

## SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES

September 8, 2022

<b>STUDY SESSION</b>	<b>1:30 p.m.</b>	<b>Central BE1110, Zoom 1701 Broadway Seattle, WA 98122</b>
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<b>REGULAR SESSION</b>	<b>3:00 p.m.</b>	<b>Central BE1110, Zoom 1701 Broadway Seattle, WA 98122</b>
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### MINUTES

### STUDY SESSION AGENDA

#### **1:30 p.m. EXECUTIVE SESSION**

Chair Chernin called a 60-minute executive session at 1:32pm

##### **A. Negotiations**

*Exception (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.*

##### **B. Litigation Update**

*Exception (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district;*

##### **C. Personnel**

*Exception (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.*

#### **2:30 p.m. OPEN SESSION**

Chair Chernin welcomed everyone to the open session at 2:36

A. Trustee Recruitment update

B. Enrollment Discussion

Acting Chancellor Rosie Rimando-Chareunsap updated the group on that the colleges have had no update on the trustee recruitment. We have been in regular contact with the governors office and are waiting for them to complete their process. Chair Chernin comment, that this is disappointing, as we started this in spring, and still no response. Trustee Hill has been asked if no appointment is made before end of September to extend him another month.

Kurt Buttleman, Vice Chancellor of Academic and Student Success introduced Carol Fernandes, who has been creating the enrollment information presentation and what the colleges are doing to address this issue. Update for this fall, our new system has given extra data we didn't before. At this point we are 5% up at North 4.3% down at Central and South. We are about the same as last time last fall in terms of enrollment. Further review of data was presented on increases and decreases throughout our college and other college systems. It was noted that President, Dr. Crawford and others from the colleges have been representing us in the next system process change to advocate for the colleges on allocation formula used for funding which has not been changed in several years.

### **REGULAR MEETING AGENDA**

#### **CALL TO ORDER**

**Chair Chernin called the meeting to order at 3:04 pm. Welcomed us to back to fall.**

#### **ATTENDANCE**

Rosie Rimando-Chareunsap, Louise Chernin, Steve Hill, Rosa Peralta, Bruce Marvin, Vanessa Johnson, Bradley Lane, Wendy Rockhill, D'Andre Fisher, Eric VanHooser, Earnest Phillips, Cindy Riche, Jennifer Dixon, Kurt Butterman, Carol Fernandez, Cody Hiatt, Chemene Crawford, Peter Lortz, Annette Stofer, Kerry Howell, Katherine Hinkle, Kyle Whitcomb, Betsy Hasegaw, Julianne DeGeyter, Terence Hsiao, Eric Greer, Talia Greenberg, Vashi Bryant, Cassandra McGuire, Heather Church.

#### **LAND ACKNOWLEDGMENT**

*Talia Greenberg (she/her): Assistant Director of First Year and Career Services, Central College*

*Chair Chernin introduced Talia Greenberg who gave the land acknowledgment.*

#### **ACTION / Approval of Agenda**

**Chair Chernin asked for approval of the agenda. Trustee Hill made a motion to approve the agenda. Trustee Peralta seconded. The motion passed 3-0.**

## **PUBLIC COMMENT**

*The Seattle Colleges Board of Trustees welcomes students, employees, and community partners to address the Board during the Public Comment period specified on the Agenda. The Board provides 15 minutes for public comments, which may be adjusted at the discretion of the Board Chair.*

*Each speaker has 3 minutes to address the Board, and speakers are encouraged not to repeat the same issue that a previous speaker has already raised. Advanced sign-up for oral comments is requested by emailing [eric.vanhooser@seattlecolleges.edu](mailto:eric.vanhooser@seattlecolleges.edu). Additional commenters will only be called upon during the meeting as time allows. If there is not enough time for all speakers, commenters will be encouraged to submit a written statement or be put on the list for oral comments at the next public meeting.*

*In addition, written statements are accepted by Eric VanHooser at any time. All written statements received by noon on the Friday before the Regular Board of Trustees meeting will be published in the public packet. Written statements received after that date and time will be added to the Board packet and transmitted to the Board for the following Board meeting.*

*The Board functions at the policy level while daily operational matters are delegated to the district and college management team. It is, therefore, not the practice of the Board to respond specific to operational issues during Public Comment period.*

### **Public comment**

*No public comments were made at this meeting*

**Chair Chernin Recognize Trustee Hill and his service to the Board for 10 years with two appointments. For also Supporting the foundation and Seattle Colleges in the community.**

## **PRESENTATION**

Dr. Eric Greer & Talia Greenberg, Seattle Central College

*“Advising and Career Services: Implementing Practices that Improve Student Success.”*

Interim President Bradley Lane introduced Dr. Eric Greer & Talia Greenberg who presented a PowerPoint and spoke about services provided to students at Central College including; their mission and vision statement, review of pre-reorganization planning for Advising and Career Services. Including a new organizational plan and those benefits, followed by current projects going on and orientation for Fall 2022.

