



SCIENCE | TECHNOLOGY | ENGINEERING | MATH

Prepared by
Catherine A. Thomas,
LSAMP Puget Sound Alliance Manager

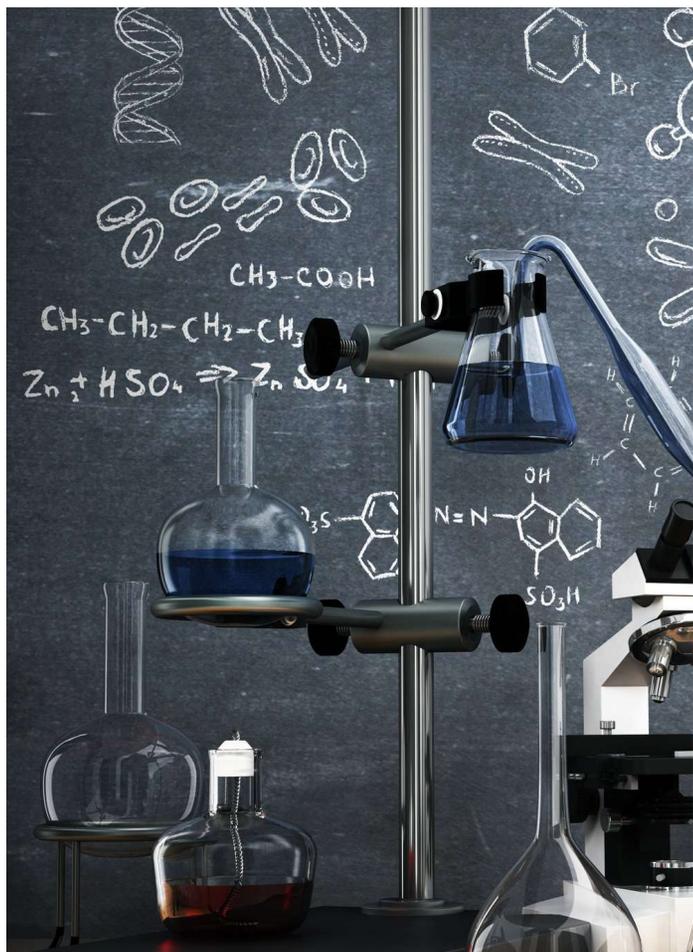
A green chalkboard background filled with white chalk drawings of various scientific and space-related items: a planet with a ring, stars, a satellite, a rocket, a UFO, the equation $E=MC^2$, a rocket ship, a globe, and an atom. In the foreground, a young girl with her hair in buns is smiling and raising her right fist. A white chalk outline of her head and arm is drawn over her. In the bottom right corner, there is a logo for the National Science Foundation (NSF) featuring a blue globe with the letters "NSF" in white, surrounded by a yellow sunburst pattern.

Louis Stokes Alliances for Minority Participation

Supporting students in S.T.E.M. to
persist, graduate, and transfer.

This material is based on work supported by the National Science Foundation under award number NSF-HRD-2009170. Any opinions, findings, and conclusions or recommendations expressed in this material are those of the author(s) and do not necessarily reflect the views of the National Science Foundation.

Overview: LSAMP Puget Sound Alliance



Three year, \$1.5M grant through the National Science Foundation

Partnership between North Seattle, Green River, and Pierce colleges

Serves S.T.E.M. students from communities historically under-represented* in S.T.E.M. careers

Focused on engaging students in undergraduate research and internships

Strong emphasis on community building and peer-to-peer mentorship

Supports persistence and successful transfer into S.T.E.M. bachelor degree programs

***Under-represented include those who identify as Black/African American, Latinx/Hispanic American, American Indian, Alaska Native, Native Hawaiian, and/or Native Pacific Islander**

LSAMP Puget Sound Alliance Leadership Team:

Catherine A. Thomas

Alliance Manager & Campus Coordinator

Vashti Bryant, PhD

Dean of Math & Science

Ann Murkowski

Co-PI, Biology Faculty

Vanessa Martinez

Admin Support

Ann Richardson

Grants Director

Chemene Crawford, Ed.D.

PI, Governing Board



**NORTH SEATTLE
COLLEGE**



Chitra Solomonson, PhD

Co-PI, Physics Faculty

Kristine Schroeder

MESA Director & Campus Coordinator

Matt Swenson

Grants Director

Rolita Ezeonu, Ed.D.

VP, Governing Board



Dawn Reed

Dean of Students Equity Design & Engagement

Edward Perry, PhD

Dean of Natural Sciences

Elysia Mbuja

Co-PI, Biology Faculty

Alyssia Snow

Co-PI, Chemistry Faculty

Rosalinda Castro-Rosas

Campus Coordinator

Matthew Campbell, Ed.D.

VP, Governing Board



Goals: LSAMP Puget Sound Alliance



1. Increase URM* STEM student enrollment by at least 25%.

2. Increase URM* STEM AS degree completion by at least 50%.

3. Increase the number of URM* STEM students transferring to baccalaureate STEM programs by at least 60%.

4. Engage LSAMP Scholars in activities that support their retention, completion, and transfer, and fosters their sense of belonging.

5. Create an institutional culture at each college that recognizes, prioritizes, and rewards student research.

***URM (Under-represented Minority) include those who identify as Black/African American, Latinx/Hispanic American, American Indian, Alaska Native, Native Hawaiian, and/or Native Pacific Islander**

Through LSAMP, Students:

-Center Cultural Identity While Building STEM Skills

-Access Paid Undergraduate Research and Leadership Opportunities

-Receive Scholarship & Internship Information and Application Support

-Have Academic & Transfer Coaching

-Build a Strong STEM Community & Network



Annika Diaz, Current PhD
Student at Cornell Universit...

[CLICK HERE](#) to listen about LSAMP from a student perspective!

Summary of Activities at North Seattle:



Furnished LSAMP Center Mon-Fri, 10 AM - 4 PM

Features 5 desktop computers, 2 active media tables, and scientific calculators and laptops available to borrow

Strong Partnerships & Collaboration

PNW LSAMP Alliance (UW-Seattle, lead); Equity, Diversity, & Inclusion Office (including TRIO & Title III); Library; Transfer Advising; Student Life; and Seattle Promise

A Few Program Stats:

- 30 students enrolled in the program since February 2021;
- Staff participation in annual LSAMP conferences;
- Successful submission of NSF annual report;
- 1 Work-Study Student Ambassador hired;
- Campus website <https://northseattle.edu/lisamp>;
- Student Canvas Course;
- "Research Ready" program launched

Events that Center Students and Professionals of Color in S.T.E.M.

See next slide for flyers and speaker bios

Students in S.T.E.M. featuring LSAMP Scholars from UW-Seattle

[Link to recording](#)

Internship Application Workshop with Pacific Northwest Lab

STEMinars@North: S.T.E.M. Majors & Career Pathways

[Link to recording](#)

Real "STEM" Talk with Jordan Allen, Graduate Student, UMASS-Amherst

Webinar with Dr. Ebony O. McGee

[Link to recording](#)

STEMinars@North: Making S.T.E.M. Hands-On

[Link to recording](#)





LSAMP PUGET SOUND ALLIANCE

STUDENTS IN STEM EVENT

FEATURING **UNIVERSITY OF WASHINGTON** LSAMP SCHOLARS

BE TRANSFER READY!

HEAR ABOUT THEIR COLLEGE AND RESEARCH EXPERIENCES

BUILD COMMUNITY!

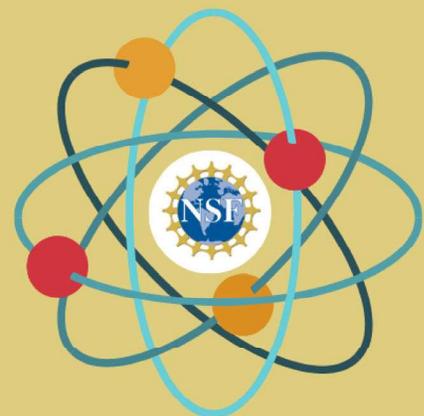
MEET LSAMP PARTICIPANTS FROM NORTH SEATTLE, GREEN RIVER, AND PIERCE

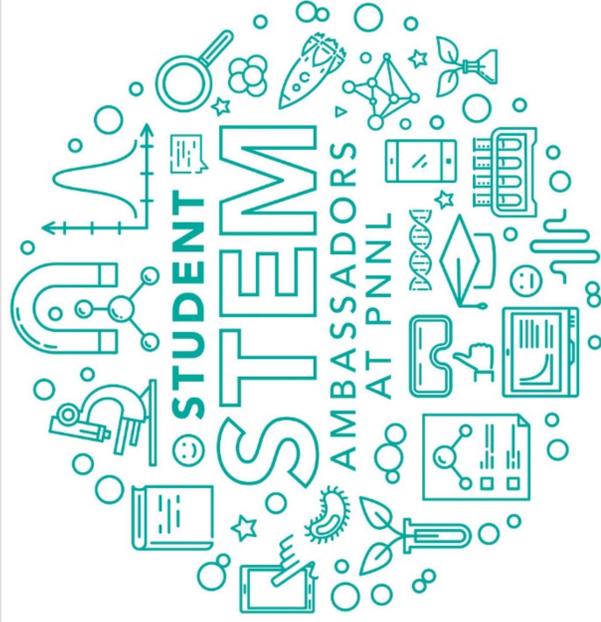
FRIDAY, MARCH 5TH

1:00 PM - 2:15 PM

VIA ZOOM

***CLICK ON FLYER TO OPEN ZOOM CALL**





WDTS Application Workshop

Event Details

Wednesday, April 14th
3:00pm – 4:00pm PST

A virtual workshop for students interested in the WDTS internship programs, Science Undergraduate Laboratory Internships (SULI) and Community College Internship (CCI) at Pacific Northwest National Laboratory. You will get the chance to hear from some of PNNL's Student STEM Ambassadors. You will also have the opportunity to ask questions and be guided through the application process.

Registration

Advance registration required.

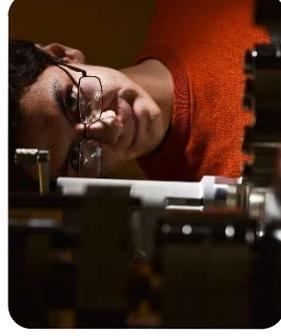
You can register for the event up until the start time. Registration includes a few questions so we may learn a little more about you! Register [Here](#) or go to <https://bit.ly/3dIGB8j>

Event Agenda

3:00pm - 3:40pm PST Application Workshop

3:40pm - 3:50pm PST Student STEM Ambassadors

3:50pm - 4:00pm PST Q&A



For more information, please contact Nancy Roe at nancy.roe@pnnl.gov

TOPIC: STEM Majors & Career Pathways

Alissa Agnello

Math & Science Dean, North Seattle



Catherine Thomas

LSAMP Program Manager, North Seattle



Caroline Pew

Chemistry Faculty, North Seattle



Jay Villacis

Software Engineer, Electronic Arts



Dom Juarez

Systems Engineer, Boeing Global Services



Bill Barry

Computer Science Faculty, North Seattle



Wed, May 5th

2:30 PM – 3:30 PM

Please RSVP:

<http://bit.ly/STEMeventRSVP>

Zoom Link:

<http://bit.ly/NSCTransferWorkshop>

Alissa Agnello

I am the Dean for the Math & Science Division at North Seattle College, which includes biology, chemistry, environmental and earth sciences, computer science, economics, engineering, math, physics, and physical education.

Prior to my role as dean, I taught chemistry, materials science, and nanotechnology in this same division and was the director of a National Science Foundation Regional Center for Nanotechnology Education.



Catherine A. Thomas

Catherine Thomas manages the LSAMP Puget Sound Alliance at North Seattle College. She has a B.S. in Aerospace Engineering from the University of Maryland College Park and has an M.S. in Aviation Systems from the University of Tennessee Space Institute. She also attended Tuskegee University, a historically black college in Alabama.

Catherine worked as a design engineer at The Boeing Company for 10 years and transitioned into education a few years ago.

Before coming to North Seattle College, Catherine managed a program working with high school students of African descent for the NAACP and was an advisor in the TRIO program at Everett Community College.

Catherine is originally from Maryland and is 1 of 6 children. She is married to Floyd Thomas and enjoys reading and watching Science Fiction and Fantasy.

Caroline Pew

Caroline Pew (she/ her) is a Seattleite born and raised. She is a queer, social justice advocate, abolitionist, educator, and climate scientist. Working at the intersections of justice, education, and community engagement Caroline strives to create educational experiences which draw herself, colleagues and students closer to their own humanity and authenticity by honoring the unique lived experiences that each person brings to the learning space.

Caroline has nearly 20 years of experience in various forms of education. She is currently a tenured Chemistry faculty, Faculty Development Coordinator and Chemistry Department Co-Chair at North Seattle College.

Caroline also works part-time as a STEM Education Technologist at Cascadia College and teaches for the University Beyond Bars program which provides access to higher education for incarcerated individuals at the Monroe Correctional Complex. She is passionate about access and equity in STEM education.

Panelist Bios

Dominick (Dom) Juarez

I have a B.S. in Mechanical Engineering from UW Bothell. While at UWB, I was Founder & President of the Black Student Union; a member of the National Society of Black Engineers; member of the Diversity Center Steering Committee (Implementation co-Chair); and elected twice as President of the ASUWB Student Government. GRAD '18.

I worked at Sea Mar CHC as a coordinated specialist – a position created for me to run a Sea Mar (internal) start up within the dental department with a focus on additive manufacturing (3D printing).

Currently, I work at Boeing. As a Systems Engineer, I helped transition requirements into model-based systems engineering. Now I work as a Systems Integration Engineer, installing hardware or software during system upgrades – just got back from UK!

I am still striving for more. I am pursuing education and a position in Boeing for Machine Learning /Artificial Intelligence.

I was born in CA, WA grown, and living in MO. I enjoy SCIENCE... oh, and hiking, basketball, football, soccer, building, 3D printing, art, exercise, inve\$ting [cause CREAM, hahaha]. Being wealthy, not rich.

Justin (Jay) Villacis

I have a B.S. in Visual and Game Programming from The Art Institute of California- San Francisco. In addition to being a mentor while in college, I gained experience as an intern with Unity Technologies. After graduation, I worked as a Software Engineer for Trigger LLC and then as an Engineer with Glu Mobile.

When I first started at Electronic Arts (EA), I worked on a prototype team trying to create the next big mobile hit.

Next, I worked as part of development team for PopCap Studios, primarily as a client engineer. Duties included feature work as well as helping organize and track dependencies.

Now, I serve as a technical lead for a team developing technology to help speed up mobile game development within the EA organization.

William (Bill) Barry

My technical career was mostly spent at Microsoft where I spent two stints totaling 15 years, the last stint ending in 2015.

I've been teaching adults technical subjects for more than three decades, and have taught off and on at North since the early 1990's. I love teaching, programming, working with databases, and testing software; I am delighted to get to teach and combine these passions at North Seattle College.

In Fall 2020 I accepted a full-time position with the Math and Science Division teaching Computer Science.

Panelist Bios



REAL TALK

about that STEM LIFE w/

JORDAN ALLEN

Graduate Student, UMASS- Amherst
Department of Geosciences

Jordan has attended an HBCU (Savannah State University), been an LSAMP Scholar, and participated in many research opportunities. He's worked in industry and traveled the world! Hear his story and get tips you can use, too.



Friday, October 29
1 P.M. to 2 P.M. (PST)

[Zoom Meeting Information](#)

Meeting ID: 935 7154 1411

Passcode: LSAMP



SCAN ME

Join with QR code or link:

<https://bit.ly/JALSAMP>

Jordan's academic journey started at Savannah State University, where he developed a strong work ethic and a passion for research. He began building his research skills during his first internship at the Medical University of South Carolina summer undergraduate research program, where he studied fecal indicator bacteria to assess the presence of disease-causing viral contamination in recreational waters. This experience provided his first exciting immersion into the world of research. He strived to develop his knowledge and ability to conduct research every summer throughout college, including positions at NASA, Research Experiences in Solid Earth Sciences for Students (RESESS) at UNAVCO, and the Marine Biological Laboratory via the Partnership Education Program (PEP).

JORDAN ALLEN

As an undergraduate student at a historically Black institution, his experience nurtured his commitment to public service projects and leadership in his community. He also worked to educate students on environmental stewardship and community issues to raise student awareness of hunger prevention, food insecurity, environmental justice, and voter suppression. This work allowed him to see the intersection of race, class, gender, and other systemic issues that work in concert to prevent many from pursuing higher education. Such insights motivated him to volunteer at tutoring programs as an Oasis mentor in the Larimer County, Colorado, DHS Children, Youth & Family Division for high-risk youth throughout his master's degree at Colorado State University, where he earned a M.S. in Ecology. He is currently a graduate student at the University of Massachusetts, Amherst. His research examines the controls on the production of N₂O and N₂ gas in subsurface shale environments.

Visit Jordan's website:

<https://jordanalLEN.mystrkingly.com/>

ACS Puget Sound Section

Zoom Webinar Series on Diversity, Equity, Inclusion and Respect (DEIR):

WEDNESDAY, NOVEMBER 3, 2021, 4-5pm Pacific Time

Black, Brown, Bruised: How Racialized STEM Education Stifles Innovation

Speaker: Ebony Omotola McGee



Drawing on narratives from hundreds of Black, Latinx, and Indigenous people, Dr. McGee examines the experiences of underrepresented racially minoritized students and faculty members who have succeeded in STEM and the toll that such success has exacted. She advocates for structural and institutional changes to address racial discrimination, stereotyping, and hostile environments in an effort to make STEM fields more inclusive.

Dr. McGee is professor of diversity and STEM education at
Peabody College of Vanderbilt University.

Register via Zoom to attend and to suggest discussion topics or questions:

https://us02web.zoom.us/webinar/register/WN_iSlagXnySZKA9XKlXXq5dw

For information, please contact:

Heather Price, Chemistry Faculty, heather.price@seattlecolleges.edu
Jennie Mayer, Education Committee Chair, jmayer@bellevuecollege.edu
Sheri Tonn, Committee on DEIR co-chair, tonns@plu.edu

STEMinars @North

November 10, 2021 | 2:30 PM - 4 PM

**"MAKING S.T.E.M. HANDS-ON:
RESEARCH, INTERNSHIPS, AND MORE"**

Faculty, employers, and career services staff will share how you can start getting experience in your STEM field while in school. Bring your questions!



RSVP: <http://bit.ly/STEMeventRSVP>

Zoom Link: <https://bit.ly/NSCTransferWorkshop>



**NORTH SEATTLE
COLLEGE**

Hosted by NSC Transfer Advising & LSAMP Puget Sound Alliance



SPEAKERS

ANN MURKOWSKI

Biology Professor, North Seattle College



Ann Murkowski is a faculty member in the biology department at NSC. In addition to teaching, she coordinates the Ready-Set-Transfer (RST) program that provides scholarships and supports to STEM students across the Seattle Colleges. Ann also teaches in North's Undergraduate Research Program (UGR)- a skills-focused program that allows students to conduct authentic research early in their college careers. Ann is active in the LSAMP program at NSC and is always excited about new opportunities to engage and support STEM students. Prior to joining the faculty at NSC, Ann worked in biotech as a research scientist at the UW's Marine Molecular Biotechnology Laboratory and for the IcoGen Corporation.

ENANGA DAISY FALE

**Senior Manager, Systems Engineering and Integration
Northrup Grumman Corporation**



Enanga Daisy Fale is a STEM advocate and aerospace-defense industry enthusiast, who drives tech advancement within the industry and works as a Northrop Grumman senior systems and integration engineering manager. Enanga provides technical leadership for systems engineering, integration, and a virtualization lab (i.e., virtual, augmented, and mixed reality). She holds previous experiences extensively focused on the systems and software design of aircraft systems, avionics, and other biomedical applications focused on the system architecture design and Internet of Things solutions. Enanga serves as the Aerospace Special Interest Group (SIG) Director with the National Society of Black Engineers (NSBE), as a Regional Membership Deputy Director within the American Institute of Aeronautics and Astronautics (AIAA), and a co-founder and co-lead of the Society of Women Engineers (SWE) Technical Career Path Affinity Group. She holds a BS in Electrical Engineering from St. Cloud State University with a concentration on Aviation Operations and Avionics and a MS in Systems Engineering with a Certificate in Human-Computer Interaction from Iowa State University.



