

SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES

July 8, 2021

STUDY SESSION	1:30 p.m.	Zoom
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REGULAR SESSION	3:00 p.m.	Zoom
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STUDY SESSION AGENDA

1:30 p.m. EXECUTIVE SESSION

1. Tenure Extension
Exception (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;
2. Negotiations
Exception (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

2:00 p.m. OPEN SESSION

1. ctcLink Implementation Update
2. Chancellor's Evaluation Process

REGULAR MEETING AGENDA

3:00 p.m. CALL TO ORDER

3:00 p.m. LAND ACKNOWLEDGMENT

Maureen Shadair, Executive Dean, Georgetown Campus

3:00 p.m. ACTION / Approval of Agenda

Tab 1

3:05 p.m. PUBLIC COMMENTS

The Seattle Colleges Board of Trustees welcomes students, employees, and community partners to address the Board during the Public Comment period specified on the Agenda. The Board provides 15 minutes for public comments, which may be adjusted at the discretion of the Board Chair.

Each speaker has 3 minutes to address the Board, and speakers are encouraged not to repeat the same issue that a previous speaker has already raised. Advanced sign-up for oral comments is requested by emailing Rebecca.Hansen@seattlecolleges.edu. Additional commenters will only be called upon during the meeting as time allows. If there is not enough time for all speakers, commenters will be encouraged to submit a written statement or be put on the list for oral comments at the next public meeting.

In addition, written statements are accepted by Rebecca Hansen at any time. All written statements received by noon on the Friday before the Regular Board of Trustees meeting will be published in the public packet. Written statements received after that date and time will be added to the Board packet and transmitted to the Board for the following Board meeting.

The Board functions at the policy level while daily operational matters are delegated to the district and college management team. It is, therefore, not the practice of the Board to respond specific to operational issues during Public Comment period.

3:20 p.m. PRESENTATION

UBET

Presenter: Sebastian Myrick, Executive Director, TRIO Programs

3:35 p.m. ACTION ITEMS

A. Minutes from June 10, 2021

Tab 2

B. S&A Budgets – Second Reading

Tab 3

C. Tenure Extension **Tab 4**

D. Board of Trustees Meeting Schedule for 21-22 – Second Reading **Tab 5**

E. Election of Board Officers for 21-22 **Tab 6**

4:00 p.m. INFORMATION ITEMS

A. Policy 447, Telecommuting – First Reading **Tab 7**

B. Policy 248, Weapons – First Reading **Tab 8**

C. Policies 255, 300, 306, 310, 311, 315, 332, 345, 355, 360, 365, 380, 385, 387 – First Reading **Tab 9**

4:30 p.m. ORAL REPORTS Written Reports-Tab 10

A. Student Board Representatives

1. Maryam Nuraliyeva, Seattle Central College
2. Leah Scott, North Seattle College
3. Mahsa Mohajeri, South Seattle College

B. Labor Union Representatives

1. Annette Stofer, AFT Seattle Community Colleges
2. Diane Ellis, WFSE
3. Cody Hiatt, AFT-SPS

C. Chancellor's Report

D. Chair's Report

E. Trustees

F. College Presidents, Vice Chancellors

1. Chemene Crawford, President of North Seattle College
2. Sheila Edwards Lange, President of Seattle Central College
3. Rosie Rimando-Chareunsap, President of South Seattle College
4. Kurt Buttleman, Vice Chancellor of Academic and Student Success
5. Jennifer Dixon, Vice Chancellor of Human Resources
6. Terence Hsiao, Interim Vice Chancellor of Finance and Operations
7. Kerry Howell, Vice Chancellor of Advancement
8. Cindy Riche, Associate Vice Chancellor and Chief Information Officer
9. Malcolm Grothe, Associate Vice Chancellor

10. Earnest Phillips, Associate Vice Chancellor

5:00 p.m. ADJOURNMENT

The next meeting of the Board of Trustees will be held on Thursday, September 9 on Zoom. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

EXECUTIVE SESSIONS

An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES
June 10, 2021
MINUTES

STUDY SESSION	1:30 p.m.	Zoom
REGULAR SESSION	3:00 p.m.	Zoom

STUDY SESSION

EXECUTIVE SESSION

Chair Hill called a 55-minute Executive Session at 1:30pm.

1. Personnel Matter
Exception (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;
2. Litigation Update
Exception (2) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district;
3. Tenure Review
Exception (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;
4. Negotiations
Exception (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

OPEN SESSION

Chair Hill welcomed attendees to the open public session at 2:26 pm.

1. ACCT Leadership Congress, October 13-16, 2021

Trustees Chernin, Hill and Peralta are interested in attending the conference in San Diego. Chancellor Pan will also attend. The October 2021 board meeting will be moved to the week before or after.

2. 2021-22 Board of Trustees Meeting Schedule and Format

The board reviewed the schedule and discussed continuing remote meetings for now and planning for hybrid meetings beginning in January 2021.

3. 2021-22 Board of Trustees Officers

The incoming Chair is Louise Chernin; incoming Vice Chair is Teresita Batayola.

4. 2021-22 Board Subcommittees and Foundation Liaison

Incoming Chair Chernin will reach out to board members to discuss committee assignments for 21-22 including: Strategic Planning, Fiscal, Foundation Liaison, and the Secondary LAC Representative to ACT.

REGULAR MEETING MINUTES

CALL TO ORDER

Chair Hill called the meeting to order at 3:00pm.

ATTENDANCE

Shouan Pan, Steve Hill, Louise Chernin, Tereista Batayola, Rosa Peralta, Sheila Edwards Lange, Rosie Rimando-Chareunsap, Chemene Crawford, Rebecca Hansen, Lilia Fomai, Derek Edwards, Cody Hiatt, Mikaila Harris, Julianne DeGeyter, Choi Halladay, Jennifer Dixon, Cindy Riche, Kurt Buttleman, erin lewis, Pete Lortz, Valerie Hunt, D'Andre Fisher, Earnest Phillips, Allegra Keys, Christie Santos, Toni Castro, Aimee Brown, Joe Barreintos, Annette Stofer, Bradley Lane, Yoshiko Harden, Sayumi Irey, Sharon Spence-Wilcox, Ronald Alvarado, Jessica Norouzi, Leanna Bordner, Rebecca Yedlin, Alice Melling, Betsy Hasegawa, Kristin Mickelson, Kathie Kwilinski, Terence Hsiao, Malcolm Grothe, Aryana Bates, Maryam Nuraliyeva, Sarah Fenton, Diane Ellis, Zahra Alavi, Michael Beneke, Kerry Howell, Jenny Mao, Ricardo Leyva-Puebla, Julius Rodiriguez, Janet Hoppe-Leonard, Mari Acob-Nash, Steve Leahy, Becca Chen, Ronald Alvarado, Dan Johnson, Blaine Marc Relatado

LAND ACKNOWLEDGMENT

Christie Santos, Associate Director of EDI at North Seattle College, gave the Land Acknowledgment and provided examples of actions the Office of Equity is taking at NSC to honor Native and indigenous peoples.

ACTION / Approval of Agenda

Trustee Chernin made a motion to approve the agenda. Trustee Peralta seconded. The motion passed 4-0.

PUBLIC COMMENT

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Chair Hill acknowledged John Figge's written comment to the Board.

PRESENTATION

Guided Pathways: A Framework for Student Success Student Success Center: Areas of Study Pathway Advising, Program Mapping and Reimagining.

Presenters: Alice Melling, Dean for Student Success, Aimee Brown, Director of Title III, Leanna Bordner, Assistant Director of Advising, Toni Castro, Interim VPSS

ACTION ITEMS

A. Minutes from May 13, 2021

Trustee Peralta made a motion to approve the regular meeting minutes. Trustee Chernin seconded. The motion passed 4-0.

B. Minutes from May 27, 2021

Trustee Batayola made a motion to approve the special meeting minutes. Trustee Peralta seconded. The motion passed 4-0.

C. Approval of Tenure

The board reviewed the qualifications of the tenure candidates during executive session. Four faculty were recommended to the Board: Agatha Stavnesli, Dental Hygiene; William Szigat, Marine Engineering Technology; Nathan Ormsby, Web Design/Information Technology; Moonku Jun, Culinary. **Trustee Batayola made a motion to approve tenure for four faculty. Trustee Peralta seconded. The motion passed 4-0.**

D. Policy 305, Admissions – Second Reading

Trustee Batayola made a motion to approve the revised policy. Trustee Peralta seconded. The motion passed 4-0.

E. WAC 132F-121, Sections 060-090: Student Grievances - Second Reading

Trustee Chernin made a motion to approve the changes to the WAC. Trustee Peralta Seconded. The motion carried 4-0.

F. WAC 132F-126: Required and Emergency Medical Leaves of Absence – Second Reading

Trustee Chernin made a motion to approve the changes to the WAC. Trustee Peralta Seconded. The motion carried 4-0.

G. Seattle Colleges Equity Plan – Second Reading

Trustee Peralta made a motion to adopt the Equity Plan. Trustee Batayola seconded. The motion passed 4-0.

H. North Seattle College COP, Carbon Reduction

Trustee Batayola made a motion to approve the COP. Trustee Peralta seconded. The motion passed 4-0.

I. ESCO Capital Projects for Energy Conservation at Central

Trustee Batayola made a motion to approve the project. Trustee Chernin seconded. The motion passed 4-0.

J. ESCO Capital projects for Energy Conservation at South

Trustee Batayola made a motion to approve the project. Trustee Chernin seconded. The motion passed 4-0.

K. Fee Changes for FY 2021-22

Trustee Batayola made a motion to approve the fee changes for 21-22. Trustee Peralta seconded. The motion carried 4-0.

L. Tuition

Trustee Batayola made a motion to approve the tuition increase for AY21-22. Trustee Peralta seconded. The vote split 2 for (Hill and Batayola), and 2 opposed (Chernin and Peralta). There was further discussion regarding a desire to meet with legislators to inform them of the RCW and impacts of legislative actions. Presidents Edwards Lange and Rimando-Chareunsap spoke about cuts to student services and impacts on student success if the tuition increase is not

approved. Chair Hill asked for a new motion. **Trustee Chernin made a motion to approve of the tuition increase. No trustee seconded the motion, so the motion died. In the third round of consideration, Trustee Batayola made a motion to approve the tuition increase. Trustee Chenin Seconded. The motion carried 4-0.**

M. Continuing Operations Resolution

Trustee Batayola made a motion to pass the Continuing Operations Resolution. Trustee Chernin seconded. The motion passed 4-0.

Choi Halladay presented high-level, preliminary budget parameters. A final budget will be presented in September, with a request for approval in October.

N. Library Relocation and Storage Authorization at North
Seattle College

Trustee Peralta made motion to authorize the project at NSC. Trustee Chernin seconded. The motion passed 4-0.

O. Lifelong Learning Awards

Chancellor Pan presented five nominees for this year's award: Diana Ma, Full Time Faculty; Yilin Sun, Full Time Faculty; Khin Naing, Classified; Rebecca McCarthy, Part Time Faculty; Mark Baumann, Exempt; Brianne Sanchez, Exempt.

Trustee Batayola made a motion to approve the committee's recommendation. Trustee Peralta seconded. The motion passed 4-0.

P. Chancellor's Contract

Chair Hill expressed pleasure with the chancellor's performance. The trustees will conduct an evaluation this summer and will work on setting goals for the 21-22 year. One year ago, chancellor Pan elected to take a pay cut. The trustees have reconsidered that cut and want to reinstate pay to the level of June 2020. Chancellor Pan asked for a 5% cut from the amount it was in June 2020. The contract amount will be \$289,000 and will be extended for one year.

