SEATTLE COLLEGES
North · Central · South

BOARD OF TRUSTEES

April 13, 2023
REGULAR MEETING AGENDA

SESSION	TIME	LOCATION (HYBRID)	
EXECUTIVE	1:00 p.m.	**Closed Session**	
STUDY	2:00 p.m.	**North Seattle College** North Star Dining Room 9600 College Way N Seattle, WA 98103	**Zoom** https://zoom.us/j/92355884057 **Meeting ID:** 923 5588 4057 **Passcode:** 921003
REGULAR	3:00 p.m.		

EXECUTIVE SESSION

1:00 p.m. AGENDA

An executive session may be held for one or more of the following purposes: (1) To receive and evaluate complaints against a public officer or employee; (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district; (4) To consider, as a quasi-judicial body, a quasi-judicial matter between named parties; (5) To consider matters governed by the administrative procedure act, chapter 34.05 RCW; and/or (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

A. Negotiations
   a. Exception (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

B. Litigation Update
   a. Exception (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district;

C. Personnel
   a. Exception (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

D. Real Estate
   a. To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;
   b. To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or

SEATTLE COLLEGES
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BOARD OF TRUSTEES

April 13, 2023
REGULAR MEETING AGENDA

STUDY SESSION

2:00 p.m. AGENDA

A. Update on Workforce Taskforce and Central Programs | Dr. Bradley Lane, Interim President of Seattle Central College | Pg. 4

REGULAR SESSION

3:00 p.m. PRELIMINARY MATTERS

A. Call to Order
B. Land Acknowledgment | Marie Angeles, Director of Equity, Diversity, Inclusion & Community – North Seattle College
C. Approval of Agenda

3:10 p.m. PUBLIC COMMENT

The Seattle Colleges Board of Trustees welcomes students, employees, and community partners to address the Board during the Public Comment period specified on the Agenda. The Board provides 15 minutes for public comments, which may be adjusted at the discretion of the Board Chair.

Each speaker has 3 minutes to address the Board, and speakers are encouraged not to repeat the same issue that a previous speaker has already raised. Advanced signup for oral comments is requested by completing the short form linked on the Public Comment – Board of Trustees website.

Additional commenters will only be called upon during the meeting as time allows. If there is not enough time for all speakers, commenters will be encouraged to submit a written statement or be put on the list for oral comments at the next public meeting.

In addition, written statements are accepted by Ricky Goetz at any time (via web form mentioned above). All written statements received by noon on the Friday before the Regular Board of Trustees meeting will be published in the public packet. Written statements received after that date and time will be added to the Board packet and transmitted to the Board for the following Board meeting.

The Board functions at the policy level while daily operational matters are delegated to the district and college management team. It is, therefore, not the practice of the Board to respond specific to operational issues during Public Comment period.

A. Oral Public Comment
B. Written Submissions | Pg. 23

3:25 p.m. HIGHLIGHT PRESENTATION

A. North Seattle College Accreditation | Jill Lane | Pg. 29

SEATTLE COLLEGES
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BOARD OF TRUSTEES

April 13, 2023
REGULAR MEETING AGENDA

3:40 p.m. ACTION ITEMS

A. **Minutes – Regular Meeting: March 9, 2023 | Pg. 41**
B. **Minutes – Special Meeting: April 7, 2023 | Pg. 49**
C. **Policy 621: 2nd Reading & Approval | Julienne DeGeyter | Pg. 51**
D. **Proposed Fee Increases & New Fees for FY2023-24 | Julienne DeGeyter | Pg. 54**
E. **Dell Contract - Seattle Central College Instructional Lab Purchase Request | Julienne DeGeyter | Pg. 71**
F. **Faculty Emeritus | Dr. Rosie Rimando-Chareunsap | Pg. 73**

4:30 p.m. INFORMATION ITEMS

A. **Seattle Colleges Salaries Overview | Dr. Rosie Rimando-Chareunsap | Pg. 74**
B. **Winter 2023 Preliminary Enrollment Report | Dr. Kurt Buttleman | Pg. 83**

4:50 p.m. ORAL REPORTS

Section to provide any additional oral reports that were not included in any submitted written reports.

A. **Student Representatives**
   i. Gracie Ochoa – North
   ii. Ronnie Kuan - Central **| Pg. 86**
   iii. Ana Chamale – South
B. **Labor Representatives**
   i. Johnny Dwyer - WFSE
   ii. Annette Stofer - AFT Seattle Community Colleges
   iii. Cody Hiatt - AFT-SPS
C. **Chancellor | Pg. 88**
D. **Chair**
   i. Chancellor Search
   ii. Legislative Updates
E. **Trustees**
F. **College Presidents, Vice Chancellors, Associate Vice Chancellors**
   i. D'Andre Fisher, Associate Vice Chancellor of Equity, Diversity, Inclusion and Community
   ii. Kerry Howell, Vice Chancellor of Advancement
   iii. Chemene Crawford, President of North Seattle College **| Pg. 90**
   iv. Jean Hernandez, Interim President of South Seattle College **| Pg. 91**
   v. Earnest Phillips, Associate Vice Chancellor of Communications and Strategic Initiatives
   vi. Jennifer Dixon, Vice Chancellor Human Resources
   vii. Bradley Lane, Interim President of Seattle Central College **| Pg. 92**
   viii. Cindy Riche, Associate Vice Chancellor and Chief Information Officer
   ix. Julienne DeGeyter, Acting Vice Chancellor of Finance and Operations
   x. Kurt Buttleman, Vice Chancellor of Academic and Student Success

5:00 p.m. ADJOURNMENT

The next meeting of the Board of Trustees will be held on Thursday, May 11, 2023, at South Seattle College in Cascade Hall room 107. There will be a Study Session at 2:00 p.m., and the Regular Meeting will follow at 3:00 p.m.

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INFORMATION ITEM | BOARD OF TRUSTEES

Date Submitted	*Presenter*	*Position*
04/05/23	Dr. Bradley Lane	Interim President, Seattle Central

Meeting Date	*Topic*
04/13/23	Update on Workforce Taskforce and Central Programs

Background Information (include if applicable: funding, fiscal impact)

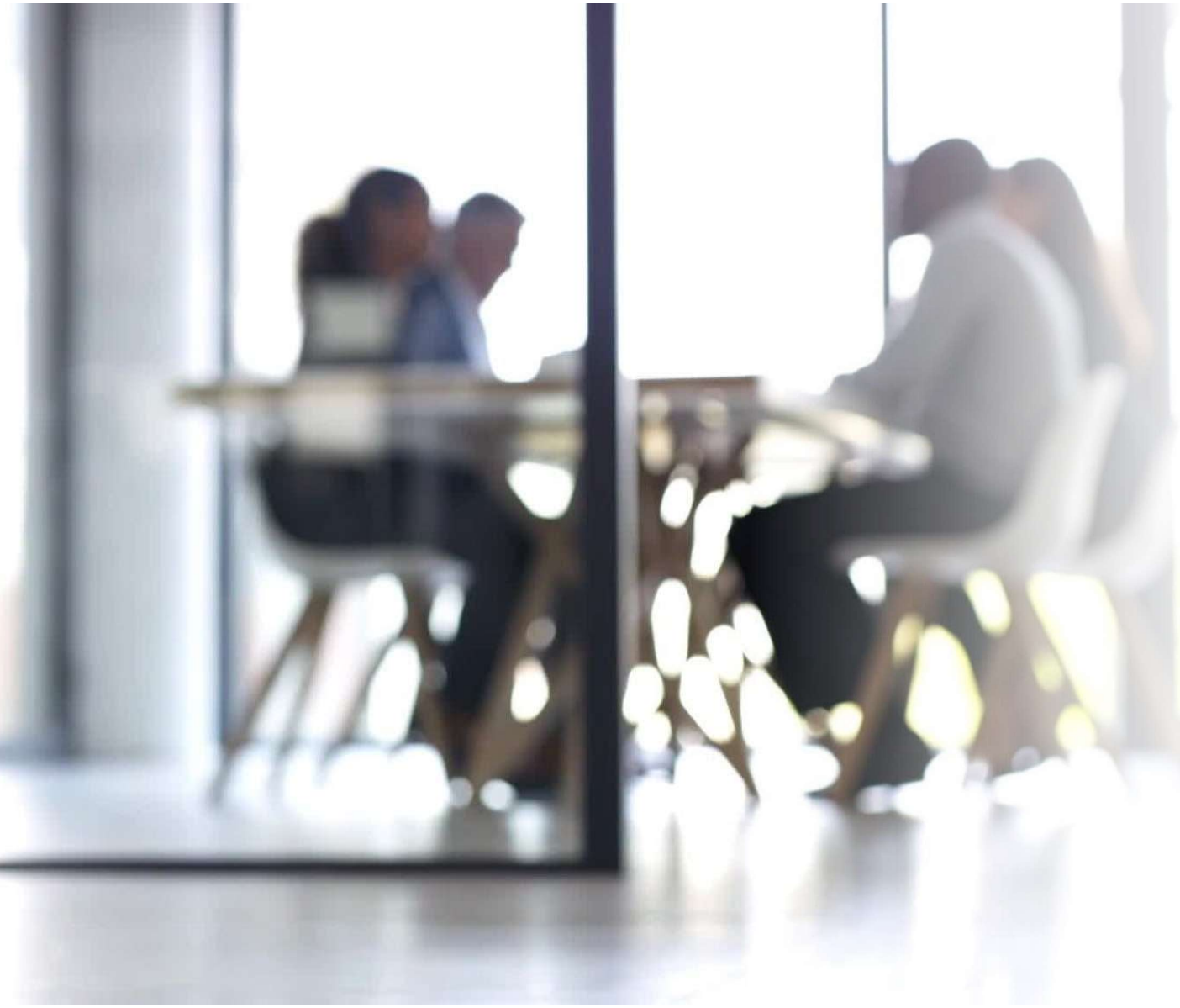
The Board of Trustees asked to learn more about what has developed over the last year regarding the initial four "at risk" programs at Seattle Central. This Study Session presentation will update the trustees on:
- The Workforce Development Program Sustainability Task Force activities
- Task Force Site Visits
- Program Business Plans developed
- Various expressions of support for the programs
- Legislative advocacy in the current session

The presentation is led by both Dr. Bradley Lane, Interim President and Dr. Wendy Rockhill, Interim Vice President of Instruction for Seattle Central College.

Attachments (presentations, supplemental documents, reports, resolutions)

(●) Yes ( ) No


Partnership
Drives
Sustainability:
Updates from the
Workforce Development
Program Sustainability Task Force
SEATTLE COLLEGES
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BROADWAY PERFORMANCE HALL



Spring 2022

Seattle Central announced that four workforce programs would be considered for closure due to budget constraints at the college.

After further investigation, discussion and community feedback, closure decisions were paused while further solutions for sustainable funding were pursued.



Summer 2022

- Representative Vandana Slatter (48th District), Chair of the House College & Workforce Development Committee, initiated a Workforce Development Program Sustainability Task Force.
- The group was charged with looking at the issues of sustainable funding for workforce programs at Seattle Central College and community colleges statewide.
- Taskforce co-chaired by Representative Frank Chopp (43rd district) and Louise Chernin, Chair of Seattle Colleges Board of Trustees.

Apparel Design and Development



Seattle Culinary Academy





Wood Technology Center

Seattle Maritime Academy



Workforce Sustainability Taskforce formed Summer 2022

- Taskforce brought together members of the state legislature, state board for community and technical colleges, business/industry, philanthropic support, students/program graduates, and college employees to find long-term solutions.
- Initial meeting in July 2022 to focus on 4 programs at Seattle Central as a case study for workforce programs that have unique program costs, more than tuition and state allocation revenues can provide.

Four programs



Seattle Maritime Academy: $700K deficit annually



Apparel Design & Development: $50K deficit annually



Wood Technology Center: $850K deficit annually



Seattle Culinary Academy: $900K deficit annually

Programs like these produce deficits for a variety of reasons



Unique equipment needs



Facility and specialized staffing needs



Hands-on instruction in non-traditional classroom environments



These kinds of programs cannot solve their funding issues through increased enrollment or entrepreneurial activities alone.



The "Three-Legged Stool"

Interim Chancellor Rosie Rimando-Chareunsap shared her vision of what she calls the 'three-legged stool':

a model of mutual collaboration and support that can sustain workforce education in the state in a longer term, sustainable way.

- Legislative and policy support
- Business, industry, and philanthropic support
- Program review and redesign at the college

Taskforce Major Findings

- Workforce programs are **highly successful training students for careers.**
- **Industry needs our students.**
- **Students often leave programs early to take industry-related positions** before credential completion.

