



SEATTLE COLLEGE DISTRICT BOARD OF TRUSTEES
May 15, 2014

Seattle CENTRAL College	STUDY SESSION	2:00 p.m.	North Star Dining Room
NORTH Seattle College	North Seattle College 9600 College Way North Seattle, WA98103		
SOUTH Seattle College	REGULAR SESSION	3:00 p.m.	North Star Dining Room
SVI Seattle Vocational Institute	North Seattle College 9600 College Way North Seattle, WA98103		

■ ■ ■

Georgetown
Campus

STUDY SESSION AGENDA

NewHolly Learning Center	2:00 p.m.	MARITIME WORKFORCE TRAINING
Seattle Maritime Academy	2:45 p.m.	CALL EXECUTIVE SESSION <i>To plan or adopt the strategy or position to be taken during collective bargaining</i>
Wood Technology Center		

Washington District VI

1500 Harvard Avenue
Seattle, WA 98122
206.934-4100
206.934.4155/TT
Fax 206.934.3883

Board Priorities for 2013 – 2014

1. Build Relationship with the Seattle Public Schools
2. Support the Next Wave of Education Leading the District into a Bold Future in Workforce Education and Technology
3. Explore Alternative Funding

REGULAR SESSION AGENDA

- 3:00 p.m. CALL TO ORDER**
- 3:00 p.m. ROLL CALL**
- 3:05 p.m. INTRODUCTION OF VISITORS – REMIND VISITORS TO SIGN IN**
- 3:10 p.m. APPROVAL OF AGENDA | ACTION** **Tab 1**
- 3:10 p.m. PUBLIC COMMENTS**
- Fifteen minutes are regularly set aside for others to express their views on any matter except those restricted to Executive Session. Anyone wishing to speak to the items on this meeting Agenda will be recognized when the item is being discussed.
- 3:25 p.m. RECOMMENDED BOARD ACTIONS**
- A. Approval of April 10, 2014 Meeting Minutes **Tab 2**
 - B. Tender of Gifts **Tab 3**
 - C. Emeritus Status Recognition **Tab 4**
 - D. 2014 Board of Trustees Meeting Schedule Change **Tab 5**
 - E. Second Reading and Final Action - Policy 622 **Tab 6**
- 3:30 p.m. INFORMATIONAL ITEMS**
- A. Chancellor's Report
 - 1. Branding Initiative Status Update
 - B. 2012 – 2013 Strategic Plan Update **Tab 7**
 - C. Quarterly Financial Report **Tab 8**
 - D. Nominations of 2014-2015 Board of Trustees Officers **Tab 9**
 - E. First Reading – Policies 131, 200 & 251 **Tab 10**
- 4:10 p.m. ORAL REPORTS**
- A. Associated Student Body Presidents
 - 1. Ms. Leah Remsen, Seattle Central Community College
 - 2. Ms. Ksenia Ivantsova, North Seattle Community College
 - 3. Mr. Ariel Garcia, South Seattle Community College

- B. AFT Seattle Community Colleges
Ms. Kimberly McRae, Co-President
Ms. Tracy Lai, Co-President
- C. Washington Federation of State Employees
Mr. Ty Pethe, President
- D. College Presidents and Vice Chancellors
 - 1. Cabinet
- E. Board of Trustees
 - 1. Mr. Albert Shen, Chair
 - 2. Ms. Courtney Gregoire, Vice Chair
 - 3. Mr. Jorge Carrasco
 - 4. Ms. Carmen Gayton
 - 5. Mr. Steve Hill

4:30 p.m. ADJOURNMENT

The next meeting of the Board of Trustees will be held on Thursday, June 12, 2014 at South Seattle College, 6000 16th Avenue SW, Seattle, WA 98106. There will be an Executive Session at 2:00 p.m., a Reception at 2:30 p.m., and the Regular Meeting will follow at 3:30 p.m.

EXECUTIVE SESSION(S)

An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.



**MINUTES OF THE SEATTLE COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING** held Thursday, April 10, 2014 at
Seattle Central College, 1701 Broadway, Seattle, WA 98122

PRESENT FOR REGULAR MEETING HELD AT 3:10 P.M.

Seattle
CENTRAL
College

Trustees

Mr. Albert Shen
Ms. Carmen Gayton
Ms. Courtney Gregoire
Mr. Steve Hill

NORTH
Seattle
College

SOUTH
Seattle
College

Chancellor

Dr. Jill Wakefield

SVI Seattle
Vocational
Institute

Presidents/Vice Chancellors

Dr. Mary Ellen O’Keeffe, NSCC
Dr. Paul Killpatrick, SCCC
Mr. Gary Oertli, SCCC

■ ■ ■

Vice Chancellors

Dr. Carin Weiss
Dr. Kurt Buttleman

Georgetown
Campus

Advisory Representatives

Mr. Al Griswold
Mr. Derek Edwards, AAG
Ms. Kimberly McRae, AFT Seattle
Mr. Ty Pethe, WFSE

NewHolly
Learning
Center

Ms. Ksenia Ivantsova, NSCC Student
Ms. Leah Remsen, SCCC Student
Mr. Ariel Garcia, SCCC Student

Seattle
Maritime
Academy

Secretary

Ms. Harrietta Hanson

Wood
Technology
Center

ABSENT

Mr. Jorge Carrasco, Trustee
Mr. Charles Sims, Chief HR Officer
Ms. Tracy Lai, AFT Seattle

Washington District VI

1500 Harvard Avenue
Seattle, WA 98122
206.934-4100
206.934.4155/TT
Fax 206.934.3883

CALL TO ORDER

Board Chair, Mr. Albert Shen, called the meeting to order at 3:10 p.m.

ROLL CALL

The secretary, Harrietta Hanson, called the roll.

INTRODUCTION OF VISITORS

Mr. Shen welcomed the visitors. Visitors introduced themselves. They included: Jon Kerr, Lindsay Cael, Cheryl Stuart, Adria Katka, Kim Chapman, Ann Rackl, Sylvia Chai, Teresa Romaneschi, Casey Jaywork, CrystalRose Hudelson, Heather Emlund, Linc Ferris, Bruce Genung, Shanna Wilson, Joey Wieser, Amber Lyons, Evelyn Yenson, David Sandler, Huanran Sun, Warren Brown, Alia Marsha, Jama, Pedro Marquez, Malcolm Grothe, Cristalle Park.

APPROVAL OF APRIL 10, 2014 AGENDA

Mr. Shen asked for a motion to approve the April 10, 2014 Agenda. **Ms. Gregoire moved, and Ms. Gayton seconded the motion. Motion passed unanimously (4-0).**

RECOGNITION OF SCCD ALL WASHINGTON ACADEMIC TEAM

The Seattle Colleges' All Washington Academic Team was invited to join the meeting and be recognized by the Board for their accomplishments. They are: Desiree Ender and Shanna Wilson from North Seattle; Timothy Tristain Holmes and Huanran Sun from Seattle Central; CrystalRose Hudelson and Anh "Jaden" Phan from South Seattle.

PUBLIC COMMENTS

Pedro Marquez, Carlos Hernandez, Waldo Rumbino, Greg Jackson, Cristalle Park, Hussein Jumaan, Buay Riek, Annette Kousin, and Jordan Martinez addressed the Board regarding the name change of the colleges.

Casey Jaywork addressed the Board regarding the closing of City Collegian in 2008.

PRESENTATION

STEM in SAM (Science & Mathematics) at Seattle Central: A Web of Support & Opportunities

Vice President of Instruction and Student Services Dr. Warren Brown introduced the presenters who will be talking about the supporting programs for STEM students. The presenters are: Dan Poux, professor of Environmental Science and director of the Ready, Set Transfer! (RST) Program; Josh Whorley, professor of Biology and administrator of the ONSIGHT scholarship program. In addition, former RST member and ONSIGHT scholar Eric King will talk about his experience at Seattle Central.

Mr. Poux and Dr. Whorley talked about the programs that are available to STEM students – Building Bridges to Bioengineering (B³), Math Engineering Science Achievement (MESA), Ready, Set Transfer! (RST), ONSIGHT Scholarship.

B³ provides opportunities for students to participate in undergraduate STEM research projects at University of Washington, and \$4,000 per quarter stipend for up to 8 students. The program has supported 50 students since 2002 and 70% of the students continued in STEM programs.

MESA provides academic support to students so they excel academically and able to transfer to four-year institutions to earn bachelor degrees. MESA connects students to professional organizations and exposes them to different scholarship opportunities.

RST is funded by the National Science Foundation. It provides support such as peer mentors, faculty mentors, stipends for student research, STEM speaker series, and skill-building workshops. As a result of the support, students participate more frequently in classroom and extra-curricular activities, and become part of the academic and social fabric of the institution. RST students also have opportunities to attend Student Academic Assistance seminars, personal development workshops, and get trained as peer mentor. Also available to the RST students is the ONSIGHT program which provides scholarship up to \$2,000 per quarter. Former RST member and ONSIGHT scholar Eric King was able to continue his studies due to the ONSIGHT scholarship.

APPROVAL OF MEETING MINUTES

Mr. Shen asked for a motion to approve the March 13 meeting minutes. **Ms. Gregoire moved, and Ms. Gayton seconded the motion. Motion was passed unanimously (4-0).**

TENDER OF GIFTS

Mr. Hill moved, and Ms. Gregoire seconded the motion to accept the gifts tendered to Seattle Colleges. Motion was passed unanimously (4-0).

FY2014-15 FEE UPDATES

Mr. Shen asked for a motion to approve the proposed fee changes for FY2014-15. **Mr. Hill so moved and Ms. Gregoire seconded the motion. Motion was passed unanimously (4-0).**

NAME CHANGE FOR DISTRICT RULES AND POLICIES

Mr. Shen asked for a motion to grant the Chancellor or her designee the ability to make changes to the rules and policies to reflect the approved name change for the Seattle College District. **Ms. Gregoire so moved and Mr. Hill seconded the motion. Motion was passed unanimously (4-0).**

POLICIES REVIEW – SECOND READING AND APPROVAL

Mr. Shen asked for a motion to approve the following policies:

Policy 126 – Meetings of the Board of Trustees - Guidelines

Policy 128 – Exercise of Powers by the Board of Trustees

Policy 212 – Seattle College District Legal Counsel

Policy 628 – Acquisition of Services

Ms. Gayton moved, and Mr. Hill seconded the motion. Motion was passed unanimously (4-0).

INFORMATIONAL ITEMS

A. Chancellor's Report

1. Educational Master Plan

Dr. Wakefield reported that the final draft of the Educational Master Plan will be presented to the Board for review and input at the July Board meeting.

2. NSCC President Transition

Dr. Warren Brown has been appointed as the president of North Seattle College. His term will start July 1, 2014. Dr. Wakefield thanked Dr. Mary Ellen O'Keeffe for doing an amazing job as interim president.

3. Name Change Progress

Dr. Wakefield reported that since the Board's approval of the name change, notifications have been sent out to the colleges' organization partners. As discussed before, the colleges will continue to use existing stationery, envelopes, business cards etc. until they run out, before new ones will be printed. The "soft change" will start July 1, with full implementation starting Fall Quarter. With the name change project underway, the Branding initiative will be going full speed ahead. Public Information Officers have already started to look at marketing materials, logos etc.

4. Commencement Schedule

The 2014 Commencement schedule was shared with the Board. Dr. Wakefield suggested that each trustee attend two colleges' events, if their schedules allow.

Dr. Wakefield also gave an update on the Pacific Tower Project. Dept. of Enterprise Services (DES) received nine proposals for the role of general contractor/construction manager. Mortenson has emerged as the highest scored applicant. DES is expected to enter a contract with the company by the end of the month. In addition, Dept. of Commerce has secured \$6 million for retrofit and energy upgrades.

B. Enrollment Report

Dr. Weiss presented the 2012-2013 Transfer and Employment data.

C. Policy Review – First Reading

The following policy was presented for First Reading:

622 – Fixed Assets Inventory and Surplus Property

The above mentioned policy will be presented to the Board for Second Reading and Final Action at the next meeting.

ORAL REPORTS

A. Associated Student Body Presidents

Ms. Leah Remsen, of SCC's Associated Student Council (ASC), reported: 1) the recruitment process for next year's ASC members has completed. Student leadership is getting the interview team together and will start reviewing the applications; 2) the Annual Student of Color Conference is scheduled from April 17 – 19, at least 40 students will be attending; 3) she attended the Clinton Global Initiative University meeting from March 21 – 23. She was able to meet the Clintons, attended workshops, and met with students from all over the world.

Ms. Ksenia Ivantsova, of NSC's Student Administrative Council (SAC), reported: 1) North's recruitment of student leadership members for next year is at its final stage. The interview process will begin soon; 2) a new Computer Science Club has been formed in March. It will provide opportunities for students to network and learn more about the industry; 3) several big sustainability projects have been planned at the campus. Students will be able to work in partnership with faculty and staff to design and implement real-world sustainability work.

Mr. Ariel Garcia, of SSCC's United Student Association (USA), reported: 1) he attended the signing of the Washington Dream Act (SB 6523) in Olympia the last week of February; 2) on the voting results of the USA Constitution changes, 94% of the vote approved; 3) a rally is scheduled on next Monday to inform students of the impacts of the potential Metro cuts if Proposition 1 failed.

B. American Federation of Teachers (AFT) Seattle Community Colleges, Local 1789

Ms. McRae Lai reported: 1) based on the data reported by Dr. Weiss, Ms. McRae will share the information with faculty members that Seattle Colleges has the largest number of students transferring to University of Washington; 2) a celebration will be held on April 18 to celebrate the formation of exempt union; 3) a world-wide labor meeting was held last week in Chicago; keynote speaker was Kshama Sawant.

C. Washington Federation of State Employees (WFSE)

Mr. Ty Pethe reported: 1) classified employees are working hard to serve students: fiscal staff is preparing for the closing of the financial year, IT staff is working to complete upgrading all the computers to Window 7; 2) WFSE will be bargaining hard during the upcoming contract negotiations for cost-of-living increases; 3) the Classified Professional Development Committee has partnered with the Seattle Office of Emergency Management and will be conducting a series of training on Community Emergency Response Team (CERT).

D. Chancellor, College Presidents and Vice Chancellors

Mr. Oertli commended Anh "Jaden" Phan as one of the 40 students of the All-Washington Academy Team to receive a scholarship of \$30,000. He is one of the two students from South Seattle College over the last three years to receive the scholarship.

E. Board of Trustees

No report.

EXECUTIVE SESSION

An Executive Session was called at 4:50 pm to discuss: 1) the performance of public employees; 2) plan or adopt the strategy or position to be taken during collective bargaining. The Executive Session ended at 5:00 pm. No action has been taken.

ADJOURNMENT

The meeting was adjourned at 5:00 p.m.

The next meeting of the Board of Trustees will be held on Thursday, May 15, 2014 at North Seattle College, 9600 College Way North, Seattle, WA 98103. There will be a Study Session at 2 p.m., and the Regular Meeting will follow at 3:00 p.m.

APPROVED BY:

Albert Shen, Chair

Date



CENTRAL
NORTH
SOUTH
SVI

MEMORANDUM

Seattle
CENTRAL
College

NORTH
Seattle
College

SOUTH
Seattle
College

SVI Seattle
Vocational
Institute

Georgetown
Campus

NewHolly
Learning
Center

Seattle
Maritime
Academy

Wood
Construction
Center

TO: Board of Trustees

FROM: Dr. Jill Wakefield
Chancellor

DATE: May 1, 2014

SUBJECT: TENDER OF GIFTS TO SEATTLE COLLEGE DISTRICT

Background

Periodically gifts are contributed to Seattle Community College District to assist the District in achieving its educational goals and objectives. There are two major categories: (1) Cash Gifts and (2) In-Kind Gifts, such as equipment, supplies and materials.

On the attached pages are summaries of the gifts received during the period of April 1 - May 1, 2014.

Recommendation

In accordance with established Board Policy No. 152, it is recommended that the Board of Trustees accept the gifts tendered to SCD as shown on the attached schedules.

Submitted by:

Dr. Kurt Buttleman
Vice Chancellor of Finance & Technology

Transmitted to the Board with a favorable recommendation.

Dr. Jill Wakefield
Chancellor

TENDER OF GIFTS TO SEATTLE COLLEGE DISTRICT
AS OF MAY 1, 2014
CASH

DONOR	GIFT AND PURPOSE	CENTRAL	NORTH	SOUTH	SIEGAL CENTER	DISTRICT-WIDE	SVI
NSCC Education Fund	Support of Emergency Assistance		\$10,000.00				
	President's Discretionary Fund, remainder of 2011-12		\$4,641.05				
	President's Discretionary		\$3,430.69				
	Support of Emergency Assistance		\$10,000.00				
	President's Discretionary Fund		\$18,750.00				
	Rolex Grant for Watch tech Institute		\$200,000.00				
	President's Discretionary Fund		\$6,250.00				
SCCD Foundation	Tutoring Center Support	\$15,000.00					
	President's Discretionary	\$5,000.00					
	Mainstay program support	\$18,739.00					
	Tsutakawa Fountain program support	\$8,100.00					
	Disability Support	\$1,900.00					
CAMPUS TOTALS		\$48,739.00	\$253,071.74	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CASH GIFTS TO	SEATTLE COMMUNITY COLLEGES					\$301,810.74	

TENDER OF GIFTS TO SEATTLE COLLEGE DISTRICT
AS OF MAY 1, 2014
IN-KIND

DONOR	GIFT AND PURPOSE	CENTRAL	NORTH	SOUTH	SIEGAL CENTER	DISTRICT-WIDE	SVI
NSSC Education Fund	3 Fluke DTX-1800-MO Cable Analyzers in Support of Aeronautical Electrical Engineering Program		\$60,000.00				
CAMPUS TOTALS		\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL IN-KIND GIFTS TO SEATTLE COMMUNITY COLLEGE DISTRICT							\$60,000.00



MEMORANDUM

TO: Board of Trustees
FROM: Jill Wakefield
Chancellor
DATE: May 15, 2014
SUBJECT: Emeritus Status Recognition

Seattle
CENTRAL
Community
College

NORTH
Seattle
Community
College

SOUTH
Seattle
Community
College

SVI Seattle
Vocational
Institute

Georgetown
Campus

NewHolly
Learning
Center

Seattle
Maritime
Academy

Wood
Construction
Center

Background

The AFT Seattle/SCCD Agreement (Article 5.16, Special Retirement Privileges) and Board Policy 478 (Emeritus Status – Administrative Employees) provide for the bestowing of emeritus status recognition upon eligible retired faculty and administrators or those who have died in service and have made significant contributions to the District’s values of service, excellence, diversity and effective leadership.

The nominees listed below are now being submitted for consideration by the Board of Trustees. Attached to this recommendation, are the letters of nomination from colleagues, as well as the AFT Seattle Executive Committee’s approval.

South Seattle Community College

Rosalie “Kit” Bean – Emeritus Faculty
Brian Hughes – Emeritus Faculty

Recommended Action

In accordance with the AFT Seattle/SCCD Agreement and Board Policy, it is recommended that the Board of Trustees grant emeritus status recognition to the above worthy individuals of District VI.

Submitted by and transmitted to the Board with a favorable recommendation,

Jill A. Wakefield, Ed.D.
Chancellor

Washington District VI
1500 Harvard Avenue
Seattle, WA 98122
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Fax 206.934.3894
Voice Relay 800.833.6388



South Seattle Community College

in West Seattle

February 7, 2014

On behalf of the English and other Academic faculty, I nominate Rosalie “Kit” Bean for emeritus status.

Kit entered our lives at South Seattle Community College in 1989 when she began tutoring in the evening English Lab. Soon she became a part-time instructor, first teaching the evening Lab, and then switching to daytime classes in 1992, teaching for-credit ESL, developmental English, and composition until her retirement last year.

Before coming to South, Kit attended Stanford University, from which she was graduated with a BA with Distinction, with a major in French and a minor in Russian. She moved to Montana and earned a teaching certificate in French and children’s literature from the College of Great Falls. While in Montana, she served as children’s librarian at the Bozeman Public Library. After moving to Seattle, she earned a Master’s in education and TESOL from Seattle University.

Over the course of Kit’s twenty-four year career, she became a respected and treasured colleague. She was fully involved in the English department and the college. She helped develop the Writing Center and eventually served as its coordinator. She worked on forming the portfolio evaluation system for developmental writers, and she also assisted with the creation the Stan Chu Awards, where student excellence is recognized and rewarded. She collaborated on the implementation of a recent Title III grant, working to develop a system that would get students into composition courses faster than usual and on track to graduating.

Kit regularly attended department meetings and made valuable and lasting contributions to how we teach composition and reading at South. She had her own ideas and also brought back others from the many conferences she attended, including the Conference on College Composition and Communication, where she was once a presenter; conferences of the European Association of Teachers of Academic Writing, where she again once presented; and conferences of the Pacific Northwest Writing Center Association, an organization for which Kit served as Secretary.