Trustee Chernin made a motion to approve the amended contract effective July 1, 2021. Trustee Peralta seconded. The motion passed 3-0, with Trustee Batayola abstaining.

INFORMATION ITEMS

A. S&A Budgets – First Reading

Chair Hill left the meeting and passed the gavel to Vice Chair Peralta. Choi Halladay gave an overview of the student government budget process. Each college's team highlighted major programs that will receive funding. The budgets will be presented for a second reading and vote in July.

B. Parking Regulation Changes – First Reading

Vice Chancellor Halladay summarized the proposed changes to the WAC. These will come back for a second reading and vote at a future meeting.

C. Board of Trustees Meeting Schedule for 21-22 – First Reading

The October meeting date will be changed to accommodate travel to the ACCT conference.

D. Nomination of Board Officers for 21-22

Trustee Peralta nominated Louise Chernin as Chair and Teresita Batayola as Vice Chair beginning September 1, 2021. The nominations were accepted and a formal vote will occur in July.

E. Winter Quarter Enrollment

Vice Chancellor Buttleman presented a summary of Winter Quarter enrollment. As a district, we were down 15% compared to the same time last year. We had disproportionate reductions in enrollment in certain disaggregated diverse student populations.

ORAL REPORTS

A. Student Board Representatives

Maryam Nuraliyeva, Seattle Central College, gave an update on the selection process for student leadership for next year.

B. Chancellor's Report

Chancellor Pan highlighted the League for Innovation Art & Literary Awards and a June 3 press conference on expanded city funding for the Seattle Promise Program and the improved partnership with UW.

C. Trustees

Louise Chernin is serving on the ACT Board as the LAC Co-Chair.

D. College Presidents, Vice Chancellors

Sheila Edwards Lange, President of Seattle Central College, thanked trustees for attending the Believe Gala.

ADJOURNMENT

The meeting adjourned at 5:40pm.

The next meeting of the Board of Trustees will be held on Thursday, July 8, 2020 at South Seattle College. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

EXECUTIVE SESSIONS

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and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

MEMORANDUM

TO: Board of Trustees
FROM: Terence Hsiao
DATE: July 8, 2021
SUBJECT: Student Body Leadership: S&A fee presentations – Final Reading

Background

The Board of Trustees has requested presentations of S&A fee budget proposals provided by student body leaders from each of the colleges. Students and their advisors prepared their presentations for Board review and approval.

S&A fee approvals are the responsibility of the Board of Trustees, as described in RCW 28B.15.045.

Recommendation

It is recommended that this item be approved.

Submitted by:

Terence Hsiao
Vice Chancellor for Finance & Operations (interim)

Transmitted to the Board of Trustees with favorable recommendation.



Dr. Shouan Pan
Chancellor

STUDENT SERVICES & ACTIVITIES (S&A) FUNDS

PRESENTED TO THE SEATTLE COLLEGES BOARD OF TRUSTEES

BY: NORTH SEATTLE COLLEGE
SEATTLE CENTRAL COLLEGE
SOUTH SEATTLE COLLEGE

JUNE 10, 2021

SERVICES & ACTIVITIES (S&A) FEES

- Students paying state tuition have about 10% of tuition distributed to a Services Activities (S&A) fund when they register for classes.
- Some waived tuition, like Apprenticeship tuition, does not include an S&A distribution.
- Some students, like running start and international do not pay state tuition, and are also exempt from S&A fees.
- The purpose of S&A fees is to provide funding that supports student services and programs that serve to benefit the student body.

PERMISSIBLE USES OF S&A FUNDS

- Social events, including curricular and non-curricular activities like student conferences; student government organizations, extra-curricular artistic programs, student publications, tutoring services, day care centers and sports activities.
- Equipment, supplies and materials required for the operation of student programs and activities.
- Travel and per diem for students and professional staff members participating in student programs and activities.
- Premiums for liability and casualty insurance coverage for students serving in official capacities or participating in such programs and activities.
- Salaries and compensation to students and staff in the Student Life programs.

LIMITATIONS/EXCEPTIONS

- Salaries of professional employees in tenured positions, administrative exempt personnel, permanent classified, civil service employees or any staff outside of the Student Life department should not be paid from service and activities fee revenue.
- S&A fees may be expended on staff salaries, benefits and other operating expenses for childcare centers.
- Services and activities fees should not be used to fund programs, personnel, facilities, travel, equipment and maintenance for instructional programs or items covered within the State Board allocation model.

SEATTLE CENTRAL COLLEGE

SEATTLE CENTRAL COLLEGE S&A FEE BUDGET COMMITTEE

The Services and Activities Fees Budget reflects the thoughtful and detailed work on the part of the S&A Budget Committee of the Associated Student Council.

Blaine Marc Relatado, ASC Executive of Finance, chaired the committee, which included students: Kristin Mickelson, Atiyeh Assaf, Seokheon Lee, Sohyun Park, Wendy Bu, and Yu Ching Chen

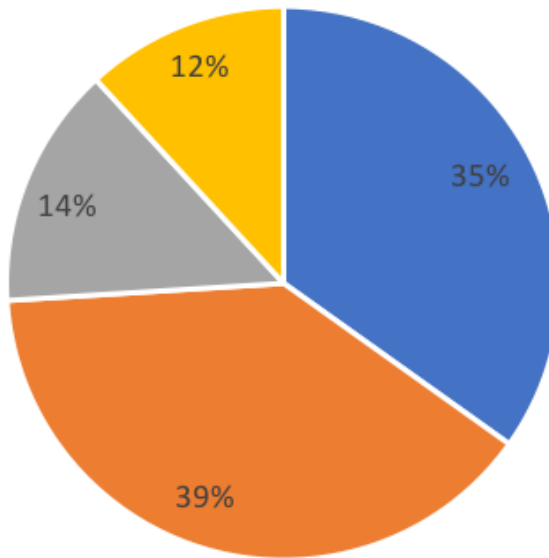


SEATTLE CENTRAL COLLEGE ASSOCIATED STUDENT COUNCIL 2021 – 2022 S&A BUDGET ALLOCATIONS

Department	Budget Number	2020-2021 Allocations	2021-2022 Requests	2021-2022 Allocation
ASC Book Fund	522-264-2P27	\$ 7,200.00	\$ 7,200.00	\$ 1,500.00
Associated Student Council	522-264-2P30	\$ 66,873.00	\$ 71,319.00	\$ 64,873.00
Learning Support Network	522-264-2P49	\$ 369,060.00	\$ 401,660.00	\$ 398,660.00
Bruce McKenna Writing Center	522-264-2P12	\$ 50,864.00	\$ 50,962.00	\$ 49,862.00
Cultural Programming & Development	522-264-2P31	\$ 133,083.00	\$ 139,779.00	\$ 116,767.00
Emergency Fund	522-264-2P21	\$ 13,500.00	\$ 27,000.00	\$ 10,000.00
Info Central & START Orientations	522-264-2P42	\$ 160,029.00	\$ 169,029.00	\$ 158,829.00
Leadership Event Set-up Person	522-264-2P25	\$ 19,624.00	\$ 10,000.00	\$ -
Leadership Orientation & Training	522-264-2P48	\$ 32,974.00	\$ 27,974.00	\$ 18,000.00
M. Rosetta Hunter Art Gallery	522-264-2P46	\$ 60,373.00	\$ 60,035.00	\$ 58,046.00
Multicultural Services	522-264-2P22	\$ 17,953.00	\$ 17,953.00	\$ 11,500.00
Office Management	522-264-2P36	\$ 155,306.00	\$ 155,306.00	\$ 144,334.00
Phi Theta Kappa	522-264-2P20	\$ 38,679.00	\$ 38,979.00	\$ 32,755.00
Seattle Collegian (SWAP)	522-264-2P33	\$ 56,100.00	\$ 62,650.00	\$ 52,073.00
Student Involvement	522-264-2P51	\$ 155,168.00	\$ 165,250.00	\$ 130,000.00
Student Leadership Programs	522-264-2P43	\$ 126,746.00	\$ 126,746.00	\$ 126,746.00
Student Parent Support	522-264-2P39	\$ 27,000.00	\$ 25,000.00	\$ 23,000.00
Student Services Programs Support	522-264-2P53	\$ 143,623.00	\$ 156,607.00	\$ 151,755.00
Tournaments and Games Team (TAG)	522-264-2P89	\$ 45,845.00	\$ 46,340.00	\$ 36,500.00
Wood Technology Student Association	522-264-2P40	\$ 20,000.00	\$ 20,000.00	\$ 14,800.00
TOTAL		\$ 1,700,000.00	\$ 1,779,789.00	\$ 1,600,000.00

SEATTLE CENTRAL COLLEGE BUDGETED EXPENDITURES 2020 -2021

Total S & A 2020 - 2021 Allocations By Category



■ Permanent Salaries ■ Students/Hourly ■ Benefits ■ Operating Expenses

SEATTLE CENTRAL COLLEGE COMMENTS

- **FY 2021-2022**
- The projected income is \$200,000 less than the previous year's allocation
- No new applications accepted
- The S&A committee voted to balance the budget in a step decrease over two years by:
 - Year one FY 21-22 - a \$100,000 spending reduction,
 - Use \$100,000 from the 522 Reserve Fund
 - 19 programs funded
 - All step increases for employee wages were met
- Year two FY 22-23 - All programs must cut 6.25% to meet a balanced budget and fund all 20 existing programs

NORTH SEATTLE COLLEGE

NORTH SEATTLE COLLEGE

S&A FEE COMMITTEE

S&A fee committee for 2020-21

Student Fee Board members:

- Sarah Fenton (Chair)
- Leah Scott
- Vita Harvey
- Emiliano Reyna
- Caroline Van Gelder

