

## SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES

June 9, 2022

**STUDY SESSION**                      **1:30 p.m.**                      **Georgetown C122, Zoom**

**REGULAR SESSION**                      **3:00 p.m.**                      **Georgetown C122, Zoom**

### **STUDY SESSION AGENDA**

**1:30 p.m.**                      **EXECUTIVE SESSION**

**A. Personnel, Tenure Candidates**

*Exception (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;*

**B. Negotiations**

*Exception (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.*

**C. Litigation Update**

*Exception (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district;*

**D. Personnel, Chancellor Transition**

*Exception (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;*

**2:15 p.m.**                      **OPEN SESSION**

- A. Board Recruitment Subcommittee update
- B. High-cost program, SBCTC/Legislative Task Force update

C. Retreat update

D. Accreditation Report discussion

### **REGULAR MEETING AGENDA**

**3:00 p.m. CALL TO ORDER**

**3:00 p.m. LAND ACKNOWLEDGMENT**

*Paula Marroquin, Grants Outreach Coordinator, College Access Programs at North Seattle College*

**3:00 p.m. ACTION / Approval of Agenda**

**Tab 1**

**3:05 p.m. PUBLIC COMMENT**

*The Seattle Colleges Board of Trustees welcomes students, employees, and community partners to address the Board during the Public Comment period specified on the Agenda. The Board provides 15 minutes for public comments, which may be adjusted at the discretion of the Board Chair.*

*Each speaker has 3 minutes to address the Board, and speakers are encouraged not to repeat the same issue that a previous speaker has already raised. Advanced sign-up for oral comments is requested by emailing [Rebecca.Zeller@seattlecolleges.edu](mailto:Rebecca.Zeller@seattlecolleges.edu). Additional commenters will only be called upon during the meeting as time allows. If there is not enough time for all speakers, commenters will be encouraged to submit a written statement or be put on the list for oral comments at the next public meeting.*

*In addition, written statements are accepted by Rebecca Zeller at any time. All written statements received by noon on the Friday before the Regular Board of Trustees meeting will be published in the public packet. Written statements received after that date and time will be added to the Board packet and transmitted to the Board for the following Board meeting.*

*The Board functions at the policy level while daily operational matters are delegated to the district and college management team. It is, therefore, not the practice of the Board to respond specific to operational issues during Public Comment period.*

**3:20 p.m.**

**PRESENTATION**

Guided Pathways

*Presenters: Leanna Bordner - Director of Advising, North Seattle College; Vanessa Calonzo, Director of Advising, South Seattle College; Yoshiko Harden, Interim President of Seattle Central College and Seattle Colleges Guided Pathways Sponsor; Kate Krieg - Executive Director of Guided Pathways, Seattle Central College*

**3:35 p.m.**

**ACTION ITEMS**

- A. Minutes: Regular Meeting on May 14, 2022 **Tab 2**
- B. S&A Budgets – Second Reading **Tab 3**
- C. FY22-23 Budget – Second Reading **Tab 4**
- D. WAC 132F-116, Traffic Rules and Regulations – Second Reading **Tab 5**
- E. Policy 403: SCD Holidays – Request for Action, Juneteenth update **Tab 6**
- F. Lifelong learning Awards **Tab 7**
- G. Copy Center Closure, Termination of Contract with QBSI and Future Funding **Tab 8**
- H. Approval of Tenure **Tab 9**

**3:50 p.m.**

**INFORMATION ITEMS**

- A. 2022-23 Board of Trustees Regular Meeting Schedule **Tab 10**
- B. 2022-23 Board of Trustees Officer Nominations **Tab 11**
- C. SCC Eco District Update **Tab 12**
- D. Commencement

**4:15 p.m.**

**ORAL REPORTS**

**Written Reports-Tab 13**

- A. Student Representatives
  - 1. Nichole Eidsmoe, North Seattle College
  - 2. Alex Roque, Seattle Central College
  - 3. AddieMaymae Winston, South Seattle College

B. Labor Union Representatives

1. Annette Stofer, AFT Seattle Community Colleges
2. Diane Ellis, WFSE
3. Cody Hiatt, AFT-SPS

C. Chancellor's Report

D. Chair's Report

E. Trustees

F. College Presidents, Vice Chancellors

1. Chemene Crawford, President of North Seattle College
2. Yoshiko Harden, Interim President of Seattle Central College
3. Rosie Rimando-Chareunsap, President, South Seattle College
4. Kurt Buttleman, Vice Chancellor of Academic and Student Success
5. Jennifer Dixon, Vice Chancellor of Human Resources
6. Terence Hsiao, Interim Vice Chancellor of Finance and Operations
7. Kerry Howell, Vice Chancellor of Advancement
8. Cindy Riche, Associate Vice Chancellor and Chief Information Officer
9. Earnest Phillips, Associate Vice Chancellor of Communications and Strategic Initiatives
10. D'Andre Fisher, Associate Vice Chancellor of Equity, Diversity and Inclusion

**5:00 p.m. ADJOURNMENT**

The next meeting of the Board of Trustees will be held on Thursday, July 14 at South Seattle College's Georgetown Campus, Room C 122. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

**EXECUTIVE SESSIONS**

*An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.*



## SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES

**May 12, 2022**

**STUDY SESSION**                      **12:45 p.m.**                      **Zoom**

**REGULAR SESSION**                      **3:00 p.m.**                      **Zoom**

### **STUDY SESSION**

#### **EXECUTIVE SESSION**

**Chair Chernin called an Executive Session at 12:45 for one hour.**

##### **A. Litigation Update**

*Exception (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district;*

##### **B. Negotiations**

*Exception (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.*

##### **C. Personnel**

*Exception (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;*

#### **OPEN SESSION**

**Chair Chernin welcomed everyone to the open session at 1:53pm.**

##### **A. Trustee Recruitment update**

Chancellor Pan, Chair Chernin and Vice Chair Perlata recently met with two candidates interested in being appointed to the board. Rebecca Zeller will reach out to the candidates and encourage them to submit their applications to the Governor's Office. In the meantime, the board subcommittee will meet with additional candidates. The Board will prepare a letter

recommending candidates in mid-June.

**B. Accreditation Report**

*Presented by Sally Johnstone, Executive Director of NCHEMS*

Chancellor Pan outlined the process, the project timeline, and the role of the Task Force. He thanked Chemene Crawford for co-chairing the Task Force with him.

Sally Johnstone presented the Accreditation Report and fielded questions from trustees. She focused on the top 10 issues identified by the research.

**REGULAR MEETING MINUTES**

**CALL TO ORDER**

**Chair Chernin called the meeting to order at 3:03pm.**

**ATTENDANCE**

Shouan Pan, Louise Chernin, Rosa Peralta, Steve Hill, Brian Surratt, Chemene Crawford, Yoshiko Harden, Rosie Rimando-Chareunsap, Rebecca Zeller, Lilia Fomai, Annette Stofer, Cody Hiatt, Sally Johnstone, Kerry Howell, Kurt Buttleman, Jennifer Dixon, Steve Leahy, Cindy Riche, Amy Ecklund, Armando Stettner, Charlotte Brun, Chun Wing Tse, Craig Bush, Craig Grosinger, Dahlia Bazzaz, Curtis Bonney, Jaime Cardenas, Melana Yanos, Valerie Hunt, D'Andre Fisher, Becca Cheung, Tish Lopez, Aimee Brown, Aimee LePage, AK Sterling, Alex Bacon, Alexander Hartanov, Alice Melling, Alyssa Jocson Porter, Amber Franklin, Amy Ecklund, Zahra Alavi, William Brown, Wesley Fruge, Wendy Rockhill, Wendy Bu, Vashti Bryant, Vanessa Johnson, Tracy Lai, Ty Swenson, Vera Barerra-Kolb, Traci Russell, Toni Stakovic, Terence Hsiao, Sharon Spence-Wilcox, Roberta Lord, Scott Samuel, Sarah Smith, Sam Wilson, Rose Peterson, Robin Armstrong, Ricard Leyva-Puebla, Rebecca Yedlin, Robin Armstrong, Phil Mayer, Phyllis Gorton, Phebe Jewell, Peter Knutson, Paula Rebsom, Pablo Babilio, Michelle Yusuf, Michael Beneke, Melody McMillan, Matthew Jackson, Marie Villalarba, Mari Acob-Nash, Marcia Horton, Ken Rubin, Kris Lysaker, Kindree Brownbridge, Kelda Martensen, Kathie Kwilinski, Katherine Hinkelman, Karen Jurgenson, Julianne DeGeyter, Julie DeNicola, Julia Katz, Juli Guinasso, Johnny Horton, John Wisely, Joe Barrientos, Jesse Knappenberger, Jenny Zeyl, Jenny Mao, Greg Bachar, Greg Dempsey, Hip Nguyen, Jason Scott, Birdie Dever, Syd White

**LAND ACKNOWLEDGMENT**

Becca Cheung, Major Gifts Officer, gave the Land Acknowledgment.

**ACTION / Approval of Agenda**

**Chair Chernin asked for an amendment to the agenda, she asked to add a special update on workforce programs and an action item related to the Chancellor's Contract. Trustee Hill made a motion to approve the amended agenda. Trustee Peralta seconded. The motion passed 4-0.**

**Workforce Programs at Central – Information Item**

Chair Chernin gave an update on high-cost workforce programs that were being considered for closure. She thanked the community for coming together in support of finding short and long-term solutions for more sustainable funding for these programs that are so important to the local economy.

### **PUBLIC COMMENT**

*The Seattle Colleges Board of Trustees welcomes students, employees, and community partners to address the Board during the Public Comment period specified on the Agenda. The Board provides 15 minutes for public comments, which may be adjusted at the discretion of the Board Chair.*

*Each speaker has 3 minutes to address the Board, and speakers are encouraged not to repeat the same issue that a previous speaker has already raised. Advanced sign-up for oral comments is requested by emailing [Rebecca.Zeller@seattlecolleges.edu](mailto:Rebecca.Zeller@seattlecolleges.edu). Additional commenters will only be called upon during the meeting as time allows. If there is not enough time for all speakers, commenters will be encouraged to submit a written statement or be put on the list for oral comments at the next public meeting.*

*In addition, written statements are accepted by Rebecca Zeller at any time. All written statements received by noon on the Friday before the Regular Board of Trustees meeting will be published in the public packet. Written statements received after that date and time will be added to the Board packet and transmitted to the Board for the following Board meeting.*

*The Board functions at the policy level while daily operational matters are delegated to the district and college management team. It is, therefore, not the practice of the Board to respond specific to operational issues during Public Comment period.*

Scott Samuel is a former instructor at Seattle Culinary Academy. He encouraged stronger relationships with employers and industry.

Becky Selengut graduated from SCA in 1999. She outlined reasons the program is essential to the downtown community that Central serves.

Alexander Hartanov manages The Buzz at Central. He spoke in support of the Seattle Culinary Academy.

Baylor Paschall is a Pastry program instructor at SCA and spoke in support of sustainable funding for the program.

Tracy Lai is an instructor at Central. She addressed a labor petition from APALA that was sent to Central and District leadership protesting the closure of the four programs that were being discussed. She inquired about recruitment and communication tools that could be used to aid in enrollment and retention.

Erin Gibbons is an adjunct Chemistry instructor. She urged more faculty input to inform the NCHEMS report. She also urged for higher pay for faculty.

