

SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES

July 21, 2022

STUDY SESSION **2:15 p.m.** **Georgetown C122, Zoom**

REGULAR SESSION **3:00 p.m.** **Georgetown C122, Zoom**

STUDY SESSION AGENDA

2:15 p.m. **EXECUTIVE SESSION**

A. Negotiations

Exception (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

B. Litigation Update

Exception (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district;

2:30 p.m. **OPEN SESSION**

A. Retreat Recap

1. Interim Chancellor Search
2. Permanent Chancellor Search

REGULAR MEETING AGENDA

3:00 p.m. CALL TO ORDER

3:00 p.m. LAND ACKNOWLEDGMENT

Angelina (Angel) Nelson-Jeffrey, Executive Assistant to the Vice President of Finance & Administration at South Seattle College

3:00 p.m. ACTION / Approval of Agenda

Tab 1

3:05 p.m. PUBLIC COMMENT

The Seattle Colleges Board of Trustees welcomes students, employees, and community partners to address the Board during the Public Comment period specified on the Agenda. The Board provides 15 minutes for public comments, which may be adjusted at the discretion of the Board Chair.

Each speaker has 3 minutes to address the Board, and speakers are encouraged not to repeat the same issue that a previous speaker has already raised. Advanced sign-up for oral comments is requested by emailing Rebecca.Zeller@seattlecolleges.edu. Additional commenters will only be called upon during the meeting as time allows. If there is not enough time for all speakers, commenters will be encouraged to submit a written statement or be put on the list for oral comments at the next public meeting.

In addition, written statements are accepted by Rebecca Zeller at any time. All written statements received by noon on the Friday before the Regular Board of Trustees meeting will be published in the public packet. Written statements received after that date and time will be added to the Board packet and transmitted to the Board for the following Board meeting.

The Board functions at the policy level while daily operational matters are delegated to the district and college management team. It is, therefore, not the practice of the Board to respond specific to operational issues during Public Comment period.

3:20 p.m. PRESENTATION

Project Baldwin and Springboard8

Presenter: D'Andre Fisher, Associate Vice Chancellor of Equity, Diversity and inclusion

3:35 p.m. ACTION ITEMS

A. Minutes: Regular Meeting on June 9, 2022; Special Meeting

Minutes from July 2, 2022 **Tab 2**

B. 2022-23 Board Officers **Tab 3**

C. 2022-23 Regular Meeting Schedule **Tab 4**

D. Interim Chancellor Search Committee Charter

E. Interim Chancellor Search Committee Membership **Tab 5**

F. NSC Housing Ground Lease Resolution **Tab 6**

3:50 p.m. INFORMATION ITEMS

A. Capital Projects/Eco District update -Seattle Central College **Tab 7**

B. Policy 376- Hazing Prevention – First Reading **Tab 8**

C. Final Spring Quarter Enrollment Report **Tab 9**

4:10 p.m. ORAL REPORTS Written Reports-Tab 10

A. Labor Union Representatives

1. Annette Stofer, AFT Seattle Community Colleges
2. Diane Ellis, WFSE
3. Cody Hiatt, AFT-SPS

B. Chancellor's Report

C. Chair's Report

D. Trustees

E. College Presidents, Vice Chancellors

1. Chemene Crawford, President of North Seattle College
2. Yoshiko Harden, Interim President of Seattle Central College
3. Rosie Rimando-Chareunsap, President, South Seattle College
4. Kurt Buttleman, Vice Chancellor of Academic and Student Success
5. Jennifer Dixon, Vice Chancellor of Human Resources
6. Terence Hsiao, Interim Vice Chancellor of Finance and Operations
7. Kerry Howell, Vice Chancellor of Advancement
8. Cindy Riche, Associate Vice Chancellor and Chief Information Officer

9. Earnest Phillips, Associate Vice Chancellor of Communications and Strategic Initiatives
10. D'Andre Fisher, Associate Vice Chancellor of Equity, Diversity and Inclusion

5:00 p.m. ADJOURNMENT

The next meeting of the Board of Trustees will be held on Thursday, September 8 at Seattle Central College, Room BE1110. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

EXECUTIVE SESSIONS

An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES

June 9, 2022

STUDY SESSION **1:30 p.m.** **Georgetown C122, Zoom**

REGULAR SESSION **3:00 p.m.** **Georgetown C122, Zoom**

STUDY SESSION

EXECUTIVE SESSION

Chair Chernin called for a 45 minute executive session at 1:30pm.

A. Personnel, Tenure Candidates

Exception (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;

B. Negotiations

Exception (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

C. Litigation Update

Exception (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district;

D. Personnel, Chancellor Transition

Exception (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;

OPEN SESSION

Chair Chernin welcomed everyone to the open study session at 2:23pm.

A. Board Recruitment Subcommittee update

The trustee recruitment subcommittee met with three candidates who will be recommended to

the governor for consideration for the appointment. The board will submit a letter to the Governor's Office.

B. High-cost program, SBCTC/Legislative Task Force update

Two committees are working on different angles: one is looking at high-cost programs statewide and the allocation model, and another is focused on programs at Seattle Central College.

C. Retreat update

The board is having a retreat on Saturday, July 2. The retreat will be facilitated by Doug Mah. The agenda will focus on the search for an Interim Chancellor.

D. Accreditation Report discussion

Sally Johnstone presented the report last month. Trustees discussed potential next steps. Trustees requested a status report on where we are at with centralization of the items listed in the report.

REGULAR MEETING MINUTES

CALL TO ORDER

Chair Chernin called the meeting to order at 3:02pm.

ATTENDANCE

Shouan Pan, Louise Chernin, Rosa Peralta, Brian Surratt, Steve Hill, Teresita Batayola, Pete Lortz, Rosie Rimando-Chareunsap, Yoshiko Harden, Kurt Buttleman, Cindy Riche, Terence Hsiao, Jennifer Dixon, D'Andre Fisher, Earnest Phillips, Rebecca Zeller, Lilia Fomai, Vanessa Johnson, Kenneth Olendorf, Jaden Thrasher, Lucas Draper, Rich Gaspar, James Tandog, Adrian R., Jennifer Cousineau, Sam Windlebeck, Amy Ravenholt, Marissa Hoffman, Rose Kang, Devin Friemark, Amber Franklin, Louis C, Patrick Tonemy, Alice Clabaugh, John Lowe, Seth Sempere, Jim Belden, Cody Hiatt, Annette Stofer, Zahra Alavi, Althea Lazzaro, Ana Chamale, Barb Childs, Becca Chen, Betsy Hasegawa, Carla Thomspn, Carol Fernandez, Carolina Forero, Chantal Uto, Dawnelle Wilkie, Erin Gibbons, Sayumi Irei, Valerie Hunt, Earnest Phillips, Erin Barzen, Erin Steinke, Georffrey Palmer, Greg Dempsey, Helena Ribeiro, Hip Nguyen, Ila de Leon, Jeanie Lindsay, Jenni Branstad, Jennifer Dixon, Jese Knappenberger, Kaitlin McClanahan, Kara McArthur, Kate Krieg, Katherine Kinkelman, Kathie Kwilinski, Kennan Knudson, Kevin Bowersox-Johnson, Leanna Bordner, Lela Cross, Lincoln Ferris, Marcia Horton, Megan Sears, Melana Yanos, Melanie Meligro, Mikaila Harris, Nahid Talebi, Nichole Eidsmoe, Noris Daniel, Oscar Witron, Pablo Basilio, Paula A Marroquin, Rebecca Yedlin, Ricky Goetz, Robin Armstrong, Ronnie Long Hei Kuan, Vanessa Calonzo, Vanessa Johnson, Vero Barrera-Kolb, W Lynn Chistiansen, Wendy Rockhill, Yoshiko Harden, Cindy Riche

LAND ACKNOWLEDGMENT

Paula Marroquin, Grants Outreach Coordinator for College Access Programs at North Seattle College, gave the land and labor acknowledgement.

ACTION / Approval of Agenda

Chair Chernin asked for an amendment to the agenda and added an action item to approve a contract and appoint the Acting Chancellor. Trustee Surratt made a motion to approve the amended agenda. Trustee Batayola seconded. The motion passed 4-0. Trustee Steve Hill abstaining.

PUBLIC COMMENT

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Zahra Alawi commented on an email she received from Vice Chancellor Hsiao and shared some teachable moments. She encouraged discontinuing funding for the district and administrators.

