

**SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES**  
**November 12, 2020**

<b>STUDY SESSION</b>	<b>1:30 p.m.</b>	<b>Zoom</b>
<b>REGULAR SESSION</b>	<b>3:00 p.m.</b>	<b>Zoom</b>

**STUDY SESSION AGENDA**

**1:30 p.m. EXECUTIVE SESSION**

- A. Negotiations Update  
*Exception (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.*

**2:00 p.m. OPEN SESSION**

- A. Goals for 20-21 and Executive Team Workplan

**REGULAR MEETING AGENDA**

<b>3:00 p.m.</b>	<b>CALL TO ORDER</b>	
<b>3:00 p.m.</b>	<b>LAND ACKNOWLEDGMENT</b>	
<b>3:00 p.m.</b>	<b>ACTION / Approval of Agenda</b>	<b>Tab 1</b>
<b>3:05 p.m.</b>	<b>PUBLIC COMMENTS</b>	
<b>3:20 p.m.</b>	<b>PRESENTATION</b> District Nursing Program update <i>Presenter: Dr. Vicky Hertig, District Dean of Nursing</i>	<b>Tab 2</b>
<b>3:35 p.m.</b>	<b>ACTION ITEMS</b>	
	A. Minutes from October 7, 2020	<b>Tab 3</b>
	B. Chancellor's Contract Addendum	<b>Tab 4</b>
	C. FY20-21 Budget – Second Reading	<b>Tab 5</b>
<b>3:50 p.m.</b>	<b>INFORMATION ITEMS</b>	
	A. College and District Reserves	<b>Tab 6</b>
	B. Budget Report	<b>Tab 7</b>
	C. Quarterly Grants Report	<b>Tab 8</b>
	D. SCC Property Exchange	<b>Tab 9</b>
<b>4:05 p.m.</b>	<b>ORAL REPORTS</b>	<b>Written Reports-Tab 10</b>
	A. <u>Student Board Representatives</u> <ol style="list-style-type: none"><li>1. Maryam Nuraliyeva, Seattle Central College</li><li>2. Leah Scott, North Seattle College</li><li>3. Mahsa Mohajeri, South Seattle College</li></ol>	
	4. <u>Labor Union Representatives</u> <ol style="list-style-type: none"><li>1. Annette Stofer, AFT Seattle Community Colleges</li><li>2. Diane Ellis, WFSE</li><li>3. Cody Hiatt, AFT-SPS</li></ol>	

5. Chancellor's Report
6. Chair's Report
7. Trustees
8. College Presidents, Vice Chancellors
  1. Chemene Crawford, Interim President of North Seattle College
  2. Sheila Edwards Lange, President of Seattle Central College
  3. Rosie Rimando-Chareunsap, President of South Seattle College
  4. Kurt Buttleman, Vice Chancellor of Academic and Student Success
  5. Jennifer Dixon, Vice Chancellor of Human Resources
  6. Choi Halladay, Vice Chancellor of Finance and Operations
  7. Kerry Howell, Vice Chancellor of Advancement
  8. Cindy Riche, Chief Information Officer

**5:00 p.m. ADJOURNMENT**

The next meeting of the Board of Trustees will be held on Thursday, November 12, 2020 at Seattle Central College. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

**EXECUTIVE SESSIONS**

*An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.*

Seattle  
Colleges  
District  
Nursing

Presentation to the  
District Board of Trustees

November 12, 2020





# Highlights of our Nursing Programs

- Robust interest in and application to our nursing programs
- Diversity of our nursing students
- Success of students on licensing and certification exams
- Hiring of needed FT faculty
- Reputation in the community
- Continuing stakeholder and SCC support
- Intention to offer RN-BSN program

# Impact of Legislative Funds

- Increase of 24-26% salary for FT nursing faculty; increase of 15% for PT faculty
- Increase of 12% in Dean's salary
- Ability to convert 2 FT temporary faculty lines to FT tenure track
- Ability to hire 2 more FT tenure track faculty

# Impact of Legislative Funds (cont.)

- Faculty and curriculum development monies
- 75% of one FTE release time to support program and simulation coordination
- Reduction in contact hours for lab and simulation
- Funding to pay the salary for an Associate Dean of Nursing



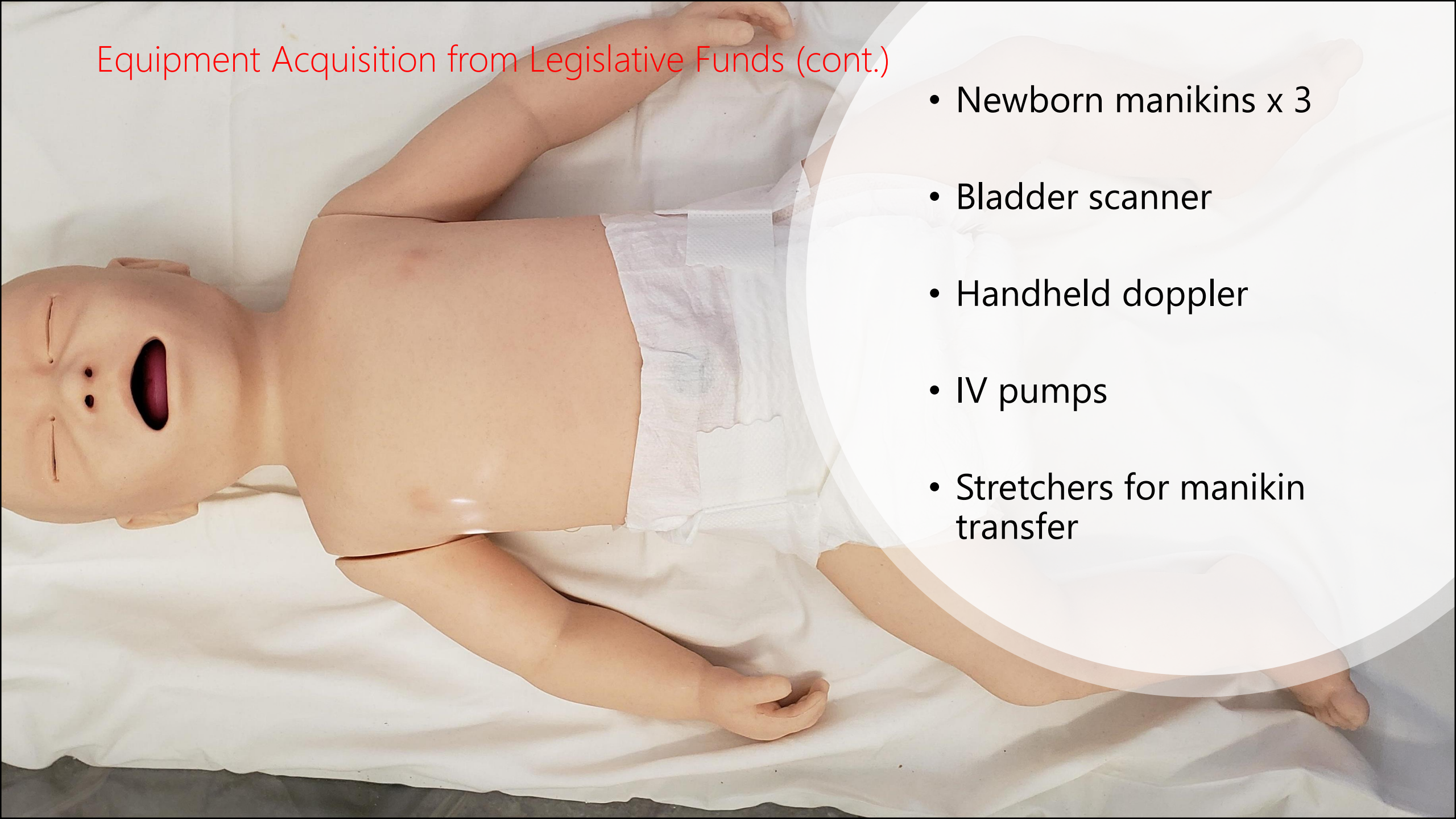
# Equipment Acquisition from Legislative Funds

---

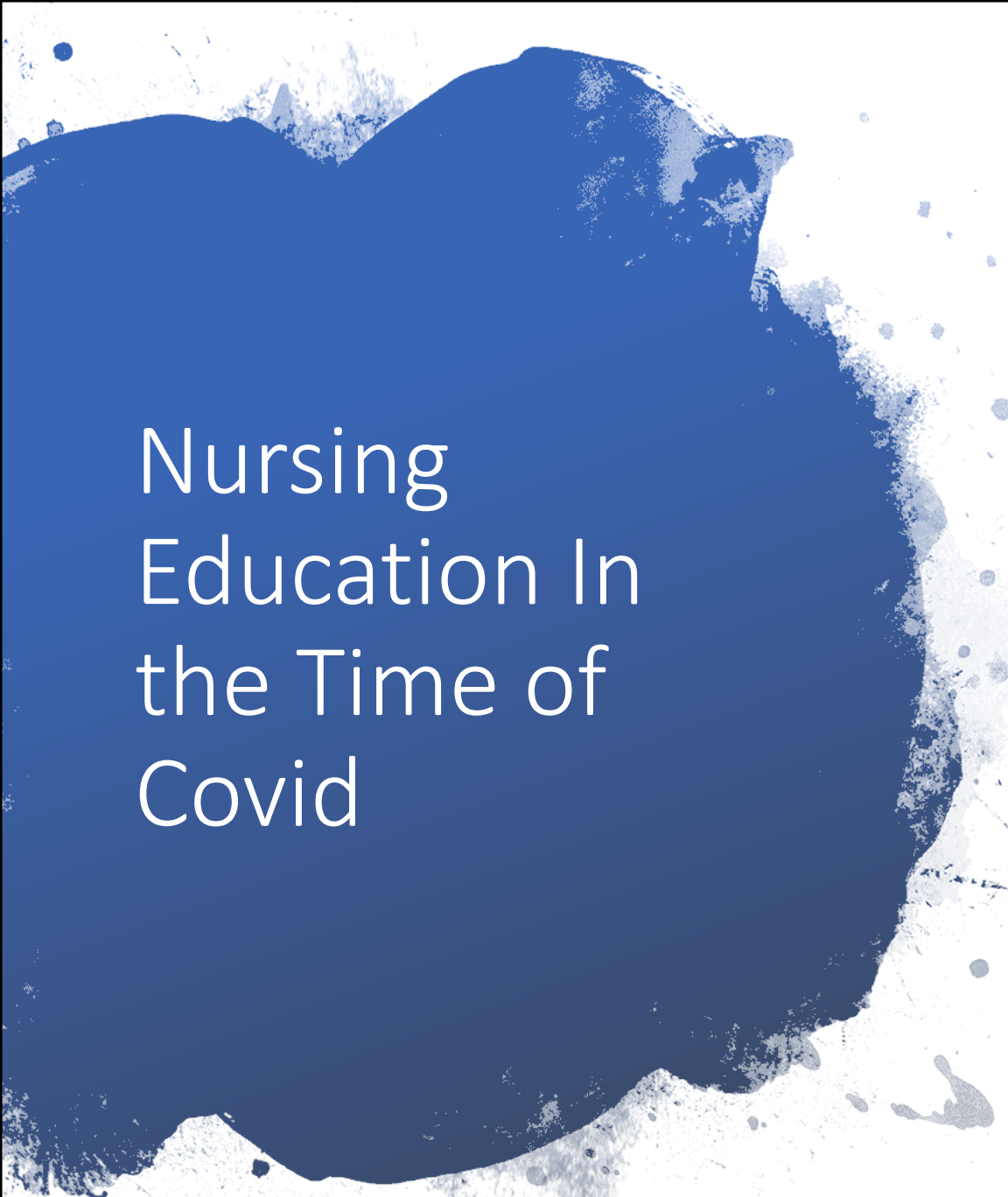
- New nursing manikins:
  - Nursing Anne simulators x 6 (high fidelity manikins)
  - MegaCode Kelly x 5 (CPR manikins)
- Voice changer & microphone
- Video conferencing cameras
- 12 new laptop computers
- Upgrades to rooms used for simulation



## Equipment Acquisition from Legislative Funds (cont.)



- Newborn manikins x 3
- Bladder scanner
- Handheld doppler
- IV pumps
- Stretchers for manikin transfer



# Nursing Education In the Time of Covid

## Successes:

- Adaptation of faculty and students to moving didactic instruction and testing online
- Developing an infection control plan including best practices for nursing lab instruction
- Acquiring needed PPE
- Creative scheduling in our labs to accommodate distancing and smaller groups
- Creating novel approaches to teaching clinical in lab and online
- Keeping students grounded, mentally engaged, and not fearful of infectious diseases

# Nursing Education In the Time of Covid (cont.)

## Challenges:

- Keeping students and faculty safe since nurses train to work with Covid
- Day-to-day uncertainty of ability to participate in off-campus clinical experiences
- Teaching content distanced when instruction for nursing is very hands-on
- Supporting students when there is limited face-to-face interaction
- Balancing flexibility with maintaining the rigor of the program
- Planning for the possible permanence of the changes brought about in this pandemic

# Merger into One Nursing Program





# Efficiency of scale as a tool for success

## Benefits to the Program and to SCC:

- Purchasing of consumables and PPE for the 3 campuses
- Only one curriculum to keep updated and revised
- Having faculty who can teach specialty content at all campuses
- Having more faculty allows for more distribution of work
- More minds involved can lead to creativity and innovation
- Increased opportunities to have a diverse faculty and staff
- Students stay closer to home to study in our programs
- Community partners know our graduates and our curriculum



# ASI – Using Nursing as an Example

## What has worked well:

- Faculty coming together to approve one curriculum
- Community and stakeholder appreciation of a consistent curriculum and graduates
- Budget consolidation
- Use of scaling to purchase supplies, software and equipment; decreased costs to students
- In a cohort model, students can retake courses sooner
- Maximizing use of physical space

# ASI – Nursing as an Example (cont.)

---

## **What continues to be a challenge:**

---

Faculty cohesion and changing past practice

---

Student access to tutoring, counseling, IT support

---

Different interpretations of student accommodations

---

Financial aid that is not centralized

---

Communicating important information across the district

---

Taking co-requisite courses on other campuses

---

Campus-specific policies and protocols

---

thank you!

## SEATTLE COLLEGES DISTRICT NURSING UPDATE AS OF 10/29/2020

### ASSOCIATE DEGREE NURSING (ADN) PROGRAM OVERVIEW

- Current number of students in ADN program (as of Fall 2020) = 201
  - 90 students who will graduate June 2022
  - 30 students who will graduate August 2021
  - 81 students who will graduate June 2021
- Graduates from our program in 2020 = 142
  - Graduates in June 2020 = 77
  - Graduates in August 2020 = 65
- SCDN had the following **NCLEX pass rate for 2019 – 95.83 %**; The WA State Nursing Commission benchmark for NCLEX (RN licensure) first time pass rate is 80%;
- Currently, the ADN program is approved through the WA State Nursing Commission and accredited through the Accreditation Commission for Education in Nursing (ACEN)

### OUR ADN STUDENTS

- Current enrolled students in Nursing and those completing prerequisites (Fall 2020)
  - 22% male
  - 54% students of color
  - 25% of males - African American/Black
- Recent graduates (2017-2020)
  - 22% male
  - 46% students of color
  - 11% of males - students of color; 35% of females - students of color

### NURSING FACULTY & STAFF

- Hired 4 FT faculty in September 2019 (3 tenure track, 1 FT temporary); in September 2020, converted 2 FT temporary faculty lines to FT tenure track and hired 1 FT faculty to replace a tenured faculty who retired.
- Currently have a total of 12 FT faculty; 4 are tenured; 7 are on the tenure track; 1 temporary faculty.
- Have 20 adjunct faculty, most of these faculty teach clinical, some help with instruction in the nursing labs. We could not manage to provide instruction without the contributions of adjunct faculty. We have had as many as 33 separate clinical groups of students in one quarter in long term care, acute care, ambulatory clinics and in the Seattle Public Schools.
- Have a total of 8 program staff to oversee the program; one Program Coordinator and one Simulation/Lab Specialist at each campus; program management is accomplished by a Program Manager and an Administrative Assistant.

