SEATTLE COLLEGES
North · Central · South

BOARD OF TRUSTEES

June 8, 2023
REGULAR MEETING AGENDA

SESSION	TIME	LOCATION (HYBRID)	
EXECUTIVE	1:00 p.m.	**Closed Session**	
STUDY	2:00 p.m.	**Seattle Central College** BE 1110/1111 1701 Broadway Seattle, WA 98122	**Zoom** https://zoom.us/j/93288550822 **Meeting ID:** 932 8855 0822 **Passcode:** 543143
REGULAR	3:00 p.m.		

EXECUTIVE SESSION

1:00 p.m. AGENDA

An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

A. Negotiations
   a. Exception (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

B. Litigation Update
   a. Exception (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district;

C. Personnel
   a. Exception (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

STUDY SESSION

2:00 p.m. AGENDA

A. Conferring of Degrees Procession Run-Through | Earnest Phillips, Associate Vice Chancellor for Communications and Strategic Initiatives

SEATTLE COLLEGES
North · Central · South

BOARD OF TRUSTEES

June 8, 2023
REGULAR MEETING AGENDA

REGULAR SESSION

3:00 p.m. PRELIMINARY MATTERS

A. **Call to Order**
B. **Land Acknowledgment | Bren Rodriguez, EDIC Student Ambassador – Seattle Central College**
C. **Approval of Agenda**

3:10 p.m. PUBLIC COMMENT

The Seattle Colleges Board of Trustees welcomes students, employees, and community partners to address the Board during the Public Comment period specified on the Agenda. The Board provides 15 minutes for public comments, which may be adjusted at the discretion of the Board Chair.

Each speaker has 3 minutes to address the Board, and speakers are encouraged not to repeat the same issue that a previous speaker has already raised. Advanced signup for oral comments is requested by completing the short form linked on the Public Comment – Board of Trustees website.

Additional commenters will only be called upon during the meeting as time allows. If there is not enough time for all speakers, commenters will be encouraged to submit a written statement or be put on the list for oral comments at the next public meeting.

In addition, written statements are accepted by Ricky Goetz at any time (via web form mentioned above). All written statements received by noon on the Friday before the Regular Board of Trustees meeting will be published in the public packet. Written statements received after that date and time will be added to the Board packet and transmitted to the Board for the following Board meeting.

The Board functions at the policy level while daily operational matters are delegated to the district and college management team. It is, therefore, not the practice of the Board to respond specific to operational issues during Public Comment period.

3:25 p.m. HIGHLIGHT PRESENTATION

A. **Equity in Practice (EIP) – BSTT at Seattle Central College | Kao LeZheo, Interim Vice President of Student Services | Pg. 4**

3:40 p.m. ACTION ITEMS

A. **Minutes – Regular Meeting: May 11, 2023 | Pg. 30**
B. **2023-2024 Apprenticeship Agreements (CITC, PSE) | Dr. Jean Hernandez | Pg. 35**
C. **Fiscal Year Budget Approval for 2023-24 | Julienne DeGeyter | Pg. 38**
D. **SCD and AFT 1789 Wage Reopener | Dr. Rosie Rimando-Chareunsap | Pg. 41**
E. **Student Success Technology: Starfish Renewal | Cindy Riche | Pg. 43**

SEATTLE COLLEGES
North · Central · South

BOARD OF TRUSTEES

June 8, 2023
REGULAR MEETING AGENDA

4:15 p.m. INFORMATION ITEMS

A. Spring 2023 Quarter Preliminary Enrollment Report | Dr. Bradley Lane | Pg. 45
B. Bridge Plan Status Report - Spring 2023 | Dr. Bradley Lane | Pg. 49
C. 2023-24 Budget Forum Feedback | Julienne DeGeyter | Pg. 64
D. 2023-24 Board of Trustee Officer Nominations
E. 2023-24 Board of Trustees Regular Meeting Schedule | Pg. 69
F. Accolades
- **I. Dr. Chemene Crawford**
- **II. Student Representatives**
  - Gracie Ochoa - North
  - Ronnie Kuan - Central
  - Ana Chamale - South

4:40 p.m. ORAL REPORTS

Section to provide any additional oral reports that were not included in any submitted written reports.

A. Student Representatives
i. Ronnie Kuan - Central **| Pg.70**
ii. Gracie Ochoa – North
iii. Ana Chamale – South **| Pg. 72**

B. Labor Representatives
i. Johnny Dwyer - WFSE
ii. Annette Stofer - AFT Seattle Community Colleges **| Pg. 74**
iii. Cody Hiatt - AFT-SPS

C. Chancellor | Pg. 75
i. Legislative Updates
ii. Leadership Updates

D. Chair
i. Chancellor Search
ii. Legislative Updates

E. Trustees

F. College Presidents, Vice Chancellors, Associate Vice Chancellors
i. Cindy Riche, Associate Vice Chancellor and Chief Information Officer
ii. Kerry Howell, Vice Chancellor of Advancement
iii. Julienne DeGeyter, Vice Chancellor of Finance and Operations
iv. D'Andre Fisher, Associate Vice Chancellor of Equity, Diversity, Inclusion and Community
v. Chemene Crawford, President of North Seattle College **| Pg. 77**
vi. Jean Hernandez, Interim President of South Seattle College **| Pg. 78**
vii. Bradley Lane, Interim President of Seattle Central College **| Pg. 80**
viii. Earnest Phillips, Associate Vice Chancellor of Communications and Strategic Initiatives
ix. Jennifer Dixon, Vice Chancellor Human Resources

5:00 p.m. ADJOURNMENT

The next meeting of the Board of Trustees will be held on Thursday, July 13, 2023, at North Seattle College in the North Star Dining Room. There will be a Study Session at 2:00 p.m., and the Regular Meeting will follow at 3:00 p.m.

SEATTLE COLLEGES
North · Central · South

INFORMATION ITEM | BOARD OF TRUSTEES

Date Submitted	*Presenter*	*Position*
06/01/23	Kao LeZheo	Interim Vice President of Student Services, Seattle Central College

Meeting Date	*Topic*
06/08/23	Equity in Practice (EIP) - BSTT

Background Information (include if applicable: funding, fiscal impact)

Brief Equity in Practice (IEP) College host presentation regarding Black Solidarity Think Tank (BSTT) work.

Presenters - Seattle Central College:

- Kao LeZheo, Interim Vice President Student Services
- Sharon Spence-Wilcox , Library Faculty
- Helena Ribeiro, Tenured English Faculty

Attachments (presentations, supplemental documents, reports, resolutions)

(•) Yes ( ) No

Everybody's Business

BLACK SOLIDARITY THINK TANK

BOARD OF TRUSTEES PRESENTATION

SPRING 2023



Overview

- Rooted in history of social justice and racial equity
- Nourished by wisdom of keynote speakers
- Spreading our vision through praxis
- Moving toward transformational institutional change

Broadway High School: Executive Order 9066

- In 1941, approximately 30% of Broadway High School students were Japanese Americans
- Broadway High School student at the Minidoka Relocation Camp
- Broadway was closed in 1946 due to the drop in enrollment





In 1966, Central opened as Seattle's first Community College

Key issues were:

- Tracking students
- One campus only
- Central was to be built last

The Black Panthers in Support of Asian Demands



United Construction Workers Association



Protests closed the college

Community Support is Alive

(May 6, 2022) — Last Wednesday, The Seattle Times reported that the Culinary Arts program at Seattle Central College was scheduled for closure, due to budget concerns at the school. It went unreported, but the Maritime Academy, Wood Technology Center, and Apparel Design programs were also slated to close. Losing those programs would not only be a blow to the students, but also to the regional employers who rely on graduates from those programs.

But this week, the Seattle Central College administration backed down amid a groundswell of support for the programs and agreed to maintain them . . .

Accessed May 21 from: https://www.thestand.org/2022/05/how-community-action-saved-seattle-central-training-programs/

Current Seattle Central College Initiatives

- Academy for Rising Educators (ARE)
- Umoja Scholars
- Running Start
- Seattle Promise
- Medical Assisting: Filipino & Cambodian Community Cohorts
- Six B.A. degrees
- We focus on educating leaders, not on training our Black, Indigenous and People of Color (BIPOC) community to continue serving in low wage positions

Our Vision

- The Black Solidarity Think Tank (BSTT) nurtures and centers Black lives at Seattle Central College toward an everyday praxis of liberation for Black students, staff and faculty.

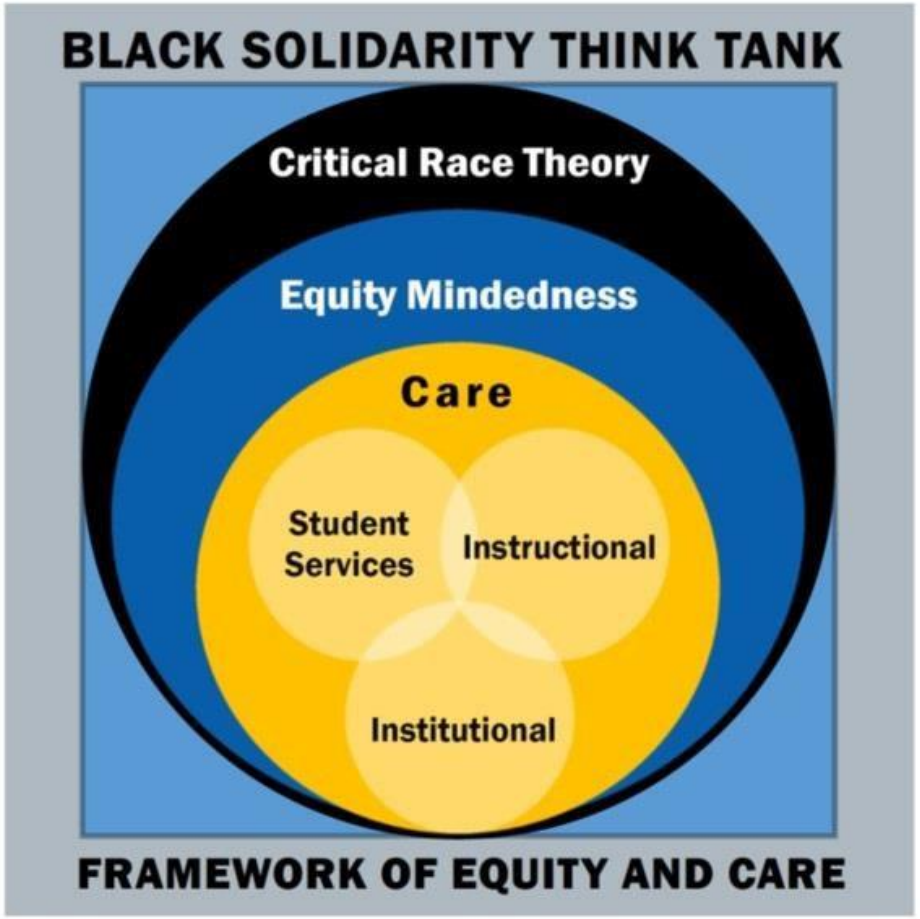
Our Mission

- We name structures, practices, and policies that harm Black-identified students, staff and faculty.
- We are committed to developing internal and external community partnerships, learning institutes, and policy recommendations that reflect and advance the BSTT framework of care and equity mindedness.

Framework Model

SEATTLE CENTRAL COLLEGE

Black Solidarity Think Tank
Framework Model of Equity and Care



FRAMEWORK PILLARS

Critical Race Theory	Equity Mindedness	Care
Counter Storytelling	Healing Informed Pedagogy	Community Cultural Wealth
Permanence of Racism	Othermothering	Equity Minded Student Services
Whiteness as Property	Otherfathering	Culturally Affirming Teaching Practices
Interest Convergence		Restorative Practices
Critique of Liberalism		Adaptive Leadership
		Seattle Colleges EDI Goals & Plans

SEATTLE CENTRAL COLLEGE
Central to the Community for 50 Years

Framework Prompts

- **Reflect and Examine:**
  What is the institutional issue you are trying to address or investigate?
- **Recognize Intersectionality:**
  With race at the center of analysis, who will be impacted and who holds power?
- **Challenge Dominant Perspectives:**
  How can you disrupt and dismantle institutional harm that results from the status quo?
- **Commit to Social Justice:**
  How can you address systemic inequities with transparency and accountability?
- **Value Experiential Knowledge and Collaboration:**
  How will you seek and incorporate multiple perspectives and lived experiences of stakeholders?

Guest Speakers

Speaker #1 Dr. Brooms – *"challenge the old narratives."*

Speaker #2 Dr. Sankofa Waters – *" understand how and why you show up."*

CRT is the constant in any work that leads to real institutional transformation.