**NORTH SEATTLE
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SPEAKERS

HEATHER PRICE, PhD

Chemistry Professor, North Seattle College



Heather Price is a faculty member in the chemistry department at NSC. In addition to teaching, she also leads the Climate Justice Across the Curriculum Project and is co-PI on a National Science Foundation grant titled Climate Justice in Undergraduate STEM, Incorporating Civic Engagement. Heather also teaches in North's Undergraduate Research Program. Prior to joining the faculty at NSC, Heather worked

as a climate scientist at the University of Washington Program on Climate Change. Heather earned her PhD in chemistry, building and using atmospheric chemistry instruments to research the transport and photochemistry of air pollution. Heather is also on the leadership team for Seattle 500 Women Scientists and is a co-founder of the community climate justice resources hub, TalkClimate.org with fellow climate scientists, and mental and medical health professionals, artists, and youth climate activists.

MICHELLE MELERO

Program Manager, App Development BAS, North Seattle College



Michelle Melero is the program manager for the Application Development BAS degree at NSC. She has been with the degree since it first started and has helped develop the degree to where it is now. Her primary duties include recruitment and advising for prospective and current AD BAS students. Michelle also works closely with the IT and CSC department at North and their students and staff. In addition to managing the AD BAS degree program, she teaches one section of the internship/capstone course for the AD BAS degree program, which occurs the last quarter of the program. The Application Development BAS degree is a regionally accredited degree that incorporates hands-on learning opportunities and prepares students for jobs in entry-level software developing positions and other related positions. The four main tracks emphasized throughout the program are: Web Development; Mobile Development; Data Science; and Cloud Computing



**NORTH SEATTLE
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SPEAKERS

MICHAEL MORE

Assistant Director, Career Center @ Engineering
University of Washington



Michael More has worked in Higher Education for 12 years. His experience includes roles in program management, program supervision, academic advising, research, and teaching. Most recently, he has worked in support students' career development. He spent 3 years at his alma mater, the University of British Columbia, specialization in MS / PhD career education, and since 2018 has worked in the Career Center @ Engineering (CC@E) at UW. His professional goal is to empower students in the academic and career journeys, and in particular to elevate and celebrate voices from diverse communities. Prior to his roles in Higher Education, Michael has worked in geospatial analysis, as a facility supervisor in community recreation centers, as an advocate for LGBTQ populations. He holds an MS in Physical Geography from UBC. He also works part-time for a Seattle-based non-profit that uses games to help neurodiverse youth build confidence and learn social skills.

MONE'T ALBERTS

Graduate Research Assistant, Biomedical Engineering
Boise State University



Mone't Alberts earned a B.S. in Materials Science and Engineering with a minor in Biomedical Engineering from Boise State University in 2020. During undergraduate, she worked in the Computational Materials Engineering Lab for four years under Dr. Eric Jankowski. Her research, done in conjunction with The Boeing Company, focused on using molecular dynamics simulations to study the effect that varying the curing cycle in multi-threaded epoxy thermoset systems had on its overall microstructure. Mone't also had an internship at ON Semiconductor Company in research and development of new materials for the image sensing group. She is pursuing her PhD in Biomedical Engineering with a focus in the area of graphene bioscaffolds for musculoskeletal tissue engineering. Mone't is an active advocate for diversity and inclusion in the field of STEM. She is President of the National Society of Black Engineers, Boise State Chapter, as well as a Fellow of the Louis Stokes Alliance for Minority Participation Bridge to Doctorate.



**NORTH SEATTLE
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REGULAR MEETING AGENDA

- 3:00 p.m. CALL TO ORDER**
- 3:00 p.m. LAND ACKNOWLEDGMENT**
AK Sterling, Interim Executive Director of the Office of Strategic Partnerships
- 3:00 p.m. ACTION / Approval of Agenda** **Tab 2**
- 3:05 p.m. PUBLIC COMMENTS**

The Seattle Colleges Board of Trustees welcomes students, employees, and community partners to address the Board during the Public Comment period specified on the Agenda. The Board provides 15 minutes for public comments, which may be adjusted at the discretion of the Board Chair.

Each speaker has 3 minutes to address the Board, and speakers are encouraged not to repeat the same issue that a previous speaker has already raised. Advanced sign-up for oral comments is requested by emailing Rebecca.Zeller@seattlecolleges.edu. Additional commenters will only be called upon during the meeting as time allows. If there is not enough time for all speakers, commenters will be encouraged to submit a written statement or be put on the list for oral comments at the next public meeting.

In addition, written statements are accepted by Rebecca Zeller at any time. All written statements received by noon on the Friday before the Regular Board of Trustees meeting will be published in the public packet. Written statements received after that date and time will be added to the Board packet and transmitted to the Board for the following Board meeting.

The Board functions at the policy level while daily operational matters are delegated to the district and college management team. It is, therefore, not the practice of the Board to respond specific to operational issues during Public Comment period.

- 3:20 p.m. PRESENTATION** **Tab 3**
Mainstay & SAILS
Presenters: Rebecca Jansson, Director of Mainstay/SAILS; Carey Thomas, Mainstay Program Coordinator
- 3:35 p.m. ACTION ITEMS**
- A. Minutes from Special Meeting on January 10, 2022 **Tab 4**
- B. Minutes from Regular Meeting on January 13, 2022 **Tab 5**

- C. Seattle Central College, Request to Approve Starting EcoDistrict Permit Design **Tab 6**

3:45 p.m. INFORMATION ITEMS

- A. Progress Report on Board Goals for 21-22 **Tab 7**
- B. Budget Reporting update
- C. Legislative Process Update from Chair Chernin **Tab 8**

4:10 p.m. ORAL REPORTS Written Reports-Tab 9

- A. Student Representatives
 - 1. Nichole Eidsmoe, North Seattle College
 - 2. Alex Roque, Seattle Central College
 - 3. Anne Le, South Seattle College
- B. Labor Union Representatives
 - 1. Annette Stofer, AFT Seattle Community Colleges
 - 2. Danielle Wilkie, WFSE
 - 3. Cody Hiatt, AFT-SPS
- C. Chancellor's Report
- D. Legislative Report **Tab 10**
- E. Chair's Report
 - 1. ACT Awards **Tab 11**
- F. Trustees
- G. College Presidents, Vice Chancellors
 - 1. Chemene Crawford, President of North Seattle College
 - 2. Yoshiko Harden, Interim President of Seattle Central College
 - 3. Rosie Rimando-Chareunsap, President of South Seattle College
 - 4. Kurt Buttleman, Vice Chancellor of Academic and Student Success
 - 5. Jennifer Dixon, Vice Chancellor of Human Resources
 - 6. Terence Hsiao, Interim Vice Chancellor of Finance and Operations
 - 7. Kerry Howell, Vice Chancellor of Advancement
 - 8. Cindy Riche, Associate Vice Chancellor and Chief Information Officer

9. Earnest Phillips, Associate Vice Chancellor of Outreach and Communications

5:00 p.m. ADJOURNMENT

The next meeting of the Board of Trustees will be held on Thursday, March 10 at South Seattle College's Georgetown Campus, Room C 122. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

EXECUTIVE SESSIONS

An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.



MAINSTAY & SAILS

@Seattle Central College

CONNECTING JOB SEEKERS WITH
DISABILITIES TO GREAT EMPLOYERS

<https://mainstay-sails.seattlecentral.edu/>

Contact: Rebecca Jansson – 206.890.0140
Carey Thomas – 206.619.9981

Mainstay client, Krista, and Program Coordinator, Carey Thomas

MESSAGE FROM MAINSTAY



Mainstay Executive Director, Rebecca Jansson, leading our team through a time of recovery and rebuilding.

After a challenging year and a half, we believe now is a time to **RECOVER and REBUILD**.

RECOVER: The isolation, depression and confusion of the last year and a half has brought hardships to our job seekers.

From hospitalizations to homelessness, our clients found themselves in situations amplified by COVID-19 furloughs and layoffs.

Hope remained as YOU connected clients with resources for help with new living situations, new jobs and new opportunities as their needs grew stronger.

THERE IS NO SUPPORT WITHOUT “U!”

REBUILD: Now, we are seeing an incredible uptick in the amount of hiring, especially of people with disabilities. Businesses are opening their doors to our population often forgotten, our workers with disabilities. **HERE WE ARE!**

Workers who are ready to show you grit, determination and motivation... I'm so honored to be at the helm of this incredible organization and in the trenches with our job seekers with our community right by our side!

Rebecca Jansson, Director of Mainstay/SAILS



We thank you, Angela and Caleb – Essential Workers at Rainier Safeway!

MAINSTAY – Supported Employment Opportunities

Mainstay Services include:

- ★ Community Based Assessments
- ★ Job Discovery & Exploration
- ★ Job Placement, Coaching, Training & Retention
- ★ School-to-Work & Job Foundation Services
- ★ Pre-Employment & Training Services (Pre-ETS)
- ★ Independent Living Services

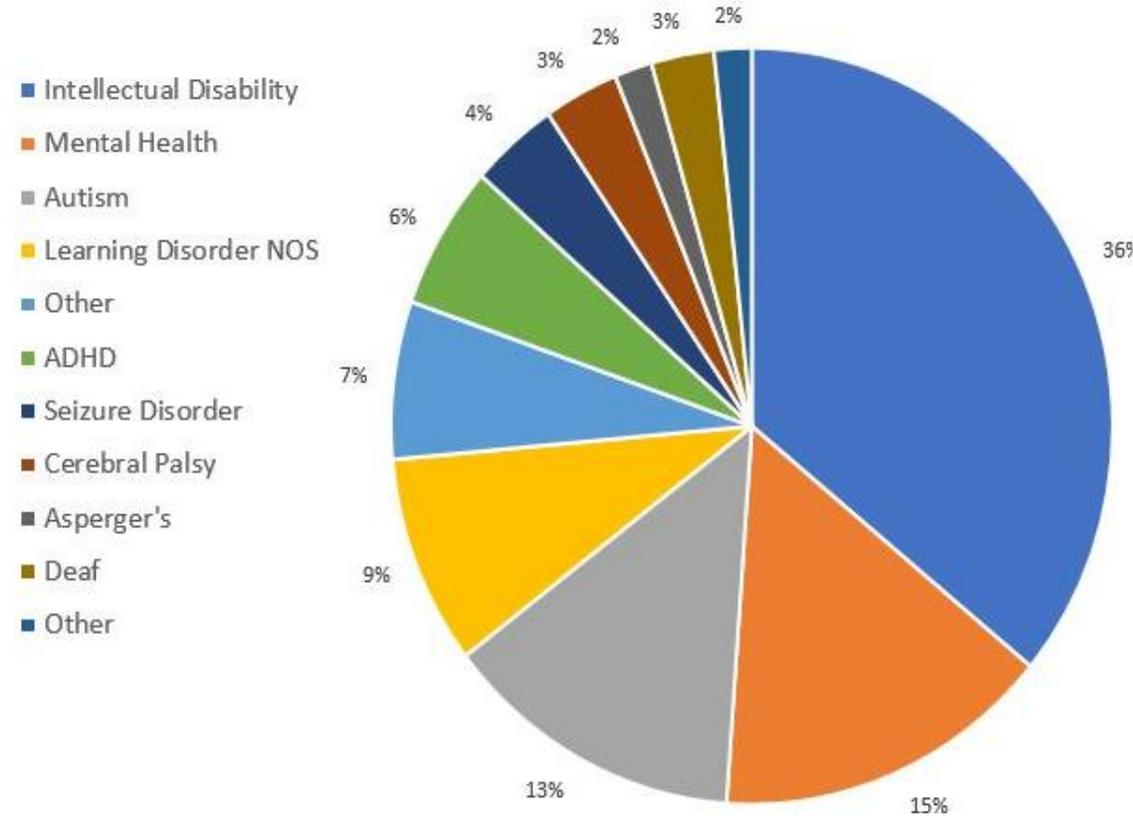


Mainstay Microsoft Employees

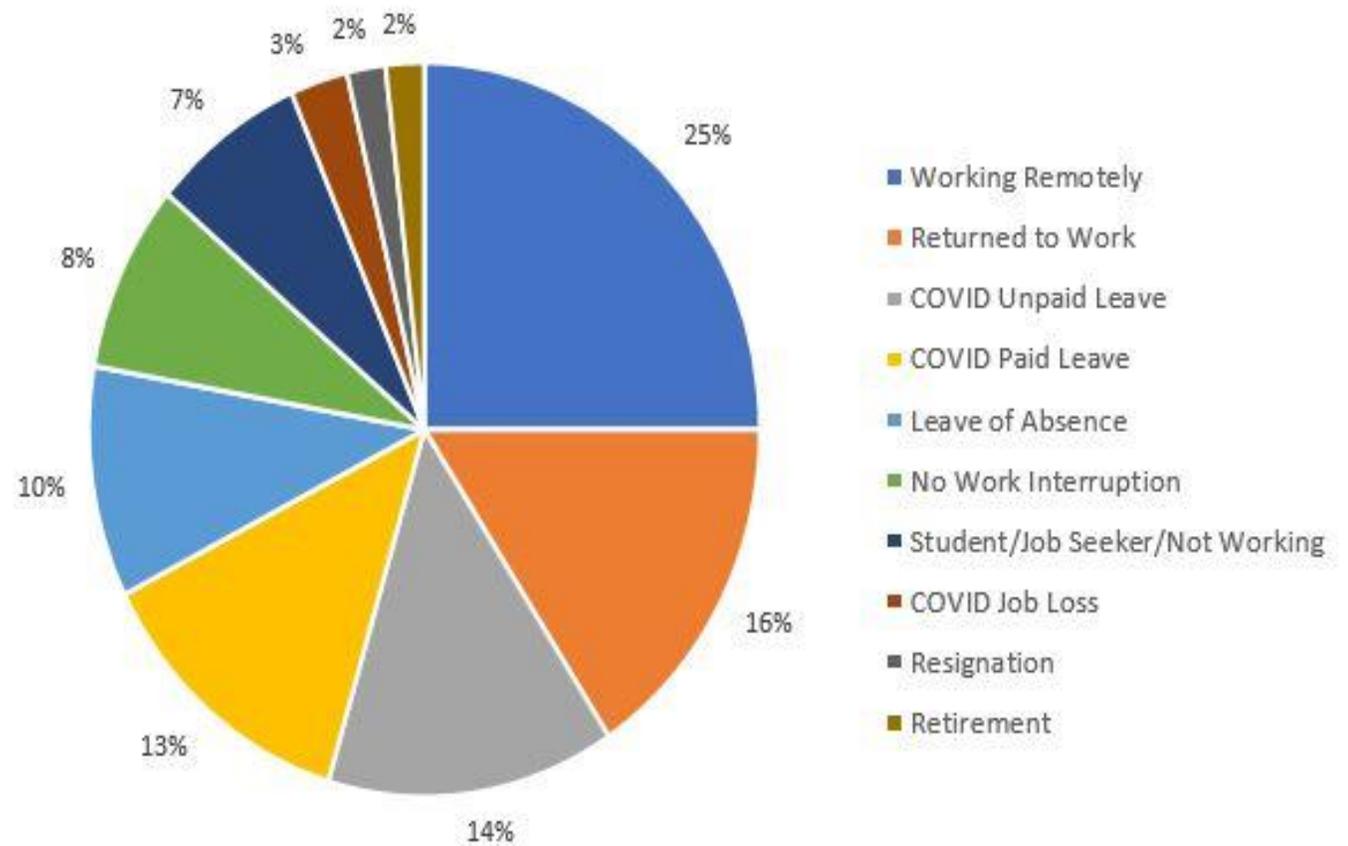
MAINSTAY CLIENT DEMOGRAPHICS

Clients served July 2020 - June 2021: 108

Consumer Disability Category



Impact of COVID



ECONOMIC RECOVERY



Carmen and Job Coach - Jekeva, Walgreens

In March 2020, our economy was shutting down in response to COVID-19.

At first, our supported workers were furloughed at an alarming rate, yet **less than 2% of our clients were permanently let go.**

Essential workers, which made up 26% of our client base, stayed employed throughout the closures.

Employers were “building the track as they drove the train.” Mainstay was doing the same. We taught workers to stay employed or fresh in their skills using Zoom, Microsoft Teams and other software vital to their employers’ needs.

Your funds helped people stay connected as their lifelines were disappearing.

Employers, like Microsoft, Starbucks, King County and the City of Seattle, were doing all they could to keep workers ENGAGED AND PAID. By June 30, 2021, 83 of our 108 consumers are actively working. The rest are in school and in job seeking mode, ready to find fulfilling jobs!

THANK YOU to our employers and community for your response to our call for action!

ECONOMIC RECOVERY 2020-2021

\$1,245,188
Supported
Worker
Earnings

66,244
Hours
Clients
Worked

6539
Hours of
Coaching &
Support



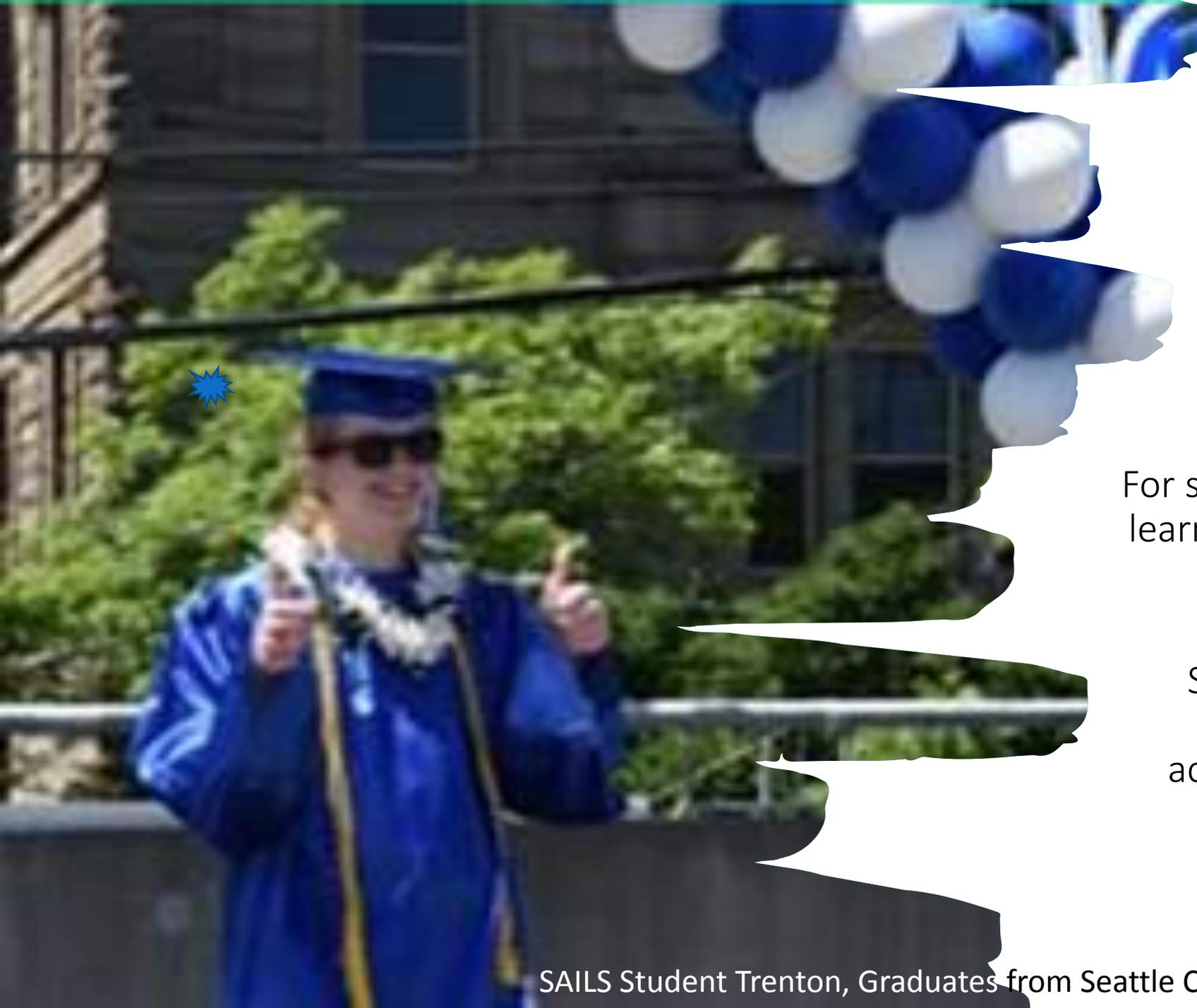
Jennifer at Target

SAILS at Seattle Central College

THE WORK BEFORE YOU CAN WORK

SAILS Personnel provide academic coaching and support:

- ★ Planning for a 'Guided Pathway'
- ★ Navigation of college systems
(i.e. registration, financial aid)
- ★ Support to learn to study, take notes and adjust to college
- ★ Time management and organization
- ★ Executive functioning skills
- ★ Communication support with faculty
- ★ Structured, specialized academic tutoring
- ★ Internships and practicum experience



SAILS – Supported Academics and Independent Life Skills

For students with neurodiversities and learning differences to achieve a path to success!