Lynn Christiansen is a Running Start staff person and WFSE member at South. She reviewed the NCHEMS report and commented on the content. She also spoke about staff pay.

Jean Fallow is a BTS instructor at Central. She spoke about our values of collaboration and open communication and how faculty does not experience a workplace with those stated values. She criticized top-down leadership and inflated leadership salaries.

Marcia Horton teaches philosophy at Central. She spoke about the NCHEMS report and the lack of faculty input beyond a survey, which she thought was flawed. She likened single accreditation to the combined Commencement. She sees vibrance replaced with generics.

Cody Hiatt spoke about the collaboration that administration is doing with legislators and industry to save the four programs that were named for possible closure. Pro Staff did not participate in the Accreditation Task Force in part because they felt the study would be done with professionalism.

## **PRESENTATION**

Micro-Credentials

*Presenters: Courtenay Gebhardt, Co-Owner of Blue Sound Construction; Anna Baldwin, Seattle Colleges Director of Innovation for Workforce & Economic Development*

The speakers talked about new majority learners and ways we can better serve this growing group of education seekers. The Residential Construction program was highlighted.

## **ACTION ITEMS**

### **A. Minutes**

- a. Regular Meeting on April 14, 2022
- b. Special Meeting on May 6, 2022

**Trustee Hill made a motion to approve both sets of minutes. Trustee Surratt seconded. The motion passed 4-0.**

### **B. Chancellor's Contract**

**Trustee Hill made a motion to approve amending the chancellor's contract and exercise the termination for convenience clause. The contract will end effective August 1, 2022. Trustee Peralta seconded. The motion passed 4-0.**

## **INFORMATION ITEMS**

### **1. S&A Budgets – First Reading**

Student presenters outlined the purpose of the S&A budgets and how they plan to allocate the funds for 22-23. Ana Chamale represented South; Michelle Yusuff represented North; and Wendy Bu represented Central.

### **2. FY22-23 Budget – First Reading**

Terence Hsiao presented the 22-23 budget.

3. Capital Project Budget Report

Terence Hsiao presented the Capital Budget Report.

4. Q3 Financial Report

Terence Hsiao summarized the Q3 financial report.

5. WAC 132F-116, Traffic Rules and Regulations – First Reading

The WAC was revised to comply with new state law. The changes were presented to the board as a first reading.

**ORAL REPORTS**

A. Student Representatives

Ana Chamale, from South Seattle College, spoke about a voter registration event at South. Students partnered with Congressperson Pramila Jayapal to register voters and provide issue information to the 60 students who attended. USA recruitment for next year is underway.

B. Labor Union Representatives

Annette Stofer, AFT Seattle President, gave updates on the programs up for potential closure and work with legislators toward solutions. She urged that we keep doors open for strong partnerships with legislators and industry.

Cody Hiatt, AFT-SPS, reiterated a commitment to reducing enrollment barriers. Pro Staff support a common enrollment and financial aid system.

C. Chancellor's Report

Chancellor Pan introduced D'Andre Fisher, the inaugural AVC of EDI. He also gave an update on the random audit of vaccination attestations for 5% of students who took in-person or hybrid classes during the Spring Quarter.

D. Chair's Report

Chair Chernin congratulated everyone on this historic moment of having a cabinet-level EDI leader in place.

E. College Presidents, Vice Chancellors

Chemene Crawford, President of North Seattle College, shared that NSC received a \$100K grant from Johnson Controls. It will support students in in-demand careers.

Yoshiko Harden, Interim President of Seattle Central College, reported on a National Endowment for Humanities grant to support humanities curriculum and veteran students. Guided Pathways funding will support a new position on student entry and advising.

Rosie Rimando-Chareunsap, President of South Seattle College, added that the visit from Congressperson Jayapal was successful. She also shared positive news coverage of Running Start and the Culinary Arts program.

Kurt Buttleman, Vice Chancellor of Academic and Student Success, reinforced that the word integrity is aptly used to describe Dr. Pan.

Jennifer Dixon, Vice Chancellor of Human Resources, welcomed D’Andre. She also welcomed the hire of our new Director of Diversity and Talent Acquisition, who starts on May 16.

Terence Hsiao, Interim Vice Chancellor of Finance and Operations, spoke about respect. He criticized attacks on the integrity, motivations and capabilities of district leadership. He asked people to be mindful of the impact that their comments have on others.

Kerry Howell, Vice Chancellor of Advancement, reported on fundraising efforts in the wake of media coverage surrounding potential program closures. The Equity Can’t Wait campaign has reached its halfway point, raising \$25 million (\$10 million raised in 2022). She recognized Foundation staff for their hard work.

Earnest Phillips, Associate Vice Chancellor of Communications and Strategic Initiatives, publicly thanked Dr. Pan. He also reported that the Discover Seattle Colleges events were successful.

## **ADJOURNMENT**

**The meeting adjourned at 5:26pm.**

The next meeting of the Board of Trustees will be held on Thursday, June 9 at South Seattle College’s Georgetown Campus, Room C 122. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

## **EXECUTIVE SESSIONS**

*An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.*

**MEMORANDUM**

**TO:** Board of Trustees

**FROM:** Terence Hsiao, Vice Chancellor for Finance & Operations

**DATE:** June 9, 2022

**SUBJECT:** S&A fees – Second Reading

**Background**

The Board of Trustees has requested presentations of S&A fee budget proposals provided by student body leaders from each of the colleges. Students and their advisors prepared their presentations for Board review and approval.

S&A fee approvals are the responsibility of the Board of Trustees, as described in RCW 28B.15.045.

**Recommendation**

It is recommended that this item be approved.

Submitted by:



Terence Hsiao  
Vice Chancellor of Finance & Operations

Transmitted to the Board of Trustees with favorable recommendation.



Dr. Shouan Pan  
Chancellor

# STUDENT SERVICES & ACTIVITIES (S&A) FUNDS

PRESENTED TO THE SEATTLE COLLEGES BOARD OF TRUSTEES

BY: NORTH SEATTLE COLLEGE  
SEATTLE CENTRAL COLLEGE  
SOUTH SEATTLE COLLEGE

---

MAY 12, 2022



# SERVICES & ACTIVITIES (S&A) FEES

---

- Students paying state tuition have about 10% of tuition distributed to a Services Activities (S&A) fund when they register for classes.
- Some waived tuition, like Apprenticeship tuition, does not include an S&A distribution.
- Some students from programs like ABE, ESL, GED, Apprenticeship and students enrolled in less than four (4) credits are exempt from S&A fees.
- Although not exempt, Running Start and International students do not pay directly into S&A Fees. These programs might contribute to the S&A fee budget but not consistently across all three campuses.
- The purpose of S&A fees is to provide funding that supports student activities and programs that serve to benefit the student body.

# PERMISSIBLE USES OF S&A FUNDS

---

- Social events, including curricular and non-curricular activities like student conferences; student government organizations, extra-curricular artistic programs, student publications, tutoring services, day care centers and sports activities.
- Equipment, supplies and materials required for the operation of student programs and activities.
- Travel and per diem for students and professional staff members participating in student programs and activities.
- Premiums for liability and casualty insurance coverage for students serving in official capacities or participating in such programs and activities.
- Salaries and compensation to students and staff in the Student Life programs.

# LIMITATIONS/EXCEPTIONS

---

- Salaries of professional employees in tenured positions, administrative exempt personnel, permanent classified, civil service employees or any staff outside of the Student Life department should not be paid from service and activities fee revenue.
- S&A fees may be expended on staff salaries, benefits and other operating expenses for childcare centers.
- Services and activities fees should not be used to fund programs, personnel, facilities, travel, equipment and maintenance for instructional programs or items covered within the State Board allocation model.

NORTH SEATTLE COLLEGE

---

# NORTH SEATTLE COLLEGE

## S&A FEE COMMITTEE

---

### S&A fee committee for 2022

#### Student Fee Board members:

- Michelle Yusuf (Chair)
- Nichole Eidsmoe
- Gracie Ochoa
- Shakira Adams
- Brandon Heald

#### Two faculty/staff members

- Farideh Faraz
- Leann Dittmar
- Dean of Student Support Services – Dr. Mari Acob-Nash
- Executive Dean of Student Success– Alice Melling
- Student Fee Board supervisor – Janet Hoppe-Leonard

# NORTH SEATTLE COLLEGE COMMENTS

---

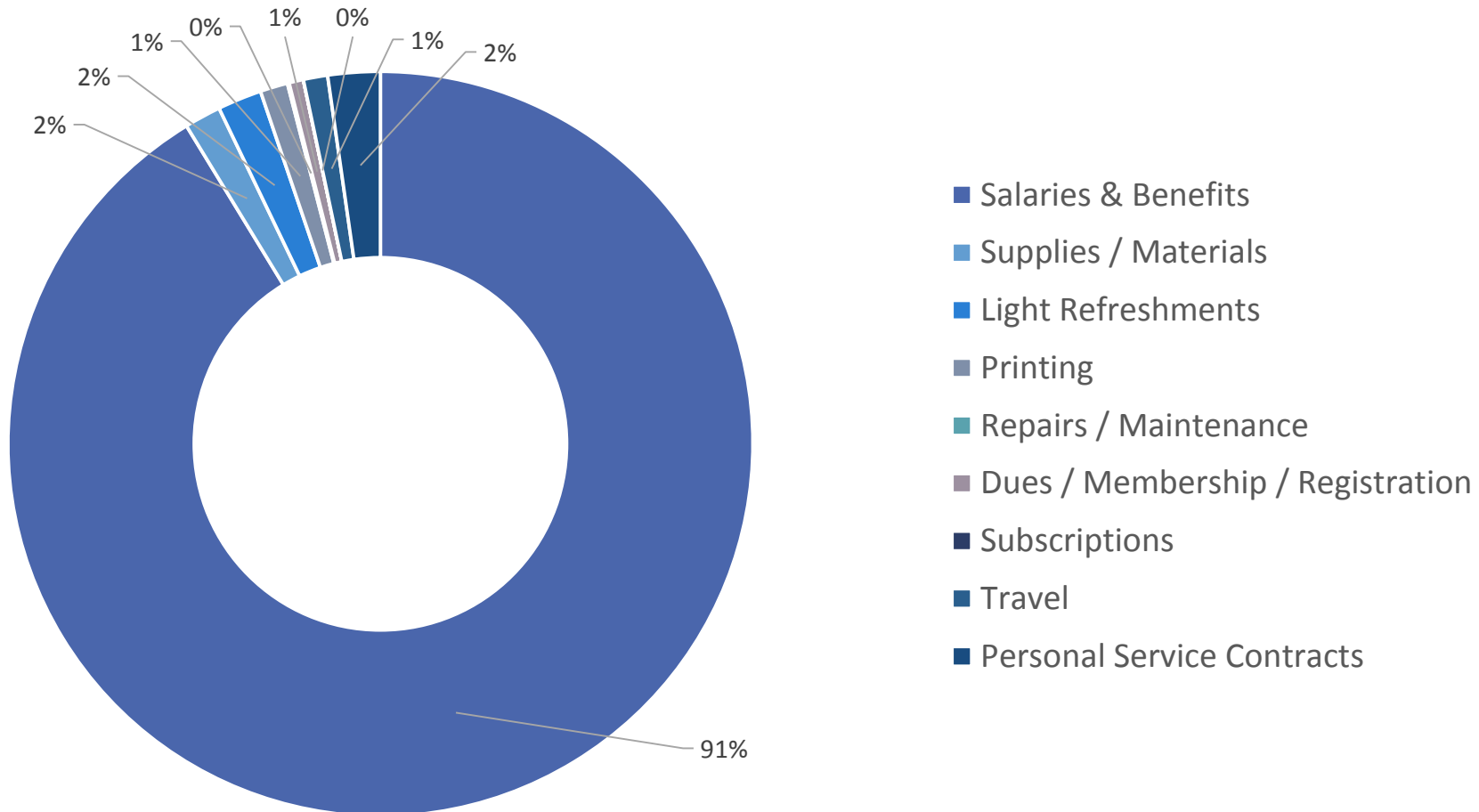
## Challenges:

- Declining enrollment led us to cut the projected S&A fees by about 25% from \$1,100,000 this year to \$830,000 for the 2022-23 academic year. This was accomplished by:
- Moving the portion of the dean's salary that was being paid from S&A fees to a state budget
- Not replacing two exempt positions after resignations – The Sustainability Coordinator and the Associate Director of Equity, Diversity and Inclusion.
- Note: The students believe strongly that it is very important to fund a Sustainability Coordinator but feel that the costs for this program should be shared with the institution and the district office.