Kit, with her husband John Bean, Professor of English at Seattle University, gave workshops in Accra, Ghana, and at BRAC University in Bangladesh, where she advised faculty on how to create a writing center. At BRAC, she also developed teaching practices and assignments to help students develop critical thinking skills.

With these experiences, her own writing, and her love of languages and books, Kit enriched our lives and curriculum and the lives of her students. I have seen her teach and know the quality of her work is among the best across the campus.

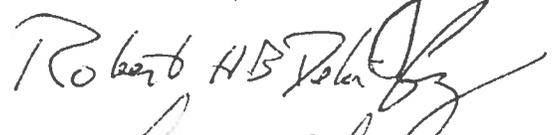
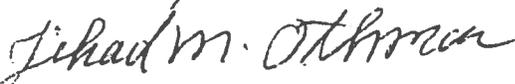
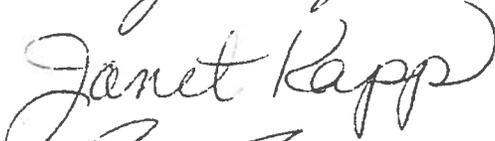
Kit was always gracious and kind, ready with a warm smile or a laugh. Besides the loads of information about teaching, she'd share stories about her kids and grandkids, how she'd win her age group in 10K and 5K runs, her exploits in gardening, wonderful books she'd read. I am still astounded how she would ride her bike from the Fauntleroy Ferry uphill to campus every day.

Kit Bean has been a rare individual and colleague, dedicated to her students and the college. I hope you will recognize her contributions, as we have, and award her emeritus status.

Thank you.



Tim Walsh and SSCC faculty



CA

To: The Seattle Community College District Board of Trustees and the American Federation of Teachers, AFT Seattle, 1789

From: **Carlos Amesquita and the Undersigned Faculty, Administrators, and Staff at South Seattle Community College**

Date: **January 22, 2014**

RE: **Nomination of Brian Hughes for Emeritus Faculty Status at the Seattle Community College District**

We, the undersigned, would like to nominate Brian Hughes for emeritus faculty status in the Seattle Community College District. Brian was a tenured instructor in the Automotive Technology Department in the Professional and Technical Division at South Seattle Community College for over thirty-three years. In his tenure at SSCC, Brian taught and mentored very many students at the college in the various aspects and specialties of automotive technology, thereby preparing them for professional careers in automotive problem diagnosis and repairs. Brian not only taught his students their craft, but he also gave them a touch of reality as to what to expect in the automotive technology field. He demanded that his students work hard and take their studies seriously because that would be what was expected of them in the workplace. In other words, he was kind, understanding, and helpful to his students but also firm with them. In addition, Brian worked on various committees at the college, giving valuable insights from the technical side of the college on issues that would affect his division. Moreover, he worked on various hiring and tenure committees. Among his many contributions to the college are the many partnerships he forged with businesses and state agencies in his 33 years, his work on curriculum revisions in the automotive department over that period, serving on hiring and tenure committees, and being awarded the NISOD award as the outstanding technical instructor at SSCC in 2011. Since his retirement from the college, Brian has done substitute teaching at SSCC when called upon to do so. Thus, he is a credit to the Seattle Community College District and should therefore be honored with emeritus faculty status by the Seattle Community Colleges Board of Trustees.

Respectfully submitted by the undersigned,

[Handwritten signatures: Amy Clegg, Gemma, and others]

[Handwritten signatures: Roseanne Tillman, Marshall Brown, R. R. Mardo Chareunsap, and Steve Ford]

Marcia Mitchell

Phuoc

Jane King



Melanie Nelligan

James Lewis

Robert L

Walter Juss

Susan Nelson

Keith Maw

Suzanne Sotner

Howard Anderson

Harriet A

John J

Ann Witt

Nancy Kedward

W. Foster

Kara McArthur

Don Bissonette

Arnold Reed

Carolyn Bezelon

~~Christina~~

Arne Zadra

Maria Anna Batukara



MEMORANDUM

Seattle
CENTRAL
College

TO: Board of Trustees

NORTH
Seattle
College

FROM: Dr. Jill Wakefield
Chancellor

SOUTH
Seattle
College

DATE: May 15, 2014

SUBJECT: Proposed Revised Board of Trustees 2014 Meeting Schedule

SVI Seattle
Vocational
Institute

Background

The attached document shows the proposed revised Board of Trustees meeting schedule for the 2014 calendar year.

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Recommended Action

It is the recommendation of the administration that the Seattle Colleges Board of Trustees approve this revised meeting schedule for the 2014 calendar year.

Georgetown
Campus

NewHolly
Learning
Center

Seattle
Maritime
Academy

Submitted by and transmitted to the Board
with a favorable recommendation,

Wood
Technology
Center

Dr. Jill Wakefield
Chancellor

Washington District VI

1500 Harvard Avenue
Seattle, WA 98122
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Fax 206.934.3883

BOARD OF TRUSTEES 2014 MEETING SCHEDULE

Approved by the Board of Trustees ~~February 13, 2014~~ May 15, 2014

The Board of Trustees meetings begin with a study session or reception at **2:00 pm**. Regular meeting agenda sessions will begin at **3:00 p.m.** Dates and locations of the meetings are noted below. All meetings are on the second Thursday of the month, except January and May.

<u>DATE</u>	<u>LOCATION</u>
JANUARY 16	<u>SCCD-SEATTLE COLLEGES (SIEGAL CENTER)</u> 1500 Harvard Avenue Seattle, WA 98122
FEBRUARY 13	NORTH SEATTLE COLLEGE (NSC) 9600 College Way North Seattle, WA 98103
MARCH 13	SOUTH SEATTLE COLLEGE (SSC) 6000 16 th Avenue SW Seattle, WA 98106
APRIL 10	SEATTLE CENTRAL COLLEGE (SCC) 1701 Broadway Seattle, WA 98122
MAY 15	<u>NORTH SEATTLE COLLEGE (NSC)</u> <u>9600 College Way North</u> <u>Seattle, WA 98103</u> SCCD (SIEGAL CENTER) 1500 Harvard Avenue Seattle, WA 98122
JUNE 12	SOUTH SEATTLE COLLEGE (SSC) 6000 16 th Avenue SW Seattle, WA 98106
JULY 10	<u>SEATTLE COLLEGES (SIEGAL CENTER)</u> <u>1500 Harvard Avenue</u> <u>Seattle, WA 98122</u> NORTH SEATTLE COLLEGE (NSC) 9600 College Way North Seattle, WA 98103
AUGUST	NO MEETING
SEPTEMBER 11	SEATTLE CENTRAL COLLEGE (SCC) 1701 Broadway Seattle, WA 98122

OCTOBER 9

~~SCCD~~ SEATTLE COLLEGES (SIEGAL CENTER)

1500 Harvard Avenue
Seattle, WA 98122

NOVEMBER 13

NORTH SEATTLE COLLEGE (NSC)

9600 College Way North
Seattle, WA 98103

DECEMBER 11

SOUTH SEATTLE COLLEGE (SSC)

6000 16th Avenue SW
Seattle, WA 98106



MEMORANDUM

TO: Board of Trustees
FROM: Kurt R. Buttleman
DATE: May 15, 2014
SUBJECT: Policy 622 - Second Reading

Background

The attached SCD Fixed Assets Inventory and Surplus Property policy revision is suggested to better comply with the State of Washington Department of Enterprise Services (DES), who oversee these rules and regulations regarding acquisition of services.

This item is being sent to the Board for second reading and final action. Once the Board approves the rules, they become effective immediately.

Recommendation

It is recommended that the Board adopt these revisions to Policy 622.

Submitted by:

Dr. Kurt Buttleman
Vice Chancellor of Finance & Technology

Transmitted to the Board with a favorable recommendation.

Dr. Jill Wakefield
Chancellor

Seattle Central Community College

North Seattle Community College

South Seattle Community College

VI Seattle Vocational Institute

Georgetown Campus

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500 Harvard Avenue
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206.934.4100
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Voice Relay 800.833.6388

www.seattlecolleges.edu

SEATTLE COMMUNITY COLLEGE DISTRICT POLICY

NUMBER: 622

TITLE: SCCD EQUIPMENTFIXED ASSETS INVENTORY and SURPLUS PROPERTY

The Seattle ~~Community~~ College District shall adhere to ~~Office of~~
~~General Administration~~Department of Enterprise Services rules
and regulations regarding fixed asset equipment inventory and
surplus property.



MEMORANDUM

TO: Board of Trustees

FROM: Dr. Jill Wakefield, Chancellor

DATE: May 15, 2014

SUBJECT: Enrollment Report: 2012 – 2013 Strategic Plan Update

Background

This report provides a 2012 – 2013 year-end update on the district-wide Strategic Plan. Included is a summary and detailed report on progress toward Strategic Plan goals, objectives and measures. Available data are also compared to data from previous years.

Recommendation

It is recommended that this item be received as information only.

Submitted by:

Dr. Carin Weiss
Vice Chancellor

Transmitted to the Board for their information.

Dr. Jill Wakefield
Chancellor

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College

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Construction
Center

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Enrollment Report: *Update on the District-wide 2010-2015 Strategic Plan*

Board of Trustees | Thursday, May 15, 2014

MISSION

The Seattle Colleges will provide excellent, accessible educational opportunities to prepare our students for a challenging future.

VISION

The Seattle Colleges will be learning-centered

- in providing high-quality and innovative education
- in preparing our students for success and lifelong learning

VALUES

- We value teaching & learning
- We value students
- We value diversity
- We value partnerships

GOALS

GOAL 1: Student Success—

Increase student learning and achievement.

GOAL 2: Partnerships—

Build community, business and educational partnerships.

GOAL 3: Innovation—

Increase innovation and improve organizational effectiveness

2012-13 Status Report

Prepared by Carin Weiss, Vice Chancellor

BACKGROUND

The 2010-2015 District-wide Strategic Plan, approved by the Seattle Colleges Board of Trustees in September 2010, sets strategic direction for the district and colleges. The plan states the District's mission, vision, and core values, and identifies three strategic goals focusing on student success, partnerships, and innovation.

Each of the three goals has a set of strategic objectives that the District will accomplish by 2015. Tied to each strategic objective is one or more performance measures for determining whether, and to what extent, each strategic objective has been achieved.

This report provides a 2012-13 year end status update on the district-wide Strategic Plan. The latest data are also compared to data from previous years.

Included is a *summary score sheet* of progress on all performance measures and a *detailed report* on the goals, objectives and performance measures.

Seattle Colleges 2010-2015 District Strategic Plan Status Report – Performance Measures Score Sheet

Description	Comparison Year	Baseline	2015 Target	2012-13 Actual	-----2012-13 Status Summary-----		
					Excellent Progress	Some Progress	Data N/A (see report)
Goal 1. STUDENT SUCCESS —Increasing Student Learning and Achievement					Excellent Progress	Some Progress	Data N/A (see report)
State Funded Enrollment	2008-09	101%	100%	94%		✓	
Completion Rates	2008-12 Cohort	20%	Exceed state system (30% in 2013)	27%	✓		
Job placement rates	2008-09	73%	Exceed state system (78% in 2012-13)	77%	✓		
Student Achievement Point progress	2011-12	32,310	Exceed prior year	29,919		✓	
Transfer student achievement	Fall 2011	GPA, 3.33 1-yr. persistence, 3-yr. completion,	meet or exceed native student performance	GPA, 3.36 1-yr. persistence, 95% 3-yr. completion, 85%	✓		
Developmental math progression	2007-10	34%	Increase completion of developmental math in 1-year	41%	✓		
Goal 2. PARTNERSHIPS —Build Community, Business, and Educational Partnerships					Excellent Progress	Some Progress	Data N/A (see full report)
Economic impact of Seattle Colleges	2010	\$1.1 billion	\$1.3 billion	---			✓
Awareness of Seattle Colleges' importance to the economy	2012	96%	95% or above	---	✓		
B.A.S. Degrees	2010	2	3 New B.A.S. Degrees	2 New B.A.S. Degrees (additional 4 pending)	✓		
New Associates degrees and certificates	2008-09	---	3 new programs	37	✓		
Diversity of funding sources	2012	50% State Support; 37% Tuition 13% Other	Greater diversity of funding sources	2013-14: 48% State Support; 28% Tuition 24% Other		✓	
Financial reserves	2012	8.4%	Between 5%-10%	6.7% (2013-14)	✓		
Fundraising	2008-09	---	Goals/Initiatives set	Goals in development		✓	
Goal 3. INNOVATION —Increase Innovation and Improve Organizational Effectiveness					Excellent Progress	Some Progress	Data N/A (see full report)
eLearning enrollment	2007-08	1,627 FTES	Increase FTES	2,255		✓	
Developmental math curriculum	Fall 2012	196 students served	New approaches to Developmental Math	Spring 2014: 728 students served	✓		
Cost per completion	2009	\$45,539	Less than state average	\$43,396		✓	
Administrative systems efficiency- Innovation Projects	2010	---	10 innovation projects	21 completed, 14 in development	✓		
Carbon footprint	2008	16,963 M+CO ₂	12,753 M+CO ₂	13,970 M+CO ₂	✓		
Ethnic and racial diversity	2011	36% employees of color	Diversity reflective of broader community (35% in Seattle)	38% employees of color	✓		
Employee awards/recognition	2005-09	33	41	53	✓		

GOAL 1: STUDENT SUCCESS—Increase student learning and achievement.

OBJECTIVE 1: MEET ANNUAL STATE-FUNDED ENROLLMENT ALLOCATION

Measure: State-funded enrollment

Goal: 100% of allocation and 2-year rolling average achieved and maintained.

Annualized FTES enrollment of state-supported students was down in 2012-13 from the previous year. As a result, annual enrollment as a percent of the annual FTES goal fell from 98% in 2011-12 to 94% in 2012-13. The two-year rolling average fell from 99% of the two-year goal in 2011-12 to 96% in 2012-13. The 96% two-year rolling average includes the conversion of International enrollments to state funded FTES.

Meeting enrollment targets continues to be a high priority for all of the colleges. The colleges are offering more options for students to accommodate their busy schedules and boosting support services to increase persistence and retention. Targeted marketing is also among the many strategies being pursued to improve enrollment outcomes.

Annual Enrollment and Two-Year Rolling Average	Baseline 2008-09	2011-12	2012-13
Annual Enrollment	101%	98%	94%
Two-year Rolling Average	99.7%	99%	96%

Source: Seattle Colleges Database

OBJECTIVE 2: INCREASE STUDENT COMPLETION AND JOB PLACEMENT

Measure: Student completion of certificates and degrees

Goal: Achieve completion rate above the state system.

The Seattle Colleges have seen an increase in the new fall student completion rate within four years. The 2008 cohort completing in 2012 had a completion rate of 20%, while the 2009 cohort completing in 2013 had a completion rate of 27%.

Total completion rates in 2013 are slightly below the state system. A revised A.A. degree, and more flexible scheduling options, including online, for degrees and certificates will soon be implemented to help students persist and complete.

Completion Rates—2008 and 2009 Cohorts	Seattle Colleges – 2008 cohort	Seattle Colleges- 2009 cohort	State System- 2009 cohort
Professional Technical	24%	41%	43%
Academic Transfer w/Degree	16%	16%	22%
Academic Transfer w/o Degree	45%	25%	20%
Overall Completion Rate	20%	27%	30%

Source: State Board for Community and Technical Colleges

Measure: Job Placement

Goal: Achieve job placement rate above the state system.

The job placement rate at the Seattle Colleges in 2012-13 is 77%, a 5.5% increase from the baseline 2008-09 academic year (73%). This is slightly lower than the state system rate, which has grown comparably from the baseline year, and in 2012-13 is 78%.

2012-13 Job Placement Rates	Baseline 2008-09	2010-11	2011-12	2012-13
Seattle College District	73%	78%	76.5%	77%
State System	74%	77%	77%	78%

Source: State Board for Community and Technical Colleges

Measure: Student Achievement Point progress

Goal: Increase Student Achievement Points over the prior year.

The Seattle Colleges have seen a slight decrease in student achievement point totals from 2011-12 to 2012-13. North has 8,594 points for 2012-13, a 6% decrease; South has 9,564 points for an 8% decrease, and Central is down by 9%, with 11,761. Aggressive efforts are in place to increase the Seattle Colleges student achievement points in the coming years. Initiatives include accelerated developmental math options, increased advising support, and new and revised degrees and certificates.

The Student Achievement Initiative was revised in 2012, altering the system for calculating points. For an accurate comparison, however, the data below shows 2012-13 point totals using the same calculation methods at the 2011-12 academic year.

Student Achievement Point Progress 2011- 12 to 2012-13	2011-12	2012-13	Percent Change
North	9,107	8,594	-6%
Central	12,857	11,761	-9%
South	10,346	9,564	-8%
District	32,310	29,919	-8%

Source: State Board for Community and Technical Colleges

Measure: Transfer student achievement

Goal: Meet/exceed UW “native” student performance.

For the 2009 cohort completing in 2012, Seattle Colleges transfer students have one-year persistence rates that are slightly below University of Washington “native” students, GPAs that are on par, and lower three-year completion rates. A lower completion rate for transfer students may in part be explained by part-time attendance. Seattle Colleges transfer students out-performed transfer students from other Washington community colleges in all three of these indicators.

2009 Cohort UW-Seattle students, 3-Year Transfer Achievement

	GPA	1 Year Persistence	3 Year Completion
Seattle Colleges	3.36	95%	85%
University of Washington	3.36	97%	91%

Source: Analysis provided by the UW, Seattle Office of Planning and Research.

OBJECTIVE 3: IMPROVE STUDENT ACHIEVEMENT IN PRE-COLLEGE MATH

Measure: Developmental math progression

Goal: Increase the percentage of students that start and complete the developmental math sequence within one academic year.

Early results from implementation of accelerated math courses and other student supports through the *Pathways to Completion* project show promising improvements in student progression through the developmental math course sequence. The table below compares the percentage of students who start developmental math in the summer or fall quarters who complete the developmental math sequence by the end of the academic year.

Percentage of Students Completing Developmental Math Sequence by the End of the Academic Year by Placement Level		
	BASELINE <i>(Avg. of 2007-08, 08-09, & 09-10 cohorts)</i>	2012-13
All Developmental math students starting math in Summer or Fall Quarters.	34.0%	41.0%
Starting 4 levels below college level	5.6%	10.0%
Starting 3 levels below college level	30.6%	35.0%
Starting 2 levels below college level	46.6%	56.3%
Starting 1 level below college level	75.0%	81.0%

Source: Seattle Colleges Database

GOAL 2: PARTNERSHIPS—Build community, business & educational partnerships.

OBJECTIVE 1: INCREASE AWARENESS OF THE SIGNIFICANT ECONOMIC IMPACT OF THE SEATTLE COLLEGES

Measure: Economic impact of Seattle Colleges

Goal: Increase at historic rate to 1.3 billion.

An economic impact analysis conducted by EMSI, Inc. in 2010 showed that the annual economic impact of the Seattle Colleges including the wages and benefits paid to its employees, goods and services purchased in the community, and increased earnings of its graduates was **\$1.1 billion**.

The goal proposed for this measure is to continue at the same historical pace providing economic benefits to the community. By extrapolating this historic rate of benefits, the District can expect to reach \$1.3 billion in total economic benefits by 2015. ***Status information will be available for this measure next year in 2015, when another economic impact assessment will be conducted.***

Measure: Awareness of importance to the economy

Goal: Maintain awareness at 95% or above.

The Seattle Colleges play a predominant role in the community and are featured throughout the region in business, industry and educational forums. The Chancellor and Presidents, other administrators, faculty and staff are members of many influential local and regional groups. This participation increases the awareness of the Seattle Colleges.

In 2012, a survey of the community was conducted to gauge awareness of the Seattle Colleges importance to the economy. ***The survey found that 96% of respondents are aware of the Seattle Colleges economic role and impact, exceeding the stated goal of 95% awareness.***

OBJECTIVE 2: INCREASE PROFESSIONAL-TECHNICAL PROGRAM GRADUATES TO RESPOND TO LOCAL INDUSTRY WORKFORCE NEEDS

Measure: B.A.S. degrees

Goal: 3 additional degrees developed and offered by 2015.

The colleges were some of the first in the state to offer two B.A.S. degrees – *Hospitality Management* at South, and *Applied Behavioral Science* at Central. As of 2013, two new B.A.S degrees have been approved and are now being offered: *Professional-Technical Teacher Education* at South, and *International Business* at North.

Four additional programs are under development: *Sustainable Building Science Technology* at South, and *Applications Development* at North will both begin Fall 2014. *Allied Health and Nursing* at Central will begin Spring and Fall of 2015, respectively.

Measure: New certificates and Associate degrees in high demand areas

Goal: 3 new programs in high-demand areas.

Goal Achieved. Since the start of 2012-13, the Seattle Colleges have instituted 31 new short-term workforce education certificate programs (less than 20 credits) in order to create a more learner-focused, modularized instructional model. In addition, two new Associate Degree programs were initiated in IT for Healthcare at North and Transfer Allied Health at Central.

