

**SEATTLE COLLEGE DISTRICT BOARD OF TRUSTEES**  
**November 13, 2014**

**STUDY SESSION**

2:00 p.m.

North Star Dining Room

North Seattle College  
9600 College Way North  
Seattle, WA 98103

**REGULAR SESSION**

3:00 p.m.

North Star Dining Room

North Seattle College  
9600 College Way North  
Seattle, WA 98103

**STUDY SESSION AGENDA**

2:00 p.m.

**FUNDING FOR HIGHER EDUCATION – SBCTC BUDGET REQUEST PROCESS**

*Marty Brown, Executive Director, State Board for Community & Technical Colleges*

2:45 p.m.

**TRUSTEES TRAINING – OPEN PUBLIC MEETINGS ACT (ESB 5964)**

**REGULAR SESSION AGENDA**

- 3:00 p.m. CALL TO ORDER**
- 3:00 p.m. ROLL CALL**
- 3:00 p.m. INTRODUCTION OF VISITORS – REMIND VISITORS TO SIGN IN**
- 3:05 p.m. APPROVAL OF AGENDA | ACTION** **Tab 1**
- 3:05 p.m. PUBLIC COMMENTS**
- Fifteen minutes are regularly set aside for others to express their views on any matter except those restricted to Executive Session.
- 3:20 p.m. PRESENTATION**
- The NSF Regional Center for Nanotechnology Education at North*  
Presenters: Peter Kazarinoff, Faculty, Mathematics & Sciences  
Alissa Agnello, Faculty, Mathematics & Sciences
- 3:40 p.m. RECOMMENDED BOARD ACTIONS | ACTION**
- A. Approval of October 9, 2014 Meeting Minutes **Tab 2**
- B. Second Reading & Final Action  
– Policies 505, 508, 515, 520, 522, 530 & 265 **Tab 3/4**
- 3:45 p.m. INFORMATIONAL ITEMS**
- A. Chancellor’s Report
1. Pacific Tower Project Update
2. Update on Building Naming Process
3. Update on Parent/Child Center
- B. Strategic Plan Update **Tab 5**
- C. Quarterly Financial Summary **Tab 6**
- D. \$15 Per Hour Impacts **Tab 7**
- 4:20 p.m. ORAL REPORTS**
- A. Associated Student Body Presidents
1. Mr. Brian Pak Wing Leung, Seattle Central College
2. Ms. Sarah Baker, North Seattle College
3. Mr. Shane Brookman, South Seattle College

- B. AFT Seattle Community Colleges  
Ms. Kimberly McRae, Co-President  
Ms. Tracy Lai, Co-President
- C. Washington Federation of State Employees  
Mr. Ty Pethe, President
- D. College Presidents and Vice Chancellors
  - 1. Cabinet
- E. Board of Trustees
  - 1. Ms. Carmen Gayton, Chair
  - 2. Mr. Steve Hill, Vice Chair
  - 3. Ms. Teresita Batayola
  - 4. Mr. Jorge Carrasco
  - 5. Ms. Courtney Gregoire

4:35 p.m.

#### **ADJOURNMENT**

The next meeting of the Board of Trustees will be held on Thursday, December 11, 2014 at Georgetown Campus of South Seattle College, 6737 Corson Avenue South, Seattle, WA 98108. There will be a Study Session at 2:00 p.m., and the Regular Meeting will follow at 3:00 p.m.

#### **EXECUTIVE SESSION(S)**

*An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.*

## **MINUTES OF THE SEATTLE COLLEGE DISTRICT**

**BOARD OF TRUSTEES MEETING** held Thursday, October 9, 2014 at  
Seattle Colleges District Office, 1500 Harvard Avenue, Seattle, WA 98122

### **PRESENT FOR REGULAR MEETING HELD AT 3:05 P.M.**

Trustees	Ms. Carmen Gayton, Chair Mr. Steve Hill, Vice Chair Mr. Jorge Carrasco
Chancellor	Dr. Jill Wakefield
Presidents/Vice Chancellors	Dr. Warren Brown, NSC Dr. Paul Killpatrick, SCC Mr. Gary Oertli, SSC
Vice Chancellors	Dr. Victor Kuo for Carin Weiss Dr. Kurt Buttleman Mr. Charles Sims
Advisory Representatives	Mr. Al Griswold, SVI Mr. Derek Edwards, AAG Ms. Tracy Lai, AFT Seattle Mr. Ty Pethe, WFSE
Secretary	Ms. Harrietta Hanson
<b><u>ABSENT</u></b>	Ms. Courtney Gregoire, Trustee Dr. Carin Weiss, Vice Chancellor Ms. Kimberly McRae, AFT Seattle

## Board of Trustees Meeting Minutes

October 9, 2014

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### CALL TO ORDER

Board Chair, Ms. Carmen Gayton, called the meeting to order at 3:05 p.m. Ms. Gayton asked for a moment of silence to remember Bruce McKenna, faculty member of Seattle Central College, who passed away the day before.

### ROLL CALL

The secretary, Harrietta Hanson, called the roll.

### INTRODUCTION OF VISITORS

Ms. Gayton welcomed the visitors. Visitors introduced themselves. They included: Lincoln Ferris, Cheryl Stuart, Larry Silverman, Wai-Fong Lee, Ed Messerly, Kankanit Wiriyasajja, Ying Zhou, Hao Mai, Dai Nguyen, Chris Granlund, Heather Emlund, John Martinez, LaVerne Lamoureux, Michael Bowers, Pedro Marquez, Max Shuman, Colleen Comidy, Martin Logan, Sylvester Cann, Stephen Starling, David Ernevad, Fran Kato, Adam Hicks, Nhu Cao, Quan Le, Chuck Davis, Jeb Wyman, Akbota Assan, Kuan Sicheng Cai, Maureen Nutting, Shireen Deboo, Debra Higdon, Arnold Hammie.

*Secretary's Note: This is not a complete listing of all visitors present. It includes only those who signed in on the guest sheets.*

### APPROVAL OF OCTOBER 9, 2014 AGENDA

Ms. Gayton asked for a motion to approve the October 9, 2014 Agenda. **Mr. Hill moved, and Mr. Carrasco seconded the motion. Motion passed unanimously (3-0).**

### PUBLIC COMMENTS

A total of six people addressed the Board on various topics. They were: Maureen Nutting – cost of living adjustment (COLA) for faculty, and naming of a building at North Seattle College in Lynda Wilkinson's name; Ed Messerly – IT programs' needs including wages for IT personnel; Shireen Deboo – faculty salary and contract negotiations; Debra Higdon – COLA, naming a building in Lynda Wilkinson's name; Pedro Marquez – salary increase/COLA for faculty and staff; Arnold Hammie – salary/COLA.

The Board responded to the comments, particularly regarding COLA and salary increases – they recognized the issues facing faculty and staff, and the competitions for talent in the Seattle job market. However, since the colleges is an extension of the State, there are constraints regarding compensation and COLA, which are dictated by the Legislature. The Board is very supportive of a better pay structure and will advocate on the faculty's and staff's behalf.

Dr. Wakefield added that the State Board of Community and Technical Colleges (State Board), working with the colleges, has submitted its 2015-17 Operating Budget Request to the Governor's Office. Among the \$182 million request, \$29.1 million is dedicated to faculty's and staff's compensation and COLA.

Dr. Wakefield also clarified that the Board is not compensated serving as trustees of our colleges; they are volunteers appointed by the Governor.

#### PRESENTATION

##### *"2014-2015 Budget Proposal"*

Dr. Buttleman presented the 2014-2015 budget for the Board's review and approval. Dr. Buttleman indicated that the colleges' budgets were planned according to the approved strategic plan, aiming for student success and completion. Because of the McCleary's Supreme Court decision, the district's budget is expected to be flat with no increases. Furthermore because State resources have decreased considerably since 2008, the colleges have become increasingly reliant on tuition.

#### APPROVAL OF MEETING MINUTES

Ms. Gayton asked for a motion to approve two amendments to the September 11 meeting minutes: 1) an amendment to the spelling of Mr. Tracy Furutani's name under Introduction of Visitors. Tracy should be spelled without an "e"; 2) add a sentence to the Chancellor's report regarding naming of a building - adding: The request will be considered under the existing policies and procedures - to clarify the intent. **Mr. Carrasco moved to approve the amendments, and Mr. Hill seconded the motion. Motion was passed unanimously (3-0).**

Ms. Gayton asked for a motion to approve the September 11 meeting minutes. **Mr. Hill moved, and Mr. Carrasco seconded the motion. Motion was passed unanimously (3-0).**

#### TENDER OF GIFTS

**Mr. Carrasco moved to accept the gifts tendered to Seattle Colleges, Mr. Hill seconded the motion. Motion was passed unanimously (3-0).**

#### SECOND READING AND FINAL ACTION – POLICIES 280, 404

Ms. Gayton asked for a motion to approve Policy 280 – Fair Use of Copyrighted Works for Education and Research, and Policy 404 – Workforce Diversity. **Mr. Carrasco moved and Mr. Hill seconded the motion. Motion was passed unanimously (3-0).**

#### RECOMMENDED 2014-2015 BUDGET

**Mr. Hill moved to approve the 2014-2015 Fiscal Year Budget. Mr. Carrasco seconded the motion. Motion was passed unanimously (3-0).**

#### LOCAL FUNDING AUTHORIZATION – SEATTLE MARITIME ACADEMY

Ms. Gayton asked for a motion to approve Seattle Central proceed with transfer of local funds of \$2.2M for the Seattle Maritime Academy Replacement Project. **Mr. Hill moved, and Mr. Carrasco seconded the motion. Motion was passed unanimously (3-0).**

PUGET SOUND COALITION COLLEGE COMPACT – RESOLUTION 04-01

Ms. Gayton asked for a motion to approve Resolution 04-01 in support of the Puget Sound Coalition College Compact. Details of the Puget Sound Coalition and its College Compact were shared with the Board at the last meeting. **Mr. Carrasco moved, and Mr. Hill seconded the motion. Motion was passed unanimously (3-0).**

SHARED FUNDING OF EDUCATIONAL SERVICES FOR INTERNATIONAL STUDENTS

Ms. Gayton asked for a motion to adopt Resolution 14-02 authorizing the District to count its international students as contract students. **Mr. Hill moved and Mr. Carrasco seconded the motion. Motion was passed unanimously (3-0).**

INFORMATIONAL ITEMS

A. Chancellor's Report

1. Pacific Tower Project Update

A written update on the Pacific Tower Project was shared with the Board. Discussion was held regarding the cost increases of the total expenditure estimate and new revenue sources. Both are overseen and coordinated by the Department of Commerce. Currently there is no indication that the construction would be impacted by the above mentioned factors, and is slanted to start on Nov 26.

B. Enrollment Report

Dr. Wakefield presented 2014 Summer Quarter enrollment report.

C. First Reading – Policies 505, 508, 515, 520, 522, 530 & 265

The following policies were presented to the Board for First Reading:

505 – SCD Instructional Programs

508 – District Personnel Standards (with no recommended changes)

515 – SCD College Awarded Credit

520 – SCD Grading System

522 – Credit Hour Policy (with no recommended changes)

530 – Use of Human Subjects (with no recommended changes)

265 – Cellular Telephone Use

The above policies will be presented to the Board for Second Reading and Final Action at the next meeting.

D. Seattle Vocational Institute Revitalization Proposal & Status Update

During the Study Session, Dr. Killpatrick presented the current status information regarding Seattle Vocational Institute, and the proposed recommendations to revitalize the institute.

## **ORAL REPORTS**

### **A. Associated Student Body Presidents**

Ms. Gayton welcomed the new study body presidents, and each was introduced by his/her college president.

Ms. Sarah Baker, of NSC's Student Administrative Council (SAC), reported: 1) the student leadership is working on different ways to reach out to students as one of their strategies to help keep more students on campus and to increase enrollment; 2) another project SAC is undertaking is to create a survey to find out what students' needs are; 3) the student leadership is training and encouraging students to serve on tenure committees.

Mr. Brian Pak Wing Leung, of SCC's Associated Student Council (ASC), reported: 1) a student leadership orientation was held on September 8-12. Student leaders learned new skills through workshops and group activities; 2) student leadership will be reaching out to students to introduce themselves and to find out what their needs are, and how ASC can help; 3) the Activities Board is organizing several events for Halloween.

Mr. Shane Brookman, of SSC's United Student Association (USA), reported: 1) the student leadership team attended the annual state-wide leadership conference held in Wenatchee; 2) USA is working on its goals for the year. One of its goals is to provide a more affordable ORCA card to students; 3) the college has a very successful blood drive recently, about 35 students and staff participated.

### **B. American Federation of Teachers (AFT) Seattle Community Colleges, Local 1789**

Ms. Lai thanked Ms. Gayton for the moment of silence to remember Bruce McKenna. Ms. Lai reported that while colleges are facing decline enrollment, some students were told that they are not eligible for financial aid because of missing paperwork. However, they don't seem to be getting the help or correct information that they need to rectify the situation. In addition, Ms. Lai asked for the support of the trustees and TACTC (Trustees Association of Community and Technical Colleges) to push for local bargaining to fund faculty's step increases, since currently increases are only provided through the legislature.

### **C. Washington Federation of State Employees (WFSE)**

Mr. Ty Pethe reported that the new contract was rectified, and staff will be receiving a small increase in salary. He pointed out that classified staff has had no increases over the last eight years. Ms. Pethe talked about the serious issues facing higher education funding and the regressive state tax system. He urged the Board to voice their concerns regarding higher education funding.



Board of Trustees Meeting Minutes

October 9, 2014

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D. Chancellor, College Presidents and Vice Chancellors

No report.

E. Board of Trustees

No report.

EXECUTIVE SESSION

An Executive Session was called at 2:05 pm to: 1) *discuss the performance of public employees;* 2) *plan or adopt the strategy or position to be taken during collective bargaining.* The Board returned to Open Session at 2:25 pm. No action was taken.

ADJOURNMENT

The meeting was adjourned at 5:05 p.m.

*The next meeting of the Board of Trustees will be held on Thursday, November 13, 2014 at North Seattle College, 9600 College Way North, Seattle, WA 98103. There will be a Study Session at 2 p.m. and the Regular Meeting will follow at 3:00 p.m.*

APPROVED BY:

\_\_\_\_\_  
Carmen Gayton, Chair

\_\_\_\_\_  
Date

# MEMORANDUM

**TO:** Board of Trustees

**FROM:** Dr. Jill Wakefield

**DATE:** November 13, 2014

**SUBJECT:** Instructional Policies 505, 508, 515, 520, 522, 530 – Second Reading and Final Action

## Background

The attached Seattle Colleges District policies were submitted for first reading review by the Board of Trustees at the October 9 meeting. The procedures are now being submitted for second reading and final action. Policies 505, 515, and 520 are submitted with recommended revisions. No revisions are recommended for Policies 508, 522, or 530.

## Recommendation

It is recommended that the Board adopt Policies 505, 508, 515, 520, 522, and 530 as presented.

Submitted by:



Gary Oertli,  
President, South Seattle College

Transmitted to the Board with a favorable recommendation,



Dr. Jill Wakefield  
Chancellor

## **Revised Policies NUMBER: 505**

### **TITLE: SCD Instructional Programs**

The Seattle College District will offer ~~thoroughly~~ comprehensive educational, training and service programs that maintain high standards of excellence in academic transfer, career and technical education, adult basic education, baccalaureate, and continuing education to meet the needs of both the communities and students served.

#### *Board of Trustees – Revision & Adoption History*

*Adopted: 4/8/1985*

*Revised: 10/5/1993*

*Revised; 8/26/2009*

## **NUMBER: 515**

### **TITLE: SCD College Awarded Credit**

A student may be awarded college credit as a result of successful completion of prescribed courses or units of instruction; approved transfer of credit from another regionally accredited college or university, recognized international college or university, or post-secondary institution; adequate performance on a challenge exam or standardized advanced placement exam; relevant prior experiential learning (work experience); or other recognized educational experience such as military training or training approved by the state, industry, or a professional association. ~~There is no~~ may be limits on approved transferable credits based on as long as ~~residency, and degree requirements and accreditation requirements are met.~~

~~In the case of credit awarded for advanced placement, experiential learning, or other recognized educational experiences, credit will be entered on the student's transcript as satisfactorily completed but will not carry grade points.~~ Board of Trustees – Revision &

Adoption History

*Adopted: 1/7/1977*

*Revised: 6/14/1993*

*Revised: 8/26/2009*

## **NUMBER: 520**

### **TITLE: SCD Grading System**

Seattle College District will establish and implement a uniform grading system, ~~at each of the colleges.~~

Board of Trustees – Revision & Adoption History

*Adopted: 1/7/1977*

*Revised: 6/14/1993*

*Revised: 8/26/2009*

## **Policies – No Revisions NUMBER: 508**

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### **TITLE: District Personnel Standards**

Prior to employment of candidates to perform professional services in the Seattle College District, the District Board of Trustees shall establish that the candidate possesses the general standards for community and technical college employees as set forth in WAC 131-16-080.

Candidates for appointment as professional teaching personnel in academic fields and professional teaching personnel, other instructional personnel, and administrators in professional-technical education shall also meet or exceed the requirements set forth in Chapter 131-16 of the Washington Administrative Code.

Copies of chapter 131-16 WAC may be obtained from the college chief professional-technical administrators office or accessed on the Internet at [apps.leg.wa.gov/wac/default.aspx?cite=13116-080](http://apps.leg.wa.gov/wac/default.aspx?cite=13116-080).

### **Board of Trustees – Revision & Adoption History**

*Adopted: 2/4/1992*

*Revised: 7/14/2005*

*Revised: 8/26/2009*

# **NUMBER: 522**

## **TITLE: Credit Hour Policy**

The State Board for Community and Technical Colleges has defined the credit hour as, “...*the unit by which an institution measures its course work. The number of credit hours assigned to a course is defined by the number of hours per week in class and the number of hours per week in out of class preparation.*” The Seattle College District has adopted and supports this policy, and has used the SBCTC’s rules to establish credit for its course offerings, as follows:

### **Lecture / Discussion:**

1:1; one credit hour is equivalent to one hour of direct teacher instruction in lecture/discussion, and approximately two hours of out-of-class student work (time spent on studying, working on assignments, etc.) per week. For example, a 5-credit course would involve five hours of in-class direct instruction, and approximately 10 hours of additional work by students outside of the classroom per week.

### **Laboratory / Applied Learning:**

2:1; one credit hour is equivalent to two hours of laboratory work under the supervision of the instructor, and approximately one additional hour for out-of-class student work on assignments per week.

### **Work Site Educational Experience:**

3:1; one credit hour is equivalent to three hours of work per week under the intermittent supervision of the instructor, and includes working with professional practitioners; includes a required one-hour-per-week seminar or discussion group activity.

### **Other:**

one credit hour is equivalent to five hours of work per week in which minimum supervision is provided or required for work-related activities. In this case, work site experiences have no related seminar or discussion activity.

The above guidelines apply to all types of courses offered for credit and modalities of instruction offered by the Seattle College District.

Board of Trustees – Revision & Adoption History

*Adopted: 4/15/2013*

## **NUMBER: 530**

### **TITLE: Use of Human Subjects**

It shall be the policy of the Seattle College District Board of Trustees to recognize the responsibility for protecting the rights, well-being and personal privacy of individuals, assuring a favorable climate for the conduct of academically oriented inquiry, and protecting the interests of the institution. This policy addresses classroom, laboratory and clinical activities such as those in the health professions and biological sciences where learning by students requires the use of human subjects as part of demonstrations or experiments.

This policy is not intended to cover the ordinary and expected risks to which students are exposed as they engage in the usual activities and class participation of the college or institute. It does, however, cover students' participation as human subjects in such activities as training procedures, demonstrations, and experiments where students are exposed as participants to situations which may be injurious or dangerous to them and to which they are not ordinarily exposed or accustomed in their normal daily lives as students or non-students.

#### *Board of Trustees – Revision & Adoption History*

*Adopted: 9/5/1989*

*Revised: 6/14/1993*

*Revised: 8/26/2009*



**MEMORANDUM**

**TO:** Board of Trustees

**FROM:** Kurt R. Buttleman

**DATE:** November 13, 2014

**SUBJECT:** Policy 265 – Second Reading

**Background**

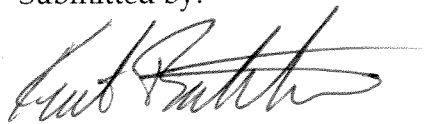
The attached SCD Cellular Telephone Use policy revision is suggested to better comply our existing practices.