The greatest **funding needs** are around:

- Student navigation, especially in support of retention and completion
- Partnership development (community-based recruitment, work-based learning, job placement, donations)
- Program equipment and facilities costs, staffing, and hands-on learning requirements.



Fall 2022

Hosted a series of site visits at each program in September 2022. Between 30-50 individuals attended each site visit. Questions for discussion at those visits included:

- What ideas do you have for how the College can engage with the community and recruit students with an emphasis to increase diversity, equity, and inclusion?
- What connections can or resources can you or your company/organization provide to this program?
- What legislative or policy changes do you think would be helpful to better sustain this program going forward?
- What could the College or the program be doing that they currently are not?



Site Visit Takeaways

Legislative and Policy takeaways:

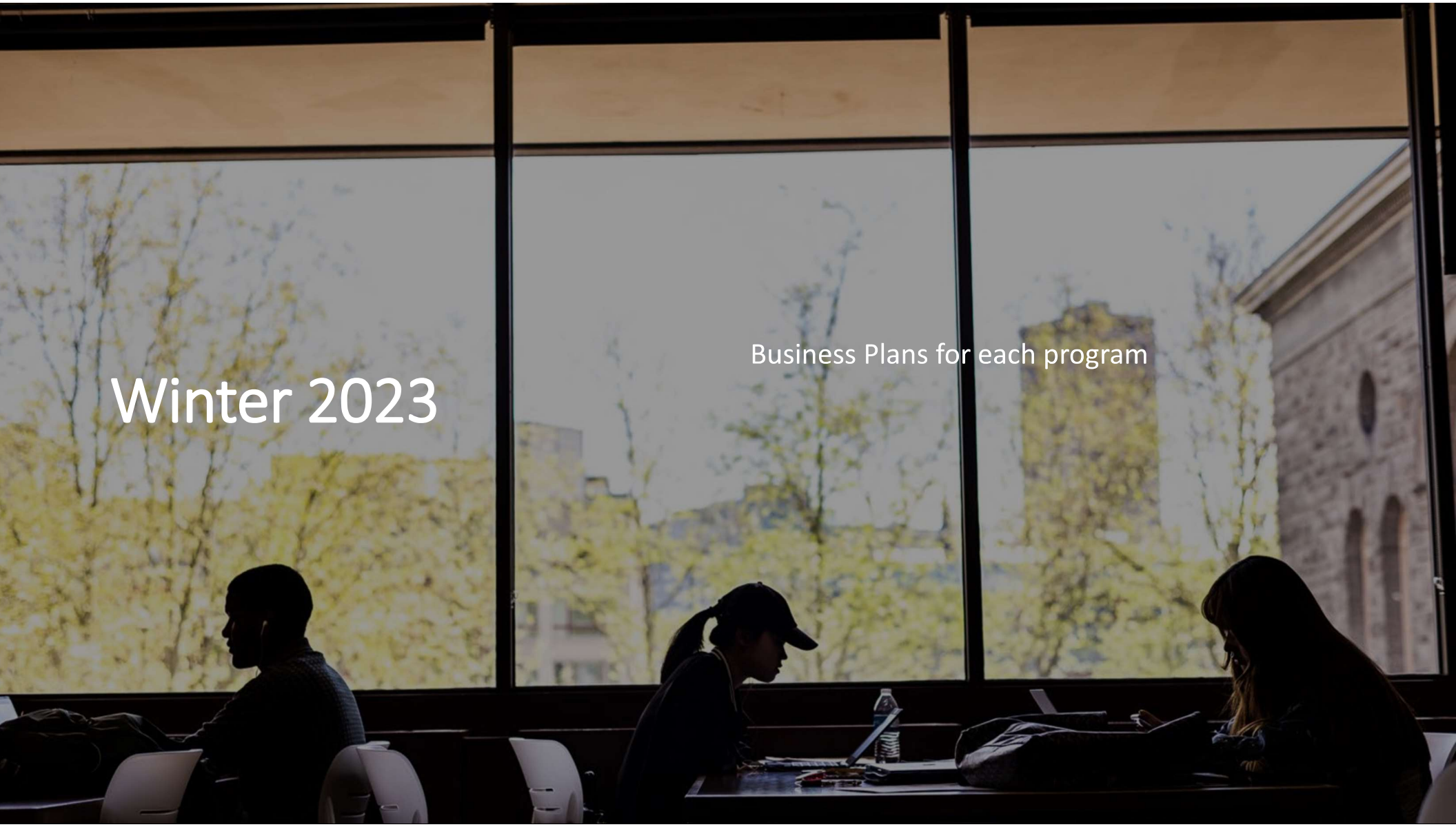
- Need for additional funding for workforce education to reflect higher costs than other kinds of community and technical college education

Business and Industry takeaways:

- Develop internship, externship, and work-placed learning models to keep students in school while working
- Participate on program Technical Advisory Committees, including mentorship for students
- Funding around student scholarship and program specific needs
- Support for outreach, recruiting, internship, and employment opportunities, especially for BIPOC populations

Workforce Programs takeaways:

- Building Business Plans, exploring alternate times and days to offer programs, and learning about staffing needs


Business Plans for each program
Winter 2023

Apparel Design & Development Business Plan

- Foundation Funding: Investigating hiring a **recruiter/ navigator/ completion coach/ internship** or work placement staff.
- Checking into expanded course offerings: weekends and evenings.
- Exploring short term certificates, with on and off ramps for students.
- Can we offer training for industry professionals?



Seattle Culinary Academy Business Plan

- Scope and Sequence revision – completed.
- Equity, Diversity, Inclusion, and Community (EDIC) infusion into curriculum, pedagogy, and course policies and procedures – ongoing.
- **Collaboration with South**: program maps, recruiting for both programs, shared courses, etc.
- Collaboration with South on funding request for enhanced instructional design to align with student needs, enhancing pathways to program completion and job readiness.



Seattle Maritime Business Plan

- City of Seattle/OED funding to **recruit BIPOC students** (~$1M)
- Partnerships with Seattle Jobs Initiative, Maritime High School, and Washington State Ferries (WSF) for **new/additional cohorts**
- Legislative funding under consideration: "Ferries First"



Wood Technology Center Business Plan

- Foundation funding: Investigating hiring a **Construction Site/WTC Manager or Recruiter/Navigator/Partnership Specialist.**
- **TAC role in mentoring and hiring students while attending and when they complete**.
- Stackable completions/credentials.
- Short-term industry training.
- Other funding: Lowes, SBCTC grants, etc.





Expressions of Support

Seattle Colleges Foundation:

- AD&D: over $300K for three years (~$110K/year)
- SCA: $29K
- SMA: legislative support
- WTC: $140K

TACs:

- Help with fundraising
- Curriculum guidance
- Supporting students through work experience and hiring upon completion

Legislative Advocacy

First and Foremost: Support the System

-Compensation funding for whole SBCTC system

-Stronger Workforce Program funding for whole SBCTC system

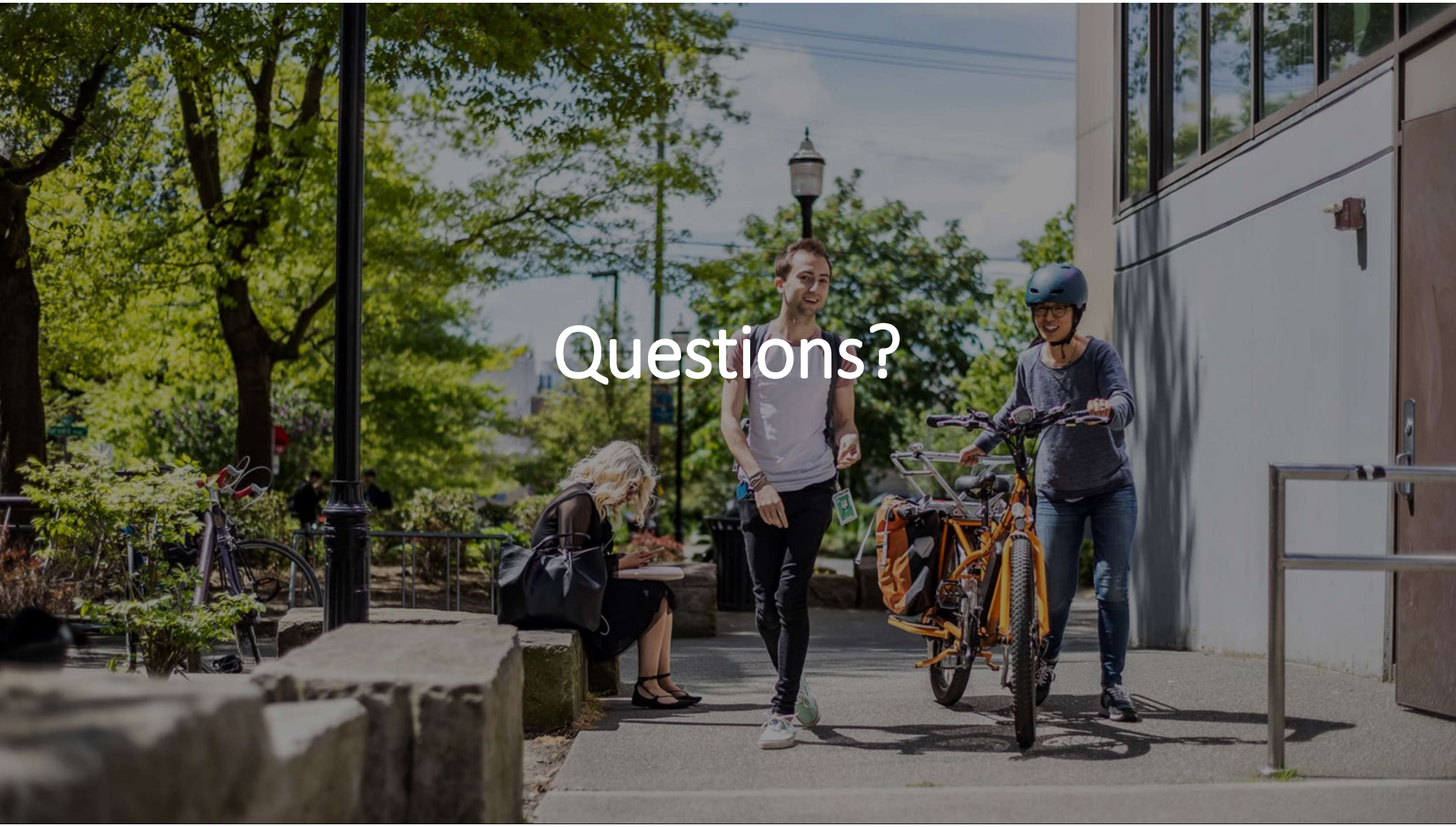
We identified almost $3M in annual operating expenses related to these programs and proposed legislative support for these programs featured prominently in the House's budget supporting community college workforce programs.

Targeted supports for 2023-2025 Biennium:

- $427K/yr for Seattle Maritime Academy partnership with WSF
- $500K/yr for Wood Tech Center programs
- $500K/yr for Seattle Colleges Culinary Arts programs
- $100K/yr for Apparel Design & Development



This Photo by Unknown Author is licensed under CC BY-NC


Questions?

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PUBLIC COMMENT | BOARD OF TRUSTEES

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First Name & Last Name

Ben Machado

Meeting Date

4/13/2023

Comment Type

☐ Oral Comment

☑ Written Submission

Written Submission Attachment (optional)

Topic (optional)

Please consider increasing faculty pay, it has become nearly impossible to live in Seattle because you have not increased faculty wages in the last few years, especially with inflation.

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First Name & Last Name

Naomi Gutierrez

Meeting Date

4/13/2023

Comment Type

☐ Oral Comment

☑ Written Submission

Written Submission Attachment (optional)

Topic (optional)

WA State Labor Action - Tuesday, April 11th - A Student's Perspective

April 11, 2023

Dear Members of the Board of Trustees,

My name is Naomi Gutierrez, as a student of Seattle South College, I stand in solidarity with the Seattle Colleges faculty in their walk out today to fight for better working conditions.

Community college is the best thing in the world, it has opened up opportunities for so many people, like myself, who crave education but would otherwise not be able to afford it. Faculty members are essential in preparing each student for success in life and work. Their ability to offer a high-quality learning experience to students requires the Washington state legislature and the Seattle Colleges District to invest in them. I do not want my learning, or that of my fellow classmates, to suffer because faculty has been expected to do more with less and are overworked and underpaid.

I write to you today to protest the stagnant faculty salaries, pay inequity, precarity for part-time faculty and the high cost of tuition for students. I am asking the Seattle Colleges Board of Trustees to prioritize instruction in the budget and to increase faculty wage to be on par with other CTCs in the region to earn a living wage for Seattle. The sustainability of our community is dependent on education and cannot afford any more delays in addressing these issues.