Two faculty/staff members

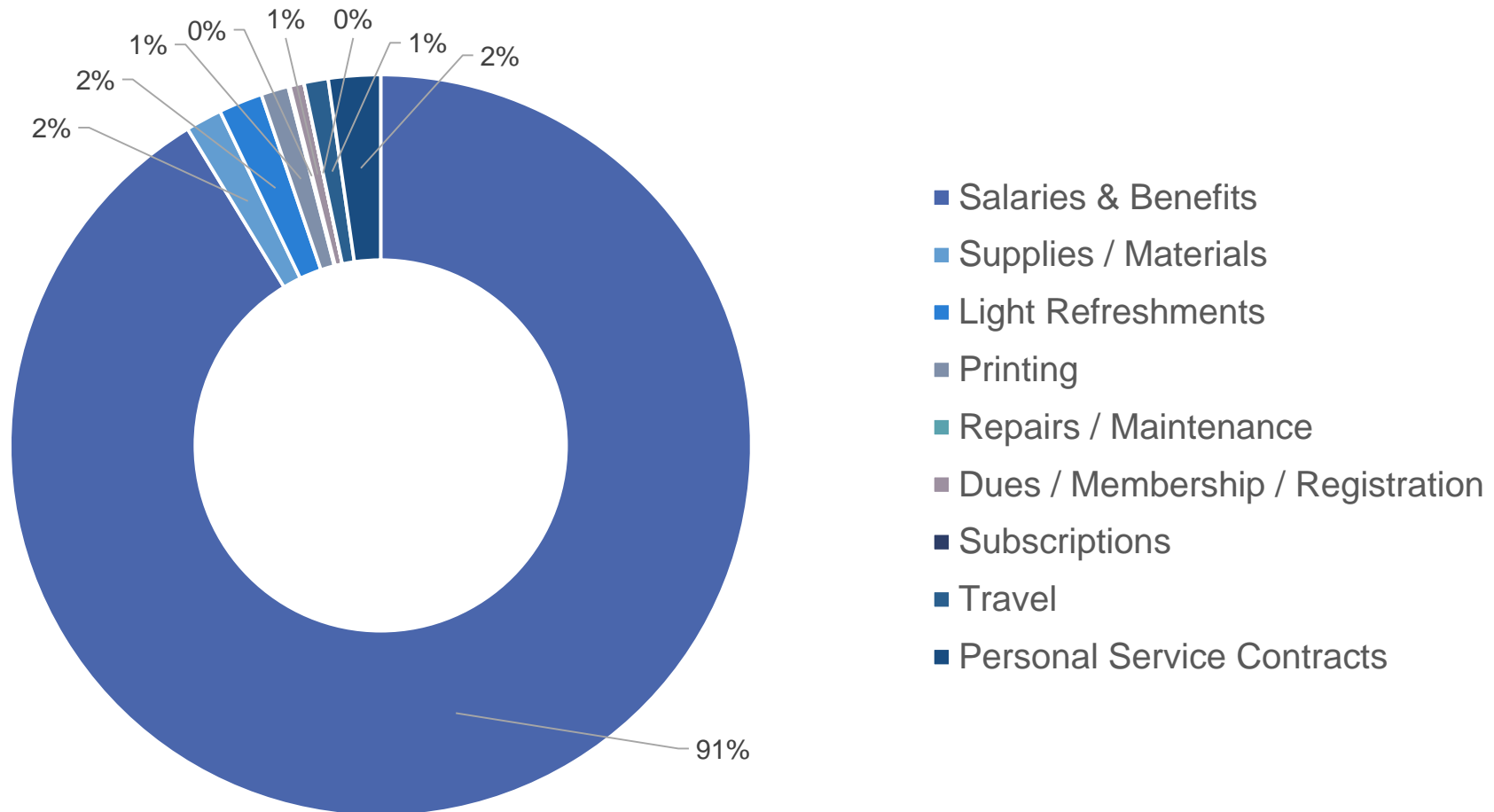
- Pablo Basilio
- Eustace Mazila
- Dean of Student Life – Dr. Mari Acob-Nash
- VP of Student Services – Toni Castro
- Student Fee Board supervisor – Janet Hoppe-Leonard

NORTH SEATTLE COLLEGE

S&A BUDGET FOR 2020-21

Student and Activities Fees Allocation			
2021-2022 Academic year S&A fee budget			
Programs	Amount Allocated 20-21	Amount Requested 21-22	Amount Allocated 21-22
Art Group	\$ 12,948	\$ 12,155	\$ 12,155
Child Care Center	\$ 184,626	\$ 159,524	\$ 159,524
Communications	\$ 8,037	\$ 7,237	\$ 7,237
Equity & Welcome Center	\$ 92,176	\$ 82,058	\$ 82,058
Events Board	\$ 22,000	\$ 19,800	\$ 18,872
General Fund	\$ 10,000	\$ 9,000	\$ 9,000
Literary Guild	\$ 21,574	\$ 14,485	\$ 14,485
Phi Theta Kappa	\$ 750	\$ 675	\$ 675
Student Leadership	\$ 138,526	\$ 125,755	\$ 125,755
Student Learning Center	\$ 200,943	\$ 200,318	\$ 190,318
Student Media Center	\$ 12,850	\$ 12,850	\$ 12,850
Student Programs	\$ 285,037	\$ 278,607	\$ 278,607
Sustainability	\$ 90,619	\$ 90,619	\$ 88,364
Wellness Center	\$ 102,914	\$ 100,100	\$ 100,100
Total	\$ 1,183,000	\$ 1,113,183	\$ 1,100,000
Projected S&A Fee Revenue, 2020-21	\$ 1,100,000.00		
Projected carry forward/reserves	\$ -		
Total S&A fee budget for 2020-21	\$ 1,100,000.00		

NORTH SEATTLE COLLEGE BUDGETED EXPENDITURES



NORTH SEATTLE COLLEGE COMMENTS

Challenges:

- Declining enrollment leads to lower S&A fee revenue - need to lower amount by \$83,000
- Increase in minimum wage for student employees
- Had the programs cut by 10%. Not every program was able to do so.
- The fee board cut \$13,000 from the requests overall. Program areas we cut from included the Student Learning Center, Student Leadership Events Board, and Sustainability

What we are doing going forward:

- Reducing the S&A fee estimate from \$1,183,000 to \$1,100,000
- The Fee Board will be working with Administration to look at the salaries that come from S&A fees.

SOUTH SEATTLE COLLEGE

SOUTH SEATTLE COLLEGE S&A FEE COMMITTEE

Committee Members: Mahsa Mohajeri, Allegra Keys, Trina Nguyen, Ronald Alvarado.

Dean of Student Life: Dr. Daniel Johnson, Ed.D.

These student leaders were tasked with reviewing proposals and deliberating through Robert's Rules protocol to approve, deny, or propose changes that best represent our student constituencies while ensuring all allocations are in concert with state laws, policies, and procedures.

SOUTH SEATTLE COLLEGE

BUDGET CONSIDERATIONS FOR FUNDING YEAR

- Last year, projections were provided indicating historically low anticipated fee collections of \$750,000. Contrast last year's low projections with anticipated collections of \$695,000 for the 2021-2022 allocation.
- The last Business Office reported budget detailed a historically low reserve/carryforward amount of \$238,000. The committee was advised to refrain from supplementing budget requests from this account.
- \$136,000.00 was allocated from carry-forward account to support total requests two years ago. An allocation from the carry-forward reserve account has not been available to support requests the last two years.

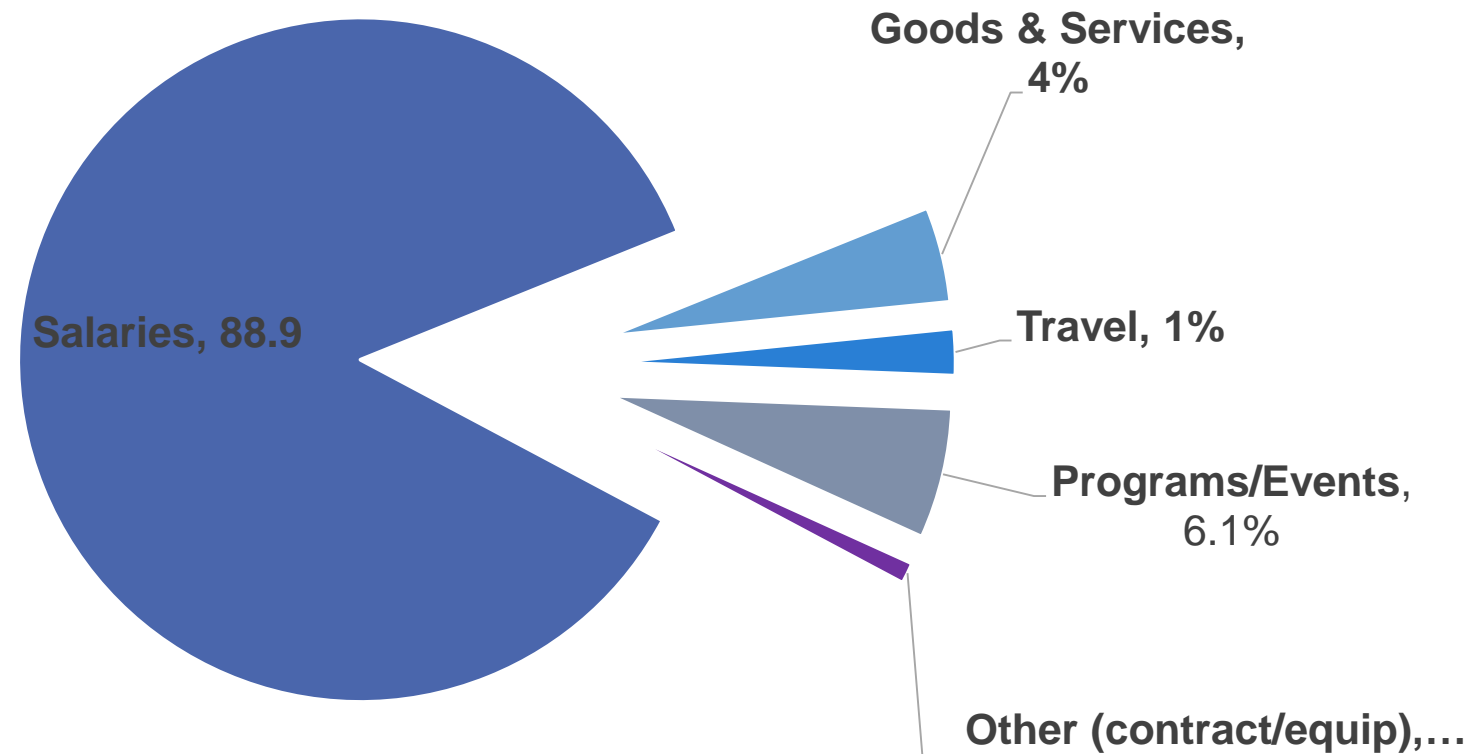
SOUTH SEATTLE COLLEGE BUDGET CONSIDERATIONS FOR FUNDING YEAR

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South Seattle College Budget 2021 – 2022 Allocation

Budget Number 522-264	Program	FY 20-21 Allocation	FY 21-22 Request	FY 21-22 Preliminary	FY 21-22 Final	Comments
4P34	Art Gallery	\$27,121.50	\$26,142.00	\$23,528.00	\$21,698.00	
4P51	Campus Recreation	\$34,513.50	\$134,146.00	\$120,731.00	\$111,341.00	
4P57 Transfer	Childcare Center	\$67,500.00	-0-	-0-	-0-	Closed
*4P53	Center for Equity, Diversity, and Inclusion	\$72,995.25	\$67,574.00	\$60,817.00	\$56,086.00	
4P84	Club Center	\$25,124.25	\$33,673.00	\$30,306.00	\$27,949.00	
*4P59	Dean	\$17,625.00	\$16,450.00	\$14,805.00	\$13,654.00	
4P85	Fitness Center	\$35,293.50	\$47,212.00	\$42,491.00	\$39,186.00	
4P41	Intramurals - Games	\$26,203.50	\$26,656.00	\$23,990.00	\$22,125.00	
*4P80	Student Life Operations	\$81,820.50	\$87,517.00	\$78,764.00	\$72,639.00	
4P57 Transfer	Peer Mentors	-0-	\$47,145.00	-0-	\$9,555.00	New resubmit After June 30
4P58	Student Leadership	\$92,728.75	\$101,581.00	\$91,423.00	\$84,312.00	
4PTK	Phi Theta Kappa	\$21,431.25	\$16,702.00	\$15,032.00	\$13,863.00	
*4P33	Publications	\$13,350.00	\$19,974.00	\$17,977.00	\$16,579.00	
*4P83	SAP	\$67,095.00	\$77,983.00	\$70,185.00	\$64,726.00	
*4P57 Transfer	Tutoring	\$65,021.25	\$65,736.00	\$59,162.00	\$54,561.00	
4P81	United Student Association	\$67,728.75	\$70,326.00	\$63,293.00	\$58,371.00	
4P55	Veterans Center	\$26,037	\$34,163.00	\$30,747.00	\$28,355.00	
	Total	\$750,000.00	\$872,980.00	\$743,251.00	\$695,000.00	

