SEATTLE COLLEGES
North · Central · South

BOARD OF TRUSTEES

January 11, 2024
REGULAR MEETING AGENDA

SESSION	TIME	LOCATION (HYBRID)	
EXECUTIVE	1:00 p.m.	**Closed Session**	
STUDY	2:00 p.m.	**North Seattle College** North Star Dining Room 9600 College Way North Seattle, WA 98103	**Zoom** **URL:** zoom.us/j/92282008382 **Meeting ID:** 922 8200 8382 **Passcode:** 660223
REGULAR	2:30 p.m.		

EXECUTIVE SESSION

1:00 p.m. AGENDA

An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

A. Negotiations
   a. Exception (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

B. Litigation Update
   a. Exception (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district;

C. Personnel
   a. Exception (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

STUDY SESSION

2:00 p.m. AGENDA

No study session will be held on January 11, 2024.

SEATTLE COLLEGES
North · Central · South

BOARD OF TRUSTEES

January 11, 2024
REGULAR MEETING AGENDA

REGULAR SESSION

2:30 p.m. PRELIMINARY MATTERS

A. **Call to Order**
B. **Land Acknowledgment Updates | D'Andre Fisher**
C. **Approval of Agenda**

2:40 p.m. PUBLIC COMMENT

The Seattle Colleges Board of Trustees welcomes students, employees, and community partners to address the Board during the Public Comment period specified on the Agenda. The Board provides 15 minutes for public comments, which may be adjusted at the discretion of the Board Chair.

Each speaker has 3 minutes to address the Board, and speakers are encouraged not to repeat the same issue that a previous speaker has already raised. Advanced signup for oral comments is requested by completing the short form linked on the Public Comment – Board of Trustees website.

Additional commenters will only be called upon during the meeting as time allows. If there is not enough time for all speakers, commenters will be encouraged to submit a written statement or be put on the list for oral comments at the next public meeting.

In addition, written statements are accepted by Ricky Goetz at any time (via web form mentioned above). All written statements received by noon on the Friday before the Regular Board of Trustees meeting will be published in the public packet. Written statements received after that date and time will be added to the Board packet and transmitted to the Board for the following Board meeting.

The Board functions at the policy level while daily operational matters are delegated to the district and college management team. It is, therefore, not the practice of the Board to respond specific to operational issues during Public Comment period.

2:55 p.m. HIGHLIGHT PRESENTATION

A. **Climate Justice Across the Curriculum at the Seattle Colleges | Heather Price & Peter Lortz**

3:10 p.m. CONSENT AGENDA

A. **Minutes: December 14, 2023 – Regular Meeting | Pg. 5**
B. **Approval of Tenure | Pg. 15**

SEATTLE COLLEGES
North · Central · South

BOARD OF TRUSTEES

January 11, 2024
REGULAR MEETING AGENDA

3:15 p.m. FINANCE ACTION ITEMS

No finance items for the January 11, 2024, meeting.

3:45 p.m. INFORMATION ITEMS

A. Fall 2023 Final Quarterly Enrollment Report| Dr. Bradley Lane | Pg. 16
B. Update on Payroll Concerns | Jennifer Dixon | Pg. 20

4:15 p.m. ORAL REPORTS

Section to provide any additional oral reports that were not included in any submitted written reports.

A. Student Representatives
- i. Chayton Remle - North | Pg. 22
- ii. Fatimah Abdullahi - Central | Pg. 24
- iii. Quynh Nguyen - South

B. Labor Representatives
- i. AFT Seattle Community Colleges
- ii. WFSE
- iii. AFT-SPS

C. Chancellor

D. Chair
- i. 2024 National Legislative Summit | February 4 – 7 | Washington D.C.

E. Trustees
- i. Legislative Update

F. Board Committees & Liaisons
- i. Finance Committee
- ii. Foundation Liaison
- iii. Legislative Liaison
- iv. Strategic Planning Committee

G. College Presidents, Vice Chancellors, Associate Vice Chancellors
- i. Dr. Rachel Solemsaas, Interim President of North Seattle College | Pg. 25
- ii. Kerry Howell, Vice Chancellor of Advancement
- iii. Dr. Cindy Riche, Associate Vice Chancellor and Chief Information Officer
- iv. Jennifer Dixon, Vice Chancellor Human Resources
- v. Earnest Phillips, Associate Vice Chancellor of Communications and Strategic Initiatives
- vi. Julienne DeGeyter, Vice Chancellor of Finance and Operations
- vii. Dr. Bradley Lane, Interim President of Seattle Central College | Pg. 27
- viii. D'Andre Fisher, Associate Vice Chancellor of Equity, Diversity, Inclusion and Community
- ix. Dr. Sayumi Irey, Acting President of South Seattle College | Pg. 28

5:00 p.m. **ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on Thursday, February 8, 2024, at North Seattle College in the North Star Dining Room. There will be a Study Session at 2:00 p.m., and the Regular Meeting will follow at 2:30 p.m.