FRAMEWORK PILLARS

Critical Race Theory ↘	Equity Mindedness ↓	Care ↙
Counter Storytelling	Healing Informed Pedagogy	Community Cultural Wealth
Permanence of Racism	Othermothering	Equity Minded Student Services
Whiteness as Property	Otherfathering	Culturally Affirming Teaching Practices
Interest Convergence		Restorative Practices
Critique of Liberalism		Adaptive Leadership
		Seattle Colleges EDI Goals & Plans

Speaker #4 Nzingha Dugas - *"this work is everybody's business."*

Speaker #3 Dr. Frank Harris III —*"change the culture."*

Speaker #5 Dr. Paul Gorski – *" do the work."*

Student Services Vision

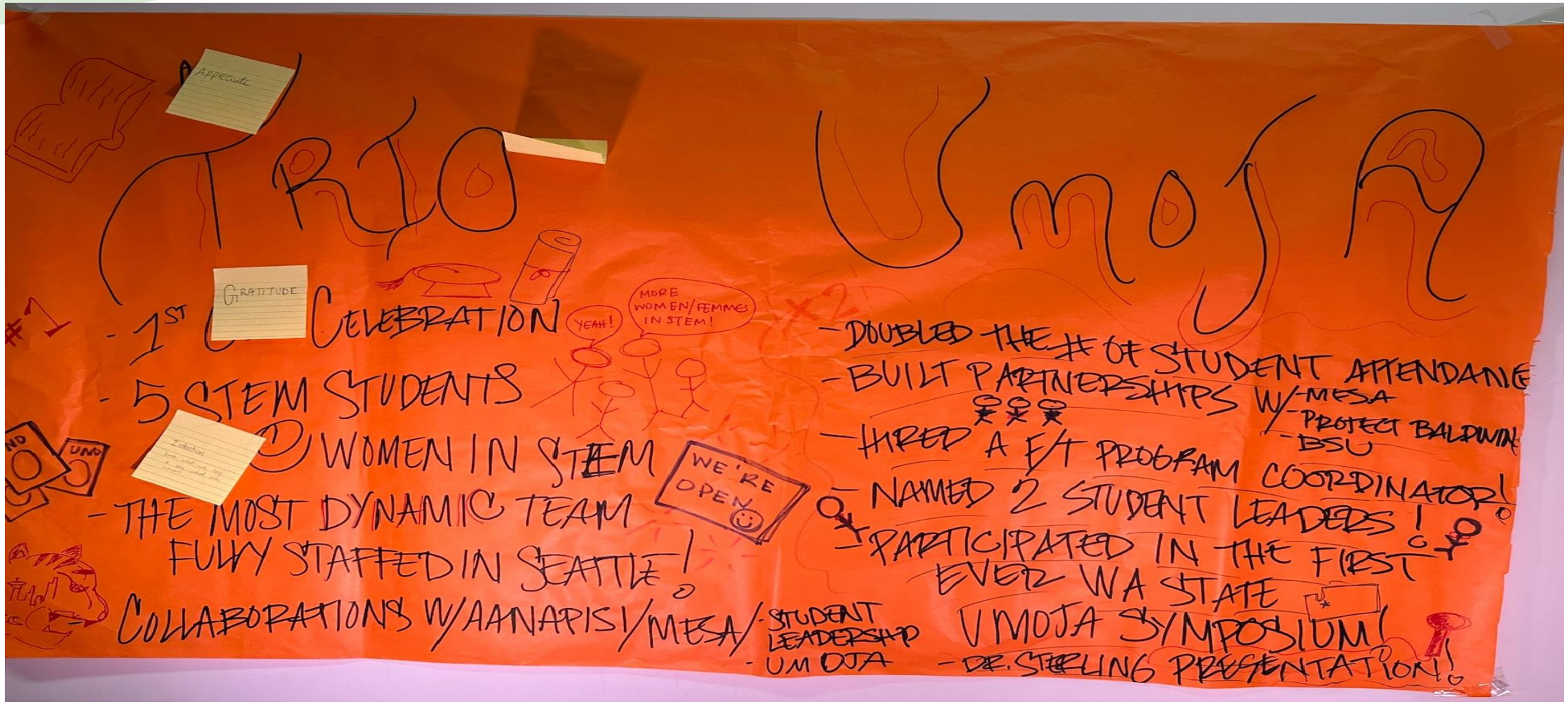
In Student Services, we are a beloved community committed to learning, empowerment and transformation of students and all those in our community.

Through this, we honor our college's history of fighting for racial equity and social justice.

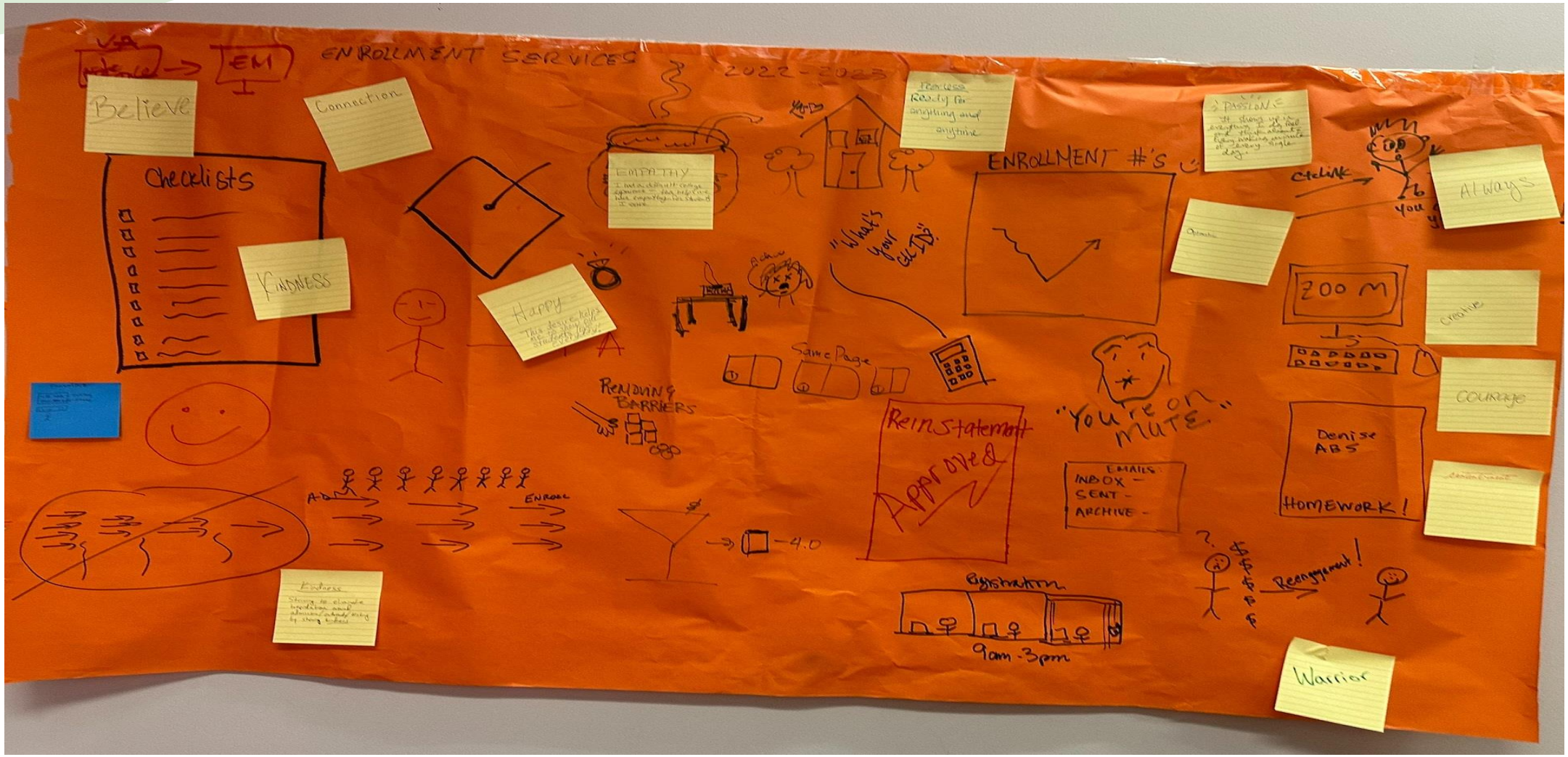
Student Success



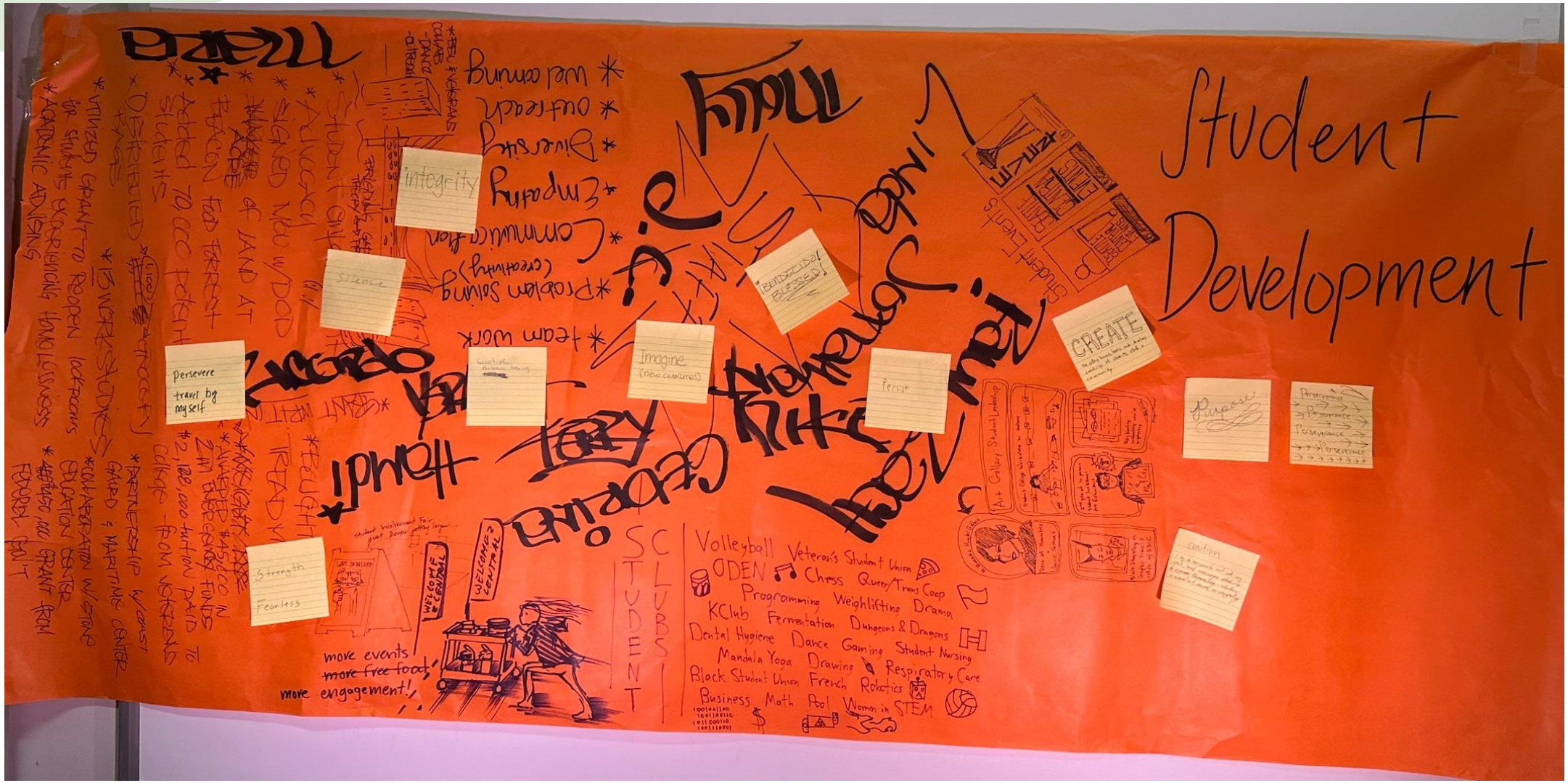
TRIO / UMOJA


TRIO
Umoja
Appreciate
GRATITUDE
- 1ST CELEBRATION
- 5 STEM STUDENTS
WOMEN IN STEM
- THE MOST DYNAMIC TEAM FULLY STAFFED IN SEATTLE!
COLLABORATIONS W/AANAPISI/MESA/
- STUDENT LEADERSHIP
- UMOJA
YEAH!
MORE WOMEN/FEMMES IN STEM!
WE'RE OPEN
- DOUBLED THE # OF STUDENT ATTENDANCE
- BUILT PARTNERSHIPS W/ MESA
- PROJECT BALDWIN
- BSU
- HIRED A F/T PROGRAM COORDINATOR!
- NAMED 2 STUDENT LEADERS!
- PARTICIPATED IN THE FIRST EVER WA STATE UMOJA SYMPOSIUM!
- DR. STERLING PRESENTATION!

Enrollment Services / Registration & Records



Student Development



Book Reading Inquiry Circle (BRIC)

- BRIC (Book Reading Inquiry Circle) initiated out of the SCC Counseling Center employees' desire to infuse Intersectionality and Critical Race Theory (CRT) in a more meaningful way throughout work with students, including teaching HDC courses and workshops. BRIC members attended 6 meetings in Spring 2021
- Conversations grounded in SCC's Framework Prompts to center racial equity in dialogue and decision-making
- Example: Ungrading Practices

Dialogue and discussion on actions to dismantle inequities in our classes, workshops and counseling practices

- Redesign class activities
- Incorporation of more “qualitative”, narrative approaches to assessment that highlight cultural wealth
- Development of a new unit “Understanding Power: Building Trust Between Providers and Patients”
- Make course descriptions, objectives and outcomes more explicit

Cite Black Women: Everybody's Business

- Collaboration between English Dept. and Library **+**
- Curricular revision **+**
- Classroom Praxis **+**
- Assessment **+**

= Institutionalization!!

Revision of English 102 Outcomes

OLD Outcomes

- ❑ Develop an extensive research-based essay using the writing processes learned in English 101.
- ❑ Evaluate primary and secondary print and electronic sources to be used in a documented essay.
- ❑ Analyze reading by summarizing, responding, and interpreting.



Revised Outcomes

- ❑ Identify and explore topics, issues, or questions that benefit from inquiry and research, and draw on students' own interests.
- ❑ Strategically use various research methods (e.g. search engines, databases, and/or interviews) to locate sources that address students' research questions.
- ❑ Evaluate and analyze different types of sources, including those written for academic and popular audiences, for logic, credibility, bias, and usefulness in addressing research questions.
- ✓ Understand how power shapes which sources and voices are amplified and how to rebalance power by incorporating marginalized sources and voices into students' compositions.

BSTT Alignments with Guided Pathways

- Urgent, radical, transformational change that uproots inequitable policies, practices by engaging students and employees to implement lasting systemic change
- Codified by leadership in Operational Plan: Student success and equity
- Institutional Assessment
  - Collaborate Group
  - Student Services Assessment
- Seattle College District Equity, Diversity, Inclusion & Community (EDIC) plan

Everybody's Business continues

- How does any of this resonate with work you're already doing, individually or collectively?