## ACTION ITEMS

- A. Minutes: Regular Meeting on July 21, 2022; Special Meeting  
Minutes from August 3, 2022 and August 5, 2022

**Trustee Chernin made a motion to approve the sets of minutes. Trustee Hill seconded. The motion passed 3-0.**

- B. Policy 376- Hazing Prevention – Second Reading

**Trustee Peralta made a motion to approve the policy. Trustee Hill seconded. The motion passed 3-0.**

- C. South Seattle College Life Fitness Purchase

Acting Chancellor Rosie Rimando-Chareunsap provided information for new building costs and the construction had to be done separately from the \$250,000 needed in equipment for cardio room, which will also be supported by the South College foundation with a payment of \$150,000

**Trustee Chernin made a motion to approve the purchase. Trustee Peralta seconded. The motion passed 3-0.**

- D. Budget approval moved to October

**Trustee Hill made a motion to move the budget approval to the October meeting. Trustee Peralta seconded. The motion passed 3-0.**

## INFORMATION ITEMS

1. Update on Interim Chancellor Search

Chair Chernin informed us that since the last meeting, we have a hiring committee and met several times to review 14 application submitted, interviewed 4, recommending 2 to move onto 4 forum style interviews. Those two candidates are Dr. Rosie Rimando-Chareunsap and Dr. Greg Gillespie, both present.

2. Strategic Plan Scorecard

Kurt Buttleman provided an update on what was approved by the board in 2017. Its time to revisit the Strategic Plan and this fall we will form committee and plans to continue for a new strategic plan in 2024. There are 4 categories: "Student Success" have made a survey and are on track. "EDI" mixed results on students the gap is close but still not at the goal. "Organizational Excellence" we're are lagging on the state average. "Partnerships" foundation had done lots of work on this, so we are on track.

3. Equity Can't Wait Campaign Mid-Cycle Report

Kerry Howell discussed that we are mid-point on the campaign. We are over the 25-million-dollar mark. Had some great successes, with 70% funding received for student support. Do need more

support funding for staffing and development. There is an event coming up Oct 12<sup>th</sup> still open to sign up.

4. Seattle Central MIMP

Lincoln Farris gave an information update on Central's Master Plan. Does have an environmental statement, the Board will have to have sign an agreement with city of Seattle when finished. The process is long and expensive and be finished by end of 2023 or start of 2024. Previous plan is over 20 years old.

5. Enrollment Report

Kurt Buttleman had a few sections left over to discuss from earlier study session to review.

6. Capital Project Report

Terrence Hsiao presented a standard quarterly report that the colleges are on track with budget. We are having issues finding capital project staff and about to enter construction stage and with lack of staff might not be able to move or spend money in the time frame, this could result in the loss of some funds.

**ORAL REPORTS**

A. Labor Union Representatives

Annette Stofer, AFT Seattle Community College, did anything to add to written report, but wanted to thank Trustee Steve Hill for his service to the board.

WFSE, no report

Cody Hiatt, AFT-SPS, gave thanks Trustee Steve Hill for service and guiding the colleges. Trustee report on the chancellor search, care in the committee work did. Retention on SPS employees

B. Chancellor's Report

Dr. Rimando-Chareunsap spoke on workforce development program task force. With Representative Frank Chopp they had a site visit at maritime which had great turn out with industry. At this successful visit they talked about challenges for the college and industry. There will be an action plan, legislative, college and industry from this meeting. Three other site visits planned at the colleges. NWAC update; the top item is compensation in already planned COLAs and to get rid of fund split so we are fully funded.

C. Chair's Report

No report given

D. Trustees

No report given

E. College Presidents, Vice Chancellors

Chemene Crawford, President of North Seattle College, proud to announce we are reopening the childhood center in partnership with childhood education program where students to can complete their practicum. North will be hosting the next customer service advisory meeting from across the state. On September 21<sup>st</sup> North is having an open house in conjunction with Presidents Day and student orientation.

Bradley Lane, Interim President of Seattle Central College, thanked the Interim Chancellor and Chair at yesterday site visit at maritime. We hosted monkey pox immunization and over one thousand vaccinated.

Julienne DeGeyter, Vice President of Finance and Administration, South Seattle College, the south college president cabinet had a great retreat last week and talked about future changes this event was very productive.

Kurt Buttleman, Vice Chancellor of Academic and Student Success, announced that next week is summer bridge for Promise about a thousand have already RSVP for it.

Jennifer Dixon, Vice Chancellor of Human Resources, updated that they have hired a few positions including all 4 openings in payroll. They have also hired a new HRD at south and a Business Partner for District.

Terence Hsiao, Interim Vice Chancellor of Finance and Operations, announced the year end closing process behind us and now need address any problems we found during it. We have a large exit of business offices employees and need to staff up again.

Kerry Howell, Vice Chancellor of Advancement, had nothing to report.

Cindy Riche, Associate Vice Chancellor and Chief Information Officer, pointed out that the new zoom camera tech for this meeting has worked well for this event and will be at the other sites as well.

Earnest Phillips, Associate Vice Chancellor of Communications and Strategic Initiatives, Convocation is September 20<sup>th</sup> and we have the board introducing the lifelong learning awardees.

D'Andre Fisher, Associate Vice Chancellor of Equity, Diversity and Inclusion, updated that his area has 9 new positions, 4 have been filed and hope the remainder to be filled by Fall. Then this group will be looking at retention and recruitment within our staff. Campus climate survey roll out will be coming this academic year to tell us where we are. Also, Project Baldwin Springboard 8 are continuing into this next year

**ADJOURNMENT**

**The meeting adjourned at 5:12 pm**

The next meeting of the Board of Trustees will be held on Thursday, November 10th at North Seattle College in the North Star Dining Room and via Zoom. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

#### **EXECUTIVE SESSIONS**

*An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.*