Also, the following new certificate and degree programs were developed and began enrolling students:

Aviation Electronics (North)

HVAC Core Certificate and Technician and Project Management Certificate (North)

Office Professional (South)

Retail Management (North)

Mobile Product Development Specialist (Central)

Aircraft Mechanic Airframe Apprenticeship (South- Georgetown)

OBJECTIVE 3: INCREASE PRIVATE, FOUNDATION AND LOCAL FUNDING

Measure: Diversity of funding sources for operations

Goal: Reduce dependence on state, tuition and current other funding sources

The Seattle Colleges have reduced dependence on funding from state and tuition sources, with increased funding coming from other sources such as International revenue contributions and Running Start. In 2012-13, 87% of funding came from a combination of state support and tuition. In 2013-14, reliance on state support and tuition has decreased to 76%, with an increased proportion of funds from sources such as Running Start and International student revenue.

Funding Sources FY 2012-13—2013-14	2012-13	2013-14
State Support	50%	48%
Tuition	37%	28%
Other (e.g. Running Start, International student revenue)	13%	24%

Source: FY1314 Q3 Financial Statements

Measure: Financial reserves

Goal: Maintain between 5% and 10% financial reserves.

Goal Achieved. In Fiscal Year 2013-14, the District has 6.7% in financial reserves. This is on par with the 2012-13 Fiscal Year, and well within goal range.

Source: FY1314 Q3 Financial Statements

Measure: Fundraising

Goal: Fundraising campaign goals and initiatives set and campaign under way.

Advancement is nearing the end of an assessment and planning phase, at which time a case for support will be drafted for input from the broader community. This campaign readiness phase will also result in preliminary budget and staffing recommendations, and a campaign timeline for consideration. Following is an estimated timeline for the preparation phase of the campaign.

- Campaign goals and initiatives in discussion district-wide, with input from select external advisors, continuing through summer 2014
- Campaign staffing & preliminary budget proposed: April 30, 2014
- Internal case (funding priorities) developed: June 30, 2014

GOAL 3: INNOVATION—Increase innovation and improve organizational effectiveness.

OBJECTIVE 1: INCREASE INNOVATIVE INSTRUCTIONAL OPTIONS FOR STUDENTS

Measure: eLearning enrollment

Goal: Increase annualized FTES enrollment in online and hybrid courses.

Goal Achieved. Annualized eLearning FTES have increased from 1,627 in the baseline 2007-08 academic year, to 2,255 in 2012-13, a 39% increase.

eLearning Enrollment	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
North	688	868	1,044	1,142	1,143	1,178
Central/SVI	521	579	596	569	553	537
South	418	535	582	575	553	540
District	1,627	1,982	2,222	2,286	2,249	2,255

Source: State Board for Community and Technical Colleges

Measure: Developmental math curriculum

Goal: Develop new approaches to increase acceleration through developmental math.

The colleges now have three models for students to accelerate their completion of developmental math:

- Statway - Developmental Algebra + Statistics (4 quarters into 3, college level statistics)
- Math Emporium Model/ALEKS/My Foundations (1-4 quarters into 1)
- Compressed Algebra Cohort/ Express Courses (3 quarters into 2, 2 quarters in 1)

First Year Results

The first year results for *Statway* show a 64% completion rate for developmental math **and the college-level math requirement** versus 32% completion for **only the developmental math sequence** in the traditional model.

Of students enrolled in a *Math Emporium Model/ALEKS* course, **36%** completed two or more classes in **one quarter**; **20%** completed the sequence in **one quarter**.

Fifty-seven percent of students taking the *Compressed Courses* completed developmental math sequence in one year compared to 39% of students in traditional sequence.

Accelerated math sections have increased substantially across the district in the approximate 1.5 years since initial implementation. Moving from **7 sections** (196 students served) in Fall 2012, the Seattle Colleges now offer **26 accelerated developmental math sections** as of Spring 2014, serving approximately 728 students.

Accelerated Developmental Math	Fall 2012	Winter 2013	Spring 2013	Fall 2013	Winter 2014	Spring 2014
Number of accelerated sections	7	14	12	19	25	26
Number of students served	196	392	336	532	700	728

Source: Seattle Colleges Database

OBJECTIVE 2: IMPROVE EFFECTIVENESS, EFFICIENCY AND RESPONSIVENESS OF COLLEGE OPERATIONS

Measure: Cost per completion

Goal: Achieve cost per completion less than state average.

Cost per completion has decreased for the Seattle College District from \$45,539 in 2009 to 43,396 in 2010 (the latest available data).

The district has a higher cost per completion than the state system, but has narrowed the gap between 2009 and 2010.

Cost Per Completion	2009	2010	Percent Change
District	45,539	43,396	-5%
State System	38,651	35,606	-9%

Source: Delta Cost Project, Spending Per Outcome

Measure: Administrative systems efficiency

Goal: Completion of 10 “Innovations Projects” including automation of administrative processes, by 2015.

Goal Achieved. Twenty-one Innovations Projects were completed as of fall 2013. There are an additional 14 projects under way. Projects range from large student-facing projects, to online curriculum development for our faculty and deans, to smaller administrative improvements to increase efficiency for our staff across the District. Examples of Innovations Projects are provided below.

- **Online parking passes:** Students at each college are now able to order a parking pass online.
- **Automated Course Approval System:** The ACAS allows instructors to generate course curriculum with a built-in approval workflow and document retention.
- **New Employee Onboarding:** This lean project has streamlined and automated the new employee onboarding process to ensure the employee is able to begin working on day one.

Measure: Carbon footprint

Goal: Stay on-pace to achieve our 2020 State Agency Climate Leadership Act target for the Seattle College District, of 12,753 MTCO_{2e}.

Goal Achieved. Emissions have fallen to 13,970 MTCO_{2e} in 2013, putting us on pace to achieve our 2020 target early, in 2016.

As shown in the table below, Seattle Colleges have steadily reduced emissions from 15,003 in the baseline year of 2005, to 13,970 in 2013.

Greenhouse Gas Emissions in Metric Tons CO_{2e}	2008	2009	2010	2011	2012	2013
Seattle Colleges	16,963	16,052	14,355	14,843	14,439	13,970

OBJECTIVE 3: INCREASE EMPLOYEE ETHNIC AND RACIAL DIVERSITY AND RECOGNITION

Measure: Ethnic and racial diversity

Goal: Increase employee ethnic and racial diversity to be more reflective of the greater Seattle community.

Among Seattle Colleges’ employees in 2014, 38% are employees of color, compared with 20% employees of color across the state community and technical college system. The Seattle Colleges ethnic and racial diversity is reflective of the greater community, with 35% and 37% citizens of color in Seattle and King County, respectively.

Measure: Employee awards and recognition

Goal: 25% increase to 41 external rewards.

Goal Achieved. Between January 2012-13, faculty, staff and administrations received 32 awards and publications. Combined with 21 additional accolades from previous years, this puts us above target, at 53 awards and recognitions. Below is the list of 2012-13 awards and publications.

Faculty/Staff Awards, Honors, Recognition, Publications (2012-2013)

Faculty / Staff member	College	Year	Description	Type
<i>Awards and Honors</i>				
Heidi Lyman	SSCC	2012	Recipient, SCCD Lifelong Learning Award	Professional Excellence
Dave Eberhardt	NSCC	2012	Recipient, SCCD Lifelong Learning Award	Professional Excellence
Christa Colouzis	SSCC	2012	Recipient, SCCD Lifelong Learning Award	Professional Excellence
Sara Schoedel	NSCC	2012	Recipient, SCCD Lifelong Learning Award	Professional Excellence
Karen Jurgensen	SCCC	2012	First Place, Chefs Collaborative National Competition to honor leaders in the sustainability movement	Professional Excellence
Steve Ford	SSCC	2012	Participant, Refurbishing of the hydroplane Miss Beacon Plumbing	Community Engagement
Doug Clapper	SSCC	2012	Participant, Refurbishing of the hydroplane Miss Beacon Plumbing	Community Engagement
John Sharify	SCCD	2012	Representative, Opportunity Nation Summit in Washington, D.C.	Community Engagement
John Sharify	SCCD	2012	Recipient, National Edward R. Murrow Award (Best news documentary in the country) for his documentary "Climb of a Lifetime"	Professional Excellence
Maria Tiamzon	SCCD	2012	Recipient, James Turner Outstanding Leadership Award from the 2012 Community Colleges Business Officers Leadership Academy	Professional Excellence
Irina Minasova	SSCC	2012	Recipient, James Turner Outstanding Leadership Award from the 2012 Community Colleges Business Officers Leadership Academy	Professional Excellence
Karen Jurgensen	SCCC	2012	Recipient, Innovative Sustainability Teaching Award at the "Flavors of a Foodshed" Chef Collaborative Sustainable Food Summit at Central	Professional Excellence
Tracy Lai	SCCC	2012	Selected to take part in the "American History, Atlantic and Pacific" project sponsored by the American Historical Association and funded by the National Endowment for Humanities	Professional Excellence
Jaime Cardenas Jr.	SCCC	2012	Selected to take part in the "American History, Atlantic and Pacific" project sponsored by the American Historical Association and funded by the National Endowment for Humanities	Professional Excellence
Anna Davis	SCCC	2012	Named a National Academics Education Fellow in Life Sciences for the 2012-2013 academic year	Professional Excellence
Mark Mitsui	NSCC	2012	Recipient, Distinguished Alumnus Award from the University of Washington for contributions in the field of education	Professional Excellence
Lynn Cofman	SCCC	2012	Named the Dennis Tilley Educator of the Year Award by the National Federation of Opticianry	Professional Excellence
Jill Wakefield	SCCD	2012	Listed in Seattle Magazine as one of Seattle's "Most Influential People of 2012" and a "Knowledge Leader"	Professional Excellence
David Roseberry	SCCC	2012	Named NAFSA Person of the Year	Professional Excellence
Jane Harness	SSCC	2012	Recipient, 2012-2013 NISOD Award	Professional Excellence

Sarah Skamser	SSCC	2012	Recipient, 2012-2013 NISOD Award	Professional Excellence
Jill Wakefield	SCCD	2013	Recipient, CCBA Pioneer Award presented to an individual for taking the lead in improving access to postsecondary education	Professional Excellence
Jill Wakefield	SCCD	2013	Appointed to the City of Seattle's Economic Development Commission, elected Vice Chair	Professional Excellence
Mark Mitsui	NSCC	2013	Recipient, Doris Michiko Ching Shattering the Ceiling Award from the Asian Pacific Islander Knowledge Community of the National Association of Student Personnel Administrators	Professional Excellence
Yilin Sun	SSCC	2013	Named President elect of the TESOL International Association and member of the TESOL Executive Committee	Professional Excellence
Mark Mitsui	NSCC	2013	Recipient, 2013 Rhonda Quash Coats Award for Excellence in Multicultural Student Services	Professional Excellence
Tracy Lai	SCCC	2013	Recipient, Six-week Fulbright Hays Fellowship to study in China	Professional Excellence

Publications and Publication Awards

Mike Hickey	SSCC	2012	<i>Counterclockwise</i> , a novel	Book
Yilin Sun	SSCC	2012	Demystifying Career Paths after Graduate School: A Guide for Second Language Professionals in Higher Education, a reference guide	Co-editor, Book
Nancy Rawles	SCCC	2012	"Miz Sparks is on Fire and This Ain't no Drill", novel	Book
Mini Collins	SSCC	2012	"Crosscurrents" magazine, poem published	Poem
Daudi Abe	SCCC	2013	"6'N the Morning", novel	Book

SUMMARY

The overall assessment of progress on implementation of the *2010-2015 District-wide Strategic Plan* is positive, with progress being made in most of the measures at a rate that will meet or exceed the 2015 goal. A few of the measures have already exceeded the 2015 goal, including awareness of Seattle Colleges importance to the economy, rewards and publications received, and administrative efficiencies increased. Other measures, including carbon emission reductions and diversification of funding sources, are on or ahead of schedule to meet the 2015 target. In areas where progress has been slower, for example in completion rates or student achievement points progress, student success and other initiatives are in place to ensure we are on target moving forward.



MEMORANDUM

TO: Board of Trustees
FROM: Kurt R. Buttleman
DATE: May 15, 2014
SUBJECT: Quarterly Financial Summary for Period Ending March 31, 2014

Background

Seattle Community College District budgets and accounts for its funds in accordance with policies and procedures of the State of Washington Office of Financial Management (OFM) and the State Board for Community and Technical Colleges (SBCTC).

The attached Quarterly Financial Summary provides summary data for all of the campuses and the District Office for the period ending March 31, 2014.

Recommendation

It is recommended that this item be received as information only.

Submitted by:

Dr. Kurt Buttleman
Vice Chancellor of Finance & Technology

Transmitted to the Board with a favorable recommendation.

Dr. Jill Wakefield
Chancellor

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Quarterly Financial Report

Period Ending March 31, 2014

District Summary



North • Central • South • SVI

Executive Overview

This quarterly report for the Seattle Colleges includes financial information from July 1, 2013 through March 31, 2014.

Overall, the colleges demonstrate a healthy financial position and have no unexpected results. Some key components include:

- Operating expenses are being managed within budgets
- Tuition revenue is at \$32.1M which is 90% of the target and compares to \$31M and 89% for the same period in the prior year. Although this is running below target, it is anticipated that with the International Conversion of FTES, we will exceed our annual target of \$35,765,000.
- There are no significant financial concerns in other funds at this time.

Financial Sustainability

Seattle Colleges is well positioned in several categories that demonstrate financial sustainability:

- As of March 31, 2014, the colleges had spent 65% of the operating budget
- Total reserves of \$13.4M million are 6.7% of our total budget and within the 5-10% policy requirement
- Local Funding sources remain a diversified source of revenue
 - International Programs revenue continues to be strong at \$19.2M. Intensive English revenue is at \$9.1M which is 79% of target.
- Cash balances in Running Start, International Students and Grants & Contracts remain stable and healthy
- Self-support programs continue to run positive cash balances
- Retail and other fund balances remain in positive cash positions
- Food Service Fund 569 has a negative cash balance and is being proactively monitored by the Campus Business Office and Food Services Staff.

Operating Budget (State Funding, Tuition, and Indirect Cost Recoveries)

- The total Year to Date operating expenditures of \$69M through 3/31 are at 65% of the operating budget compared to 66.5% last year. Total expenditures as of 3/31 are approximately \$1.8M below the same period last year, demonstrating continued conservative operational spending.
- Labor (salary and benefit) costs are at 69.7% of the annual budget and remain fairly consistent with last year. Expenses of \$68M this year compared to last year at \$64M is an increase of 5.6%.
 - The 3% classified salary reinstatement and increase in faculty compensation contributes to this increase.
- Expenditures in Goods & Services (aka Non-Labor expenses) are also in close alignment with last year. The expenditures total of \$11.3M as of 3/31 compares to \$10.3 last year, which is 10% greater than last year at this time. Expenses for this year are at 45% of total budget in this category.

Grants & Contracts

- International Student program revenue totaled \$19.2M through this reporting period. The revenue was \$19.2M last year at this time and demonstrates a consistent year over year rate.
- Grants continue to be a strong funding opportunity for the SCC with an active balance of close to \$35.6M as of 3/31. This is the multi-year grant total of all active grants. See the Active Grants report for more detail.

Fund Reporting

Fund balance reporting allows stable reporting and tracking at the fund level.

- Fund 522, Associated Students revenue of \$3.6M this year is only slightly higher than \$3.4M last year. The cash balance is up by 22% at \$5.9M this year, compared to \$4.9M last year.
- Fund 570, Auxiliary Enterprise revenue of \$10.3M is lower than last year at this time of \$13M which is a 28% decrease for this time point. The revenue of \$10.3M is greater than the year-to-date expenses of \$7.6M and contributes to the bottom-line. The cash balance is up by 3% at \$14.2M this year, compared to \$13M last year.

Revenue Outlook

Revenue from non-state resources continues to be a strong area of growth for SCCD. These include Tuition revenue, International revenue, indirect and program cost recovery revenue, Running Start and Intensive English program revenue. The total revenue in local funding sources as of this report is \$38.5M and almost reaches the annual target of \$39.4M.

Reserves

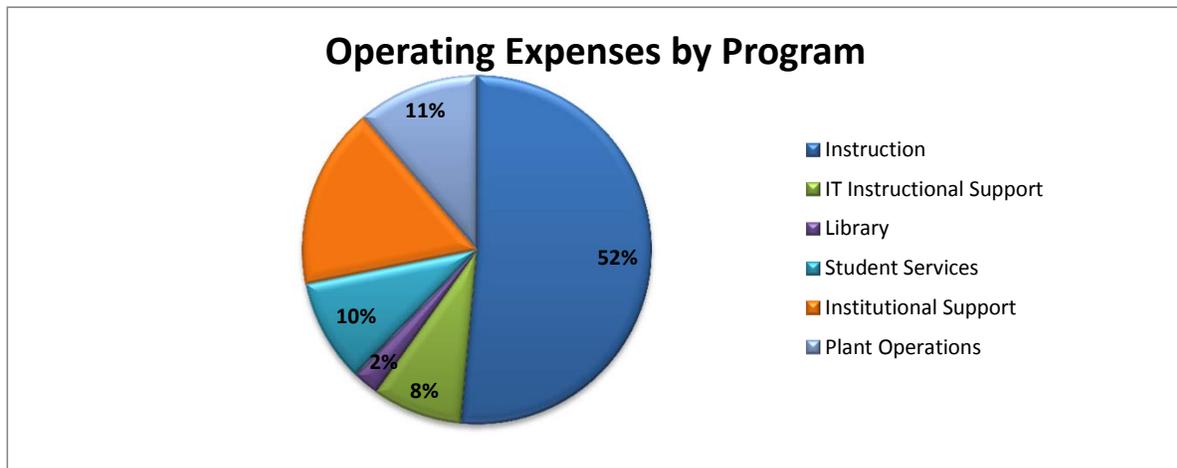
- Per SCCD Policy 608, the Colleges and the District Office continue to maintain accounts as required. Total reserve of \$13.4M for the District is at approximately 6.7% of the aggregate total of annual expenditure budget.

Seattle Colleges Quarterly Financial Summary
All Campuses Seattle Community College, as of 3/31/2014

Operating Budget Analysis

Operating Budget Program Roll-up

Prog	Program	FY Budget	% of Budget	YTD Expense	Balance	% of Spend
1	Instruction	\$49,005,979	45.7%	\$35,917,872	\$13,088,107	73.3%
2	Reserve	\$8,125,375	7.6%	\$0	\$8,125,375	0.0%
4	IT Instructional Support	\$9,402,675	8.8%	\$5,854,534	\$3,548,141	62.3%
5	Library	\$2,382,070	2.2%	\$1,679,272	\$702,798	70.5%
6	Student Services	\$10,035,657	9.4%	\$6,686,313	\$3,349,344	66.6%
8	Institutional Support	\$18,186,744	17.0%	\$11,792,253	\$6,394,491	64.8%
9	Plant Operations	\$10,141,163	9.5%	\$7,847,115	\$2,294,048	77.4%
	Total	\$107,279,663	100.00%	\$69,777,359	\$37,502,304	65.0%



Year to Year Comparison

Prog	Program	YTD Expense	Prior YTD Expense	Difference	Percent Change
1	Instruction	\$35,917,872	\$43,729,302	(\$7,811,430)	-17.9%
2	Reserve	\$0	\$0	\$0	0.0%
4	IT Instructional Support	\$5,854,534	\$0	\$5,854,534	new category
5	Library	\$1,679,272	\$1,710,291	(\$31,019)	-1.8%
6	Student Services	\$6,686,313	\$8,379,943	(\$1,693,630)	-20.2%
8	Institutional Support	\$11,792,253	\$12,284,994	(\$492,741)	-4.0%
9	Plant Operations	\$7,847,115	\$8,675,304	(\$828,189)	-9.5%
	Total	\$69,777,359	\$74,779,834	(\$5,002,475)	-6.7%

Seattle Colleges Quarterly Financial Summary
All Campuses Seattle Community College, as of 3/31/2014

Operating Budget Analysis by Sub-Object

Category	FY Budget	YTD Expense	Balance	% of Spend
Full-Time Faculty	\$18,315,197	\$11,423,016	\$6,892,181	62.40%
Faculty Stipends	\$1,255,768	\$692,110	\$563,658	55.10%
Part-Time / Pro Rata Faculty	\$21,263,580	\$15,925,567	\$5,338,013	74.90%
Classified	\$15,461,208	\$10,796,797	\$4,664,411	69.80%
Exempt	\$14,910,961	\$10,494,026	\$4,416,935	70.40%
Overtime	\$30,550	\$78,425	(\$47,875)	256.70%
Hourly, Students & Others	\$2,247,879	\$1,876,732	\$371,147	83.50%
Benefits	\$24,181,985	\$16,751,423	\$7,430,562	69.30%
Sub Total Labor Costs	\$97,667,128	\$68,038,095	\$29,629,033	69.70%
Goods & Services	\$18,663,175	\$8,061,101	\$10,602,074	43.20%
Travel	\$337,019	\$184,593	\$152,426	54.80%
Equipment	\$1,409,068	\$758,286	\$650,782	53.80%
Personal Services	\$622,494	\$278,462	\$344,032	44.70%
Client Services	\$4,182,675	\$2,088,147	\$2,094,528	49.90%
Sub Total Non-Labor Expenses	\$25,214,431	\$11,370,588	\$13,843,843	45.10%
Total	\$122,881,559	\$79,408,683	\$43,472,876	64.60%
Offsets such as indirect cost, program recoveries and transfers	(\$15,601,896)	(\$9,631,322)	(\$5,970,574)	61.70%
Total (Net)	\$107,279,663	\$69,777,359	\$37,502,304	65.00%

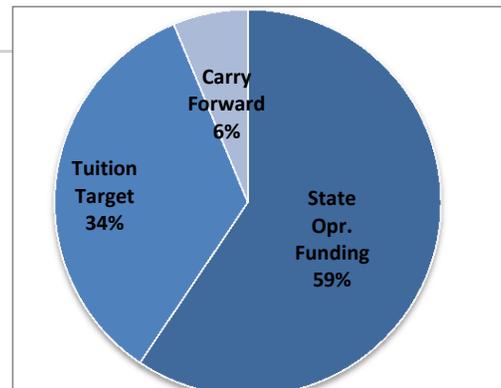
Prior Year Expense Analysis

DV note: worried about this comparison not being accurate due to off-sets.