- As we move towards more transparency and transformation at our institution, what are some areas where this framework can guide us to walk the talk of racial equity and care?

A note about intellectual property

This work is licensed under Creative Commons Attribution-Non Commercial-No Derivatives 4.0 International Public License.



Attribution-NonCommercial-NoDerivs
CC BY-NC-ND

You can read more about the license here:
https://creativecommons.org/licenses/by-nc-nd/4.0/legalcode

The work of the BSTT may not be mixed, adapted, or built upon for any purposes, including commercially. Work may be shared as long as it is attributed and credited to Seattle Central College's Black Solidarity Think Tank.

Thank You,
The Black Solidarity Think Tank

- Dr. Kimberly McRae (co-lead), Counseling Faculty, Interim Dean of Student Success
- Helena Ribeiro (co-lead), English Faculty
- Mikaila Harris, Assistant Director of Equity, Diversity, Inclusion, and Community
- Kate Krieg, Executive Director of Guided Pathways
- Kao LéZheo, Interim Vice President of Student Services
- Dr. Pat Russell, Executive Dean for Healthcare and Human Services
- Desiree Simons, English Faculty
- Sharon Spence-Wilcox, Library Faculty

SEATTLE COLLEGES
North · Central · South

BOARD OF TRUSTEES

May 11, 2023
REGULAR MEETING MINUTES

SESSION	TIME	LOCATION (HYBRID)	
EXECUTIVE	1:00 p.m.	**Closed Session**	
STUDY	2:00 p.m.	**South Seattle College** 6000 16th Avenue SW Seattle, WA 98106	**Zoom** zoom.us/j/98190074689 **Meeting ID:** 981 9007 4689 **Passcode:** 588258
REGULAR	3:00 p.m.		

TRUSTEE ATTENDANCE			
Teresita Batayola	Absent	**Brian Surratt**	Present
Louise Chernin, *Chair*	Present	**Rosa Peralta,** *Vice Chair*	Present
Colleen Echohawk	Present		

LEADERSHIP ATTENDANCE			
		Kerry Howell	Present
Ana Chamale	Present	**Ronnie Kuan**	Present
Chemene Crawford	Present	**Bruce Marvin**	Present
Lela Cross	Present	**Gracie Ochoa**	Present
Jennifer Dixon	Present	**Earnest Phillips**	Present
Johnny Dwyer	Absent	**Cindy Riche**	Present
D'Andre Fisher	Present	**Rosie Rimando-Chareunsap**	Present
Jean Hernandez	Present	**Annette Stofer**	Present
Cody Hiatt	Present	**Bradley Lane**	Present

EXECUTIVE SESSION

1:00 p.m. AGENDA

A. Negotiations
   a. Exception (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

B. Litigation Update
   a. Exception (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district;

C. Personnel
   a. Exception (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

D. Real Estate
   a. To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;
   b. To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price.

SEATTLE COLLEGES
North · Central · South

BOARD OF TRUSTEES

May 11, 2023
REGULAR MEETING MINUTES

STUDY SESSION

2:00 p.m. AGENDA

Chair Louise Chernin called the study session to order at 2:05 p.m.

A. Proposed Fiscal Year Budget for 2023-24 | Julienne DeGeyter, Vice Chancellor for Finance & Operations | Pg. 81

Vice Chancellor Julienne DeGeyter provided an overview of the proposed 2023-2024 budget:

- Overview of budget development process.
- Details about budget development.
- Details about budget approvals.
- Overview of budget assumptions.
- College budget overview (Central, North, South).
- Breakout of district expenses.
- District budgets overview (Siegal Center, District Wide Services).
- Review of overall Seattle Colleges district budget.
- The proposed 2023-2024 budget does not include program closures.

REGULAR SESSION

3:00 p.m. PRELIMINARY MATTERS

A. Call to Order

Chair Louise Chernin called the regular meeting to order at 3:04 p.m.

B. Land Acknowledgment | Dennis Denman, Director of Equity, Diversity, & Inclusion - South Seattle College

The land acknowledgment was performed by Dennis Denman, Director of Equity, Diversity, & Inclusion at South Seattle College.

C. Approval of Agenda

Motion 1: Trustee Colleen Echohawk moved to approve the agenda; motion seconded; motion approved unanimously.

3:10 p.m. PUBLIC COMMENT

A. Oral Public Comment

a. Helena Ribeiro
b. Cody Hiatt

B. Written Submissions

a. Chance Fox Hauck **| Pg. 4**
b. Noah Sheehan **| Pg. 5**

DRAFT

SEATTLE COLLEGES
North · Central · South

BOARD OF TRUSTEES

May 11, 2023
REGULAR MEETING MINUTES

3:25 p.m. HIGHLIGHT PRESENTATION

A. Highlighting AANAPISI Center at South Seattle College | Dr. Jean Hernandez and Rachel Navarro

Dr. Jean Hernandez introduced Rachel Navarro, Director of Student Services at South Seattle College. Director Navarro provided an overview of the Asian American & Native American Pacific Islander Serving-Institution (AANAPISI) Center at South Seattle College:

- The AANAPISI Center offers structured holistic support for AA&PI students.
- Services include culturally relevant, pro-active academic advising and educational planning, mentoring, identity empowerment, leadership development, and building a sense of community.
- South Seattle College was one of the first six higher education institutions to be recognized and federally funded as AANAPISI in 2008 through the US Department of Education.
- Our current grant (2021-2026) focuses on increasing AA&PI student voice in the curriculum and student services.

3:40 p.m. ACTION ITEMS

A. Minutes – Regular Meeting: April 13, 2023 | Pg. 7

Motion 2: Trustee Rosa Peralta moved to approve the April 13, 2023, meeting minutes; motion seconded; motion approved unanimously.

B. S&A Fees | Julienne DeGeyter | Pg. 15

The following representatives from the Seattle Colleges student body associations provided an overview of the proposed S&A fees for 2023-2024:

- **Central:** Jinyang Xia
- **North:** Abel Briant
- **South:** Ana Chamale

Motion 3: Trustee Rosa Peralta moved to approve the S&A budget proposals as presented; motion seconded; motion approved unanimously.

C. Furniture Orders for Classroom Renovation and Library Renovation Capital Projects - North Seattle College | Julienne DeGeyter | Pg. 17

Motion 4: Trustee Brian Surratt moved to authorize the Chancellor and her designee to approve this purchase request contract for the total purchase amount of $1,361,635.05, supported by the Classroom Renovation and Library Renovation Project; motion seconded; motion approved unanimously.

D. WAC 132F-121: Student Activities, Rights and Discipline – Second Reading | Joe Barrientos | Pg. 20

Motion 5: Trustee Rosa Peralta moved to approve the changes for WAC 132F-121: Student Activities, Rights and Discipline; motion seconded; motion approved unanimously.

E. Proposed Revisions to Policies 282, 283, 451, & 481 – 2nd Reading & Approval | Jennifer Dixon | Pg. 36

Motion 6: Trustee Rosa Peralta moved to approve the proposed changes to policies 282, 283, 451, and 481 as presented; motion seconded; motion approved unanimously.

DRAFT

4:30 p.m. INFORMATION ITEMS

A. Proposed Fiscal Year Budget for 2023-24 – First Reading | Julienne DeGeyter | Pg. 84
It was stated that the proposed 2023-2024 budget was discussed in length at today's study session. It was noted that the first reading of the proposed 2023-20224 budget is on time and balanced. This item will come to the board meeting in June for approval.

B. Capital Projects Balances Report 2021-2023 | Julienne DeGeyter | Pg. 87
Tona Khau, Executive Director of Facilities, provided an update on the capital projects balances for 2021-2023. It was stated that the team is working hard to close out the biennium which ends June 30.

C. Winter 2023 Final Enrollment Report | Dr. Rosie Rimando-Chareunsap | Pg. 92
Dr. Rosie Rimando-Chareunsap, Interim Chancellor, stated that compared to Winter 2022, the Seattle Colleges had an overall six percent increase in total FTES. South Seattle Colleges had the largest increase compared to Seattle Central College and North Seattle College.

D. Proposed Renovation of Student Activities Building – Seattle Central College | Dr. Bradley Lane | Pg. 95
Dr. Bradley Lane, Interim President of Seattle Central College, stated that the student leadership at Seattle Central has for several years explored options to renovate the Student Activities Building which houses student government and the bookstore. With funding assistance from the President's Office, they have retained architects to review how best to repurpose the bookstore space and otherwise renovate the second-floor student government offices and associated activities space.

Out of this multi-year planning process a final design has emerged. Rolluda Architects, Inc. has provided a programmatic design with an estimated cost in 2023 of $8,185,320 or approx. $562 per square foot before sales tax. Funding of the project would come from a certificate of participation bond issued through the State Treasurer's Office. Servicing of the debt would come from student fees assessed on a per credit hour taken basis. Current estimates from Central's business office is that a per credit hour fee of $6 and a cap of $60 per quarter for full-time students would be sufficient to support both debt service and maintenance and operations costs.

Student leadership will ask the student body to vote in May to impose the per credit hour fee to support the proposal. If an affirmative vote is achieved, Seattle Central will come to the Board of Trustees for approval to borrow the necessary funds.

The rules of the State Treasurer's Office require that the college serve as the borrower. As such, approval to borrow will also require the consent of the SBCTC and the state legislature at their next session. A development timeline from the date of board approval will encompass two to three years until completion.

This item will come back to the board meeting in June.

DRAFT

4:50 p.m. ORAL REPORTS

Section to provide any additional oral reports that were not included in any submitted written reports.

A. Student Representatives
- i. Ana Chamale – South
- ii. Gracie Ochoa – North
- iii. Ronnie Kuan - Central **| Pg. 97**

B. Labor Representatives
- i. Johnny Dwyer - WFSE
- ii. Annette Stofer - AFT Seattle Community Colleges
- iii. Cody Hiatt - AFT-SPS

C. Chancellor

D. Chair

E. Trustees

F. College Presidents, Vice Chancellors, Associate Vice Chancellors
- i. Chemene Crawford, President of North Seattle College **| Pg. 99**
- ii. Bradley Lane, Interim President of Seattle Central College **| Pg. 100**
- iii. Earnest Phillips, Associate Vice Chancellor of Communications and Strategic Initiatives
- iv. Kerry Howell, Vice Chancellor of Advancement
- v. D'Andre Fisher, Associate Vice Chancellor of Equity, Diversity, Inclusion and Community
- vi. Julienne DeGeyter, Vice Chancellor of Finance and Operations
- vii. Jean Hernandez, Interim President of South Seattle College **| Pg. 103**
- viii. Cindy Riche, Associate Vice Chancellor and Chief Information Officer
- ix. Jennifer Dixon, Vice Chancellor Human Resources

5:00 p.m. ADJOURNMENT

Chair Chernin adjourned the meeting at 5:15 p.m.

The next meeting of the Board of Trustees will be held on Thursday, June 8, 2023, at Seattle Central College in BE 1110/1111. There will be a Study Session at 2:00 p.m., and the Regular Meeting will follow at 3:00 p.m.

DRAFT

SEATTLE COLLEGES
North · Central · South

ACTION ITEM | BOARD OF TRUSTEES

Date Submitted	Presenter	Position
06/05/23	Dr. Jean Hernandez	Interim President of South Seattle College

Meeting Date	Topic
06/08/23	2023-2024 Apprenticeship agreements Approval (CITC, PSE)

Background Information (include if applicable: funding, fiscal impact)

The apprenticeship agreements are with two long-standing apprenticeship partners, (Puget Sound Electrical) and CITC (Construction Industry Training Council) that generate, combined an average of 1000+ Annual FTEs. For 2023-2024, the contract amounts for each partner:
•PSE: 502 AFTEs @ $3,384 SBCTC remuneration guidance: $1,698,786
•CITE: 743 AFTEs @ $3,384 SBCTC remuneration guidance $2,514,312

The contracts represent a total of 1245 AFTEs and reflect an overall increase of 160 AFTEs from 2022-2023 Fiscal year, anticipated due to an influx of enrollment in response to Washington State legislation requiring electricians to complete a registered apprenticeship program to obtain journey level certification.

These contracts have been reviewed by the AAG and were approved at South Seattle College's president's cabinet on May 23, 2023. In addition, South Seattle College anticipates there will be 2022-2023 carry forward funds and additional FTE tuition revenue due to increased enrollment of electrical apprenticeship students. Therefore, South Seattle does have the needed revenue to cover the costs of these additional AFTEs.

We are requesting that the Board approve these contracts to continue securing AFTEs for Seattle Colleges and maintain a strong partnership with PSE and CITC.

Rationale for Board Action

requires Board of Trustees approval as per Seattle College District Policy 108, section Authorities Reserved by Board of Trustees #7:
To enter into any other contract, including any settlement agreement, that involves payment by the district of a total amount of $250,000 or more in any fiscal year, except public works contracts that are managed by another state agency

Chancellor's Recommended Motion

We request the Board of Trustees to make a motion to approve the Puget Sound Electrical(PSE) contract in the amount of $1,698,786 and the Construction Industry Training Council (CITC) contract in the amount of $2,514,312.