# NORTH SEATTLE COLLEGE S&A BUDGET FOR 2022-23

Student and Activities Fees Allocation			
2022-2023 Academic year S&A fee budget			
Programs	Amount Allocated 21-22	Amount Requested 22-23	Amount Allocated 22-23
Art Group	\$ 12,155	\$ 11,255	\$ 13,495
Child Care Center	\$ 159,524	\$ 89,863	\$ 89,863
Communications	\$ 7,237	\$ 8,000	\$ 8,000
Equity & Welcome Center	\$ 82,058	\$ 10,424	\$ 10,424
Events Board	\$ 18,872	\$ 20,500	\$ 20,500
General Fund	\$ 9,000	\$ 10,000	\$ 11,368
Literary Guild	\$ 14,485	\$ 14,657	\$ 14,657
Phi Theta Kappa	\$ 675	\$ 1,000	\$ 1,000
Student Leadership	\$ 125,755	\$ 98,256	\$ 98,256
Student Learning Center	\$ 190,318	\$ 190,568	\$ 190,568
Student Media Center	\$ 12,850	\$ 11,844	\$ 12,673
Student Programs	\$ 278,607	\$ 239,850	\$ 239,850
Sustainability	\$ 88,364		\$ -
Wellness Center	\$ 100,100	\$ 119,346	\$ 119,346
<b>Total</b>	<b>\$ 1,100,000</b>	<b>\$ 825,563</b>	<b>\$ 830,000</b>
Projected S&A Fee Revenue, 2022-2023	\$ 830,000.00		
Projected carry forward/reserves	\$ -		
Total S&A fee budget for 2022-23	\$ 830,000.00		

# NORTH SEATTLE COLLEGE BUDGETED EXPENDITURES





# SEATTLE CENTRAL COLLEGE

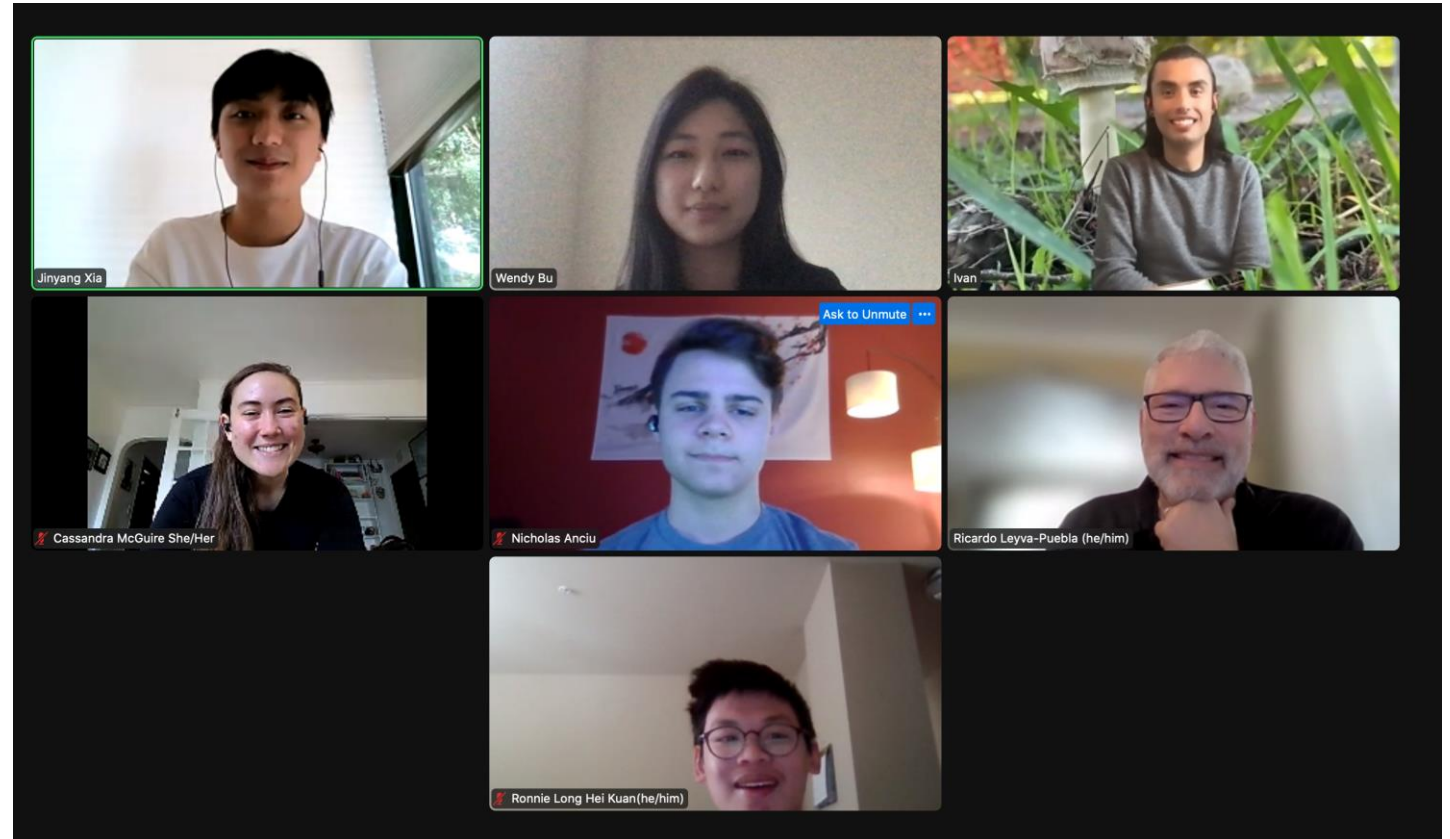
---

# S & A BUDGET COMMITTEE

The Services and Activities Fees Budget reflects the thoughtful and detailed work on the part of the S & A Budget Committee of the Associated Student Council.

Wendy Bu chaired the committee, which included Ivan Fernandez Victoria, Jinyang Xia, Long Hei Kuan, and Nicholas Anciu.

Administrator support and advisors: Cassandra McGuire, Ricardo Leyva-Puebla



## CHALLENGES:

---

- A revenue reduction due to lower enrollment trends
- An increase in minimum wage for student employees
- A loss of federally funded aid

## KEY FACTORS:

---

- The individual impact the reduction would have on service to students
- The possibility that other programs would be able to provide those same services
- Applicants' recommendations