Sub-Object	Current Year	Prior Year	Difference	% Change
Labor	\$68,038,095	\$64,452,657	\$3,585,438	-5.6%
Non-Labor	\$11,370,588	\$10,327,175	\$1,043,413	-10.1%
Total	\$79,408,683	\$74,779,832	\$4,628,851	-6.2%

Operating Funding Targets

FY 1314 Annual Funding	Budget
State Operating Funding	\$61,944,262
Tuition Target	\$35,765,000
Carry Forward	\$6,536,710
Total	\$105,386,011

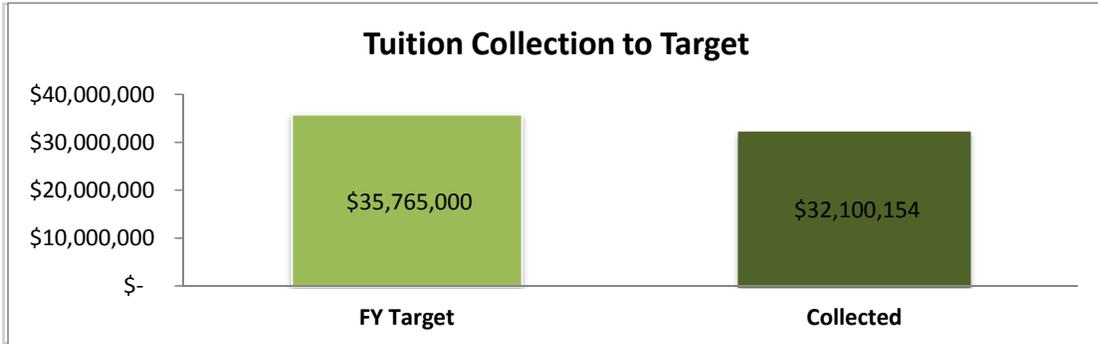


Seattle Colleges Quarterly Financial Summary
All Campuses Seattle Community College, as of 3/31/2014

Tuition Overview

Tuition Revenue Collection Analysis for the District

Campus	Target	Collected	% of Annual Target	PY End Actual Revenue
District Tuition	\$ 35,765,000	\$32,100,154	89.8%	\$35,826,615



Indirect & Cost Recovery Overview

Indirect & Program Cost Recovery Analysis (not including transfers)

Revenue Source	FY Target	Collected	% of Target	Prior Year
Indirect (All Programs)	\$1,097,528	\$761,739	69.4%	\$2,784,584
Program Cost Recovery	\$12,094,096	\$7,592,620	62.8%	\$14,325,058
Total	\$13,191,624	\$8,354,359	63.3%	\$31,434,700

Other Revenue Analysis

Revenue Source	FY Target	Collected	% of Target	Prior Year
International	\$16,703,864	\$19,281,520	86.6%	\$12,689,900
Running Start	\$2,255,000	\$1,792,948	125.8%	\$775,759
Intensive English	\$7,208,633	\$9,131,289	78.9%	\$5,139,766
Total	\$ 26,167,497	\$30,205,757	86.6%	\$18,605,425

Seattle Colleges Quarterly Financial Summary
All Campuses Seattle Community College, as of 3/31/2014

Reserve Status

Unrestricted Reserves

Title	Fund	Cash Balance	% of Total
Grants and Contracts	145	\$3,904,619	
Local Reserve	148	\$484,000	
Operating Reserve	149	\$5,750,000	
Associated Students Reserve	522	\$40,000	
Bookstore Spendable Reserve	524	\$2,030,785	
Parking Reserve	528	\$460,000	
Fund 570 Reserve	570	\$814,818	
Total		\$13,484,222	6.7%
Total Budget		\$201,113,629	

Bookstore Inventory Reserves

Title	Fund	Cash Balance	% of Total
Bookstore Restricted Reserve	524	\$713,926	
Bookstore Restricted Reserve	524	\$119,867	
Bookstore Restricted Reserve	524	\$836,084	
Total		\$1,669,878	1.20%

Seattle Colleges Quarterly Financial Summary
All Campuses Seattle Community College, as of 3/31/2014

Financial Statements by Fund

Local Funds - Fund 148 (Student Fees, Retail Revenue, Other Operations such as Phone, etc)

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 13,058,864	\$ 11,860,543
Accounts Receivable	\$ 137,996	\$ 114,170
Inventory	\$ 94,980	\$ 94,980
Total Assets	\$ 13,291,840	\$ 12,069,693
Liabilities & Equity		
Accounts Payable	\$ 488,804	\$ 1,411,040
Total Liabilities	\$ 488,804	\$ 1,411,040
Equity		
Accumulated Earnings	\$ 10,679,367	\$ 10,582,132
Gain/Loss	\$ 2,123,669	\$ 76,521
Total Equity	\$ 12,803,036	\$ 10,658,653
Total Liabilities & Equity	\$ 13,291,840	\$ 12,069,693

Income Statement	YTD	Prior Year-End
Revenue	\$ 8,494,687	\$ 9,726,683
Expenses		
Labor & Benefits	\$ 3,450,663	\$ 5,194,210
Goods & Services	\$ 1,887,896	\$ 2,824,193
Other Expenses	\$ 1,032,459	\$ 1,631,759
Total Expenses	\$ 6,371,018	\$ 9,650,162
Gain/Loss	\$ 2,123,669	\$ 76,521

Seattle Colleges Quarterly Financial Summary
All Campuses Seattle Community College, as of 3/31/2014

Associated Students - Fund 522

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 5,971,643	\$ 4,901,914
Accounts Receivable	\$ 3,222	\$ 1,175
Fixed Assets	\$ 302,443	\$ 302,443
Accum. Depreciation	(\$ 118,035)	(\$ 115,009)
Total Assets	\$ 6,159,274	\$ 5,090,523
Liabilities & Equity		
Accounts Payable	\$ 153,229	\$ 282,948
Long-Term Liabilities	\$ 111,940	\$ 111,940
Total Liabilities	\$ 265,169	\$ 394,888
Equity		
Accumulated Earnings	\$ 4,697,289	\$ 4,151,190
Gain/Loss	\$ 1,196,815	\$ 544,446
Total Equity	\$ 5,894,104	\$ 4,695,636
Total Liabilities & Equity	\$ 6,159,273	\$ 5,090,524

-22%

Income Statement	YTD	Prior Year-End
Revenue	\$ 3,639,285	\$ 3,890,261
Expenses		
Labor & Benefits	\$ 1,780,578	\$ 2,415,248
Goods & Services	\$ 175,938	\$ 332,169
Other Expenses	\$ 485,954	\$ 598,398
Total Expenses	\$ 2,442,470	\$ 3,345,815
Gain/Loss	\$ 1,196,815	\$ 544,446

Seattle Colleges Quarterly Financial Summary
All Campuses Seattle Community College, as of 3/31/2014

Financial Statements by Fund

Bookstore - Fund 524

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 3,500,861	\$ 3,498,480
Accounts Receivable	\$ 104,754	\$ 84,367
Total Assets	\$ 3,605,615	\$ 3,582,846
Liabilities & Equity		
Accounts Payable	\$ 113,775	\$ 118,517
Total Liabilities	\$ 113,775	\$ 118,517
Equity		
Accumulated Earnings	\$ 3,464,329	\$ 3,153,098
Gain/Loss	\$ 27,510	\$ 311,231
Total Equity	\$ 3,491,839	\$ 3,464,329
Total Liabilities & Equity	\$ 3,605,614	\$ 3,582,846

Income Statement	YTD	Prior Year-End
Revenue	\$ 749,637	\$ 1,236,684
Expenses		
Labor & Benefits	\$ 0	\$ 5,104
Goods & Services	\$ 655,044	\$ 801,315
Other Expenses	\$ 67,083	\$ 119,034
Total Expenses	\$ 722,127	\$ 925,453
Gain/Loss	\$ 27,510	\$ 311,231

Seattle Colleges Quarterly Financial Summary
All Campuses Seattle Community College, as of 3/31/2014

Parking - Fund 528

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 1,774,572	\$ 2,141,293
Accounts Receivable	\$ 41,318	\$ 27,096
Prepaid Expenses	\$ 0	\$ 565
Fixed Assets	\$ 4,034,469	\$ 4,034,469
Accum. Depreciation	(\$ 3,910,053)	(\$ 3,908,615)
Total Assets	\$ 1,940,307	\$ 2,294,808
Liabilities & Equity		
Accounts Payable	\$ 108	\$ 159,749
Long-Term Liabilities	\$ 36,736	\$ 36,736
Total Liabilities	\$ 36,844	\$ 196,485
Equity		
Accumulated Earnings	\$ 2,098,274	\$ 1,981,423
Gain/Loss	(\$ 194,811)	\$ 116,901
Total Equity	\$ 1,903,463	\$ 2,098,324
Total Liabilities & Equity	\$ 1,940,307	\$ 2,294,809

Income Statement	YTD	Prior Year-End
Revenue	\$ 2,076,531	\$ 2,506,004
Expenses		
Labor & Benefits	\$ 441,598	\$ 560,093
Goods & Services	\$ 1,775,097	\$ 1,808,272
Other Expenses	\$ 54,648	\$ 20,739
Total Expenses	\$ 2,271,342	\$ 2,389,103
Gain/Loss	(\$ 194,811)	\$ 116,901

Seattle Colleges Quarterly Financial Summary
All Campuses Seattle Community College, as of 3/31/2014

Financial Statements by Fund

Food Service - Fund 569

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	(\$ 371,844)	\$ 14,517
Accounts Receivable	\$ 44,114	\$ 15,322
Inventory	\$ 12,238	\$ 12,238
Total Assets	(\$ 315,492)	\$ 42,077
Liabilities & Equity		
Accounts Payable	\$ 0	\$ 357,429
Long-Term Liabilities	\$ 5,327	\$ 5,327
Total Liabilities	\$ 5,327	\$ 362,756
Equity		
Accumulated Earnings	(\$ 320,679)	(\$ 258,816)
Gain/Loss	(\$ 141)	(\$ 61,862)
Total Equity	(\$ 320,820)	(\$ 320,678)
Total Liabilities & Equity	(\$ 315,493)	\$ 42,078

Income Statement	YTD	Prior Year-End
Revenue	\$ 1,588,180	\$ 1,022,115
Expenses		
Labor & Benefits	\$ 848,819	\$ 480,177
Goods & Services	\$ 689,240	\$ 602,531
Other Expenses	\$ 50,261	\$ 1,270
Total Expenses	\$ 1,588,321	\$ 1,083,977
Gain/Loss	(\$ 141)	(\$ 61,862)

Seattle Colleges Quarterly Financial Summary
All Campuses Seattle Community College, as of 3/31/2014

Auxilliary Enterprises - Fund 570

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 14,265,415	\$ 13,805,398
Accounts Receivable	\$ 1,564,256	\$ 1,286,967
Inventory	\$ 14,842	\$ 14,842
Fixed Assets	\$ 1,145,934	\$ 1,145,934
Accum. Depreciation	(\$ 572,170)	(\$ 571,356)
Total Assets	\$ 16,418,277	\$ 15,681,784
Liabilities & Equity		
Accounts Payable	\$ 161,552	\$ 2,063,135
Long-Term Liabilities	\$ 889,775	\$ 889,775
Total Liabilities	\$ 1,051,327	\$ 2,952,910
Equity		
Accumulated Earnings	\$ 12,738,026	\$ 7,732,201
Gain/Loss	\$ 2,628,924	\$ 4,996,673
Total Equity	\$ 15,366,950	\$ 12,728,874
Total Liabilities & Equity	\$ 16,418,277	\$ 15,681,784

Income Statement	YTD	Prior Year-End
Revenue	\$ 10,320,920	\$ 14,353,369
Expenses		
Labor & Benefits	\$ 5,599,529	\$ 6,822,102
Goods & Services	\$ 1,391,787	\$ 1,368,006
Other Expenses	\$ 700,679	\$ 1,166,589
Total Expenses	\$ 7,691,996	\$ 9,356,696
Gain/Loss	\$ 2,628,924	\$ 4,996,673

28%

-3%

Seattle Colleges Quarterly Financial Summary
All Campuses Seattle Community College, as of 3/31/2014

Financial Statements by Fund

Student Housing - Fund 573

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 451,522	\$ 426,359
Total Assets	\$ 451,522	\$ 426,359
Liabilities & Equity		
Accounts Payable	\$ 62,596	\$ 150,524
Total Liabilities	\$ 62,596	\$ 150,524
Equity		
Accumulated Earnings	\$ 275,836	\$ 370,498
Gain/Loss	\$ 113,090	(\$ 94,662)
Total Equity	\$ 388,926	\$ 275,836
Total Liabilities & Equity	\$ 451,522	\$ 426,360

Income Statement	YTD	Prior Year-End
Revenue	\$ 654,462	\$ 593,121
Expenses		
Labor & Benefits	\$ 0	\$ 0
Goods & Services	\$ 540,206	\$ 687,582
Other Expenses	\$ 1,166	\$ 201
Total Expenses	\$ 541,372	\$ 687,783
Gain/Loss	\$ 113,090	(\$ 94,662)

Seattle Colleges Quarterly Financial Summary
All Campuses Seattle Community College, as of 3/31/2014

Agency - Fund 840

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 6,534,210	\$ 7,198,945
Accounts Receivable	\$ 2,869,273	\$ 1,938,456
Total Assets	\$ 9,403,483	\$ 9,137,401
Liabilities & Equity		
Accounts Payable	\$ 2,489,854	\$ 7,009,550
Total Liabilities	\$ 2,489,854	\$ 7,009,550
Equity		
Accumulated Earnings	\$ 2,087,050	\$ 2,014,162
Gain/Loss	\$ 4,826,579	\$ 113,689
Total Equity	\$ 6,913,629	\$ 2,127,851
Total Liabilities & Equity	\$ 9,403,483	\$ 9,137,401

Income Statement	YTD	Prior Year-End
Revenue	\$ 5,186,029	\$ 393,461
Expenses		
Labor & Benefits	\$ 0	\$ 0
Goods & Services	\$ 108,529	\$ 187,943
Other Expenses	\$ 250,922	\$ 91,829
Total Expenses	\$ 359,450	\$ 279,772
Gain/Loss	\$ 4,826,579	\$ 113,689

Seattle Colleges Quarterly Financial Summary
All Campuses Seattle Community College, as of 3/31/14

Financial Statements by Fund

Printing/Motor Pool - Fund 448

Balance Sheet	YTD	Prior Year-End
Assets		
Cash	\$ 146,251	\$ 172,945
Fixed Assets	\$ 210,950	\$ 210,950
Accum. Depreciation	(\$ 211,129)	(\$ 211,129)
Total Assets	\$ 146,073	\$ 172,767
Liabilities & Equity		
Accounts Payable	\$ 0	\$ 10,458
Long-Term Liabilities	\$ 15,288	\$ 15,288
Total Liabilities	\$ 15,288	\$ 25,746
Equity		
Accumulated Earnings	\$ 147,021	\$ 80,491
Gain/Loss	(\$ 16,236)	\$ 66,530
Total Equity	\$ 130,785	\$ 147,021
Total Liabilities & Equity	\$ 146,073	\$ 172,767

Income Statement	YTD	Prior Year-End
Revenue	\$ 166,052	\$ 331,393
Expenses		
Labor & Benefits	\$ 111,015	\$ 143,679
Goods & Services	\$ 71,273	\$ 117,118
Other Expenses	\$ 0	\$ 4,066
Total Expenses	\$ 182,288	\$ 264,863
Gain/Loss	(\$ 16,236)	\$ 66,530

Seattle Community Colleges

Active Grants Report

Campus: District Wide: DISTRICT, CENTRAL, NORTH, SOUTH, SVI

Date Range: 7/1/2013 - 6/30/2014

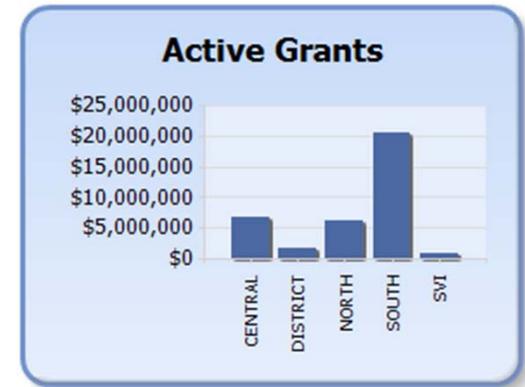
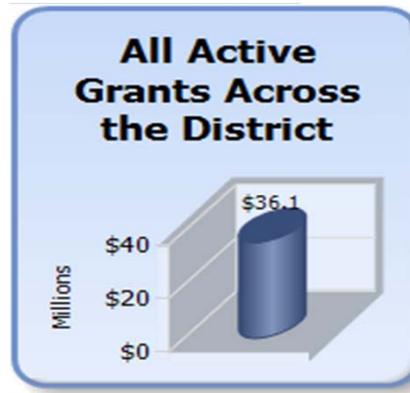
SUMMARY

The Seattle Community Colleges have supplemented the decreased funding from the State by applying for and receiving grants from several types of funders.

These grants total over \$33M in active grants and come with rules, reporting, and other resource investments.

Currently the NSF and Gates Student Success Grants are among the largest funders.