SEATTLE COLLEGES
North · Central · South

BOARD OF TRUSTEES

December 14, 2023
REGULAR MEETING MINUTES

SESSION	TIME	LOCATION (HYBRID)	
EXECUTIVE	1:00 p.m.	**Closed Session**	
STUDY	2:00 p.m.	**Seattle Central College** BE 1110/1111 1701 Broadway Seattle, WA 98122	**Zoom** **URL:** zoom.us/j/95567737995 **Meeting ID:** 955 6773 7995 **Passcode:** 338956
REGULAR	2:30 p.m.		

TRUSTEE ATTENDANCE			
Teresita Batayola	Present	**Brian Surratt,** *Vice Chair*	Present
Louise Chernin, *Chair*	Present	**Rosa Peralta,** *Chair*	Present
Colleen Echohawk	Absent		

LEADERSHIP ATTENDANCE			
Fatuma Mohamed Abdulahi	Present	**Bruce Marvin**	Present
Julienne DeGeyter	Absent	**Quynh Nguyen**	Present
Jennifer Dixon	Present	**Earnest Phillips**	Present
Johnny Dwyer	Absent	**Chayton Remle**	Absent
Diane Ellis	Absent	**Helena Ribeiro**	Present
D'Andre Fisher	Present	**Cindy Riche**	Present
Rachael Guenthner	Absent	**Rosie Rimando-Chareunsap**	Present
Kerry Howell	Present	**Willow Schooler**	Present
Sayumi Irey	Present	**Rachel Solemsaas**	Present
Bradley Lane	Present	**Dawnelle Wilkie**	Absent

Minutes Recorded by: Vanessa R. Johnson, Senior Executive Assistant to the Chancellor

SEATTLE COLLEGES
North · Central · South

BOARD OF TRUSTEES

December 14, 2023
REGULAR MEETING MINUTES

EXECUTIVE SESSION

1:00 p.m. AGENDA

A. Negotiations

a. Exception (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

B. Litigation Update

a. Exception (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district;

C. Personnel

a. Exception (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

STUDY SESSION

2:00 p.m. AGENDA

A. Guided Pathways | Guided Pathways Leads

REGULAR SESSION

2:30 p.m. PRELIMINARY MATTERS

A. Call to Order

Chair Rosa Peralta called the meeting to order at 2:51 p.m.

B. Land Acknowledgment Updates | D'Andre Fisher

C. Approval of Agenda

Dr. Sayumi Irey requested through Dr. Rosie Rimando-Chareunsap to change to the agenda as proposed. Under finance action items, remove both of the minor capital topics. Both items have been requested to be pulled for now and will be addressed at a later meeting.

Motion 1: Trustee Teresita moved to approve the agenda with the proposed change; motion seconded; motion approved unanimously.

SEATTLE COLLEGES
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BOARD OF TRUSTEES

December 14, 2023
REGULAR MEETING MINUTES

2:40 p.m. PUBLIC COMMENT

Public comment was provided by:

1. Denise Grollmus
2. Zahra Alavi

Two documents were submitted by the following to be included in the minutes:

1. Julien Barr
2. Helena Ribeiro

2:55 p.m. HIGHLIGHT PRESENTATION

A. Mainstay | Rebecca Jansson and Carey Thomas

Rebecca Jansson and Carey Thomas from Mainstay provided an update on their program's progress and partnership with Seattle Central College. Mainstay works with people with disabilities and helps to support them in finding and maintaining employment by working with the individual and the employers.

3:10 p.m. CONSENT AGENDA

A. Minutes: November 9, 2023 – Regular Meeting

Motion 2: Trustee Louise Chernin moved to approve the November 9, 2023 minutes; motion seconded; motion approved unanimously.

3:15 p.m. FINANCE ACTION ITEMS

A. Tender of Gifts to Seattle Colleges | Julienne DeGeyter & Kerry Howell

Lela Cross presented in place of Julienne DeGeyter. Lela introduced George Ray, the new Senior financial analyst and project lead. Main focus will be to document standardize and produce reports for BOT and campuses to provide predictable reporting at regular intervals.

Kerry discussed providing a quarterly report moving forward with a full report provided in October for past quarter for gifts for foundation 250k and above. This quarter's gifts include:

- Mainstay
- Loews
- Stay in the game
- Bainum foundation for early childhood at north.
- 750K from sunsetting of allied health building projects at Pacific Tower

Motion 3: Trustee Louise Chernin moved to accept the tender of gifts report as presented; motion seconded; motion approved unanimously.

3:45 p.m. INFORMATION ITEMS

A. Fall 2023 Quarter Preliminary Enrollment Report | Dr. Bradley Lane

Dr. Bradley Lane, Seattle Central Interim President provided the preliminary enrolment report for Fall 2023. This report is preliminary because it is not final until the last of the quarter, which is December 15. This report is a comparison from Fall 2022. Dr. Lane reported that enrollment is up in all categories with an overall District average of 8%. Although the numbers from Fall 2023 are still lower than pre-pandemic numbers there is an expectation that we will see enrollment increase to pre-pandemic numbers by next academic year.

B. Bridge Plan Status Report - Fall 2023 | Dr. Bradley Lane

Dr. Bradley Lane presented the quarterly progress of the current bridge plan that will be carried out through the rest of this academic year, 2023-2024. We will introduce a new plan at the end of the year, that extends further. In the meantime, we are making steady progress on the 10 strategies we identified in the bridge plan. Out of all the strategies, Equity can't wait is ahead of schedule. There is a breakdown of each item on page 32 of the agenda packet.