Attachments (presentations, supplemental documents, reports, resolutions)

(●) Yes ( ) No

SEATTLE COLLEGES
North · Central · South

OFFICE OF THE CHANCELLOR

206.934.3872 | www.seattlecolleges.edu | 1500 Harvard Avenue, Seattle WA 98122

ACTION ITEM

To: Board of Trustees

From: Dr. Rosie Rimando-Chareunsap, Interim Chancellor

Presenter: Dr. Jean Hernandez, Interim President of South Seattle College

Meeting Date: June 8, 2023

Subject: 2023-2024 Apprenticeship agreements Approval (CITC, PSE)

BACKGROUND

There are two apprenticeship contract agreements between Georgetown/South Seattle College that require Board of Trustees approval as per Seattle College District Policy 108, section Authorities Reserved by Board of Trustees #7:

> *To enter into any other contract, including any settlement agreement, that involves payment by the district of a total amount of $250,000 or more in any fiscal year, except public works contracts that are managed by another state agency*

The apprenticeship agreements are with two long-standing apprenticeship partners, (Puget Sound Electrical) and CITC (Construction Industry Training Council) that generate, combined an average of 1000+ Annual FTEs. For 2023-2024, the contract amounts for each partner:

- PSE: 502 AFTEs @ $3,384 SBCTC remuneration guidance: $1,698,786
- CITE: 743 AFTEs @ $3,384 SBCTC remuneration guidance $2,514,312

The contracts represent a total of 1245 AFTEs and reflect an overall increase of 160 AFTEs from 2022-2023 Fiscal year, anticipated due to an influx of enrollment in response to Washington State legislation requiring electricians to complete a registered apprenticeship program to obtain journey level certification.

These contracts have been reviewed by the AAG and were approved at South Seattle College's president's cabinet on May 23, 2023. In addition, South Seattle College anticipates there will be 2022-2023 carry forward funds and additional FTE tuition revenue due to increased enrollment of electrical apprenticeship students. Therefore, South Seattle does have the needed revenue to cover the costs of these additional AFTEs.

We are requesting that the Board approve these contracts to continue securing AFTEs for Seattle Colleges and maintain a strong partnership with PSE and CITC.

206.934.3872 | www.seattlecolleges.edu | 1500 Harvard Avenue, Seattle WA 98122

CHANCELLOR'S RECOMMENDED MOTION

We request the Board of Trustees to make a motion to approve the Puget Sound Electrical(PSE) contract in the amount of $1,698,786 and the Construction Industry Training Council (CITC) contract in the amount of $2,514,312.

Dr. Jean Hernandez
Interim President, South Seattle College

Dr. Rosie Rimando-Chareunsap
Interim Chancellor

SEATTLE COLLEGES
North · Central · South

ACTION ITEM | BOARD OF TRUSTEES

Date Submitted	*Presenter*	*Position*
05/30/23	Julienne DeGeyter	Vice Chancellor, Finance & Operations

Meeting Date	*Topic*
06/08/23	Fiscal Year Budget Approval for 2023-24 – ACTION ITEM

Background Information (include if applicable: funding, fiscal impact)

Please find attached the proposed fiscal year budget for 2023-24. The Campus Budget forums and District wide Budget Forum were presented in Mid-May & June 2023, to inform the college community of the projected fiscal year budgets, as well as, to provide financial information updates.

Seattle College District hereby submits the 2023-24 Fiscal Year Budget totaling $152,453,440 in general operations, to the Board of Trustees for final approval. If additional funding changes are needed during the new fiscal year, the approval amounts will be updated accordingly.

The individual budget requests for each college and the district office is as follows:

Seattle Central$ 62,718,545
North Seattle$ 44,935,717
South Seattle$ 43,592,610
Siegal Center$ 1,924,140
District-wide$ 19,841,753

TOTAL $152,453,440

Rationale for Board Action

Required approval for the proposed 2023-24 Seattle Colleges General Operations Budget.

Chancellor's Recommended Motion

It is recommended the Board make a motion to approve the 2023-24 Fiscal Year Budget as presented.

Attachments (presentations, supplemental documents, reports, resolutions)

(●) Yes ( ) No

SEATTLE COLLEGES
Central · North · South

OFFICE OF THE CHANCELLOR

District VI | 206.934.3872 | Fax 206.934.3894 | Voice Relay 800.833.6388
1500 Harvard Avenue, Seattle WA 98122-3803 | www.seattlecolleges.edu

M E M O R A N D U M

TO: Board of Trustees

FROM: Julienne DeGeyter

DATE: June 8, 2023

SUBJECT: Fiscal Year Budget Approval for 2023-24 – ACTION ITEM

Background

Please find attached the proposed fiscal year budget for 2023-24. The Campus Budget forums and District wide Budget Forum were presented in Mid-May & June 2023, to inform the college community of the projected fiscal year budgets, as well as, to provide financial information updates.

Seattle College District hereby submits the 2023-24 Fiscal Year Budget totaling $152,453,440 in general operations, to the Board of Trustees for final approval. If additional funding changes are needed during the new fiscal year, the approval amounts will be updated accordingly.

The individual budget requests for each college and the district office is as follows:

Seattle Central	$ 62,718,545
North Seattle	$ 44,935,717
South Seattle	$ 43,592,610
Siegal Center	$ 1,924,140
District-wide	$ 19,841,753
TOTAL	$152,453,440

Recommendation

It is recommended the Board make a motion to approve the 2023-24 Fiscal Year Budget as presented.

Submitted by:



Julienne DeGeyter
Vice Chancellor of Finance & Operations

Transmitted to the Board with a favorable recommendation.



Dr. Rosie Rimando-Chareunsap
Interim Chancellor, Seattle Colleges

SEATTLE COLLEGES
North · Central · South

Fiscal Year 2023-24 Budget

	Seattle Central		North Seattle		South Seattle		Siegal Center		District Wide		Total	
Summary												
Revenue	$ 62,863,839		$ 44,984,822		$ 43,592,610		$ -		$ 1,206,568		$ 152,647,839	
Expenditures	62,718,545		44,935,717		43,592,610		-		1,206,568		152,453,440	
Net Gain (Loss)	$ 145,294		$ 49,105		$ -		$ -		$ -		$ 194,399	
Operating Revenue												
State Allocation	$ 41,886,318	67%	$ 29,189,587	65%	$ 30,827,179	71%	$ -	0%	$ 1,206,568	100%	$ 103,109,652	68%
Tuition	14,446,207	23%	12,047,096	27%	9,335,532	21%	-	0%	-	0%	35,828,835	23%
International	2,883,649	5%	1,357,910	3%	890,334	2%	-	0%	-	0%	5,131,893	3%
Running Start	3,647,665	6%	2,390,229	5%	2,539,565	6%	-	0%	-	0%	8,577,459	6%
Total Revenue	$ 62,863,839	100%	$ 44,984,822	100%	$ 43,592,610	100%	$ -	0%	$ 1,206,568	100%	$ 152,647,839	100%
Operating Expense by Category												
Salary & Wages	$ 37,729,182	60%	$ 24,422,226	54%	$ 20,913,813	48%	$ 1,318,026	68%	$ 9,469,100	48%	$ 93,852,347	62%
Benefits	10,171,261	16%	7,808,228	17%	6,806,591	16%	375,613	20%	3,484,011	18%	28,645,704	19%
Grants & Scholarships	960,888	2%	1,425,894	3%	886,395	2%	-	0%	-	0%	3,273,177	2%
F&A (indirect)	(71,817)	0%	(67,112)	0%	(367,263)	-1%	-	0%	(200,000)	-1%	(706,192)	0%
Goods & Services	1,511,744	2%	1,701,035	4%	1,341,895	3%	149,000	8%	4,082,578	21%	8,786,252	6%
Capital Expenditures	392,440	1%	15,700	0%	64,400	0%	-	0%	57,928	0%	530,468	0%
Contracted Services	479,813	1%	1,162,740	3%	5,203,159	12%	25,000	1%	458,043	2%	7,328,755	5%
Utilities	1,685,000	3%	1,449,023	3%	1,265,580	3%	-	0%	828	0%	4,400,431	3%
Travel	169,450	0%	158,482	0%	64,012	0%	23,000	1%	247,343	1%	662,287	0%
Other Expenses	1,172,979	2%	816,458	2%	768,438	2%	33,501	2%	2,241,922	11%	5,033,298	3%
COP Principal & Interest	273,170	0%	196,228	0%	177,515	0%	-	0%	-	0%	646,913	0%
Subtotal	$ 54,474,110	87%	$ 39,088,902	87%	$ 37,124,535	85%	$ 1,924,140	100%	$ 19,841,753	100%	$ 152,453,440	100%
District Transfer	8,244,435	13%	5,846,815	13%	6,468,075	15%	(1,924,140)	-100%	(18,635,185)	-94%	-	0%
Total Expense	$ 62,718,545	100%	$ 44,935,717	100%	$ 43,592,610	100%	$ -	0%	$ 1,206,568	6%	$ 152,453,440	100%
Net Operating Gain (Loss)	$ 145,294		$ 49,105		$ -		$ -		$ -		$ 194,399	
Operating Expense by Program												
Instruction	$ 29,841,340	48%	$ 19,848,033	44%	$ 21,642,116	50%	$ -	0%	$ -	0%	$ 71,331,489	47%
Instructional Support	6,196,623	10%	5,943,166	13%	2,325,309	5%	-	0%	-	0%	14,465,098	9%
Library	1,322,086	2%	1,140,313	3%	932,283	2%	-	0%	-	0%	3,394,682	2%
Student Services	7,791,632	12%	5,483,603	12%	5,791,201	13%	-	0%	-	0%	19,066,436	13%
Institutional Support	10,776,972	17%	7,774,183	17%	8,592,554	20%	-	0%	1,206,568	100%	28,350,277	19%
Facilities	6,789,892	11%	4,746,419	11%	4,309,147	10%	-	0%	-	0%	15,845,458	10%
Total Expense	$ 62,718,545	100%	$ 44,935,717	100%	$ 43,592,610	100%	$ -	0%	$ 1,206,568	100%	$ 152,453,440	100%
Net Operating Gain (Loss)	$ 145,294		$ 49,105		$ -		$ -		$ -		$ 194,399	

Presented to Board of Trustees - first reading May 11, 2023

Presented to Board of Trustees - Final approval June 8, 2023

for more information contact
Julienne DeGeyter, Vice Chancellor for Finance and Operations
Julienne.DeGeyter@seattlecolleges.edu
https://www.seattlecolleges.edu/administration/administrative-services

SEATTLE COLLEGES
North · Central · South

ACTION ITEM | BOARD OF TRUSTEES

Date Submitted	*Presenter*	*Position*
06/02/23	Rosie Rimando Charensaup	Interim Chancellor, Seattle Colleges

Meeting Date	*Topic*
06/08/23	SCD and AFT 1789 Wage Reopener

Background Information (include if applicable: funding, fiscal impact)

Per Article 17.9 of the Seattle Colleges District VI and AFT Local 1789 Collective Bargaining Agreement for 2020-2023 the parties agreed to a wage reopener. AFT 1789 requested to meet and the parties have been negotiating the compensation for this provision. The tentative agreement has been ratified by AFT Local 1789 Membership.

Rationale for Board Action

Seattle College District Policy 108 delegates to the Board of Trustees to approve all collective bargaining agreements with recognized bargaining representatives or district employees.

Chancellor's Recommended Motion

It is recommended the Board review and make a motion to approve the Seattle College District VI and AFT Washington Local 1789 wage reopener.

Attachments (presentations, supplemental documents, reports, resolutions)

◉ Yes ○ No

SCD and AFT agree to the following:

● 4.5% Across the board increases for all Full Time Faculty, currently not receiving Nursing or

High Demand Increase retroactive to September 2022 (first day of quarter)

● 4.5% Across the board increases for all Part Time Faculty, currently not receiving Nursing or High Demand Increase retroactive to September 2022 (first day of quarter)

● $1600 for all FTF one-time payment

● $1100 for PTF one-time payment, consistent with past one-time payment calculation

This offer will be applied before the state mandated COLAs.

Cost: 2,593,306

SEATTLE COLLEGES
North · Central · South

ACTION ITEM | BOARD OF TRUSTEES

Date Submitted	*Presenter*	*Position*
05/25/23	Cindy Riche	Associate Vice Chancellor & CIO

Meeting Date	*Topic*
06/08/23	Student Success Technology / Starfish Renewal

Background Information (include if applicable: funding, fiscal impact)

On March 8, 2023, Seattle Colleges Chancellor's Executive Cabinet approved a 5-year renewal contract request for EAB's Starfish, the District's current student retention and completion platform, at an average yearly rate of $361,503.00 (an 11.6% decrease from the original contract rate). Included in the renewal contract are services for:

Core (Advising, Scheduling, and Early Alert)
Prospective Student Advising
Operational Analytics
Messaging Services
Strategic Analytics
Degree Planner (Educational Planning)

The urgency to approve this purchase is to take advantage of the exceptional cost savings of resigning at EAB's 2022 rates, before 2023 rates take effect on July 1, 2023. Pricing is derived from a current state contract with EAB, and therefore meets state competitive purchasing requirements.

Annual payments are detailed below:
- Year One $340,454.00
- Year Two $350,668.00
- Year Three $361,188.00
- Year Four $372,024.00
- Year Five $383,184.00

Total Contract $1,807,518.00 + applicable tax

Rationale for Board Action

Per District Policy 108, the Board of Trustees has reserved authority on entering into "any other contract, including any settlement agreement that involves payment by the district of a total amount of $250,000 or more in any fiscal year, except public works contracts that are managed by another state agency."

Chancellor's Recommended Motion

It is recommended that the Board of Trustees authorizes the Chancellor and her designee to make a motion approve this purchase request and enter into this renewal contract with EAB for the total purchase amount of $1,807,518.00 for 5 years.

Attachments (presentations, supplemental documents, reports, resolutions)

(●) Yes ( ) No

206.934.3872 | www.seattlecolleges.edu | 1500 Harvard Avenue, Seattle WA 98122

ACTION ITEM

To: Board of Trustees

From: Dr. Rosie Rimando-Chareunsap, Interim Chancellor

Presenter: Cindy Riche, Associate Vice Chancellor & CIO

Meeting Date: June 8, 2023

Subject: Student Success Technology / Starfish Renewal – ACTION ITEM

Per District Policy 108, the Board of Trustees has reserved authority on entering into "any other contract, including any settlement agreement that involves payment by the district of a total amount of $250,000 or more in any fiscal year, except public works contracts that are managed by another state agency."