This item is being sent to the Board for second reading and final action. Once the Board approves the rules, they become effective immediately.

**Recommendation**

It is the recommended that this item be received as information only.

Submitted by:



Dr. Kurt Buttleman  
Vice Chancellor of Finance & Technology

Transmitted to the Board with a favorable recommendation.



Dr. Jill Wakefield  
Chancellor

## SEATTLE ~~COMMUNITY~~ COLLEGE DISTRICT POLICY

NUMBER: 265

TITLE: CELLULAR TELEPHONE USE

### General

The use of cellular telephones is in some instances the most effective manner to conduct college business particularly for those individuals who, by the nature of their job responsibilities, need to be on call at all times. Use of cellular telephones for college business and charging to the state budget are allowable within the major guidelines set forth in the corresponding procedures outlined in Procedure 265.

*Adopted: 02/06/96*

*Amended: June 11, 2009*



## MEMORANDUM

Seattle  
CENTRAL  
College

NORTH  
Seattle  
College

SOUTH  
Seattle  
College

SVI Seattle  
Vocational  
Institute

Georgetown  
Campus

NewHolly  
Learning  
Center

Seattle  
Maritime  
Academy

Wood  
Technology  
Center

**TO:** Board of Trustees

**FROM:** Dr. Jill Wakefield, Chancellor

**DATE:** November 13, 2014

**SUBJECT:** *Strategic Plan Update*

### Background

The 2010-2015 District-wide Strategic Plan, approved by the Seattle Colleges Board of Trustees in September 2010, sets strategic direction for the district and colleges. The plan states the District's mission, vision, and core values, and identifies three strategic goals focusing on student success, partnerships, and innovation.

In March 2013, after careful review and discussion, the Board updated the Strategic Plan to include new objectives and performance measures. There are new measures for all of the goals; examples of the new measures include: enrollment, job placement, student achievement point progress, new degrees and certificates in high demand areas, and diversity of funding. The performance targets for many of the measures were changed to compare the performance of the Seattle Colleges to the state system average.

The attached report provides a 2013-14 year-end status update on the districtwide Strategic Plan with the new measures identified. Where data are available, the results are updated from the May 8, 2014 Board of Trustees report.

The timeframe for the completion of the current plan is through 2015. With the addition of new measures in 2013, the Board is asked to consider whether to pursue a new Strategic Plan or an extension of the current Strategic Plan.

### Recommendation

It is recommended that this item be received as information only.

Submitted by:

Dr. Carin Weiss  
Vice Chancellor

Transmitted to the Board for their information.

Washington District VI  
1500 Harvard Avenue  
Seattle, WA 98122  
206.934.3872  
Fax 206.934.3894  
Voice Relay 800.833.6388

Dr. Jill Wakefield  
Chancellor

## MISSION

The Seattle Colleges  
will provide excellent, accessible  
educational opportunities to prepare  
our students for a challenging future.

## VISION

*The Seattle Colleges  
will be learning-centered*

- in providing high-quality and innovative education
- in preparing our students for success and lifelong learning

## VALUES

- We value teaching & learning
- We value students
- We value diversity
- We value partnerships

## GOALS

### **GOAL 1: *Student Success*—**

Increase student learning and achievement.

### **GOAL 2: *Partnerships*—**

Build community, business and educational partnerships.

### **GOAL 3: *Innovation*—**

Increase innovation and improve organizational effectiveness

# Update on the District-wide 2010-2015 Strategic Plan

Board of Trustees | Thursday, November 13, 2014

## 2013-14 Status Report

*Prepared by Carin Weiss, Vice Chancellor*

## BACKGROUND

The 2010-2015 District-wide Strategic Plan, approved by the Seattle Colleges Board of Trustees in September 2010, sets strategic direction for the district and colleges. The plan states the District's mission, vision, and core values, and identifies three strategic goals focusing on student success, partnerships, and innovation.

Each of the three goals has a set of strategic objectives that the District will accomplish by 2015. Tied to each strategic objective is one or more performance measures for determining whether, and to what extent, each strategic objective has been achieved.

This report provides a 2013-14 year end status update on the district-wide Strategic Plan. The latest available data, updated from the May 8, 2014 board report, are highlighted as "New Data" and are also compared to data from previous years.

Included is a *summary score sheet* of progress on all performance measures and a *detailed report* on the goals, objectives and performance measures.

Finally, a brief summary that describes how District-wide Strategic Plan measures align with the recently approved Educational Master Plan is provided.

# Seattle Colleges 2010-2015 District Strategic Plan

## Status Report – Performance Measures Score Sheet

Description	Comparison Year	Baseline	2015	Target	2013-14 Actual	2013-14 Status Summary		
						Significant Results	Some Progress	Area for Enhancement
<b>Goal 1. STUDENT SUCCESS — Increasing Student Learning and Achievement</b>								
State Funded Enrollment <sup>^</sup> (annual) (2yr avg)	2008-09	101%	100%	100%	99%*			✓
Completion Rates	2008-12 Cohort	20%	Exceed state system (30% in 2013)		27% (2012-13)		✓	
Job placement rates	2008-09	73%	Exceed state system (78% in 2012-13)		77% (2012-13)	✓		
Student Achievement Point progress (Total Points, Percent of Total)	2013-14	---	Exceed prior year		Central: 16,235, 3.1%* South: 14,054, 2.7% North: 12,539, 2.3%			✓
Transfer student achievement	Fall 2011	GPA, 3.33 1-yr. persistence, 92.8% 3-yr. completion, 71.3%	Meet or exceed native student performance		GPA, 3.36 1-yr. persistence, 95% 3-yr. completion, 85%	✓		
Precollege math progression	2007-10	32%	Increase completion of developmental math in 1-year		39%* (2012-13)	✓		
<b>Goal 2. PARTNERSHIPS — Build Community, Business, and Educational Partnerships</b>						Significant Results	Some Progress	Area for Enhancement
Economic impact of Seattle Colleges	2010	\$1.1 billion	\$1.3 billion		---	✓		
Awareness of Seattle Colleges' importance to the economy	2012	96%	95% or above		---	✓		
B.A.S. Degrees	2010	2	3 New B.A.S. Degrees		5 New B.A.S. Degrees*	✓		
New Associates degrees and certificates	2008-09	---	3 new programs		26*	✓		
Diversity of funding sources	2012	50% State Support; 37% Tuition 13% Other	Greater diversity of funding sources		48% State Support 28% Tuition 24% Other		✓	
Financial reserves	2012	8.4%	Between 5%-10%		5.7%*	✓		
Fundraising	2008-09	---	Goals/initiatives set		Goals in development		✓	
<b>Goal 3. INNOVATION — Increase Innovation and Improve Organizational Effectiveness</b>						Significant Results	Some Progress	Area for Enhancement
eLearning enrollment	2007-08	1,627 FTES	Increase FTES over previous yr		2,461*		✓	
Precollege math curriculum	Fall 2012	196 students served	New approaches to Developmental Math		728 students served (Spring 2014)*	✓		
Cost per completion	2009	\$45,539	Less than state average (\$35,606)		\$43,396		✓	
Administrative systems efficiency- Innovation Projects	2010	---	10 innovation projects		27 completed 8 in development*	✓		
Carbon footprint	2008	16,963 MTCO <sub>2</sub>	13,500 MTCO <sub>2</sub>		13,970 MTCO <sub>2</sub>	✓		
Ethnic and racial diversity	2011	36% employees of color	Diversity reflective of broader community (35% in Seattle)		37% employees of color*	✓		
Employee awards/recognition	2005-09	33	41		69*	✓		

<sup>^</sup>includes international conversions

\* Data updated from last status update in May 2014

## GOAL 1: *STUDENT SUCCESS*—Increase student learning and achievement.

### OBJECTIVE 1: MEET ANNUAL STATE-FUNDED ENROLLMENT ALLOCATION – NEW OBJECTIVE

**Measure: State-funded enrollment – *New Data***

Goal: 100% of allocation and 2-year rolling average achieved and maintained.

Annualized FTES enrollment reported to the State Board was 94% of goal in 2012-13 and 99% of goal in 2013-14. This resulted in a two year rolling average of 96% for 2013-14. The increase in the recent year is due to a conversion of additional International enrollment.

Meeting enrollment targets continues to be a high priority for all of the colleges. The colleges are offering more options for students to accommodate their busy schedules and boosting support services to increase persistence and retention. Targeted marketing is also among the many strategies being pursued to improve enrollment outcomes.

<b><i>Annual Enrollment and Two-Year Rolling Average (Includes conversion of International FTES)</i></b>	<b>Baseline 2008-09</b>	<b>2012-13</b>	<b>2013-14</b>
Annual Enrollment	101%	94%	99%
Two-year Rolling Average	100%	96%	96%

Source: Seattle Colleges Database

### OBJECTIVE 2: INCREASE STUDENT COMPLETION AND JOB PLACEMENT – NEW OBJECTIVE

**Measure: Student completion of certificates and degrees**

Goal: Achieve completion rate above the state system.

The Seattle Colleges have seen an increase in the overall completion rate within four years. The 2012 cohort had a completion rate of 20%, while the 2013 cohort completion rate increased to 27%.

Total completion rates in 2013 are slightly below the state system. A revised A.A. degree, and more flexible scheduling options, including online, for degrees and certificates will soon be implemented to help students persist and complete.

<b><i>Completion Rates 2009-13 Cohort</i></b>	<b>Seattle Colleges - 2012</b>	<b>Seattle Colleges- 2013</b>	<b>State System- 2013</b>
Professional Technical	24%	41%	43%
Academic Transfer w/Degree	16%	16%	22%
Academic Transfer w/o Degree	45%	25%	20%
Overall Completion Rate	20%	27%	30%

Source: State Board for Community and Technical Colleges

**Measure: Job Placement**

Goal: Achieve job placement rate above the state system.

The job placement rate at the Seattle Colleges in 2012-13 was 77%, a 5.5% increase from the baseline 2008-09 academic year (73%). This is comparable to the state system rate, which increased by 5.4% to 78% in 2012-13.

<b>Job Placement Rates 2012-13</b>	<b>Baseline 2008-09</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>
Seattle Colleges	73%	78%	77%	77%
State System	74%	77%	77%	78%

Source: State Board for Community and Technical Colleges

**Measure: Student Achievement Point progress – NEW DATA**

Goal: Increase Student Achievement Points over the prior year.

The table below shows student achievement points and awards for 2013-14 for selected colleges. Seattle Central had 16,235 total points, making up 3.1% of the state-system total. South had 14,054 total points for 2.7% of the system total. North had 12,539 total points, 2.3% of the total.

Aggressive efforts are in place to increase the Seattle Colleges student achievement points in the coming years. Initiatives include accelerated precollege math options, increased advising support, and new and revised degrees and certificates.

<b>Select Colleges State- wide—Student Achievement Points</b>	<b>Total Points</b>	<b>Total Award</b>	<b>Percent of Total</b>
Clark	29,044	\$207,905	4.4%
Bellevue	29,879	\$203,987	4.4%
Pierce	26,503	\$201,877	4.3%
Central*	16,235	\$147,021	3.1%
South	14,054	\$125,505	2.7%
North	12,539	\$108,828	2.3%
Grays Harbor	6,269	\$108,514	2.3%
Bellingham	6,500	\$106,872	2.3%
Centralia	7,499	\$91,846	2.0%

\* Includes SVI

Source: State Board for Community and Technical Colleges

Comparing performance in 2012-13, with 2013-14, the colleges improved in the following areas:

College Readiness – Math (up 6.8%); Reaching the 1<sup>st</sup> 15 credits (up 5.2%); Reaching the 1<sup>st</sup> 30 credits (up 3.1%); Achieving the college math milestone (up 20.9%); Points per Student (up 1.9%).

Areas for improvement for our colleges are:

Basic Skills (down 7.0%); College Readiness – English (down 7.9%); 1st 45 credits (down 22.0%); Retention to next year (down 2.1%); Completion (down 9.6%); Overall total points (down 1.5%).

The entire state system only improved in achieving the college math milestone (up 6.4%). The largest percentage drop occurred in reaching the 45 credit milestone (down 13.4%). **Overall total points at the state level were down 2.5%.**

**Measure: Transfer student achievement**

Goal: Meet/exceed UW “native” student performance.

For the 2009 cohort completing in 2012, Seattle Colleges transfer students have one-year persistence rates that are slightly below University of Washington “native” students, GPAs that are on par, and lower three-year completion rates. A lower completion rate for transfer students may in part be explained by part-time attendance. Seattle Colleges transfer students out-performed transfer students from other Washington community colleges in all three of these indicators.

**2009 Cohort UW-Seattle students,  
3-Year Transfer Achievement**

	GPA	1 Year Persistence	3 Year Completion
Seattle Colleges	3.36	95%	85%
University of Washington	3.36	97%	91%

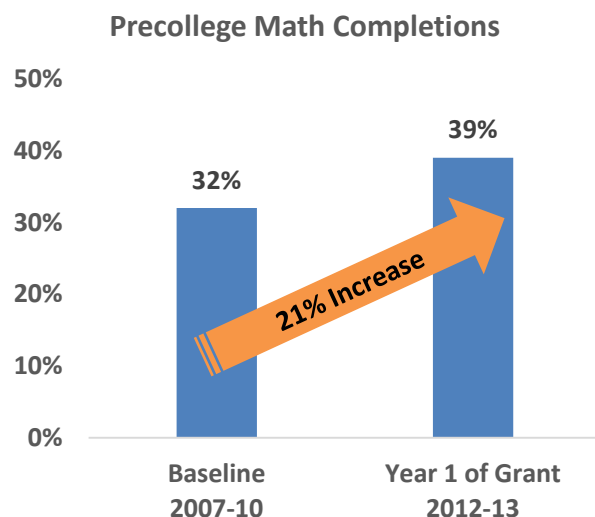
Source: Analysis provided by the UW, Seattle Office of Planning and Research.

**OBJECTIVE 3: IMPROVE STUDENT ACHIEVEMENT IN PRECOLLEGE MATH – NEW DATA**

**Measure: Precollege math progression – NEW DATA**

Goal: Increase the percentage of students that start and complete the precollege math sequence within one academic year.

The first year results from the *Pathway to Completion* initiative show promising improvements in student progression through the precollege math course sequence. The chart below shows a 21% increase in the percentage of students who completed the precollege math sequence. These results were achieved through a redesign of the first-year college experience, including mandatory orientation, proactive advising, development of student educational plans, classroom student success activities (Productive Persistence) and accelerated pre-college math courses.



**GOAL 2: *PARTNERSHIPS*—Build community, business & educational partnerships.**



## **OBJECTIVE 1: INCREASE AWARENESS OF THE SIGNIFICANT ECONOMIC IMPACT OF THE SEATTLE COLLEGES**

### **Measure: Economic impact of Seattle Colleges**

Goal: Increase at historic rate to 1.3 billion.

An economic impact analysis conducted by EMSI, Inc. in 2010 showed that the annual economic impact of the Seattle Colleges including the wages and benefits paid to its employees, goods and services purchased in the community, and increased earnings of its graduates was **\$1.1 billion**.

The goal proposed for this measure is to continue at the same historical pace providing economic benefits to the community. By extrapolating this historic rate of benefits, the District can expect to reach \$1.3 billion in total economic benefits by 2015.

### **Measure: Awareness of importance to the economy**

Goal: Maintain awareness at 95% or above.

The Seattle Colleges play a predominant role in the community and are featured throughout the region in business, industry and educational forums. The Chancellor and Presidents, other administrators, faculty and staff are members of many influential local and regional groups. This participation increases the awareness of the Seattle Colleges.

In 2012, a survey of the community was conducted to gauge awareness of the Seattle Colleges importance to the economy. ***The survey found that 96% of respondents are aware of the Seattle Colleges economic role and impact, exceeding the stated goal of 95% awareness.***

## **OBJECTIVE 2: INCREASE PROFESSIONAL-TECHNICAL PROGRAM GRADUATES TO RESPOND TO LOCAL INDUSTRY WORKFORCE NEEDS – NEW DATA**

### **Measure: B.A.S. degrees – NEW DATA**

Goal: 3 additional degrees developed and offered by 2015.

**Goal Achieved.** Five new B.A.S degrees have been approved and offered, including *Sustainable Building Science* and *Professional Technical Teacher Education* at South, *Application Development* and *International Business* at North, and *Allied Health (two tracks)* at Central.

### **Measure: New certificates and Associate degrees in high demand areas – NEW DATA**

Goal: 3 new programs in high-demand areas.

**Goal Achieved.** Since the start of 2013-14, the Seattle Colleges have instituted 26 new short-term workforce education certificate programs (less than 20 credits) in order to create a more learner-focused, modularized instructional model.

## **OBJECTIVE 3: INCREASE PRIVATE, FOUNDATION AND LOCAL FUNDING**

### **Measure: Diversity of funding sources for operations**

Goal: Reduce dependence on state, tuition and other funding sources

The Seattle Colleges have reduced dependence on funding from state and tuition sources, with increased funding coming from other sources such as International revenue contributions and Running Start. In 2012-13, 87% of funding came from a combination of state support and tuition. In 2013-14,

reliance on state support and tuition has decreased to 76%, with an increased proportion of funds from sources such as Running Start and International student revenue.

<b>Funding Sources FY 2012-13 to 2013-14</b>	<b>2012-13</b>	<b>2013-14</b>
State Support	50%	48%
Tuition	37%	28%
Other (e.g. Running Start, International student revenue)	13%	24%

Source: FY1314 Q3 Financial Statements

**Measure: Financial reserves - NEW DATA**

Goal: Maintain between 5% and 10% financial reserves.

**Goal Achieved.** In Fiscal Year 2013-14, the District had 5.7% in financial reserves. This is on par with the 2012-13 Fiscal Year, and within goal range.

Source: FY1314 Q4 Financial Statements

**Measure: Fundraising**

**Goal: Fundraising campaign goals and initiatives set and campaign under way.**

The campaign staffing and budget have been approved and counsel has been engaged through June 2015. The long term campaign plan and timeline, and campaign communications plan began in October, 2014. Advancement and leadership volunteers are actively engaging community leaders in the pre-campaign period through direct individual contacts, Foundation Board recruitment, and outreach. College and district staff are beginning partnership briefings and collaborative proposals, and a Campaign Leadership Committee is currently being formed.

**GOAL 3: INNOVATION—Increase innovation and improve organizational effectiveness.**

**OBJECTIVE 1: INCREASE INNOVATIVE INSTRUCTIONAL OPTIONS FOR STUDENTS – NEW DATA**

**Measure: eLearning enrollment – NEW DATA**

Goal: Increase annualized FTES enrollment in online and hybrid courses.

Annualized eLearning FTES have increased from 1,627 in the baseline 2007-08 academic year, to 2,461 in 2013-14, a 51% increase.

<b>eLearning Enrollment Online and Hybrid</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>
North	688	868	1,044	1,142	1,143	1,178	1,482
Central/SVI	521	579	596	569	553	537	375
South	418	535	582	575	553	540	604
District	1,627	1,982	2,222	2,286	2,249	2,255	2,461

Source: State Board for Community and Technical Colleges

**Measure: Precollege math curriculum – NEW DATA**

Goal: Develop new approaches to increase acceleration through precollege math.

The colleges now have three models for students to accelerate their completion of precollege math:

- Statway - Precollege Algebra + Statistics (4 quarters into 3, college level statistics)
- Self-paced Modular Math (1-4 quarters into 1)
- Algebra Express (3 quarters into 2, 2 quarters in 1)

**Results To Date**

The results to date for **Statway** show a 59% completion rate for precollege math **and the college- level math requirement** versus 32% completion for **only the precollege math sequence** in the traditional model.

Of students enrolled in a *Self-paced Modular Math* courses, **35%** completed two or more classes in **one quarter**; **14%** completed the sequence in **one quarter**.

**Fifty-three percent** of students taking the *Algebra Express Courses* completed precollege math sequence in one year compared to **32%** of students in the traditional sequence.

Accelerated math sections have increased substantially across the district in the approximate 1.5 years since initial implementation. Moving from **7 sections** (196 students served) in Fall 2012, the Seattle Colleges now offer **26 accelerated precollege math sections** as of Spring 2014, serving approximately 728 students.