C. Update on Payroll Concerns | Jennifer Dixon

Vice Chancellor of Human Resources, Jennifer Dixon provided updates on the payroll concerns brought up at the last board of trustee meeting on Thursday, November 9, 2023. An additional payroll position has been finalized and posted. There are currently 46 applications. Through this applicant pool, we are also going to look for temporary project employees. These employees would be individuals that we can hire for up to 84 months.

We have also committed to hiring an outside auditor. Jennifer has met with 3 of the 4 firms she has reached out to and has received 1 quote so far. HR held a supervisor meeting specifically dedicated to payroll and met with VPIs and deans to identify issues and support that they need. HR is also going to create training resources to assist the Dean's and VPIs. Some of the information will come from a previous training resource called Dean's Academy. HR is also working with the IT team to improve the current stipend process.

4:15 p.m. ORAL REPORTS

Section to provide any additional oral reports that were not included in any submitted written reports.

A. Student Representatives
- i. Fatimah Abdullahi - Central
- ii. Chayton Remle - North
- iii. Quynh Nguyen - South

B. Labor Representatives
- i. AFT Seattle Community Colleges
- ii. WFSE
- iii. AFT-SPS

C. Chancellor

D. Chair
- i. 2024 National Legislative Summit | February 4 – 7 | Washington D.C.

E. Trustees

i. Legislative Update

F. Board Committees & Liaisons

i. Finance Committee
ii. Foundation Liaison
iii. Legislative Liaison
iv. Strategic Planning Committee

G. College Presidents, Vice Chancellors, Associate Vice Chancellors

i. Dr. Rachel Solemsaas, Interim President of North Seattle College
ii. Earnest Phillips, Associate Vice Chancellor of Communications and Strategic Initiatives
iii. Dr. Sayumi Irey, Acting President of South Seattle College
iv. D'Andre Fisher, Associate Vice Chancellor of Equity, Diversity, Inclusion and Community
v. Jennifer Dixon, Vice Chancellor Human Resources
vi. Dr. Cindy Riche, Associate Vice Chancellor and Chief Information Officer
vii. Kerry Howell, Vice Chancellor of Advancement
viii. Dr. Bradley Lane, Interim President of Seattle Central College
ix. Julienne DeGeyter, Vice Chancellor of Finance and Operations

5:00 p.m. ADJOURNMENT

Chair Rosa Peralta adjourned the meeting at 4:49 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday, January 11, 2024, at North Seattle College in the North Star Dining Room. There will be a Study Session at 2:00 p.m., and the Regular Meeting will follow at 2:30 p.m.

SOUTH SEATTLE COLLEGE

PETITION: Tell South's President to Deliver Promises Made to Ceramics and MakerSpace

We, the undersigned faculty, staff, students, and concerned community members, submit this petition to the SCD Board of Trustees and Chancellor Dr. Rimando-Chareunsap to express our concern and frustration regarding Acting President Dr. Sayumi Irey's plans to redirect Capital Project funds away from South Seattle College's Ceramics and MakerSpace programs to other projects, namely the "SSC Alki Instructional Kitchen" and an "RSB All-gender Bathroom." South faculty, staff, and students were only made aware of this decision when the BOT agenda was emailed on December 8. This sudden decision was made without consulting the faculty who are most directly impacted and whose labor secured this funding. Acting President Irey's continued lack of transparency and failure to follow through on her commitments unnecessarily pit Divisions against each other, while preventing the expansion of STEM programing and the continuing growth of Arts enrollment at South Seattle College. We as faculty and staff deserve a more transparent, inclusive process to ensure that all programs on campus can receive the facilities support they need for their programs to flourish.

The funding in question was first allocated to address the inadequate and unsafe facilities of the MakerSpace and Ceramics programs. For years, these essential programs have been forced to operate in makeshift spaces that risk the health and safety of faculty and students. Both programs are in Rainier Hall, which is a mostly vacant building used for storage that has no functioning bathrooms and is slated for closure. In the Ceramics studio, extension cords dangle over the heads of students working with wet clay and water on electric wheels plugged into power strips affixed to the ceiling. Meanwhile, the MakerSpace occupies a windowless room lined with carpeting, where students operate equipment without sufficient ventilation, electrical outlets, or critical separation, all while attempting to work around 500-pound drafting desks and broken furniture.

South upper administrators have done little to address these demoralizing and dangerous conditions. Instead, it has been left to MakerSpace and Ceramics faculty to identify adequate facilities, conduct exhaustive inventories of necessary improvements, and draft their own proposals. In Winter 2019, their work was presented to the President's Cabinet, which voted to add the requested improvements to the list of Capital Projects. Despite numerous requests from faculty for follow-up meetings with the previous Director of Facilities Operations and Capital Projects Craig Grosinger and the President's Cabinet, faculty and their Deans were left in the dark about the status of these projects for over four years.