On March 8, 2023, Seattle Colleges Chancellor's Executive Cabinet approved a 5-year renewal contract request for EAB's Starfish, the District's current student retention and completion platform, at an average yearly rate of $361,503.00 (an 11.6% decrease from the original contract rate). Included in the renewal contract are services for:

Core (Advising, Scheduling, and Early Alert)
Prospective Student Advising
Operational Analytics
Messaging Services
Strategic Analytics
Degree Planner (Educational Planning)

The urgency to approve this purchase is to take advantage of the exceptional cost savings of resigning at EAB's 2022 rates, before 2023 rates take effect on July 1, 2023. Pricing is derived from a current state contract with EAB, and therefore meets state competitive purchasing requirements.

Annual payments are detailed below:

• Year One	$340,454.00
• Year Two	$350,668.00
• Year Three	$361,188.00
• Year Four	$372,024.00
• Year Five	$383,184.00
Total Contract	$1,807,518.00 + applicable tax

CHANCELLOR'S RECOMMENDED MOTION

It is recommended that the Board of Trustees authorizes the Chancellor and her designee to make a motion approve this purchase request and enter into this renewal contract with EAB for the total purchase amount of $1,807,518.00 for 5 years.

Cindy Riche
Associate Vice Chancellor & CIO

Dr. Rosie Rimando-Chareunsap
Interim Chancellor

SEATTLE COLLEGES
North · Central · South

INFORMATION ITEM | BOARD OF TRUSTEES

Date Submitted	*Presenter*	*Position*
06/02/23	Dr. Bradley Lane	Interim President, Seattle Central College

Meeting Date	*Topic*
06/08/23	Spring 2023 Quarter Preliminary Enrollment Report

Background Information (include if applicable: funding, fiscal impact)

In efforts to support Dr. Rosie Rimando-Chareunsap focus on strategic enrollment management, enrollment reports will be a standing informational item to Board of Trustees meetings.
Enrollment reports will be presented on the following schedule:

QuarterPreliminaryFinal
SummerN/AOctober
FallDecemberFebruary
WinterMarchApril
SpringJuneJuly
Annual (Previous AY)N/ASeptember

Going forward, enrollment reports will be provided a day before the meeting. This will ensure the most up to date information is shared at the meetings

Attachments (presentations, supplemental documents, reports, resolutions)

(•) Yes ( ) No

206.934.5417 | www.seattlecentral.edu | 1701 Broadway, Seattle, WA 98122

INFORMATION ITEM

To: Board of Trustees

From: Dr. Bradley Lane, Interim President of Seattle Central College
Vice Chancellor of Institutional Effectiveness, Seattle Colleges

Meeting Date: June 8, 2023

Subject: Spring 2023 ***Preliminary*** Quarterly Enrollment Report

BACKGROUND

In efforts to support Dr. Rosie Rimando-Chareunsap focus on strategic enrollment management, enrollment reports will be a standing informational item at Board of Trustees meetings.

Enrollment reports will be presented on the following schedule:

Quarter	Preliminary	Final
Summer	N/A	October
Fall	December	February
Winter	March	April
Spring	June	July
Annual (Previous AY)	N/A	September

Going forward, enrollment reports will be provided a day before the meeting. This will ensure the most up to date information is shared at meetings.

Spring 2023 Preliminary Enrollment Report

Compared to Spring 2022, our overall Spring 2023 districtwide enrollment did not report any significant changes. The following table summarizes Total FTES for Spring 2023:

Total				
Campus	*Spring 2023*	*Spring 2022*	***Change***	
			#	%
District	10,120	10,137	-17	0%
Central	4,048	4,059	-11	0%
North	2,957	2,963	-6	0%
South	3,114	3,115	-1	0%

However, we are observing some areas with more than **10%** increases in FTES such as the Intensive

English Program (IEP) at Seattle Central College, International Contract at North Seattle Colleges, and Running Start at South Seattle College. Detailed information for each FTES type is further outlined in the subsequent pages of this report.

State FTES

South and Central reported no significant changes for State FTES compared to the previous year. North experienced a **4%** increase. The following chart details State FTES:

State				
Campus	*Spring 2023*	*Spring 2022*	**Change**	
			#	%
District	8,162	8,063	99	1%
Central	3,002	3,004	-2	0%
North	2,576	2,480	96	4%
South	2,584	2,579	5	0%

Contract FTES – Running Start and International

The district had an overall **1%** increase of International FTES compared to Spring 2022. While South continues to see decreases in enrollment, North had a **15%** increase in international FTES.

Running Start FTES increased **2%** for the district, where South reported a **12%** increase when compared to Spring 2022. Central and North report small percent decreases in Running Start FTES. The following chart details both Running Start and International FTES:

	Running Start				International			
Campus	*Spring 2023*	*Spring 2022*	***Change***		*Spring 2023*	*Spring 2022*	***Change***	
			#	%			#	%
District	960	938	22	2%	532	526	6	1%
Central	376	382	-6	-2%	352	345	7	2%
North	253	261	-8	-3%	113	98	15	15%
South	331	295	36	12%	67	83	-16	-19%

Total FTES by Intent

To further analyze our total enrollment for Spring 2033, it is important to account how Total FTES are distributed across different student intents. As previously mentioned, IEP at Central can be identified a program of growth, with a **32%** increase in FTES. South is currently at a **5%** decrease in apprenticeship FTES for Spring 2023.

Basic and Transitional Studies (BTS) had a **24%** increase at North, while Central had a **17%** decrease in enrollment. As for our Bachelor programs, South reports a **7%** FTES increase. College Transfer remains steady at all campuses with less than a 3% increase or decrease in FTES within each campus. Professional

Technical programs are reporting districtwide decreases in FTES. The following table provides more detail for Total FTES by student intent:

		District	Central	North	South
College Transfer	*Spring 2023*	4,849	2,218	1,486	1,145
	Spring 2022	4,826	2,158	1,533	1,134
	% Change	0%	3%	-3%	1%
Professional Technical	*Spring 2023*	2,347	1,168	781	399
	Spring 2022	2,403	1,169	829	405
	% Change	-2%	0%	-6%	-1%
Bachelor's	*Spring 2023*	374	120	225	29
	Spring 2022	395	143	226	27
	% Change	-5%	-16%	0%	7%
Basic & Transitional Studies (BTS)	*Spring 2023*	1,440	403	465	572
	Spring 2022	1,384	484	375	525
	% Change	4%	-17%	24%	9%
Intensive English Program (IEP)	*Spring 2023*	139	139		
	Spring 2022	105	105		
	% Change	32%	32%		
Apprenticeships	*Spring 2023*	970			970
	Spring 2022	1,024			1,024
	% Change	-5%			-5%



Dr. Bradley Lane
Interim President, Seattle Central College
Vice Chancellor of Institutional Effectiveness, Seattle Colleges

SEATTLE COLLEGES
North · Central · South

INFORMATION ITEM | BOARD OF TRUSTEES

Date Submitted	*Presenter*	*Position*
06/02/23	Dr. Bradley Lane	Interim President, Seattle Central College;

Meeting Date	*Topic*
06/08/23	Bridge Plan Status Report - Spring 2023

Background Information (include if applicable: funding, fiscal impact)

At their February 9, 2023, meeting, our Board of Trustees unanimously approved a Bridge Plan—an extension of the existing Strategic Plan—that is aimed at focusing our time and resources on providing equitable experiences for students in key student-facing areas through Summer 2024 in anticipation of finalization of a new Strategic Plan in Fall 2024. The intent of this Bridge Plan is to keep us focused on the 10 strategies outlined below as we search for a permanent Chancellor and gain more clarity about working as a system.

A high-level summary provides an overview of the spring 2023 progress, milestones, challenges, and next steps of the 10 Seattle Colleges District (SCD) Bridge Plan strategies. Detailed information for each strategy is further outlined in this report.

Attachments (presentations, supplemental documents, reports, resolutions)

◉ Yes ○ No

SEATTLE COLLEGES
North · Central · South

Spring 2023
Bridge Plan Status Report

INFORMATION ITEM

To: Board of Trustees

From: Dr. Bradley Lane, Interim President, Seattle Central College
Vice Chancellor of Institutional Effectiveness, Seattle Colleges

Meeting Date: June 8, 2023

Subject: Bridge Plan Status Report - Spring 2023

BACKGROUND

At their February 9, 2023, meeting, our Board of Trustees unanimously approved a Bridge Plan—an extension of the existing Strategic Plan—that is aimed at focusing our time and resources on providing equitable experiences for students in key student-facing areas through Summer 2024 in anticipation of finalization of a new Strategic Plan in Fall 2024. The intent of this Bridge Plan is to keep us focused on the 10 strategies outlined below as we search for a permanent Chancellor and gain more clarity about working as a system.

SUMMARY

The following high-level summary provides an overview of the spring 2023 progress, milestones, challenges, and next steps of the 10 Seattle Colleges District (SCD) Bridge Plan strategies. Detailed information for each strategy is further outlined in the subsequent pages of this report.

Of the 10 strategies:

- **1 is *Ahead of Schedule***
- **5 are *On Track***
- **2 are *In Process***
- **2 are *At Risk***

Student Success

- Overall, the six student success strategies have all made progress. Most notably, program mapping and placement are making tremendous progress. Consolidation planning efforts for both financial aid and admissions processing are underway; however, given the nature of the work and the current transitions across the Seattle Colleges, we anticipate more progress in the coming academic year. Intake and onboarding and exploratory experience continue to meet to prioritize districtwide commonalities, definitions, and goals that will lead and inform the work moving forward.
- All six strategies have recognized the need to collaborate with other districtwide workgroups to increase progress, reduce project fatigue and provide clarity. There are many projects and initiatives that overlap and would benefit from alignment and partnership. The student success strategies have also recognized the impact that the lack of resources and capacity is having on their progress.
- The six student success strategies will continue to work with executive sponsors and key stakeholders to establish systems that will remove some of the challenges identified above to continue moving progress forward.

Equity, Diversity, Inclusion and Community

- The process of restructuring The Office of Equity, Diversity, Inclusion, and Community (EDIC) at the district level provides more centralized leadership and vision for all Seattle Colleges & Center Locations. The collective work, both at the college and district level, increased our understanding of and commitment to racial equity and social justice and helped lay and reinforce a foundation where upon we are building an institution that is truly equitable, just, and compassionate for students and employees.
- Continuing to balance and prioritize multiple priorities and initiatives with constraints on staffing levels and resources.
- EDIC will be submitting a final copy of the 2023-2025 Racial Equity Plan in Fall 2023.

Organizational Excellence

- Of the two organizational excellence strategies, budget has made tremendous progress. Each college, districtwide services, and the Siegal Center budgets were submitted on time and balanced. New Budget Directors were hired for all three colleges and the district office and the is a reorganization plan underway for finance and budget. Employee retention has just launched two surveys, one in winter and one in spring, that will inform and provide valuable feedback regarding priorities and next steps. Information and data for these two surveys is expected over the summer.
- Both strategies have experienced short timelines and delayed starts that have impacted the overall progress.
- The budget strategy plans on hiring more staff and creating tools and resources to continue to support consistent districtwide budget planning and implementation. Over the coming months, employee retention will be working with Institutional Effectiveness to assess survey and other data employee retention. The strategy also plans on launching an employee retention taskforce to identify critical issues and develop next steps and priorities.

Partnerships

- Overall, the Equity Can't Campaign is at 80% of the $50M Goal. Most recently, they raised $2.2M from Jan-Feb 2023. Total raised FY to date is $13.7M, which exceeds the 2022-23FY goal by $5.7M
- Like many of the strategies outlined in the Bridge Plan, the Equity Can't Wait Campaign is challenged by staffing capacity and resources.
- To help elevate some of the staffing capacity, there is a plan to continue to fill vacancies. There is also a plan to launch a new partnership with the Seattle Mariners.



Dr. Bradley Lane
Interim President, Seattle Central College
Vice Chancellor for Institutional Effectiveness, Seattle Colleges

Status Report of Bridge Plan Strategies

GOAL	STRATEGY	LEAD	% COMPLETE	STATUS
STUDENT SUCCESS	Financial Aid Consolidation Planning	Dr. Chemene Crawford	80%	On Track
	Admissions Processing Consolidation Planning	Dr. Bradley Lane	25%	In Process
	Intake & On-Boarding	Dr. Jean Hernandez	25%	In Process
	Exploratory Experience	Dr. Jean Hernandez	50%	At Risk
	Placement	Dr. Jean Hernandez	75%	On Track
	Program Mapping	Dr. Jean Hernandez	55%	On Track
EQUITY, DIVERSITY, INCLUSION AND COMMUNITY	Racial Equity Action Plan	D'andre Fisher	70%	On Track
ORGANIZATIONAL EXCELLENCE	Budget	Julienne DeGeyter	80%	On Track
	Employee Retention	Dr. Rosie Rimando-Chareunsap	5%	At Risk
PARTNERSHIPS	Equity Can't Wait Campaign	Kerry Howell	100%	Ahead of Schedule

GOAL	STRATEGY	LEAD	% COMPLETE	STATUS
STUDENT SUCCESS	Financial Aid Consolidation Planning	Dr. Chemene Crawford	**80%**	**On Track**

MILESTONES & ACCOMPLISHMENTS

- On-track to complete this summer.
- Job position description for the proposed district position has been created.
- 11 out of 18 sections of the Financial Aid Policies and Procedures project have been completed.

CRITICAL ISSUES

- Lead is moving to a new role.
- Subject matter expert is also moving to a new role.

NEXT STEPS

1. Assign a new lead for the strategy.
2. Completion of the last five sections of the Financial Aid Policies and Procedures.

GOAL	STRATEGY	LEAD	% COMPLETE	STATUS
STUDENT SUCCESS	Admissions Processing Consolidation Planning	Dr. Bradley Lane	**25%**	**In Process**

MILESTONES & ACCOMPLISHMENTS

The Re-Engineering Enrollment Task Force completed a set of recommendations in 2021-2022 to improve the admissions process through common definitions and forms, the development of a bridge between the statewide online application and Seattle Colleges enrollment steps, a more responsive customer service culture, and a more unified districtwide approach to placement.