<b><i>Accelerated precollege Math</i></b>	<b>Fall 2012</b>	<b>Winter 2013</b>	<b>Spring 2013</b>	<b>Fall 2013</b>	<b>Winter 2014</b>	<b>Spring 2014</b>
Number of accelerated sections	7	14	12	19	25	26
Number of students served	196	392	336	532	700	728

Source: Seattle Colleges Database

**OBJECTIVE 2: IMPROVE EFFECTIVENESS, EFFICIENCY AND RESPONSIVENESS OF COLLEGE OPERATIONS–  
NEW OBJECTIVE**

**Measure: Cost per completion**

Goal: Achieve cost per completion less than state average.

Cost per completion has decreased for the Seattle College District from \$45,539 in 2009 to 43,841 in 2010 (the latest available data). South and Central both have a decreased cost per completion, -6.5% and -4% respectively. North's cost per completion increased slightly, by 1.1%.

The district has a higher cost per completion than the state system, but has narrowed the gap between 2009 and 2010.

<b><i>Cost Per Completion</i></b>	<b>2009</b>	<b>2010</b>	<b>Percent Change</b>
District	45,539	43,841	-4%
State System	38,651	35,606	-9%

Source: Delta Cost Project, Spending Per Outcome

**Measure: Administrative systems efficiency – NEW DATA**

Goal: Completion of 10 “Innovations Projects” including automation of administrative processes, by 2015.

**Goal Achieved.** Twenty-seven Innovations Projects were completed as of fall 2013. There are an additional eight projects under way. Projects range from large student-facing projects, to online curriculum development for our faculty and deans, to smaller administrative improvements to increase efficiency for our staff across the District. Examples of Innovations Projects are provided below.

- **Online parking passes:** Students at each college are now able to order a parking pass online.
- **Automated Course Approval System:** The ACAS allows instructors to generate course curriculum with a built-in approval workflow and document retention.
- **New Employee Onboarding:** This lean project has streamlined and automated the new employee onboarding process to ensure the employee is able to begin working on day one.

**Measure: Carbon footprint**

Goal: Stay on-pace to achieve our 2020 State Agency Climate Leadership Act target for the Seattle College District, of 12,753 MTCO<sub>2</sub>e.

**Goal Achieved.** Emissions have fallen to 13,970 MTCO<sub>2</sub>e in 2013, putting us on pace to achieve our 2020 target early, in 2016.

As shown in the table below, Seattle Colleges have steadily reduced emissions from 16,963 MTCO<sub>2</sub>e in 2008, to 13,970 MTCO<sub>2</sub>e in 2013.

<b><i>Greenhouse Gas Emissions in Metric Tons CO<sub>2</sub>e</i></b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Seattle Colleges	16,963	16,052	14,355	14,843	14,439	13,970

**OBJECTIVE 3: INCREASE EMPLOYEE ETHNIC AND RACIAL DIVERSITY AND RECOGNITION – NEW OBJECTIVE****Measure: Ethnic and racial diversity – NEW DATA**

Goal: Increase employee ethnic and racial diversity to be more reflective of the greater Seattle community.

Among Seattle Colleges’ employees in 2014, 37% are employees of color, compared with 20% employees of color across the state community and technical college system. The Seattle Colleges ethnic and racial diversity is reflective of the greater community, with 35% and 37% citizens of color in Seattle and King County, respectively.

**Measure: Employee awards and recognition – NEW DATA**

Goal: 25% increase to 41 external rewards.

The baseline for the analysis of employee awards and recognitions is a (2005-2007) tally created in 2010 for a League for Innovation publication developed by the District. It showed a total of 33 external awards and publications over that four-year period, including 20 awards and honors, 10 publications (books, articles published) and three awards for District publication design, printing, marketing, or

content. With a performance target of increasing the number by 25% by 2015 the District would reach 41 awards and recognition.

***Goal Achieved.*** Between January 2012-14, faculty, staff and administrations received 48 awards and publications. Combined with 21 additional accolades from previous years, this puts us above target, at 69 awards and recognitions. Below is the list of 2012-14 awards and publications.

**Faculty/Staff Awards, Honors, Recognition, Publications (2012-2014)**

Faculty / Staff member	College	Year	Description	Type
<i>Awards and Honors</i>				
Heidi Lyman	SSCC	2012	Recipient, SCCD Lifelong Learning Award	Professional Excellence
Dave Eberhardt	NSCC	2012	Recipient, SCCD Lifelong Learning Award	Professional Excellence
Christa Colouzis	SSCC	2012	Recipient, SCCD Lifelong Learning Award	Professional Excellence
Sara Schoedel	NSCC	2012	Recipient, SCCD Lifelong Learning Award	Professional Excellence
Karen Jurgensen	SCCC	2012	First Place, Chefs Collaborative National Competition to honor leaders in the sustainability movement	Professional Excellence
Steve Ford	SSCC	2012	Participant, Refurbishing of the hydroplane Miss Beacon Plumbing	Community Engagement
Doug Clapper	SSCC	2012	Participant, Refurbishing of the hydroplane Miss Beacon Plumbing	Community Engagement
John Sharify	SCCD	2012	Representative, Opportunity Nation Summit in Washington, D.C.	Community Engagement
John Sharify	SCCD	2012	Recipient, National Edward R. Murrow Award (Best news documentary in the country) for his documentary "Climb of a Lifetime"	Professional Excellence
Maria Tiamzon	SCCD	2012	Recipient, James Turner Outstanding Leadership Award from the 2012 Community Colleges Business Officers Leadership Academy	Professional Excellence
Irina Minasova	SSCC	2012	Recipient, James Turner Outstanding Leadership Award from the 2012 Community Colleges Business Officers Leadership Academy	Professional Excellence
Karen Jurgensen	SCCC	2012	Recipient, Innovative Sustainability Teaching Award at the "Flavors of a Foodshed" Chef Collaborative Sustainable Food Summit at Central	Professional Excellence
Tracy Lai	SCCC	2012	Selected to take part in the "American History, Atlantic and Pacific" project sponsored by the American Historical Association and funded by the National Endowment for Humanities	Professional Excellence
Jaime Cardenas Jr.	SCCC	2012	Selected to take part in the "American History, Atlantic and Pacific" project sponsored by the American Historical Association and funded by the National Endowment for Humanities	Professional Excellence
Anna Davis	SCCC	2012	Named a National Academics Education Fellow in Life Sciences for the 2012-2013 academic year	Professional Excellence
Mark Mitsui	NSCC	2012	Recipient, Distinguished Alumnus Award from the University of Washington for contributions in the field of education	Professional Excellence
Lynn Cofman	SCCC	2012	Named the Dennis Tilley Educator of the Year Award by the National Federation of Opticianry	Professional Excellence
Jill Wakefield	SCCD	2012	Listed in Seattle Magazine as one of Seattle's "Most Influential People of 2012" and a "Knowledge Leader"	Professional Excellence
David Roseberry	SCCC	2012	Named NAFSA Person of the Year	Professional Excellence
Jane Harness	SSCC	2012	Recipient, 2012-2013 NISOD Award	Professional Excellence

Sarah Skamser	SSCC	2012	Recipient, 2012-2013 NISOD Award	Professional Excellence
Jill Wakefield	SCCD	2013	Recipient, CCBA Pioneer Award presented to an individual for taking the lead in improving access to postsecondary education	Professional Excellence
Jill Wakefield	SCCD	2013	Appointed to the City of Seattle's Economic Development Commission, elected Vice Chair	Professional Excellence
Mark Mitsui	NSCC	2013	Recipient, Doris Michiko Ching Shattering the Ceiling Award from the Asian Pacific Islander Knowledge Community of the National Association of Student Personnel Administrators	Professional Excellence
Yilin Sun	SSCC	2013	Named President elect of the TESOL International Association and member of the TESOL Executive Committee	Professional Excellence
Mark Mitsui	NSCC	2013	Recipient, 2013 Rhonda Quash Coats Award for Excellence in Multicultural Student Services	Professional Excellence
Tracy Lai	SCCC	2013	Recipient, Six-week Fulbright Hays Fellowship to study in China	Professional Excellence
Betsy Campbell	NSC	2014	Recipient, SCD Lifelong Learning Award	Professional Excellence
Eileen Murphy	NSC	2014	Recipient, SCD Lifelong Learning Award	Professional Excellence
Ann Murkowski	NSC	2014	Recipient, NSF grant to partner with Central Washington University in addressing need for STEM research in post-secondary curriculum	Professional Excellence
Kalyn Owens	NSC	2014	Recipient, NSF grant to partner with Central Washington University in addressing need for STEM research in post-secondary curriculum	Professional Excellence
Heather Price	NSC	2014	Recipient, NSF grant to partner with Central Washington University in addressing need for STEM research in post-secondary curriculum	Professional Excellence
Cesily Crowser	NSC	2014	Recipient, NSC Parent Education Program Val Donato Awards	Professional Excellence
Beth Goss	NSC	2014	Recipient, NSC Parent Education Program Val Donato Awards	Professional Excellence
Sladjan Stankovic	NSC	2014	Recipient, NSC Classified Employee of the Year	Professional Excellence
Hon Li	NSC	2014	Recipient, Honored as an Inspirational Teacher by University of Washington Computer Science and Engineering	Professional Excellence
Nate Weston	SCC	2014	Recipient, John & Suanne Roueche Excellence Award, League for Innovation in the Community College	Professional Excellence
Susan Tokheim	SCC	2014	Recipient, SCD Lifelong Learning Award	Professional Excellent
Sarah Laslett	SSC	2014	Recipient, Bruce Brennan Memorial Award	Professional Excellence
Kurt Buttleman	SCD	2014	Recipient, Puget Sound Business Journal's 2014 CFO of the Year	Professional Excellence
Jill McDonough	SSC	2014	National Institute for Staff and Organizational Development (NISOD)	Professional Excellence
Liz Strongman	SSC	2014	National Institute for Staff and Organizational Development (NISOD)	Professional Excellence

## Faculty/Staff Awards, Honors, Recognition, Publications (2012-2014)

Faculty / Staff member	College	Year	Description	Type
<i>Publications and Publication Awards</i>				
Mike Hickey	SSCC	2012	Counterclockwise, a novel	Book
Yilin Sun	SSCC	2012	Demystifying Career Paths after Graduate School: A Guide for Second Language Professionals in Higher Education, a reference guide	Co-editor, Book
Nancy Rawles	SCCC	2012	"Miz Sparks is on Fire and This Ain't no Drill", novel	Book
Mini Collins	SSCC	2012	"Crosscurrents" magazine, poem published	Poem
Daudi Abe	SCCC	2013	"6'N the Morning", novel	Book
Aileen Williams	SCCC	2014	"Running Secrets", novel	Book



## ALIGNMENT WITH EDUCATIONAL MASTER PLAN

At the September 2014 Board of Trustee meeting, the board approved the Educational Master Plan. The Educational Master Plan provides broad, forward-looking guidance for Seattle Colleges' educational programs and services in order to meet the emerging educational needs of the community. The plan presents ten strategic directions for future enhancement and development. They are intended to align with the District-wide Strategic Plan measures. Central to both plans are the themes of student success, partnerships, and innovation. A priority objective of both plans is to boost state-funded enrollments measured as annualized FTES for the district. The table below displays how some of the District-wide Strategic Plan measures align with the ten Strategic Directions of the Educational Master Plan.

Educational Master Plan 10 Strategic Directions	District-wide Strategic Plan Select Measures
1. Develop new programs to meet student and industry needs	B.A.S. degrees; new Associates degrees and certificates (Goal 2: Partnerships)
2. Expand flexible instructional options including online	eLearning enrollment (Goal 3: Innovation)
3. Increase A.A./A.S. degree completion	Completion rates (Goal 1: Student Success)
4. Enroll more Seattle Public Schools recent high school graduates	State funded enrollment (Goal 1: Student Success)
5. Transition Adult Basic Education students into workforce programs	Student Achievement Point progress (Goal 1: Student Success)
6. Scale up student success initiatives	Precollege math curriculum (Goal 3: Innovation)
7. Promote global education experience	Awareness of Seattle Colleges' importance to the economy (Goal 2: Partnerships)
8. Expand corporate and customized training	Diversity of funding sources (Goal 2: Partnerships)
9. Serve as the region's premier health care training provider	B.A.S. degrees; new Associates degrees and certificates (Goal 2: Partnerships)
10. Expand and develop career pathways	Completion rates; job placement rates (Goal 2: Partnerships)

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Kurt R. Buttleman

**DATE:** November 13, 2014

**SUBJECT:** Quarterly Financial Summary for Period Ending September 30, 2014

### Background

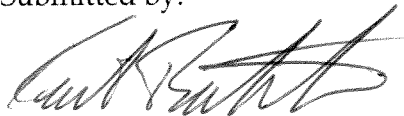
Seattle Community College District budgets and accounts for its funds in accordance with policies and procedures of the State of Washington Office of Financial Management (OFM) and the State Board for Community and Technical Colleges (SBCTC).

The attached Quarterly Financial Summary provides summary data for all of the campuses and the District Office for the period ending September 30, 2014.

### Recommendation

It is recommended that this item be received as information only.

Submitted by:



Dr. Kurt Buttleman  
Vice Chancellor of Finance & Technology

Transmitted to the Board with a favorable recommendation.



Dr. Jill Wakefield  
Chancellor

## Quarterly Financial Report

### Period Ending September 30, 2014

### District Summary

#### **Executive Overview**

This quarterly report for the Seattle Colleges includes financial information from July 1 – September 30, 2014 and overall, the colleges demonstrate a healthy financial position and have no unexpected results. Some key components include:

- Operating expenses are being managed within budgets
- Tuition revenue is at \$12.8M which is 35.2% of the target and compares to \$12.6M and 34.6% for the same period in 2013
- Enrollment continues to be a significant financial concern
- There are no significant financial concerns in other funds at this time

#### **Financial Sustainability**

Seattle Colleges is well positioned in several categories that demonstrate financial sustainability:

- Operating Budget Expenses are below target spend and being managed at the department level
- Tuition Revenue continues to be below target due to soft enrollment
- Total reserves are within the 5-10% policy requirement
- Local Funding sources remain a diversified source of revenue
- Cash balances are strong in large revenue budgets such as International Students and Grants & Contracts
- Self-support programs continue to run positive cash balances
- Retail and other fund balances remain in positive cash positions

#### **Operating Budget (State Funding, Tuition, and Indirect Cost Recoveries)**

- The total Year to Date operating expenditures of \$22.8M through 09/30/13 are at 18.8% of the operating budget compared to 19% last year. Total year end expenditures are approximately \$1.6M above the same period last year.
- Labor (salary and benefit) costs are at 20.3% of the annual budget and remain fairly consistent with last year. Expenses of \$20.2M compared to last year at \$19.9M is an increase of about 6%. Cost of Living raises contributed to this increase.
- Expenditures in Goods & Services (aka Non-Labor expenses) are also in close alignment with last year. The expenditures total of \$2.6M this quarter compares to \$2.2M last year. Spending of 12.1% this year actual to budget compared to 10.6% of budget last year.

### **Grants & Contracts**

- International Student program revenue totaled \$10.9M through this reporting period. The revenue is closely aligned with the \$10.1M collected at this time last year.
- Grants continue to be a strong funding opportunity for the SCC with an active balance of close to \$37.4M at the current time. This is the multi-year grant total of all active grants. See the Active Grants report for more detail.

### **Fund Reporting**

Non-operating funds are displayed in a balance sheet and income statement format.

- Fund 522, Associated Students revenue is \$1.4M which is down from \$1.5 and reflects our lower enrollment this year. The cash balance is up by 17% at \$6.6M this year, compared to \$5.7M last year at this time due to lower spending in Fall quarter compared to this time last year.
- Fund 570, Auxiliary Enterprise revenue increased by 6% compared to the previous year. The revenue of \$5.4M is greater than the year-to-date expenses of \$2.5M and contributes to the bottom line. The cash balance is up by 13% at \$17M this year, compared to \$15M last year due to lower expenses at this point in the year.

### **Reserves**

- Per Seattle Colleges Policy 608, the Colleges and the District Office continue to maintain accounts as required. Total reserve for the District is \$11.4M and 5.5% of the aggregate total of the annual budget.

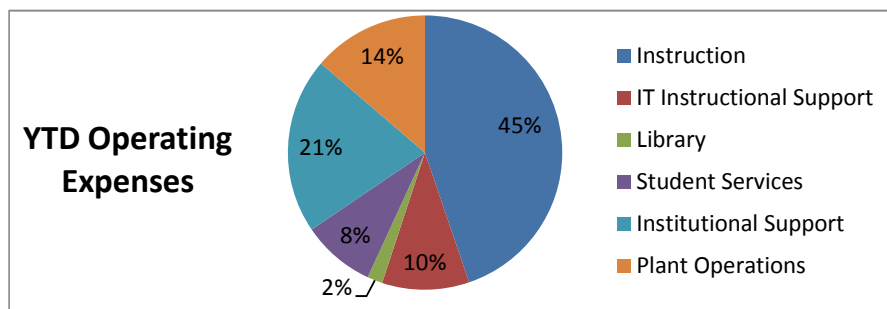
## Seattle Collegess Quarterly Financial Summary

All Campuses Seattle Colleges, as of 9/30/2014

### Operating Budget Analysis

#### Operating Budget Program Roll-up

Program	FY Budget	% of Budget	YTD Expense	Balance	% of Spend
Instruction	\$59,912,222	49.30%	\$10,245,006	\$49,667,216	17.1%
Contingency	\$2,821,301	2.30%		\$2,821,301	0.0%
IT Instructional Support	\$10,468,376	8.60%	\$2,347,299	\$8,121,077	22.4%
Library	\$2,462,455	2.00%	\$417,692	\$2,044,763	17.0%
Student Services	\$11,141,470	9.20%	\$1,969,469	\$9,172,001	17.7%
Institutional Support	\$21,321,554	17.60%	\$4,747,339	\$16,574,215	22.3%
Plant Operations	\$13,311,935	11.00%	\$3,141,889	\$10,170,046	23.6%
<b>Total</b>	<b>\$121,439,313</b>	<b>100.00%</b>	<b>\$22,868,694</b>	<b>\$98,570,619</b>	<b>18.8%</b>



#### Operating Budget Analysis by Category

Category	FY Budget	YTD Expense	Balance	% of Spend
Full-Time Faculty	19,113,179	898,037	18,215,142	4.7%
Faculty Stipends	1,138,738	258,590	880,148	22.7%
Part-Time / Pro Rata Faculty	21,183,318	5,752,302	15,431,016	27.2%
Classified	16,416,857	3,748,489	12,668,368	22.8%
Exempt	15,956,698	3,777,842	12,178,856	23.7%
Overtime	23,700	39,043	(15,343)	164.7%
Hourly, Students & Others	1,954,304	785,507	1,168,797	40.2%
Benefits	23,611,564	4,948,429	18,663,135	21.0%
Sub Total Labor Costs	99,398,358	20,208,239	79,190,119	20.3%
Goods & Services	14,893,630	2,300,284	12,593,346	15.4%
Travel	350,896	57,014	293,882	16.2%
Equipment	1,632,931	313,245	1,319,686	19.2%
Personal Services	292,895	61,987	230,908	21.2%
Client Services	4,870,603	(72,075)	4,942,678	-1.5%
Sub Total Non-Labor Expenses	22,040,955	2,660,455	19,381,348	12.1%
<b>Total</b>	<b>121,439,313</b>	<b>22,868,694</b>	<b>98,570,619</b>	<b>18.8%</b>
Offsets such as indirect cost, program recoveries and	(14,971,293)	(2,001,138)	(12,970,155)	13.4%
<b>Total (Net)</b>	<b>106,468,020</b>	<b>20,867,556</b>	<b>85,600,464</b>	<b>19.6%</b>

#### Prior Year Expense Analysis

Sub-Object	Current YTD	Prior YTD	Difference	% Change
Labor	\$20,208,238	\$19,052,585	\$1,155,653	-6.1%
Non-Labor	\$2,660,455	\$2,197,859	\$462,596	-21.0%
<b>Total FMS</b>	<b>\$22,868,693</b>	<b>\$21,250,444</b>	<b>\$1,618,249</b>	<b>-7.6%</b>

# Seattle Collegess Quarterly Financial Summary

## All Campuses Seattle Colleges, as of 9/30/2014

### Revenue

#### Tuition Revenue Collection

Campus	Target	Collected	% of Annual Target	PY End Actual Revenue
District	\$35,965,000	\$12,855,200	35.2 %	\$41,175,982