S&A Allocation Distributions



SOUTH SEATTLE COLLEGE COMMENTS

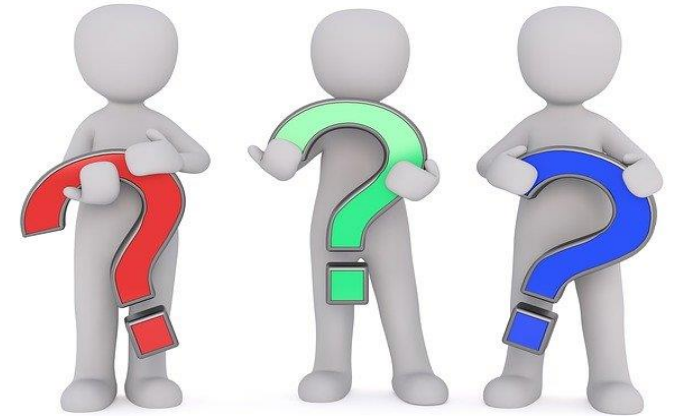
CHALLENGES

- **Salaries are continuing to become a larger percentage of the overall budget. Recent minimal wage increases is a key contributor.**
- **There's been a significant challenge helping organizations meet their financial goals. Less enrollment translates to reduced S&A fees to allocate.**

LOOKING TO NEXT YEAR

- **Considering the minimal amount of expenditures from S&A funded entities due to remote operations, we expect a significant amount to be deposited into our carry-forward reserve fund. The S & A Fee committee is encouraging underfunded entities to request additional funding from reserves after the fiscal year close out. Preferably fall quarter. Consideration still should be afforded for a S&A fee remittance from Running Start and International Students.**

QUESTIONS



MEMORANDUM
Office of the President

To: Dr. Shouan Pan
Chancellor

From: Dr. Chemene Crawford
President

Date: June 28, 2021

Subject: Beier Lu, Recommendation to extend probationary period

Background:

The tenure review committee for Beier Lu made recommendations and outlined a professional improvement plan that the probationer will follow to satisfactorily meet the requirements to be awarded tenure. I agree with the recommendations of the tenure review committee and support the probationer in addressing them.

Recommendation:

Pursuant to Article 7.5D of the Seattle Colleges District and AFT-Seattle Collective Bargaining Agreement, I would like to formally recommend a three quarter probationary period extension to the fourth year for probationer Beier Lu. This change would extend the probationary period through spring term 2022.

Submitted by:



Dr. Chemene Crawford
President, North Seattle College

Transmitted to the Board of Trustees with a favorable recommendation.



Dr. Shouan Pan
Chancellor, Seattle Colleges

MEMORANDUM

TO: Board of Trustees

FROM: Shouan Pan, Ph.D.
Chancellor

DATE: July 9, 2021

SUBJECT: 2021-2022 Board of Trustees Meeting Schedule

Background

In accordance with Seattle Colleges District Policy 126, "Meetings of the Board of Trustees – Guidelines," the attached schedule of Regular Meetings is proposed. All Regular meetings take place on the 2nd Thursday of the month at 3:00pm, except during the month of October, when the meeting will be held on the first Thursday of the month.

Recommended Action

It is the recommendation of the administration that the Seattle Colleges Board of Trustees review the proposed meeting schedule for the 2021-2022 year, and if acceptable as written, approve the proposed schedule.

Submitted by and transmitted to the Board with a favorable recommendation,



Shouan Pan, Ph.D.
Chancellor



SEATTLE COLLEGES

Central · North · South

BOARD OF TRUSTEES, PROPOSED 2021-22 MEETING SCHEDULE

Regular meetings are held on the second Thursday of the month except the month of October, when the board will meet on the first Thursday of the month. **The meetings begin at 3:00 p.m.** Dates and locations of the meetings are noted below.

Date	Location	Host Campus	Address
September 9	Zoom	North Seattle College	
October 7	Zoom	South Seattle College	
November 11	Zoom	Seattle Central College	
December 9	Zoom	North Seattle College	
January 13	Georgetown Rm C122	South Seattle College	6737 Corson Ave S, Seattle, WA 98108
February 10	Georgetown Rm C122	Seattle Central College	6737 Corson Ave S, Seattle, WA 98108
March 10	Georgetown Rm C122	North Seattle College	6737 Corson Ave S, Seattle, WA 98108
April 14	Georgetown Rm C122	South Seattle College	6737 Corson Ave S, Seattle, WA 98108
May 12	Georgetown Rm C122	Seattle Central College	6737 Corson Ave S,



SEATTLE COLLEGES

Central · North · South

Seattle, WA 98108

June 9	Georgetown Rm C122	North Seattle College	6737 Corson Ave S, Seattle, WA 98108
July 14	Georgetown Rm C122	South Seattle College	6000 16 th Ave SW Seattle, WA 98106

MEMORANDUM

TO: Board of Trustees

FROM: Shouan Pan, Ph.D.
Chancellor

DATE: July 8, 2021

SUBJECT: Election of 2021-22 Board of Trustees Officers

Background

Seattle Colleges District Policy 125, Power and Duties of Officers of the Board, specifies that at its regular monthly meeting in July, the Board shall elect officers to serve for the ensuing September to August period. At the June 10, 2021 regular meeting, the board nominated Louise Chernin to serve as Chair and Teresita Batayola to serve as Vice Chair.

Recommended Action

It is recommended that the Board elect the individuals who were nominated as chair and a vice chair with their new terms beginning September 1, 2021.

Submitted by and transmitted to the Board with a
favorable recommendation,



Shouan Pan, Ph.D.
Chancellor

Seattle College District Policy

NUMBER: 125

TITLE: POWERS & DUTIES OF THE OFFICERS OF THE BOARD

1.Elections:

At its regular monthly meeting in July, the Board shall elect from its membership a chair and a vice chair to serve for the ensuing September to August period. Should either the elected chair or vice chair be unable to perform their duties or be unable to complete their obligation, replacements shall be elected by the Board from its membership to complete the terms of office.

2.Chair:

The chair shall preside at all meetings of the Board, sign all legal and official documents recording actions of the Board, and shall review the agenda prepared for such meetings of the Board. In addition the chair shall approve the minutes of each meeting (or, in the chair's absence, the Board member who acted as chair shall give approval) before the minutes are published while presiding at Board meetings, the chair shall have full rights of discussion and vote.

3.Vice Chair:

The vice chair shall fill the normal role of parliamentarian and shall assure that Board meetings are conducted in accordance with "Robert's Rules of Order, Newly Revised." The vice chair acts as chair of the Board in the absence of the chair.

4.Acting Chair:

If neither the chair nor the vice chair is present at a meeting but a quorum of the Board exists, the Board shall elect an acting chair for that meeting from among the members present.

5.Secretary:

The chief administrative officer of the District, the District chancellor, shall serve as the secretary to the Board as specified in RCW 28B.50.130. The secretary has no voting privileges. The secretary may appoint a District staff member to act as recording secretary for all meetings of the Board. Assisted by the recording secretary the secretary is responsible for:

- a. Maintaining the official District (Board) seal.
- b. Maintaining all records of meetings and official actions of the Board.
- c. Maintaining and conducting in the name of the Board all official correspondence relating to the Board.
- d. Receiving items for the agenda of Board meetings and preparing the agenda in accordance with the prescribed format.
- e. Distributing advance public notices of Board meetings and intention to consider rule changes in accordance with the Open Public Meetings Act of 1971, as amended, and instructions from the state code reviser's office.
- f. Filing of amended, modified, and new rules and regulations with the state code reviser. Cancelling those rescinded by Board action.
- g. Distributing minutes of Board meetings and reports related to Board members.
- h. Maintaining for public inspection all official actions, records, minutes, correspondence, and other materials related to the Board.
- i. Advising the various college constituencies on matters of placing items on the Board agenda, distribution of Board materials, and related matters.
- j. Answering inquiries from news media concerning Board actions and directing media representatives to authorized resource individuals.
- k. Attending all Board meetings and assuring that official minutes are maintained, approved, and published as directed. In the District Chancellor's absence, the secretary of the Board may appoint an individual to assume the role of the acting secretary.

Board of Trustees – Revision & Adoption History

Adopted: 10/15/1985

Revised: 10/20/1993

Revised: 3/12/2002

Revised: 6/10/2010

Revised: 6/9/2016

Reviewed: 10/10/2019

Adoption Date : 1985/10/15

Revision Date : 2016/06/09

MEMORANDUM

TO: Board of Trustees

FROM: Shouan Pan, Ph.D.
Chancellor

DATE: July 8, 2021

SUBJECT: Policy 447 Telecommuting - First Reading

Background

The proposed policy was reviewed by the district HR team. The proposed edits clarify the agreements are with individual employees.

This policy was reviewed by the Chancellor's Executive Cabinet May 24, 2021, and again on June 28, 2021.

The recommended changes have been shared with various constituent groups, including our labor partners, across the district for review and feedback before formal adoption at a future board meeting. The accompanying procedure was also shared and reviewed with the same constituent groups and labor partners.

Recommended Action

It is recommended that the Board receive this as information only as this is a first reading. A second reading and vote will be scheduled on a future agenda.

Submitted by and transmitted to the Board with a favorable recommendation,



Shouan Pan, Ph.D.
Chancellor

SEATTLE COLLEGE DISTRICT POLICY

NUMBER: [447](#)

TITLE: TELECOMMUTING POLICY

PURPOSE: To comply with Executive Order 01-03 (establishing a strong telecommute and flexible work hours program to help reduce traffic congestion and improve quality of life)

PROPOSED POLICY:

Seattle College District supports ~~the concept of~~ telecommuting and encourages the practice when it does not detract from the efficient and effective delivery of services to the colleges. The District recognizes the benefits of telecommuting, which includes increased productivity and morale, decreased traffic congestion, energy use, and parking problems. College and/or District administration will be responsible for the approval of all telecommuting agreements with individual employees. Requests to telecommute as a disability accommodation are handled separately through the disability accommodation process.

MEMORANDUM

TO: Board of Trustees

FROM: Shouan Pan, Ph.D.
Chancellor

DATE: July 8, 2021

SUBJECT: Policy 248 Weapons on Campus- First Reading

Background

The proposed policy was reviewed by the district HR team. The proposed edits clarify campus security officers may carry batons, clarifies use of tools for ceremonial purposes, or in preparation of food, instruction, or maintenance. Additional updates include gender neutral language.

This policy was reviewed by the Chancellor's Executive Cabinet on April 26, 2021 and again on June 28, 2021.

The recommended changes have been shared with various constituent groups, including our labor partners, across the district for review and feedback before formal adoption at a future board meeting. The changes to this policy are still being negotiated with Faculty.

Recommended Action

It is recommended that the Board receive this as information only as this is a first reading. A second reading and vote will be scheduled on a future agenda.

Submitted by and transmitted to the Board with a favorable recommendation,



Shouan Pan, Ph.D.
Chancellor

Policy NUMBER: 248

TITLE: Weapons on Campus

Board of Trustees – Revision & Adoption History

Adopted: 4/14/2016

Seattle College District is committed to providing a safe and secure environment for the Seattle Colleges community and its guests. This policy sets forth restrictions on the ability to carry firearms or weapons, concealed or otherwise, on all Seattle Colleges property.