Dawnelle Wilkie responded to an email received from Vice Chancellor Hsiao orally.

Carolina Forero shared that she is tenured faculty at Central. She also commented on an email received after the last board meeting. She commented on the decision to close the chat and on faculty negotiations.

Erin Gibbons shared that she is an adjunct chemistry instructor. She spoke about faculty negotiations.

Rich Gaspar spoke in support of trade education as a pipeline for hireable talent.

Adrian R. spoke about light rail expansion and the need for a skilled workforce. He spoke about the strengths of trade education.

D.B. spoke about being a student and instructor at Wood Tech. He encouraged more investment in faculty, equipment and materials.

Katya Case is a first-year Cabinetry student who spoke about how the program has changed her life

Hunter Emigh is a CORE student. He spoke about the program and the confidence and skills he gained in his first quarter.

John Lowe is a registered nurse at Harborview who shared how he was motivated to learn about building design and the built environment. He urged better resources for the wood technology programs.

A student who didn't identify himself also asked to speak. He urged support for the Cabinetry and CORE programs.

PRESENTATION

Guided Pathways

Presenters: Leanna Bordner - Director of Advising, North Seattle College; Vanessa Calonzo, Director of Advising, South Seattle College; Yoshiko Harden, Interim President of Seattle Central College and Seattle Colleges Guided Pathways Sponsor; Kate Krieg - Executive Director of Guided Pathways, Seattle Central College

The presenters described the framework and purpose of Guided Pathways. They talked about districtwide alignment efforts across a number of common processes for students.

ACTION ITEMS

A. Appointment of Acting Chancellor

Chair Chernin announced that the board has selected Dr. Rosie Rimando-Chareunsap to serve as Acting Chancellor with a contract beginning July 1, 2022. Trustee Hill made a motion in support of the appointment and contract. Trustee Surratt seconded. The motion carried 4-0. Trustee Batayola abstained.

B. Minutes: Regular Meeting on May 14, 2022

Trustee Hill made a motion to accept the minutes. Trustee Surratt seconded. The motion passed 3-0. Trustees Batayola and Peralta abstained.

C. S&A Budgets – Second Reading

Trustee Hill made a motion to approve the S&A budgets. Trustee Batayola second. The motion passed 4-0. Trustee Peralta abstained.

D. FY22-23 Budget – Second Reading

Chancellor Pan gave an outline of the budget development process and the cuts represented in this budget. He also shared that college budget/business officers will change reporting lines as

of July 1 and will report to the Vice Chancellor of Finance and Operations. **Trustee Hill made a motion to approve the FY22-23 budget. Trustee Batayola seconded. The motion passed 4-0. Trustee Peralta abstained.** The board will review the budget when final state numbers are available in the fall.

E. WAC 132F-116, Traffic Rules and Regulations – Second Reading
Trustee Batayola a motion to approve the changes to the WAC. Trustee Hill seconded. The motion passed 4-0. Trustee Peralta abstained.

F. Policy 403: SCD Holidays – Request for Action, Juneteenth update
Trustee Batayola made a motion to approve adding the Juneteenth holiday to the policy. Trustee Hill seconded. The motion passed 4-0. Trustee Peralta abstained. D’Andre Fisher gave an update on Seattle Colleges’ celebration of Juneteenth.

G. Lifelong learning Awards
Trustees reviewed the recommendation of the committee. **Trustee Batayola made a motion to accept the committee’s recommendation for four awards. Trustee Hill seconded. The motion passed 4-0. Trustee Peralta abstained).**

Congratulations to the following Lifelong Learning Awards winners:

Noris Daniel , FT Faculty
Stephanie Dykes, Exempt
Cecelia Jimenez, Classified
Chris Saunders, PT Faculty

H. Copy Center Closure, Termination of Contract with QBSI and Future Funding
College management recommended that the Board approve an appropriation of \$52,139 to continue to pay for the balance on the leases of the copier equipment required to operate the copy centers at Seattle Central and South Seattle. **The Chair called for a motion to adopt the recommendation; no Board members made a motion.** The Board thus did not act to approve the recommendation to continue funding the copy centers and associated equipment leases at Seattle Central and South Seattle and funding was not appropriated.

I. Approval of Tenure
The board reviewed the candidates for tenure during executive session. **Trustee Batayola made a motion to approve tenure for four faculty. Trustee Hill seconded. The motion passed 4-0. Trustee Peralta abstained.**

Congratulations to the following faculty:

North Seattle College

Erik Jaccard, English

South Seattle College

David Hatfield, Culinary

Mark Murphy, Diesel Technology
Stephania Oostman, Welding Technology

INFORMATION ITEMS

A. 2022-23 Board of Trustees Regular Meeting Schedule

The regular meeting schedule for 22-23 was reviewed. Meetings will take place on the 2nd Thursday of the month and will be held in a hybrid format. Physical location will rotate between the three colleges.

B. 2022-23 Board of Trustees Officer Nominations

Louise Chernin was nominated to continue as Chair. Rosa Peralta was nominated to continue as Vice Chair. The board will vote on these nominations at the July 14 meeting.

C. SCC Eco District Update

Lincoln Ferris presented an update on Central's participation in Capitol Hill's Eco District.

D. Commencement

Earnest Phillips outlined the timeline and roles of the Trustees on June 21.

ORAL REPORTS

A. Student Representatives

Nichole Eidsmoe, North Seattle College, spoke about AAPI Heritage Month activities.

Alex Roque, Seattle Central College, reported that student leadership is reviewing design options for a new student union building. Shea also reported that Unity Fair was held earlier this month and was a wonderful success.

Ana Chamale, South Seattle College, announced that she is the incoming USA President. She introduced the newly hired officers for next year. The Graduation Fair is currently underway on campus. She also mentioned AANHPI recognition activities.

B. Labor Union Representatives

Annette Stofer, AFT Seattle Community Colleges, delivered a message of thanks to Chancellor Pan. She shared reflections on the big things that were accomplished together.

Maes thanked custodial staff for their work throughout covid. He thanked D'Andre Fisher for hosting the Juneteenth event. He also thanked administration for implementing a facilities plan. He thanked Dr. Pan and wished Dr. Rimando-Chareunsap best wishes.

C. Chancellor's Report

Dr. Pan gave remarks and reflections on his time as chancellor. He thanked leadership and staff and celebrated the integration work that has been accomplished.

D. Chair's Report

Chair Chernin thanked Dr. Pan for his unhesitating leadership, and eternal respect for others, even in the face of challenges. She thanked Dr. Pan for his steadfast commitment to student success.

E. Trustees

Trustee Batayola offered her thanks for Dr. Pan's leadership during unexpectedly difficult times.

Trustee Hill added his thanks and reflections. He celebrated Dr. Pan's role in accomplishing regional pay.

Trustee Surratt also thanked Dr. Pan for his service. He highlighted Dr. Pan's integrity

F. College Presidents, Vice Chancellors

Pete Lortz, VP of Instruction at North, congratulated Erik Jaccard on his tenure. He also thanked student leaders and student life staff. NSC is looking forward to a big welcome back this fall to reclaim the campus.

Yoshiko Harden, Interim President of Seattle Central College, thanked everyone for their support for the past year in her interim role. She announced the hiring of a new Springboard8 manager and development of the IMOJA work. She also recognized the students who won the President's Medal.

Rosie Rimando-Chareunsap, President, South Seattle College, thanked the budget directors for their roles in pulling the district budget together for action today. She noted Art and Aviation successes. The West Seattle Bridge will reopen in September.

Kurt Buttleman, Vice Chancellor of Academic and Student Success, gave an enrollment update. ctcLink has been implemented statewide. Nathan Ormsby is assuming the Faculty Development role.

Jennifer Dixon, Vice Chancellor of Human Resources, thanked Sandy Long for partnering with HR on a CDAC presentation on compassion. She also thanked Dr. Pan for his leadership.

Terence Hsiao, Interim Vice Chancellor of Finance and Operations, shared that finance staff is working hard through year-end close. He also thanked Dr. Pan for his leadership.

Kerry Howell, Vice Chancellor of Advancement, shared that the Foundation has exceeded their \$10 million goal this week.

Earnest Phillips, Associate Vice Chancellor of Communications and Strategic Initiatives, shared that all three college Running Start websites will be up next week. Our first TikTok campaign is also underway. He thanked Dr. Pan for being a humane leader.