SAILS is personalized support -
above and beyond 504
accommodation - for students at
Seattle Central College



THANK YOU, MAINSTAY & SAILS GENEROUS DONORS



In 2021, you RAISED \$129,071 for workers and job seekers with disabilities!

*In an effort to promote equity, inclusion and privacy in giving, we have listed everyone in alphabetical order rather than singling out giving amounts.

Your impact is profound and so very appreciated. Warmest regards – Your Mainstay Team*

194
Generous
Gifts

\$129,071
for
Job Support

4 Employer
Matches

\$777
Average
Gift
Amount

23
First-Time
Donors

6 Repeat
Monthly
Donations

THANK YOU!

Reach out to us!

Rebecca Jansson – 206.890.0140

Email: rebecca.jansson@seattlecolleges.edu

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Michelle, Mainstay Client & King County Employee

SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES NOTICE OF SPECIAL MEETING

January 10, 2022

MINUTES

CALL TO ORDER

Chair Chernin called the meeting to order at 8:02am.

ATTENDANCE

Pete Lortz, Steve Hill, Kurt Buttlerman, Rebecca Zeller, Cindy Riche, Louise Chernin, Valerie Hunt, Earnest Phillips, Lilia Fomai, Brian Surratt, Nichole Eidsmoe, Teresita Batayola, D'Andre Fischer, Rosie Rimando-Chareunsap, Yoshiko Harden, Shouan Pan, Wendy Rockhill, Rosa Peralta, Kathie Kwilinski, Gregory Hinton, Jennifer Dixon, Terence Hsiao, Bruce Marvin, Kerry Howell, Chemene Crawford

PUBLIC COMMENTS

The Seattle Colleges Board of Trustees welcomes students, employees, and community partners to address the Board during the Public Comment period specified on the Agenda. The Board provides 15 minutes for public comments, which may be adjusted at the discretion of the Board Chair.

Each speaker has 3 minutes to address the Board, and speakers are encouraged not to repeat the same issue that a previous speaker has already raised. Advanced sign-up for oral comments is requested by emailing Rebecca.Zeller@seattlecolleges.edu. Additional commenters will only be called upon during the meeting as time allows. If there is not enough time for all speakers, commenters will be encouraged to submit a written statement or be put on the list for oral comments at the next public meeting.

In addition, written statements are accepted by Rebecca Hansen at any time. All written statements received by noon on the Friday before the Regular Board of Trustees meeting will be published in the public packet. Written statements received after that date and time will be added to the Board packet and transmitted to the Board for the following Board meeting.

The Board functions at the policy level while daily operational matters are delegated to the district and college management team. It is, therefore, not the practice of the Board to respond specific to operational issues during Public Comment period.

There were no public comments.

INTRODUCTION OF ISSUES FOR DISCUSSION

Chancellor Pan summarized the statement he received last week from the AFT Executive Team. He and the presidents reported on in-person courses being offered this quarter and conversations they've had with faculty.

EXECUTIVE SESSION

Chair Chernin called Executive Session at 8:35am for 25 minutes.

A. Negotiations update

(6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

ADJOURNMENT

The meeting adjourned at 9:00am.

The next meeting of the Board of Trustees will be held on Thursday, January 13 on Zoom. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

EXECUTIVE SESSIONS

An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES

January 13, 2022

MINUTES

EXECUTIVE SESSION

Chair Chernin called a 30-minute executive Session at 1:30pm.

A. Litigation Update

Exception (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district;

B. Negotiations update

Exception (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

OPEN SESSION

Chair Chernin welcomed people to the open public study session at 2:02pm.

A. Budget Overview

Terence Hsiao presented the budget outlook and shared concerns about sustainability. Each of the presidents shared perspectives from their colleges. Chancellor Pan shared comments on enrollment, retention, program mix, class size, administrative cuts, and state funding model shifts. Trustee Hill asked for more collaboration and standardization of coding and reorientation of resources toward strategic priorities.

REGULAR MEETING

CALL TO ORDER

Chair Chernin called the Regular meeting to order at 3:03pm.

ATTENDANCE

Shouan Pan, Louise Chernin, Rosa Peralta, Steve Hill, Teresita Batayola, Brian Surratt, Rosie Rimando-Chareunsap, Chemene Crawford, Yoshiko Harden, Rebecca Zeller, Lilia Fomai, Jennifer Dixon, Bruce Marvin, Armin Seidl, Jim Jewell, Zola Mumford, Cody Hiatt, Rick Downs, Cindy Riche, Cathryn Cavral, Helena Ribeiro, Kurt Buttleman, Gregory Hinton, Diane Ellis, Annette Stofer, Paul Jurose, Abigail Wachter, Nichole Eidsmoe, Carolina Forero, Kathie Kwilinski, Becca Chen, Toni Anderson, Julienne DeGeyter, erin lewis, Krishena Bishop, Joseph McEwan, Earnest

Phillips, Saroush Maleki, Kerry Howell Sharon Spence-Wilcox, Vashti Bryant, Derek Madison, Dr. Abe, Matt Dimeo, Lincoln Ferris, Alice Melling, Valerie Hunt, Barbara Childs, Vashti Bryant, Marla Lockhart, Lela Cross, Kelda Martensen, Sandy Long, Jessica Narouzi, Carlos Sibaja, Sayumi Irey, Melody McMillan, Mari Acob-Nash, Marcia Horton, D'Andre Fisher, Alex Roque, Pete Lortz, Emily Thurston, Betsy Hasegawa, Curtis Bonney, Misum Bishop, Traci Russell, Steve Leahy

LAND ACKNOWLEDGMENT

Maureen Shadair, Executive Dean, South Seattle College's Georgetown Campus, gave the Land and Labor Acknowledgment.

ACTION / Approval of Agenda

Trustee Batayola made a motion to approve the agenda. Trustee Peralta seconded. The motion passed 5-0.

PUBLIC COMMENTS

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Althea Lazzaro read a letter of no confidence written by a faculty member and signed by others. Health and safety concerns were cited as the reason for the lack of confidence.

Paul Kurose shared a statement in support of the faculty letter of no confidence.

Zahra Alawi shared reflections on things that occurred in the past year that did not contribute to academic and student success.

Derek Madison advocated for vaccine verification of students. He also encouraged looking at our website and changing the language to share a message of concern for the safety of students, faculty and staff.

PRESENTATION

Facilities and Capital Projects at South Seattle College

Presenters: Julienne DeGeyter, Vice President of Finance and Administration, South Seattle College; Craig Grossinger, Director of Facilities and Capital Projects, South Seattle College

President Rimando-Chareunsap introduced the presenters who shared updates on capital projects at South Seattle College. Julienne DeGeyter and Craig Grossinger provided current status updates and future plans for campus changes. Craig explained the difference between the types of projects at the college. He also talked about updating the Master Plan.

Student-funded: Student Wellness Center

Major Projects underway: Automotive Technology Center in process, Rainier Hall in future, Georgetown Building B in future

Recent Minor Project Successes: Alki Café, Welding public spaces

Other Minor Project in Queue: Student Welcome Center, Restrooms, Kitchen and Offices, Alki Café Kitchen, Aviation Building projects

ACTION ITEMS

- A. Minutes from December 9, 2021

Trustee Peralta made a motion to accept the minutes from December 9, 2021. Trustee Hill seconded. The motion passed 5-0.

- B. Policy 212, Legal Counsel – Second Reading

Trustee Hill made a motion to approve the recommended policy. Trustee Batayola seconded. The motion passed 5-0.

- C. Information Technology Education Center, Request for Qualifications Solicitation

Trustee Batayola made a motion to approve of Seattle Central College issuing an RFQ to hire a private developer and move the project forward. Trustee Peralta seconded. The motion passed 5-0.

INFORMATION ITEMS

- A. Update on Winter Quarter Covid Mitigation Efforts

Chancellor Pan and the presidents outlined the faculty MOU and the health and safety communication, policies and protocols in place for winter quarter. The board encouraged use of an IT program to do student verification and be careful of biases in spot-check processes.

- B. Enrollment Report

Vice Chancellor Buttleman referred to the Summer and Fall quarter reports in the packet. He summarized current Winter Quarter enrollment.

C. SBCTC Supplemental Budget Request

Steve Leahy outlined the system budget request in the supplemental session and early-session activity and committee testimony by students and staff at Seattle Colleges. Progress is being made on Apprenticeship reimbursement rates.

ORAL REPORTS

A. Student Representatives

Nichole Eidsmoe, North Seattle College, reported that NSC was one of 8 colleges to receive a state grant to expand mental health services. Student leadership has formed a committee to create a mindfulness center for students. She also reported on legislative advocacy work with Steve Leahy.

Alex Roque, Seattle Central College, reported on Tiger Spirit Week and the switch to online programming. Students are also working on their legislative priorities and plan to meet with state representatives.

B. Labor Union Representatives

Annette Stofer, AFT Seattle Community Colleges, did not have further comments on the statement of no confidence submitted by the executive team.

Cody Hiatt, AFT-SPS, shared ways Pro Staff have supported enrollment and covid mitigation work. He reported positive partnership with administration.

C. Chancellor's Report

Chancellor Pan added details on the press conference celebrating the amazon investment in the Computer Science program.

D. Chair's Report

The ACT Winter Conference will be held virtually on January 25. Trustee Chernin has decided not to attend the in-person ACCT conference.

E. College Presidents, Vice Chancellors

Kurt Buttleman, Vice Chancellor of Academic and Student Success, reminded the board that Promise applications are coming in for Fall 2022. He also echoed Cody Hiatt's recognition of Staff who are working hard to serve students, both Professional Staff and WFSE members.

Jennifer Dixon, Vice Chancellor of Human Resources, announced a new Director of Compliance, Bella Garrison.

Terence Hsiao, Interim Vice Chancellor of Finance and Operations, reported on staffing challenges and thanked the district finance staff for working through leadership changes.

Earnest Phillips, Associate Vice Chancellor of Outreach and Communications, reported on work on Running Start outreach work and new websites.

Chair Chernin thanked everyone for attending and reminded everyone to observe the MLK holiday and to participate by watching the video of this year's Community Celebration.

ADJOURNMENT

The meeting adjourned at 5:07pm.

The next meeting of the Board of Trustees will be held on Thursday, February 10 on Zoom. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

EXECUTIVE SESSIONS

An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

MEMORANDUM

TO: Board of Trustees

FROM: Dr. Shouan Pan, Chancellor

DATE: February 10, 2022

SUBJECT: Request to Approve Starting EcoDistrict Permit Design, Seattle Central College

Background

Seattle Central College aims to create an EcoDistrict, with a goal to generate as much of the heating, cooling and electric power as possible without the use of fossil fuels. The college would partner with private entities to construct and operate a clean energy central power plant on campus.

Please see the attached background memo for more information on the project.

Recommended Action

It is recommended that the Board of Trustees authorize the expenditure of \$938,319 to complete the next major milestone, Permit Design, in partnership with McKinstry. This expense will be covered by using the proceeds of the sale of the Atlas and Broadway Café properties.

It is anticipated that Seattle Central College will submit to the Board in June 2022 a complete plan, including finance options, that details the construction and operation of a clean energy central power plant at the college campus.

Submitted by and transmitted to the Board with a favorable recommendation,



Dr. Shouan Pan
Chancellor

February 10, 2022

TO: Seattle District VI Trustees
FROM: Dr. Yoshiko Harden
SUBJECT: Seattle Central College Request to Approve Starting EcoDistrict Permit Design

Executive Summary

Seattle Central College (SCC) commissioned Sightlines (Gordian) in 2020 to quantify SCC's growing deferred capital replacement crisis – their analysis showed an investment need of \$65 million. 60% of this need is in the Broadway Edison building. Of that \$65 million, \$10 to \$20 million is directly related to our steam heating infrastructure which is at end of its anticipated life. Failure of the system would require closure of the main campus. At present, the state board's capital funding model is unable to fund replacing this steam system. Therefore, SCC needs to find innovative solutions to reinvest in our existing assets without state capital funding. This EcoDistrict is our proposed solution.

SCC proposes to draw down \$938,319 from the proceeds of the sale of the Atlas and Broadway Café properties to fund the next phase of project development. SCC will contract with McKinstry to complete EcoDistrict design and prepare a guaranteed maximum construction cost. McKinstry will prepare all documents needed for submittal of a permit application to the city of Seattle.

Development of the EcoDistrict power plant and distribution system on the Broadway campus would be performed under an Energy Savings Performance Contract. The design/build contractor under RCW 39.35A must deliver the energy system within a guaranteed price and must guarantee its performance to specification.

The Board of Trustees will, therefore, have a complete decision package, including financing options, by its June meeting. It is estimated that permit review will take no less than nine to twelve months and that construction will require twelve to fourteen months. Total project timeline, therefore, is no less than one and a half years to two years from today.

Background

The concept of an EcoDistrict is to generate as much of our heating, cooling and electric power needs on campus as possible and without the use of fossil fuels. The college would partner with private entities to construct and operate a clean energy central power plant on campus.

Across the country, Higher Education Institutions are embracing a leadership role, in many cases thru public/private partnerships, in addressing climate change (see exhibit F). They are committing to decarbonization, making it a part of their institutional mission and service to students, the campus community, and beyond. Because we need to replace our existing steam

system, SCC is positioned to be an early adopter of clean energy and strategically renewed infrastructure centered on sustainability, resilience, and resource stewardship. This opportunity is in alignment with SCC's students and the community's strong desire for sustainable practices and operation of the campus.

In planning for system replacement SCC has modeled an "EcoDistricts" approach to ensure that the physical changes we make now are aligned with a decarbonized future. EcoDistricts are shared energy systems that are enabled by zero carbon and resiliency planning, a digital backbone, engaged occupants, and a deep relationship between the local utilities (i.e. Seattle City Light) and building owners. SCC stands ready to develop, and anchor, an EcoDistrict that achieves decarbonization; rethinks and renews systems vital to a safe, healthy, and productive campus; and vastly improves the resiliency of campus in the face of increasing potential natural and manmade disruptions.

The EcoDistrict would eliminate SCC's dependency on fossil fuel generated steam energy and the vulnerability associated with being connected to extensive, aging, third-party infrastructure (two miles of steam line). This would be replaced with zero-carbon energy systems distributed throughout campus. These EcoDistrict systems would replace failing systems critical to the colleges resilience, such as electrical transformers and heating systems, with new systems that will produce and deliver decarbonized thermal energy to 486,417 square feet, or 75% of campus. This approach would allow for complete decarbonization of the remaining 25% by 2025.

Implementing an EcoDistrict now also presents a choice that SCC will get to make: Whether to retain ownership and operational responsibility of the EcoDistrict or to consider leveraging an outside operations partner who would take on the operation and maintenance obligation for SCC's EcoDistrict and other central plant equipment. Preliminary economic analysis indicates either pathway may be feasible. Completing that decision process will run in parallel to completing the design process and financial analysis. Waiting to address decarbonization and campus infrastructure needs will likely take away this choice currently available to the College.

Preliminary design of these systems has been completed. Construction estimates and draft financial proforma are developed. Technical and financial analyses forecast the project would provide extensive benefit to SCC in alignment with the intentions described in the Memorandum of Understanding established at the beginning of the process (Exhibit G):

- ✓ Reduce risk of long-term campus outages due to unplanned failures of end-of-life systems.
- ✓ Reduce cost of addressing failures of end-of-life systems by addressing proactively rather than via emergency projects which are more costly.
- ✓ Achieve a 30-year amortized cost of between \$3.50-4.50 per square foot to replace existing systems as well as operating, maintaining, and establishing a maintenance reserve fund for related equipment.
- ✓ Reduce air pollution by replacing fossil fuel derived steam and replacing natural gas boilers in SAM.
- ✓ Reduce climate change impact via electrification of heating.
- ✓ Reduce risk of natural gas volatility and of potentially increasing steam infrastructure costs.
- ✓ Reduce risk of future carbon taxes that could be imposed on natural gas.

- ✓ Comply with current and future state agency mandates related to carbon emissions.
- ✓ Improve recruiting and retention of students who care about climate change.
- ✓ Provide opportunities for STEM teaching.
- ✓ Maximize grant funding by having “shovel-ready” scope ready to implement.

Recommended Actions:

Based on the preliminary engineering and financial analyses, the development of a thermal energy EcoDistrict is projected to be feasible, economically effective, and a significant improvement to physical plant condition, performance, and resilience. Significant system failure risk exists. Inflation risks erosion of the projects financial viability if timely action is not taken. It is recommended that the Board of Trustees authorize the expenditure of \$938,319 to complete the next major milestone, Permit Design. If the Board requires more time to consider this decision, it is recommended that the expenditure of \$100,000 be authorized immediately to start the Permit Design process to counteract the rising cost of construction.

End of Executive Summary

Project Description

Project Objectives

Seattle Central College is seeking to decarbonize its main campus to meet Washington State Greenhouse Gas emission reduction mandates, revitalize aging heating/cooling utility assets, and retire backlogged system deferred maintenance. Increase campus resiliency by mitigating system reliability concerns and structuring systems capable of withstanding and recovering from disruptions such as natural disasters or external infrastructure disruptions. SCC is also interested in exploring business models that would incorporate a concessionaire partner to assume the operation and maintenance responsibilities for the EcoDistrict.

Project Approach

Nationally, institutions are looking to the private sector to engage as operating partners to divest the risks of central plant operation and reinvest in infrastructure while achieving their sustainability and resiliency goals. Successful Public/Private Partnerships (P3) such as University of Idaho, The Ohio State University, and University of Iowa are paving the way for these innovative agreements. Exhibit G provides information on, and examples of, P3 operating agreements. These agreements mitigate capital risk while realizing a return on upfront capital invested through the sale, or long-term lease, of energy plant assets.

The December 16, 2021 Memorandum of Understanding defines the approach to this project as follows. “The revitalization of Seattle Central College’s Campus Utility Systems includes the development of a District Thermal Energy system as a sustainable, low-carbon solution for heating and cooling buildings. In December 2020, Seattle Central College authorized McKinstry Essention to perform a neighborhood scale assessment of an EcoDistrict concept and approach to address the existing aging and inefficient campus central plant systems and deliver an efficient, sustainable, and resilient solution to serve the main campus plus future potential partners within the neighborhood. The EcoDistrict Energy Implementation Process includes a detailed understanding of future neighborhood needs, conceptual system design,

renewable technology screening, detailed technical and financial analysis, identification of the most suitable ownership model, and regulatory/policy frameworks to maximize and balance economic and environmental outcomes.”

Project Scope

1. Permanently eliminate the purchased steam connection to the SCC campus. This steam is generated with fossil fuel, expensive, and presents serious long term resiliency concerns.
2. Demolish and/or abandon the failing steam related components in the buildings such as corroded piping, heat exchangers, steam traps, and water-wasting condensate sewer connections.
3. Install 100% zero-carbon clean energy (electric) heating and domestic hot water systems to serve Broadway Edison (BE) and the Broadway Performance Hall (BPH.)
4. Install a thermal storage (water) tank under the Broadway Performance Hall pedestrian bridge. This tank allows energy to be reclaimed or generated and stored for use when it is needed. Landscaping improvements are included.
5. Install 100% zero-carbon clean energy (electric) heating and domestic hot water systems in the parking garage of the Science and Math (SAM) building and eliminate failing cooling equipment. (Note that this will be designed with phase 1 but may be installed later.)
6. Size piping and thermal storage with extra capacity to connect additional buildings in the future for thermal sharing. See Exhibit A: Project Map.
7. Upgrade the failing/unserviceable electrical switchboards and transformers serving Broadway Edison to increase resiliency.
8. Integrate existing solar, heating, cooling, and domestic hot water equipment serving BE, BPH, Mitchell Activity Center, and SAM into the new Eco District. Cooling equipment has approximately 7-10 years of serviceable life remaining. The Eco District proforma will include replacement dates based on current age and type of equipment. When the SAM and MAC fossil fuel boilers are due for replacement, the Eco District will not replace with fossil fuel equipment. The replacement equipment shall be zero-carbon electric equipment.