Possession, holding, wearing, exhibiting, transporting, storage or presence of any firearm, dagger, sword, knife or other cutting or stabbing instrument, club, [baton](#), explosive device, or any other weapon apparently capable of producing bodily harm is prohibited on the college campus, subject to the following exceptions:

1. Commissioned law enforcement personnel, [campus security officers in accordance with departmental guidelines](#), or legally- authorized military personnel while in performance of their duties;
2. An individual with a valid concealed weapons permit may store a pistol in ~~his or her~~[their](#) vehicle parked on campus in accordance with RCW 9.41.050, provided the vehicle is locked and the weapon is concealed from view; or
3. The president or ~~his/her~~[their](#) designee may grant permission to bring a weapon on campus upon a determination that the weapon is reasonably related to a legitimate pedagogical [or ceremonial](#) purpose. Such permission shall be in writing and shall be subject to such terms or conditions incorporated in the written permission.
- [4.](#) This policy does not apply to the possession and/or use of disabling chemical sprays when possessed and/or used for self-defense.
- [4.5.](#) [Tools used solely for the preparation of food, instruction, or maintenance;](#)

MEMORANDUM

To: Board of Trustees

From: Kurt Buttleman, Vice Chancellor for Academic & Student Success

Date: July 8, 2021

Subject: Polic 255, 300, 306, 310, 311, 315, 332, 345, 355, 360, 365, 380, 385, 387 –
First Reading

Recommendation

It is the recommendation of the administration for the Board of Trustees to review the proposed policies.

Submitted by:



Dr. Kurt R. Buttleman
Vice Chancellor for Academic and Student Success

Transmitted to the Board for Trustees with favorable recommendation.



Dr. Shouan Pan
Chancellor

July 8, 2021

Summary of changes to 300s Policies

Policy Number	Last Review	Review Type
255	5/19/2021	No Changes
300	5/19/2021	Revised
306	5/19/2021	Revised
310	5/19/2021	Revised
311	5/19/2021	Revised
315	5/19/2021	Revised
332	5/19/2021	Revised / Deleted
345	5/19/2021	No Changes
355	5/19/2021	Revised
360	5/19/2021	No Changes
365	5/19/2021	Revised
380	5/19/2021	Revised
385	5/19/2021	No Changes
387	5/19/2021	Revised

NUMBER: 300

TITLE: Student Services

Adopted Date: 1/9/1984 Last Revised: 11/12/2009

Student Services is a major ~~one of three major~~ organizational units of the Seattle Colleges District and refers to a wide range of services offered to students which promote student learning, development, and success ~~educational development and student success~~. It also refers to the ~~personnel~~ staff and faculty who provide services to students.

Board of Trustees - Revision & Adoption History

Adopted: 1/9/1984

Revised: 5/7/1996

Revised: 11/12/2009

Reviewed: 10/08/2015 (no changes)

Revised: 2/14/2020

NUMBER: 306

TITLE: Placement

Adopted Date: 5/7/1996 Last Revised: 7/14/2016

Seattle College District may require its students to take a placement test, ~~supply~~[apply previous](#) test results from another testing/assessment center, or provide other documentation, to determine appropriate class placement prior to registration.

Specific procedures for various services provided [by the Seattle Colleges](#) ~~to the college district and its larger community~~ are available in the Assessment/Testing Office at each ~~campus~~[college](#).

Board of Trustees - Revision & Adoption History

Adopted: 5/7/1996

Revised: 11/12/2009

Revised: 7/14/2016

[Revised: 2/14/2020](#)

NUMBER: 310

TITLE: Official Enrollment

Adopted Date: 1/9/1984 Last Revised: 11/12/2009

Seattle College District requires official enrollment before a student may [officially participate in](#) ~~enter~~ any class. Official enrollment is the process of registering in classes and payment of tuition and fees.

Specific registration procedures are available in the registrar's office at each campus.

Board of Trustees - Revision & Adoption History

Adopted: 1/9/1984

Revised: 11/12/2009

Reviewed: 7/14/2016

[Revised: 2/14/2020](#)

NUMBER: 311

TITLE: Student Progress

Adopted Date: 5/7/2007Last Revised: 10/8/2015

- **Philosophy**

Students are expected to make satisfactory academic progress while enrolled at the Seattle Colleges. Academic progress is defined in terms of a student's grade point average (GPA) and how much time a student takes to complete a degree or certificate program. Time is a function of credits attempted and earned. Students who do not demonstrate satisfactory academic progress may be provided ~~may be subject to corrective actions~~ appropriate intervention to improve academic performance.

- **Minimum Grade Point Average**

Students must maintain a grade point average (GPA) of 2.0. Students who do not meet this standard may be subject to ~~corrective actions~~ may be provided appropriate intervention to improve academic performance.

- **Credits Earned/Credits Attempted**

Students enrolled in degree or certificate programs must, on a quarterly basis, successfully complete at least 75 percent of the credits or clock hours attempted when they reach a minimum of 30 attempted credits or clock hours. Students who do not achieve this completion rate may be subject to ~~corrective actions~~ provided appropriate intervention to improve academic performance.

- **Degree/Certificate Completion**

Students who are enrolled in degree or certificate programs must complete their programs in at least 125 percent of the credit or clock hour program requirements. Students who do not meet this standard may be subject to ~~corrective actions~~ provided appropriate intervention to improve academic performance.

Board of Trustees - Revision & Adoption History

Adopted: 5/7/2007

Revised: 11/12/2009

Revised: 10/08/2015

Revised: 2/14/2020

NUMBER: 315

TITLE: Advising

Adopted Date: 5/10/1996Last Revised: 11/12/2009

Seattle College District provides educational advising to new and enrolled students. Advising may include helping students to understand the requirements of ~~a~~programs and Areas of Study and to develop an educational plan directed at completion of the students' ~~educational goals~~ program pathway.

Board of Trustees – Revision & Adoption History

Adopted: 5/10/1996

Revised: 11/12/2009

Reviewed: 10/08/2015 (no changes)

Revised: 2/14/2020

~~NUMBER: 332~~

~~TITLE: Student Short-Term Loans~~

~~Adopted Date: 1/9/1984 Last Revised: 5/7/2009~~

~~Seattle College District may make available short-term loans to its students.~~

~~Board of Trustees – Revision & Adoption History~~

~~Adopted: 1/9/1984~~

~~Revised: 5/7/1996~~

~~Revised: 5/7/2009~~

NUMBER: 345

TITLE: Services and Activities Fees

Adopted Date: 1/9/1984 Last Revised: 11/12/2009

Seattle College District requires that student services and activities fees be collected by the District to achieve objectives for a comprehensive educational experience for all enrolled students. It is by means of services and activities fees that the campus operates student programs and activities in accordance with the RCW 28B.15. 041-.045.

The services and activities fees budget development sub-committee will propose budget recommendations to campus administration and to the Board of Trustees for final approval. The program determination and budget development process requires that students be involved in such developmental processes from inception to adoption.

The process developed at each campus for preparation of student budgetary recommendations shall provide the recognized student government organization reasonable opportunity to influence program and budget decisions made by the Board of Trustees and shall adhere to the provisions of RCW 28B.15.041-.045.

Board of Trustees – Revision & Adoption History

Adopted: 1/9/1984

Revised: 5/7/1996

Revised: 11/12/2009

Reviewed: 10/08/2015 (no changes)

Seattle College District Procedure

NUMBER: 345.05-.60

TITLE: Services and Activities Fees

Adopted Date: 1/9/1984 Last Revised: 5/16/1996

345.05 Source of Funds

RCW 28B.15.502 provides for the collection of student fees to be used specifically for those activities designated as "Student Programs and Activities." The final authority for the collection and disbursement rests with the District Board of Trustees, who are authorized to set services and activities fees in an amount not to exceed that as specified by state law.

RCW 28B.15 044, RCW 28B.15.502

345.10 Budget Process

The recognized student government organization, shall develop, in cooperation with the student services administration and professional staff, procedures for budget development, composition and operating procedures of the services and activities fees committee, and all other services and activities budget matters. Such provision shall be adopted as part of the approved student government constitution for each campus and prepared for approval by the Board of Trustees.

345.15 Budget Calendar

The services and activities budget committee shall establish a budget development calendar consistent with the district budget process and the budget development calendar of each campus.

345.20 The Services and Activities Fees Committee

A yearly budget for the expenditure of services and activities fees shall be prepared, reviewed and then ultimately approved by the Board of Trustees consistent with RCW 28B.15.045, or as hereafter amended.

345.26 Budget Considerations

The following considerations are to be included in the development of budgetary methods and the implementation of those methods each year.

- 345.26.1 Opportunities should be provided for members of the campus community to submit budget proposals to the services and activities fees committee.
- 345.26.2 A yearly review of programs may be a regular part of the budgeting process. Funding of new programs and the termination of existing programs may occur.
- 345.26.3 A review and refinement of the committee's recommendations will be submitted to the Associated Student Body (ASB) for recommendation to the chief student services officer.
- 345.26.4 The chief student services officer will submit these recommendations to the chief executive officer of the College or Institute who will submit the recommendations to the Chancellor.

345.30 Budget Results

Following approval by the Board of Trustees of the services and activities fees budget, copies shall be made available by the ASB to interested parties upon request.

345.40 Budgets and Accounting

- 345.40.1 Services & Activities fees collected, and revenues produced from service and activities fees shall be deposited with and expended through the business office of the colleges and institute.
- 345.40.2 Funds collected and expended in conjunction with student services and activities fees are subject to the policies, regulations, and procedures of the district Board of Trustees, the State Board for Community and Technical Colleges, and the Budget and Accounting Act. Service and activities fees are state monies and are subject to applicable same rules, regulations, and authority.
- 345.40.3 In addition to service and activity fees students may conduct separate fundraising projects provided these projects are:
 - a. approved by the director of student programs; and
 - b. approved by the chief student services officer; and
 - c. deposited into a college service and activities account; and
 - d. expended only for the purposes for which the funds were specifically raised.

The operation of bingo, raffles, and other gambling games of chance is not an authorized function of the Seattle College District.

345.45 Budget Expenditure Responsibility

The president/vice chancellor designates the administrator responsible for services and activities fees accounts. All expenditures from student activities and services budgets are subject to this administrator's approval.

345.50 Approved Programs

When authorized and approved in a manner consistent with RCW 28B.15.041, student services and activities fees revenue may be used only for student related purposes, which may include the following purposes:

- a. social events, seminars, workshops, retreats, and conferences; student government organizations; student professional and consulting fees; student clubs and societies; student musical, dramatic, artistic and forensic presentations; student publications and other mass media activities; tutorial services; child care centers and intramural sports.
 - b. equipment, supplies and materials required for the operation of student programs and activities.
 - c. travel and per diem for students and professional staff members participating in student programs and activities.
 - d. premiums for liability and casualty insurance coverage for students serving in official capacities or participating in such programs and activities.
 - e. dues for institutional membership in recognized student government activities or organizations.
 - f. salaries and compensation to students.
-
- 345.50.1 With appropriate approval, services and activities fee revenues may be used to acquire real property and fund capital projects and may be used as matching funds for such purposes.
 - 345.50.2 The uses of services and activities fees will vary from campus to campus and institute, as well as from any given year to another.

345.55 Restriction

- 345.55.1 Revenue produced by charging a services and activities fee as defined and established by RCW 28B.15 shall not be expended for any cost other than the maintenance and operation of student programs and activities.
- 345.55.2 Services and activities fees shall not be used to pay salaries of professional employees in tenurable positions and permanent classified civil service employees in positions not exclusively involved in the maintenance and operation of student programs and activities.

345.60 Exclusions

State monies generated by services and activities fees may not be expended for the purpose of providing meals, beverages, and refreshments to members of the student body or members of the public unless in compliance with state light refreshment regulations.

Chancellor's Cabinet - Revision & Adoption History

Adopted: 1/9/1984

Revised: 5/16/1996

Reviewed: 7/13/2015 (no changes)

NUMBER: 355

TITLE: Student Government

Adopted Date: 1/9/1984Last Revised: 11/12/2009

~~Seattle College District allows s~~Students at each ~~campus~~ of the Seattle Colleges will ~~to~~ be represented by a recognized student government organization whose constitution has been approved by the Board of Trustees.