D'Andre Fisher, Associate Vice Chancellor of Equity, Diversity and Inclusion, reported on EDI activities including spaces that are being held for reflection and healing.

ADJOURNMENT

The meeting adjourned at 5:33.

The next meeting of the Board of Trustees will be held on Thursday, July 14 at South Seattle College's Georgetown Campus, Room C 122. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

EXECUTIVE SESSIONS

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SEATTLE COLLEGES BOARD OF TRUSTEES SPECIAL MEETING MINUTES

July 2, 2022

PUBLIC COMMENT **9:00 a.m.** **Seattle Central College, One World Dining Room**

BOARD RETREAT **9:15 a.m.** **Seattle Central College, One World Dining Room**

AGENDA

CALL TO ORDER

Chair Chernin called the meeting to order at 9:00am.

ATTENDANCE

Louise Chernin, Rosa Peralta, Steve Hill, Teresita Batayola, Brian Surratt, Jennifer Dixon, D'Andre Fisher, Eric VanHooser, Doug Mah

PUBLIC COMMENTS

There were no public comments

BOARD RETREAT

A. Process for Hiring Interim and Permanent Chancellor

Facilitated by Doug Mah

The board discussed the timeline and process for appointing the Interim and Permanent Chancellor.

ADJOURNMENT

The meeting adjourned at 3:00pm.

The next regular meeting of the Board of Trustees will be held on Thursday, July 14 at South Seattle College's Georgetown Campus, Room C122. The Executive Session will begin at 12:45 p.m., the open Study Session will begin at 1:45p.m., and the Regular Meeting will follow at 3:00 p.m.

EXECUTIVE SESSIONS

An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.



SEATTLE COLLEGES

Central · North · South

BOARD OF TRUSTEES, PROPOSED 2022-23 MEETING SCHEDULE

Regular meetings are held on the second Thursday of the month. **The meetings begin at 3:00 p.m.** Dates and locations of the meetings are noted below.

Date	Location	Host Campus	Address
September 8	BE1110/1111	Seattle Central College	1701 Broadway, Seattle, WA 98122
October 13	North Star Dining Rm	North Seattle College	9600 College Way N, Seattle, WA 98103
November 10	Cascade Hall Rm 107	South Seattle College	6000 16 th Ave SW, Seattle, WA 98106
December 8	BE1110/1111	Seattle Central College	1701 Broadway, Seattle, WA 98122
January 12	North Star Dining Rm	North Seattle College	9600 College Way N Seattle, WA 98103
February 9	Cascade Hall Rm 107	South Seattle College	6000 16 th Ave SW, Seattle, WA 98106
March 9	BE1110/1111	Seattle Central College	1701 Broadway, Seattle, WA 98122
April 13	North Star Dining Rm	North Seattle College	9600 College Way N Seattle, WA 98103
May 11	Cascade Hall Rm 107	South Seattle College	6000 16 th Ave SW, Seattle, WA 98106



SEATTLE COLLEGES

Central · North · South

June 8	BE1110/1111	Seattle Central College	1701 Broadway, Seattle, WA 98122
July 13	North Star Dining Rm	North Seattle College	9600 College Way N Seattle, WA 98103

MEMORANDUM

TO: Board of Trustees

FROM: Dr. Rosie Rimando-Chareunsap
Acting Chancellor

DATE: July 21, 2022

SUBJECT: 2022-2023 Board of Trustees Meeting Schedule

Background

In accordance with Seattle Colleges District Policy 126, “Meetings of the Board of Trustees – Guidelines,” the attached schedule of Regular Meetings is proposed. All Regular meetings take place on the 2nd Thursday of the month at 3:00pm. Meetings will be held in a hybrid format, enabling people to attend in-person at the college locations specified, or on Zoom.

Recommended Action

It is the recommendation of the administration that the Seattle Colleges Board of Trustees review the proposed meeting schedule for the 2022-2023 year, and if acceptable as written, approve the proposed schedule.

Submitted by and transmitted to the Board with a favorable recommendation,


Rosanette Rimando-Chareunsap (Jul 18, 2022 11:47 PDT)

Dr. Rosie Rimando-Chareunsap
Acting Chancellor





BOT Schedule Memo

Final Audit Report

2022-07-18

Created:	2022-07-18
By:	Vanessa Johnson (vanessa.r.johnson@seattlecolleges.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAACduISvTJY8Y_EoVXcYnpV8FvkJsY_-VR

"BOT Schedule Memo" History

-  Document created by Vanessa Johnson (vanessa.r.johnson@seattlecolleges.edu)
2022-07-18 - 4:10:52 PM GMT- IP address: 97.126.95.132
-  Document emailed to Rosannette Rimando-Chareunsap (rosie.rimando@seattlecolleges.edu) for signature
2022-07-18 - 4:11:07 PM GMT
-  Document e-signed by Rosannette Rimando-Chareunsap (rosie.rimando@seattlecolleges.edu)
Signature Date: 2022-07-18 - 6:47:44 PM GMT - Time Source: server- IP address: 168.156.84.225
-  Agreement completed.
2022-07-18 - 6:47:44 PM GMT

MEMORANDUM

TO: Board of Trustees

FROM: Louise Chernin
Chair

DATE: July 21, 2022

SUBJECT: Interim Chancellor Search Committee

Background

The following individuals have been recommended to serve on the Interim Chancellor Search Committee:

Louise Chernin, Board Chair
Rosa Peralta, Board Vice Chair
D'Andre Fisher, EDI representative
Scott Rixon, HR representative
Victoria J Marroquin, Student Alumni
Kevin Bowersox-Johnson, Inclusion Advocate

Recommended Action

It is recommended that the Board approve this slate of individuals to serve on the Interim Chancellor Search Committee.

Submitted by and transmitted to the Board with a favorable recommendation,



Louise Chernin
Chair

MEMORANDUM

TO: Board of Trustees

FROM: Dr. Chemene Crawford, President, North Seattle College

DATE: July 21, 2022

SUBJECT: North Seattle College Ground Lease Resolution

Background

On January 8, 2021 the Board of Trustees authorized North Seattle College the authority to enter into an exclusive negotiating agreement with Bellwether – Chief Seattle Club to develop a ground lease for the undeveloped property on the Southwest corner of the campus. On March 24, 2021 the SBCTC Board approved Resolution 21-03-10 which gave North Seattle College parameters to follow in negotiating a ground lease with Bellwether Chief Seattle Club on the North Seattle College campus. The Board also reserved to itself the right to approve any ground lease that was negotiated.

The SBCTC Board expressed some concerns about the original concept which envisioned a development that would be constructed, maintained, and operated by Bellwether Chief Seattle Club LLLP. A Native American longhouse adjacent to the College was to be part of a larger affordable housing complex. The College was to have shared use of the longhouse, thus giving the College the benefit of a facility that served the College's needs without requiring the College to construct the facility using its existing capital.

We have since revised the building program to address the SBCTC Board's concerns:

- Rather than sharing a longhouse the College will have purpose-built facility for the exclusive use of the College to meet the College's needs. The College will own the facility via a condominiumized interest in the larger building complex, the unimproved value of this is ~\$2.5 million.
- Bellwether - Chief Seattle Club LLLP will make a capital lease payment of ~\$3.5 million to the College that will enable the College to make tenant improvements to meet its needs as well as funding for maintenance and operations of the College's facility.
- We originally requested the authority for a lease of up to 99 years in length, Bellwether Chief Seattle Club LLLP has agreed to a shorter lease term – 85 years.

The amount of property being ground leased will be reduced by approximately thirty percent from the original three-acre area. These changes are consistent with the Colleges original goals:

1. The College will have the benefit of a new facility supporting its educational mission whose construction and operation will be funded as part of the ground lease agreement and its proceeds.

2. The College will strengthen its connection to the Native American community and thereby strengthen the educational pathways between that community and North Seattle College.

The new learning facility will provide a multi-service learning and gathering space for American Indian and Alaska Native students, faculty, and staff, as well as others from various cultures and communities to come together in a welcoming environment.

Prior to approving the formal drafting of a ground lease agreement in accordance with the “deal points” of the agreement SBCTC Board is seeking confirmation that the Seattle Colleges’ Board of Trustees has reviewed the details of the project’s financing arrangements to ensure that the College is not at risk in the event of a default. SBCTC also seeks affirmation that the Seattle Colleges Board of Trustees continues to support the project.