Most State Board Grants were awarded in the last quarter, in conjunction with the start of the fiscal year



Campus	Grantor	ORG	Grant Title	Start Date	End Date	Award Budget
	TOTAL - DISTRICT					\$1,778,568.00
	TOTAL - CENTRAL					\$6,807,607.00
	TOTAL - NORTH					\$6,315,544.00
	TOTAL - SOUTH					\$20,415,057.00
	TOTAL - SVI					\$830,483.00
	TOTAL - All Active Grants					\$36,147,259.00

Campus	Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	Grant Description
D i s t r i c t	PORT OF SEATTLE	1MA2	MARITIME POS	5/20/2013	12/31/2013	\$20,000.00	GRANT TO HIRE FED WRITER IN ORDER TO OBTAIN FED FUNDS FOR MARITIME.
	SEA-CITY OF ECO DEV	1MAR	P2C-MARITIME	9/1/2011	6/30/2014	\$20,000.00	Complete assessment of maritime programs and analysis of training gaps and develop a plan for articulation of maritime training programs with existing
	SEATTLE PUBLIC SCHOOLS	1SEA	SEA PUB SCH SUM PRGM	6/10/2013	7/31/2013	\$3,374.00	DESIGN MINI-ACTIVITIES FOR 11TH AND 12TH GRADE PARTICIPANTS: 15 MIN "STARTERS" IN CONTENT CLASSES. THAT ARE BUILT UPON THROUGHOUT THE
	WDC SNHOMISH COUNTY	1WDC	WDC SNOHOMISH COUNTY	10/31/2013	3/31/2014	\$30,000.00	SCCD WILL COLLABORATE WITH HEALTHCARE TRAINING AND SYSTEM PARTNERS AND MAKE PLANNING RECOMMENDATIONS TO CREATE DISTRICT-
	BILL & MELINDA GATES FNDTN	1BMG	PATH2COMPLETN-SCCD	1/1/2012	12/31/2014	\$503,144.00	A THREE PHASE DISTRICT-WIDE COLLECTIVE. STUDENT FOCUSED AND SYSTEM FOCUSED TO INCREASE STUDENT RETENTION AND COMPLETION.
	SEATTLE OFFICE ECONOMIC DEVL P	1P2C	SEA PATH2CAREERS	12/1/2011	6/30/2014	\$221,300.00	A COLLECTIVE PARTNERSHIP TO ALIGN INTERESTS AND RESOURCES TOWARD IMPROVING SEATTLE'S ECONOMY THROUGH EDUCATIONAL ATTAINMENT
	WALMART/LEAGUE FOR INNOVATION CITY OF SEATTLE	1WAL	WALMART BF 2.0	9/1/2013	6/30/2015	\$233,333.00	THE COLLEGES RECEIVED A FIRST ROUND OF FUNDING FOR WALMART 1.0 IN 2009. WHICH PROVIDED SCHOLARSHIPS FOR LOW-INCOME STUDENTS. AND FUNDING FOR ALIGNMENT AND DEVELOPMENT OF BUSINESS IT. STACKABLE
	NSF AWARD #OCE-1358835	1REU	NSF MARINE RES/STEM	4/1/2014	7/31/2017	\$288,717.00	CERTIFICATE PROGRAM CURRICULUM FOR IMPLEMENTATION AT ALL THREE TO HOST AN REU (RESEARCH EXPERIENCES FOR UNDERGRADUATES) SITE FOR MARI NE SCIENCE RESEARCH IN PUGET SOUND FOR COMMUNITY COLLEGE STEM
	SEA-CITY ECO DEV	1HEA	P2C-HEALTHCARE	9/1/2011	6/30/2014	\$49,500.00	
	SEA-CITY ECO DEV	1ISM	P2C-IND SKIL&MANUFAC	9/1/2011	6/30/2014	\$175,600.00	
	SEA-CITY ECO DEV	1LOG	P2C-INTL TRADE&LOGIS	1/1/2012	6/30/2014	\$99,300.00	
TOTAL - DISTRICT						\$1,778,568.00	
	SBCTC #131-PRK-14	2T35	14SB PRK-NON-TRADL	7/1/2013	6/30/2014	\$4,600.00	
	SBCTC #131-PRK-14	2T36	14SB PRK-ONE-STOP	7/1/2013	6/30/2014	\$3,800.00	
	SBCTC 313-WFDA-14	2W55	14SB WORKFIRST-PERF	7/1/2013	6/30/2014	\$202,333.00	
	SBCTC 131-WFDA-14	2W57	14SB WORKFIRST-ADMIN	7/1/2013	6/30/2014	\$20,645.00	
	DOE# P042A100749	2C42	10-14 TRIO SSS	9/1/2010	8/31/2014	\$442,227.00	
	SBCTC #131-PRK-14	2T32	14SB PRK/ADMIN	7/1/2013	6/30/2014	\$8,514.00	
	WORKFORCE DEVELOPMENT	2K02	13 WFDC YOUTH NURS A	5/1/2013	9/29/2013	\$74,087.00	YOUTH CERTIFIED NURSING ASSISTANT COHORT TRAINING CONTRACT.
	STATE BOARD FOR COMM & TECH CO	2M31	14SB BFET	10/1/2013	9/30/2014	\$481,788.00	SUPPORT STUDENT LITERACY CORPS AND STUDENT MENTORING CORPS.
	EDMONDS COMMUNITY	2N80	SAGE CONTRACT 2013	8/15/2012	7/31/2013	\$13,705.00	CONTRACT WITH UNIVERSITY OF WA AND EDMONDS COMMUNITY COLLEGE.
	SBCTC #131-PRK-14	2T33	14SB PRK-ADVISING	7/1/2013	6/30/2014	\$116,371.00	
	SCCC FNDTN & STUDENT LDRSHIP	2C03	COLLEGEWIDE TUTORING	7/1/2008	6/30/2014	\$115,000.00	COLLEGE-WIDE TUTORING FUNDED BY CENTRAL FOUNDATION(\$45K) AND STUDENT LEADERSHIP(\$70K).
	NSF#0966307	2OSP	NSF ONSIGHT SCHOLARS	8/1/2010	7/31/2015	\$487,000.00	\$1.2 MIL OVER 5-YRS FOR STUDENT SUPPORT STRUCTURE, PROJECT MGMT, AND SCHOLARSHIPS TO APPROX 170 TALENTED LOW-INCOME STUDENTS
	BILL & MELINDA GATES FNDTNN	2BMG	PATH2COMPLETN-CSCC	1/1/2012	12/31/2014	\$0.00	A THREE PHASE DISTRICT-WIDE COLLECTIVE. STUDENT FOCUSED AND SYSTEM FOCUSED TO INCREASE STUDENT RETENTION AND COMPLETION.
	FOUNDATION & OTHERS	2CMP	DW COMPASS PREP INIT	8/1/2011	12/31/2015	\$33,000.00	DW INITIATIVE TO PREPARE STUDENTS FOR THE COMPASS EXAM TEST.
	KING CO DEPT OF ADULT/JUV DET	2K01	14 KING CO DEPT/DET	7/1/2013	6/30/2014	\$67,082.00	SCCC TO PROVIDE INSTRUCTORS A MINIMUM 20 HOURS A WEEK OF ADULT EDUCATION INSTRUCTION DURING FY2014 TO DAJD INMATES.

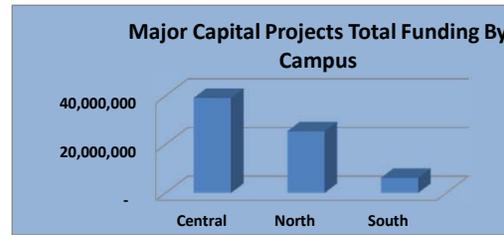
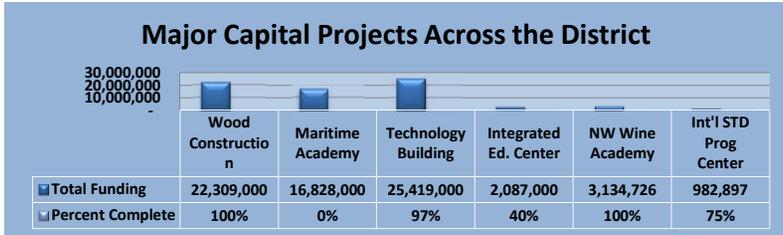
Campus	Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	Grant Description
Central	SBCTC #131-PRK-14	2T31	14SB PRK-PROF & TECH	7/1/2013	6/30/2014	\$34,015.00	
	KING COUNTY DEVLP DISABILITY	2N04	MAINSTAY	1/1/2013	12/31/2013	\$552,928.00	TO PROVIDE PERSONS WITH DEVELOPMENTAL DISABILITIES THE OPPORTUNITY FOR COMMUNITY-BASED EMPLOYMENT.
	SCCC FOUNDATION	2C45	BAS PGM CONTR-FNDTN	11/10/2010	11/10/2015	\$2,000.00	SCCC FOUNDATION CONBTIBUTION FOR BAS PROGRAM MINI GRANT.
	SBCTC #131-IBAW-13	2N82	13 I-BEST 131-IBAW	4/19/2013	6/30/2014	\$23,666.00	
	SBCTC #131-PRK-14	2T34	14SB PRK-SPEC POP	7/1/2013	6/30/2014	\$64,629.00	
	NSF#0969603	2RST	NSF READY-SET-TRANSF	8/1/2010	7/31/2015	\$689,494.00	\$2.0 MIL OVER 5-YEARS TO INCREASE STEM STUDENTS INTO SUCCESSFULLY TRANSFERRING TO BACCALAUREATE INSTITUTIONS BY RECRUITMENT:
	GA# 2009-101G	2C47	ENERGY CONSERVATION	10/27/2010	6/30/2014	\$2,058,200.00	ENERGY CONSERVATION PROJECT MGMT SERVICES TO BE PROVIDED BY AMERESCO QUANTUM INC.
	SBCTC	2K04	14 ABE LDRSHP BLOCK	7/1/2013	6/30/2014	\$5,948.00	
	CENTRAL FOUNDATION	2C59	WRITING CENTER	6/11/2011	12/31/2015	\$1,000.00	CENTRAL FOUNDATION AWARDED A GRANT TO SUPPORT THE ESTABLISHMENT OF THE WRITING CENTER.
	SEATTLE OFFC OF ECONOMIC DEV	2BIT	P2C-BUS INFO TECHNOL	9/1/2011	12/31/2013	\$0.00	FUNDING OF BUSINESS IT COHORT AT CENTRAL AND TO ALIGN/DEVELOP CURRICULUM FOR IMPLEMENTATION ACCROSS THREE CAMPUSES.
	SCCC FOUNDATION	2M03	OPTICIANRY PROGRAM	7/1/2011	12/30/2015	\$0.00	CONTRACT CLASSES FOR OPTICIANRY FUNDED BY CENTRAL FOUNDATION.
	COLLEGE SPARK	2M39	14 COLLEGE SPARK/FND	7/1/2013	12/31/2017	\$26,723.00	TO PROVIDE CERTAIN FUNDING FOR A PROJECT OR PROGRAM DESIGNED TO ENHANCE ACCESS TO POSTSECONDARY EDUCATION AND/OR ENCOURAGE VOCATIONAL CLASSES FOR SEATTLE PUBLIC SCHOOL STUDENTS WITH DISABILITIES
	STATE BOARD	2M34	14SB PERKINS LDRSHP	12/23/2013	6/30/2014	\$16,000.00	TO SUPPORT LEADERSHIP ACTIVITIES FOR ACHIEVING THE DREAM.
	SBCTC	2M14	12SB ACHIEV DRM LDRS	9/1/2011	6/30/2014	\$19,900.00	
	SCCC FOUNDATION	2C50	DISABILITY SUPPT SVC	4/1/2011	12/31/2015	\$2,375.00	SCCC FOUNDATION FUNDS FOR DISABILITY SUPPORT SERVICES.
	SBCTC 131-IDEA-13	2N69	13 SBCTC 131-IDEA-13	1/1/2013	3/31/2016	\$149,635.00	INTEGRATED DIGITAL ENGLISH ACCELERATION (I-DEA) GRANT.
	STATE BOARD FOR COMM & TECH CO	2M31	14SB BFET	10/1/2013	9/30/2014	\$481,788.00	BASIC FOOD EMPLOYMENT AND TRAINING INDIRECT RATE 15% - MAX \$6,625.62
	SBCTC	2M35	2013 BFET	10/1/2012	9/30/2013	\$504,083.00	BASIC FOOD EMPLOYMENT AND TRAINING INDIRECT RATE 15%
	CLIENT PRIVATE PAY/EMPL. SVCS. WORKFORCE DEV COUNCIL/SEATTLE	2C44	MAINSTAY PRIVATE PAY	12/10/2011	12/30/2015	\$14,000.00	MAINSTAY CLIENT PRIVATE PAY EMPLOYMENT SERVICES; DEVELOPMENT, JOB COACHING. AND JOB RETENTION.
	SBCTC 131-WFDA-14	2K05	14 WDC CERT NURSING	4/1/2014	9/29/2014	\$89,487.00	WILL PROVIDE COHORT-BASED TRAINING AND COLLEGE-BASED NAVIGATION SUPPORT FOR WIA YOUTH.
	2W58	14SB WORKFIRST-LIFE	7/1/2013	6/30/2014	\$1,584.00		
TOTAL - CENTRAL						\$6,807,607.00	
	SBCTC	3T32	14SB PRK-STUDENT	7/1/2013	6/30/2014	\$40,380.00	
	WORKFORCE DEVELOPMENT	3M09	14WDC 13/171-RRA	7/1/2013	6/30/2014	\$185,155.00	THIS CONTRACT ENABLES NSCC TO CREATE, MAINTAIN AND COMPLETE A COHORT-B ASED MARITIME HVAC PROGRAM FOR ELEIGIBLE DISLOCATED
	GILDER LEHRMAN INSTITUTE	3NEH	16NEH CREATIEQUAL	9/1/2013	8/31/2016	\$1,200.00	THIS GRANT IS FOR PARTICIPATION IN THE CREATED EQUAL: AMERICA'S CIVIL RIGHTS STRUGGLE PROJECT. RANT CONTACT SUSAN SAIDENBERG. PROJECT
	NATIONAL SCIENCE DEPARTMENT OF LABOR	3OSP	NSF ONSIGHT SCHOLARS	8/1/2010	7/31/2015	\$360,000.00	\$1.2MIL OVER 5-YEARS FOR STUDENT SUPPORT INFRASTRUCTURE, PROJECT MGMT AND SCHOLARSHIPS TO APPROX 170 TALENTED LOW-INCOME STUDENTS
	SBCTC 132-PLB-14	3AIR	14DOL AIR WA 1121422	10/1/2011	12/31/2014	\$1,168,679.00	AIR WA IS A CONSORTIUM OF WA AEROSPACE AND ADVANCED MANUFACTURING EDUC AND TRAINING ORGANIZATIONS THAT WILL SERVE
		3T31	14SB PRK-INSTRUCTION	7/1/2013	6/30/2014	\$121,747.00	
	NSCC EDUCATION FUND	3CM5	EDFUND MINIGRTS 1315	7/1/2013	6/30/2015	\$20,000.00	NSCC EDUCATION FUND SUPPORTED MINI GRANTS FOR BIENNIUM 2013-15.
BILL & MEL GATES FNDTN	3BMG	PATH2COMPLETN-NSCC	12/1/2011	12/30/2014	\$0.00	A THREE PHASE DISTRICT-WIDE COLLECTIVE. STUDENT FOCUSED AND SYSTEM FOCUSED TO INCREASE STUDENT RETENTION AND COMPLETION.	

Campus	Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	Grant Description
North	NATIONAL SCIENCE	3RST	NSF READY-SET-TRANSF	8/1/2010	7/31/2015	\$783,478.00	\$2.0MIL OVER 5-YEARS TO INCREASE STEM STUDENTS INTO SUCCESSFULLY TRANSFERING TO 4-YEARS BY RECRUIT AND SUPPORT READY STUDENTS. HELP TO CONSOLIDATE LEP PATHWAY CONTRACT BALANCES.
		3LEP	LEP CONSOLIDATION	9/18/2013	9/18/2013	\$0.00	
	SBCTC	3JS3	14SB JOBSKILLS FSN	1/15/2014	6/30/2014	\$195,000.00	THIS GRANT IS TO PROVIDE FILSON, A MANUFACTURER OF OUTERWEAR AND ACCES SOCIES WITH LEAN PRINCIPLES AND IMPLEMENTATION. THE TRAINING MODEL OF SUCCESS GRANT PROVIDES FUDNING TO STUDY "MODELS OF SUCCESS" T HAT HELP STUDENTS FINISH THEIR DEGREES AT MINORITY-SHINE ACTS AS A REGIONAL HUB TO PROMOTE AWARENESS OF THE PRINCIPLES OF NANOSCIENCE. WHILE EXPANDING DIVERSITY. TRAIN NANO TECHNICIANS IN SUPPORT OF THE HEALTH CAREER FOR ALL (HCA) FUNDED BY US-HHS-HEALTH PROFESSIONS OPPTY GRANT (HPOG). NORTH TO PROVIDE COHORT-2011-2013 ED FOUNDATION MINI GRANT.
	UNIVERSITY OF PENNSYLVANIA NATIONAL SCIENCE	3MOS	UPENN MOD OF SUCCESS	3/1/2013	10/31/2013	\$50,000.00	SHINE ACTS AS A REGIONAL HUB TO PROMOTE AWARENESS OF THE PRINCIPLES OF NANOSCIENCE. WHILE EXPANDING DIVERSITY. TRAIN NANO TECHNICIANS IN SUPPORT OF THE HEALTH CAREER FOR ALL (HCA) FUNDED BY US-HHS-HEALTH PROFESSIONS OPPTY GRANT (HPOG). NORTH TO PROVIDE COHORT-2011-2013 ED FOUNDATION MINI GRANT.
	WORKFORCE DEVELOPMENT NORTH FOUNDATION SBCTC	3C23	NSF1204279 NANO2 ICR	9/1/2012	8/31/2016	\$812,292.00	
		3M07	13WDC 12/669HHS	9/30/2012	9/30/2013	\$393,833.00	THE EARLY ACHIEVERS OPPORTUNITY GRANT PROVIDE EARLY LEARNING PROFESSIO NALS WHO WORK AT A CHILD CARE FACILITY THAT PARTICIPATES TO HELP SMALL BUSINESSES DEVELOP EXPORTS.
		3CM3	EDFUND MINIGRNT 1113	7/1/2011	12/30/2015	\$20,000.00	
		3EAO	14SB EARLY ACH OPPOR	7/1/2013	6/30/2014	\$22,500.00	THE ADULT BASIC EDUCATION LEADERSHIP BLOCK GRANT IS TO INCREASE SYSTEM CAPACITY FOR CONTINUOUS PROGRAM IMPROVEMENT AND REQUIRED THIS CONTRACT ENABLES NSCC TO PROVIDE COHORT-BASED TRAINING FOR HEALTH CAREERS FOR ALL PROGRAM. FUNDED UNDER THE U.S. HEALTH AND SHINE ACTS AS A REGIONAL HUB TO PROMOTE AWARENESS OF THE PINCEPLES OF NANOSCIENCE. WHILE EXPANDING DIVERSITY AND TRAIN
	SBCTC 132-PLB-14	3M83	14SB PERKINS LBG	8/26/2013	6/30/2014	\$16,000.00	
	SBCTC	3ALB	14SB ABE LDRSHP BLK	7/1/2013	6/30/2014	\$5,948.00	THE HEET (HOSPITAL EMPLOYEE EDUCATION AND TRAINING) GRANT WILL LEAD TO INCREASED CAPACITY IN THE COLLEGE SYSTEM FOR INNOVATIVE WORKFIRST IS WASHINGTON STATE'S WELFARE REFORM PROGRAM THAT HELPS PEOP LE IN LOW-INCOME FAMILIES FIND JOBS. KEEP THEIR JOBS. FIND LIMITED ENGLISH PROFICIENCY PATHWAY PROVIDES SPECIALIZED SERVICES TO R EGUEGES AND OTHER WORKFIRST PARENTS WITH LIMITED ENGLISH JOB SKILLS PROGRAM (JSP) IS PROVIDE TRAINING AND EMPLOYEMENT FOR THOSE AT RISK OF LOSING THEIR JOBS DUE TO TECHNOLOGICAL OR TO CONSOLIDATE BFET GRANT ACCOUNTS.
	WORKFORCE DEVELOPMENT NATIONAL SCIENCE SBCTC	3M12	14WDC 13/685-HHS	9/30/2013	9/29/2014	\$405,509.00	
		3C24	NSF1204279 NANO2 NIC	9/1/2012	8/31/2016	\$85,452.00	THE HEET (HOSPITAL EMPLOYEE EDUCATION AND TRAINING) GRANT WILL LEAD TO INCREASED CAPACITY IN THE COLLEGE SYSTEM FOR INNOVATIVE WORKFIRST IS WASHINGTON STATE'S WELFARE REFORM PROGRAM THAT HELPS PEOP LE IN LOW-INCOME FAMILIES FIND JOBS. KEEP THEIR JOBS. FIND LIMITED ENGLISH PROFICIENCY PATHWAY PROVIDES SPECIALIZED SERVICES TO R EGUEGES AND OTHER WORKFIRST PARENTS WITH LIMITED ENGLISH JOB SKILLS PROGRAM (JSP) IS PROVIDE TRAINING AND EMPLOYEMENT FOR THOSE AT RISK OF LOSING THEIR JOBS DUE TO TECHNOLOGICAL OR TO CONSOLIDATE BFET GRANT ACCOUNTS.
		3HE6	HEET VI 2013-2014	7/1/2013	6/30/2014	\$0.00	
	SBCTC	3WDA	14SB WFDA GRANT	7/1/2013	6/30/2014	\$209,040.00	LIMITED ENGLISH PROFICIENCY PATHWAY PROVIDES SPECIALIZED SERVICES TO R EGUEGES AND OTHER WORKFIRST PARENTS WITH LIMITED ENGLISH JOB SKILLS PROGRAM (JSP) IS PROVIDE TRAINING AND EMPLOYEMENT FOR THOSE AT RISK OF LOSING THEIR JOBS DUE TO TECHNOLOGICAL OR TO CONSOLIDATE BFET GRANT ACCOUNTS.
	DEPT. OF SOCIAL & HEALTH SERV SBCTC	3L33	14DSHS LEP PATHWAY	7/1/2013	6/30/2014	\$38,386.00	
		3JS1	14SB JOB SKILLS PROG	8/15/2013	6/30/2014	\$75,739.00	JOB SKILLS PROGRAM (JSP)IS TO PROVIDE TRAINING AND EMPLOYMENT TO THOSE AT RISK OF LOSING THEIR JOBS DUE TO TECHNOLOGICAL OR THE BASIC FOOD, EMPLOYMENT AND TRAINING PROGRAM(BFET)PROVIDES ACCESS A ND SERVICES TO FOOD STAMP RECIPIENTS IN WASHINGTON STATE. THE FACULTY LEARNING COMMUNITY GRANT IS TO SUPPORT ONGOING INSTRUCTION AL IMPROVEMENT WITH A STRONG EMPHSIS ON CULTURAL INTEGRATED DIGITAL ENGLISH ACCELERATION GRANT TO INCREASE DIGITAL, CAR ERR. AND COLLEGE-READINESS SKILLS OF ADULT ENGLISH LEARNERS. BASIC FOOD, EMPLOYMENT AND TRAINING (BFET) PROVIDES ACCESS AND SERVICE S TO FOOD STAMP RECIPIENTS IN WASHINGTON STATE. SERVICES PERKINS INNOVATION PROJECT GRANT FUNDS PROJECTS TO DRIVE SYSTEMIC CHAN GE.
		3BFC	BFET CONSOLIDATION	9/18/2013	9/18/2013	\$0.00	
	SBCTC	3JS2	14SB JOBSKILLSPROGBP	8/29/2013	6/30/2014	\$66,214.00	THE PERKINS INNOVATION PROJECTS GRANT FUNDS PROJECTS TO DRIVE SYSTEMIC CHANGE.
	SBCTC	3M17	14SB BFET	10/1/2013	9/30/2014	\$389,669.00	
	SBCTC	3FL1	14SB FLC-WILLIAMS	10/1/2013	6/30/2014	\$5,000.00	INTEGRATED DIGITAL ENGLISH ACCELERATION GRANT TO INCREASE DIGITAL, CAR ERR. AND COLLEGE-READINESS SKILLS OF ADULT ENGLISH LEARNERS. BASIC FOOD, EMPLOYMENT AND TRAINING (BFET) PROVIDES ACCESS AND SERVICE S TO FOOD STAMP RECIPIENTS IN WASHINGTON STATE. SERVICES PERKINS INNOVATION PROJECT GRANT FUNDS PROJECTS TO DRIVE SYSTEMIC CHAN GE.
SBCTC	3DEA	16SB I-DEA GRANT	1/1/2013	12/31/2016	\$154,635.00		
SBCTC	3M16	2013 BFET	10/1/2012	9/30/2013	\$659,688.00	THE PERKINS INNOVATION PROJECTS GRANT FUNDS PROJECTS TO DRIVE SYSTEMIC CHANGE.	
SBCTC	3PIP	14SB PERKINS IP1	11/7/2013	6/30/2014	\$15,000.00		
SBCTC	3PI2	14SB PERKINS IP2	11/7/2013	6/30/2014	\$15,000.00	THE PERKINS INNOVATION PROJECTS GRANT FUNDS PROJECTS TO DRIVE SYSTEMIC CHANGE.	
TOTAL - NORTH							\$6,315,544.00
	KING COUNTY EMPLOY & EDUC	4C90	HOMELESS EP	7/1/2012	6/30/2014	\$29,520.00	\$14,760 A YEAR FOR INFRASTRUCTURE OF 1.0 HOMELESS PGM KING COUNTY FUNDED STAFF BASED AT THE WORKSOURCE AFFILIATE OFFICE IN SSSC.
	THE JOHN FETZER INSTITUTE.INC. SBCTC	4K17	THE EMERGENCE OF WRK	4/1/2013	5/31/2014	\$141,378.00	
		4M16	2013 BFET	10/1/2012	9/30/2013	\$1,727,114.00	ARBORETUM GARDEN
	DOE# P042A100880	4L44	TRIO SSS 3 OF 5	9/1/2010	8/31/2015	\$1,467,216.00	
	DOE#P382B110009	4Z50	FAANAPISI	1/11/2011	9/30/2015	\$2,071,174.00	GRANT AND RELATED ASSISTANCE TO ASIAN AMERICANS AND NATIVE AMERICAN PACIFIC ISLANDER TO ENABLE THE INSTITUTION TO IMPROVE AND