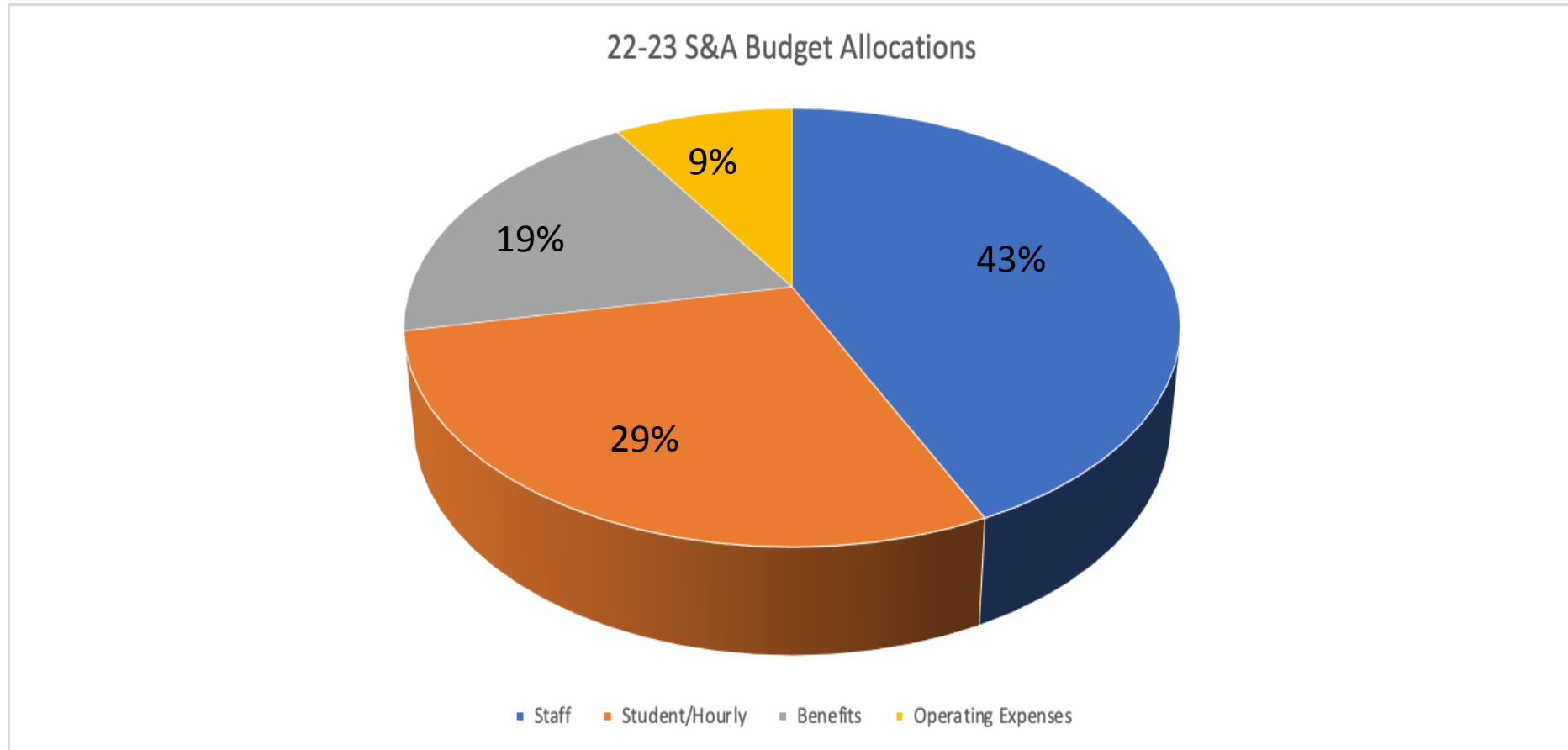
# S&A BUDGET COMMITTEE

## 2022-2023 S&A BUDGET ALLOCATIONS

---

New Budget Number	522 Funded Program	2021-22 Allocation	2022-23 Request	2022-23 Allocation
522-264-37150	ASC Book Fund	\$1,500.00	\$3,000.00	\$3,000.00
522-264-37002	Associated Student Council (ASC)	\$64,873.00	\$56,953.00	\$56,953.00
522-264-41951	Bruce McKenna Writing Center	\$49,862.00	\$59,812.00	\$56,039.01
522-264-37135	Cultural Programming & Development (CAB)	\$116,767.00	\$116,767.00	\$116,767.00
522-264-37147	Emergency Fund	\$10,000.00	\$50,000.00	\$25,000.00
522-264-37153	Information Central	\$158,829.00	\$157,950.76	\$157,950.76
522-264-37154	Leadership Orientation & Training	\$18,000.00	\$12,600.00	\$12,600.00
522-264-37155	Learning Support Network (BE & SAM learning centers)	\$398,660.00	\$419,159.00	\$419,159.00
522-264-37134	M. Rosetta Hunter Art Gallery	\$58,046.00	\$57,513.12	\$57,513.12
522-264-37148	Multicultural Services (EDI)	\$11,500.00	\$11,500.00	\$11,500.00
522-264-37152	Office Management	\$144,334.00	\$71,667.33	\$71,667.33
522-264-37128	Phi Theta Kappa (PTK)	\$32,755.00	\$32,755.00	\$32,755.00
522-264-37151	Seattle Collegian (SWAP)	\$52,073.00	\$55,000.00	\$52,073.00
522-264-37156	Student Involvement (SORC)	\$130,000.00	\$122,220.00	\$122,220.00
522-264-37001	Student Leadership Programs	\$126,746.00	\$131,195.78	\$131,195.78
522-264-37137	Student Parent Support Programs	\$23,000.00	\$25,000.00	\$25,000.00
522-264-37157	Student Support Programs	\$151,755.00	\$136,607.00	\$136,607.00
522-264-37166	Tournaments & Games Team (TAG)	\$36,500.00	\$46,340.00	\$0.00
522-264-37051	Wood Technology Student Association	\$14,800.00	\$12,000.00	\$12,000.00
	<b>TOTAL</b>	<b>\$1,600,000.00</b>	<b>\$1,578,039.99</b>	<b>\$1,500,000.00</b>

# SEATTLE CENTRAL COLLEGE BUDGETED EXPENDITURES 2022 -2023



**SOUTH SEATTLE COLLEGE**

---

# SOUTH SEATTLE COLLEGE S&A FEE COMMITTEE

---

## **Presenters:**

Rose Peterson, USA treasurer  
Y'ana Goddard, Trio Student Leader  
Trina Nguyen, Student Life  
Luckson Lukau, Student Leader

**Dean of Student Life:** Dr. Daniel Johnson, Ed.D.

These student leaders are tasked with reviewing proposals and deliberating through Robert's Rules protocol to approve, deny, or propose changes that best represent our student constituencies while ensuring all allocations are in concert with state laws, policies, and procedures.

# Budget Considerations For Funding Year

---

Allocations are based on the assumption that this coming year's revenue will be equal to the \$695,000 projected last year.

Considering the minimal expenditures during the remote operations period, the committee felt the amount accumulated in the Reserve/Carry-forward budget would compensate for any reductions in the eventual projection for S&A collections .

S&A Requests totaled \$729,944.00. The lowest requests of funds submitted in the last 10 years of records. Requesters are aware of our decreased ability to fund requests fully.

Non - S&A Paying Students Still a Concern (International, Running Start)

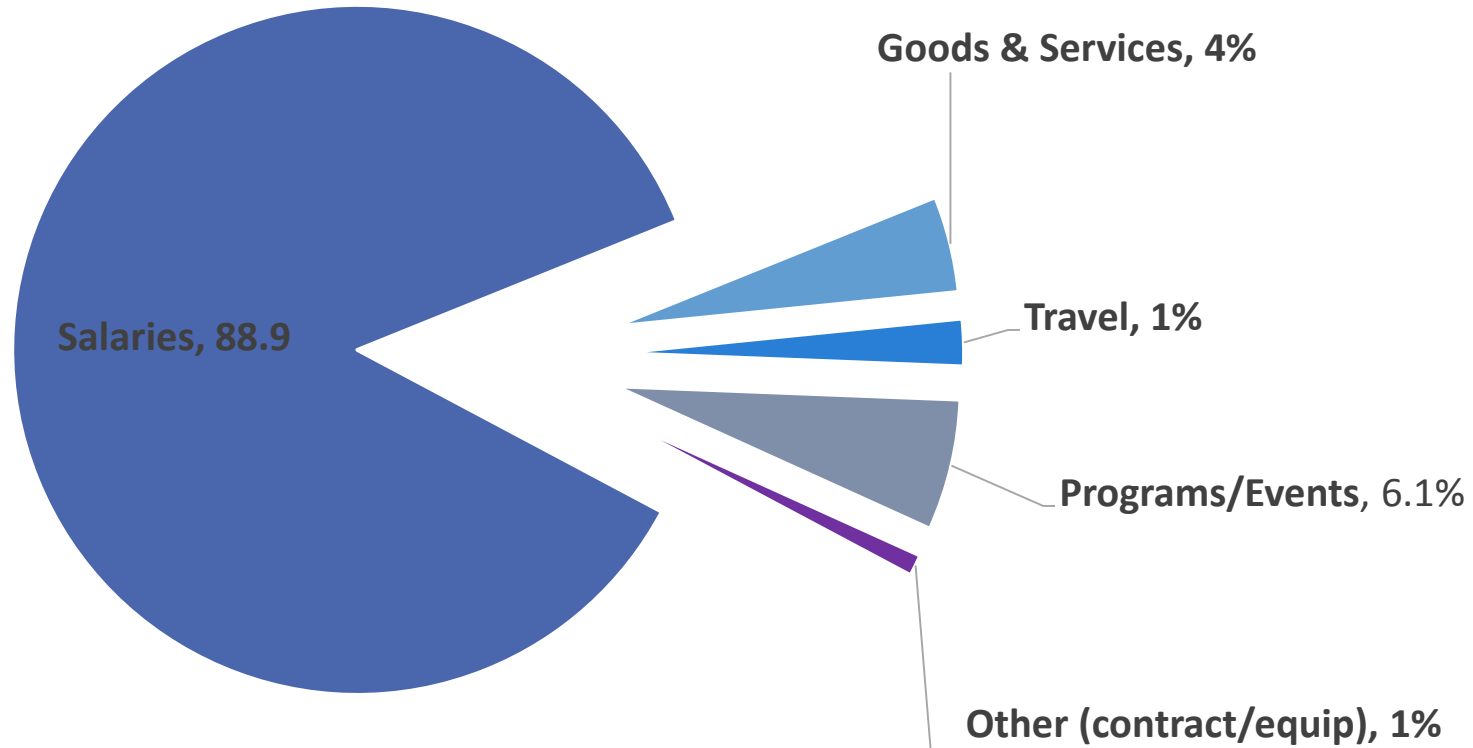


# S&A 2022 – 2023 Allocation

Budget Number 522-264	Program	FY 21-22 Allocation	FY 22-23 Request	FY 22-23 Preliminary	FY 22-23 Final	Comments
4P34	Art Gallery	\$21,698.00	\$21,698.00	\$20,613.00	\$20,613.00	
4P51	Campus Recreation	\$111,341.00	\$87,877.00	\$83,483.00	\$83,483.00	
*4P83	CAAP	\$92,675.00	\$113,891.00	\$108,196.00	\$108,196.00	
*4P53	Center for Equity, Diversity, and Inclusion	\$56,086.00	\$67,574.00	\$64,195.00	\$64,195.00	
4P84	Club Center	\$27,949.00	*	*	*	
*4P59	Dean	\$13,654.00	\$18,450.00	\$17,528.00	\$17,528.00	
4P85	Fitness Center	\$39,186.00				
4P41	Intramurals - Games	\$22,125.00	\$35,625.00	\$33,844.00	\$33,844.00	
*4P80	Student Life Operations	\$72,639.00	\$82,206.00	\$78,096.00	\$78,096.00	
4P57 Transfer	Peer Mentors	\$9,555.00	*	*	*	
4P58	Student Leadership	\$84,312.00	\$98,528.00	\$93,602.00	\$93,602.00	
4PTK	Phi Theta Kappa	\$13,863.00	\$16,702.00	\$15,867.00	\$15,867.00	
*4P33	Publications	\$16,579.00	\$19,720.00	\$18,734.00	\$18,734.00	
*4P83	SAP	\$64,726.00	*	*	*	
*4P57Transfer	Tutoring	\$54,561.00	\$68,003.00	\$64,603.00	\$64,603.00	
4P81	United Student Association	\$58,371.00	\$65,607.00	\$62,327.00	\$62,327.00	
4P55	Veterans Center	\$28,355.00	\$34,163.00	\$32,455.00	\$32,455.00	
	<b>Total</b>	\$695,000.00	\$729,944.00	\$693,543.00	\$693,543.00	

# S&A Allocation Distributions

---



# Challenges

---

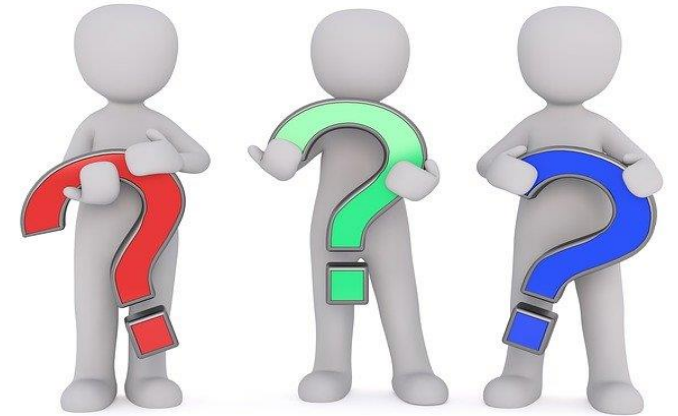
- Salaries are continuing to become a larger percentage of the overall budget. Recent wage increases is a key contributor.
- There's been a significant challenge helping organizations meet their financial goals. Less enrollment translates to reduced S&A fees to allocate.

## Looking to Next Year

Considering the minimal expenditures from S&A funded entities due to remote operations, we expect a significant amount to be deposited into our carry-forward reserve fund again this year. We also anticipate an influx of new clubs and renewed activities as we continue to provide greater access to co-curricular programs and activities. Consideration still should be afforded for a S&A fee remittance from Running Start and International Students.

# Questions

---



## **MEMORANDUM**

**TO:** Board of Trustees

**FROM:** Terence Hsiao, Vice Chancellor of Finance and Operations

**DATE:** June 9, 2022

**SUBJECT:** 22-23 Operating Budget Second Read

### **Background**

We are pleased to present the operating budget for the fiscal year beginning July 1, 2022, and continuing through June 30, 2023, to the Board for approval; this is the first time since 2019 that the Board has been able to review the annual budget prior to the start of the fiscal year. Prior to 2020 it was the practice of the Board to approve the budget in June as a preliminary budget, then finalizing the budget upon receipt of the final State Allocation; this year the State's supplemental allocation may be as much as \$8 million. We will accordingly resume the customary practice of returning to the Board with the final budget for approval in September.