The summary of actions steps identified by the Task Force are:

1. Adopt official Terms and Definitions for enrollment districtwide.
2. Designate someone to lead the application process and structure improvements.
3. Improve Admissions and Customer service items we know now are causing issues.
4. Survey students and develop a regular system of input and feedback.

Of these action steps, items 1 and 4 are closest to completion at present. Item 2 is a major task for the next quarter that will lead to the accomplishment of item 3 in future quarters.

CRITICAL ISSUES

There is an ongoing need to connect this work to the Guided Pathways strategy in the Bridge Plan. Both this strategy and the Guided Pathways strategy on intake and onboarding overlap in terms of making potential improvements in the admissions and enrollment processes districtwide. Convening a districtwide roundtable on Intake and Onboarding with subject matters experts from guided pathways and the re-engineering enrollment taskforce is a next step.

A related recommendation from both the Re-Engineering Taskforce and the Guided Pathways steering committee has been to develop a more unified approach to placement districtwide. Recent advances have been made in directed self-placement in English and, more recently, Math. Having a districtwide placement subcommittee aligned with Guided Pathways strategies will work to advance this recommendation of the Re-Engineering Enrollment Taskforce.

NEXT STEPS

1. Collaborate with the Guided Pathways steering committee to convene an intake and onboarding roundtable and develop a placement subcommittee, insuring alignment between this strategy and Guided Pathways Intake and Onboarding strategy of the Bridge Plan.
2. Support the recruitment and hire of a districtwide strategic enrollment management leadership position.
3. Support ongoing training and professional development in strategic enrollment planning/management in subject matter expertise districtwide.
4. Improve customer service by:
    a. Continuing the process of adopting an official student communication policy.
    b. Investigate a centralized call-center model.

GOAL	STRATEGY	LEAD	% COMPLETE	STATUS
STUDENT SUCCESS	Intake & On-boarding	Dr. Jean Hernandez	**25%**	**In Process**

MILESTONES & ACCOMPLISHMENTS

Representatives from each college have met and shared their progress on goals. Common goals have not been determined across the district. We may not have any milestones to report for a year or so, because it takes time to implement and assess the impact of a practice.

CRITICAL ISSUES

We want to highlight that we don't have a district group/committee for Intake & Onboarding to bring together all the work occurring at the three colleges and how we can have a seamless process for the students. There is room for us to do more alignment across the colleges. This is a critical concern for us.

- Replication of work needs to be reassessed (e.g., financial aid work, First Year Experience) because there is overlap in essential practices.
- District priorities are influencing what can happen in areas such as Admissions and Financial Aid, which are also part of the Bridge Plan.
- A district level lead has not been assigned and representation is needed to ensure priorities of other districtwide initiatives are met as they may align/impact Guided Pathways.
- We need to create agreements on what is included in "Intake & Onboarding" essential practice and framework developed.

NEXT STEPS

1. The colleges will continue to work on their individual goals as they are still in the initial stages. This process is difficult as it is tied to other work such as First Year Experience.

GOAL	STRATEGY	LEAD	% COMPLETE	STATUS
STUDENT SUCCESS	Exploratory Experience	Dr. Jean Hernandez	**50%**	**At Risk**

MILESTONES & ACCOMPLISHMENTS

- Colleges presented the Framework for the Exploratory Sequence that they want to propose for the website to district Communications.
- All our colleges came to agreement on what was wanted on Exploratory Sequence elements. We were able to take that vision and build the website components with the Communications Team.
- Completed and submitted form to Communications in Fall Quarter 2022.

CRITICAL ISSUES

- Lack of capacity and resources at the district level has delayed the construction of the website.

NEXT STEPS

1. We have a strong framework, content, and direction defined. We just need the infrastructure and language built to be embedded onto the website.

GOAL	STRATEGY	LEAD	% COMPLETE	STATUS
STUDENT SUCCESS	Placement	Dr. Jean Hernandez	**90%**	**On Track**

MILESTONES & ACCOMPLISHMENTS

- Directed Self Placement (DSP) for Math and English on track.
- Math DSP is now open to all students and went live on May 15, 2023.
- Central overhauled the language to refocus communications to students in a friendly voice.

CRITICAL ISSUES

- We need to document all processes and protocol internally by institution.
- Roles and responsibilities need to be fully defined.

NEXT STEPS

1. Completing all the documentation of processes, roles, and responsibilities to institutionalize and communicate across the district.

GOAL	STRATEGY	LEAD	% COMPLETE	STATUS
STUDENT SUCCESS	Program Mapping	Dr. Jean Hernandez	**80%**	**On Track**

MILESTONES & ACCOMPLISHMENTS

- Program maps are available on their respective webpages.
- Faculty and Advisors were engaged in the development of these maps.

CRITICAL ISSUES

- Need to ensure processes and protocols fully defined and institutionalized across the district.
- Identify who will lead this project moving forward (due to staffing changes) and maintain program maps and how often they will be reviewed at a district level.
- Further research is needed regarding the logistics of this project due to the staffing changes.

NEXT STEPS

1. Negotiate between colleges and instructional/IT/Communications areas around the technical/ content pieces of the maps (e.g., communication, maintaining or updating cycle, etc.).

GOAL	STRATEGY	LEAD	% COMPLETE	STATUS
EQUITY, DIVERSITY, INCLUSION AND COMMUNITY	Racial Equity Action Plan	D'Andre Fisher	**70%**	**ON TRACK**

MILESTONES & ACCOMPLISHMENTS

The process of restructuring The Office of Equity, Diversity, Inclusion, and Community (EDIC) at the district level has provided more centralized leadership and vision for all Seattle Colleges & Center locations. This restructuring has allowed us to enhance our collective work, increasing our understanding of and commitment to racial equity and social justice, and laying and reinforcing a foundation where upon we are building an institution that is truly equitable, just, and compassionate for students and employees.

As we shift from being an EDIC office based on each of our three main college campuses to becoming more centrally district-based, we are in the process of developing a network of EDIC Advisories. These will include EDIC Advisory groups on each main campus, a districtwide Student EDIC Advisory, districtwide Faculty EDIC Advisory, and a community-based Advisory composed of local community members from partner groups, including K-12 educational systems, 4-year colleges and universities, Tribal partners, industry partners, community Elders, and local nonprofits.

As Seattle Colleges District, we have prioritized the following three goals for a 2023-2025 Racial Equity Action Plan in alignment with SB 5194.

- increase completion rate for students furthest from educational justice.
- hire and retain employees who more closely reflect the demographics of our student body.

provide mandatory anti-bias, anti-racist professional development for all employees.

CRITICAL ISSUES

Our success metrics are currently being adjusted to reflect our shift from college-based goals to district-based goals. The building of the foundation and development of the baseline measures will allow for the EDIC Team to officially announce all events, programming, trainings, workshops, and partnerships in advance of the start of each upcoming academic quarter.

On the following page is a current draft of the 2023-2025 Racial Equity Plan.

Seattle Colleges District 2023-2025 Racial Equity Action Plan DRAFT

Racial Equity Goal 1: Increase the completion rate for African American, Black, Native American, Alaska Native, First Nations, Indigenous, Latinx, Pacific Islander, and Southeast Asian students from 48% to 55% in the next three years (2023 to 2025)

Recommended short-term actions:

- Address life needs and concerns: financial, childcare, transportation, food and housing insecurity
- Realize and deepen a sense of belonging by creating a first-year experience (FYE) for students and cohort model of in-class and outside of class support, including nurturing existing and emerging ethnic student clubs for students and Affinity Groups for employees
- Improve financial aid practices, especially student experience
- Reimagine student entry and onboarding to develop a more equitable experience. Reshape the entire student FYE experience to include one stop services such as financial aid, assistance re: worker retraining (Workforce), and other services and needs (see bullet 1 above)

Racial Equity Goal 2: Increase efforts to hire and retain faculty and administrative staff to more closely mirror the student body demographics over the next three years.

Recommended short-term actions:

- Hiring practices - train Hiring Authorities, Search Chairs, and Search Committees to recruit and build the pool of applicants to reflect the demographics of our students and community, review job requirements to screen in candidates
- Expand and offer Inclusion Advocate and implicit bias training to more employees with a focus on training for specific search committee roles, e.g., Search Committee Chairs, Members, and Hiring Authorities
- Focus on increasing retention of BIPOC (African American, Black, Native American, Alaska Native, First Nations, Indigenous, Latinx, Pacific Islander, and Southeast Asian) employees to include onboarding, mentoring, professional development opportunities, and Affinity Groups

Racial Equity Goal 3: Develop and implement mandatory anti-bias and anti-racist workshops and other ongoing learning opportunities for all non-teaching staff; work with AFT-Seattle to develop and offer professional development workshops on bias-free teaching and learning for all faculty.

Recommended short-term actions:

- Fund and support District Equity Institute to expand anti-bias anti-racist training for all employees. Washington's Equity in Leadership Systems (WELS) Institute. In partnership with Dr. Rodric Smith, Director Leadership Development- Washington State Board for Community and Technical Colleges. Pilot Summer Quarter 2023.
- Support existing FDIC (Faculty Diversity and Inclusion Committee) training for faculty hiring to increase the number of faculty to reflect student demographics.

NEXT STEPS

1. The final version of the Seattle Colleges District 2023-2025 Racial Equity Action plan will be delivered and approved during Fall Quarter 2023.

GOAL	STRATEGY	LEAD	% COMPLETE	STATUS
ORGANIZATIONAL EXCELLENCE	Budget	Julienne DeGeyter	**80%**	**On Track**

MILESTONES & ACCOMPLISHMENTS

- Each College, districtwide services, and the Siegal Center budgets were submitted on time and balanced.
- New Budget Directors were hired for all three colleges and the district office.
- The tentative reorganization plan for finance and budget has been approved by the chancellor and presidents; is currently being reviewed. Notice of the tentative reorganization plan will be provided to our union partners for any impact bargaining prior to implementation.
- We are continuing to make progress in the creation of standardized reports for budget managers, deans, directors, vice presidents, vice chancellors, presidents, chancellor, and the Board of Trustees.
- Hired a permanent Vice Chancellor of Finance and Operations.

CRITICAL ISSUES

- Short timeline for budget development.

NEXT STEPS

1. Provide notice and bargain any impacts of reorganization of finance and budget functions.
2. Hire staff in phases for the reorganization of finance and budget functions.
3. Create budgets websites for the campuses.
4. Complete fiscal close activities in a timely manner.
5. Hire staff to work on finalizing standard reports for all staff levels.

GOAL	STRATEGY	LEAD	% COMPLETE	STATUS
ORGANIZATIONAL EXCELLENCE	Employee Retention	Dr. Rosie Rimando-Chareunsap	**5%**	**At Risk**

MILESTONES & ACCOMPLISHMENTS

- Campus Climate survey (EDIC) was administered, and results are being analyzed.
- Employee survey (IE) was administered.

CRITICAL ISSUES

- Delayed start on this work and may need to adjust the timeline of activities and deliverables for this strategy.

NEXT STEPS

1. Convene with the Institutional Effectiveness Office leads at each college to review data and existing research on employee retention.
2. Host "employee retention" roundtable discussions to garner feedback and thinking about the time issues.
3. Develop an Employee Retention Task Force to identify strategies.
4. Propose strategies to the college presidents/Chancellor's Executive Cabinet.

GOAL	STRATEGY	LEAD	% COMPLETE	STATUS
PARTNERSHIPS	Equity Can't Wait Campaign	Kerry Howell	**100%**	**Ahead of Schedule**

MILESTONES & ACCOMPLISHMENTS

- Raised in most recent quarter (Jan-Feb 2023): $2,251,263.
- Total Raised FY to Date: $13.7M (exceeds FY 2022-23 goal by $5.7M or 42%).
- Progress towards $50M Equity Can't Wait Campaign Goal: 80%.
- Hired new scholarship team (director and program manager).

CRITICAL ISSUES

- Staffing capacity.

NEXT STEPS

1. Continue to fill vacant staff positions.
2. Launch partnership with Seattle Mariners.
3. Host Chancellor's Reception at Commencement.
4. Plan two major events (Culinary event at South; Momentum gala).

SEATTLE COLLEGES
North · Central · South

INFORMATION ITEM | BOARD OF TRUSTEES

Date Submitted	*Presenter*	*Position*
06/06/23	Julienne DeGeyter	Vice Chancellor, Finance & Operations

Meeting Date	*Topic*
06/08/23	2023-24 Budget Forum Feedback

Background Information (include if applicable: funding, fiscal impact)

We have been meeting with staff and leadership to build the FY23-24 budget. The schedule calls for a preliminary budget presentation to the board of trustees at the May board meeting (May 11, 2023) and adoption of next year's budget at the June board meeting (June 8, 2023).

As part of our normal protocol and our commitment to fiscal responsibility and transparency, the executive director of budget and financial forecasting, the college presidents, the vice chancellor of Finance and Operations, and the chancellor will host a series of budget forums in the coming weeks. These forums will also afford Seattle Colleges employees and college community an opportunity to provide feedback or ask questions before a final budget is recommended to the board in June.

The following feedback was received and will be presented to the Board for review.

Attachments (presentations, supplemental documents, reports, resolutions)

◉ Yes ○ No

SEATTLE COLLEGES
Central · North · South

OFFICE OF THE CHANCELLOR

District VI | 206.934.3872 | Fax 206.934.3894 | Voice Relay 800.833.6388
1500 Harvard Avenue, Seattle WA 98122-3803 | www.seattlecolleges.edu

M E M O R A N D U M

TO: Board of Trustees

FROM: Julienne DeGeyter

DATE: June 8, 2023

SUBJECT: 2023-24 Budget Forum Feedback – INFO ITEM

Background

We have been meeting with staff and leadership to build the FY23-24 budget. The schedule calls for a preliminary budget presentation to the board of trustees at the May board meeting (May 11, 2023) and adoption of next year's budget at the June board meeting (June 8, 2023).