When the funds were finally released in Summer 2023, MakerSpace faculty were notified that former Director Grosinger had failed to request enough funding to complete the improvements, including the need to update old ramps according to ADA specifications. The former Director also failed to reserve the amount of space originally requested by faculty, leaving the MakerSpace with less room than it needed to perform critical functions. Similarly, Ceramics faculty were informed in October 2023 that the space, timeline, and capacity required for their requested improvements made the project unfeasible. When asked about their decision-making process, leadership failed to provide the

data, analysis, or room inventory used to make their determination. On November 16, Ceramics faculty sent another email to the Interim Vice President of Instruction Wendy Rockhill and the Director of Facilities Operations Hip Nguyen to ask about funding plans and share concerns about worsening safety issues. They have yet to receive a response.

Meanwhile, during a South Cabinet Listening Session hosted on December 5, Acting President Irey was asked why Prof Tech received considerably more funding than other divisions. The Acting President dismissed the suggestion that funding inequities existed at South by arguing that all programs were funded equitably and based on need for equipment. Three days later, faculty learned that the funding so desperately needed and fought for by their Arts and STEM colleagues was being reallocated by Dr. Irey for Prof Tech improvements. These types of reckless decisions are precisely how South's administration pit programs against each other and create a toxic workplace.

While years of interim leadership and turnover have contributed to ineffective planning and egregious mistakes made, they are no excuse for the position now taken by South's current administration. At this point, we have lost confidence in South's leadership, specifically Acting President Irey, to ensure the health and safety of faculty and students. We implore the Board of Trustees and the Chancellor to intervene and ensure that Acting President Irey delivers on the promises made to Ceramics, the MakerSpace, and Culinary. This means that all the funding promised is delivered and both Ceramics and MakerSpace are moved to safe, functional, and permanent spaces within the current academic year.

Fill out this form to be included on the signatures below:

Sincerely,

Albert Engel, FT Faculty, Engineering and Math, South Seattle College

Amiko Matsuo, FT Faculty, Art, South Seattle College

Denise Grollmus, AFT Faculty Senate President & FT Faculty, Communication Studies, South Seattle College

Julian Barr, AFT District Grievance Chair & FT Faculty, Interdisciplinary Social Sciences, South Seattle College

Jessica Pikul, Faculty, Chemistry, South Seattle College

Steph Hankinson, FT Drama/Humanities/English Faculty, SSC

Charlotte Brun, Tenured Faculty Librarian, Instructional Services/Library, South Seattle College.

Greta Treistman, PT Faculty, Library, South & Central

Elijah Dow, Instructional Designer, eLearning, South

Mei'lani Eyre, Librarian, Library, South Seattle College

Margaret Argiro, LAPP 4, Library, South Seattle College

Rachael Guenthner, Academic Advisor, Student Success, South Seattle College

Spencer Echon, Instructional Technologist, eLearning, South Seattle College

Kendy Trinh, Retention Specialist, Seattle Promise

Willow Schooler, ECS, WorkSource, South Seattle College

James Oliveros, Labor Educator, WA Labor Center, South Seattle College, Georgetown Campus

Kali Kuwada, Faculty, AHSS, South

Larry Cushnie, FT Faculty, College Transfer, South

Cynthia Dix, Adjunct Faculty, Biology, Transfer

Kate Holub, Program Manager, TRIO Pre-College Programs, South Seattle College

Rick Downs, PhD, Math Faculty, South Seattle College

Caitlin Carle, FT Faculty, English, South

Alex Korsunsky, FT faculty, Interdisciplinary Social Sciences, South

Paul Kikuchi, Music Faculty, College Transfer, South Seattle College

Scott Méxcal, FT Faculty, Art, South Seattle College

Elizabeth Janssen, part-time faculty, English, South

Emily George, Lecturer, English, South Seattle College

David Lopez, Faculty, History, South Seattle

Ila de Leon, FT Faculty, Transitional Studies

Carolyn Callaghan, Part-Time Faculty, Library, South Seattle College

John Calavitta. Faculty. English. South.

Zahra Alavi, Transitional Studies, South

Stephen Coates-White, Faculty Counselor, South Seattle College

Ruth Wallace, PT, Instructor and Classroom Supt. Tech I, South

Derek Madison, FT Faculty, Mathematics, South

Elizabeth Schoene, FT Faculty, Physics

Stephanie Endsley, faculty, chemistry/college transfer, South

Abigail Daane, FT faculty, College Transfer, South Seattle College

Helena Ribeiro, English faculty, Central and AFT

Sandrine Hocde, Part Time Faculty, Chemistry Department/ College Transfer

Alice Enevoldsen, Adjunct Faculty Astronomy and Physics, Academic Transfer, South Seattle College

Frank Post, FT Faculty, Math/College Transfer, South

Ron Theofelis, Instructional Support Technician 4, Physical Sciences/College Transfer, SSC

Leo Spizzirri, Faculty, Math

Jordan DiFranco, PT faculty, Chemistry/ South Seattle

Leticia Lopez, FT Faculty, English, South

Kathren A. Whitham, English Faculty, English/College Transfer, South

Amanda Vega, FT Faculty, Biology/Academic Transfer

AFT1789 report for the record

Helena Ribeiro <union@aftseattle.org>

Thu 12/14/2023 4:09 PM

To:Goetz, Ricky <Ricky.Goetz@Seattlecolleges.edu>

"Aft seattle stands in solidarity with our sibling unions in WFSE and Pro-staff and await further updates regarding our compensation systems. Furthermore, we stand in solidarity with our faculty, staff, and student comrades who struggle to teach, work, and learn in under-resourced and inadequate facilities. This includes at North and Central, which are currently experiencing active and dangerous HVAC and air quality failures, respectively. We would also like to include the South Faculty's petition regarding the ceramics studio and makerspace into our report."