The project is being financed through a combination of:

- Public funding sources (grants and loans)
- Private investors benefiting from Low Income Housing Tax Credits (LIHTC)
- Tenant rent payments

The loans to the LLLP and the equity investment in the project will require that the LLLP remain in good standing under the laws of the State of Washington. If Bellwether or Chief Seattle Club were to dissolve or declare bankruptcy, that would be a default under the loan documents and with the equity investor, and the lenders and/or the investor would take action to have Bellwether Chief Seattle Club LLLP removed and replaced with another affordable housing developer who could carry out the obligations of operating and maintaining the project. In a worst case scenario the lender(s) could declare a default under their loan documents (which in the case of the public funders have a term of approximately 55 years) and *foreclose on the project*. At that point, the lender would transfer ownership to another affordable housing developer to own and operate the project.

In other words, under all scenarios North Seattle College will have *no financial duties or liabilities* outside of its condominiumized interest in the project. The LLLP and its successors shall have no encumbrances on the leasehold interests and improvements (i.e. buildings). The College’s ownership of the land will not be at risk as any seizing of property under the lease shall be limited to the seizing of leasehold improvements. Any successor parties acquiring the leasehold improvements will be subject to the terms of the ground lease.

The LLLP will be required by the terms of its financing sources to maintain the project in good condition. The lenders and equity investor are particularly concerned about this, because to assure that the housing units are rented and occupied to qualified tenants, the project must be well-maintained. If, as expected, the City of Seattle is a funder, the LLLP will be subject to the City’s regulatory and loan requirements. The City has a basic maintenance provision in their deed of trust as follows (and other lenders will have a similar requirements):

Grantor shall maintain all buildings and improvements now or hereafter located on the Property, and the Collateral, in good condition and repair. Grantor shall: (a) not commit or permit any waste of the Property or Collateral; (b) promptly comply with all requirements of the federal, State and municipal authorities and all other laws, ordinances, regulations, covenants, conditions and restrictions respecting the Property, the Collateral, or the use thereof, provided that nothing herein shall authorize any action or omission contrary to the terms of the Loan Documents; and (c) pay all fees or charges of any kind in connection therewith. Grantor shall do all acts and take all precautions that, from the character and use of the Property or Collateral, are reasonable, proper or necessary.

A similar clause will be part of the ground lease to secure the College’s interest in the condition of the facilities.

Recommendation

It is the recommendation of the administration for the Board of Trustees to approve the following resolution:

“The Seattle Colleges Board of Trustees, having been informed of the plan to ground lease approximately 2 acres of land on the North Seattle College campus to Bellwether-Chief Seattle Club LLC, and having reviewed the project’s financing plan, requests that SBCTC authorize negotiation of the final ground lease for the project under the terms negotiated by North Seattle College administration.”

Dr. Chemene Crawford
President, North Seattle College

Transmitted to the Board with a favorable recommendation.

Dr. Rosie Rimando-Chareuensep
Acting Chancellor



July 14th, 2022

TO: Seattle District VI Trustees

FROM: Lincoln Ferris
Dr. Wendy Rockhill
Terence Hsiao

SUBJECT: Capital Projects Update - Seattle Central College

Informational Update

At the February 10, 2022 Board of Trustees meeting, the Board approved proceeding with the Permit Design of an EcoDistrict System for Seattle Central College. This memo serves as an update on the design and construction planning and provides a project schedule update.

Project Design Update:

Project design continues as described in the June update. Permit design is proceeding with an anticipated completion in September 2022. The objective of the EcoDistrict is to:

- Ensure that Seattle Central does not lose its heating due to the failure of the current steam heating system. The system is old, the pipes are corroded and we have been unable to hire skilled staff to maintain the system, which is at high risk of failure.
- Generate as much of Central's heating and cooling on campus as possible and without the use of fossil fuels, thereby fulfilling our GHG emission reduction goals.

The college would partner with private entities to construct and operate a clean energy central power plant on campus. For purposes of guaranteeing the capital cost for converting from steam heating to electric, Central has asked McKinstry to use the state's Energy Savings Performance Contracting (ESPC) program model. This will provide a guaranteed maximum project cost estimate and guaranteed utility savings over current operating expenses.

As the design has advanced the team has made modifications to the original plan that improve the design and reduce construction cost. The changes are:

1. Thermal Energy Storage (TES) Modifications
 - *Change Details:* The exterior TES tank has been replaced by additional air-source heat pump (ASHP) modules on the BE Phase II roof, and smaller thermal storage tanks located in BE and SAM.
 - *Reason for Change:* Lower cost and risk, and improved system operation.
2. BE Heating Water Coils:

- *Change Details:* Instead of replacing the BE steam coils with heating water coils, SCC confirmed proceeding with a changeover system similar to how ASHP-2 is currently operating, utilizing existing CHW coils in winter as heating coils.
- *Reason for Change:* Lower cost while still providing the needed performance
- 3. Pipe Sizing for Future
 - *Change Details:* McKinstry is exploring increasing pipe sizing to allow for better future expansions. McKinstry will discuss costs and benefits with the College.
 - *Reason for Change:* Allow for easier and cheaper future expansions and interconnections.
- 4. Domestic Hot Water System
 - *Change Details:* Heating water to domestic hot water HX and storage tank replaced with a heating water to domestic preheat storage tank and electric domestic water heater (DWH). The electric DWH is sized for the full domestic hot water load.
 - *Reason for Change:* This change allows for domestic hot water to be delivered when the condenser water plant is off, while still utilizing the heating water loop for preheat as the first stage of heating.
- 5. SAM Mechanical Room Extension Location
 - *Change Details:* McKinstry is exploring moving the extra SAM mechanical room square footage to the east of the parking garage and, if feasible and advantageous to the College, will discuss options.
 - *Reason for Change:* Original extension location would block the most cost-effective pathway to serve the future ITEC building's parking garage. This relocation is a future cost saving measure.
- 6. SAM Fluid Cooler Add Alternate #1
 - *Change Details:* Connecting the SAM fluid cooler to the new condenser water system has been removed as an Add Alternate.
 - *Reason for Change:* Lower cost and remaining outstanding life on existing equipment based on information from SCC maintenance team.
- 7. Electrical Switch Gear Updates
 - *Change Details:* Modified design to replace the designed single 6,000-amp service switchboard with 4,000-amp and 2,500-amp service switchboards.
 - *Reason for Change:* Due to supply chain issues the 6,000-amp service has a longer lead time. Using the 4,000-amp and 2,500-amp switchboards allows for a much shorter lead time.

Construction Planning Update:

As the project is further developed McKinstry's construction team continues to plan project execution to minimize impact on College operations while completing the project on schedule and under budget. Key elements of that plan include:

1. Active schedule management during the design / development process to track and guide deliverables regarding permit and procurement milestones. (Ongoing)
2. Development of a master construction schedule to accurately relay construction sequencing and impacts to the College. (Ongoing)
3. Working with design team to understand cause and effect of crucial mechanical and electrical tie-ins or cutovers and also pre-ordering long lead equipment as described below

4. Initiate early SCC / McKinstry construction kickoff meetings to review project schedule and associated impacts to identify and minimize potential impacts to the College
5. Logistics planning prior to starting construction to clearly define site facilities, storage/lay-down and work areas and movement of trade workers within the campus.
6. Defining areas that will impact spaces during construction (i.e. phase 2 shaft work that will need to be accessed through classrooms and other spaces).
7. Developing sequences of work to minimize disruption to classes by considering previous project history at SCC and impacts associated with those projects.
8. Define subcontractor scopes of work and responsibilities to ensure the GMAX RFP process is efficient and without scope gaps.
9. Administering a subcontractor GMAX RFP starting in late July to accurately relay McKinstry expectations of subcontractor scopes of work and equitable bids.

Possible Future Request to Pre-Order Equipment and Hold Pricing

A key milestone in the project implementation is the date when major equipment is ordered. This date effects the project's cost and schedule. In the current economic environment equipment costs and lead time are both increasing rapidly. Lead time refers to the calendar time from the date of purchase to when equipment arrives on site to be installed. The lead time of electrical equipment is particularly important since its installation needs to be timed to breaks in the student calendar to not disrupt College operations.

This risk can be mitigated by pre-ordering equipment in advance of the total project approval. Equipment pre-orders often carry relatively low cancelation penalties, and so, can substantially reduce future timeline and cost risks at modest costs.