Project Schedule (Based on Board of Trustees release of funds to start Feb 10, 2021)

1. Permit Design: Feb 2022 – May 2022
2. Long Lead Equipment Bidding and Ordering: June 2022-July 2022
3. Subcontractor Bidding: June 2022
4. Establish Guaranteed Maximum Price: June 2022
 - a. **Trustees must approve Energy Savings Performance Contract before SCC proceeds.**
5. State Treasurer Certificate of Participation (COP) Financing: April 2022 – July 2022
 - a. **Trustees must elect whether to finance thru COP or other financing tools for construction and commissioning of EcoDistrict at June 2022 meeting**
6. Concessionaire RFP: April 2022 – July 2022
7. ESCO Contracting: July 2022
8. Construction Mobilization: October 2022 (Non-student areas)
9. Construction Completion: November 2023

- a. ***Trustees will be presented options for either refinancing with longer term COP debt or to issue an RFP for selection of a concessionaire to purchase the EcoDistrict equipment and operate it for the benefit of the college.***
10. Execute Potential Concessionaire Agreement: 6-24 months after construction completion

Project Financials

The project financial strategy uses the Energy Service Performance Contract delivery method to deliver the EcoDistrict systems within guaranteed maximum pricing and guaranteed energy performance. The completed and commissioned project then would be operated for a period of time for SCC to validate the EcoDistrict operation. An operating plan would then be established and a Concessionaire Ownership Plan developed. As this plan is developed, the option for SCC to retain ownership and operation/maintenance of the EcoDistrict will be considered a viable option by which to compare the value proposition of Concessionaire proposals. This approach allows the project to be proven to operate during a period of short-term financing before being transferred to long term amortization, possibly under a Concessionaire agreement.

Financial scenario analysis has been performed to test the financial viability of the project. This analysis tested the project's financial durability against volatility in its capital costs as well as operating and maintenance variables. A summary of this scenario analysis is presented in Exhibit D. The project implementation flowchart describes the timing and interrelationship of these project processes and decision points in Exhibit B.

Other Project Factors

The climate crisis has prompted regulatory action within Seattle and the State of Washington that require the College to reduce its greenhouse gas emissions and carbon footprint. It is likely that standards will continue to evolve and escalate. The EcoDistrict project will put SCC at the forefront of proactively innovating solutions to meet these requirements on SCC's terms. Information on the various regulatory factors can be found in Exhibit G.

Recommended Actions:

Based on the preliminary engineering and financial analysis, the development of a thermal energy EcoDistrict is projected to be feasible, economically effective, and a significant improvement to physical plant condition, performance, and resilience. Significant system failure risk exists. Inflation risks erosion of the projects financial viability if timely action is not taken. It is recommended that the Board of Trustees authorize the expenditure of \$938,319 to complete the next major milestone, Permit Design.

End of Project Description

Exhibits

Exhibit A: Project Map

Exhibit B: Project Implementation Plan

Exhibit C: Community Disparity Map

Exhibit D: Financial Summary

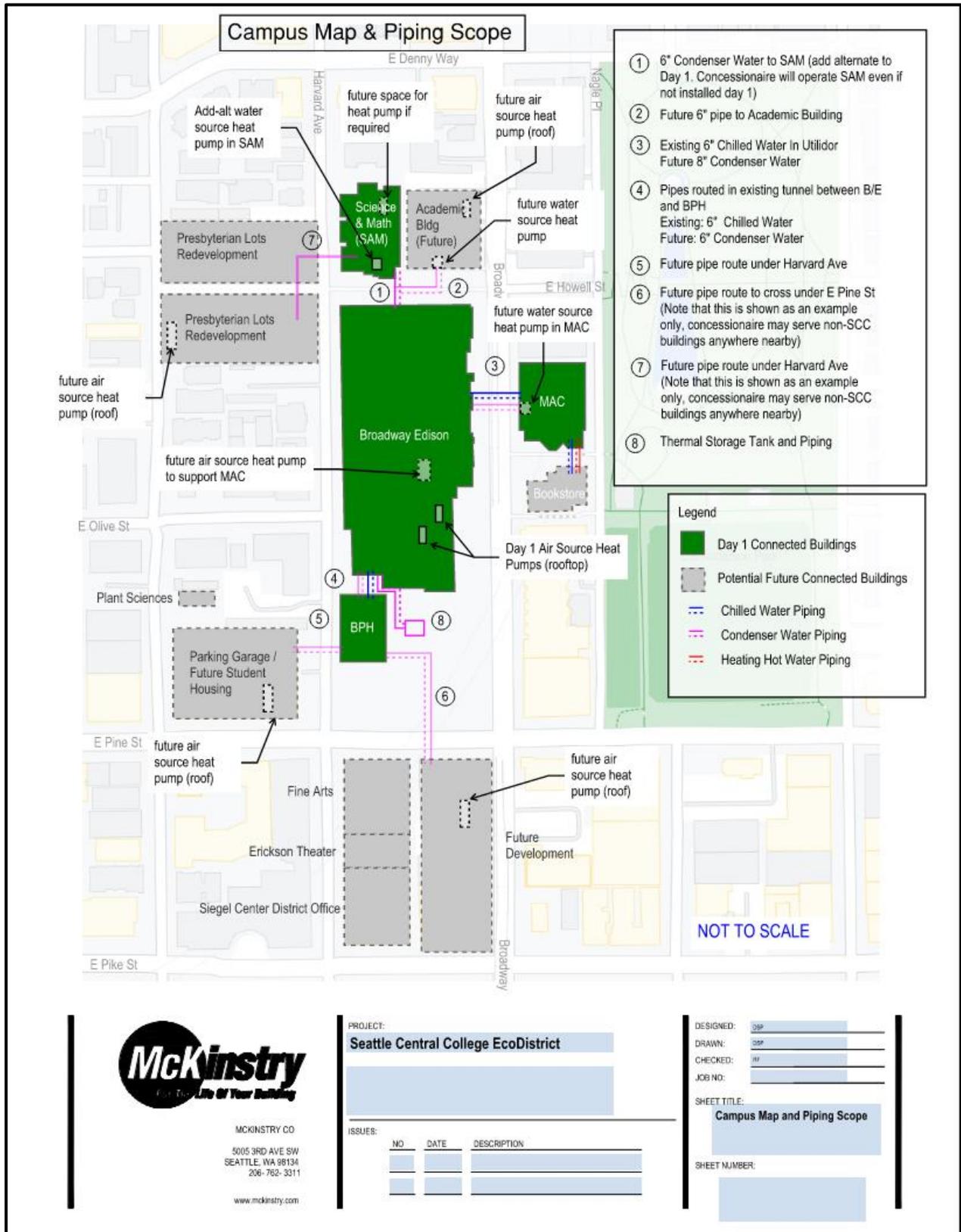
Exhibit E: Project Schedule

Exhibit F: Examples of P3 Utility Agreements in Higher Education

Exhibit G: Regulatory Information

Exhibit H: Memorandum of Understanding: Thermal Energy System ESPC Design/Installation/Commissioning, and Subsequent Possible Transfer of Equipment Ownership and Operation

Exhibit A: Project Map



MCKINSTRY CO
5005 3RD AVE SW
SEATTLE, WA 98134
206-762-3311
www.mckinstry.com

PROJECT:
Seattle Central College EcoDistrict

ISSUES:

NO	DATE	DESCRIPTION

DESIGNED: DSP
DRAWN: DSP
CHECKED: WJ
JOB NO:
SHEET TITLE:
Campus Map and Piping Scope
SHEET NUMBER:

Exhibit B: Project Implementation Plan

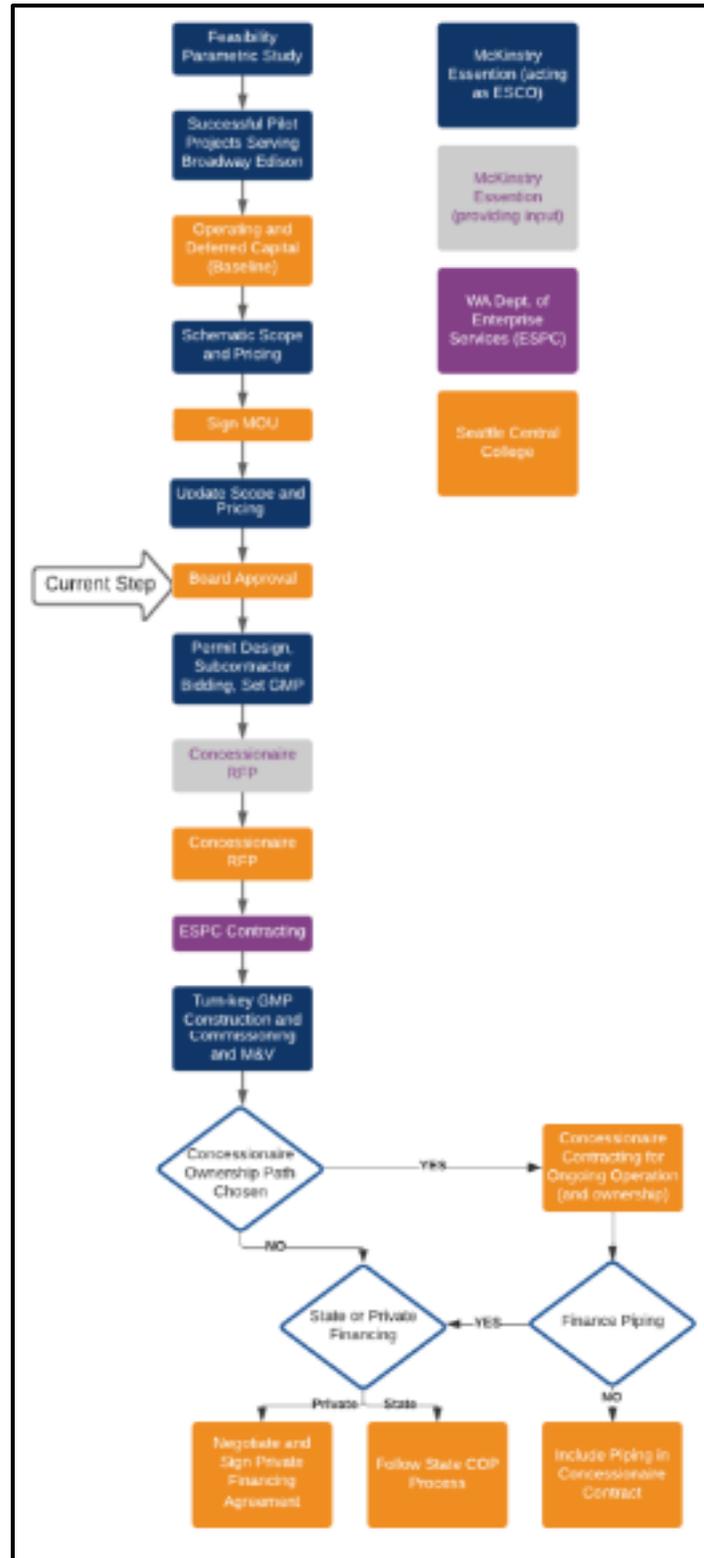


Exhibit C: Community Disparity Map

Project Opportunity to Benefit the College and Community

The Washington Environmental Health Disparities Map is being used to support Washington's clean energy transformation¹. It is an interactive mapping tool that compares communities across our state for environmental health disparities. The map shows pollution measures such as diesel emissions and ozone, proximity to hazardous waste sites. In addition, it displays social factors such as poverty and unaffordable housing, among other population characteristics.

The map also provides new and rigorous insights for community leaders, state policymakers and environmental health advocates into where public investments can be prioritized to buffer environmental health impacts on Washington's communities, so that everyone can benefit from clean air, clean water, and a healthy environment.

For the 2019-21 biennium, Washington State Department of Commerce utilized the disparities map to identify and prioritize energy-related grant applicants. The Seattle Colleges campuses were the only higher education institutes to be awarded Energy Efficiency Grants (each) as well as the Solar grants (each) among public agencies. In total, all 3 campuses were awarded Commerce Grants of ~\$1,375M.

The SCC EcoDistrict, in partnership with Seattle City Light and McKinstry, was awarded a \$150,000 Clean Energy Fund (CEF) Grid Modernization-feasibility study grant. In partnership with McKinstry, another early adopter related grant opportunity has been submitted and awaiting announcement of awardees for the CEF4 Research Design & Development (RDD) in which a sum of \$755,000 has been requested.

Outcomes

POPULATION SERVED / ACADEMIC AND COMMUNITY ENGAGEMENT

The Seattle Central College (SCC) EcoDistrict provides more than opportunities to achieve their greenhouse gas reduction goals and net-zero impact. The EcoDistrict is an investment by the college in a living laboratory. From the design phase through the construction and operation, the EcoDistrict will offer Seattle Colleges faculty and students the opportunity to solve real-world problems in partnership with McKinstry and college facilities staff.

All three colleges have strong science/engineering programs, and all three colleges have access to South Seattle College's Sustainable Building Science Technology (SBST) Bachelor of Applied Science program which trains the diverse workforce needed to pave a clean energy transformation in Washington State and beyond. The program is founded on the concept of using "living laboratories" to foster project-based learning.

McKinstry and the SBST program have partnered for more than 5 years to provide real-world experience to students. Collaboration on this project will include integration with classroom projects, case studies and information sharing from project team members, the use of project information (design and financial information) and data for student analysis. Physical and virtual tours will be provided for

¹<https://www.doh.wa.gov/DataandStatisticalReports/WashingtonTrackingNetworkWTN/WashingtonEnvironmentalHealthDisparitiesMap>

students. Opportunities will be offered for students to participate in various phases of the project from design, installation, and through operation and monitoring.

The Princeton Review found in their 2021 College Hopes & Worries Survey Results that 75% of students say a college's environmental commitment would affect their decision of where they choose to enroll².

SCC, and its sister colleges, stand ready to address the STEM and most recently computer science and information technology (IT) gap³. Seattle Colleges' diverse and local student population uniquely positions the district to fill this gap in the workforce pipeline which can also expand on the future of clean energy sector/SBST. Unemployment data shows that the STEM sector, already challenged with diversity representation, has been the most insulated from job loss during the pandemic furthering the equity gap⁴.

SCC is also surrounded by technology and leading clean energy sector companies of all sizes that would be willing to further engage in supporting program development, as well as student engagement programs.

ENVIRONMENTAL BENEFITS

Currently the SCC central plant and buildings are heating with a combination of on-site natural gas combustion and purchased steam – the purchased steam is created by burning natural gas in downtown Seattle which has extremely high health disparities ratings, many people without homes who must breathe unfiltered air all day and all night, and high PM 2.5 pollution.

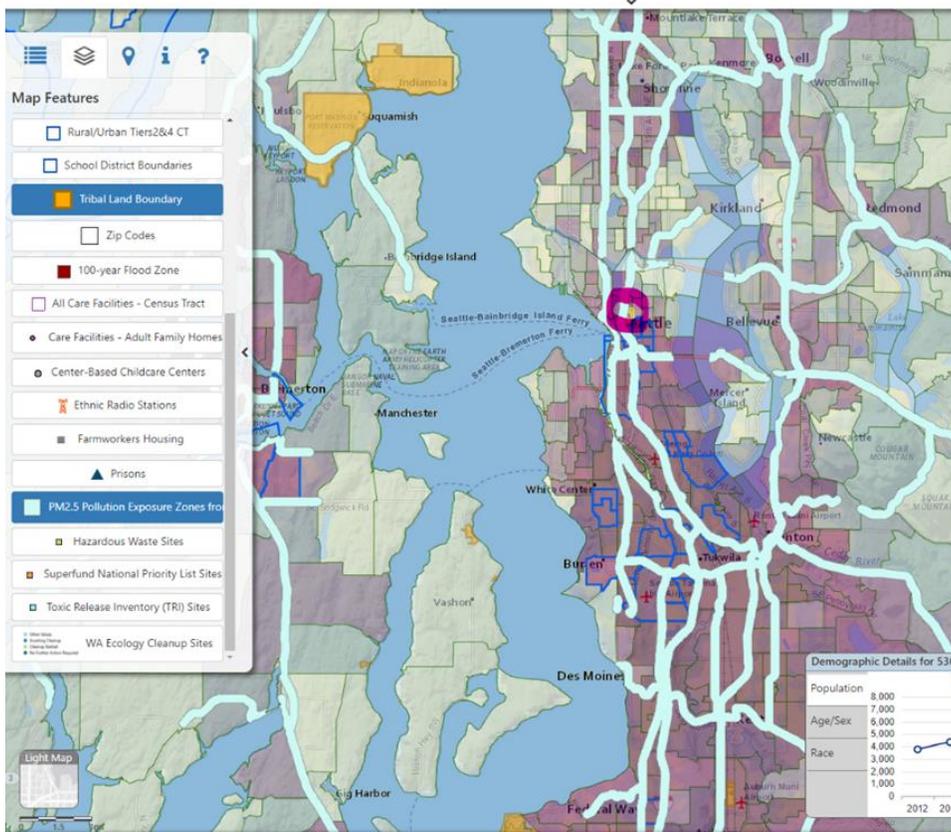
By taking the EcoDistrict approach, it offers the College, Capitol Hill Community and partners a path to create a new shared-energy, green and energy efficient opportunities to benefit the indoor health of the built environment and well as the environmental and social health of the neighborhood. The densely urban-based college can lead by the electrification of the heating of the campus via heat pumps, and other renewable energy projects.

The Washington Environmental Health Disparities Map shows that Seattle Central College is in the northeast corner of tract 008400 which has an environmental health disparity score of 8. It directly borders tracts with scores (clockwise from top) of 10, 7, 10, 9, 9, and 9. It also borders several Opportunity Development Zones. Due to SCC's location 1 block from the Capitol Hill light rail station, it is the most convenient community college for most students in Seattle who live South of the ship canal which is where the health disparities map shows the most disparity and most opportunity zones. The light rail also provides access door-to-door for the University of Washington, Northgate, and the U-District. See the pink circle below for the location of our proposed solar project.

²<https://www.princetonreview.com/college-rankings/college-hopes-worries>

³ <https://www.pewresearch.org/science/2021/04/01/stem-jobs-see-uneven-progress-in-increasing-gender-racial-and-ethnic-diversity/>

⁴ <https://wsac.wa.gov/sites/default/files/2021-STEM-Report-Card.pdf>



^[1]<https://www.doh.wa.gov/DataandStatisticalReports/WashingtonTrackingNetworkWTN/WashingtonEnvironmentalHealthDisparitiesMap>: <https://fortress.wa.gov/doh/wtn/WTNIBL/>

^[2] <https://www.princetonreview.com/college-rankings/college-hopes-worries>

^[3] <https://www.pewresearch.org/science/2021/04/01/stem-jobs-see-uneven-progress-in-increasing-gender-racial-and-ethnic-diversity/>

^[4] <https://wsac.wa.gov/sites/default/files/2021-STEM-Report-Card.pdf>

Exhibit D: Financial Summary



**SEATTLE CENTRAL
COLLEGE**

Seattle Central College - EcoDistrict Design & Implementation Feasibility - Concessionaire Model

Draft

1/25/2022

\$ in '000

Benefits	
Decarbonize Faster	1) Concessionaire model accelerates delivery schedule and better enables SCC to achieve its Carbon Reduction goal by 2025 2) Avoid Carbon cost in compliance with the Clean Energy Legislation (CETA) for being emission intensive source of heating and cooling 3) Avoid potential additional carbon taxes and costs likely to be incorporated as part of Utility pricing model
Risk Transfer	1) Transfer capital, development and operational obligations and risks of the physical plant to the Concessionaire & sub-operator 2) Mitigate environmental risks
Resiliency / Continuity of Operations	1) Enhancement to SCC campus resiliency against events such as power outage and minimize impact to student & faculty body 2) Added investment to college physical plants increases energy efficiency, and ensure sustainability of continued operations
Reduced Cost Volatility & Increased Savings	1) Avoided upfront implementation & replacement CapEx 2) Economically efficient ongoing O&M
Alignment with College Mission & Value	1) Drive strategic alignment with SCC's long-term vision and climate action plan 2) Establish SCC as a hub of energy efficiency and innovation
Built Environment Health	1) Enhance SCC campus facility indoor environmental quality (IEQ) 2) Enable SCC to provide more comfortable and healthier environment (such as air quality improvement, improving ventilation systems, mitigating covid risks and student concerns)

Caveat / Exclusions

1. Utility cost are assumed at simple fixed rate \$/sf (with YOY inflation factor) based on our latest assessments after implementation. We plan to calculate Utility cost based on energy consumption projections as a next step.
2. Cost of carbon are not included in the Concessionaire scenarios. We simplified the assumption to \$0 cost of carbon after implementation. We can to calculate cost of carbon based on energy consumption projections (contingent to whether legislation follows) .
3. We have assumed only Phase 1 scope in the model (i.e. BE + BPH + SAM + MAC) over the years. Other SCC facilities are excluded. If applicable, additional scope can be added in future year projection, which will likely impact project return.
4. Benefits Applicable Grant / Rebate can be included in the model on as-needed basis. We are anticipating the project being turnkey that will be eligible for any Fed/State conservation Grants.
5. Taxes are excluded in the current model.