Helena

Helena Ribeiro
(pronounced: silent "H!" -- Elena Ree-BEY-roh)

~~If you are a faculty member contacting me about union business, please email me from your non-work email at union@aftseattle.org. Thank you! ~~

Tenured English Faculty
Seattle Central College
President, AFT-1789
Office: Seattle Central College, BE4152

SEATTLE COLLEGES
North · Central · South

OFFICE OF THE CHANCELLOR

District 6 | 206.934.3872 | Fax 206.934.3894 | www.seattlecolleges.edu
1500 Harvard Avenue, Seattle WA 98122-3803

MEMORANDUM

To: Board of Trustees
From: Rosie Rimando-Chareunsap, Chancellor
Date: January 11, 2024
Subject Award of Faculty Tenure Recommendations - Fall 2023

BACKGROUND

Pursuant to the rules and regulations of RCW 28B.50.850, members of the Board of Trustees have received and reviewed tenure summaries of nine probationary faculty members across the colleges. The faculty members listed below have been found to be qualified in their fields as instructors and have been recommended for tenure in their disciplines by their college tenure review committees, vice president for instruction, and president. I concur with these recommendations.

TENURE RECOMMENDATIONS

Seattle Central College:

- Tracy Cook | Healthcare & Human Services
- Joy Locke | Nursing
- Paul Verschueren | Science, Technology, Engineering, Math, & Business

RECOMMENDED ACTION

It is hereby recommended that the Board of Trustees, as the authorized appointing authority, award tenure to faculty members in their respective disciplines as specifically indicated above. All these probationally faculty members have been reviewed and recommended by the college Tenure Review Committees and by the appropriate college and district administrative staff.

Submitted by and transmitted to the Board with a favorable recommendation,

Rosie Rimando-Chareunsap, Ed.D.
Chancellor, Seattle Colleges

SEATTLE COLLEGES
North · Central · South

INFORMATION ITEM | BOARD OF TRUSTEES

Date Submitted	*Presenter*	*Position*
01/02/24	Dr. Bradley Lane	Interim President of Seattle Central College Vice Chancellor of Institutional

Meeting Date	*Topic*
1/11/24	Fall 2023 Final Quarterly Enrollment Report

Background Information (include if applicable: funding, fiscal impact)

N/A

Attachments (presentations, supplemental documents, reports, resolutions)

○ Yes ◉ No

SEATTLE CENTRAL COLLEGE

OFFICE OF THE PRESIDENT

206.934.5417 | www.seattlecentral.edu | 1701 Broadway, Seattle, WA 98122

INFORMATION ITEM

To: Board of Trustees

From: Dr. Bradley Lane, Interim President of Seattle Central College
Vice Chancellor of Institutional Effectiveness, Seattle Colleges

Meeting Date: January 11, 2024

Subject: Fall 2023 ***Final*** Quarterly Enrollment Report

Fall 2023 Preliminary Enrollment Report

Compared to Fall 2022, our overall Fall 2023 districtwide enrollment increased **10%** percent. The following table summarizes Total FTES for Fall 2023:

Total				
Campus	*Fall 2023*	*Fall 2022*	***Change***	
			#	%
District	12,482	11,387	1,095	10%
Central	4,855	4,404	451	10%
North	3,539	3,287	252	8%
South	4,089	3,696	393	11%

Program Highlights: Intensive English Program (IEP) at Seattle Central College, International Contract at North Seattle Colleges, and Basic and Transitional Studies at South Seattle College have all seen **20%** or more increases in FTES year over year.

Detailed information for each FTES type is further outlined in the subsequent pages of this report.

State FTES

All colleges reported a **4%** or more increase in State FTES compared to the previous year. The following chart details State FTES:

State				
Campus	*Fall 2023*	*Fall 2022*	***Change***	
			#	%
District	9,844	9,217	627	7%
Central	3,475	3,289	186	6%
North	2,888	2,765	123	4%
South	3,480	3,162	318	10%

Contract FTES – Running Start and International

The district had an overall **26%** increase of International Contract FTES compared to Fall 2022. North had a **33%** increase in international FTES, the largest percent increase in the district.

Running Start FTES increased **17%** for the district, where North reported a **24%** increase when compared to Fall 2022. Central and South report increases in Running Start FTES as well. The following chart details both Running Start and International FTES:

Running Start					International			
Campus	*Fall 2023*	*Fall 2022*	***Change***		*Fall 2023*	*Fall 2022*	***Change***	
			#	%			#	%
District	1,291	1,103	187	17%	617	491	126	26%
Central	513	440	73	16%	409	329	80	24%
North	374	301	73	24%	136	102	34	33%
South	404	362	42	12%	72	60	12	20%

Total FTES by Course Intent

To further analyze our total enrollment for Fall 2033, it is important to account how Total FTES are distributed across different course intents. IEP at Central can be identified a program of growth, with a **20%** increase in FTES. South is currently at a **2%** decrease in apprenticeship FTES for Fall 2023.