Board of Trustees - Revision & Adoption History

Adopted: 1/9/1984

Revised: 5/7/1996

Revised: 11/12/2009

Reviewed: 10/08/2015 (no changes)

Revised: 2/14/2020

NUMBER: 360

TITLE: Student Leadership Programs and Activities

Adopted Date: 1/9/1984Last Revised: 10/8/2015

Seattle Colleges provides student programs and activities which enhance personal growth through educational, cultural, recreational, social, athletic, spiritual, and leadership experiences.

Student programs and activities shall facilitate a sharing of responsibilities, leadership and decision making among the officially recognized student government organizations and campus administrators.

Board of Trustees - Revision & Adoption History

Adopted: 1/9/1984

Revised: 5/7/1996

Revised: 11/12/2009

*Revised: 10/8/2015***NUMBER: 365**

TITLE: Student Rights, Freedoms & Responsibilities

Adopted Date: 1/9/1984Last Revised: 10/8/2015

Seattle Colleges exists for the transmission of knowledge, the development of students, and the general well-being of society. Free inquiry, free expression, protection against improper academic evaluation, and protection against improper disclosure are indispensable to the attainment of these goals.

Faculty at Seattle Colleges encourage free discussion, inquiry, and expression, both in and out of the classroom setting.

The district policies regarding student rights, freedoms and responsibilities are generally set forth in Chapter 132F-121 [and 132F-142](#) of the Washington Administrative Code (WAC). Copies of chapter 132F-121 [and 132F-142](#) WAC may be obtained from the college vice president for student services office or accessed on the Web at seattlecolleges.edu/studentrules.

Board of Trustees - Revision & Adoption History

Adopted: 1/9/1984

Revised: 3/11/2004

Revised: 11/12/2009

Revised: 10/8/2015

[Revised: 02/14/2020](#)

NUMBER: 380

TITLE: Student Records

Adopted Date: 1/9/1984 Last Revised: 10/13/2016

Seattle College District puts forth the following procedures:

1. To inspect records of student educational attainment;
2. To inspect procedures concerning the release of personally identifiable information to third parties;
3. To inspect procedures related to the hearing process; which provides for the correction or deletion of inaccurate, misleading, or otherwise inappropriate student data.

Students will be notified annually in the District catalog [or on the Seattle Colleges and each colleges' websites](#) of their rights concerning the District's policies and procedures on student records. Such policies and procedures shall comply with the Family Education Rights and Privacy Act (FERPA), also known as the Buckley Amendment.

Board of Trustees - Revision & Adoption History

Adopted: 1/9/1984

Revised: 5/7/1996

Revised: 11/12/2009

Revised: 10/13/2016

NUMBER: 385

TITLE: Student's Right to Privacy

Adopted Date: 1/9/1984 Last Revised: 10/13/2016

Seattle College District respects the student's right to privacy. Accordingly, it will not inquire into the activities of its students away from the District which are unrelated to the student's District activities. See Title IX for exceptions ([Policy 419 - Discrimination and Harassment](#)) .

Board of Trustees - Revision & Adoption History

Adopted: 1/9/1984

Revised: 5/7/1996

Reviewed: 11/12/2009

Revised: 10/13/2016

[Reviewed: 2/14/2020](#)

NUMBER: 387

TITLE: Disability Nondiscrimination and Accommodations for Students with Disabilities

Adopted Date: 3/5/1984 Last Revised: 10/13/2016

No student shall, on the basis of ~~his or her~~ their disability, be excluded from participation, be denied the benefits of, or otherwise be subject to discrimination under any District program, service or activity. The Seattle College District is committed to providing qualified students with a disability an equal opportunity to access the benefits, rights, and privileges of District services, programs and activities in an accessible setting appropriate to the student's needs in compliance with the Americans with Disabilities Act Amendments Act, Section 504 of the Rehabilitation Act of 1973 and the disability laws of the State of Washington.

The District is committed to meeting our obligation⁷ to provide academic accommodations, including Washington State Core Services, to qualified students with disabilities. The purpose of this policy is to identify the rights and responsibilities of students and for the District under ADAAA/504 to establish clear guidelines for those seeking and receiving reasonable accommodations. To receive accommodations based on disability, students are responsible both for requesting accommodations and for providing appropriate written documentation as defined in the attached implementing procedures.

The student ~~-Disability Support Ss~~ervices ~~Office~~ on each campus shall be responsible for implementation of this policy and the related procedures.

Board of Trustees - Revision & Adoption History

Adopted: 3/5/1984

Reviewed: 11/12/2009

Revised: 10/13/2016

NUMBER: 255

TITLE: Sex and Kidnapping Offender Notifications

It is the policy of the Seattle College District to make appropriate notifications to the college community concerning sex and kidnapping offenders who are enrolled, employed, or

otherwise present on or about the campuses, as authorized by RCW 4.24.550.

Board of Trustees – Revision & Adoption History

Adopted: 1/26/1998

Revised: 1/6/2001

NUMBER: 255.10- .30

TITLE: Guidelines for Sex and Kidnapping Offender Notifications
255.10 Overview

- 255.10.1 Purpose

The Sex and Kidnapping Offender Notification guidelines have been developed to increase the safety and welfare of the students and staff of the Seattle Colleges. Public agencies are authorized to release information to its community members regarding sex and kidnapping offenders when it is determined by the agency that such disclosure is relevant and necessary to protect the college community.

Information regarding sex and kidnapping offenders will be released to the college community when the appropriate college official determines that disclosure is lawful under RCW 4.24.550.

- 255.10.2 Immunity

Public employees and/or public agencies are immune from civil liability for damages for any discretionary decisions or release of relevant and necessary information, unless it is shown that the employee or agency acted with gross negligence or in bad faith (RCW 4.24.550).

255.20 Identification of Sex and/or Kidnapping Offenders

- 255.20.1 Notification by Law Enforcement

The county sheriff's department is required to notify the department of public safety of institutions of higher education when a specified sex or kidnapping offender registers with the sheriff's department and informs the sheriff that ~~he or she is~~ they are enrolled or employed at the institution or intends to do so.

If any other office at the Seattle Colleges receives information from a law enforcement agency about the presence of sex and/or kidnapping offenders at the district, the information will be immediately sent to the campus security office or the Chancellor's Office as applicable.

In addition, on a quarterly basis the district office's research staff will compare the list of registered sex and kidnapping offenders who reside in the City of Seattle with the list of students who are enrolled by the tenth day. The names of any students who appear on both lists will be sent to the appropriate campus security office and the college Vice President for Student Services.

- 255.20.2 Verification of Offender's Status

When a campus security office is notified of the presence of a specified sex or kidnapping offender by law enforcement, they will review records to determine whether the offender is a registered student or a college employee and notify the appropriate college official. If the offender is a student, notification will be made to the college Vice President for Student Services. If the offender is an employee, notification will be made to the college human resources office or, if the issue relates to the Siegal Center, to the Chancellor's designee. If any other office at the Seattle Colleges receives information from a law enforcement agency about the presence of sex and/or kidnapping offenders at the district, the information will be immediately sent to the campus security office or the Chancellor's Office as applicable.

- 255.20.3 Student Responsibility

If the offender is a student, the student must notify the sheriff for the county where the student resides of ~~his/her~~ their intent to attend the College at least three business days prior to arriving at the College (i) to attend classes; (ii) prior to starting work at an institution of higher education; or (iii) after any termination of enrollment or employment at a school or institution of higher education ~~within ten days of enrolling or by the first business day after arriving on campus, whichever is earlier~~ (RCW 9A.44.130). Students must also report to the campus security office. Failure to report will result in disciplinary sanction (WAC 132F-121-

110 (6)). If the student is not a resident of the state of Washington, the student is required to register with the King County Sheriff's Department.

- 255.20.4 Employee Responsibility

If the offender is a college employee, the employee must notify the sheriff for the county where the employee resides within five working days of being a registered sex offender. Offenders who have been hired by the Seattle Colleges must notify the county sheriff where ~~he/she~~they resides of ~~his or her~~their intent to work at the college by the first day of employment.

- 255.20.5 Disclosure of Offender Status

The extent of public disclosure of relevant and necessary information shall be directly related to:

- a. The level of risk posed by the offender to the college community;
 - b. The locations where the offender resides, expects to reside or is regularly found, including the college program in which ~~he/she is~~they are enrolled and/or the location(s) where ~~he/she~~they works; and
 - c. The needs of the affected college community members for information to enhance their individual and collective safety.
- 255.20.6 Record Keeping

Any record received from local law enforcement agencies regarding sex or kidnapping offenders at the Seattle Colleges shall be maintained by the affected campus security office. If the offender is a student, records will also be maintained by the college Vice President for Student Services. If the offender is an employee, records will also be maintained by the college human resources office or the Chancellor's designee as applicable.

255.30 Guidelines for Notifying the College Community

- 255.30.1 Responsible College Official

If the offender is a student, they must notify the Department of Safety and Security at least three business days prior to the start of class(es). ~~†~~The college Vice President for Student Services will review relevant and

necessary information, verify that the offender is one of those identified in RCW 4.24.550, and assess safety issues posed for students, employees, and all children on campus, including ~~the~~ any childcare center. All official notifications to the college community shall come from the Vice President for Student Services or designee.

If the offender is an employee, the college human resources office or the Chancellor's designee will review relevant and necessary information, verify that the offender is one of those identified in RCW 4.24.550, and assess safety issues posed for students, employees, and all children on campus, including the childcare center. They will also be responsible for notifying the college community.

- 255.30.2 Release of Information about the Offender

The responsible college official will determine whether and how the offender's identity and relevant conviction information will be released to members of the college community based on the offender's risk classification level and will be consistent with the recommendations of the local law enforcement agency.

- a. **Level 1** offenders are considered to have a low risk of re-offending. Local law enforcement agencies typically will release only limited information about ~~him/her~~ them.

- 1. The responsible college official will interview the offender and notify ~~him/her~~ them of the college's policy and procedures for notification of sex and kidnapping offenders.

- 2. The offender's name and risk level will be on file in the campus Safety and Security office.

- b. **Level 2** offenders have a moderate risk of re-offending.

- 1. The responsible college official will interview the offender and notify ~~him/her~~ them of the college's policy and procedures for notification of sex and kidnapping offenders.

- 2. The offender's name and risk level will be on file in the campus Safety and Security office.

3. Confidential notification may be given to faculty and appropriate staff and deans in those program/courses where the offender is enrolled. If appropriate, and on the recommendation of local law enforcement, the offender's photograph may be posted in the childcare center, library, computer labs and other areas frequented by students.
 4. The Vice President for Student Services may restrict the offender's access to specific campus locations and may request a plan of access, egress and their campus schedule indicating where they are at all times.
- c. **Level 3** offenders have the highest risk of re-offending.

1. The responsible college official and representatives from the Safety and Security Office will interview the offender and notify ~~him/her~~ them of the college's policy and procedures for notification of sex and kidnapping offenders.
2. Confidential notification will be given to faculty and appropriate staff and deans in those program/courses where the offender is enrolled.
3. All Level III offenders will have a recent photograph taken by the campus security office. The campus security office will post the offender's photograph and information provided by law enforcement in the security office.
4. Notification may be posted on bulletin boards and distributed to faculty and staff through normal methods of communication depending on the facts of each case, the recommendation of local law enforcement, and to ensure reasonable and necessary safeguards to the college community.
5. The Vice President for Student Services may give verbal or written notification to faculty and students in classes where the offender is enrolled. In those instances when the Vice President recommends notification to students in the classroom, the instructor will be consulted in advance to determine the method of notification. A reasonable effort will be made to inform the offender of the notification.