Key Assumptions

Concessionaire Agreement Term	30		
Scope (Total SF)	622,000		
Discount Rate	4.0%		
Inflation Rate	3.5%		



Seattle Central College - EcoDistrict Design & Implementation Feasibility - Concessionaire Model

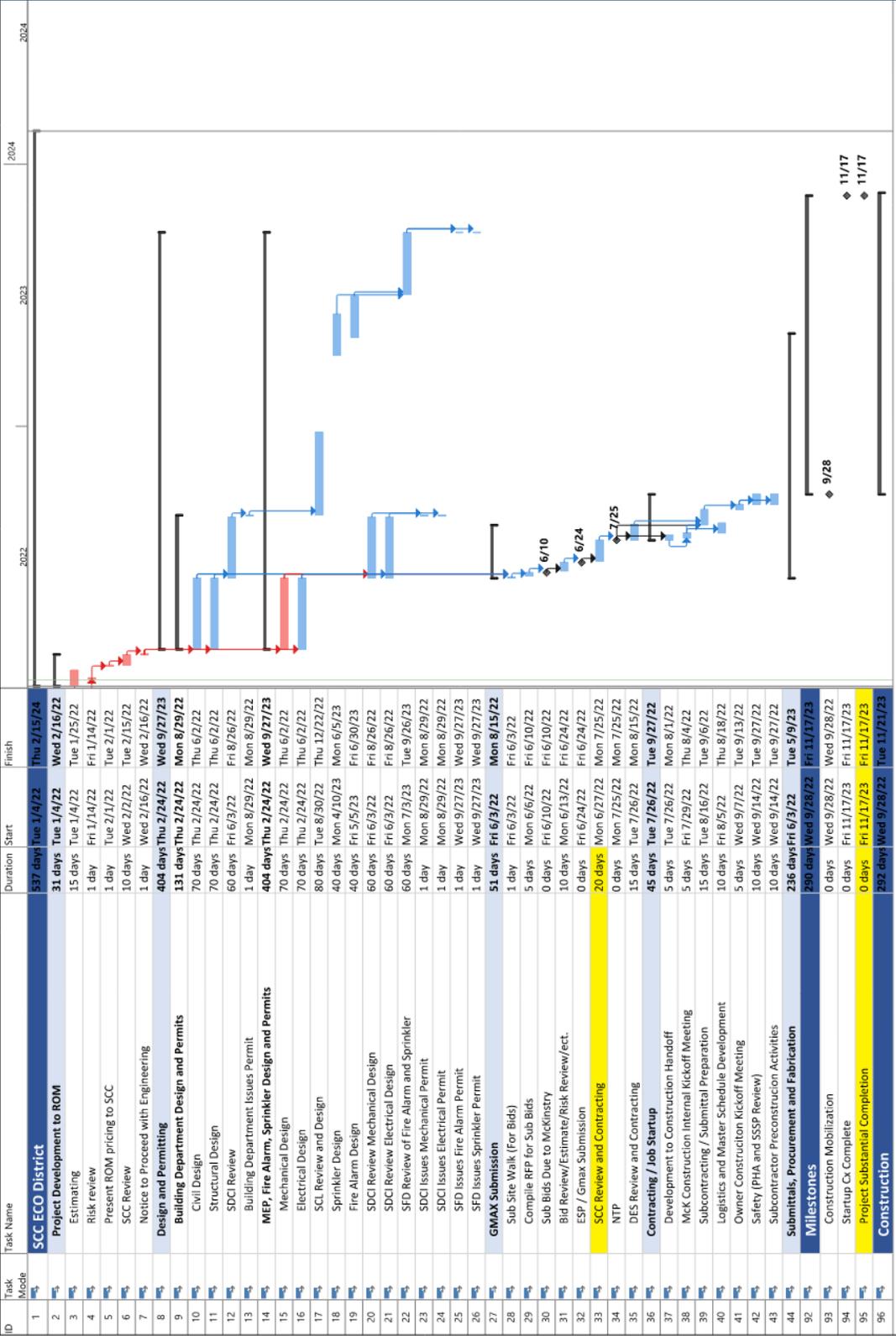
Draft

1/25/2022

Financial Summary	Concessionaire Scenarios			Comments
	Worse	Base	Better	
Implementation Cost (\$ in '000)	\$ 25,000	\$ 24,000	\$ 22,000	Rounded. Scope dependent.
Concessionaire Service Fee \$/ SF / Year	\$ 4.50	\$ 4.50	\$ 4.50	\$Fixed Service Fee / SF / Year
CapEx / SF / Year	\$ 1.34	\$ 1.29	\$ 1.18	CapEx Spread over Contract Term; Maybe able to significantly lower the upfront Capital with available Fed/State grants
OpEx / SF / Year	\$ 2.70	\$ 2.60	\$ 2.49	OpEx / SF / Year Adjusted with inflation
Net Cash Flow / SF / Year	\$ 0.46	\$ 0.62	\$ 0.83	Unlevered Net Cash Flow
Unlevered IRR	5.54%	6.74%	8.01%	Earlier convo w/ Concentrio target IRR = 8% (high-end);
Project Yield	3.79%	4.86%	6.06%	Profit on Total Capital Deployed in the project
Simple Payback (Years)	16	14	13	
Maintenance Reserve (1st 20 Year Total \$ in '000)	\$ 7,284	\$ 7,284	\$ 7,284	Reserve for Maintenance replacement of equipment (20 Year life) and installation of such equipment; equivalent of \$0.40/sf / year
Financing	1) 50 % of CapEx financed by Concessionaire 2) Equipment portion \$2.6m financed by 2-Yr Equipment COP; 3) Remainder of CapEx financed by 20-Yr Real Estate COP	1) 75 % of CapEx financed by Concessionaire 2) Equipment portion \$2.6m financed by 2-Yr Equipment COP; 3) Remainder of CapEx financed by 20-Yr Real Estate COP	1) Equipment portion \$2.6m financed by 2-Yr Equipment COP; 2) 100 % of Remaining CapEx financed by Concessionaire	To be Discussed

Exhibit E: Project Schedule

SCC ECO District Draft Construction Schedule Wed 1/12/22





**SCC ECO District Draft
Construction Schedule
Wed 1/12/22**

ID	Task Mode	Task Name	Duration	Start	Finish
97	97	Mobilization	10 days	Wed 9/28/22	Tue 10/11/22
99	99	Tunnel Work	153 days	Wed 10/5/22	Fri 5/12/23
124	124	Phase 2 Rooftop Work /Phase 2 Penthouse Work / Phase 1 South Penthouse Work	169 days	Wed 10/5/22	Tue 6/6/23
160	160	Thermal Storage Tank / Civil and Landscaping Work	165 days	Wed 10/12/22	Wed 6/7/23
229	229	Basement Work	213 days	Thu 12/1/22	Tue 10/3/23
273	273	North Shaft Work / North Phase 1 Penthouse Coll Swap	145 days	Fri 12/23/22	Thu 7/20/23
296	296	South Shaft Work	140 days	Wed 3/29/23	Fri 10/13/23
329	329	SAM Work	122 days	Tue 4/18/23	Mon 10/9/23
402	402	Third Party and AHJ Inspections	115 days	Mon 6/12/23	Tue 11/21/23
403	403	City/State Electrical Final	1 day	Tue 10/10/23	Tue 10/10/23
404	404	City Plumbing Final	1 day	Mon 7/31/23	Mon 7/31/23
405	405	City Fire Alarm Final	1 day	Tue 10/10/23	Tue 10/10/23
406	406	City Sprinkler Final	1 day	Mon 6/12/23	Mon 6/12/23
407	407	State Pressure Vessel Final (If Required)	1 day	Thu 11/9/23	Thu 11/9/23
408	408	Mechanical Final	1 day	Mon 11/20/23	Mon 11/20/23
409	409	Building Final	1 day	Tue 11/21/23	Tue 11/21/23
410	410	Startup / Cx	36 days	Fri 9/29/23	Fri 11/17/23
411	411	Flushing and Startup of Equipment / Cx	36 days	Fri 9/29/23	Fri 11/17/23
427	427	Project Substantial Completion	0 days	Fri 11/17/23	Fri 11/17/23
428	428	Punchlist / Training / Closeout	1 day	Tue 1/4/22	Tue 1/4/22
429	429	Punchlist	150 days	Wed 4/12/23	Fri 11/10/23
430	430	Designer 50% Walk	1 day	Wed 4/12/23	Wed 4/12/23
431	431	Designer Final Punch Walk	10 days	Fri 10/13/23	Thu 10/26/23
432	432	Owner / Contractor Punch Walk	1 day	Fri 10/27/23	Fri 10/27/23
433	433	Punchlist Corrections	10 days	Mon 10/30/23	Fri 11/10/23
434	434	Training	10 days	Mon 11/20/23	Tue 12/5/23
437	437	Closeout	60 days	Mon 11/20/23	Thu 2/15/24

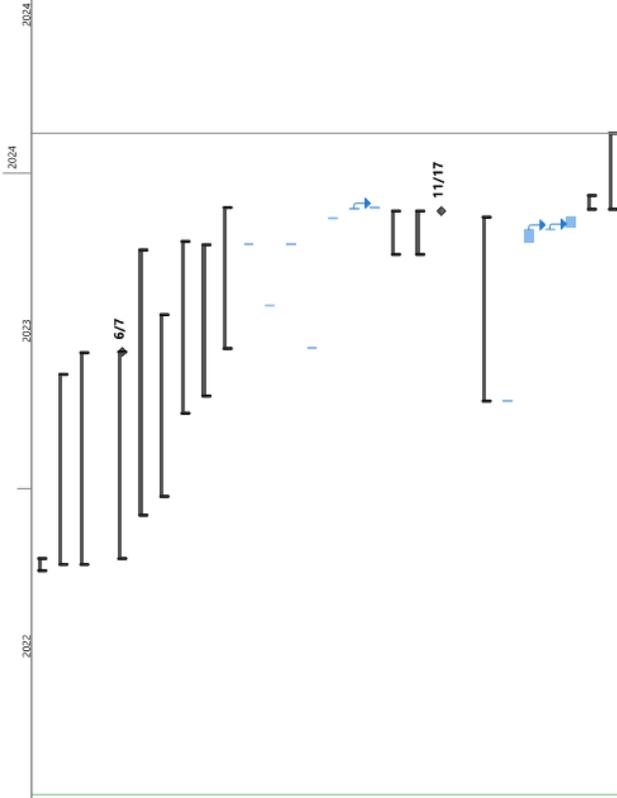


Exhibit F: Examples of P3 Utility Agreements in Higher Education

The following hyperlinks provide information on Public/Private Partnerships (P3) agreements in Higher Education Utility Operation:

[A-Guide-to-Higher-Ed-Public-Private-Partnerships.pdf \(p3resourcecenter.com\)](#)

[EY-Parthenon-P3s-business-of-Highered.pdf](#)

https://www.key.com/kco/images/KBCM_Campus%20Energy_P3.pdf

“Design-build-finance-maintain P3s, such as Meridiam and NORESO’s partnership in February 2021 with Fresno State University, serve as a cost-effective way for universities to reduce their maintenance costs by leveraging the private sector with performance-based payments. Monetizations on the other hand like those done at the University of Iowa and Georgetown University provide an opportunity for universities to free up much needed capital to invest in other core programs.”

[University energy partnerships | Norton Rose Fulbright - August, 2021 \(projectfinance.law\)](#)

Ohio State University is paid \$1 billion for a 50 year lease to operate and maintain their power, heating and cooling systems. The university will pay an annual utility fee to the operator.

[Details of the partnership - The Ohio State University \(osu.edu\)](#)

[P3 Deal - Utilities and Engineering Services | university of Idaho \(uidaho.edu\)](#)

University of Idaho receives \$225 million upfront and commits to a 50- year lease of its power plant and utility infrastructure. Concessionaire will operate the utility system for 50 years.

[Central Energy Plant Project » Facilities Services » UF » University of Florida \(ufl.edu\)](#)

[Higher Education: University of Maryland Revamps Existing Energy Systems with Second P3 | Energy Services Media](#)

Exhibit G: Regulatory Information

1. The Seattle City Council on Feb 1, 2021 unanimously approved changes to energy codes that will further clamp down on natural gas use in new commercial and apartment buildings taller than three stories.
 - a. “The ordinance bans natural gas for space heating in new construction of these buildings, or for use in replacement heating systems in older buildings.” [The Seattle Times](#)
2. RCW 70A.45.050 - Greenhouse gas emission limits for state agencies
 - a. State agencies shall meet:
 - i. By July 1, 2020, reduce emissions of greenhouse gases to eight hundred five thousand metric tons, or fifteen percent below 2005 emission levels;
 - ii. By 2030, reduce emissions of greenhouse gases to five hundred twenty-one thousand metric tons, or forty-five percent below 2005 levels;
 - iii. By 2040, reduce emissions of greenhouse gases to two hundred eighty-four thousand metric tons, or seventy percent below 2005 levels; and
 - iv. By 2050, reduce overall emissions of greenhouse gases to forty-seven thousand metric tons, or ninety-five percent below 2005 levels and achieve net zero greenhouse gas emissions by state government as a whole.
3. RCW 19.27A.210 State energy performance standard.
 - a. Also known as the Clean Buildings Act or the Clean Buildings Performance Standard
 - i. As currently written, this law doesn't relate directly to the Eco District since it is based on energy use not on carbon emissions. However, future versions of this law are likely to be based on carbon emissions, and a zero-carbon Eco District would “future-proof” SCC in regard to this law.
4. Chapter 173-446 WAC, Climate Commitment Act Program. The purpose of this rulemaking is to implement parts of the Climate Commitment Act. In May 2021, the governor signed the Climate Commitment Act which established a cap-and-invest program to help achieve Washington's greenhouse gas limits by 2050.
 - a. Starting on Jan. 1, 2023, the cap-and-invest program will cover industrial facilities, certain fuel suppliers, in-state electricity generators (*doesn't impact SCL since they are 100% renewable,*) electricity importers, and natural gas distributors with annual greenhouse gas emissions above 25,000 metric tons of carbon dioxide equivalent.
 - b. Although this act will not tax SCC directly, it will certainly increase SCC's costs to purchase steam and natural gas – the Eco District plans to eliminate all purchased steam and most of the natural gas use at SCC.

**Exhibit H: Memorandum of Understanding: Thermal Energy System ESPC
Design/Installation/Commissioning, and Subsequent Possible of Transfer of Equipment
Ownership and Operation**

**Memorandum of Understanding
for
THERMAL ENERGY SYSTEM ESPC DESIGN/INSTALLATION/COMMISSIONING, AND SUBSEQUENT POSSIBLE
TRANSFER OF EQUIPMENT OWNERSHIP AND OPERATION**

UNDERSTANDING reached as of the 16th day of DECEMBER 2021

BETWEEN:

Seattle Central College

Lincoln Ferris
Interim Vice President of Administrative Services

McKinstry Essention, LLC

Ash Awad
President

Whereas Seattle Central College (SCC) is seeking to decarbonize its main campus to meet Washington State Greenhouse Gas emission reduction mandates, revitalize aging heating/cooling utility assets, address increasing deferred capital equipment renewal backlog, and mitigate system reliability concerns. Whereas SCC is interested in utilizing innovative approaches and guaranteed cost and system performance requirements, these upgrades shall be procured via the competitively selected Washington State Energy Services Performance Contracting (ESPC) process with the possibility to sell or lease a portion or whole of the energy assets from a buyer or lessee. As such, SCC and McKinstry Essention are entering into this Memorandum of Understanding (MOU.)

BACKGROUND

The revitalization of Seattle Central College's Campus Utility Systems includes the development of a District Thermal Energy system as a sustainable, low-carbon solution for heating and cooling buildings. In December 2020, Seattle Central College authorized McKinstry Essention to perform a neighborhood scale assessment of an EcoDistrict concept and approach to address the existing aging and inefficient campus central plant systems and deliver an efficient, sustainable, and resilient solution to serve the main campus plus future potential partners within the neighborhood.

The EcoDistrict Energy Implementation Process includes a detailed understanding of future neighborhood needs, conceptual system design, renewable technology screening, detailed technical and financial analysis, identification of the most suitable ownership model, and regulatory/policy frameworks to maximize and balance economic and environmental outcomes. This portion of the process is necessary to make the right design and business decisions for the college. The process then proceeds to final design, building, and commissioning of the assets.

The Seattle Central College (SCC) main campus, located at 1701 Broadway Ave, Seattle, WA is interested in revitalizing their campus utility infrastructure and is developing a "campus energy strategy" that includes capital and operational investments within a 5-year planning horizon for the sourcing, production, distribution, consumption, recovery, and transfer of thermal heating/cooling, and electrical power on its Seattle campus. SCC is targeting development of projects by early 2022 and completion of (at least the first of phased) development by 2023. SCC desires to understand, but is not limited to:

- Energy Procurement and Financing Strategies

Thermal Energy Development, Design, Construction Memorandum of Understanding

Page 1 of 9

- Operating and Capital Improvement Solutions
- The development of a District Energy system as a sustainable, low-carbon solution for heating and cooling buildings.
- Optionality to enhance predictability of operating expense, provide for scalability, and enhance the resiliency of the educational environment.

The SCC Seattle main campus (totaling ~645,000 SF plus anticipated future addition of a Student Housing and ITEC building) utilizes a mix of both central plant heating and cooling equipment as well as stand-alone equipment and systems to serve the heating and cooling needs of the campus buildings. The campus utilizes a single pass district steam feed from CenTrio (local, private district steam provider) for most of the heating needs on campus. The college is interested in moving all of its building(s) systems to a high efficiency low carbon (electrified) district solution that leverages scale and uses less energy than if individual buildings were to each have their own heating and cooling equipment. In addition to providing more efficient thermal service, the development of a District Energy system offers SCC, and potentially partners within the local Capitol Hill neighborhood, a long-term optimized solution using low-carbon, renewable energy sources to be able to move and share thermal energy.

BENEFITS

1. Reduce risk of long-term campus outages due to unplanned failures of end-of-life systems.
2. Reduce cost of addressing failures of end-of-life systems by addressing proactively rather than via emergency projects which are more costly.
3. Reduce air pollution by replacing steam (generated via burning natural gas downtown) and replacing natural gas boilers in SAM.
4. Reduce climate change impact via electrification of heating.
5. Reduce risk of natural gas rate volatility.
6. Reduce risk of future carbon taxes that could be imposed on natural gas.
7. Comply with current and future state agency mandates related to Carbon emissions.
8. Improve recruiting and retention of students who care about climate change.
9. Provide opportunities for STEM teaching.
10. Maximize grant funding by having "shovel-ready" scope ready to implement.

PRIOR ACTIONS

1. SCC/McKinstry Essention implemented energy efficiency upgrades to the Broadway Edison and Science/Math buildings to reduce the energy that would need to be supplied by the Eco District.
2. SCC/McKinstry Essention implemented the Air Source Heat Pump #1 project located on the Edison North roof as a demonstration pilot. This pilot Eco District exceeded expectations and a #2 heat pump project is underway at the Broadway Phase 2 roof.
3. McKinstry Essention delivered an Eco District Enhanced Preliminary Audit on January 15, 2020. This was procured via and managed by the WA Department of Enterprise Service's (DES) Energy Services Performance Contracting (ESPC) program. Based on this audit, SCC decided to proceed to an Investment Grade Audit (IGA.)
4. McKinstry Essention delivered schematic level equipment selections, engineering sketches, and pricing on May 7, 2021
 - a. Refer to Exhibits A, B, and C of this MOU.
 - b. This was completed as the first half deliverable of the Investment Grade Audit (IGA) agreement executed between SCC and McKinstry Essention procured via and managed by the WA Department of Enterprise Service's (DES) Energy Services Performance Contracting (ESPC) program.
5. McKinstry Essention and SCC collaborated on evaluating the projected "do-nothing" annual cost (utilities, chemicals, repairs, replacements.)