#### Tuition Revenue Collected



#### Indirect & Program Cost Recovery (not including transfers)

Revenue Source	FY Target	Collected	% of Target	Prior Year
Indirect (All Programs)	\$1,197,528	\$250,086	20.90%	\$214,966
Program Cost Recovery	\$11,494,096	\$1,420,321	12.40%	\$873,202
<b>Total</b>	<b>\$12,691,624</b>	<b>\$1,670,407</b>	<b>13.20%</b>	<b>\$1,088,168</b>

#### Other Revenue

Revenue Source	FY Target	Collected	% of Target	Prior Year
Intensive English	\$7,208,633	\$5,067,663	70.30%	\$4,317,330
International Program	\$16,689,164	\$10,969,302	65.70%	\$10,248,043
Running Start	\$2,480,000	\$249	0.00%	\$7
<b>Total</b>	<b>\$26,377,797</b>	<b>\$16,037,214</b>	<b>60.80%</b>	<b>\$14,565,380</b>

### Reserve Status

#### Unrestricted Reserves

Title	Fund	Cash Balance	% of Total
Grants and Contracts	145	\$3,904,619	
Local Reserve	148	\$484,000	
Operating Cash Reserve	149	\$5,750,000	
Associated Students Reserve	522	\$40,000	
Parking Reserve	528	\$460,000	
Fund 570 Reserve	570	\$765,079	
<b>Total</b>		<b>\$11,403,697</b>	<b>5.5 %</b>
<b>Total District Budget</b>		<b>\$205,981,017</b>	

#### Bookstore Inventory Reserves

Title	Fund	Cash Balance
<b>Total - All Campuses</b>	<b>524</b>	<b>\$1,670,257</b>

# Seattle Collegess Quarterly Financial Summary

## All Campuses Seattle Colleges, as of 9/30/2014

### Financial Statements by Fund

#### Local Funds - Fund 148 (Student Fees, Retail Revenue, Other Operations such as Phone, etc)

Balance Sheet	YTD	Prior Year-End
<b>Assets</b>		
Cash	\$ 13,306,974	\$ 13,148,075
Accounts Receivable	\$ 114,160	\$ 253,303
Inventory	\$ 38,982	\$ 38,982
Total Assets	\$ 13,460,116	\$ 13,440,360
<b>Liabilities &amp; Equity</b>		
Accounts Payable	\$ 629,853	\$ 1,492,420
Total Liabilities	\$ 629,853	\$ 1,492,420
<b>Equity</b>		
Accumulated Earnings	\$ 11,947,896	\$ 10,679,411
Gain/Loss	\$ 882,367	\$ 1,268,529
Total Equity	\$ 12,830,263	\$ 11,947,940
Total Liabilities & Equity	\$ 13,460,116	\$ 13,440,360

Income Statement	YTD	Prior Year-End
Revenue	\$ 3,018,979	\$ 10,238,275
Expenses		
Labor & Benefits	\$ 1,220,376	\$ 4,771,416
Goods & Services	\$ 464,995	\$ 2,568,706
Other Expenses	\$ 451,241	\$ 1,629,623
Total Expenses	\$ 2,136,612	\$ 8,969,746
Gain/Loss	\$ 882,367	\$ 1,268,529

#### Associated Students - Fund 522

Balance Sheet	YTD	Prior Year-End
<b>Assets</b>		
Cash	\$ 6,686,207	\$ 5,894,531
Accounts Receivable	\$ 917	\$ 1,439
Fixed Assets	\$ 263,584	\$ 263,584
Accum. Depreciation	(\$ 116,909)	(\$ 116,909)
Total Assets	\$ 6,833,799	\$ 6,042,645
<b>Liabilities &amp; Equity</b>		

Income Statement	YTD	Prior Year-End
Revenue	\$ 1,394,003	\$ 4,357,201
Expenses		
Labor & Benefits	\$ 505,730	\$ 2,424,680
Goods & Services	\$ 38,293	\$ 328,145
Other Expenses	\$ 25,571	\$ 643,094
Total Expenses	\$ 569,594	\$ 3,395,919
Gain/Loss	\$ 824,409	\$ 961,282

Accounts Payable	\$ 236,425	\$ 269,680
Long-Term Liabilities	\$ 114,393	\$ 114,393
Total Liabilities	\$ 350,818	\$ 384,073
<b>Equity</b>		
Accumulated Earnings	\$ 5,658,572	\$ 4,697,289
Gain/Loss	\$ 824,409	\$ 961,282
Total Equity	\$ 6,482,981	\$ 5,658,571
Total Liabilities & Equity	\$ 6,833,799	\$ 6,042,644

# Seattle Collegess Quarterly Financial Summary

## All Campuses Seattle Colleges, as of 9/30/2014

### Financial Statements by Fund

#### Bookstore - Fund 524

Balance Sheet	YTD	Prior Year-End
<b>Assets</b>		
Cash	\$ 3,828,671	\$ 2,670,832
Accounts Receivable	\$ 84,818	\$ 1,168,084
Total Assets	\$ 3,913,489	\$ 3,838,916
<b>Liabilities &amp; Equity</b>		
Accounts Payable	\$ 114,008	\$ 134,260
Total Liabilities	\$ 114,008	\$ 134,260
<b>Equity</b>		
Accumulated Earnings	\$ 3,704,656	\$ 3,464,329
Gain/Loss	\$ 94,825	\$ 240,327
Total Equity	\$ 3,799,481	\$ 3,704,656
Total Liabilities & Equity	\$ 3,913,489	\$ 3,838,916

Income Statement	YTD	Prior Year-End
Revenue	\$ 237,625	\$ 1,238,740
Expenses		
Labor & Benefits	\$ 1,559	\$ 0
Goods & Services	\$ 130,872	\$ 906,272
Other Expenses	\$ 10,369	\$ 92,142
Total Expenses	\$ 142,800	\$ 998,413
Gain/Loss	\$ 94,825	\$ 240,327

#### Parking - Fund 528

Balance Sheet	YTD	Prior Year-End
<b>Assets</b>		
Cash	\$ 2,194,249	\$ 2,256,138
Accounts Receivable	\$ 32,355	\$ 47,700
Prepaid Expenses	\$ 0	\$ 188
Fixed Assets	\$ 4,085,321	\$ 4,085,321
Accum. Depreciation	(\$ 3,921,275)	(\$ 3,921,275)
Total Assets	\$ 2,390,650	\$ 2,468,072

Income Statement	YTD	Prior Year-End
Revenue	\$ 846,869	\$ 2,693,161
Expenses		
Labor & Benefits	\$ 144,936	\$ 588,067
Goods & Services	\$ 678,108	\$ 1,878,095
Other Expenses	\$ 2,198	\$ 16,058
Total Expenses	\$ 825,242	\$ 2,482,221
Gain/Loss	\$ 21,627	\$ 210,940

<b>Liabilities &amp; Equity</b>		
Accounts Payable	\$ 21,380	\$ 120,429
Long-Term Liabilities	\$ 38,428	\$ 38,428
Total Liabilities	\$ 59,808	\$ 158,857
<b>Equity</b>		
Accumulated Earnings	\$ 2,309,215	\$ 2,098,275
Gain/Loss	\$ 21,627	\$ 210,940
Total Equity	\$ 2,330,842	\$ 2,309,215
Total Liabilities & Equity	\$ 2,390,650	\$ 2,468,072



# Seattle Collegess Quarterly Financial Summary

## All Campuses Seattle Colleges, as of 9/30/2014

### Financial Statements by Fund

#### Food Service - Fund 569

Balance Sheet	YTD	Prior Year-End
<b>Assets</b>		
Cash	(\$153,226)	\$51,855
Accounts Receivable	\$31,115	\$35,055
Inventory	\$15,294	\$15,294
Fixed Assets	\$237,603	\$237,603
Accum. Depreciation	(\$107,165)	(\$107,165)
Total Assets	\$23,621	\$232,642
<b>Liabilities &amp; Equity</b>		
Accounts Payable	\$42,619	\$390,840
Long-Term Liabilities	\$68,034	\$68,034
Total Liabilities	\$110,653	\$458,874
<b>Equity</b>		
Accumulated Earnings	(\$226,232)	(\$320,679)
Gain/Loss	\$139,200	\$94,447
Total Equity	(\$87,032)	(\$226,232)
Total Liabilities & Equity	\$23,621	\$232,642

Income Statement	YTD	Prior Year-End
Revenue	\$511,633	\$2,514,795
Expenses		
Labor & Benefits	\$263,277	\$1,259,966
Goods & Services	\$16,057	\$1,141,347
Other Expenses	\$93,099	\$19,035
Total Expenses	\$372,433	\$2,420,348
Gain/Loss	\$139,200	\$94,447

#### Auxilliary Enterprises - Fund 570

Balance Sheet	YTD	Prior Year-End
<b>Assets</b>		
Cash	\$ 17,066,074	\$ 14,978,731
Accounts Receivable	\$ 1,101,095	\$ 1,789,793
Fixed Assets	\$ 815,437	\$ 815,437
Accum. Depreciation	(\$ 464,974)	(\$ 464,974)
Total Assets	\$ 18,517,632	\$ 17,118,987
<b>Liabilities &amp; Equity</b>		
Accounts Payable	\$ 518,274	\$ 2,104,930
Long-Term Liabilities	\$ 494,585	\$ 494,585
Total Liabilities	\$ 1,012,859	\$ 2,599,515
<b>Equity</b>		
Accumulated Earnings	\$ 14,519,472	\$ 12,738,026
Gain/Loss	\$ 2,985,301	\$ 1,781,445
Total Equity	\$ 17,504,773	\$ 14,519,471
Total Liabilities & Equity	\$ 18,517,632	\$ 17,118,986

Income Statement	YTD	Prior Year-End
Revenue	\$ 5,470,883	\$ 11,700,093
Expenses		
Labor & Benefits	\$ 2,006,695	\$ 7,182,686
Goods & Services	\$ 213,981	\$ 1,582,071
Other Expenses	\$ 264,906	\$ 1,153,891
Total Expenses	\$ 2,485,582	\$ 9,918,648
Gain/Loss	\$ 2,985,301	\$ 1,781,445

# Seattle Collegess Quarterly Financial Summary

## All Campuses Seattle Colleges, as of 9/30/2014

### Financial Statements by Fund

#### Student Housing - Fund 573

Balance Sheet	YTD	Prior Year-End
<b>Assets</b>		
Cash	\$ 635,647	\$ 395,285
Total Assets	\$ 635,647	\$ 395,285
<b>Liabilities &amp; Equity</b>		
Accounts Payable	\$ 79,450	\$ 89,459
Total Liabilities	\$ 79,450	\$ 89,459
<b>Equity</b>		
Accumulated Earnings	\$ 305,826	\$ 275,836
Gain/Loss	\$ 250,371	\$ 29,991
Total Equity	\$ 556,197	\$ 305,827
Total Liabilities & Equity	\$ 635,647	\$ 395,286

Income Statement	YTD	Prior Year-End
Revenue	\$ 406,901	\$ 693,523
Expenses		
Labor & Benefits	\$ 0	\$ 0
Goods & Services	\$ 156,530	\$ 662,367
Other Expenses	\$ 0	\$ 1,166
Total Expenses	\$ 156,530	\$ 663,532
Gain/Loss	\$ 250,371	\$ 29,991

#### Agency - Fund 840

Balance Sheet	YTD	Prior Year-End
<b>Assets</b>		
Cash	\$ 4,415,435	\$ 5,200,581
Accounts Receivable	\$ 1,080,288	\$ 4,143,609
Total Assets	\$ 5,495,723	\$ 9,344,190
<b>Liabilities &amp; Equity</b>		
Accounts Payable	\$ 2,763,460	\$ 7,111,256
Total Liabilities	\$ 2,763,460	\$ 7,111,256
<b>Equity</b>		
Accumulated Earnings	\$ 2,232,934	\$ 2,087,050
Gain/Loss	\$ 499,329	\$ 145,883
Total Equity	\$ 2,732,263	\$ 2,232,933
Total Liabilities & Equity	\$ 5,495,723	\$ 9,344,189

Income Statement	YTD	Prior Year-End
Revenue	\$ 579,139	\$ 714,885
Expenses		
Labor & Benefits	\$ 0	\$ 0
Goods & Services	\$ 22,287	\$ 219,841
Other Expenses	\$ 57,523	\$ 349,161
Total Expenses	\$ 79,810	\$ 569,002
Gain/Loss	\$ 499,329	\$ 145,883

#### Printing/Motor Pool - Fund 448

Balance Sheet	YTD	Prior Year-End
<b>Assets</b>		
Cash	\$ 229,536	\$ 238,141
Fixed Assets	\$ 204,334	\$ 204,334
Accum. Depreciation	(\$ 204,513)	(\$ 204,513)
Total Assets	\$ 229,357	\$ 237,962
<b>Liabilities &amp; Equity</b>		
Accounts Payable	\$ 6,055	\$ 15,861
Long-Term Liabilities	\$ 17,579	\$ 17,579
Total Liabilities	\$ 23,634	\$ 33,440
<b>Equity</b>		
Accumulated Earnings	\$ 204,522	\$ 147,021
Gain/Loss	\$ 1,201	\$ 57,502
Total Equity	\$ 205,723	\$ 204,523
Total Liabilities & Equity	\$ 229,357	\$ 237,963

Income Statement	YTD	Prior Year-End
Revenue	\$ 47,751	\$ 319,999
Expenses		
Labor & Benefits	\$ 34,958	\$ 151,989
Goods & Services	\$ 11,592	\$ 110,508
Other Expenses	\$ 0	\$ 0
Total Expenses	\$ 46,550	\$ 262,497
Gain/Loss	\$ 1,201	\$ 57,502

# Seattle Community Colleges

## Active Grants Report

7/1/2014 - 6/30/2015

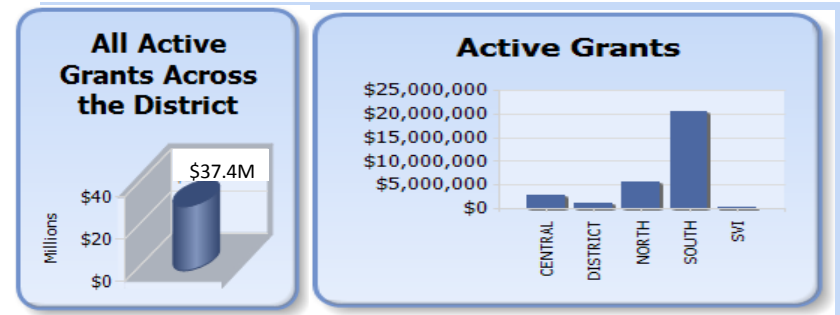
### SUMMARY

The Seattle Community Colleges have supplemented the decreased funding from the State by applying for and receiving grants from several types of funders.

These grants total over \$37M in active grants and come with rules, reporting, and other resource investments.

Currently the NSF, DOE and Gates Student Success Grants are among the largest funders.

Most State Board Grants were awarded in the last quarter, in conjunction with the start of the fiscal year.



Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	Grant Description
WA STATE COMM. & TECH. COLLEGE	1A70	START NEXT QUARTER	7/1/2014		\$41,000.00	A WORKFORCE STUDENT FUNDING IDENTIFICATION ONLINE TOOL DEVELOPED BY SEATTLE COLLEGE DISTRICT AND PARTNERED WITH OTHER COMMUNITY AND TECHNICAL COLLEGES IN THE STATE. **** NO
BILL & MELINDA GATES FNDTN	1BMG	PATH2COMPLETN-SCCD	1/1/2012	6/30/2015	\$2,999,207.00	A THREE PHASE DISTRICT-WIDE COLLECTIVE. STUDENT FOCUSED AND SYSTEM FOCUSED TO INCREASE STUDENT RETENTION AND COMPLETION.
VARIOUS STATE AGENCIES	1CCT	CUSTOMIZED CONTR TRN	7/1/2014		\$180,000.00	CUSTOMIZED TRAINING THROUGH PARTNERSHIPS WITH STATE AGENCIES. INDIRECT COSTS AT 7%.
SBCTC #132-JSP-15QM	1JS3	JOB SKILLS PROGRAM	8/5/2014	6/30/2015	\$57,523.00	
OFFICE OF ECONOMIC DEVELOPMENT	1OED	15OED PATHWAY/CAREER	6/1/2014	6/1/2015	\$50,000.00	CONTINUING DEVELOPMENT & IMPLEMENTATION OF PATHWAYS TO CAREERS STRATEG IES. NO INDIRECT COSTS.
NSF AWARD #OCE-1358835	1REU	NSF MARINE RES/STEM	4/1/2014	7/31/2017	\$288,717.00	TO HOST A REU (RESEARCH EXPERIENCES FOR UNDERGRADUATES) SITE FOR MARI NE SCIENCE RESEARCH IN PUGET SOUND FOR COMMUNITY COLLEGE STEM STUDENTS IN PARTNERSHIP WITH THE OCEAN INQUIRY PROJECT.
WALMART/LEAGUE FOR INNOVATION	1WAL	WALMART BF 2.0	9/1/2013	6/30/2015	\$233,333.00	THE COLLEGES RECEIVED A FIRST ROUND OF FUNDING FOR WALMART 1.0 IN 2009, WHICH PROVIDED SCHOLARSHIPS FOR LOW-INCOME STUDENTS, AND ENABLED THE LAUNCH OF START NEXT QUARTER. THE WALMART BRIGHTER FUTURES 2.0 PROJECT WILL BUILD UPON THESE SUCCESSES. BY FOCUSING ON
<b>TOTAL - DISTRICT</b>					<b>\$3,849,780.00</b>	
BILL & MELINDA GATES FNDTNN	2BMG	PATH2COMPLETN-CSCC	1/1/2012	6/30/2015	\$0.00	A THREE PHASE DISTRICT-WIDE COLLECTIVE. STUDENT FOCUSED AND SYSTEM FOCUSED TO INCREASE STUDENT RETENTION AND COMPLETION.
DOE# P042A100749	2C42	10-14 TRIO SSS	9/1/2010	8/31/2015	\$2,323,683.00	INCREASE THE NUMBER OF DISADVANTAGED LOW-INCOME COLLEGE STUDENTS, FIRST GENERATION COLLEGE STUDENTS AND COLLEGE STUDENTS WITH DISABILITIES IN THE US.
CLIENT PRIVATE PAY/EMPL. SVCS.	2C44	MAINSTAY PRIVATE PAY	12/10/2011	12/30/2015	\$14,000.00	MAINSTAY CLIENT PRIVATE PAY EMPLOYMENT SERVICES; DEVELOPMENT, JOB COACHING, AND JOB RETENTION.
SCCC FOUNDATION	2C45	BAS PGM CONTR-FNDTN	11/10/2010	11/10/2015	\$2,000.00	SCCC FOUNDATION CONBTRIBUTION FOR BAS PROGRAM MINI GRANT.
SCCC FOUNDATION	2C50	DISABILITY SUPPT SVC	4/1/2011	12/31/2015	\$2,375.00	SCCC FOUNDATION FUNDS FOR DISABILITY SUPPORT SERVICES.
CENTRAL FOUNDATION	2C59	WRITING CENTER	6/11/2011	12/31/2015	\$1,000.00	CENTRAL FOUNDATION AWARDED A GRANT TO SUPPORT THE ESTABLISHMENT OF THE WRITING CENTER.
FOUNDATION & OTHERS	2CMP	DW COMPASS PREP INIT	8/1/2011	12/31/2015	\$33,000.00	DW INITIATIVE TO PREPARE STUDENTS FOR THE COMPASS EXAM TEST.

Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	Grant Description
SBCTC #131-EAOG-15	2EA2	15SB EARLY ACH OPROR	7/1/2014	6/30/2015	\$41,500.00	THE EARLY ACHIEVERS OPPORTUNITY GRANT PROVIDES EARLY LEARNING PROFESSIONALS WHO WORK AT A CHILD CARE FACILITY THAT PARTICIPATES IN EARLY ACHIEVERS, WASHINGTON'S QUALITY RATING AND IMPROVEMENT SYSTEM, AND WHO QUALIFY AS LOW-INCOME STUDENTS ASSISTANCE IN TUITION, BOOKS AND OTHER RESOURCES, INCLUDING TUTORING.
KING CO DEPT OF ADULT/JUV DET	2K01	14 KING CO DEPT/DET	7/1/2013	12/31/2014	\$97,479.00	SCCC TO PROVIDE INSTRUCTORS A MINIMUM 20 HOURS A WEEK OF ADULT EDUCATION INSTRUCTION DURING FY2014 TO DAJD INMATES.
WORKFORCE DEV COUNCIL/SEATTLE	2K05	14 WDC CERT NURSING	4/1/2014	9/29/2014	\$94,307.00	WILL PROVIDE COHORT-BASED TRAINING AND COLLEGE-BASED NAVIGATION SUPPORT FOR WIA YOUTH.
SBCTC AWARD 131-FLCA-15	2K06	15SB FACULTY LRN COM	7/1/2014	6/30/2015	\$4,961.00	TO PROVIDE FACULTY WITH PROFESSIONAL DEVELOPMENT OPPORTUNITIES BY COORDINATING ON-SITE FACULTY LEARNING COMMUNITIES. THE LEARNING COMMUNITIES WILL COORDINATE WORKSHOPS, ATTEND
KING CO DEPT OF ADULT/JUV DET	2K12	15 KING CO DEPT/DET	7/1/2014	12/31/2014	\$0.00	SCC TO PROVIDE INSTRUCTORS A MINIMUM 20 HOURS A WEEK OF ADULT EDUCATION INSTRUCTION DURING FY 2015 TO DAJD INMATES. NO ICR ALLOWED BY DAJD AND DAJD DO NOT PAY FOR BENEFITS.
WHATCOM COMMUNITY COLLEGE	2L36	HEET 7 NORTH TO SOUTH	7/1/2014	6/30/2015	\$43,945.00	
UNIVERSITY OF WASHINGTON	2L91	14KC FOSTER YOUTH	1/1/2014	12/31/2014	\$18,433.00	TO COVER FOR SALARIES, BENEFITS AND TRAVEL RELATING TO KING-COUNTY MULTI-CAMPUS NETWORK. GOAL OF GRANT IS TO EXPAND COLLEGE AND CAREER PATHWAYS FOR FOSTER YOUTH AND TO CREATE COMMUNITY NETWORK TO SUPPORT THEM. SEATTLE CENTRAL WILL BE REIMBURSED FOR ACTUAL EXPENSES
SBCTC #131-WFDA-15	2L95	15SB WF-ADMIN	7/1/2014	6/30/2015	\$20,645.00	WORKFIRST IS WASHINGTON STATE'S WELFARE REFORM PROGRAM THAT HELPS PEOPLE IN LOW-INCOME FAMILIES FIND JOBS, KEEP THEIR JOBS, FIND BETTER JOBS AND BECOME SELF-SUFFICIENT. 5% OF SALARY
SBCTC #131-WFDA-15	2L96	15SB WF-BASIC & GED	7/1/2014	6/30/2015	\$8,000.00	WORKFIRST IS WASHINGTON STATE'S WELFARE REFORM PROGRAM THAT HELPS PEOPLE IN LOW-INCOME FAMILIES FIND JOBS, KEEP THEIR JOBS, FIND BETTER JOBS AND BECOME SELF-SUFFICIENT. 5% OF SALARY
VARIOUS	2M02	CONTRACT CLASSES/CE	7/1/2002	6/30/2015	\$0.00	SELF-SUPPORT BUDGET WITHIN CONTINUING EDUCATION DIRECTLY CONNECTED TO BUSINESS AND PROFESSIONAL COURSES AS WELL AS CONTRACT TRAINING.
SCCC FOUNDATION	2M03	OPTICIANRY PROGRAM	7/1/2011	12/30/2015	\$0.00	CONTRACT CLASSES FOR OPTICIANRY FUNDED BY CENTRAL FOUNDATION.
CENTRAL FOUNDATION	2M30	MAINSTAY FOUNDATION	5/1/2012	12/30/2015	\$0.00	THE GOAL OF MAINSTAY IS TO MATCH INDIVIDUALS WITH VARYING CAPABILITIES AND BACKGROUNDS TO EMPLOYERS' NEEDS AND TO ASSIST AND SUPPORT PEOPLE WITH DISABILITIES IN REACHING FINANCIAL AND
STATE BOARD FOR COMM & TECH CO	2M31	14SB BFET	10/1/2013	9/30/2014	\$491,789.00	BASIC FOOD EMPLOYMENT AND TRAINING INDIRECT RATE 15% - MAX \$6,625.62 THE BASIC FOOD, EMPLOYMENT AND TRAINING PROGRAM (BFET) PROVIDES ACCESS AND SERVICES TO FOOD STAMP
STATE BOARD FOR COMM & TECH CO	2M31	15SB BFET	10/1/2014	9/30/2015	\$434,413.00	BASIC FOOD EMPLOYMENT AND TRAINING INDIRECT RATE 15% - MAX \$6,625.62 THE BASIC FOOD, EMPLOYMENT AND TRAINING PROGRAM (BFET) PROVIDES ACCESS AND SERVICES TO FOOD STAMP
COLLEGE SPARK	2M39	14 COLLEGE SPARK/FND	7/1/2013	12/31/2017	\$26,723.00	TO PROVIDE CERTAIN FUNDING FOR A PROJECT OR PROGRAM DESIGNED TO ENHANCE ACCESS TO POSTSECONDARY EDUCATION AND/OR ENCOURAGE POSTSECONDARY DEGREE COMPLETION.
SBCT #131-ALB-15	2N58	15 ABE LDRSHIP BLOCK	7/1/2014	6/30/2015	\$4,155.00	TO COVER SALARY EXPENDITURES FOR FACULTY TO DEVELOP ESL CURRICULUM STIPEND FOR ONE PT FACULTY TO SUPPORT CONTEXTUALIZED INSTRUCTION TO BE INVOICED QUARTERLY -----
UNIVERSITY OF WASHINGTON	2N59	CONSORTIUM ENGINEER	8/1/2014	7/31/2016	\$70,000.00	THE CONSORTIUM TO PROMOTE REFLECTION IN ENGINEERING EDUCATION (CPREE) WILL ADDRESS THE NEED FOR A BROADER UNDERSTANDING AND USE OF REFLECTION IN ENGINEERING EDUCATION. THE PROJECT'S
SBCTC 131-IDEA-13	2N69	13 SBCTC 131-IDEA-13	1/1/2013	3/31/2016	\$149,635.00	INTEGRATED DIGITAL ENGLISH ACCELERATION (I-DEA) GRANT.
NSF#0966307	2OSP	NSF ONSIGHT SCHOLARS	8/1/2010	7/31/2015	\$487,000.00	\$1.2 MIL OVER 5-YRS FOR STUDENT SUPPORT STRUCTURE, PROJECT MGMT, AND SCHOLARSHIPS TO APPROX 170 TALENTED LOW-INCOME STUDENTS PURSUING OR TRANSFER ASSOCIATE DEGREES IN SCIENCES.
NSF#0969603	2RST	NSF READY-SET-TRANSF	8/1/2010	7/31/2015	\$689,494.00	\$2.0 MIL OVER 5-YEARS TO INCREASE STEM STUDENTS INTO SUCCESSFULLY TRANSFERRING TO BACCALAUREATE INSTITUTIONS BY RECRUITMENT; SUPPORT READY STUDENTS, HELP STUDENTS PERSIST
SBCTC #131-PRK-15	2V51	15SB PRK-PROF & TECH	7/1/2014	6/30/2015	\$22,600.00	PERKINS FUNDS ARE INTENDED TO SUPPLEMENT STATE FUNDING IN SUPPORT OF ELIGIBLE STUDENTS AND QUALIFYING CAREER AND TECHNICAL PROGRAMS. INDIRECT RATE APPLIES TO SALARY AND WAGES ONLY.
SBCTC #131-PRK-15	2V52	15SB PRK-STAFF & ADM	7/1/2014	6/30/2015	\$8,560.00	PERKINS FUNDS ARE INTENDED TO SUPPLEMENT STATE FUNDING IN SUPPORT OF ELIGIBLE STUDENTS AND QUALIFYING CAREER AND TECHNICAL PROGRAMS. SBCTC AWARD 131-PRK-15. INDIRECT RATE APPLIES TO
SBCTC #131-PRK-15	2V53	15SB PRK-ADVISING	7/1/2014	6/30/2015	\$134,263.00	PERKINS FUNDS ARE INTENDED TO SUPPLEMENT STATE FUNDING IN SUPPORT OF ELIGIBLE STUDENTS AND QUALIFYING CAREER AND TECHNICAL PROGRAMS. INDIRECT RATE APPLIES TO SALARY AND WAGES ONLY.

Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	Grant Description
SBCTC #131-PRK-15	2V54	15SB PRK-SPEC POP	7/1/2014	6/30/2015	\$43,800.00	INDIRECT RATE APPLIES TO SALARY AND WAGES ONLY - SRS -----
SBCTC #131-PRK-15	2V55	15SB PRK-NON TRADL	7/1/2014	6/30/2015	\$4,600.00	PERKINS FUNDS ARE INTENDED TO SUPPLEMENT STATE FUNDING IN SUPPORT OF ELIGIBLE STUDENTS AND QUALIFYING CAREER AND TECHNICAL PROGRAMS. SBCTC AWARD 131-PRK-15. INDIRECT RATE APPLIES TO
SBCTC #131-PRK-15	2V56	15SB PRK-ONE STOP	7/1/2014	6/30/2015	\$4,709.00	PERKINS FUNDS ARE INTENDED TO SUPPLEMENT STATE FUNDING IN SUPPORT OF ELIGIBLE STUDENTS AND QUALIFYING CAREER AND TECHNICAL PROGRAMS. SBCTC AWARD 131-PRK-15. INDIRECT RATE APPLIES TO
<b>TOTAL - CENTRAL</b>					<b>\$5,277,069.00</b>	
DEPARTMENT OF LABOR	3AIR	14DOL AIR WA 1121422	10/1/2011	12/31/2014	\$1,168,679.00	AIR WA IS A CONSORTIUM OF WA AEROSPACE AND ADVANCED MANUFACTURING EDUC AND TRAINING ORGANIZATIONS THAT WILL SERVE STUDENTS AND COMPANIES IN AREAS MANAGED BY THE WDC WHOSE
SBCTC	3AL2	15SB ABE LDRSHIP BLK	7/1/2014	6/30/2015	\$4,155.00	THE ADULT BASIC EDUCATION LEADERSHIP BLOCK GRANT IS FOR A SELECTED TEAM OF FACULTIES TO RESEARCH AND DEVELOP COURSES TO BETTER SUPPORT ESL, ABE/GED STUDENTS TO TRANSIT FROM ESL
SBCTC	3ASP	14SB ABE SPRC PROJ	5/15/2014	8/31/2014	\$11,000.00	PART-TIME NSC INSTRUCTOR WILL WORK WITH SBCTC STAFF MEMBER TO REVISE 10 STRANDS OF PROJECT IDEA CURRICULUM; ZERO INDIRECT COST RATE (DY 6-2 4-14) 132-ASP-14ID - 2013-14 ABE Special Projects Grant
BILL & MEL GATES FNDTN	3BMG	PATH2COMPLETN-NSCC	12/1/2011	6/30/2015	\$0.00	A THREE PHASE DISTRICT-WIDE COLLECTIVE. STUDENT FOCUSED AND SYSTEM FOCUSED TO INCREASE STUDENT RETENTION AND COMPLETION.
NATIONAL SCIENCE FOUNDATION	3C23	NSF1204279 NANO2 ICR	9/1/2012	8/31/2016	\$2,299,509.00	SHINE ACTS AS A REGIONAL HUB TO PROMOTE AWARENESS OF THE PRINCIPLES OF NANOSCIENCE, WHILE EXPANDING DIVERSITY. TRAIN NANO TECHNICIANS TO ENTER THE LOCAL WORKFORCE TO PURSUE THE
NORTH FOUNDATION	3CM3	EDFUND MINIGRNT 1113	7/1/2011	12/30/2015	\$20,000.00	2011-2013 ED FOUNDATION MINI GRANT.
NSCC EDUCATION FUND	3CM5	EDFUND MINIGRTS 1315	7/1/2013	6/30/2015	\$20,000.00	NSCC EDUCATION FUND SUPPORTED MINI GRANTS FOR BIENNIUM 2013-15.
SBCTC	3DEA	16SB I-DEA GRANT	1/1/2013	12/31/2016	\$154,635.00	INTEGRATED DIGITAL ENGLISH ACCELERATION GRANT TO INCREASE DIGITAL, CAREER, AND COLLEGE-READINESS SKILLS OF ADULT ENGLISH LEARNERS.
SBCTC	3EA2	15SB EARLY ACH OPPOR	7/1/2014	6/30/2015	\$41,500.00	THE EARLY ACHIEVERS OPPORTUNITY GRANT PROVIDES EARLY LEARNING OPPORTUNITIES FOR CHILDREN WHO WORK AT A CHILD CARE FACILITY THAT PARTICIPATES IN EARLY ACHIEVERS, WASHINGTON'S QUALITY RATING AND
SBCTC	3JS2	14SB JOBSKILLSPROGBP	8/29/2013	6/30/2015	\$75,814.00	JOB SKILLS PROGRAM (JSP) IS TO PROVIDE TRAINING AND EMPLOYMENT TO THOSE AT RISK OF LOSING THEIR JOBS DUE TO TECHNOLOGICAL OR ECONOMIC CHANGES. ON 06/12/2014, THE AWARDED AMOUNT IS
SBCTC	3JS3	14SB JOBSKILLS FSN	1/15/2014	6/30/2015	\$195,000.00	THIS GRANT IS TO PROVIDE FILSON, A MANUFACTURER OF OUTERWEAR AND ACCESSORIES WITH LEAN PRINCIPLES AND IMPLEMENTATION. THE TRAINING WILL BE PROVIDED BY A SUB-CONTRACTOR, TC2, OUT
DSHS	3L45	15DSHS LEP PATHWAY	7/1/2014	6/30/2015	\$25,000.00	LIMITED ENGLISH PROFICIENCY PATHWAY PROVIDES SPECIALIZED SERVICES TO REFUGEES AND OTHER WORKFIRST PARTNERS WITH LIMITED ENGLISH PROFICIENCY. THE GOAL IS TO INCREASE PARTNERS'
WORKFORCE DEVELOPMENT COUNCIL	3M12	14WDC 13/685-HHS	9/30/2013	9/29/2014	\$405,509.00	THIS CONTRACT ENABLES NSCC TO PROVIDE COHORT-BASED TRAINING FOR HEALTH CAREERS FOR ALL PROGRAM, FUNDED UNDER THE U.S. HEALTH AND HUMAN SERVICES HEALTH PROFESSIONS OPPORTUNITY
SBCTC	3M17	14SB BFET	10/1/2013	9/30/2014	\$701,398.00	THE BASIC FOOD, EMPLOYMENT AND TRAINING PROGRAM (BFET) PROVIDES ACCESS AND SERVICES TO FOOD STAMP RECIPIENTS IN WASHINGTON STATE. SERVICES INCLUDE JOB SEARCH TRAINING, EDUCATION AND
SBCTC	3M18	15SB BFET	10/1/2014	9/30/2015	\$425,423.00	THE BASIC FOOD, EMPLOYMENT AND TRAINING PROGRAM (BFET) PROVIDES ACCESS AND SERVICES TO FOOD STAMP RECIPIENTS IN WASHINGTON STATE. SERVICES INCLUDE JOB SEARCH TRAINING,
GILDER LEHRMAN INSTITUTE	3NEH	16NEH CRETEDEQUAL	9/1/2013	8/31/2016	\$1,200.00	THIS GRANT IS FOR PARTICIPATION IN THE CREATED EQUAL: AMERICA'S CIVIL RIGHTS STRUGGLE PROJECT. RANT CONTACT SUSAN SAIDENBERG, PROJECT DIRECTOR, (646)366-9666 EXT. 38 OR
NATIONAL SCIENCE FOUNDATION	3OSP	NSF ONSIGHT SCHOLARS	8/1/2010	7/31/2015	\$360,000.00	\$1.2MIL OVER 5-YEARS FOR STUDENT SUPPORT INFRASTRUCTURE, PROJECT MGMT AND SCHOLARSHIPS TO APPROX 170 TALENTED LOW-INCOME STUDENTS PURSUING OR TRANSFER ASSOCIATE DEGREES IN SCIENCES.
NATIONAL SCIENCE FOUNDATION	3RST	NSF READY-SET-TRANSF	8/1/2010	7/31/2015	\$783,478.00	\$2.0MIL OVER 5-YEARS TO INCREASE STEM STUDENTS INTO SUCCESSFULLY TRANSFERING TO 4-YEARS BY RECRUIT AND SUPPORT READY STUDENTS, HELP SET STUDENTS PERSIST AND ACHIEVE ACADEMIC

Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	Grant Description
SBCTC	3U31	15SB PERKINS PLAN	7/1/2014	6/30/2015	\$171,431.00	5% INDIRECT RATE APPLIES TO THE BUDGETS SALARIES. SBCTC GRANT #:132-PRK -15. ON 8/11/2014, THE AWARDED AMOUNT IS INCREASED BY \$13,129.
SBCTC	3WFA	15SB WFDA GRANT	7/1/2014	6/30/2015	\$177,006.00	WORKFIRST IS WASHINGTON STATE'S WELFARE REFORM PROGRAM THAT HELPS PEOPLE IN LOW-INCOME FAMILIES FIND JOBS, KEEP THEIR JOBS, FIND BETTER JOBS, AND BECOME SELF-SUFFICIENT. 5% OF SALARY
TOTAL - NORTH					\$7,040,737.00	
BILL & MELINDA GATES FNDTN	4BMG	PATH2COMPLETN-SSCC	1/1/2012	6/30/2015	\$0.00	A THREE PHASE DISTRICT-WIDE COLLECTIVE. STUDENT FOCUSED AND SYSTEM FOCUSED TO INCREASE STUDENT RETENTION AND COMPLETION.
BOSTON EDUCATIONAL SVCS	4C07	ITEP-TESTING	5/1/2011	12/30/2015	\$0.00	SOUTH TO ADMINISTER THE BOSTON EDUCATION SVCS (BES) ITEP 4 INTL TEST OF ENGLISH PROFICIENCY.
PUGET SND REGIONAL COUNCIL	4C10	WA CLEAN ENERGY PART	10/1/2011	5/31/2015	\$79,699.00	CURRICULUM DEV, INTERNSHIP, MENTORING, AND REPORTING.
GREEN RIVER COMMUNITY COLLEGE	4C18	GT-HEXCEL	1/1/2014	12/31/2014	\$110,400.00	TO DEVELOP TRAINING CURRICULUM, CONDUCT TRAINING SESSIONS.
METRO DEVLPMNT COUNCIL	4C85	1/5 CACG-TRIO TALENT	10/14/2010	8/31/2015	\$92,000.00	SOUTH AND METROPOLITAN DEVELOPMENT COUNCIL (FISCAL AGENT AND RESPONSIBLE FOR REPORTING TO THE HECB (FUNDING) WILL COLLABORATIVELY IMPLEMENT THE COLLEGE ACCESS CHALLENGE GRANT. FOR
US DEPT OF EDUC	4C88	1 OF 5 TALENT SEARCH	9/1/2011	8/31/2016	\$1,275,364.00	TALENT SEARCH IDENTIFIES AND ASSISTS INDIVIDUALS FROM DISADVANTAGED BACKGROUNDS TO SUCCEED IN HIGHER EDUCATION.DUE TO SEQUESTRATION AWARD AMT OF \$1,288,845 WAS REDUCED BY 5.23%
KING COUNTY EMPLOY & EDUC	4C90	HOMELESS EP	7/1/2012	6/30/2015	\$44,280.00	\$14,760perYEAR FOR INFRASTRUCTURE OF 1.0 HOMELESS PGM KING COUNTY FUNDED STAFF BASED AT THE WORKSOURCE AFFILIATE OFFICE IN SSCC. ICR=20%
FOUNDATION & OTHERS	4CMP	DW COMPASS PREP INIT	8/1/2011	12/31/2015	\$0.00	DW INITIATIVE TO PREPARE STUDENTS PREPARE FOR THE COMPASS EXAM TEST.
SBCTC-FLCE-15	4K06	1415SB FAC LRNG CE	7/1/2014	6/30/2015	\$4,982.00	
SBCTC-ALB-15	4K16	1415SB ABE LEADERSH	7/1/2014	6/30/2015	\$4,155.00	PROGRAM TO HELP DISADVANTAGED HIGH SCHOOL STUDENTS PREPARE FOR COLLEGE ----- -----
WDC OF SEATTLE KING COUNTY	4K20	WDC-HHS-HEALTH	9/30/2013	9/29/2014	\$256,640.00	SSCC WILL PROVIDE COHORT-BASED TRNG FOR HEALTH CARE ENROLLED STUDENTS.
SEATTLE PUBLIC SCHOOL	4K46	14 WESTSEA HS	9/1/2013	6/30/2015	\$38,400.00	TO DELIVER THE READINESS ACADEMY PROGRAM TO COLLEGE BOUND STUDENTS AT WEST SEATTLE HIGH SCHOOL.\$19200 PER YEAR
HIGHLINE SCHOL DIT# 401	4K64	11-15 CAREER LINK	9/1/2011	8/31/2015	\$652,516.00	CAREER LINK PGM TO PROVIDE EDUC OPPTY TO INDIVIDUALS WHO ARE AT LEAST AGE 16 AND UNDER 21 BY SEPT 1 WHO HAVE NOT MET HIGH SCHOOL GRADUATION REQUIREMENTS AND HAVE BEEN WITHDRAWN
DOE#P042A1000880	4L02	2010-15DOE TRIO-SSS	9/1/2010	8/31/2015	\$0.00	FIN-AID COMPONENT OF BUDGET #161-4L44. This budget is for scholarship to fund 271-4511 while 161-4L44 is the OPNS.
DSHS - LEP PATHWSY	4L33	1415DSHS-RIA	7/1/2014	6/30/2015	\$236,367.00	CFDA 17.279 MINI-GRANT SS7201 -----
DOE# P042A100880	4L44	TRIO SSS 5 OF 5	9/1/2010	8/31/2015	\$1,470,907.00	
PUGET SND INDUSTRIAL EXCELLENC	4L62	CDL-KENWORTH TRUCK	1/1/2012	12/31/2015	\$89,400.00	TWO 160-HOURS OF COMMERCIAL DRIVER LICENSE TRAINING COURSES FOR 9 STUDENTS TO BE HELD AT KENWORTH TRUCK COMPANY STARTING JAN, 1 2012.
SEATTLE PUBLIC SCHOOL	4M08	1415 AUTO COLLISION	9/1/2013	6/30/2015	\$53,006.00	TO PROVIDE A CAREER AND TECHNICAL EDUCATION CLASS FOR SPS STUDENTS ENROLLED IN AUTOMOTIVE COLLISION REPAIR PROGRAM.
SBCTC	4M28	14SB JSP	3/31/2014	6/30/2015	\$48,983.00	JSP PROJECT DEVELOPMENT -----
SBCTC	4M30	1415SB BFET	1/10/2014	9/30/2015	\$1,373,974.00	
SBCTC	4M31	1314SB BFET	10/1/2013	9/30/2014	\$1,699,322.00	Indirect from Salaries @ 7%
SBCTC - WFDA-15	4M42	1415SB WORKFIRST	7/1/2014	6/30/2015	\$238,902.00	TEACH 20 STUDENTS TECHNICAL MATH FOR WASH STATE DEPT OF TRANSPORT -----
NSF	4M62	1 OF 4 NSF	7/1/2014	7/31/2017	\$862,080.00	CONTINUATION OF SMALL BUSINESS DEVELOPMENT GRANTS FROM WSU -----
CITY OF SEATTLE/FLEETS DPRTM	4M66	SEA FLEETS APPRENT	10/1/2013	6/30/2019	\$44,000.00	
WA ASSN OF SHERIFFS & POLICE	4M70	WA ASSN OF SHRIFFS	10/1/2013	9/30/2015	\$90,000.00	FUNDING PROVIDED FROM THE LEADERSHIP SET-ASIDE OF THE WORKFORCE INVESTMENT ACT - FUNDING TO DEFRAY COSTS OF ANNUAL STAFF DEVELOPMENT STANDARD SBCTC INDIRECT COST RATE OF 5% APPLIED
SEATTLE PUBLIC LIBRARY	4M77	SP LIBRARY WORKSHOP	7/1/2009	12/31/2014	\$7,000.00	AGREEMENT RESULTS IN RESUME & INTERVIEW SKILLS WORKSHOPS OFFERED AT SP LIBRARY AT A RATE OF \$100/WORKSHOP NOT TO EXCEED 70 WORKSHOPS. IC WAIVER FORM COMING PER IRINA. 8-11-2010
DOE#P047A120679	4M90	1217 UPWR BND1-1/5	9/1/2012	8/31/2017	\$1,485,810.00	DUE TO SEQUESTRATION AWARD WAS REDUCED BY 5.23%

Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	Grant Description
SEATTLE JOBS INITIATIVE	4M93	CAREER PW FOR ELL	7/1/2014	6/30/2015	\$100,000.00	TO CREATE AND OFFER an ELL-SPECIFIC VERSION OF ITS EXISTING WORK DISCOVERIES CLASS ----- ----- IC @ 20% FROM TOTAL EXP.
DOE#P047A120693	4M94	1217 UPWR BND2-1/5	9/1/2012	8/31/2017	\$1,236,925.00	DUE TO SEQUESTRATION AWARD WAS REDUCED BY 5.23%
	4M96	VACANT	7/1/2014	6/30/2015	\$0.00	SUPERVISOR CLASSES FOR METRO -----
KING COUNTY CNTRACT#D37486D	4N06	THE LEARNING CENTER	1/1/2009	12/31/2014	\$1,119,294.00	CONTRACT RENEWED ON 1/1/2013 FOR \$192,528 FOR JAN 1-DEC 31, 2014. ICR IS 7%OF OBJECTS A & B.
LABOR CENTER FOUNDATION	4N21	LABOR CTR FNDTN REIM	1/1/2012	12/31/2014	\$211,000.00	HAZARDOUS MATERIALS TRAINING WORKSHOP.
WA STATE DEPT OF CORRECTIONS	4N34	DOC-LSW	1/13/2013	6/30/2015	\$214,052.00	TO PROVIDE CLASSES IN LIFE SKILLS TO WORK AND GED FOR \$65,000 CONTRACT WAS EXTENDED FROM JULY 1 TO JUNE 30, 2014 FOR \$149,052.
SEATTLE FOUNDATION SKILLUP	4N46	SEATTLE FDN SKILLUP	1/1/2013	12/31/2014	\$63,869.00	A BLOCK GRANT TO CREATE A MINORITY BUSINESS DEVELOPMENT CENTER. RENEWED TILL 12/31/14 FOR ADDITIONAL \$34K
CONTRACT WITH VIETNAM	4N79	MGMT & LEADRSHP TRNG	12/4/2010	6/30/2015	\$55,000.00	TO IMPROVE MGMT & LEADERSHIP SKILL FOR VIETNAM MINISTRY OF PUBLIC SECUR RITY (MPS).
EVERGREEN COLLEGE & CAREER CEN	4N90	EVERGREEN CC	1/1/2012	12/30/2014	\$1,000.00	MOU BETWEEN SSCC AND EVERGREEN COLLEGE AND CAREER CENTER TO PAY FOR COMPASS TEST FEES.
NSF#0966315	4OSP	NSF ONSIGHT SCHOLARS	8/1/2010	7/31/2015	\$353,000.00	\$1.2MIL OVER 5-YEARS FOR STUDENT SUPPORT, INFRASTRUCTURE, PROJECT MGMT AND SCHOLARSHIPS TO APPROX 170 TALENTED LOW-INCOME STUDENTS PURSUING (OR TRANSFER) ASSOCIATE DEGREES IN SCIENCES.
NSF#0969609	4RST	NSF READY-SET-TRANSF	8/1/2010	7/31/2015	\$527,028.00	\$2.0MIL OVER 5-YEARS TO INCREASE STEM STUDENTS INTO SUCCESSFULLY TRANSFERING TO 4-YEARS BY RECRUITMENT AND SUPPORT READY STUDENTS. HELP SET STUDENTS PERSIST AND ACHIEVE ACADEMIC
SPOKANE CC-DIST#17	4T04	AIR WA	10/1/2011	9/30/2014	\$1,928,675.00	AIR WA GRANT AGREEMENT WITH US DEPT OF LABOR EMPLOYMENT AND TRAINING ALONG WITH CONSORTIUM MEMBERS
UNION POWER CONTRACTS	4T11	LABOR CTR/CONTRACTS	11/8/2010	12/30/2015	\$66,876.00	THE LABOR CENTER ESTABLISHES A CONTRACT ACCT FOR CONTRACTED REVENUES AND EXPENSES FROM ANY CONTRACT ACCEPTED BY THE LABOR CENTER.
DOEDUC# P031A100048	4T60	2IP TITLE3 50F5	10/1/2010	9/30/2015	\$1,998,802.00	STRENGTHENING INSTITUTIONS PROG HELPS HIGHER EDUCATION TO BECOME SELF-SUFFICIENT AND EXPAND THEIR CAPACITY TO SERVE LOW-INCOME STUDENTS BY PROVIDING FUNDS TO IMPROVE/STRENGTHEN THEIR
SBCTC- 133PRK-15	4V10	1415SB PERKINS	7/1/2014	6/30/2015	\$200,487.00	
DOE#P382B110009	4Z50	FAANAPISI	1/11/2011	9/30/2015	\$2,071,174.00	GRANT AND RELATED ASSISTANCE TO ASIAN AMERICANS AND NATIVE AMERICAN PACIFIC ISLANDER TO ENABLE THE INSTITUTION TO IMPROVE AND EXPAND THEIR CAPACITY TO SERVE AANAPI AND LOW-INCOME
TOTAL - SOUTH					\$20,405,369.00	
SBCTC #134-ALB-15	5ALB	15SB ABE LDRSH BLK	7/1/2014	6/30/2015	\$4,155.00	To support implementation of the WA State Adult Education 5-yr Plan & implementation of comprehensive college & career pathways & increase system capacity for continuous program improvement & required training
SOUND TRANSIT	5L11	RAPID PACT	1/1/2014	12/31/2016	\$125,000.00	
SBCTC	5M31	BFET FY 13-14	10/1/2013	9/30/2014	\$194,522.00	
SBCTC		BFET FY 14-15	10/1/2014	9/30/2015	\$217,341.00	
SBCTC	5V51	15SB PERKINS PLAN	10/1/2014	9/30/2015	\$70,511.00	
SBCTC		15SB WORKFIRST	7/1/2014	6/30/2015	\$217,490.00	
TOTAL - SVI					\$829,019.00	
TOTAL - All Active Grants					\$37,401,974.00	

**SEATTLE COMMUNITY COLLEGES  
MAJOR CAPITAL PROJECT REPORT  
FUNDING REPORT AS OF April 30, 2013**

DRAFT

PROJECT TITLE	Beginning Appropriation	2011-13 APPR/ReAPPR	FUNDING ADJUSTMENTS/ RESERVES/ART	FY 2012-13 Allocation	FY 2012-13 Current Yr Exp	Net Allocation Balance	Percent of FY1213 Allocation Exps	Percent of Project Completion	DESCRIPTION
<b>CENTRAL CAMPUS</b>									
WOOD CONSTRUCTION REPLACEMENT	\$ 24,645,000	\$ 7,880,360	\$ (4,972,397)	\$ 2,907,963	\$ 2,504,400	\$ 403,563	86%		Replace 5 inadequate, obsolete buildings. WCC program remained on-site & operational during construction. Completion date November 2012.
MARITIME ACADEMY REPLACEMENT	\$ 2,839,000	\$ 364,918	\$ -	\$ 364,918	\$ 327,112	\$ 37,806	90%		Infrastructure repairs - bulkhead, piers, dredging - complete. Replacement of 3 buildings & a barge to meet safety standards & industry training needs. Design essentially complete, in for permits. Construction funds expected July 2013.
CHARLES MITCHELL BLDG SIDING REPAIR	\$ 318,930	\$ 412,591	\$ -	\$ 412,591	\$ 5,240	\$ 407,351	1%		Emergency siding repairs to the Mitchell Student Activity Center. Phase I complete, evaluating possibility of a second phase.
	<b>\$ 27,802,930</b>	<b>\$ 8,657,869</b>	<b>\$ (4,972,397)</b>	<b>\$ 3,685,472</b>	<b>\$ 2,836,752</b>	<b>\$ 848,720</b>	<b>77%</b>		
<b>NORTH CAMPUS</b>									
TECHNOLOGY BUILDING RENEWAL	\$ 23,335,000	\$ 23,335,000	\$ (23,335,000)	\$ 10,673,127	\$ 5,803,518	\$ 4,869,609	54%		Tech Bldg renovation & construction will support health, medical & science programs & will centralize campus-wide tutoring services. As of the December payment, the project was 15 percent complete, with no change orders. Currently openings for the steel columns have been cut through post tension 5 inch concrete planks on the first floor and the roof plaza. Electrical floor boxes on the first floor tutoring center area are currently being installed and the concrete floor for the gray water cisterns has been poured in the garage. All the seismic foundations have been poured and 5 ton steel columns are now rising through the floor cuts from the garage to the first floor of the building. This is a major stage for the project. The steel skeleton of the structure will soon begin to surface above the roof plaza.
	<b>\$ 23,335,000</b>	<b>\$ 23,335,000</b>	<b>\$ (23,335,000)</b>	<b>\$ 10,673,127</b>	<b>\$ 5,803,518</b>	<b>\$ 4,869,609</b>	<b>54%</b>		
<b>SOUTH CAMPUS</b>									
PSIEC EXPANSION	\$ 5,200,000	\$ 674,929	\$ -	\$ 674,929	\$ 383,434	\$ 291,495	57%		Dept of Commerce Grant Award. Design & construct a 9,800 s/f LEED addition to the Gene J. Colin Education Building. Ribbon-cutting ceremony 09/26/12. Close-out awaiting document finalization for LEED certification.
MACHINE SHOP RENOVATION FOR INSTRUCTIONAL WINE PROGRAM	\$ 700,000	\$ 700,000	\$ -	\$ 700,000	\$ 437,608	\$ 262,392	63%		Replace old Machine Shop with Wine Making Program. Project includes reconfiguring existing ventilation system to accommodate safe wine production. Occupancy targeted for March 2013.
	<b>\$ 5,900,000</b>	<b>\$ 1,374,929</b>	<b>\$ -</b>	<b>\$ 1,374,929</b>	<b>\$ 821,042</b>	<b>\$ 553,887</b>	<b>60%</b>		
<b>DISTRICT BALANCES</b>	<b>\$ 57,037,930</b>	<b>\$ 33,367,798</b>	<b>\$ (28,307,397)</b>	<b>\$ 15,733,528</b>	<b>\$ 9,461,312</b>	<b>\$ 6,272,216</b>	<b>60%</b>		



## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Kurt Buttleman & Charles Sims

**DATE:** November 13, 2014

**SUBJECT:** \$15 per hour Impacts – Info. Only

This memo is intended as informational only and describes the potential impact to the Seattle Colleges of the \$15 / hour mandate by the City of Seattle.

The following table outlines the projected increase in costs during the phase-in period of the \$15 / hour law for the Seattle Colleges.

Location	Current spend (does not include work- study)	Dates 4/15 – 3/16	Dates 4/16 – 3/17	Dates 4/17 – 3/18	Total Increase over current spend (if change to \$15 / hr. was implemented in one year)
		\$11 / hr.	\$13 / hr.	\$15 / hr.	
<b>District Office</b>					
Students	\$ 22,863	\$ 151	\$ 4,047	\$ 4,047	\$ 8,245
Non-students	\$ 10,722	\$ -	\$ 1,081	\$ 1,758	\$ 2,839
OASI costs	\$ 2,569	\$ 12	\$ 392	\$ 444	\$ 848
<i>Total</i>	\$ 36,154	\$ 163	\$ 5,520	\$ 6,249	<b>\$ 11,932</b>
<b>Central</b>					
Students	\$ 1,139,337	\$ 109,488	\$ 218,351	\$ 223,850	\$ 551,689
Non-students	\$ 580,640	\$ 34,553	\$ 93,936	\$ 106,997	\$ 235,486
OASI costs	\$ 131,578	\$ 11,019	\$ 23,890	\$ 25,310	\$ 60,219
<i>Total</i>	\$ 1,851,555	\$ 155,060	\$ 336,177	\$ 356,157	<b>\$ 847,394</b>
<b>North</b>					
Students	\$ 803,190	\$ 47,611	\$ 143,202	\$ 150,472	\$ 341,285
Non-students	\$ 530,342	\$ 6,399	\$ 63,989	\$ 88,335	\$ 158,723

OASI costs	\$	102,015	\$	4,132	\$	15,850	\$	18,269	\$	38,251
<b>Total</b>	\$	<b>1,435,547</b>	\$	<b>58,142</b>	\$	<b>223,041</b>	\$	<b>257,075</b>	\$	<b>538,259</b>
<b>South</b>										
Students	\$	623,196	\$	39,588	\$	111,725	\$	118,385	\$	269,698
Non-students	\$	473,041	\$	15,854	\$	65,801	\$	81,907	\$	163,562
OASI costs	\$	83,862	\$	4,241	\$	13,581	\$	15,322	\$	33,144
<b>Total</b>	\$	<b>1,180,100</b>	\$	<b>59,682</b>	\$	<b>191,108</b>	\$	<b>215,614</b>	\$	<b>466,404</b>
<b>SVI</b>										
Students	\$	9,836	\$	888	\$	1,918	\$	1,918	\$	4,723
Non-students	\$	27,323	\$	871	\$	4,876	\$	4,876	\$	10,623
OASI costs	\$	2,843	\$	135	\$	520	\$	520	\$	1,174
<b>Total</b>	\$	<b>40,001</b>	\$	<b>1,893</b>	\$	<b>7,313</b>	\$	<b>7,313</b>	\$	<b>16,520</b>
<b>District Totals</b>	\$	<b>4,543,358</b>	\$	<b>274,940</b>	\$	<b>763,159</b>	\$	<b>842,409</b>	\$	<b>1,880,508</b>

Potential impacts of additional costs:

- Reduction in services being provided.
- Increase in workload for non-hourly staff, faculty and administrators.
- Increase in fees / prices for services being provided (food services, fitness centers, catering, science lab fees, bookstore, etc.)
- Elimination of some services since they may no longer be financially viable (i.e., food services, fitness centers, student programs, catering services)
- Student retention impacts. Students who work for the colleges presumably are retained and progress at a greater rate than those who are not as connected.
- Staff morale issues. Staff with wages near the \$15 / hour amount may feel as if they are not being equitably compensated.
- Compression issues. Current staff with wages near the \$15 / hour amount may request / require increases.
- Hiring pool. More than 50% of the classified staff hired within the District have been hourly employees at some point. Having less hourly employees to choose from would limit hiring choices.
- Financial Aid impacts. Work-study hours would be reduced due to a higher hourly rate being required. Also, less students would be working, therefore their need for Financial Aid would be higher.
- Enrollment impacts. Less students making a wage from the colleges could result in declines in enrollment.
- Outsourcing of services may be a more attractive option as costs for performing specific functions in house increase

Potential Program Impacts:

- The colleges have a small number of programs which produce graduates who enter into jobs with median wages less than \$15 / hour.

CIP Code	Program*	Regional Completions (2012)	Regional Openings (2014)	Median Hourly Earnings	Regional Jobs (2014)	Regional Jobs (2019)	Growth in Jobs (2014-2019)
51.0808	Veterinary/Animal Health Technology/Technician and Veterinary Assistant	154	29	\$14.80	548	625	14%
51.3902**	Nursing Assistant/Aide and Patient Care Assistant/Aide	228	193	\$14.76	4,429	4,824	9%
01.0605**	Landscaping and Grounds keeping	4	162	\$14.01	3,919	4,205	7%
12.0503**	Culinary Arts/Chef Training	139	294	\$13.86	7,568	8,115	7%
12.0501**	Baking and Pastry Arts/Baker/Pastry Chef	92	40	\$13.75	920	971	6%
12.0401**	Cosmetology/Cosmetologist, General	367	296	\$13.60	4,536	5,295	17%
12.0413	Cosmetology, Barber/Styling, and Nail Instructor	9	261	\$13.57	3,703	4,328	17%
50.0702	Fine/Studio Arts, General	54	38	\$13.49	907	952	5%
50.0799	Fine Arts and Art Studies, Other	3	38	\$13.49	907	952	5%
19.0501	Foods, Nutrition, and Wellness Studies, General	17	437	\$13.18	8,251	9,539	16%
50.0406**	Commercial Photography	31	203	\$13.00	5,759	6,198	8%
50.0605	Photography	12	203	\$13.00	5,759	6,198	8%
19.0901	Apparel and Textiles, General	22	56	\$12.95	2,443	2,351	(4%)
50.0701	Art/Art Studies, General	14	263	\$12.58	7,136	7,639	7%
50.0101	Visual and Performing Arts, General	8	272	\$12.55	7,372	7,886	7%

**Notes:** \* Programs listed include those offered by any post-secondary institution in Seattle; programs are classified according to Integrated Postsecondary Education Data System (IPEDS) Classification of Instructional Programs (CIP) code. Educational programs may lead to a range of jobs and job titles. \*\* Highlighted programs are offered by Seattle Colleges.