McKinstry estimates that each month that we wait to order major equipment could result in cost increases of \$75,000 to \$150,000/month. It is anticipated that the project will be ready for Board of Trustees approval October 14th and SBCTC approval October 20th, however McKinstry will be ready to order equipment as soon as mid-August.

If the project financials are tracking to meet the project's financial goals, we may recommend ordering equipment in the September Board Meeting, ahead of final approval.

Project Schedule Update:

The project schedule is largely unchanged since the June meeting, updates are shown in red italics below:

1. Permit Design: Feb 2022 – Sept 2022
2. Long Lead Equipment Bidding and Ordering: *Update: recommend September 2022*
3. Subcontractor Bidding: August 2022
4. Establish Guaranteed Maximum Price: Sept 2022
5. State Treasurer Certificate of Participation (COP) Financing: Pending Financial Model development
6. Concessionaire/Operator RFP: Pending Financial/Operations Model development

7. ESCO Contracting: *Update: October-November 2022*
8. Construction Mobilization: December 2022 (Non-student areas) *Note: May be delayed if equipment is not ordered in August.*
9. Construction Completion: March 2024 *Update: September 2024 (moved to align a major shutdown with break between summer and fall quarters, reducing operation impact on College)*
10. Execute Potential Concessionaire/Operator Agreement: 6-24 months after construction completion, pending Financial/Operations Model development

Recommended Actions:

This memorandum is informational only. No action is required

End of Memorandum

Attachment - EcoDistrict Goals and Objectives

Specifically, the EcoDistrict design is focused on achieve the following goals:

- ✓ Reduce risk of long-term campus outages due to unplanned failures of end-of-life systems.
- ✓ Reduce cost of addressing failures of end-of-life systems by addressing proactively rather than via emergency projects which are more costly.
- ✓ Achieve a 30-year amortized cost of between \$3.50-4.50 per square foot to replace existing systems as well as operating, maintaining, and establishing a maintenance reserve fund for related equipment.
- ✓ Reduce air pollution by replacing fossil fuel derived steam and replacing natural gas boilers in SAM.
- ✓ Reduce climate change impact via electrification of heating.
- ✓ Reduce risk of natural gas volatility and of potentially increasing steam infrastructure costs.
- ✓ Reduce risk of future carbon taxes that could be imposed on natural gas.
- ✓ Comply with current and future state agency mandates related to carbon emissions.
- ✓ Improve recruiting and retention of students who care about climate change.
- ✓ Provide opportunities for STEM teaching.
- ✓ Maximize grant funding by having “shovel-ready” scope ready to implement.

MEMORANDUM

To: Board of Trustees

From: Kurt Buttleman, Vice Chancellor for Academic & Student Success

Date: July 21, 2022

Subject: Policy 376 - Hazing Prevention – First Reading

Background

Sam's Law (House Bill 1751) is the name of new anti-hazing legislation recently adopted in Washington State. It is named after Sam Martinez, a freshman at Washington State University who died of alcohol poisoning at a fraternity party in November 2019. The new law updates the definition of hazing and requires institutions of higher education to implement anti-hazing programming for employees and students. It also requires institutions of higher education (IHEs) to publish an annual report identifying student organizations, athletic teams, and living groups found responsible for engaging in hazing.

The Act defines "hazing" to include the following:

"[A]ny act committed as part of a person's recruitment, initiation, pledging, admission into, or affiliation with a student organization, athletic team, or living group, or any pastime or amusement engaged in with respect to such an organization, athletic team, or living group that causes, or is likely to cause, bodily danger or physical harm, or serious psychological or emotional harm, to any student or other person attending a public . . . institution of higher education . . . in this state, including causing, directing, coercing, or forcing a person to consume any food, liquid, alcohol, drug, or other substance which subjects the person to risk of such harm, regardless of the person's willingness to participate. "Hazing" does not include customary athletic events or other similar contests or competitions." [Emphasis added.]

In addition to adopting this new definition of hazing, IHEs are required to revise their student conduct codes to prohibit hazing both on and off campus. The Act, which took effect on June 9, 2022, does not provide a deadline for completing conduct code revisions.

Beginning in fall 2022, IHEs must provide students with educational programming on hazing that includes information on hazing awareness, prevention, intervention, and the IHE's policies prohibiting hazing. This programming can be provided either in person or electronically and must be part of the IHE's new student orientation sessions. The program must also be posted on the IHE's public website for the public, including parents, legal guardians, and volunteers to review.

NEW Policy 376 - Hazing Prevention

Hazing is prohibited within the Seattle Colleges' community. Hazing is any conduct committed as part of a person's recruitment, initiation, pledging, admission into, or affiliation with a student organization, athletic team, or living group (collectively "student groups") or any pastime or amusement engaged in with respect to such a student group that causes, or is likely to cause, bodily danger or physical harm, or serious psychological or emotional harm, to any student or other person attending Seattle Colleges,

including causing, directing, coercing, or forcing a person to consume any food, liquid, alcohol, drug, or other substance which subjects the person to risk of such harm, regardless of the person's willingness to participate.

"Hazing" does not include customary athletic events or other similar contests or competitions. This prohibition applies to conduct that may occur both on and off campus. In compliance with 2SHB 1751 (2022), the Seattle Colleges will implement procedures and programs, including offering students and employees hazing prevention training and programming, implementation of a mandatory reporting procedure, creation of a hazing prevention committee, and publication of a hazing report.

Recommendation

It is the recommendation of the administration that the Board of Trustees review the proposed policy. Please note that any bargaining obligations with labor partners over impacts will be addressed prior to implementation.

Submitted by:



Dr. Kurt R. Buttleman
Vice Chancellor for Academic and Student Success

Transmitted to the Board for Trustees with favorable recommendation.



Rosannette Rimando-Chareunsap (Jul 18, 2022 11:48 PDT)

Dr. Rosie Rimando-Chareunsap
Acting Chancellor





Memo_BoT_Policy 376 Hazing Prevention First Reading July 2022

Final Audit Report

2022-07-18

Created:	2022-07-18
By:	Vanessa Johnson (vanessa.r.johnson@seattlecolleges.edu)
Status:	Signed
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"Memo_BoT_Policy 376 Hazing Prevention First Reading July 2022" History

-  Document created by Vanessa Johnson (vanessa.r.johnson@seattlecolleges.edu)
2022-07-18 - 4:21:09 PM GMT- IP address: 97.126.95.132
-  Document emailed to Rosannette Rimando-Chareunsap (rosie.rimando@seattlecolleges.edu) for signature
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-  Document e-signed by Rosannette Rimando-Chareunsap (rosie.rimando@seattlecolleges.edu)
Signature Date: 2022-07-18 - 6:48:46 PM GMT - Time Source: server- IP address: 168.156.84.225
-  Agreement completed.
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MEMORANDUM

TO: Board of Trustees
FROM: Wendy Rockhill, Ph.D., Acting President
DATE: June 30, 2022
SUBJECT: Seattle Central College monthly report

STUDENT SUCCESS

New Springboard8 Manager: Seattle Central hired Eustace Mazila as the college's new Springboard8 Manager. This position is funded through an anonymous donor who gave funds to help support the continuation and potential expansion of Springboard8, a program dedicated to supporting, coaching, and providing wrap-around services to Black male students.

INSTITUTIONAL EXCELLENCE

Interim President Selected: Chancellor Shouan Pan appointed Dr. Bradley Lane as Interim President of Seattle Central College effective August 1, 2022. Dr. Lane previously served in many roles at Seattle Central between 2012 and 2021, most recently as the vice president of instruction. Currently, Dr. Lane works as the vice president for Academic Affairs at Santa Monica College.

EXTERNAL AFFAIRS

EcoDistrict: Seattle Central College will soon be home to a new EcoDistrict system thanks to a grant from McKinstry. This project will efficiently convert aging heating and cooling systems that rely on fossil fuels to energy efficient electric heat pump systems. Contracting for construction of the EcoDistrict will begin in fall 2022.

PRIDE POINTS

Four Seattle Central students were awarded first place at the national League for Innovation Student Literary Contest. Among the winners are **Sarah Wheeler** (fiction), **Mulch Morwell** (one-act play), **Jules Vanselow** (personal essay), and **Clarissa Perez** (poetry). All first-place winners moved on to the international competition and Sarah Wheeler and Clarissa Perez were both chosen as first place winners at the international level.