Thank you for your time,

Naomi Gutierrez

SEATTLE COLLEGES
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First Name & Last Name

NORMA CANDIA TROCHE

Meeting Date

4/13/2023

Comment Type

☐ Oral Comment

☑ Written Submission

Written Submission Attachment (optional)

Topic (optional)

SUPPORT FOR SEATTLE CENTRAL COLLEGE AND ITS FACULTY MEMBERS

Louise Chernin, Chair
Rosa Peralta, Vice Chair
Teresita Batayola, Trustee
Colleen Echohawk, Trustee
Brian Surratt, Trustee
Seattle Colleges Board of Trustees
1500 Harvard Avenue
Seattle, WA 98122

I am writing you as a Seattle Central College student to ask for your support for my school and its faculty. I am worried about the lack of an update on our faculty's salaries. I believe that their compensation should be improved based on inflation like any other worker in our area. Seattle is a very expensive area to live and work and, in order to keep our qualified instructors, they should be paid a living wage that reflects their value and contribution to our education and to our society. Therefore, I urge you to support paying the faculty the percentage wage increase they need to be able to earn a living wage in Seattle.

The high cost of education is also worrisome to me as a student. I am studying to be a pastry chef and I understand that the cost of running the culinary program is high. Yet, we need to help people who want to work in the field and are appropriately trained in culinary arts and foodservice. Failing that, our community faces a future shortfall of chefs that are a critical part of our cultural infrastructure.

Please support our faculty and the Community and Technical Colleges (CTC). Given their service to people furthest from opportunity who go on to real jobs or further education, making these institutions financially sound, affordable, and attractive should be a higher priority than even the state's university system not only as a matter of building an educated workforce but also in the name of equity.

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First Name & Last Name

Chance Fox Hauck

Meeting Date

5/11/2023

Comment Type

☐ Oral Comment

☑ Written Submission

Written Submission Attachment (optional)

Topic (optional)

Should I even dream of becoming a teacher when the bar is so high and pay so little? Seattle Colleges District's budget must prioritize instruction,
o Seattle Colleges faculty need a percentage wage increase to be on par
with other CTCs in the region and earn a livable wage for Seattle.

SEATTLE COLLEGES
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INFORMATION ITEM | BOARD OF TRUSTEES

Date Submitted	*Presenter*	*Position*
04/04/23	Jill Lane	Interim Director of Accreditation & Instructional Assessment

Meeting Date	*Topic*
04/13/23	North Seattle College Accreditation

Background Information (include if applicable: funding, fiscal impact)

North Seattle College's accreditation evaluation visit is scheduled for May 1 - 3, 2023. Interim Director of Accreditation & Instructional Assessment Jill Lane will share an overview of NSC's preparations for this Year-7 visit by the Northwest Commission on Colleges and Universities (NWCCU).

Attachments (presentations, supplemental documents, reports, resolutions)

(●) Yes ( ) No



The Northwest Commission on Colleges and Universities (*NWCCU*)



Why Accreditation?

- Every institution that has the primary mission to provide higher learning/higher education needs accreditation.
- Institutions must have programs that are degree related, which are designed to build on knowledge, abilities, or skills students normally would have achieved by completing high school or a similar form of education.
- Institution must continue to meet NWCCU's Eligibility Requirements, Standards for Accreditation, and the Policies that are in place to make sure institutions are effective, offer a high-quality education, and are constantly working to improve student outcomes.

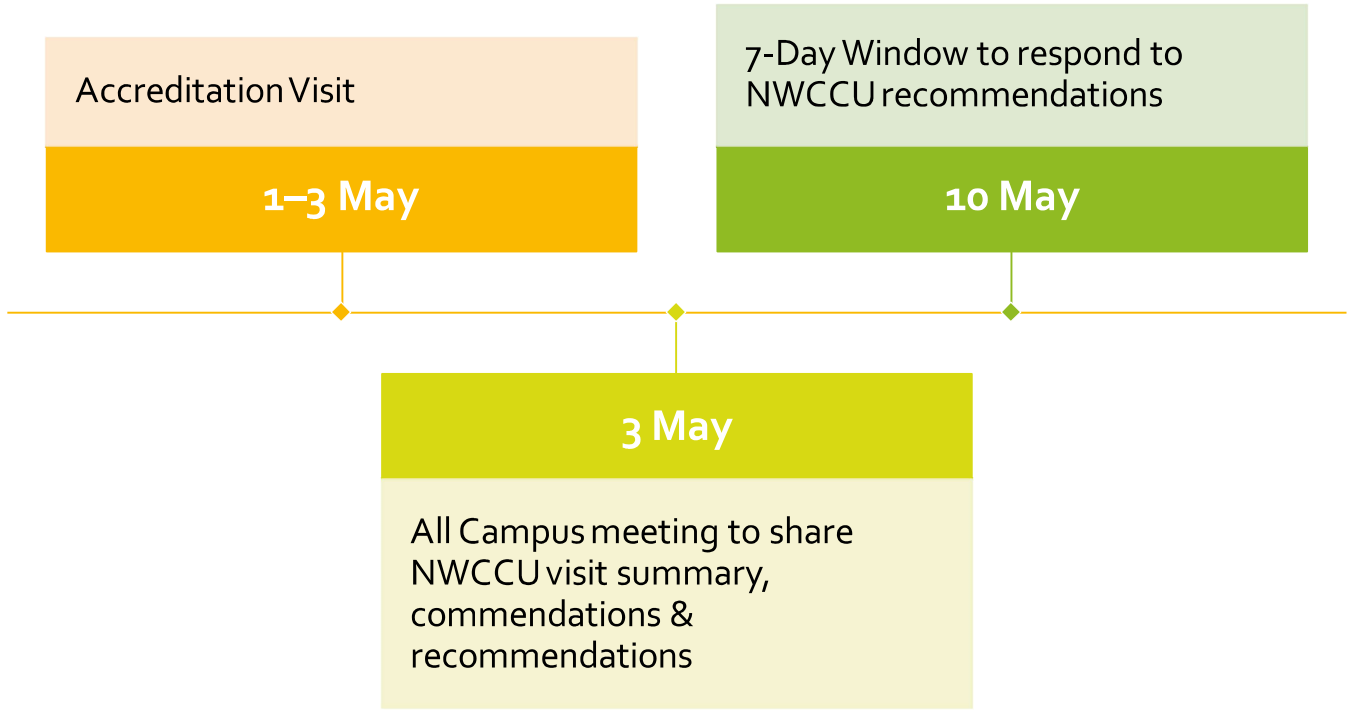
The 7-Year Cycle

Accredited institutions must follow a schedule of accreditation-related activities known as the 7-Year Cycle.

These activities include:

1. Submission of an Annual Report;
2. Submission of self-study reports in years 3 (Mid-Cycle Report), 6 (Policies, Regulations, and Financial Resources Report), and 7 (Evaluation of Institutional Effectiveness Report) of the accreditation cycle;
3. Additional ad hoc reports, as requested by the Board of Commissioners; and,
4. Reports of any changes that fall under the Commission's Substantive Change Policy.

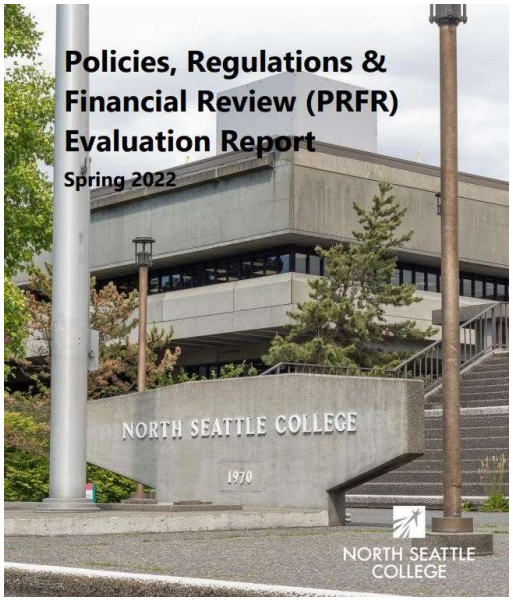
Spring 2023

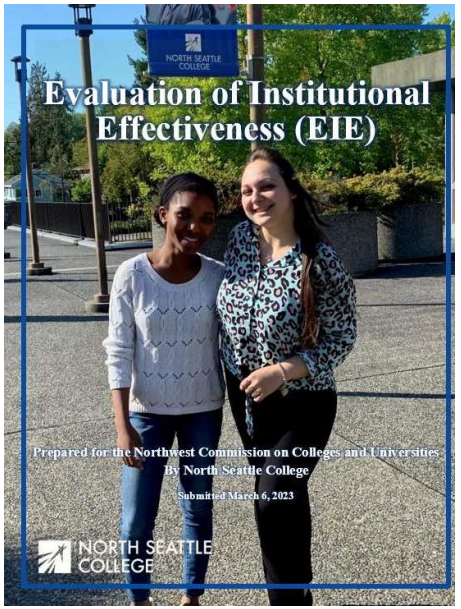

Accreditation Visit
1–3 May
7-Day Window to respond to NWCCU recommendations
10 May
3 May
All Campus meeting to share NWCCU visit summary, commendations & recommendations

Year 6 Report on Policies/ Regulations, and Financial Review (PRFR) focuses on instructional support and NWCCU Standard 2

The Year 7 Evaluation of Institutional Effectiveness (EIE) Report focuses on instruction and institutional effectiveness as outlined in NWCCU Standard 1.

Both are available at https://northseattle.edu/about/accreditation





Accreditation Team for North Seattle College 2023 Visit



Mr. Chris Bragg
Role: Chair/ Standard One- Student Success and Institutional Mission and Effectiveness
Dean of Institutional Effectiveness and Communication/ALO
College of Southern Idaho



Mr. Kurt Simonds
Role: Standard One – Student success and Institutional Mission and Effectiveness
Interim Executive Dean of College Operations
Portland Community College



Ms. Allison Sansom
Role: Standard One – Student success and Institutional Mission and Effectiveness
Dean of Nursing, Health & Science
Klamath Community College

Accreditation Team for North Seattle College 2023 Visit



Ms. Lisa Stanton
Role: Standard Two—Governance, Resources & Capacity
Vice President, Operations & Chief Financial Officer
Rogue Community College



Ms. Elena Bubnova
Role: Standard Two – Governance, Resources and Capacity
Associate Vice President
Truckee Meadows Community College



Dr. Ed Harri
Role: NWCCU Liaison
Senior Vice President
NWCCU

2016 Outstanding Recommendations



1. The evaluation committee recommends that the College use the results of its assessment of student learning to inform academic and learning-support planning and practices that lead to enhancement of student learning achievement; and that results of student learning assessments are made available to appropriate constituencies in a timely manner.

2. The evaluation committee recommends that the College engage in regular, systematic, participatory, self-reflective, and evidence-based assessment of its accomplishments and uses assessment results to make determinations of quality, effectiveness, and mission fulfillment.

3. The evaluation committee recommends the College document and regularly evaluate its cycle of planning, practices, resource allocation, application of institutional capacity, and assessment of results to ensure their adequacy, alignment and effectiveness; and use the results of its evaluation to make changes, as necessary, for improvement.

Recommendations & Reorganization:

Open Governance & Faculty/ Administration Partnerships



Curriculum & Academic Standards Committee(CAS)



Program Review (PR)



North Seattle Assessment Committee (NSAC)



Instructional Council Advisory Committee (ICAC)

Work Completed Based on Recommendations

- CAS created new essential learning outcomes and requires that new Master Course Outlines include one assignment mapped to the course-level, program-level, and institutional-levels of learning outcomes
- NSAC created corresponding recommended rubrics based on American Association of Colleges and Universities' Value Rubrics
- NSAC created Assessment Plan, defining NSC defined language, TIP process and annual deliverables update
- Program Review set up a schedule for 3-year cycles with 1 year off and has 100% participation for 2 cycles!

Some of NSC's preparation includes

- Creation of Accreditation Task Force
- Sharing Weekly Email Updates
- Using Gamification to prepare community for accreditation visit (ex. Accreditation Jeopardy)
- Wandering Check Ins

SEATTLE COLLEGES
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BOARD OF TRUSTEES

March 9, 2023
REGULAR MEETING MINUTES

SESSION	TIME	LOCATION (HYBRID)	
EXECUTIVE	1:00 p.m.	**Closed Session**	
STUDY	2:00 p.m.	**Seattle Central College** BE 1110/1111 1701 Broadway Seattle, WA 98122	**Zoom** zoom.us/j/92284677404 **Meeting ID:** 922 8467 7404 **Passcode:** 501011
REGULAR	3:00 p.m.		