### ADN PROGRAM HIGHLIGHTS

- Continue to experience robust interest in and application to our ADN program.
- Received:
  - 113 applications for winter 2020 cohort; 30 students started at South campus only
  - 267 applications for fall 2020; 30 students started at each campus
  - 201 applications for winter 2021; planning for 72-90 students to start district wide
- The plan is to continue to admit between 72 and 90 students in both fall and winter quarters.

## SEATTLE COLLEGES DISTRICT NURSING

### UPDATE AS OF 10/29/2020

- Faculty workloads for 2018-19 were 130 to 140% of full-time; workload has now decreased to reasonable levels with the hiring of additional faculty.
- We continue to highlight our program and our graduates' successes to outside agencies and philanthropic organizations. Prior to Covid, we were frequently involved in talking with representatives and giving tours to groups including US Bancorp, Glassybaby, & Swedish Medical Center.

#### NURSING ASSISTANT CERTIFIED (NAC) PROGRAM UPDATE

- Implementing plan to increase offerings of the NAC program across the district; currently offering NAC programs at one of our co-locations each quarter. Future plans include offering NAC programs at each co-location each quarter and to add additional certifications to our course offerings (diabetes, dementia, medication pass)
- We are planning to reduce the total hours in our NAC program to be more in line with programs in the area, to be able to be more responsive to community needs and to be more competitive in this market.
- SCDN has partnered with the VA to provide acute care clinical experiences for the NAC students. Most NAC programs in the region are not able to offer acute care experiences to NAC students.
- Summer 2019 cohort students were extremely successful on their certification exams. Over 90% passed the theory component of testing (similar to WA state results) and 90% were successful on the clinical skills portion of the certification exam (much higher than the state average of 72 %). Testing since February 2020 has been disrupted due to Covid.
- Also working to offer NAC through the IBEST program which focuses on providing extra instruction for students to be successful.

#### RN-BSN PROGRAM UPDATE

- The plan is to start an RN-BSN program to provide an opportunity for our own graduates to study for their BSN at Seattle Colleges District Nursing.
- We are currently rewriting our statement of need and our proposal for this new program of study. It has been 7 years since the original application was submitted and the WA State Nursing Commission is asking for updated documents.

#### FOCUS ON THE FUTURE

- The focus for this academic year is two-fold:
  - To continue our integration into one district program with consistent instruction, faculty cohesion and commitment, and clear messaging to our students and stakeholders.
  - To take a strategic look at our curriculum to uncover bias in our content related to equity, diversity, and inclusion.
- We have been notified that we need to host a focused accreditation visit to verify that we have fully merged all campuses into one district. This will be a virtual visit and will take place February 2021.
- We hope to permanently increase the use of simulation in our program; we are currently approved to substitute up to 15% of our clinical instruction with simulation.
- We need to further develop simulation teaching plans and train faculty on the use of simulation. Sustaining the ADN program depends on the ability to use simulation which will decrease reliance on hospitals for clinical experiences.
- We are strategically looking at opportunities for students to work together across campuses. The most likely scenario is participation in simulation.

**SEATTLE COLLEGES DISTRICT BOARD OF TRUSTEES**  
**October 7, 2020**

<b>STUDY SESSION</b>	<b>1:30 p.m.</b>	<b>Zoom</b>
<b>REGULAR SESSION</b>	<b>3:00 p.m.</b>	<b>Zoom</b>

**STUDY SESSION**

**EXECUTIVE SESSION**

**Chair Hill called Executive Session at 1:30pm for 45 minutes.**

- A. Negotiations Update  
*Exception (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.*
- B. Chancellor's Evaluation  
*Exception (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;*

**The Executive Session ended at 2:18pm.**

**OPEN SESSION**

- A. Budget Presentation

Chancellor Pan welcomed participants and Choi Halladay presented the proposed FY20-21 budget.

Chair Hill inquired about our policy related to budget reserves, and requested that a slide be added that compares reserves being held. He also encouraged standardization of the budgeting process across the colleges and a system-wide budgeting model for future years.

## **REGULAR MEETING AGENDA**

### **CALL TO ORDER**

**Chair Hill called the regular meeting to order at 3:00pm.**

### **ATTENDANCE**

Shouan Pan, Steve Hill, Rosa Peralta, Teresita Batayola, Louise Chernin, Rosie Rimando-Chareunsap, Sheila Edwards Lange, Chemene Crawford, Choi Halladay, Jennifer Dixon, Kurt Buttleman, Rebecca Hansen, Lilia Fomai, Matthew Davenhall, Julianne Degeyter, Victor Garmiles, Jjoe Barrientos, Cindy Riche, Pete Lortz, Annette Stofer, Bradley Lane, Chad Miles, Zahra Alavi, Sayumi Irey, Alison Pugh, Bob Downing, Greg Dempsey, Maureen Shadair, Diane Ellis, Derek Edwards, Cody Hiatt, Ty Swensen, Melanie King, Patrice Davis, Deanna Li, Sandy Long, Corinne Soltis, Betsy Hasegawa, Terence Hsiao, Erin Barzen, Sarah Sabay, Earnest Phillips, Jenn Awe, Kerry Howell, Erin Gibbons, Betsy Berger, D'Andre Fisher, Chris Conley, Althea Lazzaro, Davene Eyres, Tracy Lai, Kindra Cutler, Valerie Hunt, Mahsa Muhajeri, Leah Scott, Johnny Hu, Erin Lewis, Lisa Sever, Sarah Fenton, Sasanne Elliott, Sharon Norman, Jesse Knappenberger, Malcolm Grothe, Ricardo Leyva-Puebla, Dolores Taylor, Ngoc Chung, Traci Russell, Michael Beneke, Jon Fine, Steve Leahy

**Trustee Batayola left the meeting at 3:00.**

### **ACTION / Approval of Agenda**

**Trustee Peralta made a motion to approve the agenda. Trustee Chernin seconded. The motion passed 3-0.**

### **WELCOME STUDENT BOARD REPRESENTATIVES**

*Maryam Nuraliyeva, Seattle Central College*

*Leah Scott, North Seattle College*

*Mahsa Mohajeri, South Seattle College*

The student representatives introduced themselves to the board.

### **PUBLIC COMMENTS**

Althea Lazzaro is a faculty librarian. She expressed concerns about the budget cutting process and negative impacts on students. She commented on the ASI process and its outcomes, including an increase in administrative positions.

Steve Hoffman is a Facilities employee at North Seattle College. He spoke about layoffs among WFSE members. He urged use of reserves to prevent more layoffs. He also spoke about WFSE legislative strategies related to progressive taxation.

Zhara Alava teaches in Basic & Transitional Studies at South. She echoed concerns about budget cuts. She relayed the experience of a student seeking help with financial aid.

Shireen Deboo had a comment read into the record. She encouraged investment in instruction.



Chair Hill and Vice Chair Peralta responded to commenters and thanked them for input on the budget. Budget forums will be held later in October, prior to the board's adoption of the budget in November. The board shares people's support for looking at administrative overhead as part of the full budget picture.

## PRESENTATION

### **Anti-Racist Remote Education at South**

*Presenters: Rosie Rimando-Chareunsap, President, South Seattle College; Sayumi Irey, Vice President of Instruction, South Seattle College*

President Rimando-Chareunsap and Vice President Irey presented to the board about delivering anti-racist remote education. Dr. Irey led an interactive presentation and invited people to participate and answer questions using the chat function. She shared South's Statement of Transformation for excellent, adaptive and safe education and support. She shared strategies and actions South is implementing to achieve their anti-racist transformation. President Rimando-Chareunsap closed the presentation with comments about making intentions actionable. Trustee Peralta commended the work and the use of common language.

## ACTION ITEMS

### A. Minutes from September 10, 2020

**Trustee Peralta made a motion to approve the minutes. Trustee Chernin seconded. The motion passed 3-0.**

### B. Seattle Vocational Institute

Chancellor Pan and President Edwards Lange provided background on the actions requested. Chair Hill and Trustee Chernin expressed appreciation for Lincoln Ferris and Sheila Edwards-Lange.

- a. Approval to enter into a contract with McKinstry and subcontractors that exceeds \$500,000.
- b. Approval to enter into an Interagency Agreement with the CDCPDA that extends to June 30, 2021 to provide building maintenance and to execute two capital improvements projects on their behalf
- c. Approval to transfer title of the Seattle Vocational Institute property to the CDCPDA.

**Trustee Peralta made a motion to approve entering into the contract with McKinstry and subcontractors, entering into an Interagency Agreement with the CDCPDA through June 30, 2021, and transferring the title of SVI to the CDCPDA. Trustee Chernin seconded. The motion passed 3-0.**

## **INFORMATION ITEMS**

### **A. FY20-21 Budget – First Reading**

Choi Halladay highlighted key components of his study session presentation. President Rimando-Chareunsap commented on the big picture for South. President Crawford and Terence Hsiao provided an overview from North. Dr. Edwards Lange shared the outlook at Central. Chancellor Pan made comments on the district office budget.

This was a first reading. Open forums will be held for district employees later in October and the budget will be presented to the board for formal adoption in November.

### **B. Budget Report**

The budget report ending in August 2020 was presented by Vice Chancellor Halladay. Vice Chancellor Buttleman gave preliminary enrollment numbers for Fall.

### **C. Equity Can't Wait Campaign**

Vice Chancellor Howell introduced an update on the Equity Can't Wait campaign. She welcomed Jon Fine, who is the Co-Chair of the Foundation Development Committee and Co-Chair of the Equity Can't Wait Campaign with Constance Rice. Jon Fine shared details on the goals of the multi-year campaign. There are three broad categories for fundraising: student support, innovation, and capacity building. He also reported on recruitment for the advisory committee, which is chaired by Jim Sinegal and is drawing high-level philanthropic leaders. Michael Beneke, Director of Communications for the Foundation, presented a case statement for the campaign.

Trustee Chernin commended the Foundation board and staff for doing this important work. Chair Hill thanked Trustee Chernin for being the board's liaison to the Foundation. He also thanked Jon Fine for lending his time and expertise to the campaign.

## **ORAL REPORTS**

### **Student Board Representatives**

Maryam Nuraliyeva, Seattle Central College, reported on ASC activities over the summer and in the first weeks of Fall quarter. Student leaders went through training and have begun building a strong team for the academic year.

Leah Scott, North Seattle College, summarized her written report. She included comments on training for student leaders and building connections through student affinity groups.

Mahsa Mohajeri, South Seattle College, highlighted that South Seattle College now houses a ballot box. This took years of advocacy and will be a great service to the community.

### **Labor Union Representatives**

Annette Stofer, AFT Seattle Community Colleges, reported that 17 FT Tenured faculty opted for the Voluntary Separation Incentive. She urged that those vacant positions be filled and have

diversity in mind when hiring. She also gave an update on contract negotiations and the upcoming sessions with a mediator. Faculty are going to continue to speak to the board about making sure our institution stays strong for the future.

Cody Hiatt, AFT-SPS, reported a continued emphasis on safety, operational excellence through ctcLink, and equitable reductions in budgets across employee groups. He reported a 10% decline in membership.

#### Chancellor's Report

Chancellor Pan reported on Seattle Promise successes. He also reported on the recent series of meetings with the Senior Leadership Team and the deep equity dialogue they are having. Seattle Colleges is one of six colleges across the country to be selected to participate in the CC Growth Engine Fund and the development of micro credentials.

#### Trustees

Trustee Chernin celebrated the Seattle Storm title victory and their commitment to Black Lives Matter and social justice.

#### College Presidents, Vice Chancellors

Rosie Rimando-Chareunsap, President of South Seattle College, reported a smooth start to Fall quarter. About 200 courses started in-person last week.

Sheila Edwards Lange, President of Seattle Central College, thanked Yoshiko Harden, the VP of Student Services, for making limited in-person student services available at the colleges. Central has served over 500 students in-person over the last few weeks, mostly in financial aid.

Chemene Crawford, Interim President of North Seattle College, gave kudos to the EDI area and student body leadership for hosting the first town hall of the academic year.

Kurt Buttleman, Vice Chancellor of Academic and Student Success, reported on the ctcLink transition. He plans to update the board in December on the project.

Cindy Riche, Chief Information Officer, reported that the IT staff is doing a great job supporting the campuses.

#### **ADJOURNMENT**

Chair Hill commented on the challenges we are facing together and the appreciation of the community spirit across the district. He also noted that registered voters will be receiving ballots soon. He encouraged everyone to exercise their right to vote and help others to do so.

**The meeting adjourned at 4:49.**

The next meeting of the Board of Trustees will be held on Thursday, November 12, 2020 at Seattle Central College. There will be a Study Session at 1:30 p.m., and the Regular Meeting will follow at 3:00 p.m.

#### **EXECUTIVE SESSIONS**

*An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.*

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Steve Hill, Chair

**DATE:** November 12, 2020

**SUBJECT:** Recommendation to Amend the Chancellor's Contract

### **Background**

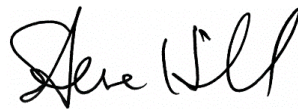
Following a comprehensive review by the board of the chancellor's performance, the chancellor's contract is proposed to be extended until June 30, 2023.

The Trustees have been provided with the contract addendum to review and approve to implement this change.

### **Recommended Action**

It is recommended that the Board of Trustees authorize Chair Steve Hill to sign the amended contract with Chancellor Pan.

Submitted by and transmitted to the Board with a favorable recommendation,



Steve Hill  
Chair, Seattle College Board of Trustees

**2020 FIFTH ADDENDUM TO THE CHANCELLOR’S CONTRACT  
SEATTLE COLLEGE DISTRICT VI**

This addendum is entered into between the Seattle College District VI Board of Trustees and its Chancellor, Dr. Shouan Pan, (hereinafter referred to as “the Chancellor”), and amends the Chancellor’s 2016 employment contract as follows:

**II. Appointment**

The Board hereby appoints Dr. Shouan Pan Chancellor of the Seattle College District VI. The appointment shall run from July 11, 2016, through June 30, 2023.

The terms and conditions of the Chancellor’s Contract, as amended, are incorporated herein by reference.

IN WITNESS WHEREOF, the Board of Trustees and the President have executed this addendum this 12th day of November 2020.

\_\_\_\_\_  
Steve Hill, Chairperson  
For and on behalf of the of the Trustees of the  
Seattle Colleges

Terms and Conditions of  
this addendum accepted by:

\_\_\_\_\_  
Dr. Shouan Pan  
Chancellor

**MEMORANDUM**

**TO:** Board of Trustees  
**FROM:** Choi Halladay  
**DATE:** November 12, 2020  
**SUBJECT:** Fiscal Year Budget Approval for 2020-21

Please find attached the proposed fiscal year budget for 2020-21. A district-wide Budget Forums were held on October 22 & 23, 2020 to inform the college community of the projected fiscal year budget as well as to provide financial information updates. Enrollment and looming changes to the SBCTC allocation remain significant concerns. Seattle Colleges has cautiously budgeted for our operations with these concerns in mind.

Seattle College District hereby submits the 2020-21 Fiscal Year Operating Budget totaling \$139,179,966 to the Board of Trustees for approval. If additional funding changes during the year, we will update the approval amounts accordingly.

The individual budget requests for each college and the district office is as follows:

Seattle Central	\$ 58,522,133
North Seattle	\$ 42,951,779
South Seattle	\$ 37,706,053
District Office	\$ 21,414,415

**Recommendation**

It is the recommendation of the administration for the Board of Trustees to approve the proposed 2020-21 Fiscal Year Budget as attached.

Submitted by:



Choi Halladay  
Vice Chancellor, Finance & Operations

Transmitted to the Board with a favorable recommendation.