The budget implements the second phase of the Board's three-year plan to make the Seattle Colleges financially sustainable with the goal of bringing recurring revenues into balance with recurring expenses in FY 2024 so Seattle Colleges can continue serving the community.

The FY 2023 budget reduces the operating budget deficit by \$11.2 million, thus cutting the deficit by approximately two thirds. The \$6 million deficit will be sustained during FY 2023 by drawing down the District's fund balances. Excluding the five percent minimum operating reserve required by Board Policy 608 the District ended FY 2021 with unrestricted fund balances of \$44.8 million and is projected to end FY 2022 with \$38.7 million in unrestricted fund balances, adopting this budget will result in the District's unrestricted fund balances declining to \$32.7 million at the end of FY 2023<sup>1</sup>. The adequacy of these fund balances must be considered in the context of the District's financial needs.

---

<sup>1</sup> The discrepancy between the fund balance decline one would expect given the operating budget deficit and the fund balance change shared here is because the operating budget only includes a subset of funds. For example, it excludes Fund 145 (grant) funds, the fund in which HERRF (federal COVID relief) funds are recorded as being received.

## Seattle Colleges 22-23 Operating Budget (Proposed)

<b>Operating Budget Summary</b>	Seattle Central	North Seattle	South Seattle	Total
Revenue	56,415,277	41,170,963	41,154,283	138,740,523
Expense	60,581,548	43,062,250	41,154,283	144,798,081
Net Revenue (Loss)	(4,166,271)	(1,891,287)	-	(6,057,558)

### State/Fund 149 Budgets

<b>Revenue</b>	Seattle Central	North Seattle	South Seattle	Total
State Appropriations	37,502,401	28,155,253	30,460,311	96,117,965
Tuition and Fees	11,389,268	9,182,531	6,321,796	26,893,595
Total Revenues	48,891,669	37,337,784	36,782,107	123,011,560

<b>Expense Category</b>	Seattle Central	North Seattle	South Seattle	Total
Salary and Wages	33,271,191	20,410,403	16,172,104	69,853,698
Benefits	10,349,965	7,472,816	5,194,656	23,017,437
Grants, Scholarships, Fellowships	647,130	724,223	793,808	2,165,161
Finance and Administration Offset	(313,733)	(225,000)	(247,919)	(786,652)
Goods and Routine Services	581,381	2,480,517	1,778,744	4,840,642
Capital Expenses	71,238	15,700	120,400	207,338
Contracted Services	446,072	882,524	4,285,688	5,614,284
Utilities	1,431,012	1,304,000	732,611	3,467,623
Travel	27,059	94,771	51,642	173,472
District Transfers	9,624,297	6,723,717	7,493,136	23,841,150
Other Expenses	820,039	1,791,730	229,722	2,841,491
Debt Expense	267,000	124,000	177,515	568,515
Total Expense	57,222,650	41,799,402	36,782,107	135,804,159
Net Revenue (Loss)	(8,330,981)	(4,461,618)	-	(12,792,599)

<b>Program Category</b>	Seattle Central	North Seattle	South Seattle	Total
Instruction	28,578,995	17,542,429	14,336,810	60,458,234
Academic Support	5,329,621	5,529,975	3,152,163	14,011,760
Library	1,241,200	1,091,355	586,421	2,918,976
Student Services	5,811,300	4,516,061	5,009,239	15,336,600
Institutional Support	10,777,085	8,473,508	9,375,391	28,625,984
Plant Operations	5,484,449	4,646,074	4,322,083	14,452,606
Total Expense	57,222,650	41,799,402	36,782,107	135,804,159

### Fund 146 Budgets

<b>Running Start</b>	Seattle Central	North Seattle	South Seattle	Total
Revenue	3,576,142	2,537,531	2,946,970	9,060,643
Expense	330,468	460,388	2,946,970	3,737,826
Net Revenue (Loss)	3,245,674	2,077,143	-	5,322,817

<b>International Programs</b>	Seattle Central	North Seattle	South Seattle	Total
Revenue	3,947,466	1,295,648	1,425,206	6,668,320
Expense	3,028,430	802,460	1,425,206	5,256,096
Net Revenue (Loss)	919,036	493,188	-	1,412,224

## Seattle Central College 22-23 Operating Budget (Proposed)

<b>Operating Budget Summary</b>	21-22 Budget	22-23 Budget	Change	%
Revenue	53,532,732	56,415,277	2,882,545	5.4%
Expense	66,222,587	60,581,548	(5,641,039)	-8.5%
Net Revenue (Loss)	(12,689,855)	(4,166,271)	8,523,584	-67.2%

### State/Fund 149 Budgets

<b>Revenue</b>	21-22 Budget	22-23 Budget	Change	%
State Appropriations	34,894,154	37,502,401	2,608,247	7.5%
Tuition and Fees	10,787,627	11,389,268	601,641	5.6%
Other Operating Revenues	552,064	-	(552,064)	-100.0%
Total Revenues	46,233,845	48,891,669	2,657,824	5.7%

<b>Expense Category</b>	21-22 Budget	22-23 Budget	Change	%
Salary and Wages	36,444,066	33,271,191	(3,172,875)	-8.7%
Benefits	11,510,480	10,349,965	(1,160,515)	-10.1%
Grants, Scholarships, Fellowships	800,131	647,130	(153,001)	-19.1%
Finance and Administration Offset	(1,102,000)	(313,733)	788,267	-71.5%
Goods and Routine Services	1,182,350	581,381	(600,969)	-50.8%
Capital Expenses	65,039	71,238	6,199	9.5%
Contracted Services	579,233	446,072	(133,161)	-23.0%
Utilities	1,245,177	1,431,012	185,835	14.9%
Travel	14,896	27,059	12,163	81.7%
District Transfers	9,657,951	9,624,297	(33,654)	-0.3%
Other Expenses	1,472,982	820,039	(652,943)	-44.3%
Debt Expense	-	267,000	267,000	N/A
Total Expense	61,870,305	57,222,650	(4,647,655)	-7.5%
Net Revenue (Loss)	(15,636,460)	(8,330,981)	7,305,479	-46.7%

<b>Program Category</b>	21-22 Budget	22-23 Budget	Change	%
Instruction	30,570,134	28,578,995	(1,991,139)	-6.5%
Academic Support	5,693,498	5,329,621	(363,877)	-6.4%
Library	1,351,606	1,241,200	(110,406)	-8.2%
Student Services	6,862,198	5,811,300	(1,050,898)	-15.3%
Institutional Support	11,570,421	10,777,085	(793,336)	-6.9%
Plant Operations	5,822,448	5,484,449	(337,999)	-5.8%
Total Expense	61,870,305	57,222,650	(4,647,655)	-7.5%

### Fund 146 Budgets

<b>Running Start</b>	21-22 Budget	22-23 Budget	Change	%
Revenue	3,169,823	3,576,142	406,319	12.8%
Expense	330,468	330,468	-	0.0%
Net Revenue (Loss)	2,839,355	3,245,674	406,319	14.3%

<b>International Programs</b>	21-22 Budget	22-23 Budget	Change	%
Revenue	4,129,064	3,947,466	(181,598)	-4.4%
Expense	4,021,814	3,028,430	(993,384)	-24.7%
Net Revenue (Loss)	107,250	919,036	811,786	756.9%

## North Seattle College 22-23 Operating Budget (Proposed)

<b>Operating Budget Summary</b>	21-22 Budget	22-23 Budget	Change	%
Revenue	40,871,753	41,170,963	299,210	0.7%
Expense	45,501,532	43,062,250	(2,439,282)	-5.4%
Net Revenue (Loss)	(4,629,779)	(1,891,287)	2,738,492	-59.1%

### State/Fund 149 Budgets

<b>Revenue</b>	21-22 Budget	22-23 Budget	Change	%
State Appropriations	26,258,716	28,155,253	1,896,537	7.2%
Tuition and Fees	10,368,843	9,182,531	(1,186,312)	-11.4%
Total Revenues	36,627,559	37,337,784	710,225	1.9%

<b>Expense Category</b>	21-22 Budget	22-23 Budget	Change	%
Salary and Wages	22,318,823	20,410,403	(1,908,420)	-8.6%
Benefits	8,050,366	7,472,816	(577,550)	-7.2%
Grants, Scholarships, Fellowships	724,223	724,223	-	0.0%
Finance and Administration Offset	(972,911)	(225,000)	747,911	-76.9%
Goods and Routine Services	2,802,074	2,480,517	(321,557)	-11.5%
Capital Expenses	15,700	15,700	-	0.0%
Contracted Services	1,361,232	882,524	(478,708)	-35.2%
Utilities	1,304,000	1,304,000	-	0.0%
Travel	87,816	94,771	6,955	7.9%
District Transfers	6,741,909	6,723,717	(18,192)	-0.3%
Other Expenses	1,945,226	1,791,730	(153,496)	-7.9%
Debt Expense	-	124,000	124,000	N/A
Total Expense	44,378,458	41,799,402	(2,579,056)	-5.8%

Net Revenue (Loss)	(7,750,899)	(4,461,618)	3,289,281	-42.4%
--------------------	-------------	-------------	-----------	--------

<b>Program Category</b>	21-22 Budget	22-23 Budget	Change	%
Instruction	19,776,884	17,542,429	(2,234,455)	-11.3%
Academic Support	5,558,885	5,529,975	(28,910)	-0.5%
Library	970,614	1,091,355	120,741	12.4%
Student Services	5,570,348	4,516,061	(1,054,288)	-18.9%
Institutional Support	7,942,598	8,473,508	530,910	6.7%
Plant Operations	4,559,129	4,646,074	86,945	1.9%
Total Expense	44,378,458	41,799,402	(2,579,057)	-5.8%

### Fund 146 Budgets

<b>Running Start</b>	21-22 Budget	22-23 Budget	Change	%
Revenue	3,175,370	2,537,531	(637,839)	-20.1%
Expense	452,000	460,388	8,388	1.9%
Net Revenue (Loss)	2,723,370	2,077,143	(646,227)	-23.7%

<b>International Programs</b>	21-22 Budget	22-23 Budget	Change	%
Revenue	1,068,824	1,295,648	226,824	21.2%
Expense	671,074	802,460	131,386	19.6%
Net Revenue (Loss)	397,750	493,188	95,438	24.0%



## South Seattle College 22-23 Operating Budget (Proposed)

<b>Operating Budget Summary</b>	21-22 Budget	22-23 Budget	Change	%
Revenue	38,817,522	41,154,283	2,336,761	6.0%
Expense	38,810,811	41,154,283	2,343,472	6.0%
Net Revenue (Loss)	6,711	-	(6,711)	-100.0%

### State/Fund 149 Budgets

<b>Revenue</b>	21-22 Budget	22-23 Budget	Change	%
State Appropriations	28,325,881	30,460,311	2,134,430	7.5%
Tuition and Fees	6,692,356	6,321,796	(370,560)	-5.5%
Total Revenues	35,018,237	36,782,107	1,763,870	5.0%