CURRENT ACTIONS

1. McKinstry Essention will provide refined equipment selections, engineering sketches in December of 2021 and refined pricing in January of 2022 (prior to the Seattle Colleges Board of Trustees meeting)
 - a. This is the second half deliverable of the IGA agreement referenced above.
 - b. This deliverable will also include sketched in future expansion scope elements (not priced.)
 - c. McKinstry Essention shall invoice for the IGA at this point unless the college requests other arrangements. This item is included to provide additional flexibility to SCC.
2. McKinstry Essention will provide a permit design fee proposal for all disciplines at the same time as item 1 above.
 - a. For reference, a rule of thumb for design is 10% of the construction cost.
 - b. This proposal will be submitted as an amendment to the currently executed ESPC IGA agreement.
3. McKinstry Essention and SCC collaborated on rebates and grant rounds available from 2019-2021 with pending grant applications that can be included if a notice of intended award has been received
 - a. These efforts were pursued for the following notable grants: Washington State Department of Commerce Solar Grant Program (grant awarded for \$130,047), WA State Commerce Clean Energy Fund (CEF) CEF4 RDD Grant Program (pending award announcement/request for \$755,000), and in collaboration with Seattle City Light (SCL) for WA State CEF4 Grid Modernization Grant Program (pending SCL's approval to apply SCC EcoDistrict award of up to \$150,000 which SCC/SCL intend to put towards the upcoming permit design effort.)

PROPOSED ACTIONS: Under this MOU, SCC and McKinstry Essention agree that

1. SCC shall approve McKinstry Essention's proposal to complete the permit level Energy District design effort if the refined turn-key construction cost pricing (to be delivered January 2022) is within a range of \$12 million to \$22 million.
2. WA State DES will amend the current IGA agreement to include scope and price for the permit level design services.
3. On SCC's behalf, McKinstry Essention will submit the permit design proposal to Seattle City Light for Grid Modernization funding reimbursement of approximately 15% up to \$150k.
4. McKinstry Essention will complete the permit level design.
 - a. Competitive (best value) proposals will be solicited by McKinstry Essention from multiple subcontractors and equipment vendors (including strong DBE outreach) based on the permit level design.
5. McKinstry Essention will provide an Energy Services Proposal (ESP) with guaranteed costs (hard costs and soft costs including post-permit design costs,) guaranteed performance, and guaranteed energy, water, and CO2e efficiency.
6. SCC (with input from McKinstry Essention) shall develop / issue a concessionaire RFP to own/lease and operate the EcoDistrict specific assets and system(s) for a defined period.
7. SCC can choose to move forward with construction or can choose to postpone the energy infrastructure upgrade project after the permit design is paid in full. By signing this MOU, SCC indicates their intent is to move forward with final development and construction if the Criteria for Implementation (as detailed in Exhibit D) are satisfied.
8. WA State DES will process the ESPC construction contract.
9. SCC (with input from McKinstry Essention) intends to explore multiple options (state and private) for financing and/or sale (via concessionaire agreement) of all or part of the Eco District. After the construction and commissioning are complete, SCC will execute these agreements.

- Attachments: Exhibit A: SCC EcoDistrict Central Plant Schematic Design (Condenser Water)
- Exhibit B: SCC EcoDistrict Central Plant Schematic Design (Heating)
- Exhibit C: Thermal Storage
- Exhibit D: SCC EcoDistrict Central Plant Guidelines for Implementation
- Exhibit E: MOU Flow/Decision Chart with Roles and Responsibilities

AGREED AND ACCEPTED

Signature of Authorized Representative of **Seattle Central College**

Lincoln Ferris  Digitally signed by Lincoln Ferris
 Date: 2021.12.16 16:20:04 -08'00'

Name: Lincoln Ferris

Date: _____

Signature of Authorized Representative of **McKinstry Essention**

Name: Ash Awad

Date: _____

Seattle Colleges
A Progress Report on AY21-22 Board Goals
Feb. 10. 2022

Background

As part of the annual performance evaluation of the Chancellor in October 2021, the Board of Trustees set four Performance Goals for the Chancellor and Executive Team. Further, the Board requested the Chancellor to provide progress updates to the Board, scheduled for Jan./Feb., March/April, and June/July 2022.

This Report is submitted to the Board of Trustees to provide the first set of progress update.

I. Goals

Goal 1: Implement the Strategies and Action Plans Identified in the EDI Priorities and the Seattle College Racial Equity Plan.

Progress

- a) Through email messages and a zoom chat session, the reasons, and the goals for reconstituting the **EDI leadership structure** were communicated across the district. Though behind the schedule, the search for the EDI Associate Vice Chancellor is underway. The Search is co-chaired by President Rimando-Chareunsap and VC Dixon. It is expected the new Associated Vice Chancellor of EDI will be selected in early March; college-based Directors of EDI will be filled March-April.
- b) Secured \$1million donation from the Gates Foundation in support of **Project Baldwin** (Men of Color Initiative). A new website for Project Baldwin was completed which provide students with information on how to get involved and find a mentor.
- c) All three colleges are in the process of hiring **advisors** who will provide targeted support to BIPOC students. The Foundation has raised \$1.5 million in support of this work.
- d) The Chancellor's Executive Cabinet recently approved the hiring of a recruiter of talent acquisition and retention whose main responsibility will be to lead district-wide efforts on **recruiting and retaining faculty and staff of color**. This a new strategic investment.
- e) District HR is working with the State Board and other CTC's is exploring a new Title IX/VAWA Training vendor that also provides EDI training. We are also exploring contracting with a local trainer—PSESD—for providing **anti-bias and anti-racist training**.

Issues/Challenges

- a) The overall progress for this Goal accomplishment was slowed down or disrupted by the holiday break and the necessary attention to managing sudden surge of Omicron variant. We are beginning to get back on track.

Goal 2: Stabilize Student Enrollment and Position System for Future Growth

Progress

- a) With Dr. Rimando-Chareunsap serving the Executive Sponsor, a district-wide Task Force was convened last November with the specific goal of totally **re-engineering the enrollment process** (one admissions process, one financial aid process, and one placement process). The Task Force completed Phase 1 design last December and is working on implementing Phase-1 actions and beginning Phase-2 work.
- b) Dr. Chemene Crawford was charged last fall to lead the effort to **improve student financial aid process through standardization**. Under her leadership, a cross-college Task Team was formed and began the work of assessment and redesign. With financial support from *Equity Can't Wait Campaign*, Dr. Crawford has secured the consulting service of NAFSAA/Blue Icon (National Association of Student FA Administrators). Blue Icon will help create new policy and process manuals, provide training on a host of topics, including application process, student eligibility, direct loans, packaging and aid notification, customer services, etc.

Issues/Challenges

- a) Administrative staff selected to work on these new initiatives are being stretched because they tend to have “full plates” already. We need to monitor their stress levels and provide recognition and support.

Goal 3: Build and Maintain a District Budget that Supports Established Strategic Priorities and Ensures System's Sustainability

Progress

- a) VC Kurt Buttleman, college presidents, and chancellors are working on identifying **academic programs that may be closed, restructured, or consolidated**. At the same time, college VPIs are working with instructional administrators across the colleges to explore options, defining criteria for program closure or consolidation. More importantly, academic administrators, including workforce deans, are also exploring opportunities for initiating new programs or revising existing programs, based on employer needs and student demand.
- b) The decision to **reduce administrative overhead cost** (for positions associate deans and above) by 15% (roughly \$1.4 million) has been widely communicated. Using the overhead cost of June 2020 as the baseline, we are making good progress. In addition, the VC of Finance and Operations, college VPs of Finance and Operations, college presidents, and chancellor are exploring many other operations to reduce administrative cost, including:

- consolidation of facilities and project management
- consolidating finance functions
- consolidation college safety and security. This work is complex and demands careful planning.

c) While developing and implementing necessary measures to reduce operational costs across the system, the CEC leadership team has also been working on **growth opportunities**. There are a few proud and exciting areas of progress, including:

- District and college workforce and CTE programs deans have partnered with Growth Engine Funds to initiate **Micro-Pathways**. Thanks to their creative work, Seattle College started five (5) Micro-Pathways, including Residential Construction, Cloud Computing, Health IT, and Extended Reality. A total of 112 students enrolled in Fall and Winter Quarters; \$272 K employer and community partners funded student scholarships and wrap-around services and about \$108K in-kid funds from business partners. Altogether, about 25 employers and industry partners are actively engaged.
- In partnership with Slalom, SCC is running 2 cohorts of **SpringBoard8** enrollees (Black men) who receive mentoring, coaching, tuition support and bonus for program completion. The college is accepting applications for Cohort 3. The plan is to work with Seattle Foundation and Slalom to expand the program to North and South in Fall 2022.
- SSC offers both credit and non-credit **cannabis courses**. Since Spring 2020, President Rimando-Chareunsap and SSC faculty and staff team have been working with Cannabis industry representatives and Liquor and Cannabis Control Board in exploring the offering of cannabis-focused curricula.
- As the Board is aware, NSC is working towards the offering **BS degree in Computer Science this fall**. President Crawford and North team are working diligently to meet the goal. With SBCTC recent approval of the program proposal, the college is focusing on completing a host of milestone actions, including external evaluation of the proposal, hiring program manager and lead instructor, seeking final SBCTC approval, notifying NWCCU of the approval, marketing, and admitting students.
- While continuing to expand services to faculty, **eLearning** is working closely with Institutional Research and Instructional leadership to identify programs most likely to result in increased enrollment and successful student outcomes post-pandemic in online and/or hybrid modalities.
- Since the announcement of **Equity Can't Wait Campaign** (with the goal of raising \$50 million to increasing success rate, with particular focus on the completion rate of BIPOC students)) a little over ten months ago, VC Howell, her team, and the Foundation leaders have been doing amazing well. To date, the Campaign has raised **\$22.2 million from 1,980 donors**. These funds are being allocated to directly fund priority programs, including Project Baldwin, Springboard8, pre-apprentice program, Guided Pathways advisors, redesign FA process, and B.S. in Computer Science Program.

Issues/Challenges

- a) The continued enrollment decline and projected budget shortfall, together with the almost 2-years' accumulated stress from the Covid-19 pandemic, are affecting employee morale. There is a great deal of anxiety and fear of uncertainty and job loss.
- b) As has been observed elsewhere, more employees have been affected by Omicron variants. Work absences due to quarantine and staff resignations are resulting in staffing shortages across departments and divisions.
- c) There is a degree of distrust of the financial data put out by the district office among some faculty and staff.
- d) There is a degree of unhealthy "college vs district" dynamic that affect us working together to address short-and long-term challenges. As a system, we must address the finger-pointing behavior.

Goal 4: Strengthen Team Cohesion and Effectiveness among Members of CEC and Senior Leadership Team

Progress

- a) The district-wide Emergency Response Team, chaired by Dr. Buttleman, has met over 150 times. College and district academic, student services, facilities, Health and Safety, HR, come together to assess Covid-19 transmission among students and employee groups, discuss and recommend actions of mitigation, contact tracing, instructional and service modalities, returning to campus strategies, telecommuting policies, etc.
- b) The Chancellor's Zoom Chats (on topics of budgets, eLearning, Covid-19 Vaccine, etc.) continued to attract 150-200 attendees, coming together to learn and discuss issues that affect the district.
- c) The Chancellor Office continues to sponsor monthly meetings of senior leaders (AVPs, VPs, and members of CEC) and quarterly meetings of managers across the colleges.
- d) The chancellor convened 37 academic administrators on Jan. 28 to develop a common understanding of system enrollment trends, system budget realities, strategies for improving course management, increasing overall average class size, and processes of potential program consolidation and/or closure.

Issues/Challenges

There are recent reports of incidents of incivility among employees, including showing disrespect and name calling.

II. Priority Focuses

- 1. Initiate the process to redesign the core enrollment process, including outreach, marketing, admissions, testing, financial aid, course placement, orientation, etc.

Progress: See update in the above section.

2. Complete Accreditation Assessment and submit Pros and Cons data Report (for single accreditation) to the Board for consideration by May 2022.

Progress: The Assessment activities are progressing according to schedule:

- Employee surveys were completed; results are being tabulated and analyzed.
 - Consultants have completed interviews trustees
 - Consultants are collecting comparative institutional and student outcomes data from peer institutions
 - Students and community partners Focus Groups have been scheduled and will be completed by early March
3. Maintain productive relationships with union partners and manage upcoming negotiations.

Progress

- Chancellor Pan and VCHR Dixon maintain regular meetings and communications with presidents of AFT-Seattle Local 1789 and AFT-SPS.
- Negotiations with both AFT-Seattle and AFT-SPS are underway.
- Preparation work, including training, for collective Bargaining with AFT ProStaff is completed. The first negotiation session is scheduled for Feb. 9.
- Wage reopener negotiation with AFT Faculty is scheduled to start on Feb. 8.

Issues/Challenges

- AFT-Seattle Executive Board Issued a *Statement of No Confidence* in January, regarding management of Covid-19 for Winter Quarter. Chancellor's offer to meet with AFT-Seattle leaders was not accepted.
- WFSE Local 304 issued a *Statement of No Confidence* in early February. Chancellor Pan will offer to meet leaders of WFSE to address their concerns.

4. Complete the hiring of the vacant CEC positions:

Progress

- Completed the search of SCC's Interim Presidency: Dr. Yoshiko Harden was appointed the Interim President on Jan. 3, 2022.
- Changed the plan about the search for a permanent VC for Finance and Operations: Given District's difficult financial challenges, the Chancellor decided not to conduct a national search to ensure leadership consistency of financial management. Terence Hsiao has agreed to continue to serve as VC of Finance and Operations on an interim basis until June 30, 2023.

Sent on behalf of ACT's Awards Committee Chair Rich Fukutaki, Bellevue College; **Juanita Richards**, Big Bend Community College; **Mike Wilson**, Community Colleges of Spokane; **Wally Webster II**, Edmonds College; **Harriette Bryant**, Olympic College and **Sara Cate**, Yakima Valley College

Good morning-

The year 2021 and the impacts we all continue to face due to Covid -19 were unprecedented; all of our community and technical colleges continue to be impacted in ways we never could have predicted. Our college chancellors, presidents, staff, faculty, trustees and community partners all worked together to ensure our students were safe and were able to continue their education with the least amount of disruption possible.

Now more than ever, this is your opportunity to nominate someone who has been outstanding in our CTC system and deserves special recognition; these awards are ACT's way of saying 'thank you' for the fantastic job people do in service to these colleges and their students.

A special awards ceremony will be held during ACT's spring convention in May, additionally all nominees will be forwarded to ACCT for consideration of national recognition at the ACCT Leadership Congress this year in New York!

On behalf of your ACT Awards committee, I am pleased to announce we are now accepting nominations for the following awards:

- The ***Trustee Leadership Award*** recognizes an individual trustee who has made a significant contribution to promote the community and technical college system.
- The ***Equity Award*** recognizes exemplary commitment to achieve equity in the development, administration and delivery of educational programs and services in the community and technical college system.
- The ***Chief Executive Officer Award*** recognizes an individual who has demonstrated exceptional leadership in furthering the mission of community and technical colleges.
- The ***Partner of the Year Award*** recognizes a business, company, agency, organization or elected official for donating time and/or resources in support of the community and technical college mission.
- The ***Faculty Member Award*** recognizes an individual who has demonstrated excellence in teaching in the community and technical college system.
- The ***Professional Staff Member Award*** recognizes an individual who provides exemplary service in the community and technical college system.

Presidents and chancellors, please share this information with others on your campus, such as the foundation office, student services, associated students, etc.

Please contact Kim Tanaka if you have questions, comments, or suggestions. By working together, we can continue to recognize those who deserve our thanks for helping to make the community and technical colleges a smart investment.

The deadline for submission of nominations is April 1, 2022

Sent to Trustees, State Board members, Presidents/Chancellors and Presidents Assistants

Legislative Engagement: Presented by Louise Chernin

During the legislative session, Washington State Community and Technical Colleges has an active presence in the legislature. To ensure input from all sectors of our system (Presidents/Chancellors, Trustees, Faculty, Staff, Unions and Students, each agency engages with each other in a number of ways.

Seattle Colleges:

Legislative Director: one of the few community colleges that has its own Director of Government Relations, currently Steve Leahy. Our Director of Government Relations represents Seattle Colleges as a member of the Statewide Higher Education Coalition and by working closely with the SBCTC Legislative Director, currently Arlen Harris. Our Legislative Director is Seattle Colleges' advocate with the legislature and provides the Chancellor and the Board with updates on all legislative issues and progress of legislative bills.

Trustee Legislative Liaison to ACT: Each community college should have two trustees who function as legislative liaisons to the Association of Community College Trustees (ACT). Currently, Louise Chernin represents Seattle Colleges with ACT but is also an ACT Board member and the ACT LAC (Legislative Action) Co-Chair. In addition, the ACT Legislative Co-Chair sits on the Joint Legislative Committee that meets weekly during the Washington State Legislative session and the Long-Term Strategic Advocacy and Communications Task Force that meets quarterly.

The Seattle Colleges Trustee Legislative Liaison and/or the ACT LAC Co-Chair may also send out a request for Trustees to sign on to support a piece of legislation or to sign up to testify either in support of or against a bill or an amendment to a bill.

SBCTC (State Board of Community and Technical Colleges): led by a nine-member governor-appointed board — oversees, advocates, coordinates and directs Washington state's system of 34 public community and technical colleges.

SBCTC 2021-2022 Executive Director: Jan Yoshiwara (retiring in June 2022)
SBCTC 2021-2022 Legislative Director: Arlen Harris
SBCTC 2021-2022 Board Chair: Jay Reich
SBCTC 2021-2022 Communications Director: Laura McDowell
SBCTC 2021-2022 Communications and Marketing Associate: Katie Rose

SBCTC develops the Community and Technical Colleges (CTC's) annual legislative agenda. Each of the entities gives input to the state board on areas of their concern. Both the Communications Director (Laura McDowell) and the Communications and Marketing Associate (Katie Rose) send out regular updates on the CTC legislative agenda and track the progress of all the bills supported or of concern to our community colleges.

In addition, Arlen Harris may be sending out requests for letters to trustees, Presidents, faculty, or students to testify during the WA State Legislative session.

ACT (Assn of Community and Technical College Trustees). ACT is the professional association for community and technical college trustees. It is governed by a ten-member Board elected at the Spring Conference each year. As a body responsible for the education and training of community college Trustee, ACT created a Trustee Recruitment Handbook and a new trustee onboarding roadmap (both can be accessed on the SBCTC website). In addition, ACT sponsors three conferences a year, sponsors a Trustee Tuesday online educational program; has several committees including an Education Committee, an Awards Committee and a DEI committee on which Seattle Colleges currently has a seat.

ACT Executive Director: Kim Tanaka
ACT 2021-2022 Board Chair: Doug Mah
ACT 2021-2022 LAC Co-Chairs: Glenn Johnson, CCS; Louise Chernin, Seattle Colleges

ACT: ACT holds three conferences per year.

Annual Fall Conference (November) The Fall Conference includes an annual Legislative Retreat, which this year was virtual. The Legislative Retreat held during a Trustee Tuesday included an update from Arlen Harris, the SBCTC Legislative Director, a state legislator and the LAC Co-Chairs.

Annual Winter Conference (January): Again, there was a legislative update and a presentation from a state legislator. It is during the Winter Conference that ACT holds its Transforming Lives Dinner to honor outstanding students and a New Trustee Orientation.

Annual Spring Conference: tbd

ACCT (Association of Community College Trustees): ACCT is the national association of college trustees.

ACCT National Leadership Congress: October: workshops on national trends and issues affecting community colleges.

ACCT National Legislative Summit: February in DC: Trustee meet with the WA State congressional delegation and connect with trustees from across the country.

Ongoing advocacy for Washington State CTCs:

Joint Legislative Committee: meets weekly during session. This Committee is made up of the SBCTC Chair, SBCTC Executive Director, the SBCTC Legislative Director, other SBCTC staff; ACT Chair, ACT Director, ACT LAC Co-Chairs, WACTC Chair and Co-Chair. At each meeting we go over all pending bills: high priority, medium priority and low priority. We also review the committee hearing schedule and may get requests to sign on to a letter or testify for or against a piece of legislation.