- Enrollment impacts. Depending on the demand for higher skilled employees from employers, the change to \$15 / hour minimum wage could positively or negatively impact enrollment at the colleges. SVI would probably be impacted the most.

#### External Environment / Political Concerns:

- There is a concerted effort from some of the minority owned small business community to make changes to the law. We serve a very diverse population of students, many of whom are a part of that community.
- We are a part of the WFSE consortium and have 30-40 employees currently on the state-wide salary schedule making less than \$15 / hour. As a point of information, unlike the District, some other Community Colleges in the State of Washington start their hourly employees at Step A of the relevant classified staff salary schedule.

Potential Strategies to consider:

- Comprehensive assessment of “current state” utilization across the district, including patterns of hourly staff utilization; operational rationale; service priorities; % of grant-funded, vs. state funded, other funding sources;
- With the above data to help inform: identify areas/opportunities to convert hourly to full-time, based on cost savings-operational efficiency-and priority of service need.
- Eliminate or reduce non-essential services/programs currently being fully supported by, or significantly supplemented by hourly staff.
- Monitor select program areas or courses for increases or decreases in course enrollment and job placement.
- Identify increases in unfunded need among financial aid recipients, especially those in the lower income brackets. Identify financial aid sources to ensure students are able to maintain enrollment.
- Place hourly employees at Step A of the WFSE salary schedule for the appropriate job responsibilities in lieu of moving all hourly employees to \$15 / hour (may not be an option if we are required to comply).

Committee members involved in the development of this memo were:

Charles Sims, Kurt Buttleman, LaVerne Lamoureux, Victor Kuo, Kathryn Woodley, David Bowman, Frank Ashby, Orestes Monterey, Michael Pham, Greg Loneran, Wendy Price, Al Griswold, John Lederer, Kathy Vedvick, & Susan Engel

**Recommendation**

It is recommended that this item be received as information only.

Submitted by:

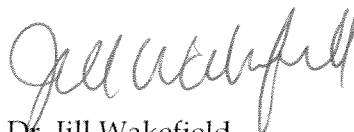


Dr. Kurt Buttleman  
Vice Chancellor of Finance & Technology



Charles Sims  
Chief Human Resources Officer

Transmitted to the Board with a favorable recommendation.



Dr. Jill Wakefield  
Chancellor

MEMORANDUM

TO: Board of Trustees  
Seattle Community College District

FROM: Sarah E. Baker  
Student Administrative Council Chair  
North Seattle College

DATE: November 13, 2014

SUBJECT: STUDENT ADMINISTRATIVE COUNCIL BOARD REPORT -Information Only

- **Student Administrative Council – SAC**, in its’ efforts to learn about, collaborate with, and support college initiatives, has invited campus leaders to attend our weekly meetings such as: Darry Johnson, Director of Security; Melissa Mixon, Interim Director of Marketing and Public Relations; John Lederer, Executive Dean of Career and Workforce Education.
- SAC is also working with student leaders from South and Central College to plan a district-wide Student Leadership meeting.
- **Arts Lectures and Activities – ALA**, in order to engage more students in campus programming, has been evaluating and rethinking programs like our Diversity Speaker Series. Currently, ALA is considering the idea of hosting fewer speakers per year so that they can afford to bring speakers with greater recognition such as: Tim Wise or Frank Warren.
- On October 15, ALA hosted its first Diversity Speaker of the year, Matt Glowacki. Matt was born without any legs and, among other things, has become a popular speaker on the college circuit. More than fifty students and staff attended his presentation which covered issues surrounding race, class, sexism, and ableism supported by themes from pop culture shows Family Guy and South Park.
- Currently, ALA is working on creating an evening tea service for students taking night classes. This is ALA’s contribution to the colleges’ overall efforts to provide more services to evening students.
- **Student Cabinet – CAB** has already appointed thirteen students to tenure committees and has been asked to find two more students for tenure committees that will begin winter quarter. Students serving on tenure committees have told us that the meetings can be difficult to follow and say they need more background information on the work the committee has already done yet, because they are new, feel reluctant to ask questions during the meetings. To address this, the Cabinet Coordinator and advisor have put together an information session on tenure committees that includes suggestions on the ways students can more fully participate and ask questions on these committees.

- CAB is also supporting the College Council by talking to students to gain their opinions on important issues such as making North a non-smoking campus.
- **Communications Board** – CB has been innovating and creating new ways of attracting more students into our office. Since the building our offices are housed in is currently under renovations and the espresso lounge that used to bring students to our building has moved, this innovation is needed. New endeavors have included decorating our main window that faces a high foot-traffic area, and tabling at the October 22 Enrollment Fair to give students a chance to ask about Student Leadership. Our goal is to engage as many students as possible to make North a more dynamic community for all, whether you are on campus for two classes or all day.
- **Research and Advocacy Board** – RAB is continuing to focus on outreach to evening students to find out their needs as well as creating student and faculty opinion polls for the non-smoking campus.

**MEMORANDUM**

**TO:** Board of Trustees  
**FROM:** Pak wing Leung (Executive of administration)  
**DATE:** November 13, 2014  
**SUBJECT:** ASC Board Report

**Update of student involvement in student leadership**

The College Activities Board (CAB) has brought to together over 50 students in their two subcommittees. The Associated Student Council (ASC) has now created 7 student led subcommittees. And the Student Organizations Resource Council (SORC) has ratified 41 clubs so far.

**Enhancing the Campus Environment**

For the Issues and concerns committee, the current priority issue is the smoking problem. We are investigating the desirability and feasibility of building shelters for smokers, to limit non-smokers' exposure to second hand smoke. Now we are working on a survey. Furthermore, we are looking for the best style for the shelter and researching costs. In the following weeks, we will hold meetings and table in the hallways to get more input and ideas from student body.

**The Ramp issue**

The accessibility Sub-Committee is working on the issue of easier accessible to the atrium for disabled. They are creating a temporary solution to the ramp issue by having posters made that give directions to the ramp for existing accessible route. The architect will be meeting with Students and Al Souma (Disabilities counselor) on November 6 at 2pm to walk through the Atrium and discuss possible designs.

**The book bank project**

At beginning of every quarter, we plan to bring students together with their old textbooks, so they can swap their books with other students. We plan to make posters, flyers, and include an announcement in the new student Orientation. During this quarter, we will put the “swap books” boxes on campus and place posters all over campus, and also use e-mail to encourage students to donate their textbooks. We still need to have members check the boxes regularly, and categorize all the books for student to check out.

**Safety issues on the Seattle Central campuses**

Several students have been victimized by an individual who took deposits for rental units that were advertised on college bulletin boards, but that were not refuted to the students. ASC is working to identify a process for a more restrictive policy, and using email to warn students of potential fraud.

**Halloween Event for the Seattle Central College****Event 1**

On Wednesday October 29 at 12.00-4.pm, GET is hosting pumpkin carving to celebrate Halloween which is an annual event at Seattle Central. It helps bring the culture of the American Halloween tradition to international students. This event allows you to carve a pumpkin and then use it for your own holiday decoration.

**Event 2**

On Thursday October 30 at 1.00-5.00 pm, the Creative Art Series is bringing a Haunted House to Seattle Central!

**Event 3**

On Thursday October 30 at 6.00pm-8.00pm, The Cultural Activities Committee is hosting a dance to celebrate Halloween at Seattle Central! Come for music, food, drinks, and fun!

**Event 4**

On Friday October 31 at 10.00am-1.00pm, A Costume Contest for students, staff and faculty during the Halloween festivities. The Cultural Activities Committee will be taking photos of people in their costumes and the winner will be selected by vote on Monday, November 3rd.



**MEMORANDUM**

**TO:** Board of Trustees  
Seattle Colleges

**FROM:** Shane Brookman  
President, United Student Association  
South Seattle College

**DATE:** November 13, 2014

**SUBJECT:** United Student Association (USA) REPORT – INFORMATION ONLY

**Selection of United Student Association Communications Officer**

After providing orientations to over 20 students, our selection committee made its final decision on October 20, 2014, and we are pleased to welcome Andy Ribaudo to our team as the Communications Officer. Andy has extensive experience working in communications and advocacy. He interned in Senator Murray's office, served in the military as a communications officer and has been active on campus since his arrival. His experience will make for a smooth transition to the team. In addition to his student advocacy role, Andy is responsible for preparing and distributing the USA agenda, taking minutes, and communicating to South students via regular emails.

**Beau Morton, Transit Riders Union, Speaks at United Student Association Meeting**

On October 14, Beau Morton, Assisting Secretary of the Transit Riders Union, attended our weekly meeting to inform our team on the current Metro transit situation and summarize that no cuts to routes 125 and 128 will occur - even if the November transit proposition fails. A five-minute video of his presentation was posted to the USA's Facebook page. This allows students unable to attend the meeting an opportunity to hear what he had to say. The Transit Riders Union has been a great resource and ally in our attempts to maintain public transit on campus. The USA is extremely pleased that our Metro service at South is currently no longer under consideration for revision. Even in-light of these new developments, we plan to monitor the situation to stay ahead of any changes.

**West Seattle Food Bank Community Service**

On October 13, the USA and seven students volunteered at the West Seattle Food Bank. Co-sponsored by PCC Natural Markets, South students worked alongside other volunteers packaging food for the food bank.

**District-wide Student Government Meeting**

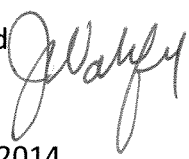
The USA is eager to finalize our plans for a joint meeting with North, and Central, to find ways we can work together on issues each campus has in common -- student ORCA cards, affordable transit options for our students, and the addition of a student voting member on the Board of Trustees.

**Smoking on Campus**

The issue of smoking on campus has been brought to the USA's attention by a number of students attending our meetings. We plan to review the policies and designated smoking areas on campus in conjunction with the College Council to find solutions to address growing students' concerns regarding health and safety.

**MEMORANDUM**

**TO:** Board of Trustees

**FROM:** Jill A. Wakefield  
Chancellor 

**DATE:** November 13, 2014

**SUBJECT:** Chancellor's Report - Information Only

**GOOD NEWS!!****Association of Community College Trustees (ACCT) 2014 Charles Kennedy Equity Award**

At the ACCT 2014 Leadership Congress, the Seattle College District was named winner of the ACCT 2014 Charles Kennedy Equity National Award. The award recognizes institutions that demonstrate evidence of leadership in setting policies, championing an environment of inclusivity, and ensuring results for the success, enhancement and expansion of opportunities for women and underrepresented and underserved communities.

This certifies that the District is on the right track in terms of ensuring these fast-growing populations have an opportunity to be successful. Thanks go to the trustees—who lead in our commitment to diversity and equity—and the faculty and staff that work every day to instruct, train, and mentor these groups.

Thank you to Board Chair Carmen Gayton and Trustee Steve Hill for taking the time to participate in the ACCT 2014 Leadership Congress.

**Diaspora Tour: *Live Locally, Act Globally* • October 14**

*Live Locally, Act Globally* was part of an international tour by the U.S. Department of State highlighting local diaspora communities and their work in their country of affinity. Similar events were happening across the world as part of Global Diaspora Week (GDW). Andrew O'Brien, special representative for Global Partnerships with the U.S. Department of State, headlined the tour at Seattle Colleges. Our panelists included artist and Seattle Central alumnus Yadesa Bojia (Ethiopia), former Olympian Roberto Carcelén (Peru), entrepreneur Rob Smith (Uganda), businessman Alex Tran (Vietnam) and humanitarian Rita Zawaideh (Jordan and Syria).

Their stories inspired the audience of students, faculty, staff and community, and many connected with the students at the post-event reception. We received positive feedback from the state department about our program. Thanks to the team at Seattle Central, including the Broadway Performance Hall, food services and transportation. Thanks, too, to the student volunteers from Phi Theta Kappa.

### **Enrollment Workshop**

On October 8, Noel-Levitz—a higher education consulting firm focused on enrollment and student success—presented a workshop attended by personnel from across the district. Workshop presenters provided an overview of how community and technical colleges are responding successfully to the challenges they face. They also identified opportunities for Seattle Colleges based on observations of district operations. Their recommendations include aligning our websites, considering client-relationship-management software, and revamping our enrollment and outreach processes.

### **Constance W. Rice Partner of the Year Award Presentation**

Vigor Industrial has been chosen as the 2014 Constance W. Rice Partner of the Year for its collaboration with South Seattle College. The award will be presented at a breakfast program on Wednesday, December 10, 7:30 to 8:45 am, at The Brockey Conference Center at South. Vigor is providing South with educational space for the Harbor Island Training Center. Students at the center are learning the welding and fabrication skills they need to enter the booming manufacturing and maritime industries.

### **Advancement**

Campaign preparation continues: the campaign staffing and budget are approved; the consultants are engaging with us through June 2015; and we have begun drafting the long-term campaign plan, timeline, and communications strategy.

Advancement staff and leadership volunteers are actively engaging community leaders. This includes:

- Individual contacts
- Foundation Board recruitment
- Outreach, such as briefings to the Chancellor's Advisory Council.

Advancement leadership and staff are forming a Campaign Leadership Committee and reviewing campaign feasibility. College and district staff are also beginning partnership briefings and collaborative proposals.

### **SCCtv**

SCCtv is creating a website about the history of Broadway High School. The site will include an online streaming version of the SCCtv-produced documentary *Broadway Pride*; additional three-minute topical video history testimonial/interview clips from alumni and other historians; searchable digital scans of all yearbooks dating back to 1904; historic photo galleries; and more.

As part of this project, SCCtv has purchased an archival book scanning system; a service that will soon be available to the district.

### **Legislative Summary**

State Legislators have reached out to the campuses and district for support on a number of different topics this past month.

Sen. Bob Hasegawa (11<sup>th</sup>) has asked for our engagement with the Filipino Chamber of Commerce regarding educational opportunities for students from the Philippines. Several target areas include providing medically-trained personnel in the Philippines a faster track to certification through our colleges in order to practice in the USA. This is a complicated request and we are reviewing next steps and options with key staff and faculty. The second request was to help expedite students from the Philippines into our International Programs. This is a State Department decision regarding student visas; we don't have much influence in this area.



## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Carin Weiss, Vice Chancellor *Carin Weiss*

**DATE:** November 13, 2014

**SUBJECT:** Vice Chancellor's Report – Information Only

### Pathway to Completion Presentations

The Pathway to Completion team met with Green River Community College for a Best Practices Sharing on October, 17th. The Bill & Melinda Gates Foundation's program officer, Ken Thompson, attended the session. Ken is helping us explore the development of learning opportunities with other regional community colleges. The team also presented, "Start to Finish – New Students Progress Further and Faster" at SBCTC's 2014 Best Practices Exchange on October 28. This event draws community college staff and faculty from across the state.

### Assessment Summit

On October 7, I facilitated an Assessment Summit with academic deans, faculty members, and administrators from each of the three colleges. This was the first time assessment stakeholders from across the district have met to discuss assessment best practices and opportunities. Each college gave an overview of their assessment processes, followed by a cross-district discussion of the key principles of assessment, processes for assessing the newly revised A.A. degree Student Learning Outcomes, and ideas for creating an "Assessment Community" across the district.

### Educational Master Plan Updates

An Educational Master Plan summary publication has been developed and will be available for distribution in the coming weeks. The publication provides an overview of the plan's ten strategic themes, as well as specific action items and target markets for each strategy. Implementation leads and teams have been identified, and work is underway on several of the strategic themes.

### Faculty Development Update: Summer Institute

Faculty participation in the 2014 Summer Institute increased 118% over the previous year. The 2014 Summer Institute was the first fully-online Summer Institute, and was available for all registered faculty from June 22 through September 29. The institute offered faculty a variety of online workshops, videos, and resource materials that could be accessed 24 – 7 as often as needed. Faculty appreciated the convenience and the extended learning opportunity associated with the 3 month, online event.

Seattle  
CENTRAL  
College

NORTH  
Seattle  
College

SOUTH  
Seattle  
College

SVI Seattle  
Vocational  
Institute

Georgetown  
Campus

NewHolly  
Learning  
Center

Seattle  
Maritime  
Academy

Wood  
Technology  
Center

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Voice Relay 800.833.6388

# North Seattle College

Excelling in Teaching and Learning ■ Advancing Student Success ■ Building Community

Office of the President

**TO:** Board of Trustees  
**FROM:** Dr. Warren Brown, President  
**DATE:** October 30, 2014  
**SUBJECT:** President's Report – Information Only

## ADVANCING STUDENT SUCCESS

### ***Final Fall Quarter Enrollment Count and Update on Enrollment Outreach Efforts***

North Seattle College's state-funded FTE count for the Fall Quarter is 3,442 students, as of Oct. 30. If this number upholds by the time fall enrollment numbers are finalized, the campus will be at 90% of its goal to enroll 3,813 students in the Fall Quarter. This quarter, the college introduced several new initiatives aimed at reaching prospective students and advancing student success, including the launch of new Informational Nights, visits by President Warren Brown to all high schools in North's service area, and targeted e-mail campaigns that can be measured and tracked better than in previous years. The college's first Informational Night was Oct. 15 and the next is scheduled for Nov. 12. Additionally, the campus held a Student Success and Enrollment Fair Oct. 22 for current and prospective students. North also sent a team of administrators, faculty and staff members to the Strategic Enrollment Management Workshop at Clover Park Technical College Oct. 10.

### ***Education Fund Scholarship Reception***

North Seattle College will celebrate its student scholarship recipients and the donors, board members, faculty and staff who support them during the 28<sup>th</sup> Annual Education Fund Scholarship Reception on Nov. 4. The Education Fund is pleased to have awarded more than \$400,000 in scholarships and emergency assistance in the 2014-15 academic year to North students. This year's event will feature student speakers who have benefited from scholarships as well as remarks from President Warren Brown.

### ***Rolex and North's Watch Technology Institute: An Innovative Partnership***

The Watch Technology Institute Program at North Seattle College recently received a donation from Rolex Watch USA, Inc. in ongoing support of the program. Rolex and North have joined together to create and maintain a state-of-the-art facility for North's long-established watchmaking school and to encourage the training of watchmakers in the U.S. In partnership with the Swiss American Watchmakers Training Alliance (SAWTA), students can learn the art and science of watchmaking in an intensive two-year course. North is one of only a few partnership-training programs nationally and the sole program on the West Coast.

### ***glassybaby's White Light Fund Supports North's Nursing Students***

glassybaby and North Seattle College have teamed up to provide critical financial support to a group of students through an exciting private-public funding partnership. Through its philanthropic white light fund, glassybaby has made a donation to provide monthly stipends to a cohort of nursing students who are funded through a grant from the Workforce Development Council of Seattle-King County and Health and Human Services. The grant is designed to move a cohort of incumbent healthcare workers through the pre-requisite pathway and into/through nursing school as an exploration of how to design educational pathways that meet the needs of working adults, as well as low-income, diverse, first-

generation and other underrepresented students. The students in this cohort have had to significantly decrease their work schedules while in school, leading to financial hardship for many. glassybaby's stipend support will provide critical resources for these students in the final year of the three-year grant project and enable them to focus on their academic success and preparing for careers as Registered Nurses upon graduation from North's program.

#### ***Planning for Maximizing Effectiveness of District Schedule***

North IT and Marketing staff members met with district leadership to discuss the new district online class schedule and how North's existing schedule can be potentially integrated into the system. The college has begun promoting the new district schedule on its website. Members of district leadership who are developing the course schedule agreed to look into implementing certain features unique to North's current schedule, which may be beneficial to all campuses.