<b>Expense Category</b>	21-22 Budget	22-23 Budget	Change	%
Salary and Wages	17,742,172	16,172,104	(1,570,068)	-8.8%
Benefits	5,413,735	5,194,656	(219,079)	-4.0%
Grants, Scholarships, Fellowships	710,727	793,808	83,081	11.7%
Finance and Administration Offset	(655,132)	(247,919)	407,213	-62.2%
Goods and Routine Services	1,843,653	1,778,744	(64,909)	-3.5%
Capital Expenses	125,400	120,400	(5,000)	-4.0%
Contracted Services	3,962,515	4,285,688	323,173	8.2%
Utilities	732,611	732,611	-	0.0%
Travel	47,642	51,642	4,000	8.4%
District Transfers	7,507,465	7,493,136	(14,329)	-0.2%
Other Expenses	33,672	229,722	196,050	582.2%
Debt Expense	-	177,515	177,515	N/A
Total Expense	37,464,460	36,782,107	(682,353)	-1.8%
Net Revenue (Loss)	(2,446,223)	-	2,446,223	-100.0%

<b>Program Category</b>	21-22 Budget	22-23 Budget	Change	%
Instruction	17,561,148	14,336,810	(3,224,338)	-18.4%
Academic Support	2,318,601	3,152,163	833,562	36.0%
Library	717,302	586,421	(130,881)	-18.2%
Student Services	4,105,834	5,009,239	903,405	22.0%
Institutional Support	9,133,351	9,375,391	242,040	2.7%
Plant Operations	3,628,224	4,322,083	693,859	19.1%
Total Expense	37,464,460	36,782,107	(682,353)	-1.8%

### Fund 146 Budgets

<b>Running Start</b>	21-22 Budget	22-23 Budget	Change	%
Revenue	2,500,005	2,946,970	446,965	17.9%
Expense	651,207	2,946,970	2,295,763	352.5%
Net Revenue (Loss)	1,848,798	-	(1,848,798)	-100.0%

<b>International Programs</b>	21-22 Budget	22-23 Budget	Change	%
Revenue	1,299,280	1,425,206	125,926	9.7%
Expense	695,144	1,425,206	730,062	105.0%
Net Revenue (Loss)	604,136	-	(604,136)	-100.0%

**Recommendation**

It is the recommendation of the administration for the Board of Trustees to approve the proposed budget as presented.

A handwritten signature in black ink, appearing to read 'Terence Hsiao', with a stylized, cursive script.

Terence Hsiao  
Vice Chancellor of Finance & Operations

Transmitted to the Board with a favorable recommendation.

A handwritten signature in black ink, appearing to read 'Shouan Pan', with a stylized, cursive script.

Dr. Shouan Pan  
Chancellor



**MEMORANDUM**

**TO:** Board of Trustees  
**FROM:** Chancellor Pan  
**DATE:** June 12, 2022  
**SUBJECT:** WAC 132F-116 Traffic Rules and Regulations, Second Reading

**Background**

Proposed changes are to modify the objectives of these rules to protect and control pedestrian and vehicular traffic on district campus sites. In addition, to always ensure access for emergency equipment. To minimize traffic disturbances. To facilitate the operation of the district by ensuring access to vehicles. To allocate limited parking space for the most efficient use. To protect state property. To encourage and support travel to district campus sites by means other than single occupancy vehicles.

**Recommended Action**

It is recommended that the Seattle Colleges Board of Trustees approve the changes for WAC 132F-116: Traffic Rules and Regulations.

Submitted by and transmitted to the Board with a favorable recommendation,

Shouan Pan, Chancellor



# PREPROPOSAL STATEMENT OF INQUIRY

**CR-101 (October 2017)**  
**(Implements RCW 34.05.310)**

Do **NOT** use for expedited rule making

CODE REVISER USE ONLY

OFFICE OF THE CODE REVISER  
STATE OF WASHINGTON  
FILED

DATE: April 21, 2022

TIME: 6:50 PM

WSR 22-10-006

Agency: Seattle Colleges

Subject of possible rule making: Traffic Rules and Regulation

Statutes authorizing the agency to adopt rules on this subject: RCW [28B.50.140](#), [28B.50.090](#)(3).

**Reasons why rules on this subject may be needed and what they might accomplish:** The objectives of these rules are to protect and control pedestrian and vehicular traffic on district campus sites. To ensure access at all times for emergency equipment. To minimize traffic disturbances. To facilitate the operation of the district by ensuring access to vehicles. To allocate limited parking space for the most efficient use. To protect state property. To encourage and support travel to district campus sites by means other than single occupancy vehicle.

**Identify other federal and state agencies that regulate this subject and the process coordinating the rule with these agencies:** N/A

**Process for developing new rule (check all that apply):**

- ☐ Negotiated rule making
- ☐ Pilot rule making
- ☒ Agency study
- ☐ Other (describe)

**Interested parties can participate in the decision to adopt the new rule and formulation of the proposed rule before publication by contacting:**

Name: Terence Hsiao  
Address: 1500 Harvard Ave  
Seattle, WA 98122  
Phone: 425-352-8000

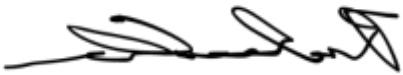
Fax:  
TTY:  
Email: Terence.Hsiao@seattlecolleges.edu  
Web site:  
Other:

(If necessary)

Name: Richerson Chen  
Address: 1500 Harvard Ave  
Seattle, WA 98122  
Phone: 206-934-4436

Fax:  
TTY:  
Email: Richerson.Chen@seattlecolleges.edu  
Web site:  
Other:

Additional comments: Filed on behalf of Terence Hsiao, VC of Finance and Operations

<b>Date:</b> 4/21/21	<b>Signature:</b> 
<b>Name:</b> Richerson Chen	
<b>Title:</b> 206-934-4436	



**MEMORANDUM**

**TO:** Board of Trustees

**FROM:** Shouan Pan  
Chancellor

**DATE:** June 12, 2022

**SUBJECT:** Action Item: Policy 403, Holidays

**Background**

Proposed changes are to modify the SCD Holidays Policy 403 to include the 2021 adoption of the Juneteenth Federal Holiday to SCD. When any holiday falls on a Saturday, it shall be observed on the preceding Friday; when any holiday falls on a Sunday, it shall be observed on the following Monday.

**Recommended Action**

It is recommended that the Seattle Colleges Board of Trustees approve the changes for Policy 403 to add June 19<sup>th</sup> Juneteenth Holiday.

Submitted by and transmitted to the Board with a favorable recommendation,

Shouan Pan, Chancellor

# Seattle College District Policy

**NUMBER: 403**

**TITLE: SCD Holidays**

The Seattle College District shall observe the following paid holidays:

- The first day of January - New Year's Day
- The third Monday of January - Martin Luther King Jr.'s Birthday
- The third Monday of February - President's Day
- The last Monday of May - Memorial Day
- The nineteenth of June- Juneteenth Freedom Day
- The fourth day of July - Independence Day
- The first Monday in September - Labor Day
- The fourth Thursday of November - Thanksgiving Day
- The Friday immediately following the fourth Thursday of November - Native American Heritage Day
- The twenty-fourth of December - Christmas Eve
- The twenty-fifth day of December - Christmas Day
- One personal holiday for qualifying employees

**Commented [GB1]:** Proposal to add Juneteenth

When any holiday falls on a Saturday, it shall be observed on the preceding Friday; when any holiday falls on a Sunday, it shall be observed on the following Monday.

Board of Trustees – Revision & Adoption History

Adopted: 5/14/1984

Revised: 8/28/2009

Revised: 5/12/2016

Revised Proposal May 10<sup>th</sup>, 2022

Adoption Date : **1984/05/14**

Revision Date : **2016/05/12**

## MEMORANDUM

TO: Board of Trustees

FROM: Dr. Shouan Pan  
Chancellor

DATE: June 9, 2022

SUBJECT: 2022 Trustees' Lifelong Learning Awards

### Background

Each year, nominations are accepted throughout the district for employees who have worked for Seattle Colleges for at least 5 years and have demonstrated an outstanding level of intellectual and professional growth. The annual request for nominations for the 2022 Trustees' Lifelong Learning Awards was sent to the college community during Spring Quarter and award nominations were forwarded to the Lifelong Learning Nomination Review Committee for scoring.

The nomination review committee was made up of past Lifelong Learning Awards winners and representatives from the unions. Committee members included: Mark Baumann, Juli Guinasso, Rebecca McCarthy, Brianne Sanchez and Yuki Tamura.

Based on the established criteria and review of nominations, the committee recommends the following individuals for the Trustees' Lifelong Learning Award:

Noris Daniel , FT Faculty

Stephanie Dykes, Exempt

Cecelia Jimenez, Classified

Chris Saunders, PT Faculty

### Recommended Action





**SEATTLE  
COLLEGES**

Central • North • South • SVI

---

District VI | 206.934.3872 | Fax 206.934.3894 | Voice Relay 800.833.6388  
1500 Harvard Avenue, Seattle WA 98122-3803 | [www.seattlecolleges.edu](http://www.seattlecolleges.edu)

I am pleased to recommend that the Board approve these nominees to receive the Trustees' Lifelong Learning Awards. Upon your approval, Award recipients will be awarded a \$1500 stipend and honored in the fall as part of the Seattle Colleges Convocation.

Submitted by and transmitted to the  
Board with a favorable recommendation,

Dr. Shouan Pan  
Chancellor

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Terence Hsiao, Vice Chancellor of Finance and Operations

**DATE:** June 9, 2022

**SUBJECT:** Copy Center Closure and Funding

### Background

Both Seattle Central College and South Seattle College operated copy centers for many years, their primary purpose was to reproduce course materials for students, reproduction of other materials for staff was the secondary purpose. Operations were suspended at the start of the pandemic.

Among the many changes wrought by the pandemic was a shift to digitizing the distribution of information. While faculty, staff and students have returned to campus, they have not resumed the practice of printing materials for distribution due to the convenience and sustainability benefits of electronic distribution. Historically the copy centers recharged for their services at the level required to recover costs since they have been operated as a self-sustaining auxiliary enterprises. The shift to digitizing the distribution of information means that there is no longer enough business volume to operate the copy centers as a self-sustaining auxiliary enterprises, i.e., continuing operation of the copy centers will require the appropriation of other funds to enable it to deliver print services.

Copy center materials were reproduced using a variety of leased copier equipment, for Seattle Central those leases were entered into in 2019 and expire in October 15, 2024 at an annual cost of \$17,008, whether Central's Copy Center is operating or not. At South the lease expires on April 15, 2024 at an annual cost of \$7,180, whether South's Copy Center is operating or not.

There is a Non-Appropriation provision in the lease which allows the college to exit the lease, but it requires Board action. The provision states:

*"Your obligation to pay the Lease Payments and other amounts due is contingent upon approval of the appropriation of funds by your governing body. In the event funds are not appropriated for any fiscal period equal to the amounts due under the Lease and you have no other funds legally available to be allocated to the payment of your obligations under the Lease, you may terminate the Lease effective on the first day of such fiscal period "Termination Date") if . . .*

*At our request you shall promptly provide supplemental documentation as to such non-appropriation."*

For the college to be released from the Copy Center copier lease(s) the Board must **deny** a request to appropriate the funds required to pay for the lease of the Copy Center equipment.

### **Recommendation**

It is the request of the college that the Board approve an appropriation of \$52,139 to continue to pay for the balance on the leases of the copier equipment required to operate the copy centers at Seattle Central and South Seattle.