TRUSTEE ATTENDANCE			
Teresita Batayola	Present	**Brian Surratt**	Present
Louise Chernin, *Chair*	Present	**Rosa Peralta,** *Vice Chair*	Present
Colleen Echohawk	Present		

LEADERSHIP ATTENDANCE			
Kurt Buttleman	Present	**Kerry Howell**	Present
Ana Chamale	Present	**Ronnie Kuan**	Present
Chemene Crawford	Present	**Bruce Marvin**	Present
Julienne DeGeyter	Present	**Gracie Ochoa**	Present
Jennifer Dixon	Present	**Earnest Phillips**	Present
Johnny Dwyer	Present	**Cindy Riche**	Present
D'Andre Fisher	Present	**Rosie Rimando-Chareunsap**	Present
Jean Hernandez	Present	**Annette Stofer**	Present
Cody Hiatt	Present		

Minutes Recorded by: Ricky Goetz, Senior Executive Assistant to the Board of Trustees

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EXECUTIVE SESSION

1:00 p.m. AGENDA

A. Negotiations

a. Exception (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

B. Litigation Update

a. Exception (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district;

C. Personnel

a. Exception (2): To evaluate an applicant's qualifications for public employment or to review the performance of a public employee.

D. Real Estate

a. To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;

b. To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or

STUDY SESSION

2:00 p.m. AGENDA

Bruce Marvin notified the attendees of the meeting that the executive session was being extended an additional ten minutes and that the study session would begin at 2:10 p.m.

Dr. Rosie Rimando-Chareunsap notified the attendees that the executive session needed additional time and that the study session would begin at 2:20 p.m.

Chair Louise Chernin called the study session meeting to order at 2:21 p.m.

A. Budget Status Report | Finance Committee, Julienne DeGeyter, & Dr. Rosie Rimando-Chareunsap | Pg. 101

Dr. Rimando-Chareunsap, Interim Chancellor, presented the budget status report and stated that it will come to the board each March as an information item. It was stated that this report is a chance to review the budget performance from July - January. The report format has been enhanced this year and it was stated that they wanted more time for in-depth discourse on this new format. Dr. Rimando-Chareunsap and Julienne DeGeyter, Interim Vice Chancellor of Finance & Operations, stated that there has been recent additions to the Budget and Business Services staff districtwide and introduced the following staff:

1. Lela Cross, Interim Executive Director of Budget & Finance – District
2. Deidre Howard, Interim Director of Budget – District
3. Lorine Hill – Director of Budget & Business Services - North
4. Julie Larmore, Director of Budget & Business Services – Central
5. Lolita Khachaturova, Interim Director of Budget & Business Services - South

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The presenters provided an overview of the provided budget status report. Highlights from the presentation included:

- More traveling happening across district now that we are coming back to in person (COVID-19 emergency order was ended on October 31, 2022, by Gov. Jay Inslee) and this will be corrected for the next fiscal year to accurately reflect travel needs across the district.
- Dr. Bradley Lane stated that Seattle Central College's budget was built to consider the previously initial gap between revenue and expenses and so far, we are in the black. Dr. Lane stated that the goal is to balance the budget by the end of the fiscal year and thanked all of the hard work being done by the staff at Central to reach this goal.
- North Seattle Colleges budget currently indicated that their expenditures are lagging, showing around 40% of budget utilized. It was stated that this is most likely due to a timing issue and that the invoices will be paid in the coming months. Dr. Chemene Crawford thanked the staff at North and their efforts to right size the budget.
- South Seattle Colleges budget continues to be balanced as submitted and follows similar patters as North and Central.
- Overall, the district is under budget and it is expected that the colleges will end in the black at the close of the fiscal year.
- It was pointed out that there is a significant difference from the report last provided and we are projecting that we will eliminate structural deficit by the end of the fiscal year.

Chair Chernin thanked the Seattle Colleges staff for working so hard to fix the budget. Trustee Rosa Peralta stated it has been a pleasure working on the finance committee with Dr. Rimando-Chareunsap and Julienne DeGeyter and being transparent. Trustee Teresita Batayola stated that they are pleased to see teamwork across district and colleges.

REGULAR SESSION

3:00 p.m. PRELIMINARY MATTERS

A. Call to Order

Chair Chernin called the meeting to order at 3:02 p.m.

B. Land Acknowledgment | Alexis Burris, Equity, Diversity, Inclusion & Community Navigator – South Seattle College

The land acknowledgment was performed by Alexis Burris, Equity, Diversity, Inclusion & Community Navigator – South Seattle.

C. Approval of Agenda

Motion 1: Trustee Rosa Peralta moved to approve the agenda; motion seconded; motion approved unanimously.

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SEATTLE COLLEGES
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BOARD OF TRUSTEES

March 9, 2023
REGULAR MEETING MINUTES

3:10 p.m. PUBLIC COMMENT

Public comment was provided by:

1. Jean Fallow
2. Althea Lazzaro
3. Deepa Bhandaru
4. Karlijn Holzenthal
5. Sharon Spence-Wilcox
6. Alaina Ankrom
7. Katie Roberts

Chair Chernin encouraged the submission of written submissions and the option for oral public comment due to time constraints of the meeting with oral comments (15 minutes allotted for each meeting). The Chair said all written submissions are included in the meeting packet which guarantees all submissions will be heard.

3:42 p.m. HIGHLIGHT PRESENTATION

A. Math Directed Self Placement - Districtwide | Kurt Buttleman

Dr. Kurt Buttleman provided an overview of the districtwide Math Directed Self Placement. Highlights from the presentation included:

- Math DSP was created to provide access and empowerment to students.
  - Access by creating an equitable tool for all.
  - Empowering individuals to take ownership of their learning.
- A demo of the Math DSP tool: https://seattlecolleges.formstack.com/forms/math_dsp_demo
- Pilot conducted with Seattle Promise students at Nova High School – Math Department which included faculty from all three of our colleges.
- Timeline:
  - March: Seattle Promise students begin using Math DSP as their placement method.
  - May: Roll out for Fall registration begins.
  - April & Summer: Continued updates and fixes based on feedback.
  - Fall: First quarter for students who registered using Math DSP.

Seat ACTION ITEMS

A. Minutes – Regular Meeting: February 9, 2023 | Pg. 4

Motion 2: Trustee Colleen Echohawk moved to approve the February 9, 2023, meeting minutes; motion seconded; motion approved unanimously.

B. Minutes – Special Meeting: February 17, 2023 | Pg. 10

Motion 3: Trustee Brian Surratt moved to approve the February 17, 2023, meeting minutes; motion seconded; motion approved unanimously.

C. Approval of Tenure | Pg. 12

Dr. Rimando-Chareunsap stated that there are nine candidates for tenure recommend by their tenure committees. Dr. Rimando-Chareunsap met with each candidate and stated that she was impressed by their

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caliber of commitment and diverse expertise. Each college president shared brief introductions of each candidate and their work backgrounds.

TENURE RECOMMENDATIONS

North Seattle College:

- William Barry - Math & Science
- Deepa Bhandaru – Arts, Humanities, & Social Sciences
- Angel Hayoung Kim - Workforce Instruction

Seattle Central College:

- Desiree Simons - Arts, Humanities, & Social Sciences
- Jimmy Truong - Nursing

South Seattle College:

- Charlotte Brun - Library
- Sean Cargill - Workforce
- Denise Grollmus - Arts & Humanities
- Amiko Matsuo – Art

Motion 4: Trustee Teresita Batayola moved to award tenure to the faculty members in their respective disciplines as specifically indicated above; motion seconded; motion approved unanimously.

It was shared that there will be a tenure reception in May to celebrate newly tenured faculty.

D. North Seattle College Affordable Housing Project - Option and Intent to Lease Agreement | Dr. Chemene Crawford | Pg. 13

Dr. Chemene Crawford provided an overview of the project:

In September 2020 North Seattle College issued an RFI soliciting letters of interest from non-profit real estate developers to develop a parcel of land on the campus for affordable housing. In January 2021, the College requested Trustee approval to enter into an Exclusive Negotiating Agreement with Bellwether – Chief Seattle Club to develop the land. Pursuing the project required the approval of SBCTC, which authorized the project in March 2021 subject to the conditions of Resolution 21-03-10; SBCTC was updated on the subsequent negotiations and passed Resolution 22-08-44 on August 23, 2022 (Appendix B), revising the conditions for their approval of a ground lease, one of which was the approval of the negotiated ground lease by the Seattle Colleges District VI Board of Trustees. This agenda item updates the Board on the status of the lease negotiations and asks the Board to support the approval of the Option to Lease Agreement.

The lease cannot be finalized until all parties (including the parties financing the project) agree on the final lease terms. Conversely, Bellwether cannot secure project financing without reasonable assurance that the College and SBCTC will approve the final version of the lease (if it is consistent with lease terms associated with an Option to Lease Agreement).

A conversation ensued regarding the proposed action being asked of the trustees. Chair Chernin called to convene an executive session for 10 minutes for purposes of sharing legal advice related to this topic starting at 4:31 p.m.

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The regular meeting reconvened at 4:46 p.m.

Motion 5: Trustee Brian Surratt moved to approve the option to enter into a ground lease with Bellwether – Chief Seattle Club; motion seconded; motion approved unanimously.

Motion 6: Trustee Colleen Echohawk moved to delegate the authority to the Chancellor of Seattle Colleges and the President of North Seattle College to negotiate and approve revisions to the ground lease as necessary prior to closing on behalf of the Board of Trustees; motion seconded; motion approved unanimously.

E. Tender of Gifts to Seattle Colleges| Julienne DeGeyter | Pg. 99

Dr. Rimando-Chareunsap stated that at the last Board of Trustees meeting on March 9, 2023 a motion was approved regarding the tender of gifts to Seattle Colleges. It was stated that there is a need for a procedural correction to the tender of gifts item at the last meeting. It was stated that the memo and attachment provided today corrects a redundancy found in the previous report and provides improvement to the format of the report previously provided.

Motion 7: Trustee Rosa Peralta moved to rescind action taken on this topic at the March 9, 2023 Board of Trustees meeting; motion seconded; motion approved unanimously.

Motion 8: Trustee Rosa Peralta moved to accept the gifts tendered to the Seattle Colleges according to Policy 152 and as shown on the attached schedules; motion seconded; motion approved unanimously.

4:30 p.m. INFORMATION ITEMS

A. Budget Status Report | Julienne DeGeyter & Lela Cross | Pg. 101

It was stated that this item was covered in detail during today's study session. This item will come back to the board as an information item next March.

B. North Seattle College Affordable Housing Project - SBCTC Conditions | Dr. Chemene Crawford | Pg. 111

Dr. Crawford stated that this item was to inform the board that we met the conditions proposed in 2021 by SBCTC in order to move the project forward. The memo provided in today's meeting packet will be shared with SBCTC to assure that we have met all conditions.

C. Proposed Revisions to Policy 621 – First Reading | Julienne DeGeyter | Pg. 114

Julienne Degeyter summarized the proposed changes to policy 621:

- Increase of the direct buy limit for Institutions of Higher Education per the Department of Enterprise Services POL-DES-125-03.
- Proposed increase of delegated authority for Procurement Card users.
- Also include updates to titles of responsible parties and grammatical corrections.

This item will come to the next board meeting for the second reading seeking approval.

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D. Proposed Revisions to Policies 282, 283, 451, and 481 – First Reading | Jennifer Dixon | Pg. 116

Jennifer Dixon stated the proposed changes to policies 282, 283, 451, and 481 include separating pieces out and moving from one policy to another and creating more inclusive processes. It was stated that some of the proposed changes were to comply with most recent Title IX updates.

E. 2023-2024 Student Fees Preview – Dr. Rosie Rimando-Chareunsap

Dr. Rimando-Chareunsap provided a brief update on upcoming proposed changes to the 2023-2024 student fees. It was stated that these proposed changes were developed and vetted at the campuses and that a student forum will be hosted to solicit student feedback for new or increased fees. Proposed changes were stated to be modest to keep up with inflation.

The proposal for changes will come to the Board of Trustees meeting in April and asked that the item be both considered as the first read and approval. The board's standard practice is to have an item come to a meeting initially for first read and then to the following meeting for approval. Dr. Rimando-Chareunsap stated that they are asking for first read/approval at the April meeting in order to expedite because of timing concerns with student billing. If the fee changes are not approved in April students may get conflicting bills at different rates.

It was stated that it is the board's local practice to have two readings and is not required by WAC, OPMA, district policy or called for in district procedure. The board agreed to hearing this item come back in April for first read and approval.

4:50 p.m. ORAL REPORTS

Section to provide any additional oral reports not included in any submitted written reports.