6. The Vice President for Student Services may restrict the offender's access to campus locations and may request a plan of access, egress and their campus schedule indicating where they are at all times.
- 255.30.3 Requests for Additional Information

Requests for additional information regarding the offender will be referred to the appropriate law enforcement agency.

Chancellor's Cabinet - Revision & Adoption History

Adopted: 1/16/2001

Revised: 5/8/2006

MEMORANDUM

TO: Board of Trustees
FROM: Shouan Pan, Chancellor
DATE: July 8, 2021
SUBJECT: Report to the Board of Trustee

I. Student Success**Seattle Colleges Held the 2021 Commencement Drive-Through**

Given the health restrictions related of Covid-19, Seattle Colleges decided to hold Commencement Drive-Through celebrations on each of three college campuses. South Seattle College held its drive-through activities in the early evening hours on Friday, June 18 while North Seattle College and Seattle Central College held their drive-through activities on the morning and afternoon hours on Saturday, June 19. Approximately 400 of the 2021 4,000 graduates participated in this year's drive-through celebrations. The graduates and their families showed up in their graduation regalia and celebrated their academic achievement with high spirit. Many stepped on the stage and took photos with the platform party.

Mayor Durken participated in South's celebration and took photos with graduates. Trustees Hill, Chernin, Peralta, and Batayola joined college presidents, chancellor Pan, college and district faculty and staff in two days of inspiring and high-energy celebrations.

ctcLink

ctcLink mobile interface and the class search and schedule were upgraded to HighPoint Campus Experience (HCX). This update offers:

- improved accessibility, including improved screen reader functionality
- expanded class search filtering in the class schedule that addresses some of the issues students encountered previously
- a more modern design and less cluttered interface
- standardized tiles across all ctcLink colleges

Seattle Colleges has also moved to an improved and enhanced Online Admissions Application Portal (OAAP). This will improve the admissions experience for prospective students.

Seattle Promise

This September, we're welcoming hundreds of new Seattle Promise students to our colleges. Each year, new Seattle Promise students participate in a 2-day, extended orientation experience to support their transition to college.

Starfish

Starfish use is growing across the colleges. Comparing the first year of Starfish use with our second, we see:

- Staff use is up by 67%, meaning there are more office hours, more group sessions, more events, more tracking items, and more services.
- Student-scheduled appointments increased by 103%.
- More than 250 faculty members submitted TRiO Progress Surveys through Starfish, creating more than 3000 kudos and notifications to connect students with their advisors at essential times in the quarter.

II. Organizational Excellence**Accreditation Assessment Task Force Convened to Plan for Assessment Activities**

The National Center for Higher Education Management Systems (NCHEMS) was selected as the consultant group to help plan and manage accreditation assessment activities. Dr. Sally Johnstone, President of NCHEMS, met with members of the Assessment Task Force on June 15 and facilitated productive discussion on key issues relative to the assessment activities, including stakeholders who will be invited to participate in assessment activities and on the type of assessment activities.

Dr. Johnstone and her staff have started collecting relevant student and program data to help design assessment activities. Data collection is scheduled to start in late September.

District Leadership Team Held Review and Discussions of *From Equity Talk to Equity Walk: Expanding Practitioner Knowledge for Racial Justice in Higher Education*

Members of the district Leadership Team selected *From Equity Talk to Equity Walk: Expanding Practitioner Knowledge for Racial Justice in Higher Education* by Tia Brown McNair as the book of choice for critical reading and discussion. Members were assigned different chapters of the book for in-depth reading and leading discussion. The May and June leadership team meetings were devoted to group discussions. While acknowledging the progress we have made as a district in setting EDI goals, members of the team agreed that our work had just begun and that we must stay focused and press forward in turning our commitment to actions and results.

Managing Leadership Transitions

After a year-long service, Vice Chancellor Choi Halladay accepted the position of Deputy Executive Director of Business Operations of WA State Board of Community and Technical colleges. To ensure the continuation of critical functions related to business and financial operations, Terrence Hsiao was appointed VC of Finance and Operations on the interim basis effective Monday, June 14.

Faculty Development Successfully Held the Third Annual Summer Institute June 22-23

Dr. Yilin Sun, district Faculty Development Coordinator, and Summer Institute Planning Team hosted the third faculty summer Institute during the two days of June 22-23. The Institute adopted the theme of engaging in “Culturally Responsive Teaching for Great Teachers”. Twenty-three part- and full-time faculty members had the opportunity to engage in hands-on workshops that focused on culturally responsive teaching and EDI principles, strategies, innovative technology tools, best practices in designing course syllabus, and materials/modules. Each of the participants had the opportunity to “show and tell” their specific deliverables at the end of the Institute. Many institute participants will share their learning during the Fall Convocation on September 22.

College presidents, vice-presidents of Instructions, VC Buttleman and chancellor Pan were invited to offer welcome remarks and attend the “show and tell” section of the Institute.

2021 ACCT Virtual Diversity Institute

As part of the ACCT Governance Leadership Institutes, ACCT sponsored its 2021 ACCT Virtual Diversity Institute on June 22 and June 29. The two-day institutes focused on exploring the policies and practices that help community colleges governing boards and college leaders create a DEI mindset for their colleges to foster a more equitable institution. Teams of college leaders and board of trustees across the country attended to the Institutes.

Trustee Louise Chernin and Chancellor Pan attended the Institute.

Institutional Effectiveness

The district-wide Institutional Effectiveness team continues to work on priority initiatives and is actively engaged in the development of data dashboards related to student placement, enrollment (FTE) and student and program success. Additionally, and in collaboration with the SCD Work Force team, they have been charged with helping to lead an environmental scan project related to Strategic Equity Enrollment Management. This work will likely begin in earnest in the Fall. Finally, administration of the annual SCD Employee Survey just wrapped up and the results of this will be tabulated over the summer with information sharing in Fall quarter.

eLearning

eLearning has been working to determine district-wide projects to support student success and faculty. One immediate project will be the integration into the IT Services ticketing system in order to provide a one-stop-shop for support. Students and faculty will no longer have to guess where to go for support. eLearning will be moving all student ed tech tool support content to

the IT Services website. Students will have one location to go to get information and tutorials on how to use all our ed tech tools across the district including Canvas, Panopto, ctcLink, EAD (MySeattleColleges), Starfish, Office365, etc.

III. Partnerships

Senate HELP Committee update

Senator Patty Murray referenced financial information and real-life student stories from Seattle Colleges in her opening remarks at the June 17th Senate Health, Education, Labor and Pensions Committee (HELP) which was focused on the significance of federal relief funds for higher education during the Covid-19 pandemic. Teams of financial aid, student, services, and EDI leaders throughout Seattle Colleges “turned on a dime” to respond to the Senator’s request for examples of how our students had been and continue to be supported since the pandemic changed everyone’s lives in early 2020 to the present time. In addition to the Seattle Colleges information, leaders and students from UCLA, Miami-Dade College, Baldwin College in Ohio, and Xavier University in New Orleans testified to the HELP Committee about the invaluable support provided by the CARES, Act, CSSRA, and the American Rescue Plan Act. Senator Murray is the Chair of the HELP Committee, and Sen. Richard Burr (R-North Carolina) is the Ranking Member. Senator Murray is leading the Senate advocacy for **America’s College Promise** proposal that would provide tuition-free community college education for all American’s regardless of income. That proposal will soon come before the Senate HELP Committee. In the House, our 7th Congressional District Rep. Pramila Jayapal, is one of the key leaders advocating for that proposal.

Opportunity America Invited Chancellor Pan to Participate in Discussions of Free Community College

Zeria Cummings, Project Director of Opportunity America, invited Chancellor Pan and 20 plus other community colleges CEOs across the nation in a series of meeting to discuss President Biden’s proposal of free community colleges. Opportunity American is a Washington Think Tank and policy shop devoted to promoting economic mobility, work, skills, careers, and ownership and entrepreneurship for poor and working Americans.

Discussions from these meetings will result in a formal recommendation to the White House and the Congress as the Congress considers President Biden’s proposal of offering free tuition for America’s community colleges.

Seattle Colleges Board Goals Scorecard

7/2/2021

GOALS	DELIVERABLES	STATUS	RESPONSIBLE SENIOR LEADER	EXPECTED DATE OF COMPLETION	STRATEGIC GOAL	NOTES
Develop and Implement an eLearning Organization	The creation of Seattle Colleges Online that offers high-quality and competitive distance education programs with the aspirational goal of doubling enrollment to 9,000 FTES by AY2526.		Kurt Buttleman/ Cindy Riche	Initial re-organization 3/1/21 Phase 2 work: 6/30/22 Achieve enrollment goal: 6/30/26	Student Success	Initial organizational restructure is complete.
Seattle Pathways	Fall to Winter retention rate for all students of 85% by AY2223. Completion rate for ALL students of 66% by AY2223. 31% of ALL students complete college level math within their first year.		Kurt Buttleman/ Earnest Phillips	6/30/2023	Student Success Equity, Diversity, Inclusion & Community	10 focus initiatives are currently in process across the Seattle Colleges.
Update Strategic Plan	The District Strategic Plan is updated to reflect: 1. Disaggregated student success data; 2. Final measures for the Partnership Goals; 3. Clarifies		Kurt Buttleman/ Shouan Pan	6/30/2021	Student Success Partnership Equity, Diversity,	Drafts of each of the deliverables have been developed and

To Be Initiated

On Task

Issues/At Risk

Completed

	the goal of doubling the completion rate for BIPOC students by 2023				Inclusion and Community	are being vetted with various stake holders across Seattle Colleges.
Develop a District EDI Plan	Achieving Equity 2023: 1. Increase the completion rate for historically under-served BIPOC students from 48% to 66% in the next three years (20/21-22/23; 2. Increase the diversity makeup among faculty and administrative staff by achieving 50% hires of faculty and administrators of color that reflect student body demographics with all new and open positions in the next three years. 3 Develop and implement mandatory anti-bias and anti-racist training for all non-teaching staff; develop and offer professional development workshops on bias-free teaching and learning for all faculty.		Rosie Rimando-Chareunsap/ Jennifer Dixon/Betsy Hasagawa/Valerie Hunt/D'andre Fisher	initial 6/30/21 and 6/30/2023	Student Success Equity, Diversity, Inclusion & Community	The BOT is expected to approve the EDI plan, including EDI budgeting priorities, at the June Board meeting.
Integrated Budgeting Process	a) Develop and implement a unified budget process throughout the district; b) Develop and implement a unified budget recording and a reporting structure for use throughout the district; c) Analyze, recommend, and begin to implement the most		Choi Halladay	6/30/2021	Organizational Excellence	Special Board meeting was held on the topic. It is anticipated that the district balances its budget by June 2024.