Campus	Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	Grant Description
South	WDC OF SEATTLE KING COUNTY	4K20	WDC-HHS-HEALTH	9/30/2013	9/29/2014	\$256,640.00	SSCC WILL PROVIDE COHORT-BASED TRNG FOR HEALTH CARE ENROLLED STUDENTS.
	METRO DEVLPMNT COUNCIL	4C85	1/5 CACG-TRIO TALENT	10/14/2010	8/31/2015	\$92,000.00	SOUTH AND METROPOLITAN DEVELOPMENT COUNCIL (FISCAL AGENT AND RESPONSIBLE FOR REPORTING TO THE HECB (FUNDING)) WILL
	NSF#0966315	4OSP	NSF ONSIGHT SCHOLARS	8/1/2010	7/31/2015	\$353,000.00	\$1.2MIL OVER 5-YEARS FOR STUDENT SUPPORT, INFRASTRUCTURE, PROJECT MGMT AND SCHOLARSHIPS TO APPROX 170 TALENTED LOW-INCOME STUDENTS
	BOSTON EDUCATIONAL	4C07	ITEP-TESTING	5/1/2011	12/30/2015	\$0.00	SOUTH TO ADMINISTER THE BOSTON EDUCATION SVCS (BES) ITEP 4 INTL TEST OF ENGLISH PROFICIENCY.
	GREEN RIVER COMMUNITY	4C18	GT-HEXCEL	1/1/2014	12/31/2014	\$110,400.00	TO DEVELOP TRAINING CURRICULUM, CONDUCT TRAINING SESSIONS.
	WDC-SNOHOMISH COUNTY	4M56	WDC-SNH-SKLUP/JFF	4/1/2012	6/30/2014	\$70,685.00	WIA TITLE 1-B-GREEN JOBS INNOVATION FUND FOR PROFESSIONAL CERTIFICATION PATHWAYS FOR ARCHITECTS. CONSULTANTS. AND
	PUGET SND INDUSTRIAL	4L62	CDL-KENWORTH TRUCK	1/1/2012	12/31/2015	\$89,400.00	TWO 160-HOURS OF COMMERCIAL DRIVER LICENSE TRAINING COURSES FOR 9 STUDENTS TO BE HELD AT KENWORTH TRUCK COMPANY STARTING JAN. 1 2012.
	WA STATE DEPT OF CORRECTIONS	4N34	DOC-LSW	1/13/2013	6/30/2014	\$214,052.00	TO PROVIDE CLASSES IN LIFE SKILLS TO WORK AND GED FOR \$65,000 CONTRACT WAS EXTENDED FROM JULY 1 TO JUNE 30. 2014 FOR \$149,052.
	WDC	4L68	1214 ONE-STOP	7/1/2013	6/30/2014	\$52,800.00	SIMPLE CO-LOCATION WITH COORDINATED DELIVERY OF SVCS BY PARTNERS (CAREER DEV SVCS. TRAC ASSOC. NEIGHBORHOOD HOUSE. PACIFIC ASSOC.
	NSF#0969609	4RST	NSF READY-SET-TRANSF	8/1/2010	7/31/2015	\$527,028.00	\$2.0MIL OVER 5-YEARS TO INCREASE STEM STUDENTS INTO SUCCESSFULLY TRANSFERING TO 4-YEARS BY RECRUITMENT AND SUPPORT READY STUDENTS.
	UNION POWER CONTRACTS	4T11	LABOR CTR/CONTRACTS	11/8/2010	12/30/2015	\$40,606.00	THE LABOR CENTER ESTABLISHES A CONTRACT ACCT FOR CONTRACTED REVENUES AND EXPENSES FROM ANY CONTRACT ACCEPTED BY THE LABOR
	WDC-KING COUNTY	4N80	WDC-WELDING/VIGOR	7/1/2013	6/30/2014	\$173,490.00	WELDING COHORT/VIGOR
	EVERGREEN COLLEGE & BILL & MELINDA GATES FNDTN	4N90	EVERGREEN CC	1/1/2012	12/30/2014	\$1,000.00	MOU BETWEEN SSCC AND EVERGREEN COLLEGE AND CAREER CENTER TO PAY FOR COMPASS TEST FEES.
	NATIONAL OCEANIC & TOKYO EXPRESS	4BMG	PATH2COMPLETN-SSCC	1/1/2012	12/31/2014	\$0.00	A THREE PHASE DISTRICT-WIDE COLLECTIVE. STUDENT FOCUSED AND SYSTEM FOCUSED TO INCREASE STUDENT RETENTION AND COMPLETION.
	JAPAN.KOGAKUIN CITY OF SEATTLE/FLEETS	4N59	NOAA WELDING	1/27/2014	2/17/2014	\$6,016.00	TO PROVIDE A 3-WEEK WELDING INTENSIVE FOR MARITIME AND MANUFACTURING ENVIRONMENTS - 90HRS.
	WDC-MARITIME	4N89	KU ELC PROGRAM	2/18/2014	3/16/2014	\$5,000.00	KU ENGLISH LANGUAGE AND CULTURE PROGRAM. INTERNATIONAL STUDENTS-TOKYO.JAPAN.
	DOE#P042A1000880	4M66	SEA FLEETS APPRENT	10/1/2013	6/30/2019	\$44,000.00	
	DSHS-RIA	4N81	WDC-MARITIME	1/1/2014	5/15/2014	\$100,336.00	MARITIME MANUFACTURING COHORT THRU WIA DISLOCATED WORKER(CFDA#17.278) AND DOL.
	KVICHAK MARINE INDUSTRIES, INC	4L02	2010-15DOE TRIO-SSS	9/1/2010	8/31/2015	\$30,000.00	FIN-AID COMPONENT OF BUDGET#161-4L44. This budget is for scholarship to fund 271-4511 while 161-4L44 is the OPNS.
	WDC-12/674-HHS	4L08	14DSHS-RIA	7/1/2013	6/30/2014	\$338,063.00	CLASSES FOR BOEING AIRCRAFT CORP.
	LABOR CENTER FOUNDATION	4N31	KVICHAK	10/1/2013	2/28/2014	\$55,000.00	FIVE CUSTOMIZED INDUSTRIAL MARINE MANUFACTURING TRAINING COURSES, THIRTY THREE SESSIONS. FOR UP TO TWENTY STUDENTS PER COURSE.
	SEA PUB SCH	4N87	WDC-HCA	2/18/2013	9/29/2013	\$214,551.00	TO COVER TUITION, FEES AND TEXTBOOKS.
	DISTR SVC LEARNNG	4N21	LABOR CTR FNDTN REIM	1/1/2012	12/31/2014	\$211,000.00	HAZARDOUS MATERIALS TRAINING WORKSHOP.
	PUGET SND REGIONAL	4N17	SPSD SERVICE LEARNNG	10/1/2010	9/30/2013	\$25,000.00	SSCC TO HIRE A 0.5 FTE SERVICE LEARNING COORD TO PARTNER WITH SYEZ PROJECT WHO WILL FOCUS ON SERVICE LEARNING PROJECTS AT THE COLLEGE
SEATTLE PUBLIC SCHOOL	4C10	WA CLEAN ENERGY PART	5/30/2012	9/30/2013	\$79,699.00	CURRICULUM DEV, INTERNSHIP, MENTORING, AND REPORTING.	
SEATTLE HOUSING AUTHPRITY	4M08	1314 AUTO COLLISION	9/1/2013	6/30/2014	\$53,006.00	TO PROVIDE A CAREER AND TECHNICAL EDUCATION CLASS FOR SPS STUDENTS ENROLLED IN AUTOMOTIVE COLLISION REPAIR PROGRAM.	
KING COUNTY CNTRACT#D37486	4M19	13 SEA HOUSING AUTH	6/26/2013	8/15/2013	\$1,000.00	SUMMER YOUTH EMPLOYMENT PROGRAM IN NEW HOLLY PARK FOR ONE YOUTH DURING SUMMER (JUNE 26 THRU AUGUST 15).	
SEATTLE PUBLIC SCHOOL	4N06	THE LEARNING CENTER	1/1/2009	12/31/2014	\$192,528.00	CONTRACT RENEWED ON 1/1/2013 FOR \$192,528 FOR JAN 1-DEC 31, 2014. ICR IS 7%OF OBJECTS A & B.	
SEATTLE FOUNDATION	4K46	14 WESTSEA HS	9/1/2013	6/30/2014	\$19,200.00	TO DELIVER THE READINESS ACADEMY PROGRAM TO COLLEGE BOUND STUDENTS AT WEST SEATTLE HIGH SCHOOL.	
	4N46	SEATTLE FDN SKILLUP	1/1/2013	12/31/2014	\$34,000.00	A BLOCK GRANT TO CREATE A MINORITY BUSINESS DEVELOPMENT CENTER. RENEWED TILL 12/31/14 FOR ADDITIONAL \$34K	

Campus	Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	Grant Description
	HIGHLINE SCHOL DIT# 401	4K64	11-15 CAREER LINK	9/1/2011	8/31/2015	\$652,516.00	CAREER LINK PGM TO PROVIDE EDUC OPPTY TO INDIVIDUALS WHO ARE AT LEAST AGE 16 AND UNDER 21 BY SEPT 1 WHO HAVE NOT MET HIGH SCHOOL
	SPOKANE CC-DIST#17	4T04	AIR WA	10/1/2011	9/30/2014	\$1,928,675.00	AIR WA GRANT AGREEMENT WITH US DEPT OF LABOR EMPLOYMENT AND TRAINING ALONG WITH CONSORTIUM MEMBERS.
	DOEDUC# P031A100048	4T60	2IP TITLE3 1OF5	10/1/2010	9/30/2015	\$1,998,802.00	STRENGTHENING INSTITUTIONS PROG HELPS HIGHER EDUCATION TO BECOME SELF-SUFFICIENT AND EXPAND THEIR CAPACITY TO SERVE LOW-INCOME
	WEST SEATTLE HS	4N61	WEST SEATTLE HS	9/1/2012	9/30/2013	\$46,380.00	SOUTH TO DELIVER THE REDINESS ACADEMY PGM TO COLLEGE BOUND STUDENTS AT WEST SEATTLE HS.
	DSHS	4L23	INTENSIVE ESL-DSHS	4/1/2013	9/30/2013	\$16,050.00	TO OFFER 20 HRS A WEEK OF LOWER-LEVEL ESL INSTRUCTION FOR SPRING QTR.
	SBCTC FED VOC	4T69	14SB-PERKINS	7/1/2013	6/30/2014	\$198,418.00	TE @5% FROM SALARIES
	SBCTC	4M28	14SB JSP	3/31/2014	6/30/2014	\$48,983.00	JSP PROJECT DEVELOPMENT
	DOE#P047A120679	4M90	1217 UPWR BND1-1/5	9/1/2012	8/31/2017	\$1,485,810.00	DUE TO SEQUESTRATION AWARD WAS REDUCED BY 5.23%
	DOE#P047A120693	4M94	1217 UPWR BND2-1/5	9/1/2012	8/31/2017	\$1,236,925.00	DUE TO SEQUESTRATION AWARD WAS REDUCED BY 5.23%
	US DEPT OF EDUC	4C88	1 OF 5 TALENT SEARCH	9/1/2011	8/31/2016	\$1,275,364.00	TALENT SEARCH IDENTIFIES AND ASSISTS INDIVIDUALS FROM DISADVANTAGED BACKGROUNDS TO SUCCEED IN HIGHER EDUCATION.DUE TO SEQUESTRATION
	SBCTC	4M31	14SB BFET	10/1/2013	9/30/2014	\$1,405,036.00	
	SEA OFFC OF ECONOMIC DEV	4P2C	SSCC-PATH2CAREERS	9/1/2011	12/31/2013	\$0.00	
	SBCTC	4W55	14SB WORKFIRST	7/1/2013	6/30/2014	\$250,185.00	
	SBCTC	4L11	14SB ABE LEAD	7/1/2013	6/30/2014	\$5,211.00	
	DEPT OF LABOR	4T31	STEM TEACHER BOOTCAP	10/1/2011	9/30/2013	\$1,040,800.00	
TOTAL - SOUTH						\$20,415,057.00	
S V I	SBCTC	5T31	PERKINS FY 13-14	7/1/2013	6/30/2014	\$65,351.00	
	SBCTC	5W55	WORKFIRST FY 13-14	7/1/2013	6/30/2014	\$165,178.00	
	SBCTC	5M31	BFET FY 13-14	10/1/2013	9/30/2014	\$222,158.00	
	SOUND TRANSIT	5L11	RAPID PACT	1/1/2014	12/31/2016	\$125,000.00	
	SBCTC	5M16	2013 BFET	10/1/2012	9/30/2013	\$252,796.00	
	TOTAL - SVI						\$830,483.00
TOTAL - All Active Grants						\$36,147,259.00	

SEATTLE COMMUNITY COLLEGES
 MAJOR CAPITAL PROJECT REPORT
 FUNDING REPORT AS OF March 31, 2014



Project	Prior Allocation	2013-15 APPR/ReAPPR Changes	Total Project Funding	Status
CENTRAL CAMPUS				
WOOD CONSTRUCTION REPLACEMENT	\$ 22,309,000	\$ -	\$ 22,309,000	The project is complete and the final invoice from the contractor (Jody Miller Construction) has been processed. The Facilities department has identified a capacity shortfall in the dust collection system. The State Board has agreed that the remaining project funds should be used to address the problem.
MARITIME ACADEMY REPLACEMENT	\$ 1,337,000	\$ 15,491,000	\$ 16,828,000	The new Maritime Academy building project is replacing completely delapidated portables with a structure designed around the challenging geographical position of Salmon Bay. The plans have been submitted to the City of Seattle and final approval is expected shortly. The project will be completed in two phases. If City approval is granted in time, the site preparation phase will be bid in May and the final building construction phase will be bid in August or September.
	\$ 23,646,000	\$ 15,491,000	\$ 39,137,000	
NORTH CAMPUS				
TECHNOLOGY BUILDING RENEWAL	\$ 25,419,000	\$ -	\$ 25,419,000	Great progress is being made on the new Health Sciences and Student Resources Building on North's campus. The project is 97 percent complete and will be substantially completed by mid-February. The renovated facility will house three cutting edge science labs and superb nursing skills area. There are two anatomy/physiology labs and a general science lab, a cadaver lab/storage area and an up-to-date integrated lab-prep area. The facility includes four quality classrooms ranging in capacities from 38 to 60 seats. The building program includes a centralized Learning Center that consolidates all the College's tutoring programs in the facility. This function is focused to promote student success. A new food services venue, super-espreso, replaces the current cafeteria. Student gathering spaces have been provided throughout the facility. A new plaza and outdoor eating area have been included in the project. Full outfitting, furniture and equipment, and final preparation of the building interior is expected to be complete by mid-March. The College anticipates a gold LEED (Leadership in Energy and Environmental Design) designation, in keeping with the campus commitment to sustainability. To date the project has generated 490 new trade jobs, exceeding the original goal of 300.
	\$ 25,419,000	\$ -	\$ 25,419,000	
SOUTH CAMPUS				
INTEGRATED EDUCATION CENTER	\$ -	\$ 2,087,000	\$ 2,087,000	Replace the old Cascade Court building with a new Integrated Education Center building. This project is in detailed design phase (40% complete) and is on schedule and on budget. Funding is for design phase only with construction funding expected to be allocated from the state in the 2015-17 biennium.
MACHINE SHOP RENOVATION FOR INSTRUCTIONAL WINE PROGRAM	\$ 2,734,726	\$ 400,000	\$ 3,134,726	The Machine Shop Renovation for Instructional Wine Program (NWWA) is 100% complete (design and construction), however, there is still some paperwork/invoice (there is pending order for the data cabling in the classroom) coming in to complete the project in its entirety, and project close-out is expected by the end of May, 2014.
INT'S STUDENT PROGRAMS CTR RENOVATION	\$ -	\$ 982,897	\$ 982,897	Renovate space vacated by the Northwest wine academy to accommodate the new Center for International Student Programs. The project is 75% complete (design and construction), and is on schedule and on budget.
	\$ 2,734,726	\$ 3,469,897	\$ 6,204,623	
DISTRICT BALANCES	\$ 51,799,726	\$ 18,960,897	\$ 70,760,623	



MEMORANDUM

TO: Board of Trustees

FROM: Jill Wakefield
Chancellor

DATE: May 15, 2014

SUBJECT: Nominations of 2014-2015 Board of Trustees Officers

Background

The Seattle Community College District Policies and Procedures, Policy 125, "Powers and Duties of Officers of the Board," item number one, "Elections," specifies that the Board will nominate officers to serve for the ensuing fiscal year.

Recommended Action

It is the recommendation of the administration that the Seattle Colleges Board of Trustees, at their June meeting, nominate a Chair and a Vice Chair to serve for the 2014-2015 fiscal year.

Submitted by and transmitted to the Board
with a favorable recommendation,

Jill Wakefield, Ed.D.
Chancellor

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MEMORANDUM

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TO: Board of Trustees

FROM: Dr. Jill Wakefield
Chancellor

DATE: May 15, 2014

SUBJECT: Policy 131 – First Reading

■ ■ ■

Background

The attached SCCD policy revision is suggested to update the language.

Georgetown
Campus

Recommended Action

It is the recommendation that this item be received as information only.