Dr. Shouan Pan  
Chancellor



# Seattle Colleges

## 2020-2021

### Operating Budget

Choi Halladay, *Vice Chancellor for Finance & Operations*



**SEATTLE COLLEGES**

Central • North • South



# 2020-21 Budget Presentation

- ▶ Current Fiscal Condition of the District
- ▶ Basics of Seattle Colleges Funding
- ▶ 2020-21 Budget: The Numbers
- ▶ COVID Emergency Funding
- ▶ Siegal Center Budget & International Programs Budget
- ▶ Budget beyond the Numbers
  - ▶ College Updates

# Current Fiscal Condition

- ▶ Structural Issues
  - ▶ State Enrollment
    - ▶ Down 10.1% since 2015-16
  - ▶ Grant/Contract Enrollment
    - ▶ Down 18.9% since 2015-16
- ▶ SBCTC Allocation Model
  - ▶ Changes were rolled out beginning in 2016-17
  - ▶ Even without enrollment changes, Seattle Colleges lost \$3.8M in state allocation over 4 years
  - ▶ Enrollment Changes: Lost Allocation for 1,042 FTE since 2015-16
- ▶ COVID
  - ▶ Dramatic decrease in sales and B&O tax collection: Latest forecast

# Major Funding Sources

- ▶ State Allocation
  - ▶ Appropriations from Legislature to Community Colleges from General Fund and from Special Funds (eg, Workforce Education Investment Act)
  - ▶ SBCTC Model has 5 elements: Minimum Operating Allocation, Base FTE Funding, Enhanced FTE Funding, Student Achievement Initiative, and Earmarks/Provisos
- ▶ Tuition: Max rate set by legislature, revenue depends on student enrollment
- ▶ Running Start: Funded via the K-12 State Budget
  - ▶ 2021 Rates: \$8,072.08 or \$8,988.39 per student
- ▶ International Education
- ▶ Other Local Funding
  - ▶ Self Support Programs (eg, Community and Corporate Education)
- ▶ Grants: Federal, local, or private foundation programs (eg, Trio or Title III)

# 2020-21 Revenue Projection

	District	Central	North	South	2020 District	
Revenues	2021 Budget	2021 Budget	2021 Budget	2021 Budget	Actuals (Adj)	Change
State Funding					84,918,116	(1,448,500) -1.7%
Base Allocation	55,401,418	20,795,020	18,255,516	16,350,882		
M&O Transfer from Capital Budget	925,800	595,150	330,650			
Earmarks, Provisos, and Safe Harbor	27,142,398	12,187,551	6,430,720	8,524,127		
Tuition						
Operating Fees	27,348,876	10,989,608	9,248,668	7,110,600	30,034,496	(2,685,620) -8.9%
Local Funds						
Running Start	9,610,764	4,328,335	2,782,429	2,500,000	11,170,899	(1,560,135) -14.0%
Net International Program Revenue	4,358,326	2,833,144	525,182	1,000,000	9,812,067	(5,453,741) -55.6%
Other Local Revenues	863,379	-	263,379	600,000	3,362,940	(2,499,561) -74.3%
Non Recurring Revenues						
Local Reserves/Fund Balance	9,779,463	4,664,228	5,115,235		6,287,291	3,492,172 55.5%
Sales of Property	1,587,099	1,587,099				1,587,099
Other Non-Recurring Revenues	1,842,000	542,000	-	1,300,000	4,787,347	(2,945,347) -61.5%
Furlough Savings	320,444			320,444	0	320,444 100.0%
Total Revenue	139,179,966	58,522,133	42,951,779	37,706,053	150,373,156	(11,193,190) -7.4%

# Major Changes for Revenue

- ▶ Recurring Revenue: Down by \$12.8M
- ▶ Non-Recurring Revenue: Up mainly due to use of GEER, CARES, and Local Reserve
- ▶ Overall Revenue is down by 7.4%, however, if Reserves as Revenue is discounted, revenue is down by 15% from previous year

# State Funding Allocation

- ▶ Projection for Major Reduction due to COVID Tax Collection decline
- ▶ For HB2158 Fund, continued less revenue than needed to fully fund programs
- ▶ Total Decline: \$1.0M, but that includes one-time pass-through GEER funding, otherwise State funding would be down by \$5.4M or 6.4%

# Tuition, Running Start, International Education Revenue

- ▶ Tuition reliant on enrollment, heavy challenges
- ▶ Running Start reliant on Enrollment
- ▶ International Education: Difficult because of COVID and national policies

# 2020-21 Expenditures by Category

	District 2021 Budget	Central 2021 Budget	North 2021 Budget	South 2021 Budget	2020 District Actuals (Adj) Change	
Wages and Benefits	100,562,209	46,770,334	30,889,844	22,902,031	128,102,442 (27,540,233)	-21.5%
Goods and Services	10,411,156	3,586,576	2,844,296	3,980,284	16,220,639 (5,809,483)	-35.8%
Contracts	721,821	425,097	187,543	109,181	388,732 333,089	85.7%
Capitalized Equipment	525,938	202,277	185,517	138,144	1,897,441 (1,371,503)	-72.3%
Grants to Students/client Services	5,690,293		1,058,871	4,631,422	5,690,293	100.0%
Transfers to Local Funds	(1,445,048)	(1,445,048)			2,180,334 (3,625,382)	-166.3%
Travel	184,065		108,686	75,379	304,810 (120,745)	-39.6%
Transfer from Student Government	(65,021)			(65,021)	(65,021)	100.0%
Interagency Reimbursement	(559,714)		(256,956)	(302,758)	(559,714)	100.0%
Transfers to Local Funds (Capital Transfer)	1,325,200		1,722,000	(396,800)	1,325,200	100.0%
Transfer For District Office Operations	21,414,415	8,568,246	6,211,978	6,634,191	21,414,415	100.0%
Other Expenditures	414,651	414,651			\$1,278,759 (864,108)	-67.6%
Total Expenditures	139,179,965	58,522,133	42,951,779	37,706,053	150,373,156 (11,193,191)	-7.4%



# Expenditures by Dept/Division

	District 2021 Budget	Central 2021 Budget	North 2021 Budget	South 2021 Budget	2020 District Actuals (Adj)	Change	
Instruction	63,641,135	27,982,453	19,707,985	15,950,697	88,321,611	(24,680,476)	-27.9%
Instructional Support	9,610,398	4,310,763	3,823,038	1,476,597	13,178,576	(3,568,178)	-27.1%
Library	2,659,255	1,195,892	885,245	578,118	2,957,012	(297,757)	-10.1%
Student Services	15,727,046	7,418,042	3,354,595	4,954,409	13,051,712	2,675,334	20.5%
Institutional Support	11,181,302	4,822,731	2,884,997	3,473,574	20,586,105	(9,404,803)	-45.7%
Facilities Maintenance	15,454,462	6,454,054	4,361,941	4,638,467	10,037,808	5,416,654	54.0%
Transfer For District Office Operations	21,414,415	8,568,246	6,211,978	6,634,191			
Other	(508,048)	(2,230,048)	1,722,000		2,240,332	(2,748,380)	
Total Expenditures	139,179,965	58,522,133	42,951,779	37,706,053	\$150,373,156		

# Coronavirus Relief Funds - Higher Education Relief Fund (HEERF)

- ▶ Split into two pieces: Student Aid and Institutional Funds

	Student	Institution	Total
North	897,655	897,655	1,795,310
Central	1,626,299	1,626,299	3,252,598
South	930,805	930,804	1,861,609

- ▶ North Expenditures
  - ▶ \$540k spent on faculty stipends, PPE, costs related to social distancing
- ▶ Central Expenditures
  - ▶ PPE, Staffing to manage check-in and social distancing
  - ▶ Costs for simulation equipment
  - ▶ Faculty stipends for online conversions
- ▶ South Expenditures
  - ▶ Door/Gate Monitors, COVID Site Supervisors
  - ▶ PPE, cleaning supplies, extra pay for on-campus staff
  - ▶ Faculty stipends for online conversions

# Coronavirus Relief Funds - Governor's Emergency Education Relief Fund (GEER)

- ▶ Split into two pieces: Tuition Loss and Emergency Funds

	Tuition Loss	Emergency	Total
Central	1,399,287	376,250	1,775,536
North	471,316	272,781	744,097
South	1,539,872	291,593	1,831,465

- ▶ North Expenditures
  - ▶ Holding for anticipated extra expenditures on PPE, technology, and other needs
  - ▶ Remainder to backfill revenue losses
- ▶ Central Expenditures
  - ▶ Backfill for lost revenue
- ▶ South Expenditures
  - ▶ Door/Gate Monitors, COVID Site Supervisors
  - ▶ PPE, cleaning supplies, extra pay for on-campus staff
  - ▶ Backfill for lost revenue

# Siegal Operations

## Decrease from 2019-20 of \$3.4M

Category	19-20 Actuals	20-21 Budget	Diff	%
Salaries	15,133,861	12,397,438	(2,736,423)	-18.1%
Benefits	4,786,736	3,930,352	(856,384)	-17.9%
Contracts	151,511	127,500	(24,011)	-15.8%
Supplies	4,079,329	4,938,009	874,669	21.4%
Travel	129,588	91,900	(37,688)	-29.1%
Equipment	545,379	-	(545,379)	-100.0%
Client Services	1,570	-	(1,570)	-100.0%
Interagency Fees	4,724	-	(4,724)	-100.0%
Transfers	-	(70,785)	(70,785)	100.0%
Total	\$ 24,832,698	\$ 21,414,415	(3,418,283)	-13.8%

# Beyond the Numbers: Siegal Operations Changes

- ▶ Personnel

- ▶ Administrators forego COLA, participate in furlough
  - ▶ Siegal Operations: 24 Positions Reduced in combination of Unfilled Positions, VSI, RIF

- ▶ Supplies/Travel/Training

- ▶ Other

# 2020-21 International Programs Budget

Category	2019-20	2020-21	Diff	%
Salaries	2,318,236	1,657,566	(660,670)	-24.8%
Benefits	874,151	551,505	(322,646)	-36.9%
Contracts	11,500	-	(11,500)	-100.0%
Supplies	950,284	440,800	(509,484)	-53.6%
Travel	283,368	77,926	(205,442)	-72.5%
Equipment	2,538	-	(2,538)	-100.0%
Client Services	95,452	-	(95,452)	-100.0%
Indirect	-	(314,432)	(314,432)	
Total	4,535,529	2,413,365	(2,122,164)	-46.8%

# Beyond the Numbers: International Programs Changes

- ▶ Personnel
  - ▶ Reduction of 12 Positions
- ▶ Supplies/Travel/Training
- ▶ Other

# Beyond the Numbers: Major Changes per College

- ▶ Central
- ▶ North
- ▶ South



## MEMORANDUM

**TO:** Board of Trustees  
**FROM:** Choi Halladay  
**DATE:** November 12, 2020  
**SUBJECT:** Fund Balance Snapshot – Information Only

### **Background**

This report snapshots the available fund balances for the Seattle Colleges as of the beginning of Fiscal Year 2021. The amount of the board's policy for minimum operating reserve, the remaining unrestricted balances, and the legally/contractually restricted balances are identified.

Of special importance is to note that overall the Seattle Colleges are projected to use \$9.7M in unrestricted fund balance in Fiscal Year 2021.

### **Recommendation**

It is the recommendation this item be received as information only

Submitted by:



Choi Halladay  
Vice Chancellor, Finance & Operations

Transmitted to the Board with a favorable recommendation.



Dr. Shouan Pan  
Chancellor

Reserve Snapshot for FY21						
Category of Reserve	District Total	District Office	District-Wide	Central	North	South
Board Reserve Requirement	13,892,687	2,141,442		4,867,008	3,673,980	3,210,257
Board Policy Restricted	-					
Remaining Unrestricted	35,455,578	7,160,805	2,089,349	9,696,375	14,823,047	1,686,002
Restricted	35,174,422	7,746,469	1,207,228	6,198,201	8,270,819	11,751,704
Total of All Reserves	84,522,687	17,048,715	3,296,578	20,761,584	26,767,846	16,647,964

\*North and Central will use aprox \$9.4M combined reserves in 2020

District Office Unrestricted History					
Fund Number	1617	1718	1819	1920	2021
145	(46,772)	208,699	431,566	(666,727)	(5,492,949)
146				2,338	(1,532,807)
149	(9,889,624)	(7,653,595)	(8,148,924)	(10,812,177)	(5,320,794)
524	(2,321,762)	(2,673,911)	(2,773,407)	(2,812,902)	(2,410,042)
528	(233,274)	(672,873)	(162,559)	(237,166)	107,231
570	(710,334)	(645,015)	(516,255)	(285,232)	(145,833)
<b>District Office Unrestricted</b>	<b>(13,201,765)</b>	<b>(11,436,695)</b>	<b>(11,169,579)</b>	<b>(14,811,866)</b>	<b>(14,795,195)</b>
Districtwide Unrestricted History					
Fund Number	1617	1718	1819	1920	2021
149	(2,482,136)	(2,610,806)	(2,478,575)	728,629	(2,009,289)
570	(72,565)	(76,275)	(80,905)	(80,787)	(80,061)
<b>Districtwide Unrestricted</b>	<b>(2,554,702)</b>	<b>(2,687,080)</b>	<b>(2,559,481)</b>	<b>647,842</b>	<b>(2,089,349)</b>
Central Unrestricted History					
Fund Number	1617	1718	1819	1920	2021
145	(13,730,111)	(7,253,970)	(7,374,210)	(6,038,064)	47,702
146				2,023	(1,703,424)
149	(293,194)	(300,000)	(293,741)	(297,987)	(1,077,539)
524	(674,039)	(660,535)	12,169	(19,858)	(19,363)
528	(1,790,295)	(921,284)	(1,133,187)	(1,165,063)	(1,092,685)

569	111,255	149,378	237,084	331,622	522,689
-----	---------	---------	---------	---------	---------

\*Central Fund 570  
increased by  
%6.6M due to sale  
of property

570	(6,463,937)	(8,580,210)	(6,472,783)	(4,523,766)	(11,143,983)
<b>Central Unrestricted</b>	<b>(22,840,322)</b>	<b>(17,566,622)</b>	<b>(15,024,669)</b>	<b>(11,711,093)</b>	<b>(14,466,603)</b>

#### SVI Unrestricted History

Fund Number	1617	1718	1819	1920	2021
145	72,335	(85,012)	(207,722)	(180,821)	(27,240)
149	838,017			(100)	-
524	(142)	(142)	(2,180)	(2,180)	-
528	(46,520)	(50,133)	(50,133)	(50,133)	(49,041)
570	(545,758)	(110,633)	(24,259)	(62,499)	(38)
<b>SVI Unrestricted</b>	<b>317,931</b>	<b>(245,920)</b>	<b>(284,294)</b>	<b>(295,732)</b>	<b>(76,319)</b>

#### North Unrestricted History

Fund Number	1617	1718	1819	1920	2021
145	(15,284,094)	(14,976,569)	(14,833,542)	(14,004,817)	(551,598)
146				1,252	(14,626,717)
149	(188,281)	(200,000)	(197,598)	(198,481)	(50,374)
524	(387,718)	(409,916)	(359,188)	(449,728)	(441,573)
528	(217,278)	(233,780)	(509,360)	(368,166)	(261,872)
569	355,020	486,207	709,993	947,792	-
570	(6,350,610)	(6,823,576)	(6,522,728)	(6,369,953)	(3,116,492)
<b>North Unrestricted</b>	<b>(22,072,961)</b>	<b>(22,157,634)</b>	<b>(21,712,423)</b>	<b>(20,442,101)</b>	<b>(19,048,625)</b>

#### South Unrestricted History

Fund Number	1617	1718	1819	1920	2021
145	(5,076,699)	(3,988,306)	(3,625,265)	(5,605,076)	(4,892,082)
146				(3,395)	(426,940)
149	(745,821)	(750,000)	(748,000)	(741,287)	(1,095,461)
524	(840,030)	(848,136)	(823,438)	(855,192)	(875,873)
528	(266,931)	(333,354)	(387,652)	(208,260)	(116,147)
569	198,635	218,363	226,458	299,816	417,662
570	(3,536,630)	(3,407,782)	(3,663,460)	(3,794,014)	(2,799,501)
<b>South Unrestricted</b>	<b>(10,267,475)</b>	<b>(9,109,215)</b>	<b>(9,021,358)</b>	<b>(10,907,407)</b>	<b>(9,788,341)</b>

Grand Total Reserves					
Fund Number	1617	1718	1819	1920	2021
145	(34,065,340)	(26,095,158)	(25,609,174)	(26,495,505)	(10,916,168)
146				2,218	(18,289,888)
149	(12,761,040)	(11,514,400)	(11,866,838)	(11,321,403)	(9,553,457)
524	(4,223,692)	(4,592,639)	(3,946,043)	(4,139,860)	(3,746,850)
528	(2,554,298)	(2,211,423)	(2,242,891)	(2,028,788)	(1,412,514)
569	664,910	853,948	1,173,535	1,579,231	940,350
570	(17,679,835)	(19,643,491)	(17,280,392)	(15,116,251)	(17,285,908)
Total Unrestricted and 145	(70,619,294)	(63,203,165)	(59,771,804)	(57,520,358)	(60,264,433)
Total Restricted	(28,062,519)	(25,037,555)	(27,117,025)	(26,584,676)	(24,258,254)
<b>Grand Total</b>	<b>(98,681,813)</b>	<b>(88,240,720)</b>	<b>(86,888,828)</b>	<b>(84,105,034)</b>	<b>(84,522,687)</b>

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Choi Halladay

**DATE:** November 12, 2020

**SUBJECT:** Monthly Financial Summary - Information only

### Background

Seattle Colleges budgets and accounts for its funds in accordance with policies and procedures of the State of Washington Office of Financial Management (OFM) and the State Board for Community and Technical Colleges (SBCTC).