Basic and Transitional Studies (BTS) had a **28%** increase at South, while North small decrease in enrollment. As for our Bachelor programs, South reports a **7%** FTES increase. College Transfer increased **12%** districtwide. Professional Technical programs are reporting a **6%** districtwide increase in FTES. The following table provides more detail for Total FTES by course intent:

		District	Central	North	South
College Transfer	*Fall 2023*	6,238	2,880	1,967	1,391
	Fall 2022	5,578	2,514	1,779	1,286
	% Change	12%	15%	11%	8%
Professional Technical	*Fall 2023*	2,615	1,178	900	537
	Fall 2022	2,471	1,186	825	460
	% Change	6%	-1%	9%	17%
Bachelor's	*Fall 2023*	345	110	203	32
	Fall 2022	341	107	204	30
	% Change	1%	3%	0%	7%
Basic & Transitional Studies (BTS)	*Fall 2023*	1,653	502	469	682
	Fall 2022	1,456	444	479	534
	% Change	14%	13%	-2%	28%

Intensive English Program (IEP)	*Fall 2023*	183	183		
	Fall 2022	153	153		
	% Change	20%	20%		
Apprenticeships	*Fall 2023*	1,447			1,447
	Fall 2022	1,386			1,386
	% Change	4%			4%

Total FTES by Demographic Information

Students of Color account for **55%** of Total FTES, where Asian and Black students are among the largest group. In the case of gender, male students account for most of the Total FTES for Fall 2023. The following tables provide disaggregated Total FTES by race/ethnic group and gender:

	District	Central	North	South
Asian	2,112	1,094	445	573
Black/ African American	1,860	903	409	548
Hispanic/ Latinx	1,266	484	314	469
Native American or Alaska Native	52	18	12	22
Native Hawaiian or Pacific Islander	67	20	12	35
Two or More Races	1,520	583	518	418
White	3,690	1,263	1,255	1,173
Not Reported	1,914	490	573	851

	District	Central	North	South
Female	5,644	2,504	1,851	1,290
Male	5,743	1,998	1,337	2,408
Non-binary	136	81	38	16
Not Reported	959	271	313	375



Dr. Bradley Lane
Interim President, Seattle Central College
Vice Chancellor of Institutional Effectiveness, Seattle Colleges

TO: Board of Trustees

FROM: Jennifer Dixon, Vice Chancellor for Human Resources

DATE: January 5, 2024

RE: Update on Payroll Concerns

Staffing

Final interviews will be held the second week of January for the newly added Human Resource Consultant 3 position that will focus on leave administration. This specialized take will be the subject matter expert for this very complicated work. From this pool of applicants, we are also reviewing and screening for any additional project employment positions to provide immediate release for current payroll staff and to provide improved services to our employees.

Processes

Human Resource staff are still working with our IT colleagues on a new system for onbase stipends. They are in the final stages of testing and will be training actual users in the next two to three weeks.

Support for Colleges and Supervisors

Human Resources provides a monthly training for supervisors. In November the training was devoted specifically to payroll and ctcLink. We are planning to provide this training again for employees and beginning in January will have a staff member dedicated to updating our other trainings. Additionally, we are developing a Frequently Asked Questions (FAQ) for payroll to post on inside.

Third Party Auditor

Seattle Colleges has reached out to firms that provide professional auditing services from the Department of Enterprise Services contracting and purchasing website. Currently, we have met with three firms and are obtaining quotes for their services.

Staffing Ratio Analysis

In October 2023 the Human Resource team conducted an analysis of staffing levels compared to five of the six largest community and technical colleges districts. The analysis assisted in the hiring of one additional classified employee per campus, with this additional employee on each campus the staffing ratio changed from 1.44 to 1.62 HR staff per 100 employees.

District	"HR" Staff	Employee Headcount (2021-2022)	"HR" Staff per 100 Employees
Spokane	31	1,436	2.16
Bellevue	26	1,115	2.33
Seattle (+3)	27	1,666	1.62
Seattle	24	1,663	1.44
Clark	21	858	2.45
Pierce	20	777	2.57
Green River	18	770	2.34

Student Government Association

MEMORANDUM

TO: Board of Trustees, Seattle Colleges

FROM: Student Government Association, North Seattle College

DATE: December 2023

SUBJECT: December Report to the Board of Trustees

Student Government Association 2023-2024 Goals:

- We are prioritizing creating partnerships across departments, local tribes, and empowering students of diverse and underserved backgrounds by curating community.
- Improving student resources as well as making our current resources more known.
- Expanding our disability services
- Completing general repairs
- Making our campus easier to navigate

On Campus Programming:

- **Fuel For Finals (Monday, December 11th, 11:00am to 1:00pm at The Grove)**

Provide food for students while finals are happening.

- **Pizza with the President (Thursday, Dec 14th, 12:00pm to 1:00pm at The Grove)**

Bring your questions, thoughts, ideas and your appetite. Free pizza will be served on a first-come, first-served basis.

- **New Student Orientation (Wednesday, Dec 13th, 1:00pm to 4:30pm at The Grove)**

At the end of this quarter incoming students got to connect with campus departments and resources, meet faculty and other students, and take a campus tour.