NewHolly
Learning
Center

Seattle
Maritime
Academy

Submitted by and transmitted to the Board
with a favorable recommendation,

Dr. Jill Wakefield
Chancellor

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SEATTLE ~~COMMUNITY~~ COLLEGE DISTRICT POLICY

NUMBER: 131

TITLE: CODE OF ETHICS FOR THE BOARD OF TRUSTEES

~~The following is adapted from "A Code of Ethics for School Boards Members" (National School Boards Association, 1961, and Washington State School Directors Association, 1970) and is approved as the basic code of ethics for all members of the Seattle Community College District Board of Trustees.~~

As a member of the Board of Trustees of Seattle ~~Community~~ College District, I recognize that:

1. The community has entrusted me with the education of local citizens through a wide variety of programs designed to fit the needs of the individual.
2. I have a moral and ethical responsibility to discharge my functions impartially in the best interest of all of the students, staff, and faculty without distinction as to who they are or what their background may be.
3. The future welfare of this community, of this state, and of this nation depends in the largest measure upon the quality of education and training we provide in the ~~community~~ college.
4. The transaction of Seattle ~~Community~~ College District business should be conducted only in public meetings and properly publicized which allows meaningful public participation. Executive sessions should be allowed only for discussion of items such as personnel, acquisition of real estate, and other sensitive matters as cited in the Open Public Meetings Act RCW 42.30.
5. My fellow Board members and I must take the initiative in providing the people of this District with the facts about their college, to the end that they will readily support our efforts to provide the finest possible instruction program, college staff, and physical facilities.
6. Legally, the authority of the Board is derived from the State RCW 28B.50.100 which controls the organization and operations of the college district and which determines the degree of discretionary power left with the ~~board~~ Board and the citizens of this District for the exercise of local autonomy.
7. I must never neglect my personal obligation to the citizens of the District and my legal obligation to the State, nor surrender these responsibilities to any other person, group, or organization, but that, beyond these, I have a moral and civic obligation to the nation which can remain strong and free only so long as higher education in the United States is kept free and strong.
8. In view of the foregoing considerations, it shall be my constant endeavor to: dDevote time, thought, and study to the duties and responsibilities of a member of a Board of ~~trustees~~ Trustees so that I may render effective and creditable service.
9. Work with my fellow Board members in a spirit of harmony and cooperation in spite of differences of opinion that may arise during vigorous debate of points at issue.

10. Base my personal decision upon all available facts in each situation; to vote my honest conviction in every case, unswayed by partisan bias of any kind; thereafter to abide by and uphold the final decision of the Board.
11. Remember at all times that as an individual I have no legal authority outside the meetings of the Board and to conduct my relationships with the ~~Siegel Center~~Seattle Colleges staff, local citizens and all media of communication on the basis of this fact. When acting outside this official capacity, it should be made clear to others that I am acting as an individual rather than as a member of the Board of Trustees.
12. Avoid every temptation and outside pressure to use my position as a member of the Board to benefit either myself or any other individual or agency apart from the total interest of the District.
13. Recognize that it is as important for the Board to understand and evaluate the educational program of the District as it is to plan for the District business operation.
14. Bear in mind that the primary function of the Board is to establish the policies by which the District is to be administered, and that the administration of the District and the conduct of District business shall be delegated to the Seattle ~~Community~~College District chancellor and the professional and support staff.
15. Finally, to strive step-by-step toward ideal conditions for the most effective Board service to the District, in a spirit of teamwork and devotion to public higher education as one of the greatest instruments for the preservation and perpetuation of our representative democracy.

*Recommended: Policy Manual Coordinator 10/20/93
Authority RCW 28B.50.100*

*Adopted: October 15, 1985
Amended: October 20, 1993; April 10, 2008*



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MEMORANDUM

TO: Board of Trustees
FROM: Dr. Jill Wakefield
Chancellor
DATE: May 15, 2014
SUBJECT: Policy 200 – First Reading

Background

The attached SCCD policy revision is suggested to update the language.

Recommended Action

It is the recommendation that this item be received as information only.

Submitted by and transmitted to the Board
with a favorable recommendation,

Dr. Jill Wakefield
Chancellor

SEATTLE ~~COMMUNITY~~ COLLEGE DISTRICT POLICY

NUMBER: 200

TITLE: DISTRICT OPERATIONS

The Seattle ~~Community~~ College District Board of Trustees will operate this multi-~~campus-college~~ ~~District-district~~ as a single comprehensive, legal entity under the administrative direction of a chief executive officer who is called the chancellor.

Under the District leadership of the chancellor, each ~~campus-college~~ of the District shall have a chief unit administrator who shall be designated president/vice chancellor.

Appropriate administrative, advisory, and other governance mechanisms shall be an operational responsibility of the appropriate unit administrator in charge of a particular operational entity.

The chancellor shall be responsible for the overall management of the District administrative structure.

Recommended: Policy Manual Coordinator 10/20/93

Submitted to Chancellor's Cabinet 10/20/93

Approved by Chancellor 10/20/93

Authority RCW 28B.50.140(3) and (14)

Adopted: April 6, 1981

Format Change: January 26, 1998



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MEMORANDUM

TO: Board of Trustees
FROM: Dr. Jill Wakefield
Chancellor
DATE: May 15, 2014
SUBJECT: Policy 251 – First Reading

Background

The attached SCCD policy revision is suggested to update the language and provide reference to WAC.

Recommended Action

It is the recommendation that this item be received as information only.

Submitted by and transmitted to the Board
with a favorable recommendation,

Dr. Jill Wakefield
Chancellor

SEATTLE ~~COMMUNITY~~ COLLEGE DISTRICT POLICY

NUMBER: 251

TITLE: VISITATION BY EXTERNAL AGENCIES

The Seattle ~~Community~~ College District will cooperate with external agencies who seek to inform students about scholarship programs, job opportunities, programs of advanced studies, cultural and educational activities, or other matters which may be related to the immediate or future educational or career goals of students, individually or collectively.

External agencies shall arrange a time and space assignment through the individual campus office of the vice president of student services.

Individuals or groups visiting a campus under such circumstances must comply with all relevant District, campus, and building regulations, including WAC Chapter 132F-142, pertaining to the assigned station and other appropriate procedures.

*Recommended: Policy Manual Coordinator 1/26/98
Submitted to Chancellor's Cabinet for Review 1/26/98
Approved by Chancellor 1/26/98
Submitted to the Board for First Reading 2/3/98
Approved by the Board 4/7/98
Authority RCW 28B.50.140(14)*

*Adopted: April 6, 1981
Format Changes: January 26, 1998*

MEMORANDUM

TO: Board of Trustees

FROM: Leah Remsen
2013-2014 ASC Executive of Administration

DATE: May 15, 2014

SUBJECT: ASC Board Report

ASC Recruitment

The application for the 2014-2015 Associated Student Council closed on April 21st, with 21 total applicants. Interviews will take place over the week of April 28th, while applications will be scored and reviewed. A diverse group of students, from both within and outside Student Leadership, will interview the applicants and score their applications.

Next Year's S&A Budget

The Services and Activities Budget Subcommittee, led by Executive of Finance Shela Usadi, is hard at work composing next year's budget, after having heard presentations and received budget proposals from various student boards, programs, and services on campus. Committee members are grading proposals by a variety of metrics, including service to students and overall effectiveness. The budget will be completed and approved by the ASC at the end of May.

First Poetry Night a Success

On April 24th, the College Activities Board's Creative Arts Series hosted its first annual Poetry Night at the Erickson Theatre. Led by CAB member Jama Abdirahman, the event featured poetry from Central students and faculty, as well as members of the community at large. Audience members were also treated to a performance by Def Jam poet Amir Sulaiman.

Film Festival

CAB's Creative Arts Series will also host its seventh annual Seattle Central Film Festival at the Northwest Film Forum on May 8th. "People's Choice" and "Critics' Choice" awards will be given to films chosen by the audience and a panel of Central faculty and staff, respectively. Prizes will be provided by Scarecrow Video and the Varsity Theatre.

North Seattle College
Student Administrative Council

MEMORANDUM

TO: Board of Trustees Seattle College District

FROM: Ksenia Ivantsova
Student Administrative Council Chairman
North Seattle College

DATE: May 15th, 2014

SUBJECT: STUDENT ADMINISTRATIVE COUNCIL BOARD REPORT – Information Only

Student Administrative Council (SAC)

Throughout spring quarter, our efforts are focused on selecting the 2014-2015 Student Leadership team who we can entrust to continue to build upon the work we have done this year. We received more than 70 applications for the 30+ positions we are aiming to fill. This year we will be conducting interviews in groups of twelve in which we will engage applicants in several individual and team activities that will allow us to evaluate both their technical and people skills. Some of the skills that we are looking for include: the ability to work in a team; effective written and oral communication skills; ability to work independently and to utilize resources; respect for diversity and cultural competency; and leadership potential. The selection committee consists of 3 Student Administrative Council members, one faculty, one staff, and 2 students from the general student body. Position offers will be made before the end of May and training for these new student leaders will be held throughout summer quarter.

Arts, Lectures and Activities Board:

Each quarter the Arts, Lectures and Activities Board sponsors a variety of education and fun on-campus events which they have continued to do this spring quarter! On Wednesday, April 16 they hosted Drew Lynch, a comedian who uses stories of his own life to bring more awareness to the ways we treat people with disabilities. After suffering a throat injury during a company-softball game, Drew developed a speech impediment known as stuttering. This created a turning point for the professional Hollywood acting career he had been gaining success in to accepting his impediment and becoming a standup comic! Drew's presentation attracted a large audience that remained engaged in laughter and thoughtful reflection throughout Drew's performance.

On Thursday, April 24, we hosted a performance in our Espresso Lounge by Rick Fogel – a professional Hammer Dulcimer performer, luthier and teacher. During his performance Rick played a variety of classical, traditional, Celtic, and original compositions. The Espresso Lounge Concert Series features a variety of music from many cultures and world traditions.

Students of Color Conference

Our department sponsored 17 students to attend this year's 24th annual Students of Color Conference. The students who attended this conference say this was a terrific, life-changing event! The conference

was held over a period of three days from Thursday, April 17 to Saturday, April 19 and included several keynote speeches by notable educators and social justice educators such as Kip Fulbeck, Erin Jones, and Michael Benitez. The conference covered topics on identity development, multiculturalism, advocacy and social justice.

Clubs

The Environmental Work Group organized a documentary film series to highlight issues on environmental sustainability. A discussion followed each screening to invite discussion and debrief on what was covered in the films. The films screened include: Coal, Megacities, More Than Honey, Trashed, Mardi Gras Made in China. For the past year, this club has been very active in bringing awareness about important environmental topics that impact our state – particularly the potential impact of building a coal terminal that might be build soon and the possible pollutions that it can bring. The group also collaborated with Feminist Alliance, one of our most active clubs, on the issues of eco-friendly reproductive health!

The Feminist Alliance is a club that is actively dedicated to rising awareness about issues of gender, feminism and inclusion. Throughout April and May the Feminist Alliance tabled DAILY on the issues of “Rape culture “and provided students with useful and informative bookmarks about the definitions and ways that everyone can help address the problem of rape culture. As part of this campaign, they also distributed pins with impactful messages about feminism and combatting rape culture and engaged in many one-on-one conversations with students helping them to understand and recognize the issue and to answer questions and to listen.

The Poetry club in collaboration with Sustainability office (which is fully funded by students) presented poetry readings to honor an Earth’s day. It was a first event in a series of themed readings that Poetry club is planning to hold on a regular basis. It was a new, fresh activity and it truly reflected our campus efforts to promote environmental consciousness through cultural events.

MEMORANDUM

TO: Board of Trustees
Seattle Colleges

FROM: Ariel Garcia
President, United Student Association
South Seattle College

DATE: May 15, 2014

SUBJECT: United Student Association (USA) REPORT – INFORMATION ONLY

South Seattle’s United Student Association elected officials are deeply honored and excited to serve the student body and work alongside the Seattle Colleges.

April 14th - “Save our Metro” Campus Rally

The Metro Rally was a success. We had a fair amount of students who attended this event at the clock tower at South. In this event we had some important guests such as State Representative Joe Figgibon and City Councilmember Tom Rasmussen who came to our rally to talk about Metro and Prop 1. Some other organizations that support this event rally came from the Transit Riders Union, Washington Bus, Car to go, and the Cascade Bicycle Club.

April 16th – USA Open House

We sponsored an Open House to encourage more students to come visit our office and enjoy pizza, and ask questions about Student Government. We shared with nearly 200 students our goals, up-coming events, and issues we are currently working on.

April 17th - 19th – Students Of Color Conference

USA’s Treasurer Nicole Harris and Social Activities Officers and Su Zhengzheng joined 13 other South students to attend this state-wide conference in Yakima. They learned more about equality, diversity and issues that students of color face in their daily education while they are at school.

April 23rd – Campus Employment Workshop

This workshop was promoted by USA's Issues and Concern Officer Jaden Phan. Twenty-five students attended this event, where they learned about the benefits of a campus job, and the different opportunities available within the Student Life and Diversity and Retention offices next year.

United Student Association Elections

We are in the process of coordinating elections for next year's student government team. Nearly 30 students came to our mandatory orientations to find out more about student government and to get the actual application packet to apply for the eight different positions. Elections will be held May 12-15. The new officers will begin shadowing our current members shortly after the elections results are officially announced.

ORCA Metro Card Subsidy

We have been working with Frank Ashby, James Lewis and Dawn Vinberg to apply for an additional Service and Activity Fee subsidy to create a more affordable Metro bus pass for students next year. We will work together to submit an application through the Long Term Initiative application process this month.



MEMORANDUM

TO: Board of Trustees

FROM: Jill A. Wakefield
Chancellor

DATE: May 15, 2014

SUBJECT: Chancellor's Report - Information Only

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Economic Development Commission looks at Seattle's future

As vice-chair of the Economic Development Commission, I helped present results of our first year to the City Council's Committee on Economic Resiliency. The report includes a long term vision for Seattle's economy and several initiatives that include work to improve equality of opportunity. I am co-chairing the Social Mobility Workgroup with UW President Michael Young. One of the group's major initiatives is improving social mobility through access to college and career. A strategy that is being considered is to develop an approach to local financing for Seattle students to allow them to complete a degree and/or credential at any college or university in the state

Sharing innovations

Dr. Mary Ellen O'Keeffe and I attended the League for Innovation Board meeting in Cedar Rapids, Iowa. I shared our B.A.S. program development processes and success, and also talked about our District-wide branding.

A vision for serving King County

I attended the United Way Board retreat where work is underway to create a "Vision for United Way King County." This is important work as much of the work and the direction United Way takes touch the lives of our students, many of whom are the people most in need and hardest to serve.

Diapers to diplomas

We have are participating in a city-wide discussion about pre-kindergarten education initiated by the Mayor's office. Our District has an important role to play in teacher training for early childhood educators.

Campaign preparation advances

The Collins Group is pressing forward on its campaign readiness objectives, with a major milestone the May 28 retreat for all foundation boards and the Campaign Advancement Task Force, including Trustees Albert Shen and Steven Hill. By then, we will receive Collins' staffing and policy recommendations and internal case for support, where we seek agreement from all the colleges, among others, on

fundraising priorities. The case will focus on improving completion with financial aid and support services to ensure success, and centers of excellence which prepare students for the workforce. To bolster the case, we engaged BERC (research group) to project costs and effectiveness of our approaches. BERC is the Seattle research group that recently authored the relevant College Bound study. Though still early in the preparation process, we are excited at the prospects of a strategy to help the Seattle Colleges transform educational access and success, and to enter a new phase of the work this summer.

SCCtv has a new name and a new partner

SCCtv is still SCCtv, but the station once known as Seattle Community Colleges Television has officially changed its name to Seattle Colleges Cable Television. This name change has allowed us to keep our call letters SCCtv, while at the same time reflecting the District's name change.

SCCtv also announced a partnership with Seattle's Recovery Cafe. The team is building the Online School of Recovery which will feature videos of classes and workshops offered at the Recovery Café to educate and support Recovery Cafe's members in their recovery from addiction. The website is a pilot project sponsored by SCCtv, which will also broadcast the programming on our TV channel.

Ballot measures expected on wages and transit

The defeat of Proposition – Metro funding – will almost certainly lead to ballot measures to fund Metro. In the meantime, we are expecting cuts to begin in September 2015. So far, we have not seen a full scale Metro message of where those cuts will be.

Staff continue to meet with various groups regarding income inequality activities and discussions, so we are well informed on the subject going forward. Regardless of any proposal from the Mayor or City Council, ballot issues on the subject are expected in November.

We are increasing our presence with City Government and the Office of Economic Development (OED). Staff have been asked to join the Business Retention and Expansion Program (BREP) managed through OED, because of our successes with customized trainings. It gives the colleges great exposure in the city as well as broadening our business networks.

LaVerne Lamoureux, director for government relations, has been working with our college presidents and others to provide input to the SBCTC for the 2015 Legislative Session. She and I met with Allison Grazzoni Smith, the SBCTC's legislation lead, reviewing last session and requesting that our District's presidents and others have more opportunities to testify and be engaged in the upcoming Legislative Session.



MEMORANDUM

TO: Board of Trustees

FROM: Carin Weiss, Vice Chancellor *Carin Weiss*

DATE: May 15, 2014

SUBJECT: Vice Chancellor's Report - Information Only

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Educational Master Plan Forums

The Vice Chancellor's Office held forums for all interested employees at North, Central and South, to provide input on the Educational Master Plan. A representative from each college gave an overview of the economic and demographic changes in our region, and I presented for discussion suggested themes for the plan. A wide variety of departments were represented at the forums including faculty, student services, instruction, workforce, advising, and administrative services. The forums produced a great deal of valuable input and suggestions for the Educational Master Plan.

2013 Resource Conservation

We recently conducted an analysis of 2013 utility usage across our District and found that resource conservation efforts have had a substantial impact on our colleges. In the past year we reduced steam heating usage by over 30 percent compared to the previous year, and reduced gas heating usage by over 5 percent. District and college staff are working on a large scale energy management system that is anticipated to reduce utility usage by an additional 10 percent once implemented. Greenhouse gas emissions were reduced another 4 percent this year, putting us ahead of schedule to meet our 2020 emissions reductions target set by the Department of Ecology. Overall, resource conservation efforts saved our District over \$100,000 in 2013.

Pathway to Completion

Analysis of available Year 1 (2012-2013) data showed that, compared to the baseline sample (34%), a greater proportion of Year 1 students starting developmental math coursework completed the developmental math sequence within one year (41%). The 20% increase in the number of completers suggests that accelerated math programs are helping students complete the developmental math sequence in a timely manner. We are in the process of examining completion rates and student trajectories for each accelerated math program to identify the most successful models at each campus.

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North Seattle College

Excelling in Teaching and Learning ▪ Advancing Student Success ▪ Building Community

Office of the President

TO: Board of Trustees
FROM: Mary Ellen O’Keeffe, Interim President
DATE: May 15, 2014
SUBJECT: President’s Report – Information Only

Sad News at North

North’s community continues to be impacted and saddened by a series of recent losses. It is with a sad heart that I report the passing of Lynn Trimble. Lynn was an adjunct math instructor for us from 2008 until 2013 – this after a couple of decades of teaching in area public schools. Lynn was also the spouse of Don Trimble – a long time tenured faculty member in economics and social sciences. A memorial for Lynn was held Friday, April 25th, at 2 p.m. at Haller Lake United Methodist Church.

We were also saddened by the death of student Sandhya Khadka, who tragically lost her life in a pedestrian/car accident, Monday, April 14, as she was on her way to campus. Sandhya, who just turned 17, began her studies at North and working part-time in Financial Aid just this past fall. She was working on her Associate in Business transfer degree at the time of her death. An only child, Sandhya graduated high school in Nepal and came to the United States with her father to pursue her studies. A memorial was held on campus, Saturday, May 3.

Our heartfelt sympathies go out to Lynn’s family and friends and to Sandhya’s family and to her friends and Financial Aid colleagues here at North.

ADVANCING STUDENT SUCCESS

Health Science & Student Resources Building – Grand Opening, May 15

North will celebrate the completion of the newly renovated Health Science & Student Resources Building on Thursday, May 15, 4:30-6:30 p.m., immediately following the Board of Trustees meeting. The program begins at 5:00 p.m. Guests will be provided with guided tours of the various building areas, including:

- Anatomy/Physiology lab areas – 2nd floor
- Nursing area – 2nd floor
- Math Tutoring area – 1st floor
- “Page One” Writing/Tutoring Area – 1st floor

The event is free and open to the public. Light refreshments will be served.

North Students are Finalists for League for Innovation Student Art National Competition

Seattle Central Art History Faculty Melanie King, District Coordinator for the League of Student Art Competition, recently announced finalist for this year’s contest. The five finalists move on to the juried National Competition. Students selected from North include:

- Enkhgerel Byambadorj “Inside of Me”
- Sharon K. Hanley “It’s the finish that counts”
- Jean Shaffer “Totem Grove”
- Monica S. Gonzalez, “Aztec Pyramid” (Honorable Mention)

EXCELLING IN TEACHING AND LEARNING

North faculty member Hon Li nominated as 2014 Inspirational Teacher by UW Computer Science & Engineering Student

Over the past two years, UW's Department of Computer Science & Engineering has asked students about their most inspiring high school or community college teachers from any discipline. UW student Dylan Holmes nominated North faculty member Hon Li. "Hon is obviously passionate about his work as a math teacher," Dylan said. "It took me a few days to get used to his teaching style during Calculus I, but I'm glad I did--I'm a better person for it. The way he teaches makes you feel inspired about what might be coming next, while at the same time hammering in core concepts that should not be forgotten. With his charisma, he can tell the same joke twice and still make it funny. He's a fantastic teacher." Hon Li will be honored at the 2014 Inspirational Teachers celebration at the Paul G. Allen Center for Computer Science & Engineering Atrium on the UW campus, Tuesday, May 27 at 6:00 p.m.