A. Student Representatives
- i. Ronnie Kuan - Central **| Pg.163**
- ii. Gracie Ochoa – North
- iii. Ana Chamale – South **| Pg. 165**

B. Labor Representatives
- i. Johnny Dwyer – WFSE
- ii. Annette Stofer - AFT Seattle Community Colleges **| Pg. 167**
- iii. Cody Hiatt - AFT-SPS

C. Chancellor | Pg. 169

D. Chair
- i. Chancellor Search
- ii. Legislative Updates

E. Trustees

F. College Presidents, Vice Chancellors, Associate Vice Chancellors
- i. Jean Hernandez, Interim President of South Seattle College **| Pg. 171**
- ii. Cindy Riche, Associate Vice Chancellor and Chief Information Officer
- iii. Julienne DeGeyter, Acting Vice Chancellor of Finance and Operations
- iv. Kurt Buttleman, Vice Chancellor of Academic and Student Success
- v. Earnest Phillips, Associate Vice Chancellor of Communications and Strategic Initiatives
- vi. Chemene Crawford, President of North Seattle College **| Pg. 172**
- vii. D'Andre Fisher, Associate Vice Chancellor of Equity, Diversity, Inclusion and Community

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viii. Jennifer Dixon, Vice Chancellor Human Resources
ix. Kerry Howell, Vice Chancellor of Advancement
x. Bradley Lane, Interim President of Seattle Central College **| Pg. 173**

5:00 p.m. ADJOURNMENT

Chair Chernin adjourned the meeting at 5:21 p.m.

The next meeting of the Board of Trustees will be held on Thursday, April 13, 2023, at North Seattle College in the North Star Dining Room. There will be a Study Session at 2:00 p.m., and the Regular Meeting will follow at 3:00 p.m.

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SEATTLE COLLEGES
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BOARD OF TRUSTEES

April 7, 2023
SPECIAL MEETING MINUTES

DATE	TIME	LOCATION (HYBRID)	
April 7, 2023	**1:00 p.m.**	**Seattle Colleges District Office** Siegal Center 1st Floor Conference Room 1500 Harvard Ave Seattle, WA 98122	**Zoom** zoom.us/j/98883450145 **Meeting ID:** 988 8345 0145 **Passcode:** 663315

TRUSTEE ATTENDANCE			
Teresita Batayola	Present	**Brian Surratt**	Present
Louise Chernin, *Chair*	Present	**Rosa Peralta,** *Vice Chair*	Absent
Colleen Echohawk	Absent		

Guests:
D'andre Fisher, Dr. Jean Hernandez, Dr. Chemene Crawford, Dr. Bradley Lane, Hip Nguyen, Earnest Phillips, Bruce Marvin, Kevin Bowersox-Johnson

REGULAR SESSION

1:00 p.m. PRELIMINARY MATTERS

A. Call to Order
Chair Louise Chernin called the meeting to order at 1:02 p.m.

B. Land Acknowledgment | D'Andre Fisher, Associate Vice Chancellor of Equity, Diversity, Inclusion
The land acknowledgment was performed by D'Andre Fisher, Associate Vice Chancellor of Equity, Diversity, Inclusion.

C. Approval of Agenda
Motion 1: Trustee Teresita Batayola moved to approve the agenda; motion seconded; motion approved unanimously.

1:05 p.m. PUBLIC COMMENT

No public comments were made.

1:20 p.m. ACTION ITEMS

A. Approval of Permanent Chancellor Job Advertisement | Louise Chernin
Chair Louise Chernin stated that the search committee reviewed past job advertisements, including the recent interim chancellor advertisement. The review and drafting process also included listening sessions (five) held across the district and campuses and all feedback from these sessions were incorporated in the advertisement.

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The trustees reviewed the proposed advertisement and provided edits during the meeting as outlined in the attached.

Motion 2: Trustee Teresita Batayola moved to approve the chancellor job advertisement; motion seconded; motion approved unanimously.

It was stated that this advertisement will be sent to the consultants to post.

1:30 p.m. ADJOURNMENT

Chair Chernin adjourned the meeting at 1:31 p.m.

The next meeting of the Board of Trustees will be held on Thursday, April 13, 2023, at North Seattle College in the North Star Dining Room. There will be a Study Session at 2:00 p.m. and the Regular Meeting will follow at 3:00 p.m.

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SEATTLE COLLEGES
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ACTION ITEM | BOARD OF TRUSTEES

Date Submitted	*Presenter*	*Position*
03/31/23	Julienne DeGeyter	Interim Vice Chancellor, Finance & Operations

Meeting Date	*Topic*
04/13/23	Policy 621: 2nd Reading & Final Approval

Background Information (include if applicable: funding, fiscal impact)

The attached purchasing policy includes proposed updates:

- Increase the direct buy limit for Institutions of Higher Education per the Department of Enterprise Services POL-DES-125-03.
- Increase of delegated authority for Procurement Card users.
- Grammatical corrections and updating job titles of responsible parties.

Rationale for Board Action

Requires 2nd reading and final approval from Board of Trustees in order to make this a permanent chage to the Policy.

Chancellor's Recommended Motion

To approve Policy 621 as presented.

Attachments (presentations, supplemental documents, reports, resolutions)

◉ Yes ○ No

SEATTLE COLLEGES
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OFFICE OF THE CHANCELLOR

206.934.3872 | www.seattlecolleges.edu | 1500 Harvard Avenue, Seattle WA 98122

ACTION ITEM

To: Board of Trustees

From: Dr. Rosie Rimando-Chareunsap, Interim Chancellor

Presenter: Julienne DeGeyter, Interim Vice Chancellor for Finance & Operations

Meeting Date: April 13, 2023

Subject: Policy 621: 2nd Reading & Final Approval

BACKGROUND

The attached purchasing policy includes proposed updates:

- Increase the direct buy limit for Institutions of Higher Education per the Department of Enterprise Services POL-DES-125-03.
- Increase of delegated authority for Procurement Card users.
- Grammatical corrections and updating job titles of responsible parties.

CHANCELLOR'S RECOMMENDED MOTION

To approve Policy 621 as presented.



Julienne DeGeyter
Interim Vice Chancellor for Finance & Operations



Dr. Rosie Rimando-Chareunsap
Interim Chancellor

Seattle College District Policy

NUMBER: 621
TITLE: PURCHASING
ADOPTED DATE: 5/5/1998 LAST REVISED: 2/13/2014

The Seattle College District (SCD), as an institution of higher education, has independent authority to purchase and dispose of all material, supplies, services, and equipment needed for the support, maintenance, and use of its operation in accordance with RCW 28B.10.029. The SCD Purchasing and contracting policies and procedures shall be consistent with RCW 28B.10.029, RCW 39.26, and ~~the policies of the~~ Department of Enterprise Services policies, inclusive of but not limited to POL-DES-125-03~~.~~

Board of Trustees – Revision & Adoption History
Adopted: 5/5/1998
Revised: 9/10/2009
Revised: 2/13/2014

SEATTLE COLLEGES
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ACTION ITEM | BOARD OF TRUSTEES

Date Submitted	*Presenter*	*Position*
04/12/23	Julienne DeGeyter	Interim Vice Chancellor, Finance & Operations

Meeting Date	*Topic*
04/13/23	Proposed Fee Increases & New Fees for FY2023-24

Background Information (include if applicable: funding, fiscal impact)

The attached "Fees Request FY2023-24" schedule includes the campuses' requests for raising and changing current fees, as well as establishing several new fees for the incoming academic year 2023-24.

Rationale for Board Action

The attached "Fees Request FY2023-24" schedule has been reviewed by the Chancellor's Executive Cabinet and requires Board approval.

Chancellor's Recommended Motion

to approve the proposed fee changes for FY2023-24 in accordance with Seattle Colleges Policy 108.

Attachments (presentations, supplemental documents, reports, resolutions)

(●) Yes ( ) No

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ACTION ITEM

To: Board of Trustees

From: Dr. Rosie Rimando-Chareunsap, Interim Chancellor

Presenter: Julienne DeGeyter, Interim Vice Chancellor for Finance & Operations

Meeting Date: April 13, 2023

Subject: Proposed Fee Increases & New Fees for FY2023-24

BACKGROUND

The attached "Fees Request FY2023-24" schedule includes the campuses' requests for raising and changing current fees, as well as establishing several new fees for the incoming academic year 2023-24.

CHANCELLOR'S RECOMMENDED MOTION

The attached "Fees Request FY2023-24" schedule has been reviewed by the Chancellor's Executive Cabinet. It is recommended that the Board of Trustees make a motion to approve the proposed fee changes for FY2023-24 in accordance with Seattle Colleges Policy 108.

Julienne DeGeyter
Interim Vice Chancellor for Finance & Operations

Dr. Rosie Rimando-Chareunsap
Interim Chancellor

FEES REQUEST 2023-24

New Fee Requests

College	Fee Type	Fee Description	New Fee Amount
CENTRAL	Exam Fee	CCMA Exam Materials Fee	$ 125.00
The revenues collected from this fee will recover the cost of the Medical Assisting certification exams and preparatory materials. This will be a pass-through fee attached to a class for the MedicalAssisting students (for 2 quarters). At the end of the 3-quarter program, each student will have paid the total $250.00 cost of the CCMA materials and exams. The program will purchase the exams for all the students at one time. This will make it easier for students to take the exam(s) and complete their certification.			
CENTRAL	Exam Fee	Dental Hygiene Exam Fee	$ 75.00
This will be a pass-through fee attached each quarter to a class for the Dental Hygiene students. The current cost of the exams are $565 with the expectation that the cost will increase next year. At the end of the 8-quarter program, each student will have paid a total of $600.00. The program will purchase the exams for all the students at one time. This will make it easier for students to take the exam and complete their certification.			
CENTRAL	Exam Fee	EFDA (Dental Hygiene) Exam Fee	$ 240.00
Fee for certification exams for Dental Hygiene students. This will be a pass-through fee attached each quarter to a class for the EFDA (Expanded Function Dental Assistant) students. The current cost of the exams are $720. At the end of the 3-quarter program, each student will have paid a total of $720.00. The program will purchase the exams for all the students at one time. This will make it easier for students to take the exam and complete their certification.			
CENTRAL	Use Fee	Student Lunch Fee (Culinary)	$ 230.00
This is a fee for all students enrolled in practicum for CA and SDB. It covers food procurement expenses related to production for student lunch.			
CENTRAL	Use Fee	Workshop/Demo/Taste 4	$ 25.00
This is a fee for all students enrolled in practicum for Culinary Arts and SDB. It covers food procurement expenses related to production for student lunch.			
CENTRAL	Use Fee	Workshop/Demo/Taste 5	$ 55.00
Cover the costs of ingredients for the purpose of demonstration, sampling, tasting, and hands-on learning			
CENTRAL	Use Fee	Workshop/Demo/Taste 6	$ 105.00
Cover the costs of ingredients for the purpose of demonstration, sampling, tasting, and hands-on learning			
CENTRAL	Use Fee	Workshop/Demo/Taste 7	$ 145.00
Cover the costs of ingredients for the purpose of demonstration, sampling, tasting, and hands-on learning			
SOUTH	Course Fee	Private Music Courses	$ 440.00
Fee for Individual Instruction Music Classes 440 for 1 credit, 880 for 2 credits Individual Instruction Fee for Music courses, fees are used to cover the cost of the instructor. Proposed fee would be added to: MUSC130 - Private Instruction Voice MUSC135 - Private Instruction Drums/Percussion MUSC136 - Private Instruction Composition/Songwriting MUSC171 - Private Instruction Piano			

College	Fee Type	Fee Description	New Fee Amount
SOUTH	Use Fee	Wellness Ctr Use Fee for non-fee paying students	$ 25.00
The fee is needed to offer individual students belonging to departments not paying the wellness center fee to pay so that the can access the newly student funded wellness center. The membership will allow these students the opportunity to access the center, programs, equipment and amentities. The generated funds will be used for the annual operations and maintenance costs of the wellness center.			
SOUTH	Use Fee	Wellness Ctr Quarterly Locker Use Fee	$ 10.00
A quarterly fee for wellness center members wanting to rent lockers. The fee will be set at $10 per quarter. The fee is needed to offer wellness center members the ability to rent a locker located in the wellness center locker-rooms. Those individuals will be assigned a locker to store personal items in for the time of locker rental. The generated funds will be used for the annual operations and maintenance costs of the wellness center.			