The attached Monthly Financial Summary provides summary data for all of the campuses and the District Office as of September 30, 2020.

### Recommendation


It is recommended that this item be received as information only.

Submitted by:



Choi Halladay  
Vice Chancellor of Finance & Operations

Transmitted to the Board with a favorable recommendation.



Dr. Shouan Pan  
Chancellor

# Operating Funds History and Projections

## SEATTLE COLLEGES DISTRICT

FISCAL YEAR	YTD 09/30 2019	YTD 09/30/2020	Change % YTD
<b>SOURCES:</b>			
State Allocation	\$ (11,967,359)	\$ (12,118,264)	1%
State Allocation/Capital	\$ (330,650)	\$ (661,300)	100%
<b>Local Revenues:</b>			
Tuition	\$ (10,815,168)	\$ (10,278,158)	-5%
Running Start	\$ (90)	\$ 589	-757%
International, IEL	\$ (8,760,345)	\$ (5,309,126)	-39%
Other	\$ (25,177)	\$ 22,446	-189%
Revenue Transfers	\$ -	\$ (178,631)	
Use of Reserves	\$ -	\$ -	
<b>SubTotal</b>	<b>\$ (19,600,779)</b>	<b>\$ (15,742,880)</b>	<b>-20%</b>
<b>Total</b>	<b>\$ (31,898,788)</b>	<b>\$ (28,522,444)</b>	<b>-11%</b>

### USES BY EXPENSE TYPE:

FISCAL YEAR	YTD 09/30 2019	YTD 09/30/2020	Change % YTD
Salaries/Wages	\$ 18,990,199	\$ 19,128,381	1%
Employee Benefits	\$ 6,910,951	\$ 7,066,365	2%
Contracted Services	\$ 21,854	\$ 204,773	837%
Supplies	\$ 2,569,933	\$ 2,364,783	-8%
Travel	\$ 69,113	\$ 1,982	-97%
Equipment	\$ 146,664	\$ 9,197	-94%
Grants to Students	\$ (92,533)	\$ 15,800	-117%
Other	\$ 377,750	\$ (1,966,463)	-621%
<b>DISTRICT TRANSFER</b>			
<b>Total</b>	<b>\$ 28,993,931</b>	<b>\$ 26,824,819</b>	<b>-7%</b>

### USES BY PROGRAM: \*

EXPENSES BY PROGRAM	YTD 09/30 2019	YTD 09/30/2020	Change % YTD
Instruction	\$ 13,482,570	\$ 11,904,800	-12%
Primary Support	\$ 3,379,605	\$ 3,221,728	-5%
Library	\$ 534,285	\$ 464,341	-13%
Student Svcs	\$ 2,668,221	\$ 2,547,004	-5%
Institutional Support	\$ 5,663,598	\$ 6,213,552	10%
Plant Ops. & Maint.	\$ 3,265,652	\$ 2,473,393	-24%
<b>Grand Total</b>	<b>\$ 28,993,931</b>	<b>\$ 26,824,819</b>	<b>-7%</b>

\* Instruction includes full-time faculty, part-time faculty and other instructional expenses

Note that budget changes between years are responsible for shifts in categories. E.g., some computer lab costs previously in instruction shifted to primary & institutional support. Timing of expenses and transfers cause other variances between years.

Primary Support includes academic admin., computer lab, institutional research, personnel development, academic admin., and curriculum development

Library expenses are for library and educational media expenses

Student Services expenses are for advising, counseling, assessment and financial aid expenses

Institutional support includes institutional management, public relations IT, fiscal services, HR, Legal, and Insurance expenses

Plant Operations and Maintenance include expenses for custodial, public safety, and maintenance staff and other plant related costs like utilities.

# Operating Funds History and Projections

## SEATTLE CENTRAL COLLEGE

FISCAL YEAR	YTD 09/30 2019	YTD 09/30/2020	Change % YTD
<b>SOURCES:</b>			
State Allocation	\$ (4,989,963)	\$ (7,505,022)	50%
State Allocation/Capital	\$ (148,788)	\$ (297,575)	100%
	\$ -		
Local Revenues:	\$ -		
Tuition	\$ (4,308,128)	\$ (3,966,375)	-8%
Running Start	\$ (17)	\$ (0)	-100%
International, IEL	\$ (4,931,443)	\$ (3,133,690)	-36%
Other	\$ (8)	\$ 8,559	-108027%
Revenue Transfers	\$ -	\$ -	
Use of Reserves	\$ -	\$ -	
<b>SubTotal</b>	<b>\$ (5,513,659)</b>	<b>\$ (7,091,506)</b>	<b>29%</b>
<b>TOTAL</b>	<b>\$ (8,865,752)</b>	<b>\$ (14,894,104)</b>	<b>68%</b>

### USES BY EXPENSE TYPE:

FISCAL YEAR	YTD 09/30 2019	YTD 09/30/2020	Change % YTD
Salaries/Wages	\$ 7,077,649	\$ 7,079,030	0%
Employee Benefits	\$ 2,729,023	\$ 2,710,154	-1%
Contracted Services	\$ 5,583	\$ 9,980	79%
Supplies	\$ 884,855	\$ 502,382	-43%
Travel	\$ 23,723	\$ 469	-98%
Equipment	\$ 63,246	\$ 21,480	-66%
Grants to Students	\$ 1,150	\$ 180	-84%
Other	\$ (2,695,294)	\$ (626,357)	-77%
DISTRICT TRANSFER	\$ 2,476,395		-100%
<b>TOTAL</b>	<b>\$ 10,566,330</b>	<b>\$ 9,697,318</b>	<b>-8%</b>

### USES BY PROGRAM: \*

EXPENSES BY PROGRAM	YTD 09/30 2019	YTD 09/30/2020	Change % YTD
Instruction	\$ 5,865,642	\$ 5,552,751	-5%
Primary Support	\$ 982,551	\$ 915,311	-7%
Library	\$ 212,906	\$ 186,460	-12%
Student Svcs	\$ 1,207,557	\$ 1,103,122	-9%
Institutional Support	\$ 940,920	\$ 899,052	-4%
Plant Ops. & Maint.	\$ 1,356,755	\$ 1,040,623	-23%
<b>Grand Total</b>	<b>\$ 10,566,330</b>	<b>\$ 9,697,318</b>	<b>-8%</b>

\* Instruction includes full-time faculty, part-time faculty and other instructional expenses

Note that budget changes between years are responsible for shifts in categories. E.g., some computer lab costs previously in instruction shifted to primary & institutional support. Timing of expenses and transfers cause other variances between years.

Primary Support includes academic admin., computer lab, institutional research, personnel development, academic admin., and curriculum development

Library expenses are for library and educational media expenses

Student Services expenses are for advising, counseling, assessment and financial aid expenses

Institutional support includes institutional management, public relations IT, fiscal services, HR, Legal, and Insurance expenses

Plant Operations and Maintenance include expenses for custodial, public safety, and maintenance staff and other plant related costs like utilities.

# Operating Funds History and Projections

## NORTH SEATTLE COLLEGE

FISCAL YEAR	YTD 09/30 2019	YTD 09/30/2020	Change % YTD
<b>SOURCES:</b>			
State Allocation	\$ (3,551,485)	\$ (1,635,801)	-54%
State Allocation/Capital	\$ (82,663)	\$ (165,325)	100%
Local Revenues:			
Tuition	\$ (3,598,298)	\$ (4,038,521)	12%
Running Start	\$ (73)	\$ 589	-906%
International, IEL	\$ (1,801,002)	\$ (962,407)	-47%
Other	\$ (0)	\$ 24,794	-5766051%
Revenue Transfers	\$ -	\$ 445,322	
Use of Reserves	\$ -	\$ -	
SubTotal	\$ (5,399,373)	\$ (4,530,224)	-16%
<b>TOTAL</b>	<b>\$ (9,033,520)</b>	<b>\$ (6,331,350)</b>	<b>-30%</b>

### USES BY EXPENSE TYPE:

FISCAL YEAR	YTD 09/30 2019	YTD 09/30/2020	Change % YTD
Salaries/Wages	\$ 4,554,980	\$ 4,530,098	-1%
Employee Benefits	\$ 1,713,201	\$ 1,764,689	3%
Contracted Services	\$ (7,454)	\$ 6,505	-187%
Supplies	\$ 434,248	\$ 380,996	-12%
Travel	\$ 8,329	\$ (1,148)	-114%
Equipment	\$ 5,812	\$ 31,178	436%
Grants to Students	\$ 2,507	\$ 11,992	378%
Other	\$ (866,226)	\$ (631,112)	-27%
DISTRICT TRANSFER	\$ 1,709,892		-100%
<b>TOTAL</b>	<b>\$ 7,555,288</b>	<b>\$ 6,093,199</b>	<b>-19%</b>

### USES BY PROGRAM: \*

EXPENSES BY PROGRAM	YTD 09/30 2019	YTD 09/30/2020	Change % YTD
Instruction	\$ 4,403,200	\$ 3,256,877	-26%
Primary Support	\$ 821,950	\$ 826,537	1%
Library	\$ 141,726	\$ 147,424	4%
Student Svcs	\$ 566,600	\$ 451,591	-20%
Institutional Support	\$ 616,295	\$ 690,986	12%
Plant Ops. & Maint.	\$ 1,005,517	\$ 719,783	-28%
<b>Grand Total</b>	<b>\$ 7,555,288</b>	<b>\$ 6,093,199</b>	<b>-19%</b>

\* Instruction includes full-time faculty, part-time faculty and other instructional expenses

Note that budget changes between years are responsible for shifts in categories. E.g., some computer lab costs previously in instruction shifted to primary & institutional support. Timing of expenses and transfers cause other variances between years.

Primary Support includes academic admin., computer lab, institutional research, personnel development, academic admin., and curriculum development

Library expenses are for library and educational media expenses

Student Services expenses are for advising, counseling, assessment and financial aid expenses

Institutional support includes institutional management, public relations IT, fiscal services, HR, Legal, and Insurance expenses

Plant Operations and Maintenance include expenses for custodial, public safety, and maintenance staff and other plant related costs like utilities.



# Operating Funds History and Projections

## SOUTH SEATTLE COLLEGE

FISCAL YEAR	YTD 09/30 2019	YTD 09/30/2020	Change % YTD
<b>SOURCES:</b>			
State Allocation	\$ (3,220,577)	\$ (2,927,383)	-9%
State Allocation/Capital	\$ (99,200)	\$ (198,400)	100%
<b>Local Revenues:</b>			
Tuition	\$ (2,908,742)	\$ (2,273,262)	-22%
Running Start	\$ -	\$ (0)	
International, IEL	\$ (2,027,900)	\$ (1,205,079)	-41%
Other	\$ 0	\$ 0	-100%
Revenue Transfers	\$ -	\$ -	
Use of Reserves	\$ -	\$ -	
<b>SubTotal</b>	<b>\$ (4,936,642)</b>	<b>\$ (3,478,341)</b>	<b>-30%</b>
<b>TOTAL</b>	<b>\$ (8,256,419)</b>	<b>\$ (6,604,124)</b>	<b>-20%</b>

### USES BY EXPENSE TYPE:

FISCAL YEAR	YTD 09/30 2019	YTD 09/30/2020	Change % YTD
Salaries/Wages	\$ 4,265,951	\$ 3,752,653	-12%
Employee Benefits	\$ 1,508,339	\$ 1,398,279	-7%
Contracted Services	\$ 12,250	\$ 35,535	190%
Supplies	\$ 521,217	\$ 428,349	-18%
Travel	\$ 11,239	\$ -	-100%
Equipment	\$ 63,483	\$ 1,925	-97%
Grants to Students	\$ (96,189)	\$ 3,278	-103%
Other	\$ (1,920,343)	\$ (588,063)	-69%
DISTRICT TRANSFER**	\$ 1,709,892		-100%
<b>TOTAL</b>	<b>\$ 6,075,839</b>	<b>\$ 5,031,956</b>	<b>-17%</b>

### USES BY PROGRAM: \*

EXPENSES BY PROGRAM	YTD 09/30 2019	YTD 09/30/2020	Change % YTD
Instruction	\$ 3,185,754	\$ 2,163,757	-32%
Primary Support	\$ 328,918	\$ 323,670	-2%
Library	\$ 125,300	\$ 69,678	-44%
Student Svcs	\$ 894,064	\$ 992,291	11%
Institutional Support	\$ 653,606	\$ 784,424	20%
Plant Ops. & Maint.	\$ 888,197	\$ 698,137	-21%
<b>Grand Total</b>	<b>\$ 6,075,839</b>	<b>\$ 5,031,956</b>	<b>-17%</b>

\* Instruction includes full-time faculty, part-time faculty and other instructional expenses

Note that budget changes between years are responsible for shifts in categories. E.g., some computer lab costs previously in instruction shifted to primary & institutional support. Timing of expenses and transfers cause other variances between years.