To Be Initiated	On Task	Issues/At Risk	Completed
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	efficient administrative organization for the district.					
Review, Develop, and Implement a plan for right-sizing the district administrative structure	Reducing the current administrative overheads by 20%-30%		Jennifer Dixon/Shouan Pan	71/2022	Organizational Excellence	College presidents, VC Halladay, VC Buttleman, VC Dixon, and Chancellor have begun planning work.
Continue with academic program reviews and program viability studies	District academic programs are dynamic and responsive to student and community needs and support system sustainability.		Kurt Buttleman/college presidents	ongoing	Organizational Excellence	Continuing work of VPIs and Workforce Deans.
Align Support Services	District administrative and student support services are streamlined to enable optimal student success		Choi Halladay/Earnest Phillips	Initial 6/30/21 and ongoing	Organizational Excellence	
Switch over to ctcLink	Successful deployment of ctcLink		Kurt Buttleman	Phase I: 2/22/2021 Phase II: 6/30/22	Organizational Excellence	Switch over complete; however, continuous trouble-shooting work is necessary.
Exploring One Accreditation	Submit results of feasibility study of One Accreditation to Board of Trustees for consideration		Chemnene Crawford/Shouan Pan	5/30/2021	Student Success Organizational Excellence	

To Be Initiated	On Task	Issues/At Risk	Completed
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Strengthen Seattle Colleges Foundation and Launch Equity Can't Wait Campaign	Successful launch the multi-year capital campaign, with the goal of raising \$50M		Kerry Howell/Sheila Edwards Lange	Initial 6/30/21 and 6/30/26	Organization al Excellence	Campaign successfully kicked off; \$14 million raised to date.
Strengthen and expand external partnerships	Seattle Colleges maintain strong and mutually beneficial partnerships with businesses, governmental, educational, civic, and labor partners.		Malcolm Grothe/Kerry Howell	Ongoing	Partnerships	
Develop a post-pandemic sustainability plan	Seattle Colleges implements a plan that ensures system relevancy and vibrancy beyond the Covid-19 pandemic		Shouan Pan/Earnest Phillips	Initial 12/30/21 and ongoing	Organization al Excellence	
Complete AFT-Seattle Negotiation and prepare for negotiation with AFT-SPS	A new 3-year contract between the Board of Trustees and AFT-Seattle is ratified by the faculty and approved by the Board. Initial plan for negotiation with AFT-SPS is clarified and set.		Jennifer Dixon/Chancellor's Executive Cabinet	6/30/2021	Organization al Excellence	The 20-23 Contract has been ratified by the Faculty and approved by the BOT.

To Be Initiated	On Task	Issues/At Risk	Completed
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MEMORANDUM

TO: Board of Trustees
FROM: Dr. Chemene Crawford, President – North Seattle College
DATE: June 24, 2021
SUBJECT: Report to the Board of Trustees

I. Financial Health

- **NSC Receives \$719,900 Award for ECE Teacher Preparation Programs**

North Seattle College was recently awarded \$719,900 from the Early Educator Investment Collaborative for early childhood education (ECE) preparation programs. The purpose of the funding is to augment NSC's ECE associate and bachelor's degree programs, by offering certificates in Spanish, Arabic, and Somali, focusing on anti-bias education, piloting community-based cohorts for ECE providers across the state, and creating supported education pathways for the workforce, from entry-level through graduate school. NSC was one of six higher education institutions nationwide to be awarded funds.

II. External Affairs

- **Longhouse and Affordable Housing Development Receives Blessing**

On June 9, the longhouse and affordable housing development at NSC was blessed by Glen Pinkham, an elder and enrolled member of the Yakama Nation. Community members and representatives from Chief Seattle Club, Bellweather Housing, Via Architects, and NSC were in attendance. The representatives assembled in a circle as the traditional blessing was performed. The ceremony connected the participants to the land, bonded them, honored ancestral traditions, and blessed the project.

- **Northgate Pedestrian and Bicycle Bridge Spans Installed**

Bridge spans for the Northgate Pedestrian and Bicycle Bridge were installed in June. The Northgate Bridge will provide a safe and easy connection between the future Northgate Link Light Rail Station and NSC for people walking, rolling, and biking. The bridge is on track to be completed in time for the Northgate Link light rail station opening in October.

- **NSC Hosts Clear Sky Rites of Passage Graduation**

On June 19, NSC hosted the 14th Annual Rites of Passage Graduation ceremony for NSC partner, Clear Sky Native Youth Council, a program of the Urban Native Education Alliance. The event featured Deborah Parker (Tulalip and Yaqui) as Keynote Speaker, Hailey Tayathy (Quiluttie tribe) as Master of Ceremony, Matthew Warbonnet for the Invocation, Team Sabbas on drum, and student speakers. This was the second Clear Sky graduation ceremony held at NSC.

III. Pride Points

- **2021 Campus Mural Completed**

The [2021 campus mural](#) was completed by students enrolled in ART 204 – Mural Art in June 2021. The design was created by Indigenous artist, Paige Pettibon, who delivered a visiting artist lecture to campus on June 4. The mural was strategically placed to welcome community members who enter from the Northgate Pedestrian and Bicycle Bridge.



MEMORANDUM

TO: Board of Trustees
FROM: Sheila Edwards Lange, Ph.D., President
DATE: June 24, 2021
SUBJECT: Seattle Central College monthly report

ORGANIZATIONAL EXCELLENCE

Together Tuesdays: Starting on June 22 and continuing every Tuesday of Summer Quarter, Seattle Central College is offering in-person student services from 10 a.m. to 2 p.m. without an appointment. Services include admissions, financial aid, cashiering, advising, and access to the library.

Staff forum: We held a [virtual forum for staff on June 14](#), to provide updates on our budget, our plans to return to campus this fall, and to celebrate staff achievements.

Believe Gala: Seattle Central College celebrated its annual Believe Gala this June 5, with more than 150 donors and supporters exceeding \$400,000 in donations to support student scholarships. The college hosted the fundraiser remotely for the second year as a result of COVID-19 restrictions. The event was moderated by Seattle Central alumna and Seattle's first youth poet laureate, Leija Farr.

STUDENT SUCCESS

Graduation: We celebrated our #unstoppable 2021 graduates on June 19 with a walk/drive through event on the top floor of our Harvard Street parking garage. The event was attended by more than 200 graduates and their families, who posed for pictures with props and with President Sheila Edwards Lange, District Chancellor Shouan Pan, and members of the Board of Trustees. [King 5 news covered the event](#), and [you can view pictures in our facebook page](#).

President medals: On June 17, Seattle Central awarded its President and Vice President medals to [Andre Parker, Gelma Mile, and Lucy Keegan](#) for outstanding achievements and for exemplifying the mission of our college. Andre Parker participated in the ceremony via zoom from the Shelton Correctional Facility, where he is serving a 40-year sentence. [Andre earned his degree through Seattle Central's prison education program](#).

EQUITY, DIVERSITY, AND INCLUSION

Juneteenth celebration: Seattle Central celebrated Juneteenth early, with a two-day event on June 9 and 10. Titled our "Sankofa Moment," the event included an intergenerational talking circle, a celebration of our elders ([with a video conversation with Dr. Charles Mitchell](#)), student-led discussions, and a film screening.

Academy for Rising Educators (ARE): Seattle Central graduated its first cohort of students in the Academy for Rising Educators, an associate of arts degree with a focus on education and social justice that prepares students to become teachers. The aim of the program is to increase the percentage of teachers of color in Washington. Graduates will have the option to directly transfer into teaching programs at Seattle University and City University, and to work at Seattle Schools as teaching assistants.

PRIDE POINTS

Myron Curry, a Seattle Central student and a member of our Student Voices committee and the Springboard8 program, [was recently featured in this King 5 story](#) about his work as a muralist and advocate for social change.

MEMORANDUM

TO: Board of Trustees
FROM: Rosie Rimando-Chareunsap, President
DATE: July 8, 2021
SUBJECT: Report to the Board of Trustees

I. **Student Success**

- South Seattle College honored the Class of 2021 on June 18 with an “Unstoppable Graduation Celebration” to recognize a monumental achievement. Through sheer perseverance and talent, nearly 500 graduates completed their programs and earned a degree or certificate in the face of a pandemic that shook our communities and personal lives, and drastically changed the way the college community taught and learned over the past 15 months. Over 200 graduates, joined by close family and friends, attended the celebration. They were welcomed onto South’s main campus in West Seattle to the cheers of faculty and staff as they drove or walked a procession route, and took physically-distanced photos with President Rosie Rimando-Chareunsap and Seattle Colleges District leadership.

II. **Institutional Excellence**

- South Seattle College has earned a STARS Silver rating in recognition of their sustainability achievements from the Association for the Advancement of Sustainability in Higher Education (AASHE). STARS, the Sustainability Tracking, Assessment & Rating System, measures and encourages sustainability in all aspects of higher education. South has a long history of supporting sustainable programming and efforts, including development of Sustainable Building Science Technology (SBST) B.A.S. and Landscape Horticulture programs, and construction of several LEED buildings. The college was also recognized for their equity, diversity and inclusion efforts over the past several years in addressing sustainability through social and economic justice work.

III. **External Affairs**

- President Rimando-Chareunsap participated in an Aspen Institute College Excellence Program panel titled, “Building Common Purpose in Practice” on June 22 to a group of 12 two- and four-year colleges participating in the [Illinois Equity in Attainment Initiative \(ILEA\)](#). She discussed her experience in building anti-racist transformation capacity for the senior team, the importance of individual action, and building a culture tied to student success. The 12 institutions have publicly committed to eliminating racial and socioeconomic achievement gaps by 2025 and aggressively prioritizing increased completion rates on their campuses.

MEMORANDUM

TO: Board of Trustees

FROM: Maryam Nuraliyeva

Student Body President

Seattle Central College

DATE: June 8th, 2021

SUBJECT: ASSOCIATED STUDENT COUNCIL REPORT – Information Only

Student Leadership Report

Hiring 2021-22: The Associated Student Council is going to ratify new officers for the year 2021-22 on June 14th at 3:00 PM at the Special meeting. These students have exhibited all the characteristics that we value in student leaders. We are confident that the skills, work experience, and diversity of the new members will be an asset to our organization and the community.

- **Alex Roque (Executive of Administration)** - Alex served as the Executive of Issues and Concerns of the Associated Student Council 2020-21 year. She is a youth leader at OneAmerica, serving as one of the leads on their Language Access Campaign. Alex is acquiring an Associate Degree in Business with a Global Studies Emphasis at Seattle Central, she plans to transfer to the University of Washington to earn a degree in Economics and Political Science and pursue a career in law and public policy.
- **Jalisa Johnson (Executive of Communication)** - Jalissa served as a student ambassador at Information Central in Seattle Central. She is a motivated college student, and she is confident in her ability to further contribute to the success of Seattle Central College student body leadership. Jalissa is acquiring an Associate of Arts to major in Communication at Seattle Central.
- **Wendy Bu (Executive of Finance)** - Wendy served on the S&A Committee and shadowed ASC Executive of Finance the entire 2020-21 school year. She is dependable, goal-oriented, collaborative and she demonstrated the abilities to learn new skills and apply them to complete projects. Wendy is working on the Associate Degree of Business at Seattle Central College.
- **Mary Nguyen (Executive of Legislative Affairs)** - Mary has experience working in customer service and administration. She feels strongly about providing support to the students in the Seattle Central College community who endure hardships while striving

for a higher education. Mary is currently working towards an Associate of Arts degree in Finance to transfer to a four-year university.

- **Julianne Selke (Executive of Student Success)** - Julianne currently serves in the Junior League of Seattle, she supports over 1200 volunteers and members and acts as the primary contact for over ten committees and the Board of Directors. Julianne aims to be a reliable contact for students and other team members in the ASC and will approach the role with the utmost enthusiasm, tenacity, and curiosity. Julianne is acquiring an Associate of Science in Computer Science at Seattle Central.
- **Abuduaikeranmu Abulikemu (Ecko) (Executive of Issues and Concerns)** - graduated from high school at Oneida Baptist Institute. During his high school years, he was working as a clerical assistant, manager of Golf team and a supervisor of Boys Dorm at Oneida Baptist Institute. He has received several awards including the letters of OBI Swim Team, OBI Tennis team, Most Improved Student of Speech Class and Most Outstanding Student of ESL. Ecko is a Seattle Promise student at Seattle Central and he is looking forward to sharing his knowledge with other students.