Increases						
College	Fee Type	Fee Description	Current Fee Amount	Requested Increase	% Change Proposed	New Fee Amount
DISTRICT	Course Fee	DW E-Learning	$ 4.25	$ 0.25	6%	$ 4.50
Per credit fee for eLearning with a few exceptions - fee exists and only looking to change fee amount at this time. All other parameters should stay the same. This is a $0.25 (5%) increase to cover increased costs to the department. This fee finances the platforms, technology, and support necessary for effective eLearning program. While called eLearning to differentiate from other fees, the funding from this fee will support learning platforms such as Canvas that are used by all students regardless of teaching methodology. The last two years, salaries have gone up twice and it is anticipated to go up again in 2023/2024 academic year. We reviewed budget and projections to propose a minimal amount of increase to cover increased expenses.						
DISTRICT	Course Fee	FN: Gen Science Lab Course Fee	$ 58.88	$ 3.00	5%	$ 61.88
Covers costs associated with maintenance of equipment and supplies for science laboratories. Fee is charged per course.						
CENTRAL	Course Fee	F5: DHY Clinical Rotation	$ 160.00	$ 222.00	139%	$ 382.00
This fee covers supplies and other expenses for Dental students for their clinical rotations. We want to point out that this fee was established with a Min of $103 and a Max of $515. Dental Programs asked us to increase the amount we've been charging from $160 to $382 each quarter. We'd like to keep the option of the min and max range so that when other Dental fees are approved, we can decrease the amount we charge for this fee.						
CENTRAL	Class Fee	GG: Self Paced Class Fee	Various	$ 600.25	Varies	$ 600.25
Self-paced state resident tuition The current tuition description and fees are out dated. We are updating this fee to reflect the current tuition for Self-paced courses.						
CENTRAL	Class Fee	HE: Self-Paced Lrng Tuition	Various	$ 676.35	Varies	$ 676.35
Self-paced state resident tuition The current tuition description and fees are out dated. We are updating this fee to reflect the current tuition for Self-paced courses.						
CENTRAL	Class Fee	PB: Self-Pace Prison Course	Various	$ 290.13	Varies	$ 290.13
The current tuition description and fees are out dated. We are updating this fee to reflect the current tuition for Self-paced courses. The current tuition description and fees are out dated. We are updating this fee to reflect the current tuition for Self-paced courses						
CENTRAL	Class Fee	PC: Self-Paced Learning - Intl	Various	$ 700.25	Varies	$ 700.25
Self-Paced International Student tuition The current tuition description and fees are out dated. We are updating this fee to reflect the current tuition for Self-paced courses.						
CENTRAL	Class Fee	Recreation Center Fee	$ 40.00	$ 20.00	50%	$ 60.00
The current ask, while it may seem like a significant increase, normalizes our fee to be right in line with all other large public college recreation centers in King County. The MAC has not been able to sufficiently support itself with artificially low student fees, declining enrollment, building maintenance, and increasing costs.						
CENTRAL	Course Fee	SA: Intensive English Course	$ 1,575.00	$ 90.00	6%	$ 1,665.00
SCIE tuition fee is set up as a course fee and charged for students who take SCIE courses only. The request for the SCIE fee increase was approved for a 5.71% increase to adjust for inflation. New fee has been reflected since Fall 2022.						
CENTRAL	Course Fee	VB: Medical Assist Lab Fee	$ 49.50	$ -	Varies	variable
This fee covers the cost of supplies and materials for Medical Assisting students. We want to point out that this fee was established with a Min of $49.50 and a Max of $297. We increased the amount we've been charging from $49.50 per class to $198 per (one class per) quarter. We'd like to keep the option of the min and max range so that when other Medical Assisting fees are approved, we can decrease the amount we charge with this fee.						
CENTRAL	Course Fee	W3: First Aid Course Fee	$ 49.50	$ -	Varies	variable
This fee covers the cost of supplies and materials for Medical Assisting students for their first aid and CPR/BLS training. We want to point out that this fee was established with a Min of $49.50 and a Max of $297. We'd like to keep the option of the min and max range so that when other Medical Assisting fees are approved or as these training costs increase, we can adjust the amount we charge with this fee.						
CENTRAL	Course Fee	Culinary Arts Towel Fee	$ 17.00	$ 1.00	6%	$ 18.00
Covers the cost associtated with providing hand towel on a daily basis.						

College	Fee Type	Fee Description	Current Fee Amount	Requested Increase	% Change Proposed	New Fee Amount
CENTRAL	**Course Fee**	**Towel Fee SDB**	$ 10.00	$ 0.58	6%	$ 10.58
Covers the cost associtated with providing hand towel on a daily basis.						
CENTRAL	**Course Fee**	**Food Svc Copies/Materials 1**	$ 5.00	$ 0.30	6%	$ 5.30
Covers the costs of non-food materials including copies of recipes, information packets, non-food tools that are considered disposable/not reusable						
CENTRAL	**Course Fee**	**Food Svc Copies/Materials 2**	$ 12.00	$ 0.70	6%	$ 12.70
Covers the costs of non-food materials including copies of recipes, information packets, non-food tools that are considered disposable/not reusable						
CENTRAL	**Course Fee**	**Food Svc Copies/Materials 3**	$ 30.00	$ 1.70	6%	$ 31.70
Covers the costs of non-food materials including copies of recipes, information packets, non-food tools that are considered disposable/not reusable						
CENTRAL	**Course Fee**	**Workshop/Demo/Taste 1**	$ 15.00	$ 1.00	7%	$ 16.00
Cover the costs of ingredients for the purpose of demonstration, sampling, tasting, and hands-on learning						
CENTRAL	**Course Fee**	**Workshop/Demo/Taste 2**	$ 30.00	$ 1.70	6%	$ 31.70
Cover the costs of ingredients for the purpose of demonstration, sampling, tasting, and hands-on learning						
CENTRAL	**Course Fee**	**Workshop/Demo/Taste 3**	$ 85.00	$ 5.00	6%	$ 90.00
Cover the costs of ingredients for the purpose of demonstration, sampling, tasting, and hands-on learning						
NORTH	**Course Fee**	**FC: Art Lab Course Fee**	$ 54.00	$ 14.00	26%	$ 68.00
Fee to support studio art supplies and repairs in addition to salary and benefits for three art laboratory technicians. Increasing fee by roughly 25% (from $54 to $68) to cover increasing costs in art supplies and personnel costs for art lab technicians related to the changes in the 1050 rule. This includes Fees FB Jewelry Lab Fee and FC Art Lab Fee						
NORTH	**Class Fee**	**FW: Watch Tech Class Fee**	$ 3,000.00	$ 250.00	8%	$ 3,250.00
The class fee is required and covers the student toolkit, textbook, and classroom consumables. The fee is based on the cost of the required Watch Technology program toolkit, textbook, and classroom consumables. The toolkit includes all the student tools necessary to complete the program coursework. Once paid, the tools are the property of the students. Each student pays the fee twice, once for HIN 111 and again for HIN 121.						
SOUTH	**Course Fee**	**PE class/lab fee to use Wellness Ctr**	$ 3.50	$ 1.50	43%	$ 5.00
A Physical Education (PE) class/lab fee to be charged to any accredited or non accredited PE course to individuals participating. All department outside of wellness center sponsored PE classes will pay this lab fee. The fee already exist, but will be increased from $3.50 to $5 per individual. The fee is needed for those departments such as instruction, continuing education, career link, Trio, as well as any others wanting to host PE classes in the wellness center. The fee considered to be a lab fee currently exists at a rate of $3.50 per participant enrolling in the PE program. The wellness center offers unique/specialized spaces and equipment that can be utilized to host PE classes. The generated funds will be used for the annual operations and maintenance costs of the wellness center and equipment being utilized by PE classes. The increase is to support increased costs for today's pricing of repairs and replacement costs.						

Decreases						
College	Fee Type	Fee Description	Current Fee Amount	Requested Decrease	% Change Proposed	New Fee Amount
CENTRAL	Course Fee	DU: Surg Tech Course Materials	$ 412.00	$ (206.00)	-50%	$ 206.00
This fee covers the costs of supplies, materials, etc. for Surgical Technology students. The DU: Surgical Tech Materials Fee is currently set at $412. We'd like to split this in half and charge $206 per quarter in fall and winter.						
NORTH	Class Fee	HR: Electrical Eng Lab	$ 15.50	$ (5.50)	-35%	$ 10.00
Electrical Engineering Lab Fee (HR). Fee covers costs associated with equipping and maintaining the Electrical Engineering Technology lab and specialty labs, including fiber optics, Comptia A+, fluid power, healthcare technology management, avionics, industrial power, soldering , programmable logic controllers and robotics. Per credit to max of 10 credits Simplify the fee structure associated with Electronics Engineering Technology lab-based classes by eliminating HY (Fiber Optics) and consolidating all fees under HR (Electrical Engineering Lab Fee). Increase overall fees collected to reflect actual costs associated with operating and maintaining 7 separate lab spaces. We have subsidized these costs by state support and grants but a combination of some funding sources ending and the buying power of the remaining funds decreasing due to an increase cost of equipment,						

End / Delete Fee Requests				
College	Fee Type	Fee Description	Amt / Unit	Flat Amt
CENTRAL	Course Fee	FE: Family/Parent Edu Fee	$ 113.04	0
We no longer have the Parent Ed program at Central so we do not need these fees any more.				
CENTRAL	Course Fee	FE: Family/Parent Edu Fee (NR)	$ 291.28	0
We no longer have the Parent Ed program at Central so we do not need these fees any more.				
CENTRAL	Course Fee	LR: SAGE Practicum Course Fee	0	$ 40.00
No longer offering this.				
CENTRAL	Class Fee	PD: Self-Paced Lrng Materials	0	$ 20.00
Self-paced non-resident/international materials fee This fee is no longer being used.				
CENTRAL	Class Fee	Pell 2nd Chance Fee	0	$ 500.00
This fee can be retired because the Second Chance Pell/prison education program ceased when the Washington State Reformatory closed.				
CENTRAL	Class Fee	Wine Tasting Lab Fee	$ 54.00	0
No longer offering this.				
CENTRAL	Class Fee	Student Lab Lunch Fee Summer	$ 125.00	0
This fee is being replaced by a fee that is applicable to all quarters.				

SEATTLE COLLEGES STUDENT FEE PRESENTATION

PRESENTED BY INTERIM EXECUTIVE DIRECTOR OF BUDGET AND FINANCIAL FORECASTING, LELA CROSS

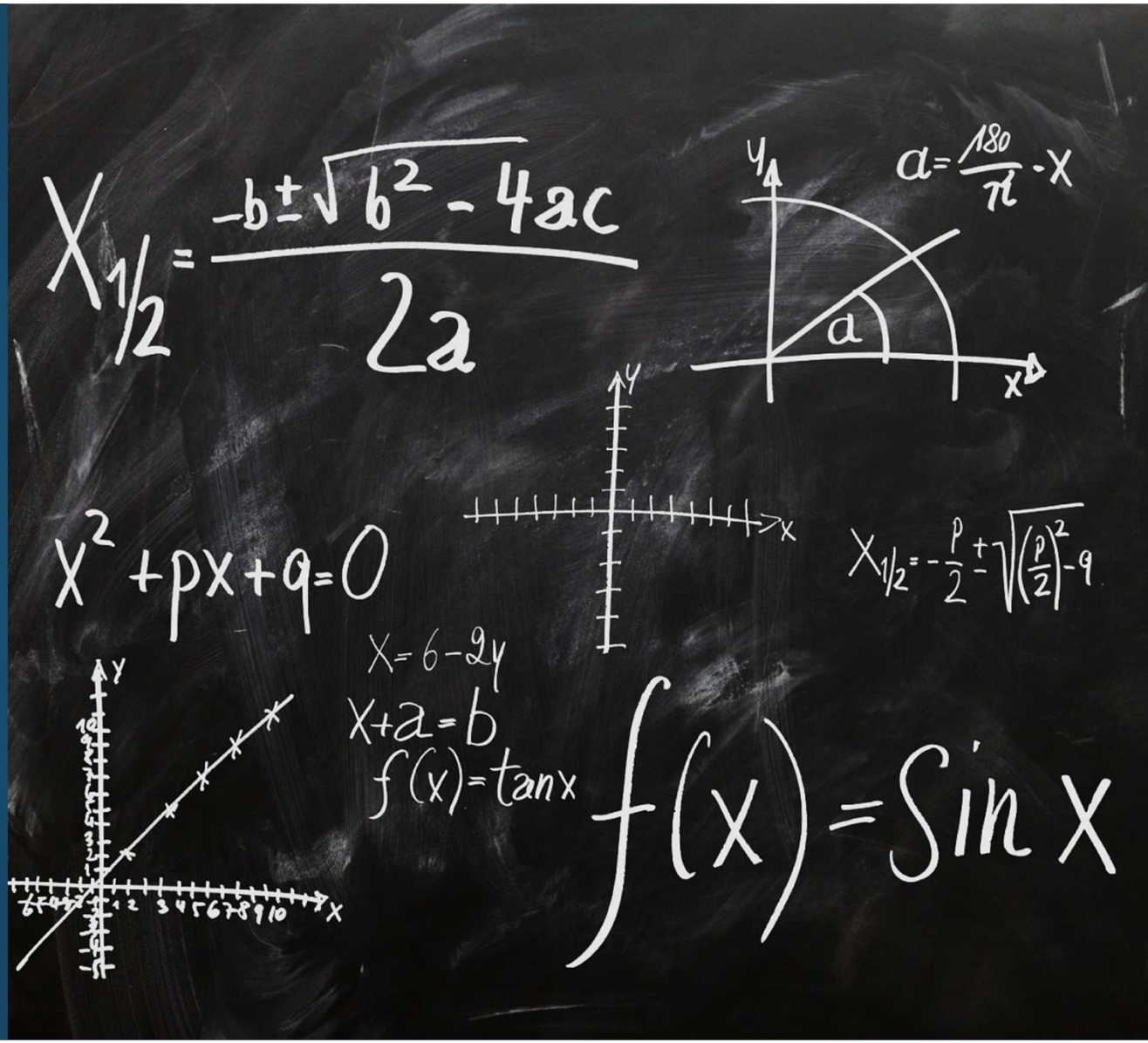
YOUR BUDGET DIRECTORS

Deidre Howard- District

Julie Larmore- Central

Lorine Hill- North

Lolita Khachaturova- South



FEE CHANGE SUMMARY

New Fees	Increased Fees	Decreased Fees	Eliminated Fees
11	22	2	7 - Discontinued
Seattle Central	*District*	*Seattle Central*	*Seattle Central*
South Seattle	*Seattle Central*	*North Seattle*	
	South Seattle		
	North Seattle		