Updates from Student Governance:

- December 4th our Student Body President went to Olympia to help lobby with WSA.
- Created petition to advocate for expanded disability services.
- Established relationship with Muckleshoot for multiple language projects.

SGA Representatives Spotlight:

For the SGA spotlight for the month of December we would like to recognize Wren Lane. Wren has been spotlighted because of their great work on the expansion of disability services petition and working over break.

SEATTLE CENTRAL COLLEGE

Associated Student Council

MEMORANDUM

TO: Board of Trustees, Seattle Colleges

FROM: Fatimah Abdullahi**,** Associated Student Council (ASC), Seattle Central College

DATE: January 11, 2024

SUBJECT: January Report to the Board of Trustees

Associated Student Council End of Quater Retreat

We recently had a fantastic ASC end-of-quarter retreat! It started with a deep dive into reflections on our individual and team achievements, pinpointing what made us most proud. We also openly discussed the challenges we faced in the Fall quarter and explored ways to grow as student leaders. We did not just stop at reflection – we revisited the goals we set at the beginning of the year, fine-tuning our timeline for reaching those goals.
To keep things dynamic, we took the time to tweak our norms, making necessary adjustments based on what has been working well and what needs a bit of change. It was an enriching experience that inspired us all to tackle the upcoming challenges!

Student Leadership Open House

The Student Leadership office is organizing an in-person Student Leadership House on Tuesday, January 11th, to attract students interested in joining clubs and to get students acquainted with student leaders. Drawing from the success of the Fall quarter open house, we plan to increase advertising by decorating A-frames with balloons and distributing flyers during Welcome Week. The event will feature a karaoke machine, cotton candy, and popcorn machines for added fun. To gather valuable feedback, surveys will be conducted. This comprehensive approach aims to create a cohesive and engaging experience, fostering a sense of belonging within the Student Leadership community.

Fatimah Abdullahi
Executive of Administration of the Associated Student Council

NORTH SEATTLE COLLEGE

OFFICE OF THE PRESIDENT

206.934.3605 | www.northseattle.edu | 9600 College Way North, Seattle, WA 98103

REPORT

To: Board of Trustees
From: Dr. Rachel Solemsaas, Interim President, North Seattle College
Meeting Date: January 11, 2024
Subject: Report – January Board of Trustees Meeting

STUDENT SUCCESS

LSAMP hosts STEM Undergraduate Fair at NSC
The Louis Stokes Alliances for Minority Participation (LSAMP) program hosted the STEM Undergraduate Research Fair at NSC on Nov. 9, where approximately 160 students were in attendance. The purpose of the fair was to connect students to local research groups and opportunities at University of Washington (UW) and at NSC. Groups present included: the NSC Undergraduate Research course (UGR 294), UW Center for Integration of Modern Optoelectronic Materials on Demand, UW Molecular Engineering Materials Center, UW College of the Environment, UW Office of Undergraduate Research, NSC Rocketry Club, and others. The idea for the event was spearheaded by Deserée Lai, an NSC alum who is now studying condensed matter physics at UW. The event aligns with LSAMP's vision to establish a culture that supports, promotes, and enhances STEM research.

FINANCIAL HEALTH

Aerospace High Demand 1,000 FTEs Re-distribution Grant Application Approved
The Aerospace high Demand 1000 FTEs re-distribution grant application for 23-24 has been approved in the amount of $120,000 per year for at least three years, with the possibility of sustained funding if NSC reaches FTE goals for the Electronics programs. The funding will be used to support outreach and innovation for the Electronics program, with focused energy on vitalizing and innovating the IT-Controlled Electronics program.

ECE Scholarship Fund Established
NSC's Early Childhood Education (ECE) team in partnership with the Seattle Colleges Foundation, has established its own scholarship fund to support ECE students, with a special emphasis on students in its language immersion cohorts. The fund is supported by faculty/staff donors and their network. The team will make its first awards in Spring 2024 with a plan to award 25+ small scholarships.

PARTNERSHIPS

Early Childhood Education Program Partnership with DEEL
The Seattle City Department of Education and Early Learning (DEEL) and the NSC ECE team initiated a new partnership in July 2023 for an ECE Point of Contact, based at North, to serve its scholarship students at early learning programs throughout the city. In its first five months, the partnership resulted in 16 students receiving admission and/or retention support, and DEEL sending an announcement on these positive outcomes to be publicly shared with the Mayor's office.

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PRIDE POINTS

NSC Staff Members Accepted into the Workforce Deans Academy
Anna Saradeth, Interim Associate Director of ECE and Dr. William White, Interim Associate Dean of Workforce Instruction were accepted to the Workforce Deans Academy (WDA) for the 2023-2024 cohort. The WDA is an annual, cohort-based program sponsored by the Workforce Education Council and administered by the Center of Excellence for Careers in Education and focuses on both leadership and the practical skills necessary to succeed and lead in the complex world of workforce and professional/technical education.