Long-Term Strategic Advocacy and Communications Task Force:

Phase One created in 2017 to develop a long-term plan for advancing system priorities at the Legislature and to create overarching messages about the value of Washington's community and technical colleges. The plan, created with the support of the public affairs firm, Sound View Strategies, was endorsed by the SBCTC in 2018. It is a plan on how to work with the Legislature, the Governor's Office, community-based organizations, business and labor leaders, ethnic commissions, and other leaders.

Phase 2, the Action Phase. Task Force meets quarterly to get updates and give input on the issues and concerns that the WA State Community College system is facing and how we are addressing these issues with government officials and community and business leaders.

Membership in the Long-Term Strategic Advocacy and Communications Task Force includes SBCTC Board Chair, Vice Chair, and one additional Board member.

President of WACTC, Legislative Committee Chair and Vice Chair

Trustees: ACT President (Doug Mah) and the LAC Co-Chairs (Louise Chernin and Glenn Johnson)

Labor Reps: AFT, WEA, WPEA, WFSE

Two Student Leaders from WACTCSA

Chair of the Faculty Assn of CTC's

Chair of the Student Services Commission

Chair of the Public Information Commission

Chair of DEI Commission

State Board Staff

Statewide Higher Education Coalition: Seattle Colleges participates in the College Promise Coalition of Washington, comprised of CTCs, four-year universities, independent colleges of WA, WA Roundtable, College Success Foundation and other community-based organizations.

Other state associations engaged with advocacy include:

WACTC (Washington State Community and Technical Colleges College Presidents/Chancellors)

WACTC President: Christine Johnson, Community Colleges of Spokane chancellor.

WACTC President-elect: Chris Bailey, Lower Columbia College president

Legislative Coordinator: Julie Walter

Union Engagement: AFT, WEA, WPEA, WFSE also each create a legislative agenda, engage with SBCTC, and sit on the Long-Term Strategic Advocacy and Communications Task Force.

WACTCSA (Washington State Community & Technical College Student Association) The WACTCSA creates its own legislative agenda. Their agenda represents the issues Washington State Community & Technical College students have identified as their highest priorities for advocacy during the upcoming year

PACTC: Presidents Assistants for Washington Community and Technical Colleges: PACTC is a professional group formed more than 30 years ago. Members benefit from shared knowledge, resources, and support. PACTC holds formal meetings twice a year, usually in May and October.

Chief Executive Officer Award Nomination Form

*The ACT **Chief Executive Officer Award** recognizes an individual who has demonstrated exceptional leadership in furthering the mission of community and technical colleges.*

Name of nominee: (Mr./Mrs./Ms./Dr.): _____
Title: _____
Organization: _____
Daytime phone no.: _____ Email: _____

Nominated by: _____
College: _____
Title: _____
Daytime phone no.: _____ Email: _____
Signature: _____ Date: _____

Please include this nominations form, a criteria statement and three letters of support (one of which is from the Board of Trustees).

Send complete packet **no later than April 1, 2022**, to:

ACT
ATTN: Awards Committee
PO Box 42495
Olympia, WA 98504-2495

Or Fax: 360-704-4415
Or Email: ktanaka@sbctc.edu

Chief Executive Officer Award

Purpose:

The purpose of the ACT **Chief Executive Officer Award** is to recognize an individual who has demonstrated exceptional leadership in furthering the mission of community and technical colleges.

Eligibility:

Any chief executive officer of a Washington community or technical college or the State Board for Community and Technical Colleges (SBCTC) office is eligible for this award.

The nominee must be currently serving when the nomination is submitted.

Criteria:

The nomination must come from an ACT trustee and the following questions must be answered:

- What has the CEO initiated or helped to develop in the area of innovative programs used in two-year postsecondary institutions?
- “What has the CEO initiated or helped to develop in the area of diversity, equity and inclusion to improve student success?”
- How has the CEO served on technical or special committees serving two-year postsecondary education, and what impact did this effort have in the community, state, or nation?
- How has the CEO demonstrated a “caring attitude” toward the board of trustees, administrators, faculty, and students?
- How has the CEO been active in developing, organizing, or supporting state and/or national two-year postsecondary education associations?
- What has the CEO published in the area of two-year postsecondary educational concepts?
- What awards or honors has this CEO received in recognition of leadership in the college, community, or nation?
- What outstanding characteristics of this CEO motivated your nomination?

Nominations:

In order to be considered complete, the nominations packet must contain the following:

- The completed nominations form.
- A criteria statement, which addresses each criteria point in the order listed. The statements must demonstrate how the nominee meets the criteria. A response covering each question is required.*
- Three letters of support must be submitted with the nomination, including:
 - A letter from the Board of Trustees that states the board supports the nomination;* and
 - Two additional letters of support.*
- Nominations should be sent **no later than April 1, 2022**, to:

ACT • PO Box 42495 • Olympia, WA 98504-2495
Or Fax: 360-704-4415 • Or Email: ktanaka@sbctc.edu

* The nominations can be provided in any format the college desires. **Additionally, ACT staff needs the following documents to be provided in Word format so the nomination can be adapted for submission to the ACCT awards program:**

- **The criteria statement; and**
- **All of the letters of support.**

Selection:

ACT’s Awards Committee will serve as the selection committee. Nominations will be judged on content, presentation, letters of recommendation and attributes demonstrating leadership and furthering the mission of community and technical colleges.

Equity Award Nomination Form

*The ACT **Equity Award** recognizes exemplary commitment to achieve equity in the development, administration and delivery of educational programs and services in the community and technical college system.*

Name of nominee: (Mr./Mrs./Ms./Dr.): _____
Title: _____
Organization: _____
Daytime phone no.: _____ Email: _____

Nominated by: _____
College: _____
Title: _____
Daytime phone no.: _____ Email: _____
Signature: _____ Date: _____

Please include this nominations form, a criteria statement and three letters of support (one of which is from the Board of Trustees).

Send complete packet **no later than April 1, 2022**, to:

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ATTN: Awards Committee
PO Box 42495
Olympia, WA 98504-2495

Or Fax: 360-704-4415
Or Email: ktanaka@sbctc.edu

Equity Award

Purpose:

The purpose of the ACT **Equity Award** is to recognize exemplary commitment to achieve equity in the development, administration and delivery of educational programs and services in the community and technical college system.

Eligibility:

- Any governing board or governing board and president of the community and technical colleges or state board is eligible to receive this award.

Criteria:

- The nomination must come from an ACT trustee.

Demonstrable evidence of leadership in setting policies that promote and enhance opportunities for institutional diversity, inclusion, and equity for women, persons of color, LGBTQs or members of any other underrepresented or underserved population that has occurred within the last five (5) years regarding the following:

- Increases in access by underrepresented or underserved populations and increases in completion of the educational objectives (attainment of a degree, certificate, credential, transfer or gainful employment) of those populations.
- Increases in the institution's workforce and leadership positions by underrepresented or underserved populations.
- Success of the institution's community engagement or outreach efforts in attracting and maintaining the interests of underrepresented or underserved populations regarding the institution.

Nominations:

In order to be considered complete, the nominations packet must contain the following:

- The completed nominations form.
- A criteria statement, which addresses each criteria point in the order listed. The statements must demonstrate how the nominee meets the criteria. A response covering each question is required.*
- Three letters of support must be submitted with the nomination, including:
 - A letter from the Board of Trustees that states the board supports the nomination;* and
 - Two additional letters of support.*
- Nominations should be sent **no later than April 1, 2022**, to:

ACT • PO Box 42495 • Olympia, WA 98504-2495
Or Fax: 360-704-4415 • Or Email: ktanaka@sbctc.edu

* The nominations can be provided in any format the college desires. **Additionally, ACT staff needs the following documents to be provided in Word format so the nomination can be adapted for submission to the ACCT awards program:**

- **The criteria statement; and**
- **All of the letters of support.**

Selection:

ACT's Awards Committee will serve as the selection committee. Nominations will be judged on content, presentation, letters of recommendation and attributes demonstrating leadership and furthering the mission of community and technical colleges.

Faculty Member Award Nomination Form

The ACT Faculty Member Award recognizes an individual who has demonstrated excellence in teaching in the community and technical college system.

Name of nominee: (Mr./Mrs./Ms./Dr.): _____
Title: _____
Organization: _____
Daytime phone no.: _____ Email: _____

Nominated by: _____
College: _____
Title: _____
Daytime phone no.: _____ Email: _____
Signature: _____ Date: _____

Please include this nominations form, a criteria statement and three letters of support (one of which is from the Board of Trustees).

Send complete packet **no later than April 1, 2022**, to:

ACT
ATTN: Awards Committee
PO Box 42495
Olympia, WA 98504-2495

Or Fax: 360-704-4415
Or Email: ktanaka@sbctc.edu

Faculty Member Award

Purpose:

The purpose of the ACT **Faculty Member Award** is to recognize an individual who has demonstrated excellence in teaching in the community and technical college system.

Eligibility:

Any full-time instructor of a Washington community or technical college is eligible to receive this award. The nominee must be currently employed when the nomination is submitted.

Criteria:

The nomination must come from an ACT trustee and the following questions must be answered:

- In what ways has the educator demonstrated excellence in teaching?
- **In what ways has this educator engaged and encouraged students not only in the classroom but in their college experience as a whole?"**
- What has this educator initiated and helped to develop in the area of innovative programs used in two-year postsecondary institutions?
- How has this educator served on technical or special committees that have positively affected the community, state, or nation?
- How has this educator provided leadership in helping to solve challenges facing two-year postsecondary education?
- How has this educator been active in developing, organizing, or supporting state and/or national two-year postsecondary associations?
- What awards or honors has this educator received in recognition of leadership in the college or community?

Nominations:

In order to be considered complete, the nominations packet must contain the following:

- The completed nominations form.
- A criteria statement, which addresses each criteria point in the order listed. The statements must demonstrate how the nominee meets the criteria. A response covering each question is required.*
- Three letters of support must be submitted with the nomination, including:
 - A letter from the Board of Trustees that states the board supports the nomination;*
 - and
 - Two additional letters of support.*
- Nominations should be sent **no later than April 1, 2022**, to:

ACT • PO Box 42495 • Olympia, WA 98504-2495
Or Fax: 360-704-4415 • Or Email: ktanaka@sbctc.edu

* The nominations can be provided in any format the college desires. **Additionally, ACT staff needs the following documents to be provided in Word format so the nomination can be adapted for submission to the ACCT awards program:**

- **The criteria statement; and**
- **All of the letters of support.**

Selection:

ACT's Awards Committee will serve as the selection committee. Nominations will be judged on content, presentation, letters of recommendation and attributes demonstrating leadership and furthering the mission of community and technical colleges.

Partner of the Year Nomination Form

*The ACT **Partner of the Year Award** recognizes a business, company, agency, organization or elected officials for donating time and/or resources in support of the community and technical college mission.*

Name of nominee: (Mr./Mrs./Ms./Dr.): _____
Title: _____
Organization: _____
Daytime phone no.: _____ Email: _____

Nominated by: _____
College: _____
Title: _____
Daytime phone no.: _____ Email: _____
Signature: _____ Date: _____

Please include this nominations form, a criteria statement and three letters of support (one of which is from the Board of Trustees).

Send complete packet **no later than April 1, 2022**, to:

ACT
ATTN: Awards Committee
PO Box 42495
Olympia, WA 98504-2495

Or Fax: 360-704-4415
Or Email: ktanaka@sbctc.edu

Partner of the Year Award

Purpose:

The purpose of the ACT **Partner of the Year Award** is to recognize businesses, companies, agencies, organizations or elected officials for donating time and/or resources in support of the community and technical college mission.

Eligibility:

Eligibility is open to the individuals or groups who have demonstrated their commitment to the community and technical college mission by donating time or resources for the betterment of the two-year college system:

- Corporations, businesses or companies;
- Private or public agencies or organizations; or
- Federal, state or local elected officials.

Criteria:

The nomination must come from an ACT trustee. Achievements will be judged on:

- Nominee's contributions to an individual college, the state system or two-year colleges at the national level;
- Nominee's support of students attending a community or technical college;
- Nominee's contributions to the development or maintenance of a community or technical college program or programs;
- Nominee's impact in advancing community, district, state or national issues;
- Nominee's role in building public support for community and technical colleges;
- Nominee's leadership in furthering innovative practices in the two-year college system.

Nominations:

In order to be considered complete, the nominations packet must contain the following:

- The completed nominations form.
- A criteria statement, which addresses each criteria point in the order listed. The statements must demonstrate how the nominee meets the criteria. A response covering each question is required.*
- Three letters of support must be submitted with the nomination, including:
 - A letter from the Board of Trustees that states the board supports the nomination;* and
 - Two additional letters of support.*
- Nominations should be sent **no later than April 1, 2022**, to:

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* The nominations can be provided in any format the college desires. **Additionally, ACT staff needs the following documents to be provided in Word format so the nomination can be adapted for submission to the ACCT awards program:**

- **The criteria statement; and**
- **All of the letters of support.**

Selection:

ACT's Awards Committee will serve as the selection committee. Nominations will be judged on content, presentation, letters of recommendation and attributes demonstrating commitment to the mission of community and technical colleges.

Professional Staff Member Award Nomination Form

The ACT Professional Staff Member Award recognizes an individual who provides exemplary service in the community and technical college system.

Name of nominee: (Mr./Mrs./Ms./Dr.): _____

Title: _____

Organization: _____

Daytime phone no.: _____ Email: _____

Nominated by: _____

College: _____

Title: _____

Daytime phone no.: _____ Email: _____

Signature: _____ Date: _____

Please include this nominations form, a criteria statement and three letters of support (one of which is from the Board of Trustees).

Send complete packet **no later than April 1, 2022**, to:

ACT
ATTN: Awards Committee
PO Box 42495
Olympia, WA 98504-2495

Or Fax: 360-704-4415
Or Email: ktanaka@sbctc.edu

Professional Staff Member Award

Purpose:

The ACT **Professional Staff Member Award** recognizes an individual who provides exemplary service in the community and technical college system.

Eligibility:

Eligibility for this award is open to:

- Any board staff member (i.e., an administrative assistant or executive secretary to a Washington president/chancellor); or
- Any staff member of a Washington community or technical college or the State Board for Community and Technical Colleges (SBCTC) office (i.e. vice president, dean, administrator or other exempt staff).

Criteria:

The nomination must come from an ACT trustee and the following questions must be answered:

- In what ways has this staff member demonstrated a service leadership role toward the members of the board of trustees, administrators, faculty, students, and community?
- How does this staff member demonstrate performance in support of the board/CEO team?
- How has this staff member assisted the board/CEO team in developing or initiating innovative projects for your institution?
- What professional development activities at the national and/or state level has this staff member pursued?
- What other continuing education activities has this staff member pursued?
- What recognition has this staff member received for his/her leadership or involvement in the college or community?
- What outstanding characteristics motivated you to nominate this staff member?

Nominations:

In order to be considered complete, the nominations packet must contain the following:

- The completed nominations form.
- A criteria statement, which addresses each criteria point in the order listed. The statements must demonstrate how the nominee meets the criteria. A response covering each question is required.*
- Three letters of support must be submitted with the nomination, including:
 - A letter from the Board of Trustees that states the board supports the nomination;* and
 - Two additional letters of support.*
- Nominations should be sent **no later than April 1, 2022**, to:

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Or Fax: 360-704-4415 • Or Email: ktanaka@sbctc.edu

* The nominations can be provided in any format the college desires. **Additionally, ACT staff needs the following documents to be provided in Word format so the nomination can be adapted for submission to the ACCT awards program:**

- **The criteria statement; and**
- **All of the letters of support.**

Selection:

ACT's Awards Committee will serve as the selection committee. Nominations will be judged on content, presentation, letters of recommendation and attributes demonstrating leadership and furthering the mission of community and technical college.

Trustee Leadership Award Nomination Form

The ACT Trustee Leadership Award recognizes an individual trustee who has made a significant contribution to promote the community and technical college system.

Name of nominee: (Mr./Mrs./Ms./Dr.): _____
Organization: _____
Daytime phone no.: _____ Email: _____

Nominated by: _____
College: _____
Title: _____
Daytime phone no.: _____ Email: _____
Signature: _____ Date: _____

Please include this nominations form, a criteria statement and three letters of support (one of which is from the Board of Trustees).

Send complete packet **no later than April 1, 2022**, to:

ACT
ATTN: Awards Committee
PO Box 42495
Olympia, WA 98504-2495

Or Fax: 360-704-4415
Or Email: ktanaka@sbctc.edu

Trustee Leadership Award

Purpose:

The purpose of the ACT **Trustee Leadership Award** is to recognize an individual trustee who has made a significant contribution to promote the community and technical college system.

Eligibility:

Any current Washington state trustee is eligible to receive this award. Or a trustee who served on a trustee board during the 2021-22 year.

Criteria:

The nomination must come from an ACT trustee and the following questions must be answered:

- Has the trustee served as an officer of the college's board of trustees?
- In addition to service on the board of trustees, in what capacity has the trustee participated in community life (i.e., civic clubs, public office, etc.)?
- What has the trustee initiated or helped to develop in the area of innovative programs used in two-year postsecondary institutions?
- Has the trustee served on technical or special committees serving two-year postsecondary education?
- How has the trustee been a factor in influencing legislation for two-year postsecondary institutions, and how has the trustee been active in communication and advocacy with state and national legislators?
- What has the trustee contributed overall to the two-year postsecondary concept, and how did this affect the college's total impact on the community, state, or nation?
- How has the trustee provided leadership in helping to solve challenges facing two-year postsecondary education?
- How has the trustee been active in developing, organizing, or supporting state two-year postsecondary associations, and what kind of leadership role has the trustee played in state, regional, or national associations?
- Has the trustee given presentations or published articles on two-year postsecondary education?

Nominations:

In order to be considered complete, the nominations packet must contain the following:

- The completed nominations form.
- A criteria statement, which addresses each criteria point in the order listed. The statements must demonstrate how the nominee meets the criteria. A response covering each question is required.*
- Three letters of support must be submitted with the nomination, including:
 - A letter from the Board of Trustees that states the board supports the nomination,* and
 - Two additional letters of support.*
- Nominations should be sent **no later than April 1, 2022**, to:

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* The nominations can be provided in any format the college desires. **Additionally, ACT staff needs the following documents to be provided in Word format so the nomination can be adapted for submission to the ACCT awards program:**

- **The criteria statement; and**
- **All of the letters of support.**

Selection:

ACT's Awards Committee will serve as the selection committee. Nominations will be judged on content, presentation, letters of recommendation and attributes demonstrating leadership and furthering the mission of community and technical colleges.

MEMORANDUM

TO: Board of Trustees
FROM: Shouan Pan, Chancellor
DATE: February 10, 2022
SUBJECT: Report to the Board of Trustee

I. Student Success**Handshake Career Services Platform**

After a multi-year process of exploration and discernment, the Workforce & Economic Development and Career Services teams collaborated to implement the Handshake Career Services platform. A cross-department, cross-college team led implementation over the summer, opening Handshake to employer partners in late August, and launching for students on September 30, 2021. The platform enables students to connect with potential employers, internships, and jobs. Key information is stored and shared on a districtwide site: <https://www.seattlecolleges.edu/handshake>.

II. Organizational Excellence**ctcLink Update**

- a. 57,000+ Student Accounts Activated:
 - i. We are entering our fourth quarter of working with ctcLink on a day-to-day basis. With everyone becoming more comfortable and proficient in using ctcLink, we are entering a stage of stabilization, refinement, and optimization.
 - ii. As of 1/7/22, more than 57,000 students have activated their ctcLink account since it went live on February 22, 2021.
- b. Winter 2022 Student COVID-19 Vaccination Attestations:
 - i. In Fall Quarter 2021 the SBCTC added vaccination attestation functionality to ctcLink. Students were required to complete the attestation process to register for Winter Quarter 2022 at Seattle Colleges. Information about student attestation rates is now available on the [Seattle Colleges COVID-19 Information Updates web page](#). The percentages of students attesting they are fully vaccinated as of January 10, 2022, are as follows:

College	Percent Students Attesting Fully Vaccinated	Percent Students with Religious or Medical Exemptions
North Seattle College	95.60%	4.40%
Seattle Central College	95.77%	4.23%
South Seattle College	91.83%	8.17%
Seattle Colleges Districtwide	94.87%	5.13%

Starfish Update

- a. Progress Surveys:
 - i. Faculty teaching some of South Seattle’s Predictive Courses will be using progress surveys this quarter to reach out to students and refer them to student services:
 1. Early Support (Central): Week 2
 2. Student Services Follow-up: Week 2 – Week 4
 3. Predictive Courses (South): Week 1, Week 3, Week 5, and Week 7!
 4. TRIO Surveys
 5. Attendance Check-in: Week 2
 6. Mid-Quarter Progress Report: Week 5-6
- b. Degree Planner:
 - i. This feature will be launched soon in Starfish.
 - ii. A robust Education Planning tool that will replace Ed Planning in Advisor Dashboard. Degree Planner will also include Transfer Concentrations! Students will be able to create an Ed Plan in 15 seconds and we’ll be able to easily track who does and does not have an Ed Plan, as well as which students are taking classes, not on their plan.