DISTRICT WIDE

Changing Fee

Fee	Current	Proposed
E-Learning Course Fee	$4.25 per credit	$4.50 per credit
Gen Science Lab Course	$58.88 per course	$61.88 per course

SEATTLE CENTRAL COLLEGE

New Fees

Fee	Proposed
CCMA Exam Materials	$125.00 / qrt 1 &2
Dental Hygiene Exam	$75.00 /qrt
EFDA (Dental Hygiene) Exam	$240.00 /qrt
Student Lunch (Culinary)	$230.00/cls
Workshop/Demo/Taste 4	$25.00 /cls
Workshop/Demo/Taste 5	$55.00 /cls
Workshop/Demo/Taste 6	$105.00 /cls
Workshop/Demo/Taste 7	$145.00 /cls

Ending Fees

Fee	Current
Family/Parent Edu	$113.04
Family/Parent Edu NR	$291.28
Sage Practicum Course	$40.00
Self-Paced Lrng Materials	$20.00
Pell 2nd Chance Fee	$500.00
Wine Tasting Lab Fee	$54.00
Student Lab Lunch Fee Summer	$125.00

SEATTLE CENTRAL COLLEGE

Changing Fees

Fee	Current	Proposed
DHY Clinical Rotation	$160.00	$382.00 /qrt
Self-Paced Class	Variable	$600.25 / cls
Self-Paced Lrng Tuition	Variable	$676.35 / cls
Self-Pace Prison Course	Variable	$290.13 /cls
Self-Paced Learning Intl	Variable	$700.25 /cls
Recreation Center Fee	$40.00	$60.00 /qtr
Intensive English Course	$1575.00	$1665.00 / course
Medical Assistant Lab	$49.50	Variable
First Aid Course Fee	$49.50	Variable
Surg Tech Course Materials	$412.00	$206.00

Fee	Current	Proposed
Culinary Arts Towel Fee	$17.00	$18.00 /cls
Towel Fee SBD	$10.00	$10.58 /cls
Food Svc Copies/Materials 1	$5.00	$5.30 /cls
Food Svc Copies/Materials 2	$12.00	$12.70 /cls
Food Svc Copies/Materials 3	$30.00	$31.70 /cls
Workshop/Demo/Taste 1	$15.00	$16.00 /cls
Workshop/Demo/Taste 2	$30.00	$31.70 /cls
Workshop/Demo/Taste 3	$85.00	$90.00 /cls

NORTH SEATTLE COLLEGE

Changing Fee

Fee	Current	Proposed
Art Lab Course	$54.00	$68.00
Watch Tech Class	$3,000.00	$3,250.00
Electrical Eng Lab	$15.50	$10.00

SOUTH SEATTLE COLLEGE

New Fees

Fee	Proposed
Private Music Courses	$440.00 per credit
Wellness Center Use Fee for non-fee-paying students	$25.00 per quarter
Wellness Center Locker Use Fee	$10.00 per quarter

Changing Fees

Fee	Current	Proposed
Wellness Center Lab fee for a Physical Edu (PE) class	$3.50	$5.00 per course

Thank you!

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ACTION ITEM | BOARD OF TRUSTEES

Date Submitted	*Presenter*	*Position*
04/10/23	Julienne DeGeyter	Interim Vice Chancellor, Finance & Operations

Meeting Date	*Topic*
04/13/23	Dell Contract - Seattle Central College Instructional Lab Purchase Request

Background Information (include if applicable: funding, fiscal impact)

Per District Policy 108, the Board of Trustees has reserved authority on entering into "any other contract, including any settlement agreement that involves payment by the district of a total amount of $250,000 or more in any fiscal year, except public works contracts that are managed by another state agency."

Seattle Central College, approved a purchase request for 75 Dell monitors and 225 Optiplex 500 Small Form Factor computers for a total cost of $250,172.65 The UT Fee budget has a limit of $240k, and the balance of the purchase will be paid from the IT Budget. This is for instructional lab replacements at Seattle Central College. The urgency to approve this purchase is to take advantage of the exceptional costs savings Dell provided in their quote, to make sure the equipment is still available and delivered before the end of the fiscal year. The pricing is derived from a current state contract with Dell, and therefore meets state competitive purchasing requirements.

Rationale for Board Action

Purchases over $250K require Board approval

Chancellor's Recommended Motion

Approve this purchase request and enter into this Dell contract for the total purchase amount of $250,172.65.

Attachments (presentations, supplemental documents, reports, resolutions)

(●) Yes ( ) No

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ACTION ITEM

To: Board of Trustees

From: Dr. Rosie Rimando-Chareunsap, Interim Chancellor

Presenter: Julienne DeGeyter, Interim Vice Chancellor for Finance & Operations

Meeting Date: April 13, 2023

Subject: Dell Contract - Seattle Central College Instructional Lab Purchase Request

BACKGROUND

Per District Policy 108, the Board of Trustees has reserved authority on entering into "any other contract, including any settlement agreement that involves payment by the district of a total amount of $250,000 or more in any fiscal year, except public works contracts that are managed by another state agency."

Seattle Central College, approved a purchase request for 75 Dell monitors and 225 Optiplex 500 Small Form Factor computers for a total cost of $250,172.65 The UT Fee budget has a limit of $240k, and the balance of the purchase will be paid from the IT Budget. This is for instructional lab replacements at Seattle Central College. The urgency to approve this purchase is to take advantage of the exceptional costs savings Dell provided in their quote, to make sure the equipment is still available and delivered before the end of the fiscal year. The pricing is derived from a current state contract with Dell, and therefore meets state competitive purchasing requirements.

CHANCELLOR'S RECOMMENDED MOTION

It is recommended that the Board of Trustees authorizes the Chancellor and her designee to make a motion approve this purchase request and enter into this Dell contract for the total purchase amount of $250,172.65.



Julienne DeGeyter
Interim Vice Chancellor for Finance & Operations



Dr. Rosie Rimando-Chareunsap
Interim Chancellor

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ACTION ITEM

To: Board of Trustees

From: Dr. Rosie Rimando-Chareunsap, Interim Chancellor

Meeting Date: April 13, 2023

Subject: Emeritus Status Recognition

BACKGROUND

The AFT/SCD Agreement (Article 5.16, Special Retirement Privileges) provides for the granting of emeritus status recognition upon eligible retired or deceased faculty who have made significant contributions to the District's values of student success, excellence, diversity, and effective leadership. The following individuals have been recommended for emeritus status by the Executive Board of AFT Seattle for review by the Board of Trustees and the chancellor:

North Seattle College

- Denise Brannan, Math
- Davene Eyres, Physics
- Jane Harradine, English
- Ralph Jenne, Math
- Jim Patterson, Chemistry
- Molly Tenenbaum, English

Seattle Central College

- Michael O'Neill, Accounting

South Seattle College

- Holly Gilman, English
- Janet Kapp, Science/Nutrition

CHANCELLOR'S RECOMMENDED MOTION

In recognizing the long-term meritorious services of the above listed faculty members and in accordance with the AFT/SCCD Agreement, I am pleased to recommend that the Board of Trustees grant them emeritus status recognition.



Dr. Rosie Rimando-Chareunsap
Interim Chancellor

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INFORMATION ITEM | BOARD OF TRUSTEES

Date Submitted	*Presenter*	*Position*
04/05/23	Rosie Rimando-Chareunsap	Interim Chancellor

Meeting Date	*Topic*
04/13/23	Seattle Colleges Salaries Overview

Background Information (include if applicable: funding, fiscal impact)

Following the March 2023 BOT meeting, BOT Chair Louise Chernin and Vice Chair Rosa Peralta requested that the colleges provide an update on district-wide salaries that addressed questions regarding:

- History of COLAs and pay increases for all employee groups
- Comparison of average salaries with other colleges
- Understanding of salary distributions across employee groups

The context within which they made this request includes:
- Call for statewide advocacy among legislatures to strengthen funding for compensation
- Public Comment and other statements from represented employees, primarily faculty, expressing concern of lack of adequate pay
- Widely understood impact of inflation and cost of living in the Seattle region which impact the strength of existing salary levels

Interim Chancellor Rosie Rimando-Chareunsap and Vice Chancellor for HR, Jennifer Dixon, will present on this topic as an information item.

Attachments (presentations, supplemental documents, reports, resolutions)

(●) Yes ( ) No

Seattle Colleges Salaries Overview

Presentation for Board of Trustees | April 13, 2023 | North Seattle College

Presented By: *Rosie Rimando-Chareunsap, Interim Chancellor*
Jennifer Dixon, Vice Chancellor for Human Resources

Context for Presentation

Response to Board Chair & Vice Chair request based on:

SBCTC System-wide ask for compensation increases over the 2023-25 biennium

Concerns expressed by represented groups, especially faculty, about stagnated salaries

Concerns about cost of living and inflation in Seattle metro area

Salary Increases and COLAs through the years

- **COLA:** Cost of Living Adjustment is administered by the legislature/governor's office and supported by legislated funding for ALL state employees
  - Since the last recession, the full cost of the COLA has not been funded completely by the state, colleges have had to make up the difference to meet the mandated COLA amount with "local funds"

- **Negotiated Increases:** Locally negotiated/offered usually via CBA negotiations
  - Applied to ALL employees in a bargaining unit (e.g. faculty, exempt pro-staff)

- **Regional Pay:** In 2019-2020, King County employees received a legislated 5% regional pay increase to reflect higher cost of living expenses

Other increases and payments

- **Turnover Increments:** *Not on chart.* Funds that are redistributed to faculty salaries if there are annual savings from faculty retirements or departures, per CBA.

  Example: In 2017, $873.14 was given to each eligible full-time faculty. In 2020, $190.54 was distributed to each eligible faculty.