Primary Support includes academic admin., computer lab, institutional research, personnel development, academic admin., and curriculum development

Library expenses are for library and educational media expenses

Student Services expenses are for advising, counseling, assessment and financial aid expenses

Institutional support includes institutional management, public relations IT, fiscal services, HR, Legal, and Insurance expenses

# Operating Funds History and Projections

## DISTRICT

FISCAL YEAR	YTD 09/30 2019	YTD 09/30/2020	Change % YTD
<b>SOURCES:</b>			
State Allocation	\$ (205,334)	\$ (50,058)	-76%
State Allocation/Capital	\$ -	\$ -	
<b>Local Revenues:</b>			
Tuition	\$ -	\$ -	
Running Start	\$ -	\$ -	
International,IEL	\$ -	\$ (7,950)	
Other	\$ (25,169)	\$ (10,906)	-57%
Revenue Transfers	\$ -	\$ (623,953)	
Use of Reserves	\$ -	\$ -	
<b>SubTotal</b>	<b>\$ (25,169)</b>	<b>\$ (642,809)</b>	<b>2454%</b>
<b>TOTAL</b>	<b>\$ (230,502)</b>	<b>\$ (692,867)</b>	<b>201%</b>

### USES BY EXPENSE TYPE:

FISCAL YEAR	YTD 09/30 2019	YTD 09/30/2020	Change % YTD
Salaries/Wages	\$ 3,091,618	\$ 3,766,600	22%
Employee Benefits	\$ 960,388	\$ 1,193,242	24%
Contracted Services	\$ 11,475	\$ 152,753	1231%
Supplies	\$ 729,613	\$ 1,053,057	44%
Travel	\$ 25,822	\$ 2,661	-90%
Equipment	\$ 14,124	\$ (45,386)	-421%
Grants to Students	\$ -	\$ 350	
Other	\$ 5,859,613	\$ (120,930)	-102%
DISTRICT TRANSFER	\$ (5,896,179)		-100%
<b>TOTAL</b>	<b>\$ 4,796,474</b>	<b>\$ 6,002,346</b>	<b>25%</b>

### USES BY PROGRAM: \*

EXPENSES BY PROGRAM	YTD 09/30 2019	YTD 09/30/2020	Change % YTD
Instruction	\$ 27,975	\$ 931,415	3229%
Primary Support	\$ 1,246,187	\$ 1,156,210	-7%
Library	\$ 54,353	\$ 60,779	12%
Student Svcs	\$ -	\$ -	
Institutional Support	\$ 3,452,777	\$ 3,839,091	11%
Plant Ops. & Maint.	\$ 15,183	\$ 14,850	-2%
<b>Grand Total</b>	<b>\$ 4,796,474</b>	<b>\$ 6,002,346</b>	<b>25%</b>

\* Instruction includes full-time faculty, part-time faculty and other instructional expenses

Note that budget changes between years are responsible for shifts in categories. E.g., some computer lab costs previously in instruction shifted to primary & institutional support. Timing of expenses and transfers cause other variances between years.

Primary Support includes academic admin., computer lab, institutional research, personnel development, academic admin., and curriculum development

Library expenses are for library and educational media expenses

Student Services expenses are for advising, counseling, assessment and financial aid expenses

Institutional support includes institutional management, public relations IT, fiscal services, HR, Legal, and Insurance expenses

Plant Operations and Maintenance include expenses for custodial, public safety, and maintenance staff and other plant related costs like utilities.

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Choi Halladay

**DATE:** November 12, 2020

**SUBJECT:** Quarterly Grants Report - Information only

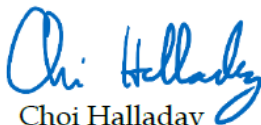
### Background

The attached Quarterly Grants Report summary data for all of the campuses of Seattle Colleges as of October 30, 2020.

### Recommendation

It is recommended that this item be received as information only.

Submitted by:



Choi Halladay  
Vice Chancellor of Finance & Operations

Transmitted to the Board with a favorable recommendation.



Dr. Shouan Fan  
Chancellor

Campus: DISTRICT,CENTRAL,NORTH,SOUTH,SVI

Date Range: 7/1/2020 - 6/30/2021

Campus	Grantor	ORG	Grant Title	Start Date	End Date	Award Budget	% of Indirect	Fed Cat Num	Grant Description
	WA STATE COMM. & TECH. COLLEGE	1A70	START NEXT QUARTER	7/1/2018	6/30/2021	\$44,000	7%		WF STUDENT FUNDING ONLINE TOOL DEVELOPED BY SCD
	CITY OF SEATTLE	1C11	FIRE SCIENCEEP	5/21/2020	10/31/2021	\$69,500	2%		TO ESTABLISH AAS IF FIRE SCIENCE IC FROM TOTAL EXP EXCLUDING CONTRACTS
	SBCTC	1JAP	2021SB JSP-AP	7/1/2020	6/30/2021	\$101,300	0%		JS FOR STDTS, WORK W/ ARTISAN PREMADES PUTTING NEW DEMANDS ON OPERA TIONS.
	SBCTC	1JCD	19SB JSP-JCD	7/1/2019	6/30/2021	\$184,700	0%		JOB SKILLS TRAINING-JCD
	SBCTC	1JFC	2021SB JSP-FC	7/1/2020	6/30/2021	\$134,700	0%		JOB SKILLS PROGRAM TO SUPPORT STD5/WORK WITH FLUKE CORPORATION
	SBCTC	1JME	2021SB JSP-MER	8/1/2020	6/30/2021	\$61,900	0%		TO ESTABLISH & IMPLEMENT THE TRNG PROGRAM PROVIDED BY MARINE ENGINE
	SBCTC	1JPH	19SB JSP-JPH	7/1/2019	6/30/2021	\$269,900	0%		JOB SKILLS TO SUPPORT STDT&WORK WITH PIONEER HUMAN SRVS
	JPMORGAN FOUNDATION	1JPM	JPMORGAN CHASE FND	9/28/2016	9/28/2020	\$176,502	5%		TO SUPPORT WOS YEAR 3 & HEALTHCARE PATHWAYS
	SBCTC	1JSW	19SB JSP-SW	7/1/2019	6/30/2021	\$72,700	0%		JOB SKILLS TRNG-JSW
	KAISER FOUNDATION HEALTH PLAN	1K11	18-21 KFHWA	4/1/2018	12/31/2021	\$207,170	0%		TO ADDRESS THE SHORTAGE OF MED.ASST IN THE HEALTH CARE WORKFORCE
	KING COUNTY COMMUNITY COLLEGES	1KCO	KING CO OUTREACH CRD	7/1/2015	6/30/2021	\$56,000	20%		KC COLLEGES JOINTLY FUND 20-HR/WEEK OUTREACH POSITION
	CONTRACT TRNG.MISC.DISTRICT	1L95	PSIEC CONTRACT TRNG	1/2/2020	6/30/2022	\$1,000	0%		VARIOUS CONTRACT TRNGS
	SBCTC	1LSH	19SB JSP-LSH	7/1/2019	6/30/2021	\$79,800	0%		JOB SKILLS TRAINING WORK WITH SEATTLE CHILDRENS
	DEEL/CITY OF SEATTLE	1M13	DW-SEATTLE PROMISE	10/1/2018	6/30/2021	\$3,028,475	6%		TO TRANSITION THE 13TH YR SCHOLARSHIP PR TO SEAPROMISE
	DEEL/CITY OF SEA/DOE19PA75	1M14	DW-SEA PROMISE-SBT	1/7/2020	6/30/2021	\$5,000,000	0%		TO BENEFIT SEA STDTS AND ENHANCE SEAPROM PROGRAM STABILITY
	WA ESD THRU US DOL/ETA	1M18	CAREER CONNECT	7/1/2020	3/31/2021	\$236,351	20%		TO HELP CATALYZE THE DEVELOPMENT/SCALING OF HIGH-QUALITY CAREER LUNCH
	SEIU HEALTHCARE	1M19	SEIU HEALTHCARE	1/1/2019	7/31/2020	\$15,000	20%		TO PROVIDE THE CURRIC W ON THE JOB TRNG COMPENENTS OF THE APPRENT.PR
	CITY OF SEA OED/DA-191201	1M41	19OED-CWA-CCL	7/1/2019	12/31/2020	\$34,421	0%		CAREER CONNECTED LRNG.MEET WITH STD5,RECRUITE 60 YOUTH/SESSION
	CITY OF SEA OED/DA-191201	1M42	19OED-CWA ADMIN	7/1/2019	12/31/2020	\$22,000	0%		TO TARGET LOW INCOME WORKING ADULTS,PROVIDE EDUCATION,JSKILLS
	CITY OF SEA OED/DA-191201	1M43	19OED-CWA-AFS	7/1/2019	12/31/2020	\$34,421	0%		APPRENT.FEASIBILITY STUDY,OPPORT4NSC:1YR \$100K,2YR\$128K,3YR \$34,421
	NSF/DUE-1902504	1M45	1922NSF PATHWAY IT	7/1/2019	6/30/2022	\$196,010	40%	47.076	BUILDING A 1+3YR HS TO COLLEGE PATHWAY TO PREPARE STD5 IN IT JOBS
	NSF/DUE-1902504	1M47	1922NSF PATHWAY SUB	7/1/2019	6/30/2022	\$112,827	0%	47.076	SUBAWARDS TOTAL AMT: \$326,128 1YR:\$99,283 2YR:\$112,827 3YR:\$114,018
	CITY OF SEATTLE/NO:DA171207	1N22	1718 CWORKING ADULTS	4/1/2017	6/30/2021	\$150,000	15%		TO SERVE LOW-INCOME WORKING ADULTS
	SEATTLE HOUSING AUTHORITY	1N24	SHA NAVIGATOR-3	7/1/2016	9/30/2020	\$185,128	20%		TO PARTICIPATE IN THE EVOLVING DESIGN & DELIVERY OF JOBLINK ORIENTATION WORKSHOP
	SBCTC	1PSP	2021SB PRK SPEC PROJ	8/21/2020	6/30/2021	\$90,000	0%	84.048	THE WA DUAL CREDIT PROJECT WORK FOR EDUC.CONSULTANT
	SBCTC	1RDC	2021SB JSP-RDC	7/1/2020	6/30/2021	\$228,200	0%		TO CREATE REPEATABLE,RELIABLE&SUSTAINABLE CYCLES OF LEARNING
	NSF AWARD#1643580	1RET	READY!SET!TRNSF! 2.0	12/1/2016	11/30/2021	\$88,248	0%	47.076	TO SUPPORT TALENTED, LOW-INCOME STS TO PURSUE CAREERS 5YRTOTAL\$436,493
	SEA DEEL, #DOE17PA84	1T01	TECH PREP/HS TO COL	12/1/2017	9/30/2021	\$95,114	20%		HIGH SCHOOL NAVIGATOR
	SBCTC	1T25	2021SB PERKINS	7/1/2020	6/30/2021	\$655,400	5%	84.048	TO PREPARE STDTS TO ENTER THE WF WITH THE ACADEMIC & VOCATIONAL SKILLS
	UNITED WAY OF KING COUNTY	1UWY	1920 UNITED WAY	7/1/2019	6/30/2021	\$25,000	0%		MICROGRANT PILOT TO HELP STD5 OVERCOME FIN.BARRIERS
	SBCTC	1V21	2021SA PERKINS LB GR	7/1/2020	6/30/2021	\$61,200	0%	84.048	PERKINS LEADERSHIP BLOCK GRANT
	WA STDT ACHIEVEMENT COUNCIL	1WSC	DISTRICT-WSAC	7/1/2019	6/30/2021	\$50,000	0%		MICROGRANT TO DISBURSE SMALL AMTS TO COVER FIN.BARRIERS
	TOTAL - DISTRICT					\$11,766,967			
	HECB	201P	HECB PASSPRT INCENTV	11/8/2008	6/30/2025	\$15,000	0%		TO COVER ADMIN COSTS RELATING TO THE HECB PASSPORT TO COLLEGE PROGRAM
	SBCTC 131-BEDA-21	2ABE	SCCC ABE - SBCTC	7/1/2020	6/30/2021	\$307,455	5%	84.002A	PROVIDE ADULT BASIC EDUCATION CLASSES
	2023 I-BEST DEVELOP APP23928	2BES	2023 I-BEST DEVELOP	7/1/2020	6/30/2023	\$112,500	0%		TO SUPPORT DEVELPM, IMPLEMENT, & SCALING OF NEW AND EXISTING PROF TECH PRG
	FAS 2018-013	2C25	PACT-CITY OF SEATTLE	5/22/2018	12/31/2020	\$162,095	0%		TRAIN AND PLACE PRIORITY HIRE INDIVIDUALS IN THE CONSTRUCTION INDUSTRY
	WASHINGTON CAMPUS COMPACT	2C2M	2021 WA CAMPUS COMP	9/1/2020	8/31/2021	\$5,000	0%		TO SUPPORT A STUDENT CIVIC LEADER FELLOWSHIPS PROGRAM.
	OSOS NO. G-6629	2C48	WA DIGITAL HERITAGE	9/24/2019	8/28/2020	\$8,000	31%	45.310	TO DIGITIZE THE BROADWAY HIGH SCHOOL ARCHIVE
	US DEPT OF EDUC#P042A201049	2C85	TRIO SSS 2020-2025	9/1/2020	8/31/2025	\$261,888	8%	84.042A	PRE-EMPLOYMENT GRANT FUNDED THROUGH THE TEMPORARY ASSISTANCE FOR NEEDY FAMILIES
	DEPT OF EDUCATION P031A190042	2CT3	TITLE3:SEATTLE PTHWY	10/1/2019	9/30/2024	\$449,859	0%	84.031A	SEATTLE PATHWAYS: FIRST YEAR EXPERIENCE
	DEPT OF LABOR-HG-293611660A53	2CTH	2016-2020 TECH HIRE	7/1/2016	6/30/2021	\$1,272,860	8%	17.268	EXPAND IT TRAINING AND CREATE NEW PATHWAYS FOR COMPETENCY-BASED RECRUITING AND HIRING
	SBCTC 131-EAG-21	2EA2	2021 EARLY ACHIEVERS	7/1/2020	6/30/2021	\$124,500	0%		PROVIDES ASSISTANCE TO EARLY LEARNING STUDENTS WHO QUALIFY AS LOW-INCOME
	UNITED WAY OF KING COUNTY	2K14	UNITED WAY - YOUTH	4/1/2020	3/31/2021	\$10,000	0%		PROVIDE FINANCIAL ASSISTANCE TO STUDENTS ENROLLED IN HIGH SCHOOL COMPLETION PROGRAMS.
	DOE#P042A150427	2K20	TRIO 2015-2020	9/1/2015	8/31/2020	\$625,342	8%	84.042A	SUPPORTS DISADVANTAGED, LOW-INCOME, FIRST GENERATION AND STUDENTS WITH DISABILITIES