LSAMP Navigator Selected to Participate in STEMSEAS Expedition
LSAMP navigator, Michelle Barboza, was selected to participate in the STEMSEAS Expedition, which provides ship-based, 6-10 day exploratory experiences for undergraduates from diverse backgrounds aboard National Science Foundation funded research vessels. The purpose of this expedition was to train community college faculty to serve as STEMSEAS expedition mentors, and give them an experience that allows them to authentically encourage their students to participate in the program. The expedition was from November 2 -11, and the future mentors sailed from Seattle, WA to Honolulu, HI. Participation in these professional opportunities benefit NSC's BIPOC STEM students.

SEATTLE CENTRAL COLLEGE

OFFICE OF THE PRESIDENT

206.934.5417 | www.seattlecentral.edu | 1701 Broadway, Seattle, WA 98122

REPORT

To: Board of Trustees

From: Dr. Bradley Lane, Interim President of Seattle Central College

Meeting Date: January 2, 2024

Subject: Report – January Board of Trustees Meeting

PARTNERSHIPS

Expanded Food Truck Service: During fall quarter, Seattle Central partnered with local restaurants to provide staff and students with on-campus food options every Wednesday. Starting January 2, Seattle Central will expand food truck service to Tuesdays and Wednesdays until the end of winter quarter.

Family Dinner: Seattle Central will host up to 150 local community members at its first Family Dinner event scheduled for Friday, February 16, 2024. Inspired by the Danish folk house *Absalon*, this event will offer a communal dining experience, activate the campus and neighborhood, and showcase what the college can offer both students and the public.

Community Outreach Open House: On Wednesday, January 17, the Capitol Hill EcoDistrict will hold an open house at Seattle Central and will present insights and lessons learned from the recent MasterClass held in Denmark and Sweden this past summer. Capitol Hill EcoDistrict is a community-driven effort to promote a more resilient, equitable, and vibrant neighborhood.

GUIDED PATHWAYS

New Executive Director: Serena Manzo is now serving as the new Executive Director of Guided Pathways as of December 15, 2023. Manzo most recently served as the Director of Multi-Ethnic Programs at Seattle Pacific University, where she focused on providing holistic support for first-generation college students and students of color.

PRIDE POINTS

Seattle Central hosted the **annual holiday party** on campus at One World restaurant. Seattle Culinary Academy provided food and desserts and South Seattle's NW Wine Academy provided a selection of wine. Between 125 – 150 faculty and staff attended.

Dr. Bradley Lane
Interim President, Seattle Central College

SOUTH SEATTLE COLLEGE

OFFICE OF THE PRESIDENT

206.934.5311 | www.southseattle.edu | 6000 16th Avenue SW, Seattle, WA 98106

REPORT

To: Board of Trustees

From: Dr. Sayumi Irey, Acting President of South Seattle College

Meeting Date: January 11, 2024

Subject: Report – January Board of Trustees Meeting

EQUITY, DIVERSITY, INCLUSION, & COMMUNITY

South Student Named 2024 McKinney Scholar: South Seattle College has selected Jerome Price for the annual Reverend Samuel B. McKinney Scholarship. Jerome is student in the Northwest Wine Academy winemaking program, active in Project Baldwin, and involved with civil rights projects when his schedule allows. The McKinney scholarship, which rotates amongst campuses annually, was established to recognize the contributions of the Rev. Samuel McKinney, civic leader and longtime pastor at Mount Zion Baptist Church. Jerome will be presented with the $1500 scholarship at the Annual Community Celebration of MLK on January 12th.

STUDENT SUCCESS

Ask Me Volunteers Help Students Start Strong: South employees volunteered to post up in various entry points and gathering spots on main campus for the first two days of winter quarter to help new and returning students find classes, services and answer any questions they might have.

ORGANIZATIONAL EXCELLENCE

Fall Enrollments Finish Strong: South's final fall quarter 2023 enrollment report shows a 10 percent growth over fall of last year. Steady growth in college transfer, professional-technical, basic and transitional studies, and apprenticeship programs all contributed to jump. For context, South's enrollment numbers come in differently than Central or North due to our large apprenticeship student population. While our sister colleges have a near final enrollment number by the last day to add/register classes for a given quarter, South's numbers continue to grow over the course of the quarter. This is because apprenticeship programs have varying schedules and enrollments come in on a rolling basis throughout the quarter. As a result, South's numbers appear to be "down" through much of the quarter, but we close that gap and often exceed it (as we did this fall) by the time the quarter ends.

Holiday Party Brings Staff Together: South faculty and staff gathered on December 4 for the annual holiday party to share great food created by Brockey Center staff, take part in lighthearted competitions, and have a moment of relaxation and laughter after a busy fall quarter.

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PRIDE POINTS

Chongqing Delegate Luncheon Hosted at South: The provincial government of Chongquing (Seattle's sister city located in southwest China) sent a cultural and diplomatic delegation to Seattle in early December to meet with Seattle Mayor Bruce Harrell and visit the Seattle Chinese Garden, located on South's main campus. The college and Dr. Sayumi Irey hosted the delegation and local VIPs for a luncheon on December 4. Attendees included Zhang Jianmin, consul general of the People's Republic of China in San Francisco, Seattle Port Commissioner Sam Cho, David Kim, director of government and international affairs for Seattle, and Kayim Gulgun, arts and culture director for Seattle.



Dr. Sayumi Irey
Acting President, South Seattle College