Library Update

- a. Expanding College Wide Access to Online Library Resources:
 - i. The libraries have been able to expand access to online content at all 3 Colleges so students taking similar classes at different Colleges and faculty teaching similar classes at different Colleges have access to the same resources. As of January 2022, students, faculty, and staff at all Seattle Colleges will have access to:
 1. Academic Video Online: a multidisciplinary collection of 70,000 streaming videos with public performance rights for classroom use and public showings where no admission is charged.
 2. JSTOR Essential: a full-text collection of 700 peer-reviewed, scholarly journals in the humanities and social sciences.

District-wide Convening of Academic Administrators

On Friday, Jan 28, 30 plus academic administrators across the colleges convened via zoom to discuss ways to improve course management, class sizes, program viability, criteria, and process for potential program consolidation and/or closure. Facilitated by the three college VPIs, participants engaged each in productive brainstorming of strategies for raising efficiency while protecting instructional core and student success.

III. Equity, Diversity, Inclusion and Community

The 49th Annual Community MLK Celebration

With the fast spread of Omicron Variant, Seattle Colleges decided to move the Annual Community Celebration of Martin Luther King, Jr. online. AVP Earnest Philips and the Communications staff team, in collaboration with College AVPs of EDI, used the Mount Zion Church as the backdrop and produced a high-quality video production, (www.seattlecolleges.edu/mlk). The video was released publicly on Jan. 17.

Emceed by [Monique Ming Laven](#), evening anchor at KIRO-7, the program includes the familiar voices of [DaNell Daymon and Greater Works](#); an overview of Seattle Colleges' [Project Baldwin](#); and an outstanding keynote by [T. Elon Dancy, PhD](#), Helen S. Faison Endowed Chair and Director of the Center for Urban Education in the School of Education at the University of Pittsburgh.

Seattle Promise

One-Time Levy Amendment – Equity Enhancements: At the end of Fall Quarter, the City of Seattle finalized a one-time amendment allowing Seattle Colleges to implement several equity enhancements to the Seattle Promise program. The new, one-time amendment, allows Seattle Colleges to make the following much-needed equity enhancements for the 2021-22 academic year:

Completion Commitment: for select students who were unable to complete their associate degree within 90 credits or the 2-year window, they were invited back to Seattle Promise for up to 3 consecutive quarters to complete their degree while receiving full Seattle Promise tuition and wrap-around support benefits.

Re-Entry: for select students who lost Seattle Promise eligibility in the 2019-20 or 2020-21 academic year, they were invited back to Seattle Promise for up to 3 consecutive quarters to complete their degree while receiving full Seattle Promise tuition and wrap-around support benefits.

Expanded Equity Scholarship: for any Seattle Promise student in the Pell-eligible EFC range (0-5,846), they will receive up to \$1,000 per quarter of Equity Scholarship funds, which can be applied to college expenses outside tuition (fees, books, etc.).

Charter School Students Now Eligible: The City of Seattle has notified Seattle Colleges that they will make Summit Sierra, Summit Atlas, and Rainier Valley Leadership Academy graduating seniors eligible for Seattle Promise for this incoming cohort of students (Fall 2022). There are ~150 students between the three schools. We are hoping to hire a temporary staff member to add capacity to support the students in these schools. The city is projecting ~30 students would participate and enroll with Cohort 2022. Most likely that South and Central would see these students.

Library: Anti-Racist Practices Training

Recently we collaborated to secure funding and strategy support from the Washington State Library (WSL) for a three-quarters long training on anti-racist practices for all library employees with consultant Sofia Leung. We are excited to be piloting this training, which may expand to libraries throughout the SBCTC system.

IV. Partnerships

New Contract with the City of Seattle's Office of Economic Development

The Workforce & Economic Development team recently secured a contract with the City of Seattle's Office of Economic Development, totaling \$100,000. The funds will be used to grow work-based learning and internships at the colleges, which will include outreach to at least 50 local employers. Participating employers will be registered in Handshake, the new student job opportunities platform for Seattle Colleges. The funding will also be used to provide navigation services for students in the T Mobile Full Stack Developer Program, as well as to conduct outreach activities for the 5 new micro-pathway programs.

Equity Can't Wait Campaign Raise Funds to Support Priority Programs

Progress continues Equity Can't Wait fundraising. We now stand at \$22.25 million toward our \$50 million goal. One of the year's notable grants is from the Schultz Family Foundation, the philanthropy of Starbucks founder Howard Schultz and his wife Sheri. Over the next two years they will invest \$300K in the expansion and success of pre-apprenticeships at South's Georgetown satellite campus. The money will chiefly underwrite a new program manager to recruit additional pre-apprenticeship candidates, support their success in the program and

graduation into full-fledged apprenticeships, and help everyone better understand and address obstacles that keep some participants from full success — especially people of color historically

under-represented in the trades. Unique to this relationship is that Schultz is very interested in being not just a funder but our partner in learning. They see that the skilled trades are key to economic and social recovery post-pandemic, and — like us — recognize that, for reasons both practical and ethical, the trades must become more diverse and inclusive. Learning gained with us can guide Schultz’s philanthropy elsewhere in the U.S., as well as their thought leadership nationally with other givers.

Media Coverage: We continue to attract media for the \$1 million investment from Amazon in the Colleges’ coming B.S. in Computer Science program. Thus far, stories have appeared in The Seattle Times, Inside Higher Ed, Government Technology, and The Seattle Channel. A story was just published in Geekwire, our region’s leading outlet for tech news (hopefully catching the interest of other prospective funders).

SPS and SCD Senior Leaders Renewed Commitment to Strengthen Collaboration

On Thursday, Feb. 3 college presidents, vice chancellor Buttleman, Sr. Executive Director Melody McMillan, and chancellor Pan met with Seattle Public School Superintendent Brent Jones, Associate Superintendent Concie Pedroza, and Assistant Superintendent Keisha Scarlett to exchange information of success and challenges related to Covid-19 mitigation, challenges faced by faculty, staff, and students, Seattle Promise, Running Start, and other topics of common interest. Administrators also discussed gaps and obstacles in student articulation from SPS to Seattle Colleges and agreed to devote staff resources to address the issues and pledged to strengthen partnership.

V. Pride Points

Chancellor Pan Invited to serve on a National Panel Presentation

On Wednesday, Jan. 19, the Educational Design Lab and League of Innovation in the Community College co-sponsored the Community College Growth Engine Fund National Convening. Chancellor Pan represented Seattle Colleges on the panel to share our experience of working with industry and community partners in successfully initiating five Micro-Pathways that serve 112 students, with approximately \$380K donations in forms of direct student scholarships or in-kind support. Anna Baldwin, Director of Innovation and Workforce Projects, John Lederer, Executive Dean of North Seattle College, and Chris Sullivan, Executive Dean of Seattle Central College deserve special commendation for their creative and hard work.



2022 Legislative Priorities

SEATTLE COLLEGES & SBCTC

2022 Supplemental Operating Budget Request (\$21.3 M not including compensation increases)

- ▶ Fully fund compensation increases for all higher education employees
- ▶ Improve Washington's Cybersecurity Workforce (\$7.2M)
- ▶ Partnership campaign to increase FAFSA/WASFA completion rates (\$6.7M)
- ▶ Integrate Climate Science into prof-tech programs (\$1.5M)
- ▶ Expand assistance for Homeless Students (\$2.9M)
- ▶ Support Refugee Education (\$3M)

2022 Supplemental Capital Request

- ▶ \$306M supplemental budget request focuses on **15 capital projects not funded in the 2021-23 biennial budget**
- ▶ Ranked #6: South Seattle College design request of \$3.645M for renovation of Rainier Hall
- ▶ Ranked #14 Seattle Central College design request of \$3.06M for conversion of Broadway Performance Hall into Broadway Achievement Center.

Highest Priority Bills

- *Student Homelessness pilot expansion (1601)
- *Bridge grants for student expenses not covered by WA College Grant (1659)
- *Expansion of on-campus mental health services (1840)
- *Basic education caseload annual forecasts (5771)
- *Apprenticeships (5764 sponsored by Sen. Emily Randall will commission comprehensive study to be conducted by UW-WSU Ruckelshaus Center for Policy Studies)
- *Dual Credit Costs (5719)
- *Post-secondary enrollment (1835)

Important Dates

- ▶ Feb. 15th Last day to consider bills in house of origin (5:00 p.m.)
- ▶ Feb. 24th Last day to read in committee reports from opposite chamber except House and Senate fiscal & transportation committees
- ▶ Feb. 28th Last day to read in opposite chamber reports from House and Senate fiscal Committees
- ▶ March 4th Last day to consider opposite chamber bills
- ▶ March 10th Last day allowed for regular session under state constitution



MEMORANDUM

TO: Board of Trustees
FROM: Dr. Chemene Crawford, President – North Seattle College
DATE: January 26, 2022
SUBJECT: Report to the Board of Trustees

I. Student Success

- **NSC BTS Division Reports Completion Results from High School+ Program**

The Basic and Transitional Studies (BTS) division awarded 12 NSC high school diplomas to students at the end of fall quarter 2021. This number of high school diplomas awarded has not been granted in one quarter since pre-COVID. Given the remote learning environment, and the obstacles that it can present, the High School+ program has been able to keep the students engaged, allowing them to succeed. Four students plan to pursue their AA degrees at NSC, and one is joining the Navy.

- **New Audio Engineering Micropathway from Continuing Education Division**

NSC's Continuing Education (CE) program launched a micropathway in Audio Engineering in fall quarter 2021. Angela Dane, co-creator of the new program, realized that women and BIPOC communities were underrepresented in the audio engineering field, and as a result, set out to educate, inspire, and empower women with the creation of Womxn & Audio; a collaboration with Gear Fanatix (co-founded by NSC CE instructor Lilian Blair) with the goal of giving women a voice in audio. The US Bureau of labor statistics estimates that jobs in sound engineering technicians are expected to grow at just over 2% per year to 2030. NSC CE continues to work hard to supply a robust offering to the audio engineering industry and community.

II. Institutional Excellence

- **New Title III Computer Lab and IT Help Desk Support for Students**

A new Title III Computer Lab and IT Help Desk opened winter quarter 2022 for student use. The new space includes 32 student computers, one lecture (teaching) station, office desk and computer for the lab administrator, and IT support for students, including software and hardware assistance. Future additions for the space include a printer/scanner, white boards, and display monitors. Funding for this new space was provided by the Title III Strengthening Institutions Program Grant, a five-year, \$2.2 million grant from the Department of Education.

III. Financial Health

- **NSC Receives Additional Funding for the Early Achievers Grant**

NSC received an additional \$171,100 for its Early Achievers grant, including \$141,100 for its core work and \$30,000 for Responsive Pathways funding. Early Achievers funds provide tuition, books, advising, and other support for students earning certificates and associate degrees in Early Childhood Education (ECE). NSC's Early Achievers grant for 2021-22 is the largest (by nearly \$100,000) among all colleges in the state, and totals \$586,100 with these additional funds. This expansion will support NSC's work to provide ECE instruction in multiple languages, including Somali, Spanish, Arabic, Mandarin, and English.

MEMORANDUM

TO: Board of Trustees
FROM: Yoshiko Harden, Ed.D., Interim President
DATE: Jan. 27, 2022
SUBJECT: Seattle Central College monthly report

ORGANIZATIONAL EXCELLENCE

Dental assisting grant: The Washington Employment Security Grant has awarded \$111,000 to the Seattle Central College Dental Assisting Program for a Program Expansion and Career Launch Program Grant. The program will work with Seattle Public Schools, YouthCare and other partners to broaden educational pathways and increase the number of Black, Indigenous, and people of color pursuing rewarding careers as dental assistants.

New state solar grant: Seattle Central College is one of 29 recipients of \$3.5 million in grants to state and local government agencies awarded the Washington Department of Commerce to install solar panels at public buildings in communities throughout the state. We will invest the \$130,047 granted to the college to add solar panels to generate 96 kW of electricity for the campus.

AANAPSI director: We hired Jeff Bermudes as the new director of the Asian American and Native American Pacific Islander-Serving Institutions program at SCC. Jeff brings six years of professional experience working in higher education, combined with a degree in Asian American studies and a master's degree in postsecondary educational leadership.

EQUITY AND DIVERSITY

Professional Development Day: We have scheduled the winter session of this valuable program for Feb. 9. The keynote speaker will be Dr. Paul Gorski of the Equity Literacy Institute, who plans to present *Embracing and Enacting a Transformative Vision for Antiracism*.

Equity development program: Seattle Central has launched "Equity in Practice," a professional development program that invites all employees to take short courses focused on knowledge and practices supporting our collective work for students. Initial offerings include an introduction to Guided Pathways, guided reflections on the 2020-2021 development day keynotes, the ensure learning process (for faculty), and student success dashboard training.

Black Excellence Award Community Lecture: We held the 2022 session of this community-building event on Jan. 26. Professor Carl Livingston, recipient of the award, spoke on *Urban Development in a Time of Rising Authoritarianism in the U.S.*

PRIDE POINTS

Luke Kolpin, a graduate of the Seattle Culinary Academy, [will compete in the current season of Top Chef](#) on the Bravo network. The season starts March 3 in Houston, Texas.

MEMORANDUM

TO: Board of Trustees
FROM: Rosie Rimando-Chareunsap, President
DATE: February 10, 2022
SUBJECT: Report to the Board of Trustees

I. Student Success

- **Automotive Students Receive Tool Scholarships:** Congratulations are in order for three Automotive Technology students at SSC - Adonai Habte, Yaphet Solomon and Jimmy Saeteurn – who received a mid-quarter reward of tools and toolboxes for their trade as recipients of the Earl Cruzen Scholarship through the Rotary Club of West Seattle. A short ceremony was held on January 19 where Rotary Club leadership stopped by to present our students with the tools. The late Earl Cruzen was a longtime support of South's automotive programs, and his support continues through this scholarship and an endowed scholarship through the South Seattle College Foundation. The ceremony was [covered by the West Seattle Blog](#).
- **Georgetown Campus Grants Support Student Success:** SSC's Georgetown Campus, where pre-apprenticeship and apprenticeship programs are offered, recently received several grants to support development of programs, improve student supports, and increase outreach and recruitment focused on connecting with communities currently underrepresented in apprenticeship trades. Bank of America provided \$50,000, Career Launch Equipment provided \$200,000, McKinstry Construction gave \$75,000 (district-level grant), and the Shultz Foundation gave \$300,000.

II. Institutional Excellence

- **State Grant to Install Solar Panels on Campus:** South Seattle College (along with Central and North) joins 29 other state and local government agencies in receiving grants from the Washington State Department of Commerce to install solar panels. South's grant of nearly \$120,000 will support installation of 86kW of solar panels on Cascade Hall. The grants and solar installations support Washington's 2021 State Energy Strategy aimed at achieving 100% clean electricity by 2050.
- **KN95 Mask Distribution Launches:** SSC's Facilities Team has been busy distributing KN95 masks to employees and students who are working and learning in-person to improve personal and community safety during the Omicron variant phase of the pandemic.

MEMORANDUM

TO: Board of Trustees
Seattle Colleges District

FROM: Nichole Eidsmoe
Student Body President
North Seattle College

DATE: January 25th, 2022

NSC Student Leadership and Multicultural Programs has the following to report.

- North's SLMP collaborated with the Students with Disability Affinity Group and the Counseling department to host a mental health panel focused on anxiety. The panel was well attended by both students and staff, and there were multiple requests to expand this one-time event into a series. North's SLMP is currently working with the counseling department, and will be hosting a panel on depression and a panel on happiness.
- A committee of Student Leaders has been put together and working over the last month to create a mindfulness space on campus with the funding from the Mental Health Counseling and Services Pilot Program grant (SEAN_APP24792) that North was awarded.

- Members of SLMP met with state legislators to advocate for the passage of House Bill 1659. This bill would give funding to instructors to create open access course material, removing financial barriers for students.
- North's Food Pantry partners with DoorDash to have groceries delivered to students who don't have access to pick up food from the pantry in person. This program was recently expanded and is now delivering groceries to 100 students a week, and growing.

MEMORANDUM

TO: Board of Trustees

FROM: Associated Student Council (SCC)

DATE: January 27, 2022

SUBJECT: Report to the Board of Trustees

S&A Budget Hearings are underway – ASC S&A Committee

The Student and Activities (S&A) Fee Committee, chaired by the ASC Executive of Finance, has begun the budget hearings for the budget-year 2022-23. Each director/representative of programs funded by the S&A budget prepares a presentation about their different programs and budgetary needs. As the S&A Budget is fully funded by students, it is a priority to have the student body involved in these applications and hearings. Therefore S&A committee members are all from the student body and review the applications from student perspectives.

Feminine Hygiene Product Signage

The Associated Student Council had successfully worked with college facilities departments to install Menstrual Hygiene Product Dispensers in restrooms near the main elevators across campus – in both traditional men’s and women’s restrooms. Phase 2 of our plan was to do an educational campaign behind the Menstrual Hygiene Products in all restrooms and we are currently working to have educational signs put up in the restrooms by President’s Day Weekend.

Recent events on campus:

Legislative Advocacy Week

Washington Community and Technical Colleges (WACTC) have organized/hosted Legislative Advocacy Week for January 31st to February 4th. Although we are sad not to be going down to Olympia, Seattle Central Students, along with North Seattle and South Seattle, have made Zoom appointments to talk with legislators about three important legislative student priorities: 1) Providing Mental Health Resources 2) Funding and Support for Food Insecurity/Housing Insecurity and 3) Advocating for Textbook Affordability.

Lunar New Year

On February 1st, Student Leadership will partner with International Programs to celebrate the Lunar New Year on February 1, 2022, at 12pm with an in-person Lion Dance to celebrate this festive and cultural Lunar New Year Holiday, celebrating the year of the Tiger, which is the third of the twelve animals on the Chinese calendar cycle.

Black History Month

Additionally, Student Leadership works with various campus and community partners to celebrate Black History Month with events throughout the month of February. More details to come regarding those events.

Japanese-American Day of Remembrance

Exclusion 12pm to 1pm (virtual)

February 19th, 1941 is recognized as the Day of Remembrance for the internment of Japanese Americans during World War II. Historically, Seattle Central has hosted an annual event to honor and memorialize this event with a moment of silence, reading of the names, educational resources, and speakers. A virtual event will be held on February 17th from 12pm to 1pm and all students faculty and staff are encouraged to attend.

MEMORANDUM

TO: Board of Trustees
FROM: Addiemaymae Winston, President and Elina Le, Communications Officer
DATE: February 10, 2022
SUBJECT: United Student Association (USA) REPORT – INFORMATION ONLY

School Supply Door Prizes

Officer Anne Le has organized door prizes for students as they complete our USA survey and for those who attend our up-coming quarterly meeting with President Rosie. The prizes will be school and study supplies, and will hopefully encourage survey participation, and become interested in USA advocacy efforts.

USA Treasurer position

Since we were unable to fill our Treasurer position this past fall, we have been marketing the application via email and posting flyers on social media with a deadline of January 26. Interviews will take soon with the hope of having a new student leader in place by mid-February.

Lunar New Years February 3, 2022

USA will be collaborating with the Center for International Education to organize this year's Lunar New Year event on Zoom. The program is for everyone not only international students, and will focus on Chinese and Vietnamese cultures. Some activities will include lucky red envelopes, traditional food and fashion. Officers Phuong To and Evelyn Huang are the USA leads.

Covid Health Safety

We have invited a faculty member to speak with USA about recent Covid safety concerns. We are supporting the distribution of KN95 masks and hand sanitizer for students who have in-person classes. We were pleased to hear that our Food Pantry is providing free at-home Covid tests and masks as part of free grocery deliveries. Some USA officers suggest the SEAMAR CHC clinic in White Center for quick walk-in access for boosters. Students can get vaccinations without appointments.