Dental Hygiene student **Haley Walenceus** won first place for the presentation of her original research project at the Washington Dental Hygiene Association's Symposium for Oral Healthcare Professionals.



MEMORANDUM

TO: Board of Trustees
FROM: Dr. Chemene Crawford, President – North Seattle College
DATE: June 29, 2022
SUBJECT: Report to the Board of Trustees

I. Financial Health

- **NSC Receives Funding for Development of Spanish Language ECE BAS**
North Seattle College received a Workforce Development grant of \$143,434 from the SBCTC to develop a Spanish language Bachelor of Applied Science (BAS) program for Early Childhood Education (ECE). Strong enrollment and retention patterns, coupled with student testimonials, have demonstrated high demand for the program. NSC will be the only public institution in the state to provide this type of degree to ECE professionals who prefer to take classes in their home language of Spanish. The college will welcome its first cohort in fall 2023.

II. External Affairs

- **NSC Partners with CHS Providing Housing for Students Experiencing Homelessness**
NSC partnered with Catholic Housing Services (CHS) to fill The Martina Apartments, a new student-only housing complex, two miles from NSC's campus. NSC's Workforce Education (WE) department is the managing partner for Seattle Colleges and works with CHS to confirm the student status of their applicants. WE offers housing application assistance, and helps enroll potential students interested in attending college and in need of housing. It took roughly two months to completely fill the apartment complex, and as a result, 52 Seattle Colleges students who were experiencing homelessness at the time of their application are now housed in the Martina Apartments.
- **RCPM BAS Program Partners with Thrive Communities**
The Residential and Commercial Property Management Bachelor of Applied Science (RCPM BAS) program launched a partnership with Thrive Communities, a property management company. The partnership, Thrive Accelerate, allows students to work part or full-time at Thrive, while completing their RCPM BAS degree, and provides a fast-track to potential management positions by the completion of their RCPM BAS degree.

III. Pride Points

- **NSC Electronics Students Earn Designation as Certified Fiber Optics Technicians**
15 electronics students earned their designation as Certified Fiber Optics Technicians by the Fiber Optics Association (FOA) in spring quarter. Students completed intensive theory and hands-on training in EET 108 Intro to Fiber Optics. The course features hands-on labs with state-of-the-art fiber optics equipment made possible by generous federal and state grants exceeding \$400,000. Students gained experience with the same equipment used in industry — fiber cleaning and inspection instruments used by the Boeing company, optical time domain reflectometers and fiber splicers. Due to the high cost of the equipment, very few colleges nationwide can provide this level of hands-on experience in the classroom as well as associated industry certification from the FOA.

MEMORANDUM

TO: Board of Trustees
FROM: Rosie Rimando-Chareunsap, President
DATE: July 14, 2022
SUBJECT: Report to the Board of Trustees

I. Student Success

- **Celebrating the Class of 2022:** South Seattle College honored the Class of 2022 on June 21 with a commencement ceremony at T-Mobile Park. It was a return to celebrating on a grand scale with graduates from the entire Seattle Colleges system (including North Seattle College and Seattle Central College) after two years of scaled down ceremonies due to the pandemic. Over 878 graduates from South were recognized for their achievement of earning a degree or certificate. Over 3200 graduates across the college system were honored.

II. Institutional Excellence

- **Excelling in Data Management:** Each quarter, the State Board for Community and Technical Colleges sends a report of colleges that have class and student data errors in the new ctcLink data management system that need to be corrected before the state can complete a data snapshot of the quarter. For the just-finished Spring Quarter, South stood out across the state for having zero errors reported. It is an illustration of staff dedicated to learning the new system and making sure we have clean, error-free data.

III. Guided Pathways

- **Math and English Completion Rates Soar:** South is in year four of a five-year Title III Strengthening Institutions Program grant focused on Guided Pathways. As part of that grant initiative, the college has invested heavily in math and English completion improvements for students' first year, and the results are showing. For 2020-2021, math and English completion rates for transfer students are well above state average at 54% and 66% respectively.



July 6, 2022

To: SCD Board of Trustees

From: Annette Stofer, AFT Seattle Local 1789 President

Re: July 2022 report

As I write this, we are already more than a week into Summer Quarter. There are activities continuing this summer that are important to the faculty of our colleges. AFT Seattle's Executive Board is on the job addressing those items.

Thank you to Dr. Rimando-Chareunsap for serving as the acting chancellor during this time of transition. Topics of importance to the faculty include salary negotiations, COVID safety concerns, initiatives to build student enrollment and protect instructional programs, and pay and benefit accuracy.

Regarding pay and benefits, both ctcLink and changes in our CBA created a mountain of challenges. We appreciate the persistence of the Payroll staff to address the many issues that arose. They did audits, held meetings with individual faculty to review their records and identify corrections, heard regularly from faculty union officers, and maintained professionalism in the face of very difficult circumstances. The hope is that most of the issues from the previous fiscal year have been handled now. There are still some workload equity changes being implemented this summer that we hope go smoothly for everyone.

The American Federation of Teachers (AFT) is holding its biennial convention in Boston from July 14 to 17. We are sending two delegates, Natalie Simmons, our President for Part-time Faculty, and myself. The agenda for the next two years of AFT's focus is set at convention. It is inspiring to be involved in determining how we will support the causes of justice and the needs of our members. I would also add that AFT takes COVID safety very seriously. We are required to show proof of vaccination, take two rapid COVID tests during convention, and wear masks at all times when in convention spaces.

During this transitional period in the SCD, the faculty would appreciate information from the Board of Trustees on the position of the Chancellor and on the idea of one accreditation/one college. We would also ask for updates on progress toward protecting the programs at Seattle Central that faced possible closure, as well as a long-term strategy to support all of the vital programs that offer valuable training to students while filling the needs of employers and the community. How are faculty being included in the efforts to market their programs? What money has been made available to the programs to pay faculty and others to do the needed marketing? What is the plan to sustain the efforts to strengthen these programs? Let's collaborate, tap the best thinking, and put sufficient funds into making this successful.

Respectfully submitted,

Annette Stofer, AFT Seattle President

MEMORANDUM

TO: Board of Trustees
FROM: Rosie Rimando-Chareunsap, Acting Chancellor
DATE: July 21, 2022
SUBJECT: Report to the Board of Trustees

I. Equity, Diversity, Inclusion and Community

Implementation Process & Restructure of Equity, Diversity, Inclusion and Community departments across Seattle Colleges.

Looking ahead, we anticipate the re-organization for the EDI offices with a high emphasis and expectation for achieving equitable student outcomes in higher education.

We will accordingly proceed to recruit for the following positions:

- Director of EDI – North, South (2 new) goal start date mid-September
- EDI Navigator – Central, South (2 new) goal start date mid-October
- Director of Project Baldwin and Men of Color Initiatives (1 new) goal start date mid-September
- Navigator - Project Baldwin and Men of Color Initiatives (1 new) goal start date mid-October

Search Committee Members for the Director Positions:

Toni Anderson, Tenured Business Faculty, North Seattle College

Sybrina Woodson, Office Assistant III, North Seattle College

Jordan Veniegas, AANAPISI Navigator, North Seattle College

Zahra Alavi, faculty Transitional Studies, faculty Professional Development Committee co-chair, and part of our EDI Advisory Collective, South Seattle College

ila de leon, ESL faculty Transitional Studies, EDI Advisory Collective, IA, and Undocumented Student Support, South Seattle College

Julius Lloyd, Int Director for Workforce, South Men of Color (SMOC), South Seattle College

Betsy Hasegawa, EDI, Seattle College, Inclusion Advocate

Eileen Jimenez, Dean for Arts, Humanities, and Social Sciences, South Seattle College, co-chair

Aimee Brown, Title III Director at North Seattle College, co-chair

II. Student Success

Commencement 2022 Thank You

Thank you to all those who contributed to making Seattle Colleges Commencement 2022 a success. Together, with more than 80 faculty and staff volunteers, we sent off an accomplished class of 3,200 graduates who achieved this milestone in an unprecedented time. Their

memories about their time at Seattle Colleges and their commencement photos are a reflection of our community and the mission of Seattle Colleges.

We invite you to enjoy a feel-good moment by viewing the [videos, photos, and grad messages from Commencement 2022](#). Please continue to [share your feedback](#) as we begin planning for next year.