As part of our normal protocol and our commitment to fiscal responsibility and transparency, the executive director of budget and financial forecasting, the college presidents, the vice chancellor of Finance and Operations, and the chancellor will host a series of budget forums in the coming weeks. These forums will also afford Seattle Colleges employees and college community an opportunity to provide feedback or ask questions before a final budget is recommended to the board in June.

The following feedback was received and will be presented to the Board for review.

Recommendation

It is recommended the Board of Trustees receive this as informational only.

Submitted by:



Julienne DeGeyter
Vice Chancellor of Finance & Operations

Transmitted to the Board with a favorable recommendation.



Dr. Rosie Rimando-Chareunsap
Interim Chancellor, Seattle Colleges

Feedback
Good for transparency. Thanks for holding it. A little in the weeds that was hard to understand at times, but over all a good presentation.
I appreciated the format of the presentation and the promoting of more transparency especially for those of us who are not budget managers but are trying to be informed.
Excellent session - clear and detailed explanations of the process, followed by the detailed numbers. Very valuable to see the budget information for each college and district. The whole team was really responsive to participant questions. I appreciated this being in a meeting format instead of webinar (webinars feel very controlled and one-way comm). Bravo!
Clear information and very interesting how money is allocated.
Love to see org charts for the district and show us who is doing what. Thank you.
Lela's sound (voice) was fading in and out and I couldn't hear everything she was saying.
Much more transparency this year! Julienne and Lela are making huge strides towards leveling the field so that each college is reporting apples to apples. Clarifying what the money each college sends to district/Siegel goes towards really helps me understand. No hiding like a few years ago behind just a number with no explanation.
1. The presentation of information feels like folks in district accounting still do not actually "know" where our money goes. This is very concerning. The slides are clear, but the district folks stumbling over their words and not knowing what is categorized where - not acceptable in my opinion. 2. The fact that we have a "balanced" budget does not mean anything - You have not addressed how underfunded some departments are and how we are going to fix that. 3. How do we change our budget model so that student services can actually serve students - all sectors on each campus are understaffed & underfunded. 4. Why was there not a district wide solution for the impact of the 1050 rule as it relates to tutoring services? How did this not get the needed attention, as it relates to the budget? 5. I am concerned about the nepotism and clear favoritism .. it may go unnoticed at South, but it can't feel good or be received well at North and Central.
1. When you celebrate the balanced and on time budget, I suggest recognizing that we got to that point through a lot of struggle for folks on the front lines, managing massive workloads while understaffed. Can still make it positive that this is the first step toward making future investments in people so our teams are staffed up and our students are well served. Just celebrating without that acknowledgement lands as self-congratulatory for some and reinforces a sense that you, as well-paid administrators, are out of touch. 2. Be upfront about the fact that you are not yet to a point of full transparency on the district budget. What people have been specifically asking for for years is a breakdown of how much we pay for each of those district services you listed on that page. Percentage would be fine - folks can do their own math from the overall district total bill - but to go through that and not address the huge missing piece makes it seem like you are trying to slide by without it. It forced people in the audience to ask for it.

Feedback on the budget process itself:
CONS
* timeline was way too short (I know this will change in future)
* budget "process" was too loose
- there weren't clear, standard assumptions given (for example, use x% for benefits, use x% as a stand-in estimate for COLAs, etc. Since assumptions aren't clear, people do all kinds of different things, and this becomes very difficult for the BO to reconcile. I understand the constraints of things vary, we don't know COLAs yet, etc., but deciding on an assumption and using that makes it easier for all things to be the same in the end, which can then be easily adjusted.
- there also wasn't a clear way to indicate asks/adds. We got a Word form that was extremely loose in format, so people could add all kinds of things to it. It wasn't clear - were we supposed to use this only for new position asks? any change that resulted in an add in the budget? Exactly what kind of information do we include? Again, not clear, so how are folks on the other side of this process supposed to have a good way to assess/evaluate? KUDOS to College Council and Cabinet who somehow made sense of it.
* budget spreadsheets were riddled with errors, both in formulas and also in terms of current budget errors that were not explained/resolved. It wasn't easy to determine what exactly was an add and what wasn't since so many things that should have been in this year's budget, for example permanent positions, weren't. Because of that, it wasn't clear, is this now an addition when we add it to the sheet? This does not give me a ton of confidence in the numbers presented.
PROS
* categories seemed to be streamlined and made more standard across the colleges at the high level, and I know the BoT wanted that, so KUDOS for that.
* Even though we didn't get a lot of time with the actual numbers, we submitted everything ON TIME and before the next fiscal year - KUDOS again.
*I thought the sheets were easier to use than ever before - so it is getting better.

The budget forum itself was very good.

seeing the comparison between all budget items across each campus and DO is really helpful.

herculean effort! y'all did an outstanding job of pulling together a budget that we can trust, in a short turnaround time, with much clarity. I encourage as you indicated in prior meetings completing the full list of district wide entities with clear definitions of the work that they do. All in all.....exceptional work! Thanks.

Kudos to our budget and financial folks. They did a great job and were transparent in the process.

Good presentation. Appreciate the transparency and format the information was delivered in.

Hoping the budget would actually be to support student facing staff and wages, we do not have competitive salary and continue to lose amazing student facing staff.

I attended both South's and the District-wide budget presentations. They are concise and presenter's are very professional and knowledgeable. I appreciate the professionalism of the audience as well. No bad feelings, not too much saltiness, just a desire to be transparent.

Would rather have in person. It seems like no one is on campus these days.

I appreciate the transparency and communication.
I think at the North budget meeting, we were told that North has a surplus this year, but at the district-wide meeting, we were told that North is balanced. Which is correct? And moving forward, if one campus has a surplus, will it go back to support the other colleges/district, or will it be re-invested in that college?

I appreciate the information!

Appreciate the transparency and the explanations of budget lingo and decision-making. Hope these forums continue in the future and that staff and faculty continue to be included more in setting budget priorities at each college and District-wide.

Great work answering questions and providing as much clarity as you could. Really appreciated!

It was clear and well organized. The material isn't the most exciting but they were able to keep the attendees engaged

The transparency here was so much appreciated. Chancellor Rosie's honesty is a welcome change to previous leadership and the atmosphere at our campuses reflect our confidence in her.

Great, transparent, documented and available to all of us. Thanks!

Excellent work by college and district leadership in explaining the complexity of the budget and the situation about the erroneous $17M shortfall. The presentation was clear and straightforward and enhanced transparency to this entire process. Thank you.

It sounds as if the Colleges think it is ok to be more fiscally responsible- to have better reserves and plan for eventualities on the backs of refusing to give faculty proper salaries. This is definitely not OK. Faculty alary increases have to be a part of the Budget- not instead of the Budget. These are peoples livelihoods. Admin has not gone without pay increases to make the financial situation better?

DRAFT

Board of Trustees | 2023 - 2024 Meeting Schedule

Regular meetings are held on the second Thursday* of the month and the regular public meeting starts at 3:00 p.m.
All meetings will be held in person with a Zoom option.

Month	Meeting Date	Seattle Colleges Host Location	Meeting Room	Campus Address
September	Thursday, September 14, 2023	Central	Broadway Edison (BE) - Room 1110/1111	1701 Broadway Seattle, WA 98122
October	Thursday, October 5, 2023	North	North Star Dining Room	9600 College Way N Seattle, WA 98103
November	Thursday, November 9, 2023	South	Cascade Hall - Room 107	6000 16th Ave SW Seattle, WA 98106
December	Thursday, December 14, 2023	Central	Broadway Edison (BE) - Room 1110/1111	1701 Broadway Seattle, WA 98122
January	Thursday, January 11, 2024	North	North Star Dining Room	9600 College Way N Seattle, WA 98103
February	Thursday, February 8, 2024	South	Cascade Hall - Room 107	6000 16th Ave SW Seattle, WA 98106
March	Thursday, March 14, 2024	Central	Broadway Edison (BE) - Room 1110/1111	1701 Broadway Seattle, WA 98122
April	Thursday, April 11, 2024	North	North Star Dining Room	9600 College Way N Seattle, WA 98103
May	Thursday, May 9, 2024	South	Cascade Hall - Room 107	6000 16th Ave SW Seattle, WA 98106
June	Thursday, June 13, 2024	Central	Broadway Edison (BE) - Room 1110/1111	1701 Broadway Seattle, WA 98122
July	Thursday, July 11, 2024	North	North Star Dining Room	9600 College Way N Seattle, WA 98103

*The meeting in October will take place on the first Thursday of the month.

SEATTLE CENTRAL COLLEGE

Associated Student Council

MEMORANDUM

TO: Board of Trustees, Seattle Colleges

FROM: Ronnie Kuan, ASC Executive of Administration, Seattle Central College

DATE: June 8, 2023

SUBJECT: June Report to the Board of Trustees

Student Leadership Hiring

Nearly all the Student Leadership boards—including College Activities Board (CAB), Phi Theta Kappa (PTK), Associated Student Council (ASC), and more, are well-into their hiring processes. With an impressive turnout of applicants across the board, the board's hiring committees have created a holistic application process to hire the next round of student leaders for 2023-2024.

Tiger Union Building Vote

The ASC initiated the Tiger Union Building vote on May 15th, urging students to participate and endorse a new fee to pay for a remodel and expansion of the existing (and newly rebranded) Tiger Union Building. The new expansion will include additional gathering space, study areas, lunch areas with a community kitchen, all-gender bathrooms, and recreation zones including all-purpose event spaces. Voting opportunities have been promoted through classroom visits, social media campaigns, and tabling advertisements. Students have until the deadline of May 29th to cast their votes and make their voices heard.

<u>Some On Campus Programming Returns:</u>

Unity Fair 2023

On May 25th, from 11am - 3pm, the Seattle Central College students participated in the biggest block party of the year at Seattle Central at South Lawn outside of Broadway Edison Building. The Students Leadership planned games, arts and crafts, food trucks, and a talent show to celebrate the end of another academic year. There were a total of 29 clubs, activities and resources for students to discover. With approximately 200 students attending the event, the block party left students feeling contented and filled with joy, capping off the academic year on a high note.

Opening Reception: 2023 Seattle Central Student Invitational Exhibition

The M. Rosetta Hunter Art Gallery hosted the annual juried Student Invitational show, celebrating the artistic endeavors and inventiveness of Seattle Central's students on May 25th, from 4pm-6pm. Students were excited to join the reception and check out some amazing artwork by their fellow Tigers.

Pancakes & Podcasts: APIHM Edition

During Asian and Pacific Islander Heritages Month (APIHM), the AANAPISI collaborated with EDIC for a facilitated conversation discussing the intersecting issues and concerns without our A&PI communities. Students were thrilled to enjoy different "pancakes" and refreshments from various Asian cultures.

President's Medal Award Ceremony

The President's Medal Award Ceremony will be held on June 7th, from 1pm-2pm in the BE building fifth floor lobby (BE 5100). President's Medal and Vice President's Medal recipients will receive their medals on that day and enjoy the refreshments prepared by the Student Leadership.

Ronnie Kuan, ASC Executive of Administration, Seattle Central College

SOUTH SEATTLE COLLEGE
UNITED STUDENT ASSOCIATION
206.934.5332 | www.southseattle.edu | 6000 16th Avenue SW, Seattle, WA 98106

REPORT

To: Board of Trustees

From: Ana Chamale, USC President, South Seattle College

Meeting Date: June 8, 2023

Subject: Report – June Board of Trustees Meeting

SPRING FLING MAY 24, 2023

On May 24, USA tabled at Student Life's annual Spring Fling/Grad Fair, where there were opportunities for graduates to decorate their caps, take photos, and enjoy music, free lunch, face painting, henna art, and games in the JMB Courtyard. USA provided information about next year's open positions and what the Student government does for the South Seattle College community. With over 300 students in attendance, we received many positive comments on how fun and pleasant the event was. We were very thrilled to have worked towards our goal of rebuilding the social, lively, and vibrant community South Seattle has always had.

STUDENT CULTURAL GALA MAY 30, 2023

We are in the midst of planning for our Student Cultural Gala, "Embracing our Differences," on May 30 in JMB A. We have invited and encouraged all students to join us in celebrating the diverse cultures that make our community unique. The event will feature student speakers, presentations, cultural fashion show, and a variety of food. This will be a fantastic opportunity to learn, celebrate, and connect with other students from different backgrounds. This program is sponsored in part by a grant from the City of Seattle Department of Education Youth-Led Social Justice Mini-Grant projects.

OVERDOSE PREVENTION MARTERIALS

In collaboration with King County Public Health, faculty members and counseling, USA will raise awareness about fentanyl and Narcan via posters and social media. The team will also attend a Public Health webinar in June.

206.934.5332 | www.southseattle.edu | 6000 16th Avenue SW, Seattle, WA 98106

USA HIRING OFFICERS FOR 2023 - 24

Five members of South's USA are serving on the hiring committee for next year's team and are reviewing the eight applications received. The marketing for the positions has brought more awareness about USA to our campus, and we have had more student engagement and attendance at our weekly Tuesday meetings from interested/applying students. The committee is currently reaching out to qualified applicants to schedule group interviews and intake various application requirements. We will make our final decisions on May 26, after which the selected students will spend a few weeks shadowing current officers before starting training with USA Advisor Monica Lundberg in early September.

Ana Chamale
USC President, South Seattle College

A Union of Professionals
AFT Seattle
Community Colleges
Local 1789, AFL-CIO

To: SCD Board of Trustees

From: Annette Stofer, AFT Seattle Local 1789 President

Re: June 2023 report

AFT Seattle has had a great deal of activity this spring, and we will continue to be busy right through graduation.

Last week was the celebration for the newly tenured faculty held on South Campus at the Wine Academy. It is always such an honor to join in congratulating these faculty and learning about their extraordinary backgrounds. I can't help but feel that our programs and students are in good hands with these accomplished educators.