	SBCTC 131-BLB-21	2K28	2021 ABE LDR BLOCK	7/1/2020	6/30/2021	\$14,423	0%	84.002A	THIS GRANT PROVIDES TRAINING AND TRAVEL FUNDS FOR ABE AND ESL FACULTY
	131-CE-21 SBCTC	2K31	2021 CORRECT EDUCATE	7/1/2020	6/30/2021	\$78,000	0%		SUPPORTS CURRENTLY AND FORMERLY INCARCERATED STUDENTS
	KING COUNTY	2K41	FY2021 MRJC - SCC	7/1/2019	6/30/2021	\$23,367	10%		PROVIDE ADULT BASIC EDUCATION INSTRUCTION AT KCCF. REGIONAL JUSTICE CENTER.
	KING COUNTY	2K43	2021 KCCF - SCC	7/1/2020	6/30/2021	\$71,042	10%		SUPPORTS CONTINUING ADULT ED PROGRAM IN KING CO CORRECTIONAL FACILITY
	REAL NETWORKS FOUNDATION	2K51	REAL NETWORKS	8/31/2020	8/31/2021	\$10,000	10%		INCREASE RETENTION AND REDUCE BARRIERS IN BASIC AND TRANSITIONAL STUDIES PROGRAM
		2K91	CORRESP COURSES 97-8	7/1/1997	6/30/2025	\$91,390	0%		
	COMM COLL CNTR FOR ECON MOBIL	2L08	STEM CORE EXPANSION	9/1/2018	8/31/2020	\$62,500	0%	84.016A	STEM CORE EXPANSION PREPARES REMEDIAL STUDENTS FOR ADVANCED STEM EDUCATION.
	UNIVERSITY OF WASHINGTON	2L17	SUBCONTRACT-LSAMP 3	9/1/2019	8/31/2024	\$4,000	0%	47.076	INCREASE NUMBER OF UNDER-REPRESENTED STEM STUDENTS WHO TRANSFER TO 4 YEAR INSTITUTIONS
	UNITED WAY KING COUNTY #4033	2L38	UNITED WAY EMERGENCY	7/1/2020	6/30/2021	\$30,000	0%		TO ASSIST IN OBTAINING COLLEGE DEGREE OR CERTIFICATE.
	US DEPT OF EDUC #P042A200911	2L44	TRIO SSS 2020-2025	9/1/2020	8/31/2025	\$555,479	8%	84.042A	to PROVIDE OPPORTUNITIES FOR ACADEMIC DEVELOPMENT
	SBCTC 131-BFET-20	2L82	2019-2020 BFET	10/1/2019	9/30/2020	\$643,947	40%	10.561	BFET PROVIDES ACCESS AND SERVICES TO FOOD STAMP RECIPIENTS IN WA STATE
	SEATTLE PUBLIC SCHOOL DISTRICT	2LCS	LEARNING CENTER SEA	4/1/2016	6/30/2025	\$493,983	0%		OPEN DOORS YOUTH REENGAGEMENT PROGRAM PROVIDES EDUCATION OPPOR FOR ELIGIBLE STUDENTS
	SEATTLE PUBLIC SCHOOLS	2M11	INTERAGENCY ACADEMY	9/5/2018	8/31/2020	\$46,834	0%		TO RE-ENGAGE HIGH SCHOOL STUDENTS WHO HAVE DROPPED OUT OF SCHOOL.
	DOL/ETA AP-27837-15-60-A-53	2M29	2015-16 DOL/ETA AAI	10/1/2015	9/30/2020	\$352,698	10%	17.268	EXPAND AND SUSTAIN APPRENTICESHIPS IN ADV MANUFACTURING AND MARITIME
	SBCTC - 131-ABAWD-21	2N39	SBCTC-ABAWD NAVIGATR	10/1/2019	9/30/2020	\$80,000	5%	10.561	HIRE NAVIGATOR FOR ABLE BODIED ADULTS WITHOUT DEPENDENTS. FULFILLS BFET ELIGIBILITY.
	US DEPT OF EDUCATION	2N49	JOB LOCATION/DEVLPMT	7/1/1990	6/30/2025	\$37,555	0%	84.033	ALLOWS THE COLLEGE TO EXPAND OFF-CAMPUS JOB OPPORTUNITIES FOR ENROLLED STUDENTS.
	NSF18-571	2NAT	1922 UW NSF-ATE	9/16/2019	9/15/2022	\$44,892	40%	43.001	PROJECT STUDIES HOW THE USE OF STATEWIDE LONGITUDINAL DATA CAN STIMULA TE AND SUPPORT COLLEGES ORG CULTURE
	NSF AWARD #1643580	2RET	READYSETITRNSFI 2.0	12/1/2016	11/30/2021	\$92,765	40%	47.076	PRTNRSHIP WITH NSC, SSC, AND SCC TO HELP LOW-INCOME STUDENTS PURSUE CAREERS IN ASTR,BIOL,CHEM, ETC
	NSF AWARD #1643580	2RPS	RST PARTICIPANT SPPT	12/1/2016	11/30/2021	\$135,319	0%	47.076	PARTICIPANT SUPPORT ACCOUNT FOR RST 2.0
	131-PRK-20	2V47	1920 SBCTC PERKINS	7/1/2019	6/30/2021	\$285,846	5%	84.048	SUPPLEMENT STATE FUNDING TO SUPPORT STUDENTS IN CAREER AND TECHNICAL PROGRAMS.
	SBCTC 131-BFET-21	2W14	2021SB BFET	10/1/2020	9/30/2021	\$700,019	40%	10.561	TOTAL BUDGET \$700,019 INDIRECT IS 40% OF SALARIES AND WAGES, MAX LIMIT \$80,444.
	131-WFDA-21	2WBL	WFBL-WORKSTUDY	7/1/2019	6/30/2025	\$60,600	5%	93.558	INCREASE TUITION ASSIST FOR WORKING, PT STUDENTS WHO ARE INELIGIBLE FOR OTHER TUIT ASSIST
	131-WFDA-21	2WFT	100% FED WORK-STUDY	7/1/2020	6/30/2021	\$218,812	5%	93.558	WORK-STUDY PROGRAM THAT HELPS WF STUDENTS FULFILL DSHS WORK REQUIREMNT
	TOTAL - CENTRAL					\$7,487,970			
	KING COUNTY BSK #CNK-HS-0500	3D33	KING COUNTY DCHS1820	10/1/2018	12/31/2020	\$384,153	20%		EARLY CHILDHOOD EDUCATION STUDENT SUCCESS PROJECT
	SBCTC 132-EAG-20	3EA7	2021 EARLY ACHIEVERS	7/1/2020	6/30/2021	\$373,500	0%		NO INDIRECT. SBCTC CONTRACT NO. 132-EAG-20 TOTAL PROJECT BUDGET \$290,500.
	U OF W EARLY CHILDHOOD	3EB1	UW EARLYEDU INCLSION	5/1/2020	6/30/2021	\$15,000	0%		
	CHILD CARE AWARE	3HED	1920 CHILCARE BOEING	9/1/2020	8/31/2021	\$27,500	0%		**INDIRECT 20% OF SALARY, MAX LIMIT \$7,285. TOTAL AMOUNT OF AWARD \$62,560.
	SBCTC 132-BLB-20	3K30	2021 BEDA LEADERSHIP	7/1/2020	6/30/2021	\$4,111	0%	84.002A	NO INDIRECT TOTAL PROJECT BUDGET \$4,840.00
	SBCTC 132-BFET-20	3L82	1920SB BFET	10/1/2019	9/30/2020	\$508,185	5%	10.561	TOTAL PROJECT \$508,185. INDIRECT IS 5% OF SALARIES. MAX LIMIT IS \$3,367.
	SBCTC BFET 2021	3L83	SBCTC BFET 2021	10/1/2020	9/30/2021	\$572,367	5%		
	AACC DOL #AP-33025-19-75-A-11	3LCC	1922 AACC DOL	7/1/2019	2/28/2022	\$41,585	0%	17.285	. TOTAL PROJECT \$140,000: YEAR 1: \$41,585 YEAR 2: \$55,249 YEAR 3: \$43,166
	NATL SCIENCE FOUNDATION	3LS1	NSF LSAMP2 2023	8/1/2020	7/31/2023	\$1,500,000	40%	47.076	NSF AWARD (FAIN) 2009170
	UW SUBAWARD NSF #UWSC11345	3NSB	UW NSF QUANT BIOLOGY	9/1/2019	8/31/2020	\$11,060	40%	47.076	QUANTITATIVE SKILLS IN BIOLOGY; INCREASING RELEVANCE AND DECREASING GAPS
	NSF AWARD#1643580	3RET	NSF RST2.0 ADMIN	12/1/2016	11/30/2021	\$62,189	40%	47.076	INDIRECT: 40% OF OBJ A TOTAL PROJECT BUDGET \$300,281
	NSF AWARD#1643580	3RPS	NSF RST2.0 PRTC SPRT	12/1/2016	11/30/2021	\$287,526	0%	47.076	FACULTY MENTORS & SCHOLARSHIPS
	P031A180148 (USDE TITL E III)	3T60	USDE TITL E III 1823	10/1/2018	9/30/2023	\$493,794	0%	84.031A	BUDGET FOR ACTIVITY 1 - TOTAL \$1,771.535.
	P031A180148 (USDE TITL E III)	3T65	USDE TITL E III ACT3	10/1/2018	9/30/2023	\$10,000	0%	84.031A	TOTAL PROJECT BUDGETS 3T60,3T64, 3T65
	DOE TRIO	3TRO	TRIO STUDENT SUPPORT	11/1/2019	9/30/2020	\$261,888	40%	84.042A	
	NSF-APPCONNECT NW #1700629	3VNW	NSF-APPCONNECT NW	8/15/2017	7/31/2021	\$5,658	40%	47.076	THE INVOICE IS PREPARED TWICE A YEAR
	SBCTC #132-WFDA-21	3WF3	2021 WORKFIRST DELIV	7/1/2020	6/30/2021	\$248,612	5%	93.558	INDIRECT 5% OF SALARIES: \$6,026.00 TOTAL PROJECT BUDGET \$235,103
	SBCTC 132-ABAWD-20	3WFG	1920 ABAWD NAVIGATIO	10/1/2019	9/30/2020	\$75,000	5%	10.561	TOTAL PROJECT \$75,000. **INDIRECT IS 5% OF SALARIES - MAX LIMIT \$2,550.
	SBCTC 132-ABAWD-19	3WFN	2021 ABAWD NAVIGAT	10/1/2020	9/30/2021	\$75,000	0%	10.561	INDIRECT 5% OF SALARIES - MAX LIMIT \$425. TOTAL PROJECT \$13,000.
	TOTAL - NORTH					\$4,957,128			
	DEPT OF EDU	401R	SOUTH CARES ACT STND	4/10/2020	4/11/2021	\$788,605	4%	84.425	STUDENT AID PORTION OF CARES ACT
	SBCTC	4AW1	1920 ABAWD BFET NAV	10/1/2019	9/30/2020	\$56,250	5%	10.561	ENDED 30-SEP-20 RENEWED AS 4AW2 for FY 20/21
	SBCTC	4AW2	2021 ABAWD BFET NAV	10/1/2020	9/30/2021	\$56,250	5%	10.561	ABLE BODIED ADULT WORKFORCE DEVELOPMENT NAVIGATOR FOR BFET
	SBCTC/DSHS	4B47	1920 BFET	10/1/2019	9/30/2020	\$803,624	40%	10.561	Ended 30-SEP-20 BASIC FOOD EDUCATION TRAINING
	BELLEVUE COLLEGE	4C16	VPI JUSTICE INST	7/1/2019	6/30/2025	\$28,900	0%		VPI SOCIAL JUSTICE INSTITUTE
	SB CORRECT ED GRANT 133-CE-21	4C20	21SB CORRECTION S ED	7/1/2020	6/30/2021	\$78,000	1%		INDIRECT is 11.74% of total costs (not to exceed \$8,195 (updated 10/13
	US DEPT OF EDUC	4C56	17/21TALENTSRCH	9/1/2016	8/31/2021	\$302,299	8%	84.044A	INDIRECT 8% of total costs not to exceed \$22393.00 1920 FEE CAP APPLIES TO GRANT FISCAL YEAR WHICH IS SEPT-AUG TOTAL 5 YEAR BUDGET 1,353,600 = 270,720 / YEAR
	SBCTC \$500,000 OVER 5 YEARS	4C58	SB17 COLLEGE SPARK	7/18/2016	6/30/2021	\$103,000	0%		GUIDED PATHWAY IMPLEMENTAION GRANT TOTAL AWARD AMOUNT AS OF 1-NOV-18 WAS \$603,000
	COLLEGE SPARK	4C79	0922 SPARK MATH REQ	7/1/2019	8/1/2022	\$61,700	5%		3 YEAR GRANT WITH \$150K TOTAL. INDIRECT IS 5% OF SALARIES
	DEPT OF EDU	4CAR	CARES ACT INST	4/10/2020	4/11/2021	\$550,139	40%	84.425	INDIRECT @40% FROM A-SALARIES
	SOUTH FOUNDATION	4F16	18 FND TRNF WINE	6/30/2019	7/1/2020	\$13,423	0%	NA	NOT AN ACTIVE GRANT- TRANSFER OF SOUTH FOUNDATION OPERATING FUNDS
	NEW SCD FOUNDATION	4F49	9 FND REAL NETWORK	11/1/2019	6/30/2021	\$9,500	0%		PASS THROUGH FROM DISTRICT FOUNDATION

	DISTRICT FOUNDATION	4F50	SCDF HERMANSON BAS	1/1/2020	1/20/2025	\$10,000	0%	ANNUAL AMOUNT ALLOCATED FROM DISTRICT FOUNDATION TO SUPPORT SUSTAINABLE BUILDING BAS PROGRAM
	US DEPT OF EDU	4G89	1823 FED ED GPSS	10/1/2018	9/30/2023	\$393,313	0%	84.031A TOTAL AWARD 2,099,160 ENDING 30-SEP-23
	PORT OF SEATTLE	4K68	PORT OF SEA AMT PATH	2/1/2020	2/1/2021	\$49,995	0%	AVIATION MAINTENANCE TECH CONTRACT WITH PORT OF SEATTLE Indirect was waived
	US DEPT OF EDUCATION	4L01	2015-20 SSS SUPPLMNT	9/1/2015	8/31/2020	\$15,000	0%	84.042A SUPPLEMENTAL SSS FED GRANT TO 161-4L46 ORIGINAL BUDGET AMOUNT WAS 150,000 UPDATED BUDGET TO \$15K IN THIS TABLE TO REFLECT CY ACTIVITY
	U OF ILLINOIS	4L48	U OF ILLINOIS LLOYD	11/1/2019	9/30/2020	\$3,000	20%	NO DETAILS BEYOND THE AWARD E-MAIL WERE PROVIDED. E-MAILED UNIVERSITY OF ILLINOIS FOR MORE DETAILS - CODY HIATT 5-NOV-19
	USDOE	4L64	2015-20 TRIO SSS	9/1/2015	8/31/2020	\$280,381	8%	84.042A INDIRECT EXCLUDE OBJ. NZ
	USDOL/ETA FAIN:AP27837-1560A53	4M24	2015-20 DOL/ETA AAI	10/1/2015	9/30/2020	\$535,093	20%	17.268 American Apprenticeship Initiative:Partnership for Advanced Technology in Manufacturing & Marine Engineering.SOUTH is the LEAD Institution
	DOE/P047A170505	4N02	17/22DOE UPWRDBOUND2	9/1/2017	8/31/2022	\$263,938	8%	84.047A AWARD NO. P047A170511 GRANTS FISCAL CALENDAR SEPT-AUG 31
	DOE/P047A170511	4N03	17/22DOE UPWRDBOUND1	9/1/2017	8/31/2022	\$317,042	8%	84.047A MAX INDIRECT ON THIS GRANT IS \$22958 - SUBJECT TO CHANGE YEARLY AWARD NO P017A170505
	NSF LFARRIOR@NSF.GOV	4N04	NSF ASAP DUE1800937	9/1/2018	8/31/2021	\$160,000	40%	47.076A for participant support costs
	NSF FLARRIOR@NSF.GOV	4N08	NSF ASAP PARTICPANTS	9/1/2018	8/31/2021	\$4,000	0%	47.076A VOCATIONAL TRAINING FOR LOW FUNCTIONING HIGH SCHOOL STUDENTS IN ENVIRONMENTAL SERVICES
	USDOE	4N83	16/21TRIO EDOPPCTR	9/1/2016	8/31/2021	\$235,995	8%	84.066A AS STATED IN THE GRANT AWARD NOTIFICATION THE INDIRECT COST RATE IS 8 PERCENT
	NSF AAWWRD#1643580	4RET	READY!SET!TRNSFI2.0	12/1/2016	11/30/2021	\$67,909	24%	47.076
	NSF AWARD#1643580	4RPS	16/21NSF RDYST PARTI	12/1/2016	11/30/2021	\$238,090	0%	47.076 DISTRICTWIDE NATIONAL SCIENCE FOUNDATION AWARD-PARTICIPANT SUPPORT
	DEPT OF EDUCATION	4SIP	CARES STRENGTH INST	5/29/2020	5/29/2021	\$96,396	40%	84.425M CARES TITLE III FUNDING INDIRECT 40% of Salaries only
	DEPT OF EDU	4T75	TRIO SSS 20-25 F AID	9/1/2020	8/31/2025	\$5,000	0%	84.042A STUDENT FINANCIAL AID FOR TRIO STUDENT SUPPORT SERVICES
	TRUTH INITITIVE FOUNDATION	4T85	TRUTH INITITIT 20/22	9/8/2020	3/31/2022	\$16,826	0%	NON-SMOKING GRANT FROM TRUTH FOUNDATION. INDIRECT WAIVED
	DEPT OF EDU	4T95	TRIO SSS 20-25	9/1/2020	8/31/2025	\$351,623	8%	84.042A ANNUAL AMOUNT OF TRIO STUDENT SUPPORT SERVICES AWARD
	YEAR UP	4V13	YEAR-UP BOOKS 19/20	10/30/2019	11/1/2020	\$15,000	0%	ONE TIME CONTRACT MOD TO PAY FOR STUDENT BOOKS IN YEAR UP PROGRAM
	SBCTC	4W14	BFET 20-21	10/1/2020	9/30/2021	\$690,714	4%	10.561 BASIC FOOD EDUCATION & TRAINING FY 20/21
	SBCTC	4W15	WORKFIRST 20-21 WBL	7/1/2020	6/30/2021	\$42,208	0%	93.558 WORKFIRST FY 20/21 - WORK BASED LEARNING ACTIVITY
	SBCTC	4W16	WORKFIRST 20-21 VOC	7/1/2020	6/30/2021	\$81,560	0%	93.558 WORKFIRST FY 20/21 - VOCATIONAL TRAINING ACTIVITY
	SBCTC	4W17	WORKFIRST 20-21 IC	7/1/2020	6/30/2021	\$29,461	0%	93.558 WORKFIRST FY 20/21 -INTERNAL CONTROLS ACTIVITY
	SBCTC	4W18	WORKFIRST 20-21 ADMN	7/1/2020	6/30/2021	\$22,110	1%	93.558 WOKRKFIRST FY 20/21 - ADMINISTRATION ACTIVITY INDIRECT 7.6% of Salaries
	TOTAL - SOUTH					\$6,776,344		
	TOTAL - All Active Grants					\$30,988,409		



November 9, 2020

TO: Seattle District VI Trustees  
FROM: Dr. Sheila Edwards Lange  
SUBJECT: Atlas Bldg. & Broadway Café Property Transfer

We are informing the Board of the Chancellor's and my intent to extend for one year the four-party agreement entered into with Sound Transit, Community Roots Housing and the State Board regarding the exchange of the Atlas Bldg. & Broadway Café parcels for Site D. The agreement currently has an expiration date of December 31<sup>st</sup> of this year. Community Roots Housing has requested a one-year extension of the agreement. Sound Transit's Board has approved the extension. The agreement has previously been reviewed and approved by the Department of Enterprise Services and our Assistant Attorney General.