III. Organizational Excellence

Facilities and Capital Projects Organizational Change

Implementation of the plan to unify administration of facilities and capital projects was scheduled for July 1st, recruiting to fill the Executive Director, Associate Facilities Director and Capital Projects Manager positions began in April. Unfortunately, the Executive Director search was unsuccessful, and the position has been re-opened, as has the Capital Projects Manager position. However, we have a healthy pool of candidates for the Associate Director positions and anticipate filling those positions at the end of July.

Finance Reporting Change and Organizational Review

Business offices began reporting to the Vice Chancellor of Finance and Operations July 1st, which coincided with the departure of Central's business officer. Assessment of current operations will be completed by the end of August; organizational options will be reviewed in September and organizational changes (if any) will be decided upon in October with implementation being completed in December. This period of uncertainty will be challenging. While South's business office is fully staffed with experienced people, Central and North's business offices are both understaffed and inexperienced, this is making the year end close process very challenging, but the team is coming together to support each other.

Apprenticeship Program Budget

Regulatory changes will increase enrollment in the electrician apprenticeship program as completion of the program is now required for a larger number of jobs. Enrollment is currently anticipated to double, resulting in a potential seven figure increase in net expense that was not budgeted for. South Seattle is currently in the process of negotiating with PSEJATC to reduce costs, but a significant budget adjustment to the 22-23 fiscal year may be necessary as a result of the increase in enrollment.

Siegal Welcome Lunch

Dr. Rosie Rimando-Chareunsap spent the week of July 11-15 at the District office at Siegal Center getting more familiar with employees in various departments including Finance, Communications and Marketing, Procurement, Academic and Student Success, IT, Human Resources, Government Relations, and the Seattle Colleges Foundation. About 40 people attended this "getting to know you" opportunity.

IV. Partnerships

Workforce Programs Review Task Force

In her capacity as Acting Chancellor, Dr. Rosie Rimando-Chareunsap is now working with other administrators at Seattle Central and the District office on preparing foundational information for the Workforce Programs Review Task Force co-chaired by Rep. Frank Chopp and Louise Chernin. Deans of each of the four high-cost programs have submitted information in a template developed by Dr. Wendy Rockhill and Terence Hsiao that profiles details on curriculum, faculty, capital needs, tuition, contractual revenue, and student recruitment and completion rates.

The first meeting of the Task Force is tentatively scheduled for the last week of July. Rep. Frank Chopp and House Democratic Caucus Policy Counsel, Derrick DeVera, have told Steve Leahy that the likely legislators who will participate on the Task Force include Rep. Vandana Slatter (48th district), Chair of the House College & Workforce Development Committee; Rep. Gerry Pollet (46th); Rep. Liz Berry (36th); Bill Ramos (5th), Vice Chair of the House Transportation Committee; and Senators Bob Hasegawa (11th), Rebecca Saldana (37th) and Jamie Pedersen (43rd). Two SBCTC staffers, Choi Halladay and Arlen Harris, will also participate on the Task Force. Following this initial organizational meeting in late-July, successive meetings will be held for each of the programs-----likely at each program site----where industry and other stakeholders will be engaged to help develop strategies for sustainability. The Seattle Colleges team working on and with the Task Force and will include people from instruction, finance, government relations, and the Seattle Colleges Foundation.

V. Pride Points

Pride Parade Participation

Seattle Colleges partnered with the Queer/Trans Cooperative Student Collective and organized a group to march in the 48th Annual Seattle Pride Parade, which was the first Seattle Pride Parade in three years due to the COVID-19 pandemic. Participation from the Seattle Colleges community was more than a march for parade-goers, it was a visible re-commitment to fighting for LGBTQIA+ equality, and a reminder that until all of us have rights, all of us are not well and truly respected or free. It was a reminder to hold in your hearts the fight of Black trans women, the fierce advocacy of LGBTQIA+ elected officials, the dreams of queer and trans youth, and all the hope of our elders. Deepest appreciation and gratitude for the community's support.

MEMORANDUM

TO: Seattle Colleges Board of Trustees

FROM: Dr. Kurt R. Buttleman, *Vice Chancellor – Academic & Student Success*

DATE: July 21, 2022

SUBJECT: Final Spring 2022 Quarterly Enrollment Report

For current Seattle Colleges' information on FTES please reference:
<https://inside.seattlecolleges.edu/enrollment/>

At a future Board meeting, we will provide in-depth analysis of our trends and how we compare to the other colleges in the state. The data for that analysis is not yet available from SBCTC.

State Funded FTES:

- The District decreased **4%** in State Funded Quarterly FTES (decrease of 361) compared to State Funded FTES of Spring 2021.
 - The largest decrease was at Seattle Central which was down **6.3%** from 2021.
- FTES for Summer + Fall + Winter + Spring comprised 69% of Seattle Colleges' annual target. This percentage was **74%** in 2021.

International FTES:

- The District had a decrease of 276 International Quarterly FTES compared to 2021. This was a **34.5%** decrease.

Running Start FTES:

- For Spring 2022, the District had a decrease of 361 FTES compared to Spring Quarter 2021. This was a **24%** decrease.

State Funded FTES (Spring Final)																	
		Actual	% of Summer	YTD% of Annual	Actual	% of Fall	YTD% of Annual	Actual	% of Winter	YTD% of Annual	Actual	% of Spring	YTD% of Annual	Total Quarterly	Total Annualized	Annual	
Year	College	Summer	Target	Allocation	Fall	Target	Allocation	Winter	Target	Allocation	Spring	Target	Allocation	FTES	FTES	Target	
2021-22	District	3,802	82%	9%	9,136	71%	31%	8,203	65%	50%	8,063	66%	69%	29,204 ÷ 3 =	9,735	14,108	
	Central	1,419	82%	9%	3,448	72%	31%	3,018	63%	50%	3,004	65%	68%	10,889 ÷ 3 =	3,630	5,307	
	North	1,106	76%	9%	2,745	73%	31%	2,498	66%	51%	2,480	70%	71%	8,829 ÷ 3 =	2,943	4,133	
	South	1,277	88%	9%	2,943	69%	30%	2,687	63%	49%	2,579	63%	68%	9,486 ÷ 3 =	3,162	4,668	
2020-21	District	4,177	81%	10%	9,782	81%	33%	9,266	78%	54%	8,424	74%	74%	31,649 ÷ 3 =	10,550	14,219	
	Central	1,727	108%	11%	3,540	81%	34%	3,488	80%	57%	3,208	76%	77%	11,963 ÷ 3 =	3,988	5,161	
	North	1,506	105%	12%	3,058	83%	35%	2,793	79%	57%	2,518	73%	76%	9,875 ÷ 3 =	3,292	4,332	
	South	927	56%	6%	3,184	81%	29%	2,984	76%	50%	2,698	73%	69%	9,793 ÷ 3 =	3,264	4,687	
	SVI	17	81%	15%	0			0			0			17 ÷ 3 =	6	39	
2019-20	District	4,512	94%	11%	11,000	85%	37%	10,867	86%	63%	8,881	74%	84%	35,259 ÷ 3 =	11,753	14,064	
	Central	1,697	100%	11%	4,230	90%	38%	4,323	91%	66%	3,445	76%	88%	13,695 ÷ 3 =	4,565	5,174	
	North	1,365	94%	11%	3,070	83%	36%	3,059	85%	61%	2,721	78%	83%	10,216 ÷ 3 =	3,405	4,083	
	South	1,424	89%	10%	3,666	83%	36%	3,484	83%	60%	2,715	74%	79%	11,289 ÷ 3 =	3,763	4,742	
	SVI	25	62%	13%	34	69%	30%							59 ÷ 3 =	20	65	
2018-19	District	4,604	96%	11%	11,346	88%	38%	10,881	87%	61%	10,224	85%	88%	37,055 ÷ 3 =	12,352	14,061	
	Central	1,728	96%	11%	4,222	90%	38%	4,122	88%	64%	3,971	88%	90%	14,042 ÷ 3 =	4,681	5,183	
	North	1,332	103%	11%	3,223	90%	39%	3,099	90%	65%	2,921	87%	90%	10,575 ÷ 3 =	3,525	3,922	
	South	1,409	90%	10%	3,805	87%	37%	3,600	86%	56%	3,273	83%	86%	12,088 ÷ 3 =	4,029	4,677	
	SVI	135	75%	16%	96	44%	28%	60	28%	35%	59	27%	42%	350 ÷ 3 =	117	278	
2017-18	District	4,731	93%	11%	12,168	96%	40%	11,388	90%	66%	10,899	89%	92%	39,186 ÷ 3 =	13,062	14,185	
	Central	1,585	99%	10%	4,367	95%	39%	4,059	88%	66%	4,028	91%	92%	14,038 ÷ 3 =	4,679	5,090	
	North	1,325	92%	11%	3,491	95%	40%	3,146	89%	66%	3,172	92%	92%	11,135 ÷ 3 =	3,712	4,021	
	South	1,701	94%	12%	4,163	103%	42%	4,048	100%	71%	3,559	88%	96%	13,471 ÷ 3 =	4,490	4,660	
	SVI	120	51%	10%	147	45%	22%	135	39%	32%	141	42%	44%	542 ÷ 3 =	181	413	
2016-17	District	5,013	97%	12%	11,891	92%	39%	12,057	96%	68%	11,275	92%	94%	40,237 ÷ 3 =	13,412	14,298	
	Central	1,583	98%	10%	4,103	84%	36%	4,259	91%	63%	4,040	88%	89%	13,984 ÷ 3 =	4,661	5,246	
	North	1,491	103%	12%	3,392	93%	41%	3,457	99%	69%	3,324	96%	97%	11,665 ÷ 3 =	3,888	4,004	
	South	1,710	93%	12%	4,105	103%	42%	4,114	103%	72%	3,676	78%	99%	13,605 ÷ 3 =	4,535	4,593	
	SVI	229	80%	17%	292	81%	38%	228	63%	55%	235	66%	72%	984 ÷ 3 =	328	455	
2015-16	District	5,003	90%	11%	12,037	89%	38%	11,784	87%	63%	11,485	89%	89%	40,309 ÷ 3 =	13,436	15,135	
	Central	1,562	93%	9%	4,233	83%	35%	4,120	84%	60%	4,142	87%	85%	14,058 ÷ 3 =	4,686	5,484	
	North	1,451	96%	12%	3,373	89%	38%	3,325	91%	65%	3,274	92%	91%	11,422 ÷ 3 =	3,807	4,184	
	South	1,749	88%	12%	4,120	102%	41%	4,084	93%	69%	3,786	94%	95%	13,740 ÷ 3 =	4,580	4,810	
	SVI	242	61%	12%	310	58%	28%	255	48%	41%	283	55%	55%	1,089 ÷ 3 =	363	657	
2014-15	District	4,997	90%	11%	11,961	89%	37%	12,136	90%	64%	11,803	92%	90%	40,898 ÷ 3 =	13,633	15,135	
	Central	1,552	93%	9%	4,318	84%	36%	4,368	89%	62%	4,328	91%	89%	14,566 ÷ 3 =	4,855	5,484	
	North	1,552	103%	12%	3,433	90%	40%	3,446	94%	67%	3,391	95%	94%	11,823 ÷ 3 =	3,941	4,184	
	South	1,609	81%	11%	3,900	97%	38%	4,058	93%	66%	3,783	94%	93%	13,350 ÷ 3 =	4,450	4,810	
	SVI	284	72%	14%	310	58%	30%	264	50%	44%	301	59%	59%	1,159 ÷ 3 =	386	657	