Terence Hsiao  
Vice Chancellor of Finance & Operations

Transmitted to the Board with a favorable recommendation.



Dr. Shouan Pan  
Chancellor

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Shouan Pan, Ph.D.  
Chancellor

**DATE:** June 12, 2022

**SUBJECT:** 2022-2023 Board of Trustees Meeting Schedule – First Reading

### Background

In accordance with Seattle Colleges District Policy 126, “Meetings of the Board of Trustees – Guidelines,” the attached schedule of Regular Meetings is proposed. All Regular meetings take place on the 2<sup>nd</sup> Thursday of the month at 3:00pm.

### Recommended Action

This is a first reading. A request for action will be forthcoming.

Submitted by and transmitted to the Board with a favorable recommendation,

Shouan Pan, Ph.D.  
Chancellor



# SEATTLE COLLEGES

*Central · North · South*

## BOARD OF TRUSTEES, PROPOSED 2022-23 MEETING SCHEDULE

Regular meetings are held on the second Thursday of the month. **The meetings begin at 3:00 p.m.** Dates and locations of the meetings are noted below.

Date	Location	Host Campus	Address
September 8	BE1110/1111	Seattle Central College	1701 Broadway, Seattle, WA 98122
October 13	North Star Dining Rm	North Seattle College	9600 College Way N,  Seattle, WA 98103
November 10	Cascade Hall Rm 107	South Seattle College	6000 16 <sup>th</sup> Ave SW, Seattle, WA 98106
December 8	BE1110/1111	Seattle Central College	1701 Broadway, Seattle, WA 98122
January 12	North Star Dining Rm	North Seattle College	9600 College Way N  Seattle, WA 98103
February 9	Cascade Hall Rm 107	South Seattle College	6000 16 <sup>th</sup> Ave SW,  Seattle, WA 98106
March 9	BE1110/1111	Seattle Central College	1701 Broadway, Seattle, WA 98122
April 13	North Star Dining Rm	North Seattle College	9600 College Way N  Seattle, WA 98103
May 11	Cascade Hall Rm 107	South Seattle College	6000 16 <sup>th</sup> Ave SW,  Seattle, WA 98106



# SEATTLE COLLEGES

*Central · North · South*

June 8	BE1110/1111	Seattle Central College	1701 Broadway, Seattle, WA 98122
July 13	North Star Dining Rm	North Seattle College	9600 College Way N Seattle, WA 98103

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Shouan Pan, Ph.D.  
Chancellor

**DATE:** June 9, 2022

**SUBJECT:** Nomination of 2022-23 Board of Trustees Officers

### Background

Seattle Colleges District Policy 125, Power and Duties of Officers of the Board, specifies that at its regular monthly meeting in July, the Board shall elect officers to serve for the ensuing September to August period.

### Recommended Action

It is recommended that at the June Board meeting, the Board nominate officers to serve as chair and vice chair beginning September 1, 2021. At the July meeting, a vote will be taken to confirm the nominated officers.

Submitted by and transmitted to the Board with a  
favorable recommendation,



Shouan Pan, Ph.D.  
Chancellor

June 9, 2022

TO: Seattle District VI Trustees  
FROM: Dr. Yoshiko Harden  
SUBJECT: Seattle Central College Design Progress Update

---

## **Informational Update**

At the February 10, 2022 Board of Trustees meeting, the Board approved proceeding with the Permit Design of an EcoDistrict System for Seattle Central College. This memo serves as an update on the design progress, the tentative schedule for the project, and the conceptual financial and operating models being vetted in parallel the technical design.

### **Project Design Update:**

Permit design is proceeding with an anticipated completion in September 2022. The objective of the EcoDistrict is to generate as much of Central's heating, cooling, and electric power needs on campus as possible and without the use of fossil fuels. The college would partner with private entities to construct and operate a clean energy central power plant on campus. For purposes of estimating the capital cost for converting from steam, Central has asked McKinstry to use the state's Energy Savings Performance Contracting (ESPC) program model. This will provide a guaranteed maximum project cost estimate and expected utility savings over current operating expenses.

### **Project Schedule Update:**

1. Permit Design: Feb 2022 – Sept 2022
2. Long Lead Equipment Bidding and Ordering: November 2022
3. Subcontractor Bidding: August 2022
4. Establish Guaranteed Maximum Price: Sept 2022
5. State Treasurer Certificate of Participation (COP) Financing: Pending Financial Model development
6. Concessionaire/Operator RFP: Pending Financial/Operations Model development
7. ESCO Contracting: Sept 2022
8. Construction Mobilization: December 2022 (Non-student areas)
9. Construction Completion: March 2024
10. Execute Potential Concessionaire/Operator Agreement: 6-24 months after construction completion, pending Financial/Operations Model development

### **Project Financial and Operational Model Development:**

Models for financing and operating the EcoDistrict are in parallel development with the Permit Design process. As the Permit Design process progresses, Central and McKinstry are developing a "maximum guaranteed cost" for the construction and commissioning of the EcoDistrict. The anticipated timeline for project milestones is outlined above. We will



summarize for the Board the options for how to finance the capital investment and options for who operates it.

The Financial and Operations Models that will be developed with the intent of making an individual recommendation to the Board include, but are not limited to the following:

1. Seattle Central College secures short term financing, grants, and state/city appropriates to fund as much of the upfront costs as possible, then secures long term financing through the State Certificate of Participation (COP) Financing program and contracts with a partner to operate the EcoDistrict.
2. Seattle Central College secures short-term financing, grants, and state/city budget appropriations to fund as much of the upfront costs as possible, then turning to a private sector partner to finance the balance of the capital needs. SCC would contract with a partner to operate the EcoDistrict.
3. Seattle Central College enters into a design/finance/build/operate agreement with a private sector operator to provide a turnkey concessionaire approach including project financing and operations.
4. Seattle Central College secures short term financing, grants, and state/city appropriates to fund as much of the upfront costs as possible. The EcoDistrict would be operated with support from the Energy Service Performance Contractor during a transition period to gain comprehensive information about the operating parameters, then a competitive selection for an operating partner would be executed based on known capital costs and operational data. Long Term financing could be provided by the COP program or private financing.

Recommended Actions:

*This memorandum is informational only. No action is required*

**End of Memorandum**

### **Attachment - EcoDistrict Goals and Objectives**

Specifically, the EcoDistrict design is focused on achieve the following goals:

- ✓ Reduce risk of long-term campus outages due to unplanned failures of end-of-life systems.
- ✓ Reduce cost of addressing failures of end-of-life systems by addressing proactively rather than via emergency projects which are more costly.
- ✓ Achieve a 30-year amortized cost of between \$3.50-4.50 per square foot to replace existing systems as well as operating, maintaining, and establishing a maintenance reserve fund for related equipment.
- ✓ Reduce air pollution by replacing fossil fuel derived steam and replacing natural gas boilers in SAM.
- ✓ Reduce climate change impact via electrification of heating.
- ✓ Reduce risk of natural gas volatility and of potentially increasing steam infrastructure costs.
- ✓ Reduce risk of future carbon taxes that could be imposed on natural gas.
- ✓ Comply with current and future state agency mandates related to carbon emissions.
- ✓ Improve recruiting and retention of students who care about climate change.
- ✓ Provide opportunities for STEM teaching.
- ✓ Maximize grant funding by having “shovel-ready” scope ready to implement.

## MEMORANDUM

**TO:** Board of Trustees  
**FROM:** Shouan Pan, Chancellor  
**DATE:** June 9, 2022  
**SUBJECT:** Report to the Board of Trustees

### **I. Equity, Diversity, Inclusion and Community**

(An update for the Associate Vice Chancellor of EDI)

With profound humility, gratitude and appreciation to our students, staff, external members, trustees, chancellor, presidents and executive cabinets, faculty, administrators, the entire Seattle Colleges community, I look forward to the opportunity to be of services as Associate Vice Chancellor for Equity, Diversity, and Inclusion. I have RADICAL HOPE, that as part of the Seattle Colleges community, we as individuals and as employees of the system acknowledge the unwavering dedication, and passion many of us bring to this work. While reflecting on the major milestones we've reached and many more to overcome. We all hold a role, positionalities, and identity

We all have a shared responsibility and accountability to ensure our Seattle Colleges success is measured by the successes of our students who face the greatest systemic barriers to completion. We must commit to addressing and correcting unjust policies, practices, and campus culture. We must recognize that correcting the systemic harm to our BIPOC (Black, Indigenous, People of Color) students and employees will take intentional action both immediately and over time. It's an institutional gap we must and WILL come together to suture.

The EDI and Community leadership team, shares the vision for the EDI office in the next few months will focus on the following in partnership with many valued stakeholders:

- District-wide collective community healing, community trust building, and open communication
- District Racial Equity 2023 goals to advance racial equity for student success and anti-racism strategies to support recruitment, retention, and completion of BIPOC and other historically underserved/undersupported students, faculty, staff, administration, and communities
- Organizational infrastructure at each of our college's locations
- Forming a district-wide EDI community advisory collective, a district-wide student advisory collective, and an external community engagement advisory collective to inform our work
- EDI legislative allocations and prioritizing them for diversity, equity, inclusion, and antiracism training, pedagogy, curriculum, and campus climate assessments with the Seattle Colleges
- Institutionalization and funding support for Affinity Collectives: African, African American, Native American, First Nations, Alaska Native, Latinx/e, Indigenous, Native Hawaiian (Kanaka Maoli), Pacific Islander, Asian, Southeast Asian, Asian American,

Indigenous Asian, West Asian, Veterans, Jewish, Muslim, LGBTQIA+, Trans, non-binary, neurodivergent and more.

- Institutionalization and funding support for District-wide committees including: First-Year Experience; EDI faculty, staff, and student development; Annual beloved Dr. MLK, Jr. honoring and celebration; Juneteenth committee; Day of Remembrance committee; Jewish Holocaust committee; Yom HaShoah committee; Black History Month committee; Ramadan and Iftar committee; Activism for Climate Justice; Indigenous Ways of Knowing; Climate Justice Faculty Institute; HBCU partnerships; District Book Reads; Latino/a/x/e committee; Decolonizing and Indigenizing the curriculum; Project Baldwin; Springboard 8; Umoja; Cultural acknowledgements, honoring, and awareness days and months; and more
- EDI and Community Office to partner with Insight to Diversity: Viewfinder® Campus Climate Surveys are designed to help colleges and universities measure and assess both their strengths and weaknesses around diversity and inclusion efforts for students, faculty, staff, and administrators. They provide insight into what shapes the experiences and perceptions of diverse individuals on campus to help institutions create an environment where everyone feels safe, welcome, valued, and respected.  
We, like you, are committed to ensuring that all students and employees on college campuses can live, learn, and work in a supportive and equitable environment.
- As an Office, we will continue to provide resources and spaces to help our community to process these feelings and emotions while facilitating a journey of healing for ALL. **The Office of EDI will be hosting a Healing and Mindfulness Listening Space** where we can all come together to acknowledge events: To acknowledge the pain and grief our students and employees might be experiencing collectively and individually; to acknowledge the importance of just listening mindfully; to (re)Imagine building a collective community of trust and understanding; to (re)Imagine how we can collectively create a sense of belonging at all of our campuses and locations; to (re)Imagine the ways we can collectively honor and respect all the ways we show up as human, in our social identities, our health, our wellness, and our mental abilities.