#### Background

Seattle Central College had a "first right of offer" on a 10,000+ sf parcel of land adjacent to the west entryway building on Broadway for the light rail station. Over the course of negotiations to acquire the land, Seattle Central determined that an exchange of 14,400 sf of land the college owns between Pike and Pine Streets on Broadway was preferable to paying cash for Site D.

Sound Transit has an obligation to the city of Seattle to use land which it surpluses surrounding the Capitol Hill Light Rail Station for the development of affordable housing. The four-party agreement provides for Sound Transit to transfer the college parcels to Community Roots Housing for redevelopment as affordable housing. This condition on the property exchange with Seattle Central College satisfies Sound Transit's affordable housing obligation to the city by transferring that obligation to the college parcels.

Part of the four-party agreement is a requirement before closing that Community Roots Housing (CRH) secure both permanent financing and complete the city of Seattle construction permitting process. CRH will not be able to obtain the city permit until sometime in the first half of 2021. Therefore, CRH and Sound Transit have requested an extension of the four-party agreement for one additional year. The new effective deadline for closing will be December 31<sup>st</sup>, 2021.

## **SECOND EXTENSION AGREEMENT**

THIS SECOND EXTENSION AGREEMENT (the “Agreement”) is executed by and among Central Puget Sound Regional Transit Authority, a Washington regional transit authority (“Sound Transit”), the State Board for Community and Technical Colleges (“SBCTC”), an agency of the State of Washington, Seattle Central College, an institution of higher education (“SCC”)(SBCTC and SCC are hereinafter sometimes referred to collectively as the “College Parties”) and Community Roots Housing, f/k/a Capitol Hill Housing Improvement Program, a Washington public corporation organized by the City of Seattle pursuant to Seattle Municipal Code chapter 3.110 and RCW 35.21.660, 35.21.670 and 35.21.730-.755 (“CRH”) (individually a “Party” and collectively the “Parties”).

The Parties previously entered in that certain Four Party Property Exchange Agreement with an Effective Date of August 6, 2019, as amended and extended by Extension Agreement with an effective date of December 2, 2019 (as extended, the “Four-Party Agreement”) which sets forth the terms and conditions under which (a) Sound Transit and the College Parties agreed to exchange certain real property owned by Sound Transit and legally described in Exhibit A attached hereto and by this reference incorporated herein (“Site D”) for certain real property owned by the College Parties and legally described in Exhibit B attached hereto and by this reference incorporated herein (the “College Properties”), and (b) Sound Transit agreed with CRH to simultaneously transfer the College Properties to CRH for development and operation of affordable housing pursuant to that certain Disposition and Development Agreement dated August 6, 2019, as amended and extended by Extension Agreement with an effective date of December 2, 2019 (as extended, the “DDA”) between Sound Transit and CRH.

NOW, THEREFORE, for good and valuable consideration, the Parties hereby agree as follows:

1. The Parties confirm that, subject to satisfaction of the conditions precedent to Closing set forth in the Four-Party Agreement and the DDA, they have each elected to proceed with (a) the exchange of the College Properties for Site D, and (b) CRH has elected to proceed with the acquisition of the College Properties from Sound Transit.

2. In accordance with the provisions of Section 4.3 of the Four-Party Agreement, Sound Transit and the College Parties have each updated their respective appraisals of Site D and the College Properties. As of the date of this Agreement, the Parties have agreed: (a) based upon an update to an appraisal prepared by The Eastman Company, the agreed Fair Market Value of the College Properties, free and clear of the College Properties Leases, is [\$\_\_\_\_\_], (b) based upon an update to an



appraisal prepared by Valbridge, the agreed Fair Market Value of Site D is [\$ \_\_\_\_\_], and accordingly, (c) the amount of the CHH College Payment is [\$ \_\_\_\_\_].

3. In accordance with the provisions of Section 4.2 of the Four-Party Agreement and Section 3.1 of the DDA, the purchase price for the Commercial Space, as increased by five percent (5%) each year, is \$771,750. In the event that the square footage of the Commercial Space set forth in the Permits for, or built as part of, the Affordable Housing Project exceeds 4,800 square feet, the purchase price for the Commercial Space shall be further increased by an amount equal to \$161.00 per square foot or fraction thereof for each square foot or fraction thereof in excess of 4,800 square feet. There shall be no adjustment in the purchase price for the Commercial Space in the event that the square footage of the Commercial Space, as permitted or built, is less than 4,800 square feet.

4. The College Parties have approved the condition of title for Site D. In accordance with the provisions of Section 6.2.3 of the Four-Party Agreement, Sound Transit and CRH sent the College Parties their initial written objections to title to the College Properties. The College Parties shall respond to the Sound Transit/CRH joint objections to title to the College Properties on or before January 4, 2021. Thereafter the time periods and other provisions set forth in Section 6.2.3.4 of the Four-Party Agreement shall apply to Sound Transit and CRH's reply to the College Parties' response to title objections to the College Properties.

5. The Parties agree that the Closing Date is extended to December 2, 2021.

6. "Expiration Date" as used in the Four-Party Agreement and the DDA shall be defined as follows: "Expiration Date" means the earliest of: (a) December 2, 2021 or (b) any date prior thereto on which this Agreement terminates in accordance with its terms.

7. All capitalized terms not otherwise defined herein shall have the same meaning as set forth in the Four-Party Agreement and/or the DDA, as applicable. Except as set forth in this Agreement, the Four-Party Agreement and the DDA each remain in full force and effect.

8. This Agreement may be executed in counterparts, each of which shall constitute an original and all of which shall constitute but one original. The persons signing below represent and warrant that they have the requisite authority to bind the Party on whose behalf they are signing.

9. This Agreement is deemed effective as of December 2, 2020, upon being executed by all Parties.

[Signatures on following page.]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement.

CENTRAL PUGET SOUND REGIONAL  
TRANSIT AUTHORITY, a Washington  
regional transit authority

STATE BOARD FOR COMMUNITY AND  
TECHNICAL COLLEGES, an agency of the State  
of Washington

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: Jan Yoshiwara

Its: \_\_\_\_\_

Its: Executive Director

Approved as to form

By: \_\_\_\_\_

Sound Transit Legal Counsel

COMMUNITY ROOTS HOUSING, f/k/a  
CAPITOL HILL HOUSING IMPROVEMENT  
PROGRAM, a Washington public corporation

SEATTLE CENTRAL COLLEGE, an institution  
of higher education

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: Lincoln Ferris

Its: \_\_\_\_\_

Its: Interim Vice President of Administration

Approved as to form

By: \_\_\_\_\_

Assistant Attorney General

Exhibit A

Legal Description of Site D

Certain real property located in King County, Washington and more particularly described as follows:

Lot B, Lot Boundary Adjustment No. 3015589 recorded under Recording Number 20131107900003 in King County, Washington

Exhibit B

Legal Description of College Properties

Certain real property located in the City of Seattle, King County, Washington more particularly described as follows:

Parcel A:

Lot 9, Block 15, Addition to the City of Seattle, as laid off by D. T. Denny, Guardian of the Estate of J. H. Nagle (Commonly known as Nagle's Addition to the City of Seattle), according to the plat thereof recorded in Volume 1 of Plats, Page 153, in King County, Washington;

Except the West 8 feet thereof condemned for alley in King County Superior Court Cause No. 72648, pursuant to Ordinance No. 22905 of the City of Seattle.

Parcel B:

Lot 10, Block 15, Addition to the City of Seattle, as laid off by D. T. Denny, Guardian of the Estate of J. H. Nagle (Commonly known as Nagle's Addition to the City of Seattle), according to the plat thereof recorded in Volume 1 of Plats, Page 153, in King County, Washington;

Except the West 8 feet thereof condemned for alley in King County Superior Court Cause No. 72648, pursuant to Ordinance No. 22905 of the City of Seattle.

**MEMORANDUM**

**TO:** Board of Trustees  
**FROM:** Shouan Pan, Chancellor  
**DATE:** November 12, 2020  
**SUBJECT:** Report to the Board of Trustee

**I. Student Success****Federal Register, advocacy for International Students**

Chancellor Pan submitted a comment letter on behalf of Seattle Colleges to the Federal Register in response to the Duration of Status ruling asking that the proposed rule be withdrawn in its entirety, and that admission for the duration of status remain in effect.

**Seattle Colleges Foundation Scholarship Ceremony**

On October 28, the Seattle Colleges Foundation hosted a virtual celebration for scholarship recipients. Over \$1 million was contributed in support of 587 scholarships that were awarded to 469 recipients across the three colleges. We are very proud of our student scholarship recipients and are committed to their success. We also thank the donors who made this important investment in their future. The inspiring ceremony can be viewed online at: <https://www.youtube.com/watch?v=UzTZPvyhZNg&feature=share>.

**Winter Quarter Operational Mode Announced**

Upon careful analysis and review of state and King County health safety guidelines, the District Emergency Response Team decided to continue with Remote Operation during Winter Quarter 2021 at all three college campuses. South Seattle College announced plans to continue with primarily remote operations through the end of Spring Quarter 2021 because of the closure of the West Seattle Bridge. This announced decision means that we will continue offering most instruction and services remotely, with some hybrid and limited face-to-face instruction that observes the public health and hygiene best practices outlined in the [Infection Control Program \(ICP\)](#).

**II. Organizational Excellence****Virtual Tenure Reception**

On Monday, Oct. 12, Seattle Colleges hosted a virtual reception for 29 newly tenured faculty members and a faculty member who achieved Core Status. All five trustees, college presidents, chancellor Pan, AFT-Seattle President Annette Stofer, and other CEC members were present to offer congratulatory remarks and help celebrate faculty's achievement. Attendance by dozens of family members and friends of the tenured faculty members helped make the reception a successful and memorable event.

**District Fall Management Meeting**

On Tuesday, Oct. 13, approximately 200 administrators across the district convened virtually to learn and discuss a host of major agenda items, including Covid-19 control, ctclink, Seattle Pathways, Seattle Promise, Equity Can't Wait Campaign, Equity 2023, and FY 20-21 Budget.

**Human Resources Town Hall**

On September 22, HR hosted another cross district townhall. The virtual townhall was an opportunity to re-share and update all staff on changes within the HR team and provide updates on who employees can reach out to for HR, Payroll, and Benefits questions. The HR team then answered questions. The Q & A were then posted on inside colleges for all staff. This is the third townhall event HR has done during remote operations. In addition, the HR Team has been hosting drop in hours for employees to come and ask non-confidential questions in a group setting.

**Two Virtual Budget Forums Held**

In an attempt to update the district community about the major aspects of the FY 20-21 budget, VC Halladay, college presidents, and Chancellor Pan hosted two virtual Budget Forums on Oct. 22 and 23. Approximately 500 faculty, staff, and administrators attended the Forums. VC Buttleman, President Rimando-Chareunsap, and AVC Phillips helped organize and field questions from the attendees. The most frequently asked questions were captured. These questions and answers will be posted on the district budget webpage which is under active construction.

**Reaffirming Seattle Colleges Values during the Season of National Election**

The College Presidents and Chancellor Pan issued a statement on Oct. 29 to the district community that reaffirms district values of equity, diversity, and inclusion while urging students and employee to exercise their right to vote. While expressing respect for the spirit of activism, the statement encouraged everyone to live our shared values and follow the public health guidelines in order to minimize COVID-19 spread.

**III. Partnerships****Government Relations update**

The Chancellor and College Presidents sent e-mail updates to the 24 Legislators representing Seattle's eight legislative districts on Oct. 20<sup>th</sup> that received positive reactions and comments from some, including Rep. Frank Chopp, Sen. David Frockt, and Rep. Drew Hansen, Chair of the House College and Workforce Development Committee. Dr. Chemene Crawford has had get-acquainted Zoom meetings with the legislators from the 46<sup>th</sup> legislative district: Sen. David Frockt and Reps. Gerry Pollet and Javier Valdez. Steve Leahy will organize meetings for Seattle Colleges leaders to get to know the newly-elected Representatives from the 36<sup>th</sup> District and 37<sup>th</sup> District Representatives.

Following the State Revenue Forecast to be released on Nov. 18, Seattle Colleges and others in the CTC and higher education community will have a clearer picture of the budget deficit for the FY that ends on June 30, 2021.

### **Equity Can't Wait, Campaign update**

The Foundation continues to develop and vet the Equity Can't Wait fundraising priorities with internal and external audiences. JPMorgan Chase just committed the first sponsorship to the virtual campaign launch event planned for early Spring. Below is a list of the 20-21 Equity Can't Wait Advisory Committee members to date:

- Jon Fine, Co-chair: Former President and CEO, United Way of King County
- Constance Rice, Co-chair: Secretary, Seattle Colleges Foundation; President, Very Strategic Group
- Jim Sinegal, Honorary Chair: Co-founder and former CEO, Costco
- Bobbe Bridge: Founder and former President & CEO, Center for Children and Youth Justice
- Louise Chernin: Trustee, Seattle Colleges; Ex-Officio Board Member, Seattle Colleges Foundation; CEO, The Greater Seattle Business Association (GSBA)
- Barbara Dingfield: Chair, Seattle Colleges Foundation; Community Volunteer
- Gary Kaplan: Chairman & CEO, Virginia Mason Medical Center
- Steve Loeb: President & CEO, Alaska Distributors Co.
- Sandra Madrid: Former Assistant Dean, University of Washington School of Law
- Tyra Mariani: President, Schultz Family Foundation
- Lauren McGowan: Senior Director of Ending Poverty and Homelessness, United Way of King County
- Steve Mullin: President, Washington Roundtable
- Shouan Pan: Chancellor, Seattle Colleges
- Benson Porter: President and CEO, BECU
- Diana Birkett Rakow: Vice President, External Relations, Alaska Airlines
- Mary Jean Ryan: Senior Public Policy Advisor, Dabob LLC and Brookings Institution Non-Resident Senior Fellow
- Jill Wakefield: Chancellor Emeritus, Seattle Colleges

### **Chancellor Pan Presented on United Way College Completion Panel**

On Wednesday, Oct. 14, Chancellor Pan and Bellevue Colleges' Interim President Gary Locke were invited to serve on a King County United Way College Completion Panel. The two college leaders provided updates to potential United Way donors on the two institutions' work on improving college completion for underserved BIPOC students and helped ask for donations in support of the Bridget to Completion Campaign, formerly known as "Benefits Hub".