#### ***College-wide Distribution of Safety Awareness Tips***

As a proactive measure to ensure the safety of North students and employees, the campus distributed safety awareness tips college-wide following several robberies and assaults at the nearby Northgate Transit Center. Campus security officers have reached out to their colleagues at the Seattle Police Department and King County Sheriff's Office for more information on the incidences. The college will continue to monitor the situation and, if needed, provide updates to the campus. The safety tips reinforced previous safety information communicated to students during orientation and online.

### **EXCELLING IN TEACHING AND LEARNING**

#### ***Faculty Development Day***

North hosted a district-wide Faculty Development Day on its campus Oct. 10. During the event, attendees heard best-practices from their college peers through educational workshops focusing on everything from how to successfully integrate international students into the classroom to how to help veteran students succeed.

#### ***North Student Acts as Ambassador to his Ecuadorian Tribe***

North Seattle College student Hugo Lucitante was featured in an Oct. 2 *Seattle Times* article entitled "On a Mission to Save the Cofán of Ecuador." Hugo, a 29-year-old student from Ecuador, is the only person from his tribe in Ecuador to ever live in the U.S. The article highlights his goal to learn enough to go back and save his endangered tribe from the effects of oil extraction and climate change. Hugo is also the subject of a documentary, "Oil and Water," which is screening at various film festivals this month.

#### ***Art Gallery Exhibit***

The North Seattle College Art Gallery is excited by the prospects of its upcoming programming. Staff members are dedicated to raising the gallery's profile and increasing outreach to emerging and established contemporary artists. The gallery is quickly becoming a vibrant place to exhibit work and aims to simultaneously serve as a teaching gallery for North's diverse student population and a destination gallery for Seattle. The most recent gallery exhibit, "Monkey Business: An Exhibition on Humor," featured 12 artists who tackled humor in its different guises in a variety of ways. Nancy Worden, whose work was featured in Humor, gave an Artist Talk at the campus Oct. 20.

#### ***Application Development, BAS Degree Update***

North's Bachelor of Applied Science degree in Application Development launched this quarter with 16 students in the first cohort of AD, BAS. Two classes are being taught this quarter, and three classes are planned for Winter and Spring. The college is currently developing practicum projects with organizations and business contacts in the area for students to work on and use applied hands-on learning. Both BAS



degrees have teamed up to attend Fall transfer fairs and are working on other marketing, such as a newsletter and other recruiting branded North Seattle BAS degree materials

#### ***Property Management, BAS Degree Update***

Drs. John Lederer and Brown attended the October State Board meeting and presented their first part of the development of the Property Management BAS degree. The State Board approved continuance of the development and the College is looking forward to submitting the full BAS application to the State Board by spring quarter 2015.

### **BUILDING COMMUNITY**

#### ***College-wide Survey Discussion***

In an effort to better build community on our campus, President Warren Brown is hosting two college-wide meetings in November to discuss the results of student and employee surveys conducted over the Spring and Summer Quarters. The meetings, scheduled for Nov. 13 and Nov. 17, will provide staff and faculty members an opportunity to learn more about the results and to share input on potential next steps. The one-hour meetings will be split into three sections: overview of major findings of employee survey, overview of major findings of student surveys and time for questions and answers.

#### ***Special Community Reception for New College President***

Members of the community are invited to attend a Special Community Reception for President Brown on Saturday, Nov. 15. The reception will provide employees, students, community members, political representatives and key stakeholders an opportunity to meet President Brown and learn about his vision for the campus. The reception is scheduled from 9-11 a.m. and will include breakfast for a nominal cost.

#### ***Inaugural "Launch" of Leadership Meetings Nov. 13***

President Brown announced the inaugural launch of college-wide Leadership Team Meetings, starting with the first meeting on Nov. 13. The Leadership Team Meetings have been created to provide additional training, support and professional development opportunities for all faculty, administration, and staff members. After the inaugural meeting next month, the Leadership Meetings will be held twice a quarter and will include guest speakers and leadership presentations from college peers. Employees will also have opportunities to network, collaborate and share ideas. Former NASA Astronaut and educator Dottie Metcalf-Lindenburger will serve as guest speaker at the inaugural meeting. Dottie was among NASA's class of educator astronauts and flew on space shuttle mission STS-131, accumulating more than 15 days in space. Attendees will also hear from colleagues who participated in the college's Leadership Development Institute.

#### ***Women's Center celebrates National Coming Out Day, Honors Survivors of Domestic Violence***

The Women's Center hosted two powerful events in October dedicated to celebrating diversity and empowering students. The center hosted Coming Out Day events Oct. 10 and Oct. 13, in celebration of National Coming Out Day. The events featured music by LGBTQ artists, free pens and buttons, and informational booths. Additionally, on Oct. 27-29 the center presented the Clothesline Project, a visual display of shirts with messages and illustrations created by survivors of domestic violence or by people who choose to speak out against it. Students and employees had the chance to speak with representatives from community organizations that support people affected by domestic violence.

#### ***STARS Tailgate Party***

As part of its mission to build community, North employees enjoyed a campus-wide "tailgate party" Oct. 23, which brought together employees from across departments and disciplines. The tailgate party was hosted by North's Staff Representatives (STARS) and provided free hot dogs and root beer. Employees

were encouraged to wear t-shirts and swag representing their favorite sports team and prizes were given to the best Sports Fan costume.

**Campus Book Read**

Each quarter, the North campus community is invited to read one book together. This quarter's book is "Escape from Slavery: The True Story of My Ten Years in Captivity and My Journey to Freedom in America" by Francis Bok. Bok, who was a Dinka tribesman and native of South Sudan, was a slave for 10 years but is now an abolitionist and author living in the United States. Participants in the book read have been asked to attend at least one community discussion session on Nov. 4, Nov. 13 or Nov. 20.

## MEMORANDUM

TO: Board of Trustees

FROM: Paul T. Killpatrick, Ph.D.  
President

DATE: November 13, 2014

SUBJECT: President's Report

### **Central**

#### **Program enables adults to earn high school diplomas**

A new Basic and Transitional Studies program launched over the summer, called HS21, and allows students 21 or older to receive competency-based high school diplomas. Seattle Central is one of the first colleges in the state to offer this option. Students have the opportunity to demonstrate competency in a range of credit areas by taking Adult Basic Education (ABE) courses, including Math, English and Social Science. Plans are in place to add Science in winter 2015. The first graduate of the program received her diploma this summer.

The program will eventually grow to offer opportunities for students to demonstrate competencies in additional credit areas and Basic and Transitional Studies has already received inquiries about HS21 from community-based organizations that work with drop-out youth.

#### **English faculty developing "Futures Studies" curriculum**

English faculty Greg Bachar received a Curriculum Development grant to design Seattle Central's first Futures Studies course. Futures Studies is the formal and systematic study of possible, probable and preferable futures, and is a relatively new and underdeveloped interdisciplinary field. Currently, Greg's efforts are focused on course design and on building a coalition of faculty interested in Futures Studies to promote campus inquiry and dialogue. The course is slated to launch next academic year.

#### **Sudden death of faculty member**

In early October, the English Department lost long-time faculty member Bruce McKenna, who had been teaching at Seattle Central for the last 10 years and had been an instructor since the seventies. He was popular among his students, who found him inspiring and challenging. Bruce was also respected by his colleagues for his advocacy of faculty issues and service on the Course Approval Committee (CRC), among other high-level committees. In recent years, he was winning a battle against cancer and news of his cardiac arrest came as a shock to many. A scholarship in his name has been established through the Seattle Central Foundation.

#### **Faculty member Greg Hinckley presents Seattle Central "Learning Communities" research**

Sociology instructor Greg Hinckley has presented his research on Learning Communities as the keynote speaker at nine academic conferences and institutions since January. Most recently, he was the national keynote speaker for the *18<sup>th</sup> Annual National Learning Communities Conference*, hosted by Texas A&M University - Corpus Christi.

Learning communities encourage integration of learning across courses and ask students to explore a common topic through the lenses of different disciplines. Hinckley's data-based research of learning communities' curricula at Seattle Central has helped to develop a "sustained intentional collaborative culture." This is manifest at the college through coordinated studies course offerings taught by two or more faculty members from different disciplines, as well as integrated projects that require students in different courses to collaborate.

### **Streetcar adjacent to campus to open later than anticipated**

Sound Transit and the Seattle Department of Transportation report that the First Hill Streetcar project is scheduled to begin operation in early 2015, later than the original date in December. The First Hill Streetcar will connect Seattle Central to neighborhoods south of the campus on Broadway, as well as the International District.

### **Update on Prisoner Program with new writ of understanding**

Along with partnering with University Beyond Bars to provide college-level courses to inmates at Monroe Correctional Complex, Seattle Central's Extended Learning program recently agreed to provide similar services at two additional correctional institutions. At **Clallam Bay Corrections Center** and **Green High School** (a juvenile correctional facility in Chehalis), Seattle Central will work to encourage cohorts of students to work together through correspondence or seminar courses and help underage offenders begin a path to earning a degree.

### **New "huddle space" provides place for high-tech collaboration**

A new small-group workspace ("huddle space" per the architects) has been constructed on the third floor of the Broadway-Edison building. Up to four personal laptop or tablet computers can connect to a large monitor in the space via USB ports, and up to six people can fit around the table. The space is intended for use by faculty, staff and students to encourage collaboration in our increasingly digital world.

### **Love, death, and remembrance explored in new art gallery exhibit**

The M. Rosetta Hunter Art Gallery recently showcased Seattle-based artists Blanca Santander and Rene Julio. Santander presented a series of painted boxes portraying memories of her native Peru -- secrets, letters, intimate memories and offerings focused on the lives of women. Julio's work included paintings and drawings exploring life and mortality, including a large-scale *tapete* (sand painting) in honor of Dia de los Muertos.

### **Seattle Central Foundation to hold Scholarship Award Ceremony**

On Nov. 20, the Foundation will hold its 36<sup>th</sup> Annual Seattle Central Scholarship Awards Ceremony at the Broadway Performance Hall. Scholarship recipients, their families and donors are invited to attend. The Foundation funded scholarships for more than 200 students for the current academic year totaling over \$475,000.

### **Seattle Central receives bronze sustainability rating**

Seattle Central has received a bronze sustainability rating from the Sustainability Tracking, Assessment and Rating System (STARS), a program of the Association for the Advancement of Sustainability in Higher Education (AASHE). The STARS 2014 Annual Review report emphasizes that the bulk of the sustainability efforts were made by the Seattle Culinary Academy (SCA). The report reads:

"Nearly one-third of food expenditures at Seattle Central College are local or third party. Certified, largely due to sustainability efforts of the college's Seattle Culinary Academy (SCA). A national leader in sustainable culinary courses, the SCA prepares students for successful culinary careers using a world-wise approach to sustainability, heritage, and health. The Academy sources local farm foods when possible and strives for organic and other certifications when local purchases are not made (OP 6)."

### **Fourth annual Seattle Stand Down to be held in December**

Seattle Central's campus will once again be the center for veterans support when the Seattle Stand Down returns in mid-December, this time for a two-day event on Dec. 11-12. This is the fourth year the college has hosted this event, which provides veterans with "one stop" access to a variety of community and social services. This is the first year that the event will expand from one to two days. Additional resources available at this event include: housing assistance, health services, employment assistance and on-site interviews for jobs, pro-bono legal advice, a dedicated area for female veterans, hot meals and much more.

### **New Financial Literacy resource now available at Seattle Central**

A new online financial literacy resource aimed at students, called SALT, will launch at Seattle Central in November. This multichannel educational program will help students navigate financing higher education and the

management of student loans. It also incorporates resources to help students investigate college options and explore the various financial decisions they face after they leave school. TRiO Student Support Services and the Financial Aid office both plan to incorporate this program in their student support efforts.

#### **Computer Center celebrates 25<sup>th</sup> anniversary**

Oct. 31, 2014 marked the 25<sup>th</sup> anniversary of Seattle Central's Computer Center. In 1989, approximately 80 computers went live in a new centralized open-lab space on the third floor of the Broadway-Edison building. Among these were then state-of-the-art computers, including IBMs, Intel "386's," and Amigas. The campus now boasts 175 stations in two primary open labs, as well as seven additional open labs for general use. Seattle Central's IT Services team held a silver anniversary celebration on Halloween to celebrate the Center's inception.

#### **Egyptian Theater reopens to Capitol Hill community**

The Seattle International Film Festival (SIFF) reopened the Egyptian Theatre in early October after signing a 10-year lease with Seattle Central, with the option to renew in five-year increments. The Egyptian is a fixture in the Capitol Hill neighborhood with a long history as a venue for independent film. Seattle Central looks forward to partnering with SIFF to continue to engage with the surrounding community. To celebrate the new partnership, SIFF hosted a free screening of *Amélie* for Seattle Central students, faculty and staff during its opening week.

#### **Seattle Central team meets with Life-Sciences partnership to assess current curriculum**

In mid-October, a team representing Seattle Central attended the 2014 Northwest Partnership for Undergraduate Life Sciences Education (PULSE) workshop, which hosted 13 other member institutions from Idaho, Oregon, Washington and Wyoming. PULSE aims to promote diversity in the life sciences field by encouraging institutions to adopt student-centered, evidence-based teaching practices.

During this workshop, the Seattle Central team assessed the current status of its life sciences curriculum against the "next generation" of science standards created by a PULSE leadership team, it then developed an action plan to allow the Science and Math department to more closely align with these standards. The team will now work to implement and ensure the life sciences curriculum at the college fosters diversity in line with PULSE standards.

#### **Domestic Violence Awareness Month series**

In recognition of National Domestic Violence Awareness month, Seattle Central's Women's Programs hosted a series of events during the month of October. The series included a self-defense workshop, a Seattle Police Officer who spoke about reporting domestic violence, and a speaker from a local violence prevention and Asian/Pacific-Islander advocacy non-profit, API Chaya. Each event was followed by t-shirt painting for the Clothesline project, a visual display of shirts with graphic messages designed by survivors of violence and their supporters. The series closed with a candlelight service.

#### **SVI**

##### **New and Expanded Programs**

Seattle Vocational Institute will add the Clinical Lab Assistant (CLA) program to the Winter 2014 offerings. The CLA program is a reimagining of a previous two quarter Medical Lab Assistant/Phlebotomy program. The new three quarter program is directed towards students interested in starting in the health care field as a laboratory assistant and/or phlebotomist.

The PHL (Phlebotomy) program has expanded into a condensed, specialized evening course meant for incumbent health care workers and previously certified medical personnel. In order to enter this program, a student must have completed a certified, accredited program in an area of clinical health care within the last five years or have completed an allied health program and worked in the field continuously since graduation.

Both programs will offer certifications that lead to employment and students will have training in numerous competencies.

MEMORANDUM

TO: Board of Trustees

FROM: Gary Oertli, President

DATE: November 13, 2014

SUBJECT: PRESIDENT'S REPORT – INFORMATION ONLY

**South Champions “DiscoverU” Week**

October 13-17 was “DiscoverU” week across Seattle and King County, and South Seattle College fully embraced the opportunity to take part. In partnership with the “Road Map to College” campaign, South held a week’s worth of activities aimed at building excitement around college and career exploration with current and prospective students. Staff and faculty wore their college gear, posted “pathway” posters on their doors and windows to illustrate how college helped them get where they are today, and made it a point to find time for discussion with students about their own pathway whenever the opportunity arose. Our social media accounts also lit up with photos of students proclaiming their future career goals on handwritten posters and faculty/staff explaining their pathway in short video clips.

**Winter Quarter Enrollment Campaign Starts Strong**

In preparation for the upcoming Winter Quarter, South is currently employing an advertising campaign with a strong online emphasis, focused on increasing enrollment. In addition to producing and distributing the Winter Quarter edition of “@South” (our direct-mail, quarterly view book), South is encouraging enrollment through Facebook and Twitter ad campaigns, digital ads with local media, and a new partnership with Hearst Media called Core Audience. Hearst partners with hundreds of brand-safe websites that offer targeted advertising based on the user’s geographic location and interests. Using data for our target audience, we’ll be able to deliver our message (using 15-second commercials developed with West Seattle-based Blue Plate Digital) to prospective students using “pre-roll” ads prior to online video playback. In addition, with a highly visible advertising space, we’ll run a 14’ x 48’ billboard on the West Seattle Bridge that introduces and reminds thousands of commuters daily about South Seattle College, their college in West Seattle.

**South Receives \$687,664 Grant from US Department of Labor for WISE Project**

In early October, the U.S. Department of Labor announced a nearly \$10 million investment in a community college training initiative known as the Washington Integrated Sector Employment

(WISE) project, with South Seattle College receiving a \$687,644 grant through the investment. As part of the WISE consortium, South joins seven other colleges, five workforce investment boards, the state's TAA coordinating agency, the Washington State Labor Council and 12 major employers in developing a cluster to reach thousands of adults for training and employment in entry level, pre-apprenticeship and apprenticeship programs. The project focuses on reaching the unemployed, under-employed and returning veterans.

### **Community College Budget Discussion Hosted at South**

The October gathering of Seattle Colleges' Leadership Link was held at South on October 24 with a focus on budget and enrollment challenges facing Washington's community and technical colleges. Speeches and Q&A sessions were provided by 26<sup>th</sup> District Representative Larry Seaquist (Chair of the House Higher Education Committee) and 45<sup>th</sup> District Senator Andy Hill (Chair of the Senate Ways and Means Committee; serves on the Early Learning and K-12 Committee). Those discussions were followed by a panel Q&A including Marty Brown, Executive Director of SBCTC, David Schumacher, Director of the Office of Financial Management for Governor Inslee, and myself. Leadership Link is a district-wide group, with representatives from each campus chosen to sharpen their skills as leaders of our colleges today and into the future. The panel provided our rising stars with an opportunity to better understand the budget process and various challenges facing community colleges at both local and state levels.

### **New Transfer Center Opens Up Opportunity**

South celebrated another milestone in bolstering student services on October 15 as we cut the ribbon to unveil a dedicated Transfer Center, located in TRiO Student Success Services. A collaboration between our advising and TRiO teams, the Transfer Center will be a constant resource for students interested in using their South education to transfer to Washington four-year colleges and universities. Specific services include "Transfer Tuesday" informational workshops on a weekly basis, a consistent meeting place for students and college reps to connect, and brochure racks with information on transfer opportunities throughout the state.

### **IKEA Revamps South's TRiO Pre-College Service Area**

In other TRiO news, our pre-college Upward Bound and Talent Search offices in Rainier Hall were completely revitalized by Swedish furniture company IKEA in early October. TRiO at South was selected as the winner of IKEA Seattle's \$10,000 "Life Improvement Challenge," where the company selected a non-profit service that could benefit from a makeover. Our once-outdated offices, student lounge and computer lab are now equipped with modern, comfortable furniture and fixtures to create a more inviting, productive environment. The ample smiles on display by TRiO staff and the disadvantaged high school students they help every day illustrate the positive impact an improved environment can have.

### **Students Embracing Online Scholarship System**

The beginning of Fall Quarter at South brought many improvements for our students, including a new online scholarship application system. As mentioned in last month's board report, the portal allows students to create a profile, keep track of scholarship opportunities throughout their academic career, and more easily apply. As of October 24, over 215 students had created profiles and started applying. According to our Foundation, that figure doubles the number of applicants they heard from last year at that time (when a physical visit to the Foundation was required).

### **Introducing Authentic Lab Experiences to Biology Students**

Biology Instructors Ruben Murcia and Carey Schroyer are implementing a pioneering national community college research project at South called the "Community College Genomics Authentic Lab Experience." Students enrolled in Ruben's Cell Biology Laboratory are, rather than merely following the steps outlined in a lab manual, engaging in authentic research as they develop their own lab protocols for genome sequencing of *Pseudomonas fluorescens*, a bacterium that fights a wheat fungus found in Washington State. I had the opportunity to attend a lab this month along with Vice President of Instruction Donna Miller-Parker, and we came away very impressed with the students' enthusiasm as they performed real research in an positive, constructive environment fostered by Ruben's teaching style, where mistakes are celebrated as an opportunity to learn and move forward.

### **Meeting with Our Students**

I had the opportunity to be part of South's United Student Association meeting on October 28, where I met with our elected student government and several other students to answer their questions, act as a sounding board for any concerns they had, and simply learn more about their lives, goals and passions. These "Meet Our College President" days are an integral part of South's belief in fostering a strong sense of community and support for all who come here to learn.