While Zoom is not the ideal space, it is what we have, and we will use it to gather. Please join us on this journey: Tuesday, May 24<sup>th</sup> 11:30am-1:00pm. **(District-wide student body community).** Wednesday, May 25<sup>th</sup> Noon- 1:00pm **(District-wide employees' community).**

**Save- the-date: Sunday, June 19<sup>th</sup> 1:00pm-4:00pm**

Seattle Colleges Community Juneteenth/ Father's Day Honoring and Celebration 🎉 Family Carnival.

Hosted and Sponsored by our Georgetown Campus Leadership, Project Baldwin, Springboard 8, Umoja, Office for Advancement, Chancellor, and EDI Offices.

**Save- the-date: Sunday June 26, 2022 : 11:00AM - 3:00PM** Seattle Out & Proud (Seattle Pride)

**Get Involved: Project Baldwin | A mentoring initiative for Black & Brown men attending the Seattle Colleges** <https://www.seattlecolleges.edu/project-baldwin>

**Project Baldwin** in honor of James Baldwin, the celebrated American author whose plays, essays, poems, and novels looked unflinchingly at the Black experience and the complexities of masculinity, sexuality, and class in American society. **Project Baldwin** will be open to any Seattle Colleges student who is attending at least half time. We will exclude no one based on either race or gender, though we will target male students from the Black, Latinx, Asian Pacific Islander, and Native American communities where there is a history of struggle with college persistence and completion. Project Baldwin will be in partnership with **South's Men of Color, Central's Fellas Fridays, and North's Thriving Men of Color** initiatives.

**Our goal** is to boost completion and transfer outcomes for Black/Brown and other male students from groups traditionally underserved by higher education. Our participants may be in any of several study tracks: an associate degree (with or without the intent to transfer), one of the Colleges' growing numbers of applied baccalaureate programs, a Registered Apprenticeship, or another professional credential.

## **II. Organizational Excellence**

### **SBCTC ctcLink update from Moran Technology Consulting**

The Project has now successfully deployed all 34 Colleges and the SBCTC Agency with the ctcLink solution! This is a monumental achievement based on the project status at the time of the replanning effort that began in 2017.

Each deployment group took advantage of lessons learned from previous deployment groups, building on the repeatable process foundation that began with DG2. The major focus was made to utilize common processes as much as possible. Colleges collaborated and shared information, with already deployed colleges extending a helping hand to colleges that were in the process of preparing for and/or going live.

The ultimate success story consisted of strong executive leadership, superior project/program management, hard-working project team, college staff and support organization resources, and outside vendors utilized where necessary to come together as one team to execute the detailed replanning effort.

ctcLink responsibility is transitioning to the SBCTC ERP Support organization. SBCTC is staffing the ERP Support organization with 92 budgeted positions. According to SBCTC IT leadership, future major projects will be additionally staffed based on specific governance approved project budgets. Proper staffing, funding and collaboration will be necessary for SBCTC to take advantage of the investment made in ctcLink.

### **Colleges and District Office Host Annual Service Awards**

As the 21-22 Academic Year draws to a close, all three colleges and District Office hosted four separate service awards to celebrate the work anniversaries of employees who have served Seattle Colleges for intervals of 5 to 50 plus years and to give special recognition to recipients of special awards and individuals who are retiring from Seattle Colleges. These awards ceremonies serve to bring employees together and to boost morale during a challenging time.

### **Installing New Zoom Meeting Technology for future Hybrid Board Meetings**

Governor Inslee's emergency proclamation suspending in-person meeting requirements for open public meetings will be lifted effective June 1, 2022. To follow standard OPMA practices in the coming months, Chair Chernin, ATG Bruce Marvin, Sr. Executive Assistant Rebecca Zeller, and Chancellor Pan met to plan next year's Board meetings. The group agreed that it is best that Seattle Colleges continue to hold future Board meeting in hybrid format.

To improve the audio and video effect of hybrid board meetings, AVC Cindy Riche and the IT staff have been working with two vendors (Zoom and Neat, a hardware vendor that has formed a partnership with Zoom) to install newly developed technology that combines the best of Zoom with the capabilities of AI camera functionality. The new technology has three new features that include a) **Symmetry Features** which allow up-close view of each member, b) **Acoustic Bubble feature** which amplifies the sound of the speaker but suppresses sounds outside the camera view, and c) a **Control Panel** that allows the meeting host to manage all aspects of the meeting.

The cost of this type of solution is significantly less (about \$15K per room) compared to much more expensive traditional buildouts of videoconferencing spaces. The much lower initial install costs and the lower ongoing maintenance costs make this solution more sustainable and realistic given our ongoing budget limitations.

We are planning to have 2 rooms per campus outfitted by Fall, 2022. For now, we have identified four zooms where this new technology will be installed over the summer months. It is anticipated that we will be using the Zoom and NEAT technology features at Board meetings beginning in September 2022.

### **III. Partnerships**

#### **SMA Received Funding from City of Seattle**

Seattle Colleges thanks City Councilmember Tammy Morales for her leadership in securing one-time funding of \$1 million in funding for Seattle Maritime Academy operations and maintaining technical maritime education in Seattle. The funds were received as part of the federal American Rescue Plan Act (ARPA). The funds will also be used for outreach and recruitment through SMA, in partnership with Seattle Skills Center of the Seattle Public Schools. "Maritime is one of Washington state's core industries, but it faces an uncertain future as we grappled with a shortage of qualified mariners. SMA opens doors for student to launch amazing career opportunities on the water and is a valued partner of our Washington State Ferries, team," said Governor Jay Inslee.

"This funding will allow us to address the short-term needs of the Seattle Maritime Academy as we work with the state and the maritime industry to explore longer-term solutions," said Louise Chernin, Chair of the Seattle Colleges Board of Trustees, who spoke at the Press Conference hosted by the City of Seattle on May 13.

#### **IV. Pride Points**

##### **Trustee Batayola and Chancellor Pan Helped Kick Off Seattle Asian Jewish Initiative Kickoff**

Leaders from the Asian and Jewish Community in Seattle hosted the Asian Jewish Initiative Kickoff event on May 17 at the Wing Luke Museum. Trustee Batayola joined Deputy Mayor Kendee Yamaguchi, Rep. Tomiko Santos, and other community leaders in providing welcoming remarks. Chancellor Pan was invited to participate in facilitated conversations that focused on combating prejudice against Asian and Jewish communities and building cross-cultural communication and connections.

##### **Holding Special In-person Reception in Honor of Newly Tenured Faculty**

On Wednesday, May 25, the Board of Trustees and Office of the Chancellor hosted a special in-person Reception in honor of 20 newly tenured faculty members at the George Town Campus. Board Chair, Louise Chernin, kicked off the event with welcoming remarks on behalf of the Board. Trustees Hill and Peralta took time to attend the special reception. College presidents, AFT-Seattle President Annette Stofer, and Chancellor Pan introduced each of the tenured faculty members and provided tenure certificates and special gifts. The attendance by dozens of friends and families of the faculty members helped make the Reception exciting, meaningful, and special.

## MEMORANDUM

**TO:** Board of Trustees  
**FROM:** Rosie Rimando-Chareunsap, President  
**DATE:** June 9, 2022  
**SUBJECT:** Report to the Board of Trustees

### I. Student Success

- **Students, Faculty, and Staff Attend Women in Aerospace Conference:** Six female Aviation Maintenance Technology students, Professional Technical and Workforce Education Executive Dean Veronica Wade, and I-BEST Aviation Instructor Teresa Romaneschi attended the 9<sup>th</sup> Annual Pacific Northwest Aerospace Alliance Women in Aerospace Conference in Tukwila on May 20. South Seattle College currently has the largest number of female students in AMT over the past several years. It was great opportunity for this cohort of immensely talented students to experience a conference focused on empowerment, leadership, and education for women in aerospace.

### II. External Affairs

- **Congresswoman Meets with Students:** Congresswoman Pramila Jayapal (WA-07) visited South Seattle College on May 4 to answer student questions about her work and discuss student engagement in making change. Elected in 2016, Congresswoman Jayapal became the first South Asian America woman ever elected to the House of Representatives and is a powerful role model for our student body.

### III. Guided Pathways

- **Guided Pathways Success Gallery:** The college community gathered in April for a Guided Pathways Success Gallery, where members of the GP Guiding Team shared their student success projects and progress with all faculty and staff. Topics included improvements to the student experience through program maps, predictive courses, scheduling, exploratory sequence, intake and onboarding, classroom environment and course design, and student success communications planning.

### IV. Pride Points

- **Memorial Day Flag Ceremony Held:** South Seattle College returned to the longstanding tradition of holding a Memorial Day Flag Ceremony at the flag pole on main campus. Held at noon on May 26, the ceremony was an opportunity for students, faculty and staff to gather and share remembrances of Veterans in their lives who are no longer with us. The ceremony included remarks from President Rosie Rimando-Chareunsap and Dr. Dan Johnson, Dean of Student Life, Financial Aid, and New Student Services.





## MEMORANDUM

**TO:** Board of Trustees  
**FROM:** Dr. Chemene Crawford, President – North Seattle College  
**DATE:** May 25, 2022  
**SUBJECT:** Report to the Board of Trustees

### I. Student Success

- **NSC Receives Approval from SBCTC to Offer BS in Computer Science**

On May 5, the Washington State Board for Community and Technical Colleges unanimously approved North Seattle College's application to offer a Bachelor of Science (BS) in Computer Science. The new degree will cover a wide range of critical knowledge and skill-building areas, and plans are underway to launch the program in fall 2022. Last July, Washington state legislation was passed authorizing the state's community and technical colleges to offer four-year BS in Computer Science degrees, and in December 2021, Amazon announced it would grant \$3 million in support of that effort.

### II. Institutional Excellence

- **Equity & Welcome Center Provides Professional Attire for Students**

Belinda's Closet, housed in the Equity and Welcome Center, provides professional attire, including men's and women's clothes and shoes for students. As students graduate and prepare to enter the workforce, this resource will support students that may need professional attire for interviews. The project, named after Belinda Tillman, a staff member at NSC, started as an extension of the cap and gown borrowing program during commencement, when a student also needed to borrow a suit. EDI AVC, D'Andre Fisher, lent that student a suit and Belinda's closet began.

### III. Financial Health

- **NSC Received \$100,000 from Johnson Controls to Train Trade Workforce**

Through a \$100,000 grant from the Johnson Controls Community College Partnership Program, NSC will expand its associate degree and certificate programs in Electronics. In addition to the initial investment, NSC is eligible for up to three years of renewed funding, allowing the program to expand and serve future students. NSC will invest in the career pathway for the next generation of building technology innovators.

### IV. Pride Points

- **Parent Education Faculty Member Delivers Presentation in Turkey**

Beth Goss, NSC Parent Education, full-time faculty member, gave a virtual presentation for more than 3,000 therapists in Turkey as part of her work for the Gottman Institute. Beth was invited to speak, because one of her specialty areas is emotion coaching. Therapists at Psikoloji Istanbul Counseling, Training and Research Center, are concerned about the punitive nature of the current culture and are hoping to educate parents and teachers about supporting children's emotions. Psikoloji Istanbul was able to offer the class at no cost, in the hopes that many school counselors would bring the information back to their communities.