International FTES (Spring Final)

Year	College	Summer	Fall	Winter	Spring	Total Quarterly FTES		Total Annualized FTES
2021-22	District	325	543	530	526	1,924	÷ 3 =	641
	Central	162	325	332	345	1,164	÷ 3 =	388
	North	61	120	100	98	378	÷ 3 =	126
	South	102	98	98	83	382	÷ 3 =	127
2020-21	District	772	1,060	950	802	3,585	÷ 3 =	1,195
	Central	435	622	535	461	2,053	÷ 3 =	684
	North	157	204	199	166	727	÷ 3 =	242
	South	180	234	217	175	805	÷ 3 =	268
2019-20	District	1,099	1,817	1,657	1,411	5,984	÷ 3 =	1,995
	Central	544	1,034	944	823	3,345	÷ 3 =	1,115
	North	265	374	327	295	1,261	÷ 3 =	420
	South	289	410	386	293	1,378	÷ 3 =	459
2018-19	District	1,298	2,227	1,999	2,023	7,547	÷ 3 =	2,516
	Central	659	1,218	1,069	1,093	4,039	÷ 3 =	1,346
	North	323	491	443	454	1,711	÷ 3 =	570
	South	316	518	487	476	1,797	÷ 3 =	599
2017-18	District	1,551	2,661	2,421	2,466	9,099	÷ 3 =	3,033
	Central	745	1,336	1,226	1,275	4,582	÷ 3 =	1,527
	North	468	753	661	655	2,537	÷ 3 =	846
	South	338	573	534	536	1,980	÷ 3 =	660
2016-17	District	1,571	3,059	2,934	2,850	10,414	÷ 3 =	3,471
	Central	785	1,513	1,454	1,428	5,180	÷ 3 =	1,727
	North	455	922	869	848	3,095	÷ 3 =	1,032
	South	331	624	611	574	2,140	÷ 3 =	713
2015-16	District	2,012	3,583	3,143	3,056	11,794	÷ 3 =	3,931
	Central	968	1,771	1,553	1,544	5,836	÷ 3 =	1,945
	North	563	1,057	933	886	3,440	÷ 3 =	1,147
	South	481	754	658	625	2,518	÷ 3 =	839
2014-15	District	2,065	3,760	3,740	3,722	13,287	÷ 3 =	4,429
	Central	1,158	2,153	2,048	1,947	7,307	÷ 3 =	2,436
	North	560	1,020	1,046	1,058	3,684	÷ 3 =	1,228
	South	347	587	647	716	2,297	÷ 3 =	766

Running Start FTES (Spring Final)

Year	College	Summer	Fall	Winter	Spring	Total Quarterly FTES		Total Annualized FTES
2021-22	District	0	1,095	1,030	940	3,065	÷ 3 =	1,022
	Central	0.3	438	423	382	1,244	÷ 3 =	415
	North		312	277	262	852	÷ 3 =	284
	South		345	330	295	970	÷ 3 =	323
2020-21	District	0	1453	1,304	1,130	3,888	÷ 3 =	1,296
	Central		589	521	463	1,573	÷ 3 =	524
	North		447	399	330	1,176	÷ 3 =	392
	South		417	384	337	1,138	÷ 3 =	379
2019-20	District	0	1,548	1,477	1,294	4,319	÷ 3 =	1,440
	Central		657	626	533	1817	÷ 3 =	606
	North		435	406	348	1189	÷ 3 =	396
	South		456	444	413	1313	÷ 3 =	438
2018-19	District		1,327	1,286	1,180	3,793	÷ 3 =	1,264
	Central		561	543	504	1,608	÷ 3 =	536
	North		351	333	282	966	÷ 3 =	322
	South	0.7	415	410	394	1,219	÷ 3 =	406
2017-18	District		1,200	1,125	1,044	3,368	÷ 3 =	1,123
	Central		512	478	426	1,416	÷ 3 =	472
	North		297	264	257	818	÷ 3 =	273
	South		391	383	361	1,135	÷ 3 =	378
2016-17	District	0.8	934	898	833	2,666	÷ 3 =	889
	Central		325	317	308	950	÷ 3 =	317
	North		294	262	228	785	÷ 3 =	262
	South	0.8	309	313	293	916	÷ 3 =	305
	SVI		6	5	4	15	÷ 3 =	5
2015-16	District	3.1	756.8	745.1	692.4	2197.5	÷ 3 =	732
	Central		262	252	235	749	÷ 3 =	250
	North	0.8	235	232	198	666	÷ 3 =	222
	South	1.0	244	245	242	732	÷ 3 =	244
	SVI	1.3	15	17	18	51	÷ 3 =	17
2014-15	District	0	670	665	631	1,967	÷ 3 =	656
	Central		213	215	192	620	÷ 3 =	207
	North		221	212	197	630	÷ 3 =	210
	South	0.3	224	220	219	663	÷ 3 =	221
	SVI		13	18	22	53	÷ 3 =	18
2013-14	District		616	602	550	1,768	÷ 3 =	589
	Central		223	218	183	624	÷ 3 =	208
	North		211	200	178	589	÷ 3 =	196
	South		163	167	167	497	÷ 3 =	166
	SVI		19	16	22	58	÷ 3 =	19

State Supported FTES