AFT and SCD wrapped up wage negotiations on May 16. After presenting the tentative offer to faculty, the ratification vote runs from May 24 through June 1. We hope for strong turnout from our members after seeing increased participation in our activities in the previous months. With a Contract Action Team, we have improved our communications with members and seen renewed interest in our work. We will know the outcome of the ratification vote before the next scheduled BOT meeting. I personally hope that we are celebrating a win and a step in the right direction for faculty salaries.

AFT Seattle is holding officer elections, with voting scheduled to happen June 5-9. A new executive board will begin their two-year term on September 1. After the election results are official, I will facilitate introductions and be available until the end of Summer Quarter to assist with a smooth transition.

AFT Washington recently held their biennial convention, and AFT Seattle sent 5 delegates to participate. Resolutions were passed that will direct much of AFT Washington's work for the next two years. These included building meaningful relationships with tribal communities and advocating for the teaching of indigenous languages in our CTC system, supporting contingent faculty in a variety of ways, and developing a support structure for new local union presidents and their executive boards. Our state federation is committed to progressive, inclusive work, and it's important that our local leaders and members have the chance to be involved in it.

This academic year has been a year of reawakening and returning to in-person work more and more. People still feel uncertainty, but there is also a sense of relief that we can resume more normal activities. I very much appreciate being back in the office and reducing the amount of zoom time I have.

Respectfully,

Annette Stofer

SEATTLE COLLEGES
North · Central · South
OFFICE OF THE CHANCELLOR
206.934.3872 | www.seattlecolleges.edu | 1500 Harvard Avenue, Seattle WA 98122

REPORT

To: Board of Trustees

From: Dr. Rosie Rimando-Chareunsap, Interim Chancellor

Meeting Date: June 8, 2023

Subject: Report – June Board of Trustees Meeting

EQUITY, DIVERSITY, INCLUSION, & COMMUNITY

Women of Color Empowerment Luncheon

On May 18, 2023, in the beautiful Panoramic Room of the Pacific Tower Health Education Center, our Equity, Diversity, Inclusion, and Community (EDIC) team hosted a "Women of Color Empowerment Luncheon" where all staff who identified as women of color could come together to connect and to hear from guest speaker, Denise Collazo.

Collazo is a social justice leader and an author who focuses on encouraging women of color to lead in the spaces they occupy. It was a wonderful opportunity to connect with colleagues I know from across the district, and to meet colleagues for the first time. As I shared with the group in my welcome remarks that day, I did not realize how much I needed that experience until I was standing in front of a room of women colleagues with whom I instantly felt an affinity. It was a powerful day, and I give all my kudos to the EDIC team who made it happen.

STUDENT SUCCESS

All-Washington Academic Team

Each year college Phi Theta Kappa groups identify nominees for the All-Washington Academic Team. These students are among the highest academic achievers at their colleges and are members of PTK Honor Society. Statewide, the state presidents' group honors the All-Washington Academic Team with a luncheon and sponsored scholarships for all students recognized. This year on April 27, 2023, the presidents and I attended the annual luncheon to recognize our students. Governor Jay Inslee was on hand to make welcoming and congratulatory remarks as well. I am proud to share the Seattle Colleges

All-Washington Academic Team members this year:

- **Seattle Central College**
  - Kadijatou Dukureh
  - Khalid Mohamed
  - Hyunjoon Na
  - Karina Osma Perez
- **South Seattle College**
  - Luckson Lukau
  - Jennifer Norwood

206.934.3872 | www.seattlecolleges.edu | 1500 Harvard Avenue, Seattle WA 98122

- Aellaheh Gamair
- Zare Khiabani

Many thanks to the college staff in Student Leadership who support these students and their nominations!

ORGANIZATIONAL EXCELLENCE

Dr. Chemene Crawford has been selected as the next president for Everett Community College, beginning July 1, 2023. While I am quite sad to lose her leadership and partnership here in the Seattle Colleges as the president of North Seattle College, I am thrilled for her and the further impact she will have not only at another college, but within our state system. As we know here in Seattle, Everett is very lucky to be bringing Dr. Crawford further North to lead their college.

Dr. Crawford has been pivotal in infrastructure improvements at North, from the opening of the John C. Lewis Memorial pedestrian bridge, to shepherding the major remodel of the Library building, to pioneering work in bringing an affordable housing project to the grounds of the college. I am grateful for her as a colleague and partner since she began in June 2020, and look forward to our continuing connection within our state system.



Dr. Rosie Rimando-Chareunsap
Interim Chancellor

NORTH SEATTLE COLLEGE

OFFICE OF THE PRESIDENT

206.934.3605 | www.northseattle.edu | 9600 College Way North, Seattle, WA 98103

REPORT

To: Board of Trustees
From: Dr. Chemene Crawford, President of North Seattle College
Meeting Date: June 8, 2023
Subject: Report – May Board of Trustees Meeting

STUDENT SUCCESS

New I-BEST Program for Pharmacy Technology Students
A new offering through the Integrated Basic Education & Skills Training (I-BEST) program for Pharmacy Technology will be available for students in summer quarter 2023. The Basic and Transitional Studies and Workforce Instruction divisions are collaborating to launch the team taught and navigator supported course AMA 117, Medical Terminology. This will be the first health/medical I-BEST program at North Seattle College since Medical Assisting and Phlebotomy moved to Seattle Central College.

ORGANIZATIONAL EXELLENCE

Biomedical Program Receives Funding for New Equipment
NSC's Biomedical Technology program in the Electronics Engineering Technology department received an industry grant, in the amount of $970, through the Washington State Biomedical Association (WSBA), which will be used to acquire essential medical equipment. The Biomed program will receive an MD-6000 Bladder Scanner and two Ethicon Endo-Surgery equipment carts. By using these resources together, students can simulate real-world scenarios, enhancing their technical skills and decision-making capabilities. This hands-on experience is invaluable in bridging the gap between theoretical knowledge and practical application, ultimately ensuring students are fully prepared to excel in their future roles in the biomedical technology field.

PARTNERSHIPS/EXTERNAL AFFAIRS

ECE Partnership with Childcare Aware on Boeing Math Equity Grant
Staff and faculty members from NSC's Early Childhood Education (ECE) program are working to develop a math course that is specific to ECE and would meet the state QSR requirement (college level math at 100 or higher). The project aims to increase math pass rates, shorten the math pathway for all ECE students — especially BIPOC students, improve early childhood educator's math confidence and enhance practical math skills as educators. The partnership is utilizing a liberatory design framework to develop the new course with members of the workforce.

PRIDE POINTS

Students Selected to Present at UW Undergraduate Research Symposium
Sixteen students from NSC's UGR 294, Undergraduate Research class, applied and were selected to present at the University of Washington Undergraduate Research Symposium. The students designed and conducted their own research and shared their posters on May 19 in Mary Gates Hall at the University of Washington alongside UW junior and senior students.

SOUTH SEATTLE COLLEGE

OFFICE OF THE PRESIDENT

206.934.5311 | www.southseattle.edu | 6000 16th Avenue SW, Seattle, WA 98106

REPORT

To: Board of Trustees

From: Dr. Jean Hernandez, Interim President of South Seattle College

Meeting Date: June 8, 2023

Subject: Report – June Board of Trustees Meeting

EQUITY, DIVERSITY, INCLUSION, & COMMUNITY

- **EDIC Team Facilitated Advising Department Retreat**: Similar to the South EDIC Team, the Advising Department has had several new hires since last September. The EDIC team was asked to help facilitate two half-day teambuilding activities centering equity and inclusion for this newly formed team (Advising, AANAPISI, Entry Advising) of twelve. Topics included: *My Multicultural Self*, *What is Your Workplace Conflict Communication Style*, as well as *True Colors: Exploring Personal and Leadership Styles*. The South EDIC Team will be offering workshops and retreats for departments and staff over the summer on Anti-Racism/Anti-Bias strategies, inclusive leadership, and staff development.

STUDENT SUCCESS

- **Spring Fling & Grad Fair Connects Community**: South held a "Spring Fling and Grad Fair" event for students, faculty and staff on May 24 where everyone was invited to share a BBQ meal, listen to music, play games, learn about services and connect in the sun at the Clock Tower Plaza. Upcoming graduates also had the opportunity to have questions answered about commencement and decorate their caps. It was the first large scale outdoor event held by Student Life this academic year, and was well attended.
- **Local Restaurant Donates Food Trucks**: Marination, a Hawaiian-Korean fusion restaurant with multiple locations in the Seattle area, donated two food trucks to South. Automotive Technology students will gain experience working on the trucks to get them in prime working order and then our Culinary Arts students will get to create food truck menus and feed our campus community with both sweet and savory concepts, simulating the entrepreneurial experience many of them may wish to take in their future careers. We also get to rebrand the trucks, involving the campus community to come up with names and concepts that incorporate our college mascot, Olivia the Otter.

ORGANIZATIONAL EXELLENCE

- **Service Awards and Retirement Reception Honors Employees**: South held a Service Award and Retirement Reception on May 25, honoring 67 employees for years of service ranging from five to 40 years, and celebrating well-deserved retirements for 18 employees over the past few

years. Faculty member Frank Post received the 40 years of service award and resounding applause.

PARTNERSHIPS

- **Automotive Technology Grand Opening Celebrated**: South Seattle College celebrated the grand opening of the Steve and Sharon Huling Automotive Technology Center on May 23, 2023, and Seattle Mayor Bruce Harrell proclaimed the day "Steve and Sharon Huling Day" in honor of their contributions to our college. The grand opening recognized both the amazing new learning space for Automotive Technology students and the charitable contributions to South from the Huling family over many years. The 49,000 square foot fully renovated and expanded training facility (funded through the Washington State Board for Community and Technical Colleges major capital project system) boasts large shop spaces with 20 service bays and all-new lifts, updated classrooms including a virtual reality training space, common spaces to relax and connect with fellow students between class time, and new equipment throughout to provide safe, relevant training in line with modern automotive technology industry standards. The Hulings were recognized for over three decades of philanthropic support to the college and Automotive Technology program, including donations to the 13th Year Scholarship Program (which inspired the publicly funding Seattle Promise program of today) and support for retooling the Automotive Technology Center once completed.

GUIDED PATHWAYS

- **Welcome Center Services Expand**: The Welcome Center has scaled intake services to not only include personalized guidance for Steps to Enroll with our Recruitment & Intake Specialists, but also our Advising Team's Transition and Entry Advisors to help new students with their first quarter schedules, and support students without a program of interest get connected to resources. These services will not only help focus on welcoming students to the college, but will also proactively guide them to courses that will most efficiently meet their educational goals.



Dr. Jean Hernandez
Interim President, South Seattle College

SEATTLE CENTRAL COLLEGE

OFFICE OF THE PRESIDENT

206.934.5417 | www.seattlecentral.edu | 1701 Broadway, Seattle, WA 98122

REPORT

To: Board of Trustees

From: Dr. Bradley Lane, Interim President of Seattle Central College

Meeting Date: June 8, 2023

Subject: Report – May Board of Trustees Meeting

STUDENT SUCCESS

Advising Roundtable Meeting: Central Advising and Career Services hosted their quarterly Advising Roundtable Meeting on May 12. These meetings are an opportunity for faculty and staff to provide important course and program updates to employees who provide student services across the campus and co-locations and to improve student success. Topics include prerequisites, changes to enrollment processes, program availability, new course offerings and transfer degree related information.

ORGANIZATIONAL EXELLENCE

Mainstay Grant: The Mainstay program hosted at Seattle Central received a three-year commitment from an anonymous donor family for a gift of $725,000 to build capacity and sustainability for the future of supported workers with disabilities. The gift is for the hiring of two, mission-critical personnel who will bring Mainstay into the forefront of Supported Employment.

Collaboration: Seattle Central formed a team called “Collaboration” using the Black Solidarity Think Tank framework to create a toolkit for Teaching and Assessing Collaborative Skills in partnership with South Seattle College. This toolkit will include tips for teaching collaborative skills that faculty can use in their courses. The toolkit will be ready to use in 2023-2024.

PRIDE POINTS

English faculty **Stacey Levine** will publish a new novel in March 2024 called “Mice 1961.” The San Francisco Bay Guardian has named Stacey Levine as “one of the most interesting writers working in America today.” She has received a PEN Fiction Award and a Stranger Genius Award for literature, and her work has twice been shortlisted for the Washington State Book Award.

206.934.5417 | www.seattlecentral.edu | 1701 Broadway, Seattle, WA 98122

Central student **Alice-Marie Van Norman** has been selected as one of only 15 students from 2,700 applicants to receive Phi Theta Kappa's (PTK) 2023 Hites Transfer Scholarship, PTK's most prestigious and largest scholarship offering at $10,000. Hites Scholars are selected based on outstanding academic achievement, leadership, and engagement in college and community activities.

Student Leadership hosted the annual **Unity Fair** this month and provided food, games, performances and activities on the South Plaza to help build community on campus. More than 400 faculty, staff and students attended.

In honor of Asian American & Pacific Islander Heritage Month, **Seattle Culinary Academy** hosted a roundtable of local chefs and industry leaders at Broadway Performance Hall. Speakers included Angela Garbes (moderator), Aaron Verzosa, Aisha Ibrahim, Sean So, Tiffany Layco, Shaili Parekh, Mutsuko Soma, Taichi Kitamura, and Greg Shiosaki.

Central student **Jamie Mai** received the prestigious, Jack Kent Cooke Undergraduate Transfer Scholarship, a last dollar award that will cover books, tuition, fees, and living expenses up to $55,000 each year for three years. Mai is one of 60 from around the nation to receive the scholarship and is the only recipient from Washington State. Mai intends to transfer to Drexel University in the fall to pursue a bachelor's degree in Global Studies: Global Justice and Human Rights with minors in Spanish and Sociology.



Dr. Bradley Lane
Interim President, Seattle Central College