North Student Development Services staff and student present at Washington State Student Services Professional Development Conference – April 30-May 2

At this year's conference, North SDS staff and student Latif White were featured presenters and participants. Latif was invited to address the conference as one of five student panelists from around the state. Latif entered North with high-level accomplishments in the field of ballet and no formal education. Testing placed him at the Math 081, the earliest math level. Nationally, students who place at this level are highly vulnerable to leaving college before their second quarter. As an early developmental math, student of color, with a disability and no formal education, Latif was worried about his chances of succeeding. Through Advising, Latif enrolled in Math 081 taught by North Instructor Betsy Campbell which was linked to HDC125 Success Strategies for Math and co-taught by Counseling faculty member Jenny Mao. Not only did he perform well, Latif has gone on to excellence in a STEM major, has addressed North employees at President's Day, has served on North's Presidential Search committee and has distinguished himself through his academic excellence, engaging authenticity, and service to the college and his fellow students. Congratulations, Latif!

Maureen Nutting interviewed by History News Network

Rick Shenckman of the History News Network interviewed North's history faculty member Dr. Maureen Nutting during her attendance at the Annual Meeting of the Organization of American Historians in Atlanta. The video can be viewed at: <http://hnn.us/article/a55258> (third video)

BUILDING COMMUNITY

News from Office of Customized Training and Partnership Development

- Long time business and industry partner, Vaupell, a supplier to Boeing has recently been sold by H.I.G. Capital to Sumitomo Bakelite, Co. LTD
- Meetings have taken place with Filson and Quiring Monuments to apply for extension Job Skill Programs to continue LEAN and computer training at Quiring Monuments and to establish the Filson/Seattle College District Artisan's Academy (located at Filson's Corporate Headquarters on 1st Avenue)
- Planning is taking place with the Seattle Housing Authority to provide short-term certificate programs for property managers and residents interested in sewing.
- Neighborhood House and the Seattle College District are exploring expanding ESL programs out into the communities served by North, South, and Central as well as cohort training in Nursing Assistant Certified, Dental Hygiene, Pharmacology Technician, Surgery Technician, and Culinary Arts.

- Steve Miller will serve on a team out of the City's Office of Economic Development to provide customized training information as part of the City's recruiting/retention work with business and industry.
- President Barack Obama and Vice-President Joe Biden have announced \$500 million in grants to community colleges to better align educational training with the needs of business and industry and \$100 million to support apprenticeship programs. This will align nicely with the District's customized training and apprenticeship programs. We do have friends in DC as Jill Biden toured Vaupell and was very impressed by the customized training we were doing there and there is a rumor that a certain former president in our District is currently employed in the Department of Education overseeing technical programs in the community colleges.

North Seattle Latina Women's Symposium – May 31

North Seattle College is partnering with Northgate Elementary to host our first North Seattle Latina Symposium, Saturday, May 31, 11:30 a.m. to 4:30 p.m. in North's Cafeteria. Symposium workshops will include:

- Starting and Maintaining Your Own Business
- Managing your Personal Finances
- Physical and Emotional Self Care

Each table will be hosted by Spanish-speaking women who are involved in business or other professional capacities to share their stories around careers as Latina women. Limited spaces for childcare is provided for children 3-10 years old.

Spring Quarter Collaboration Day – May 15

The core theme for spring quarter's Collaboration Day is "Advancing Student Success". Event highlights included:

- Early Morning All-Faculty Meeting
- Diversity Inclusion Facilitators (DIF) Video and Discussion – "Aspirations to Achievement: Men of Color and Community Colleges"
- The Real Hope Act – "Serving Undocumented Students in Higher Education: New WA Legislation and Best Practices"
- Native American Storyteller Roger Fernandes – Trickster Stories about Our Local Trickster, Blue Jay, and Coyote, and Raven
- Hear from North Students – Student Panel on Indigenous Cultures
- An Old Fashioned Ice Cream Social

Steve Hoffman receives Golden Star Award for Spring 2014 – April 9

The campus community joined me for a surprise visit to Steve Hoffman's office on April 9 to present him with the Golden Star Award for Spring 2014. Staff are nominated for this award by fellow colleagues based on possessing one of the following outstanding characteristics: Kindness, Integrity, Collaboration, Creativity, Going-the-extra mile.

Earth Week 2014 Events in April

North was buzzing with activity during Earth Week in April. Students, staff, faculty and community guests were treated to a Poetry Reading, Eco-Friendly Do It Yourself: Quick Home Remedies workshop, screening of the documentary, *Megacities*, and a Recycling Relay Race.

MEMORANDUM

TO: Board of Trustees

FROM: Paul T. Killpatrick
President

DATE: May 15, 2014

SUBJECT: President's Report

Central

Central shines at AACC annual convention

A contingent of Seattle Central administrators and faculty traveled to Washington, D.C., in April to attend the annual American Association of Community Colleges (AACC) convention to give two presentations. Presidents, trustees, government officials and many others from across the country had the opportunity to hear about the great work Central is doing to support students.

One group shared the ways we're improving college readiness and producing solid gains in persistence and completion rates among different populations of students we serve. Another group discussed the innovative Pacific Tower project and the development of an innovative Allied Health curriculum, including the creation of two new health-focused bachelor's degrees.

First floor bathrooms to receive renovations

Two restrooms on the first floor of the BE building are getting a long overdue facelift this summer. Both restrooms will be gutted and completely rebuilt so they are more durable and require less maintenance. They will also be more energy efficient and use less water.

International Education Program hosts Tunisian students

Students from Tunisia are currently attending Seattle Central's International Education Program, through a scholarship program sponsored by the U.S. Department of State's Bureau of Educational and Cultural Affairs, to study computer science and obtain short-term certificates. They are part of a cohort of 31 Tunisian students attending nine community colleges across the country. The program aims to build up the Tunisian workforce from the country's underserved populations by offering U.S.-based training and community engagement.

Technology helps bridge the gap

A new program is providing English as a Second Language (ESL) students with better access to technology. The IDEA project is funded by a grant from the Bill & Melinda Gates Foundation. Students enrolled in the project check out a laptop for the quarter with 24/7 internet access, which allows them to complete the nine or more hours of required homework each week.

"We're implementing a 'flipped classroom' approach where students are expected to view content ahead of class time so by the time class happens, they have a basic familiarity and can dig deeper together rather than focus on introducing a concept," explains Lindsay Cael, manager of Basic & Transitional Studies. This year 40 students have been served by the project.

First Allied Health Bachelor's degree class selected

Seattle Central began Spring Quarter making a bit of history: the Dental Hygiene program accepted its inaugural class of students in the new Bachelor of Applied Science (BAS) in Allied Health degree program. The class of 20 students went through a competitive admissions process and includes individuals from across the state. When they graduate in spring of 2016, they will be well-prepared for a variety of careers in the industry, including as managers, educators, researchers, clinicians and public health providers.

The Allied Health BAS, launched earlier this year, offers two initial "tracks" in Dental Hygiene or in Respiratory Care. The second phase of the degree will eventually grow to include two additional tracks: in Healthcare Services Management and in Community Health and Education; both will be offered beginning in 2016. In all, approximately 85 students will be enrolled across all four tracks each year.

Class project examines the source of your t-shirt

Towards the end of Winter Quarter, faculty member Greg Hinckley and his Apparel Design students shared the results of a class project titled "Where are you Wearing." They studied the sourcing of cotton used to produce t-shirts, including the global supply and production systems. Other disciplines, including Statistics, Sociology, ESL and Communications, also contributed to the project. A similar presentation will occur at the end of Spring Quarter.

Composting coming to campus

The Student Sustainability Committee and the Facilities staff at Seattle Central have announced several waste reduction initiatives. Through a recent campus survey, the committee found that over 95 percent of people surveyed said they would like to see composting available on campus, and there was overwhelming support for expanding recycling services. Central will begin composting food waste from the Atrium and The Buzz Café in May and the college will explore a pilot program to remove trash bins from classrooms and standardize the locations and bins used for collection of trash, recycling and compost.

Event raises nearly \$20k for Mainstay program

The Mainstay program held a fundraiser at Hale's Palladium in Fremont that drew over 120 people, including current and former clients, family members, employers and supporters. In all, the community-focused program raised nearly \$20,000 to support its mission, to help individuals with disabilities find employment and achieve financial and personal independence. The program has been a part of Seattle Central's campus for over 30 years.

New mobile-friendly class schedule eases paperless transition

With the college's plan to stop producing a printed class schedule beginning this fall, Seattle Central, at the beginning of May, launched a new version of the online class schedule that is mobile-friendly and much easier to use. To try it out, visit classes.seattlecentral.edu.

Central promotes bike commuting with new bike repair station

Seattle Central is helping to encourage bicycle commuting with the recent installation of a new bike Fixit Station, located just inside the entrance to the Mitchell Activity Center. The station allows riders to work on their bikes, fill their tires, and features a QR code that displays directions for simple bike repairs that can be performed at the station.

Long-time employee retires

Richard Appleton, the director of TRiO, a nationally funded program that provides support to students who need help navigating college, retired in April after a 31-year career at Seattle Central. The Seattle Central Foundation has created the Rich Appleton Honorary Scholarship as a tribute to his long career and selfless work for students and the college.

Chris Sullivan chosen as new BITCA dean

After a competitive search, Interim Dean Chris Sullivan has been named as the new dean of the BITCA (Business, Information Technology and Creative Academy) division. A graduate of Central Washington University, Sullivan began his career at Seattle Central in 1998 as a part-time instructor, and accepted a full-time faculty position in 2003. As an instructor, Sullivan co-authored the curriculum, wrote the student agreement and created systems for the daily operations of the Creative Academy.

Financial Aid director to lead state council

Noel McBride, director of Financial Aid, has been named to the 2014-15 Financial Aid Council, a state-wide body of community and technical college financial aid officers. She will serve a three-year term, first as president-elect, then as president and past-president. McBride will chair all FAC meetings, and may be called upon to testify about financial aid in Olympia.

Central student writers earn honors

Four Seattle Central students took home awards at the League for Innovation Literary Contest. Winners and runners-ups received a cash prize, and First Place winners will be forwarded to the national contest.

- **Caitlin Sussman** - "Rape Culture: A Timeline" (First Place - Personal Essay)
- **Connor Mykel Thompson** - "New At This" (First Place - One Act Play)
- **Mohamed Adan** - "Unholy Acts" (Honorable Mention - Personal Essay)
- **Casey Jaywork** - "Contra Lago" (Honorable Mention - Personal Essay)

Additionally, student **Joey Wieser's** poem was recently published in *Nota Bene*, a publication of Phi Theta Kappa, the national honor society for students who attend two-year colleges. Titled "My Father's Son," the poem delves into his difficult relationship with his father.

Foundation Update

After awarding more than \$425,000 in scholarships for the 2013-14 Academic year, the Foundation is gearing up to award more money for the 2014-15 Academic Year. The staff is busy reviewing applications that came in by the May 1 deadline. Also, the annual fundraising gala/auction, *Believe*, is scheduled for May 21 at the Four Seasons Hotel in downtown Seattle. Last year's gala raised more than \$235,000.

SVI

School of Cosmetology graduate becomes Hollywood hairstylist

Seattle Vocational Institute's School of Cosmetology had a recent visit from one of their star graduates, Bryson Conley. After graduating from the program, Bryson landed a job and began training with top stylists at Seattle salons and taking advanced educational classes offered by leading hair artists.

Today Bryson is living in Southern California and has become one of the youngest and most sought after hairstylists in the world of film, television and entertainment. He has worked with world renowned photographers and directors and numerous celebrity clients. He specializes in precision hair sculpting, multi-dimensional color, extensions and women's hair replacement for celebrity and private clientele. You can see his work on the upcoming season of *Devious Maids*, a hit TV series on Lifetime.

MEMORANDUM

TO: Board of Trustees

FROM: Gary Oertli, President

DATE: May 15, 2014

SUBJECT: PRESIDENT'S REPORT – INFORMATION ONLY

FRIENDS OF THE COLLEGE SUCCESS!

On April 29, the South Seattle College Foundation hosted the annual Friends of the College Dinner. The event recognized Ciscoe Morris (Class of 1977 – Horticulture and Landscape) as the 2014 Alum of the Year. Ciscoe's infectious enthusiasm came through in his remarks and set the tone for the celebratory night. The event also allowed scholarship students to meet the donors who made their awards possible. The celebration continued with ten members of South's faculty who received faculty development grants for the innovative education they bring to South's classrooms.

@SOUTH PUBLICATION DEBUTS

I am pleased to announce that South has introduced a brand new publication called *@South* that was distributed across the community in early May. *@South* will replace the printed version of the class schedule, which will move to an online format. After careful consideration from Instruction, Student Services, and Communications this decision was made in an effort to not only better serve our students, but also to increase our student enrollment with a targeted marketing effort.

Due to the nature of the printed piece, much of the class information in the class schedule was outdated before it hit our community's mailboxes. The online version of the class schedule allows real-time updates to give students the most current and accurate information about our classes. As a marketing-focused publication, *@South* primarily aims to encourage enrollment.

SOUTH ALUM RECEIVES JACK KENT COOKE SCHOLARSHIP

On April 8, South graduate Duyen Le was placed in some distinguished company in our school's history. That day, Duyen received word that she has been awarded the \$90,000 Jack Kent Cooke Scholarship, the second South student in school history to receive this scholarship. This year, Duyen was the only student from Washington who was selected for this exclusive scholarship. Students who graduate from a community college with the intent of transferring to a four-year institution to continue their studies are eligible for this scholarship. Congratulations, Duyen!

UPWARD BOUND RECEIVES AN IKEA MAKEOVER

South's Upward Bound and Educational Talent Search recently received a \$10,000 gift courtesy of an IKEA employee. Each year, IKEA asks their employees to nominate a local non-profit agency that is worthy of a furniture makeover worth \$10,000. They value our mission of increasing the college-going rates of the families in our target areas. South made the finals, which included only two other agencies. After a two-week online vote, South sailed to victory claiming 60% of the vote.

A team of designers will come from the Tukwila IKEA to help us decide on how to best use the \$10,000 of IKEA products. They will help us to design and install the furnishings to make our office suite more student friendly and maximize our workstation efficiency. The project will be completed before academic programming starts on June 23.

WORKSOURCE EXPANDS TO SOUTH'S GEORGETOWN CAMPUS

On April 23, South hosted a ribbon-cutting event to celebrate the grand opening of a new WorkSource Site. WorkSource is a free community resource open to both the public and South students. Qualified staff help in all aspects of the employment search – from job training opportunities to setting up interviews to land that ideal job. In addition to the Georgetown Campus, South's main West Seattle campus is also home for a WorkSource site.

PASTRY ARTS LIVE ON KOMO!

Students and instructors from South's famous pastry arts department shared their talents with KOMO viewers on April 16. In the spirit of the holiday, South proudly displayed hand-made chocolate bunnies, cookies, and other tasty delights to help promote the program's custom orders.

This live-segment aired during the 4 o'clock news and (as you may have guessed) the delectable treats were a big hit. (Steve Pool, in particular, really enjoyed them!)

SOUTH'S ADVISING TEAM IMPROVES ONLINE SERVICES

The Advising department has implemented a number of improvements to online services for students. In addition to requesting appointments in-person, and calling the Advising line (206-934-5387), students can now book appointments online through a link on the "My South" tab on the homepage. To better serve students who are unable to come in and meet an advisor (mostly online and evening students), we have been serving them through AdvisorSouth@seattlecolleges.edu email address, where they can interact with advisors to help them get enrolled and registered for classes. These improvements are easing the advising and preparation experience for students, and helping them progress more smoothly toward their goals.

FROM GEORGETOWN TO D.C.!

Holly Moore, Executive Dean at South's Georgetown campus, presented at the annual AACC annual meeting on April 8. The U.S. Departments of Labor and Education presented a workshop at the meeting called "Partnering for Success: The Registered Apprenticeship College Consortium." Holly was joined by Mark Mitsui (former President at North Seattle College), the Assistant Secretary for Community Colleges, OVAE, ED. Her presentation focused on transferring apprenticeships into degrees in our state. Vice President Biden also attended the conference and announced the founding members of Registered Apprenticeship College Consortium, that includes South.

SPARC LEADS THE WAY!

Under the leadership of Chief Data and Strategy Officer Chad Hickox, South has formed a new leadership group, called SPARC (Strategic Planning, Assessment, and Research Committee). This diverse committee includes representatives from Academic Programs, to Registration and has been tasked to formulate a strategic plan that continues to put South on the cutting edge of education. With their first meeting in April, we are excited to bear the fruits of their labor.

EARLY ENROLLMENT CELEBRATION

On May 1, I had the privilege of attending a celebration of students from middle and K8 schools that met an early deadline to enroll all eligible 8th-graders in the College Bound Scholarship! Seattle Public Schools' Superintendent Jose Banda along with the staff and partners joined me for this special event. Data has shown that this scholarship plays a significant positive role for the recipients' as they prepare for and transition to postsecondary education.

IT IS NEVER TOO EARLY!

On April 30, South's Outreach department hosted 67 kindergarteners from the Kent School District's Glenridge Elementary. This event, called "KINDERS TO COLLEGE," helps promote the importance of higher education. In addition to touring the campus, the future South students also got a taste of our Aviation program with a paper airplane activity that was a big hit!

Washington Federation of State Employees
WFSE Local 304

MEMORANDUM
May 1st, 2014

To: Board of Trustees
Seattle Colleges District

From: Ty Pethe
President of WFSE Local 304

Subject: Monthly Report (May) Representing the Classified Staff of the Seattle Colleges

In the last month, our members have been as busy at work as ever. Our IT staff have been working hard on responding to current electronic security risks, updating our servers & computer systems, and keeping our campus informed of computer news/information that directly effects them. Our Student Services are continuing to run at full speed as we prepare for the end of the academic year and commencement. Our Facilities staff continue to keep our campus clean and functioning. Our Engineers continue to fix the pipes and put out the fires (sometimes literally). Many of our office professionals took time to be recognized or celebrate Administrative Professional Day on April 23rd within their own departments.

Our Union has been just as active in the last month. We held our WFSE Spring Kick-Off on the evening of April 23rd, from 6 pm to 8 pm. The event was well attended and enjoyed by everyone (especially the amazing food catered by Twelve Baskets). Our short series of speakers energized the members and geared them up to take an active role in supporting our Union during the upcoming bargaining session.

Green Shirt Wednesday has been a success on the Seattle Central campus. We keep seeing more and more people wearing green every Wednesday. Hopefully, this show of support will continue to spread across our local.

On April 26th, our state-wide union held their biannual endorsements conference. Local 304 sent three delegates to vote on endorsements of the initiatives and candidates running in the general election this November. In addition, we plan on continuing to play an active role in the candidate interviews scheduled over the next couple months.

On April 28th, our state-wide union and many other labor organizations rallied to celebrate Workers' Memorial Day, an annual event to commemorate those who have lost their lives while working and celebrate the advances in work place safety regulations that have prevented the unnecessary loss of life in the work place.

Also on April 28th, Crosscut.com (a local online news outlet) published the article, titled: Seattle's colleges: What's with dropping the 'community'?, that was co-written by the President of WFSE Local 304 (Ty Pethe) and the Co-Presidents of AFT Local 1789 (Tracy Lai and Kimberly McRae). The article speaks on our feelings regarding the name change, the concerns we have heard from students, staff, and faculty, and what we see as important future issues. The full article can be read at: <http://crosscut.com/2014/04/28/higher-ed/119663/seattle-community-college-rebranding-/>

On May 2nd, we will be holding our quarterly Union Management Committee Meeting. These meetings give us a chance to work with our District's HR Managers to resolve issues before they become formal disputes. We expect that this meeting will be as productive and useful as ever.

On May 3rd, our local will be sending a couple of our Executive Board Members to the WFSE Council 28 Secretary / Treasurer training being held at the Sea Tac Hilton.

On May 6th, we will have our final class for the Community Emergency Response Team (CERT) training provided by the City of Seattle – Office of Emergency Management and Seattle Central CDAC.

On May 10th, we will be sending four delegates to the COPE Endorsement Conference. We will be discussing with other labor organizations which issues and candidates to endorse in the November elections.

Finally, our bargain team has finalized the results from their member surveys. Unsurprisingly, given that we have not seen any cost of living or salary increase in the last six years, pay and compensations issues are at the top of the list. Also, with the movement for a \$15 minimum wage in Seattle, we are very concerned that we will not be able to find skilled and competent employees if there is not a significant increase in our next contract.

We also believe that this an important social issue. We have Classified Staff that are eligible for food stamps and other public assistance. To us, it is a travesty that any full time college employee should be eligible, let alone need, public assistance. It is only fair that we earn a living wage for our hard work. Without the Classified Staff, our colleges could not function or operate.

Sincerely & With Much Thanks,

Ty Pethe

President of WFSE Local 304

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