and

WHEREAS; a similarly styled specialty license plate for labor in Washington is a common sense way to make an everyday public display of unity and our common values for economic and workplace fairness in the face of attacks to the standards we have fought to build over many decades; now therefore be it

RESOLVED, that the Washington State Labor Council, AFL-CIO, affirms its support for a specialty license plate reflecting labor solidarity by supporting legislation adding a section to Chapter 46.18 RCW to include a directive to the Department of Licensing to create, design, and issue a special labor license plate that may be used in lieu of standard issue license plates for motor vehicles; and be it further

RESOLVED, that the Washington State Labor Council will convene a panel of interested unions, to be the decision-making body, to assist in the design of the specialty license plates; and be it finally

RESOLVED, that all proceeds from sale of the labor specialty license plates will be directed to the South Seattle College Foundation for the benefit of the Washington State Labor Education Research Center.



# STARS COMMITTEE

## Who is STARS?

STARS is an authorized, representative committee of Classified Staff which acts as a liaison between Classified staff and the college President, and as a conduit between Classified Staff and representatives to college shared governance committees and other college committees.

## Highlights from this year:

- STARS hosted many successful events this year including the 2015 Halloween potluck and the School Daze President Breakfast
- Bags for Bellies brought in 860 LBS of food and \$160 cash for NW Harvest!!
- Awarded the Golden Star Employee of the Quarter and Classified Employee of the Year award to our deserving colleagues based on your nominations!
- Had a hugely successful Valentine's Day Candy Gram sale thanks to your support!

THANK YOU  
FOR YOUR SUPPORT!

WE LOOK FORWARD TO  
SEEING YOU AT FUTURE  
STARS EVENTS!

Interested in joining STARS?  
Contact Casey Chow

## Coming Up:

Halloween Potluck October  
31<sup>st</sup>, 2016

Valentine's Day Candy  
Grams! February 14<sup>th</sup>, 2017

Bake Sale Fundraisers  
To be Announced!

Stay tuned for quarterly  
events!

## STARS members

### 2016 - 2017

Casey Chow, Chair  
Ariel Zastrow  
Holly Ralph  
Erin Kerrigan  
Matthew Davenhall  
Tommy Fuglestad  
Julius Rodriguez