### **Community College Growth Engine Fund National Convening**

The Community College Growth Engine Fund National Convening was kicked off on Monday, Oct. 19. For three days, delegations of 6 colleges selected to participate in the Fund, gathered virtually to address a variety of topics related to developing and implementing micro credential programs, change management, building partnerships with educational institutions and local business and corporate partners, etc. Seattle Colleges team included eight (8) college and district administrators.

### **IV. Pride Points**

#### **League for Innovation, National Art Awards**

Each year the League for Innovation sponsors the National Student Literary and Art Competitions. Seattle Colleges hosts a district level competition, from which first place honorees advance to the national competition. For this year's National Competition, students from South Seattle College took home the Best in Show and Juror's Choice Award.

Congratulations to Duong and Ngoc!

- Best in Show: Duong Thuy Bui, South Seattle College, Seattle Colleges, "Preserve"
- Juror's Choice: Ngoc Diep-Phuong Doan, South Seattle College, Seattle Colleges, "Four Occupations in Vietnam 1900s"



District VI | 206.934.3872 | Fax 206.934.3894 | Voice Relay 800.833.6388  
1500 Harvard Avenue, Seattle WA 98122-3803 | [www.seattlecolleges.edu](http://www.seattlecolleges.edu)

*"Preserve"*

By Duong Thuy Bui



*"Four Occupations in Vietnam 1900s"*  
Ngoc Diep-Phuong Doan





## MEMORANDUM

**TO:** Board of Trustees  
**FROM:** North Seattle College Interim President, Dr. Chemene Crawford  
**DATE:** Oct. 27, 2020  
**SUBJECT:** Report to the Board of Trustees

### I. Student Success

#### **Running Start Offers Workshops for Current Students and High School Counselors**

- NSC's Running Start department collaborated with campus partners, Student Leadership, and faculty counselors to offer virtual workshops to support NSC's Running Start students. Additionally, a Running Start Basics virtual workshop is being offered to new high school counselors/staff who want to brush up on their Running Start knowledge and ask questions about the program.

#### **Zoom Listening Sessions, Political Participation and Post-Election Events**

- NSC political participation events open to students, staff, and faculty were hosted by faculty from the Political Science, Social Justice/Intersectional Studies, and History programs and the Office of Equity, Diversity and Inclusion. Events included a pre-election table talk, an election day party, and a post-election results analysis table talk. Additionally, the President's Office, Office of Instruction, and the Office of EDI and Student Services held Zoom holding spaces for the BIPOC, LGBTQIA+, and all-campus communities. These sessions acted as a space where everyone could come together to support each other and be heard.

### II. External Affairs

#### **IB BAS Students Collaborate with Partner Colleges in Malaysia and Australia**

- International Business BAS students from NSC recently completed their annual Global Workplace Integrated Learning project with partner colleges in Malaysia and Australia. Each year one of the colleges is the host, and traditionally groups are sent from the other colleges to the host country to participate in final presentations to the industry partner for the year. This year the project was completed remotely and students made real-time PowerPoint presentations in their multi-cultural teams about global trade and logistical challenges in the COVID crisis.

### III. Pride Points

#### **NSC Celebrates 50 Years of Changing Lives Through Education**

- Fall 2020 marks the 50-year anniversary for NSC. Plans and celebrations for the year include: a new mural commemorating the 50<sup>th</sup> anniversary, a 50<sup>th</sup> anniversary sculpture using rocks from NSC's original building foundation, fundraising for student scholarships, a digital timeline highlighting important themes, events, and photos from the college's history, a time capsule reveal, and a digital message board where the NSC community can post their memories of the college.



## MEMORANDUM

**TO:** Board of Trustees  
**FROM:** Sheila Edwards Lange, Ph.D., President  
**DATE:** Oct. 29, 2020  
**SUBJECT:** Seattle Central College monthly report

### INSTITUTIONAL EXCELLENCE

**Fall forum discusses budget, enrollments:** President Sheila Edwards Lange and her leadership team hosted a staff forum on Oct. 6. They offered more details about how Seattle Central College is handling the pandemic, the drop in enrollments, and our budget crisis.

### PARTNERSHIPS

**Panel discussion explores role of Black women in American democracy:** Seattle Central College hosted a virtual screening of a short documentary, *The Untold Stories of Black Women in the Suffrage Movement*, as well as a panel discussion featuring women from the film on Oct. 13. Panelists included Michelle Merriweather, CEO of the Urban League of Metropolitan Seattle; Judge Anita Crawford-Willis of the Seattle Municipal Court; Regina Malveaux, director of the Washington State Women's Commission; and Washington State Supreme Court Justice G. Helen Whitener. Dr. Sheila Edwards Lange offered opening remarks on the role of community colleges in fostering democracy.

**Intiman and Seattle Central offer social justice emphasis in technical theatre:** On Oct. 17, Intiman Theatre and Seattle Central College (SCC) formally launched a partnership that will offer a new associate degree program emphasis in Technical Theatre for Social Justice (TTSJ). The partnership will also offer a new home to the Intiman Theatre at Broadway Performance Hall and The Erickson Theatre Off-Broadway. Intiman's administrative offices, costume and scene shops, and rehearsals will also relocate to the SCC campus.

**Unique paid internship opportunity with Omnidian:** Seattle Central College has partnered with Omnidian, a solar company voted as one of the best places to work in Washington, to provide an exciting paid internship for a Seattle Central student to learn about the solar industry. The opportunity offers a six-month internship with the possibility for renewal and transition to full-time hire upon graduating from SCC.

### STUDENT SUCCESS

Christopher Blackwell, a graduate of Seattle Central's program for incarcerated students, was featured in a [New York Times story](#) about his wedding. Blackwell has an associate degree from Seattle Central College and is finishing a bachelor's degree in political science from Adams State University.

### PRIDE POINTS

Katherine Kehrli, dean of the Culinary Academy and a volunteer baker who contributes baked goods to local food banks, [was featured in this Seattle Times story](#) about her good works.

Crosscut ran an op-ed on Oct. 21 from Dr. Sheila Edwards Lange on the [role of public education in democracy](#)

## MEMORANDUM

**TO:** Board of Trustees  
**FROM:** Rosie Rimando-Chareunsap, President  
**DATE:** November 12, 2020  
**SUBJECT:** Report to the Board of Trustees

### I. Student Success

- **Gathering Student Perspectives:** Through the month of October and into November, South Seattle College administered two surveys to gather important perspective from our students. The Survey of Entering Student Engagement asked new students to share their initial experiences at the college. The second survey was open to all students, and gathered data on their preferred forms of media and communication channels to help us better connect with current students to increase retention, and gain insight into the best media channels for marketing to prospective students.

### II. Institutional Excellence

- **Gender Divide Report Released:** The Washington Labor Education & Research Center at South released their latest study titled, [\*"The Gender Divide in the Tech Sector: A Plan to Address the Bias and Change the Culture."\*](#) Researcher Kimberly Earles led the study that shows how gender discrimination against women in tech remains a persistent and rising concern, bringing new evidence and a framework for changing the industry's culture and working environment to increase gender equality.

### III. Financial Health

- **Budget Forum Held:** South's College Council and campus leadership held a 90-minute Zoom forum with staff and faculty on Oct. 27 to provide updates on the 2020-21 budget process and open the floor to questions from the community. Preceding the forum, President Rimando-Chareunsap distributed an in-depth video that covered budget challenges and opportunities ahead so folks could come ready with their questions. During a year of difficult decisions, the college is focused on transparent discussion.

### IV. External Affairs

- **Leading Presidents of Color:** The annual SBCTC system Faculty & Staff of Color Conference was held virtually on Oct. 29 and 30. Dr. Rosie Rimando-Chareunsap and Dr. John Mosby of Highline College provided plenary salutations and led an affinity group for college presidents of color on the 30th, connecting leaders in the system and strengthening bonds for future collaboration and advocacy.





October 28, 2020

To: SCD Board of Trustees

From: Annette Stofer, AFT Seattle Local 1789

Re: Report for November 2020 BOT meeting

As I write this, there is just one week before Election Day 2020. AFT and many other unions are scrambling to get out the vote and make sure that every voter gets the chance to cast their ballot—safely and securely. Unions are committed to seeing that all votes are counted and democracy is defended. There is so much at stake. We have to do all that we can to get back on the track of decency. We have to seriously tackle climate change and racism. We have to find our way through the COVID pandemic without needlessly sacrificing lives. As we do these things, we make our colleges so much better for students and employees alike.

We had our first day of negotiating with a mediator from PERC on October 29. We have to adjust to a new way of working on proposals as the mediator does “shuttle diplomacy” of a sort rather than us all working together in the same space. We see our goals for workload equity and good salaries to be inextricably linked with the need to reprioritize instruction as we determine future budgets. We believe that reshaping our administrative structure, which all three unions and students have called for, is needed to rebalance things. Instruction and front-facing support services need strong funding in order to meet the needs of our diverse student population.

Some top areas that AFT is working on:

- Bargaining the High Demand funds
- Watching plans to integrate eLearning
- Updating the MOU for teaching under COVID in Winter and Spring 2021
- Moving forward on anti-racist pedagogy while negotiating needed changes in our CBA
- Listening to faculty who report stress and overwork
- Participating in conversations about potential program closures and reductions



# NORTH SEATTLE COLLEGE

*One of the Seattle Colleges*

## MEMORANDUM

TO: Board of Trustees  
Seattle Colleges District

FROM: Leah Scott  
Student Body President  
North Seattle College

DATE: October 29, 2020

SUBJECT: STUDENT ADMINISTRATIVE TEAM REPORT –Information Only

NSC Student Leadership and Multicultural Programs has the following to report.

- Each North Seattle College tenure committee has been assigned student representatives for fall quarter and are currently underway.
- Student leadership and Multicultural Programs honored National Coming Out Day the week of October 5<sup>th</sup>. North Seattle College community members were invited to use a custom zoom background for the event.
- On October 9<sup>th</sup> Student leadership and Multicultural Programs hosted a virtual documentary viewing of “Disclosure” via Netflix and encouraged participants to discuss the film on the Student Leadership blog.
- Student Leadership and Multicultural Programs is working on reshaping their presence across all social media platforms in order to increase engagement with current North Seattle College students.
- Student Leadership and Multicultural Programs partnered with other groups across campus to host an event featuring Eric Liu to talk about effective political participation.
- Student Leadership and Multicultural Programs has established five student affinity groups that meet weekly.

## **MEMORANDUM**

**TO:** Board of Trustees

**FROM:** Associated Student Council (SCC)

**DATE:** October 30, 2020

**SUBJECT:** Report to the Board of Trustees

### **Associated Student Council Welcomes new members**

ASC hired two new ASC Associates to work with the Executives of Administration and Issues & Concerns. Additionally, we recruited two more members to represent Wood Technology Center (Albert Smalls) and the Health Education Center (Taryn Ciardi). This is a success for ASC because this often is a challenge to get representatives from the Satellite Campuses.

### **New Online Committee Form**

We created the new online form/application for Student Committees live and active on the website: <https://studentleadership.seattlecentral.edu/student-leadership-committees/application>. We also announced our Student Committees campaign during our welcome week/open house activities as well as our student involvement fair.

### **EDI and Student Leadership Development Series:**

Student Leaders and AVP of Equity, Diversity, & Inclusion from all three colleges will be hosting an event to discuss, collaborate, and make things happen with regards to leading with racial equity and creating inclusive community colleges where members of the student body feel they belong and want to succeed. They will look at Seattle Colleges' Equity Goals and collectively decide where we stand as students and leaders on our respective campuses. The event will happen on November 13, 2020, at 12:00 pm.

### **Voter Registration:**

Know Your Vote: Candidate Forum was organized by the executive of Legislative Affairs in collaboration with Seattle University and the Washington Bus Education Fund where they brought legislative and congressional district running candidates to a forum. They asked them questions that were collected from SCC and Seattle University students via surveys. This event



included Congresswoman Pramila Jayapal and Frank Chopp. For all races, both candidates were invited to maintain nonpartisanship.

Executive of Legislative Affairs planning to be at the Seattle Central ballot on actual election day (November 3rd) from 12-4 pm. They will be helping students and community members print and fill their ballots last minute. They will have snacks available and will work with a few volunteers.

### **ASC & City of Seattle Citizens Advisory Committee**

The Associated Student Union has met with Lincoln Ferris, Interim Vice President of Administrative Services regarding the Campus Master Plan along with the City of Seattle CAC. We went for a safety walk and talk with Lincoln, the architect, and Director of Safety and Security for future plans to make campus safe and welcoming for Students.

### **Student Union Building:**

The Associated Student Council met with the architect on October 27 to discuss Student Union Building project and improvements that could be made to our campus including open spaces and green spaces, streetscape, and street-level development. We spoke about campus security, cultural space, and historic preservation.

### **Student Involvement Fair:**

We had our first virtual Student Involvement Fair on Wednesday, October 28<sup>th</sup> - close to 10 student organizations showed up, which is a success for us, all things considered.

### **Student Open Forum:**

Our executives of Issues and Concerns, together with Executive of Communication and Executive of Student Success are planning to have the Open Forum. Students will meet with the Associated Student Council to discuss their concerns. The event will happen on December 3 from 3-4 pm via zoom.

**MEMORANDUM**

**TO:** Board of Trustees

**FROM:** Mahsa Mohajeri, President

**DATE:** November 12<sup>th</sup>, 2020

**SUBJECT:** United Student Association (USA) REPORT – INFORMATION ONLY

**“You Have a Voice”- Welcome Week Session October 1:**

All USA officers participated in hosting a welcome week Zoom event entitled, “You Have a Voice” on October 1<sup>st</sup>. Prior to the event, officers worked on creating a PowerPoint with resources and information students may need to get engaged. President Mahsa Mohajeri and Diversity and Inclusion Officer Thomas Williams facilitated the meeting. Ice breaker questions were asked to stimulate conversation amongst the students and for the team to get a better sense of issues we should address this year. We had roughly 10 students attend and engage with us. Many of them brought up ideas on how the USA can promote events and remain connected with the student body remotely.

**Voter Education Workshop October 6:**

In collaboration with the Washington Bus, USA V.P. Ruzeda Fields hosted a voter education event on October 6<sup>th</sup>. Ruzeda created an informative slideshow, highlighting the importance of voting, especially for young people and shared important dates, such as deadlines for voter registration. We also reminded students to use the new King County Elections Ballot box located near the upper campus bus stop. The gates on 16<sup>th</sup> Ave SW will remain open 24-7 until election day on November 3 for students and community members to drop off their ballot.

**VP of Instruction meets with USA October 8**

Dr Sayumi Irey, VP of Instruction, met with USA members at their October 8 meeting to discuss her role, academic issues, remote education, and review faculty tenure process.

**BIPOC Committee Meeting October 14:**

Diversity and Inclusion Officer, Thomas Williams invited the South BIPOC Committee to discuss their letter of demands, answer questions from students and discuss how USA can further

support. They also addressed ways in which administration and faculty can easily implement some of their requests and how students can share their stories. The USA team will work closely with the BIPOC Committee this year to address the issues and implement the change needed in our education system and community.

### **Students serving on Faculty Tenure & Campus-wide Committees**

USA members, along with students at-large, will be serving on 15 faculty tenure committees this year. Orientation will be held on October 21 where we will meet committee chairs, members and review handbook and expectations.

USA is also providing the student voice on the Clean Air Task Force, Transportation Committee, Wellness Construction Committee, College Council, Title IX, Sustainability, Safety, Student Fee Board, and other campus-wide committees.