- **COVID payments:** One-time additional payments to support additional/changed work required by pandemic (not a permanent increase)

Base Salary Increases since 2016-2017

Year	Classified	FT Faculty	PT Faculty	Exempt rep.	Exempt Non-rep.
2016-2017	1.8% COLA	1.8% COLA 2% negotiated incr.	1.8% COLA 2% negotiated incr.	1.8% COLA	1.8% COLA
2017-2018	2% COLA Range incr. for some	2.3% COLA	2.3% COLA	2% COLA	2% COLA
2018-2019	2% COLA July 2% COLA Jan.	3% COLA July 0.7% COLA Jan.	3% COLA July 0.7% COLA Jan.	2% COLA July 2% COLA Jan.	2% COLA July 2% COLA Jan.
2019-2020	3% COLA 5% Regional Pay Range incr. for some	3.2% COLA 5% Regional Pay 19%-31% Nursing	3.2% COLA 5% Regional Pay 15% Nursing	3% COLA 5% Regional Pay 1% negotiated incr.	3% COLA 5% Regional Pay
2020-2021	3% COLA	2.8% COLA 17.7% High Demand	2.8% COLA 20% High Demand	3% COLA	3% COLA (except AVP and higher)
2021-2022	(no COLA authorized)	1.7% COLA	1.7% COLA	(no COLA authorized)	3% COLA for those forewent prev. year
2022-2023	3.25% COLA	4.74% COLA	4.74% COLA	3.25% COLA Staged incr. of min. salary to $66K+	3.25% COLA

Important Note: Not all increases applied as percentages, some are calculated based on specific criteria

COVID-related or One-Time Payments since 2020

Year	Classified	Faculty FT	Faculty PT	Exempt Rep.	Exempt Non-rep.
2019-2020		Converting classes- Add'l pay and one-week suspended classes	Converting classes- Add'l pay and one-week suspended classes		
2020-2021	$1500-$2500 one-time payment for those with COVID duties	$2500 one-time payment	$1667 one-time payment if taught 13% (~2 credits)	$1500 one-time payment for those with COVID duties	
2021-2022					
2022-2023	$2000 one-time payment for all, bargained at state level			$1500-$2500 one-time payment, locally negotiated	

Faculty Salary Comparisons

Additional Notes

List includes:

- King & Snohomish County comprehensive community colleges to reflect similar cost of living
- Multi-college districts as similar organizational types
- Clark College because of placement as 2nd in system behind Bellevue

Full state faculty salary survey: https://www.sbctc.edu/colleges-staff/my-employment/faculty-salary-surveys

Seattle Public Schools average teacher salary: ***$79,673***
Source: https://www.seattleschools.org/departments/finance/budget/faq/

College Districts	Average Salary FY 2022
Bellevue (King)	$85,221
Clark (Clark)	$83,107
Cascadia (Snohomish)	$79,146
Shoreline (King)	$78,900
Seattle (King)	**$78,570**
Highline (King)	$77,391
Green River (King)	$76,999
System Average	***$75,909***
Edmonds (Snohomish)	$74,732
Pierce (multi-college)	$72,777
Everett (Snohomish)	$72,309
Spokane (multi-college)	$71,045



Questions & Discussion

SEATTLE COLLEGES
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INFORMATION ITEM | BOARD OF TRUSTEES

Date Submitted	*Presenter*	*Position*
03/29/23	Dr. Kurt Buttleman	Vice Chancellor for Academic & Student Success

Meeting Date	*Topic*
04/13/23	Winter 2023 Preliminary Enrollment Report

Background Information (include if applicable: funding, fiscal impact)

Compared to Winter 2022, the Seattle Colleges had a 5% increase in Total FTES.

All colleges had Total FTES increases with South Seattle College having the largest increase compared to Seattle Central College and North Seattle College.

Please see attached report for detailed information.

Attachments (presentations, supplemental documents, reports, resolutions)

◉ Yes ○ No

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OFFICE OF ACADEMIC
& STUDENT SUCCESS

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INFORMATION ITEM

To: Board of Trustees

From: Dr. Kurt Buttleman, Vice Chancellor for Academic & Student Success

Meeting Date: April 13, 2023

Subject: Winter 2023 ***Preliminary*** Quarterly Enrollment Report

For current Seattle Colleges' information on FTES please reference:
https://inside.seattlecolleges.edu/enrollment/

Total FTES

Compared to Winter 2022, the Seattle Colleges had a **5%** increase in Total FTES. All colleges had Total FTES increases with South Seattle College having the largest increase compared to Seattle Central College and North Seattle College.

State Funded FTES & Allocations*

The District increased **5**% in State Funded FTES, an increase of 396 FTES, compared to Winter 2022. Central reported a 4% FTES increase. South and North were up 8% and 2% respectively.

The following chart reports State FTES, Allocation and Attainment Rates for Winter quarter:

Term		Winter				
Measure		Actual		SBCTC Target		
		FTES	YTD % of Annual Allocation	*FTES*	*YTD % of Annual Allocation*	*Attainment Rate Gap*
2022-23	*District*	*8,599*	*51%*	*11,717*	*73%*	*-22%*
	Central	*3,150*	*49%*	*4,321*	*73%*	*-24%*
	North	*2,551*	*51%*	*3,404*	*72%*	*-21%*
	South	*2,899*	*52%*	*3,997*	*73%*	*-21%*
2021-22	*District*	8,203	*50%*	*11,937*	*73%*	*-23%*
	Central	3,018	*50%*	*4,411*	*73%*	*-23%*
	North	2,498	*51%*	*3,491*	*73%*	*-21%*
	South	2,687	*49%*	*4,041*	*73%*	*-24%*
2020-21	*District*	8,293	*51%*	*12,501*	*72%*	*-20%*
	Central	3,108	*54%*	*4,434*	*72%*	*-19%*
	North	2,498	*54%*	*3,722*	*71%*	*-17%*
	South	2,687	*47%*	*4,128*	*74%*	*-27%*

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*Seattle Colleges is not unique in having such a large Allocation Attainment Rate Gap. Pre-pandemic, SBCTC "froze" each district's FTES' target and has not adjusted them for a number of years. The SBCTC system continues to have conversations about how to more equitably distribute FTES and the associated funding. Seattle Colleges has consistently remained near the average of the system on this measure. We are continuing to report this measure although it currently doesn't have significant impact due to the fact that it has potential funding impacts in the future if the allocation model is unfrozen or changed.

Contract FTES: International & Running Start

The District had an overall 10% decrease of International FTES compared to Winter 2022. Overall, South had the largest decrease compared to North and Central.

Running Start FTES increased 2% for the District, where South reported the largest increase when compared to Winter 2022.

The following chart details Contract FTES for the District:

Term		Winter					
		Running Start		International		Contract Total	
Measure		FTES	% of Total FTES	FTES	% of Total FTES	FTES	% of Total FTES
2022-23	*District*	*1,052*	*10%*	*477*	*4%*	1529	14%
	Central	*426*	*10%*	*324*	*8%*	750	18%
	North	*289*	*10%*	*92*	*3%*	381	13%
	South	*337*	*10%*	*61*	*2%*	397	12%
2021-22	*District*	1,029	*10%*	*530*	*5%*	1559	15%
	Central	423	*11%*	*332*	*8%*	755	19%
	North	276	*9%*	*100*	*3%*	376	12%
	South	330	*10%*	*98*	*3%*	428	13%
2020-21	*District*	1,304	*11%*	*836*	*7%*	2140	18%
	Central	521	*11%*	*486*	*10%*	1007	21%
	North	399	*11%*	*164*	*5%*	563	16%
	South	384	*10%*	*186*	*5%*	570	15%

Dr. Kurt Buttleman
Vice Chancellor for Academic & Student Success

SEATTLE CENTRAL COLLEGE

Associated Student Council

MEMORANDUM

TO: Board of Trustees, Seattle Colleges

FROM: Ronnie Kuan, ASC Executive of Administration, Seattle Central College

DATE: April 13, 2023

SUBJECT: April Report to the Board of Trustees

ASC Hiring Committee for 2023-2024

The ASC Executive of Legislative Affairs has outlined the hiring timeline for the next ASC officers for the 2023-2024 school year. Various graduating student leaders, Student Leadership boards (ASC, CAB, PTK) and students from the general student body will work in different committees for the hiring process. The committee will aim to ratify the new ASC members around the start of June 2023.

Student Union Building Process

The ASC has carefully thought out a clear timeline in place for the building to be voted on in Mid-May. There are plans to host two information sessions in April and May, which will provide students with all the information they need to make an informed decision when they vote. Additionally, a website will be created to ensure that students have easy access to information about the building and its benefits.

<u>Some On Campus Programming Returns:</u>

Winter Quarter Destress Day

On March 14th and 15th , CAB hosted its quarterly Destress Day at the Mitchell Activity Center (MAC). This is to help the student body unwind and relax during finals week. This event included resources like hot chocolate, tea, treats and massage chairs.

Tiger Union Building Rebranding-Info Session

The ASC will host a public info session about our current plan to re-model the current Student Leadership building on April 6th, from 1-2pm in BE4106. The session will include a presentation on the new design and construction timeline, as well as Q&A for attendees. Students are excited to know more about the brand-new student union building.

Give & Takes: A show of works from the Seattle Print Art Annual Print Exchange

The M. Rosetta Hunter Art Gallery is starting an exhibit which presents the 2022 SPA Annual Print Exchange entries and a selection pulled from a collection of more than twenty years of similar exchanges. The exhibition is ongoing until 5/10. It's a chromide of the creative achievements and techniques practiced by SPA members over the last couple of decades, creating a snapshot of the ongoing fellowship, traditions, and explorations of the region's print artists.

Student Leadership Open House

Student Leadership will hold various events to inform and engage the student body to get involved on campus. On April 11, 2023, there will be an open house in the Student Leadership building for students to attend and learn about the different student boards, clubs, and committees.

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REPORT

To: Board of Trustees

From: Dr. Rosie Rimando-Chareunsap, Interim Chancellor

Meeting Date: April 13, 2023

Subject: Report – April Board of Trustees Meeting

ORGANIZATIONAL EXELLENCE

Seattle Colleges is hiring an unprecedented 35 new full-time faculty positions across all three colleges for the 2023-2024 academic year as a result of an agreement with AFT. In any given year, we may be hiring a few new faculty at each college for the upcoming year. Though daunting to take on 35 deeply engaging hiring committees across the three colleges, at what is already a very busy time of year for faculty and staff alike, it is a huge opportunity to hire with clear intention to achieve our Equity 2023 goals to be more representative of our diverse student populations. This size of an "incoming class" of new tenure-track faculty can also pose as an organizational game-changer for our efforts to better center the student experience, and to further develop our college environment in the ways we want to evolve for the future.

It has been a remarkable experience so far, allowing us to call together and marshal HR leadership, deans, vice presidents and inclusion advocates to structure high quality and coordinated committees for each of these hires. Dozens of our faculty across colleges will take part in this hiring process through the spring quarter. In addition to special advertisement in higher education journals and websites, as well as well-known job and career sites, our open positions have been advertised on our "Diversity Spotlight" and "Faculty Positions" HR webpages. As of March 27th, we have an incredible 1,134 applicants for these many positions!

While there are many, many people involved in these efforts, an early recognition goes to Tim Collins, who serves as our HR Director for Talent Management & Diversity Recruiting. Tim has been busy coordinating many individuals supporting the searches and getting promotional placements on effective websites and media platforms. But be aware, a few years from now the Board of Trustees can expect to be kept *remarkably busy* reading tenure portfolios while considering this cadre of faculty for tenure!

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GUIDED PATHWAYS

Collaborative teams from North, Central, South, and the district office at Siegal Center hosted nine "Discover Seattle Colleges" events that highlighted our programs by Areas of Study across the colleges! There were four online Zoom sessions and five in person open houses at each college campus, as well as at the Health Education Center, and the Georgetown Apprenticeship & Education Center.

More than 150 faculty and staff participated by hosting and presenting and brought their enthusiasm and love for their programs to life for prospective students to see. You can peek at the videos of some of these sessions on the Discover page on our website.

We were able to reach ***more than 450 prospective students and community members through this effort***, and this annual event only continues to grow! As we work to build enrollments for all our colleges and programs, this is a valuable way to be available to interested individuals in our community.

There were many, many Tree Frogs, Tigers, and Otters involved: from faculty who presented about their programs and answered questions, to staff and a planning committee who set up at the colleges, spoke with prospective students, and hosted the online events.

PRIDE POINTS

At the annual American Association of Community Colleges (AACC) conference in Denver, CO last week, Dr. Chemene Crawford and I spoke as panelists during an all-day pre-conference session titled "Leaders of Color Creating Equity-Centered Systems in Changing Times." We spoke at separate times during the day-long series of panels and discussions, and both reflected on our personal experiences as women leaders of color in community colleges during such challenged times. Both Dr. Crawford and I are engaged with national affiliate councils of AACC. I serve as a board member of the National Asian Pacific Islander Council, and Dr. Crawford has been active with the National Council on Black American Affairs.

These councils serve both as affinity groups for their respective communities, and as policy and leadership development groups representing community college leaders from across the nation. It was a pleasure to have Seattle Colleges represented so well in this program.



Dr. Rosie Rimando-Chareunsap
Interim Chancellor

NORTH SEATTLE COLLEGE

9600 College Way North, Seattle, WA 98103
www.northseattle.edu

REPORT

To: Board of Trustees
From: Dr. Chemene Crawford, President of North Seattle College
Meeting Date: April 13, 2023
Subject: Report – April Board of Trustees Meeting

I. Student Success

- **Basic and Transitional Studies Expands Offerings with a New Pathway and Courses**
  North Seattle College Basic and Transitional Studies (BTS) division is acquiring an Adult Basic Education course from Seattle Central College at a north end Downtown Emergency Services Center (DESC) location, where resident students work on high school completion and college and job readiness. NSC's BTS division is also moving forward with a new I-BEST pathway for Pharmacy Technicians. A BTS health/medical on-ramp course will be offered this spring, where students learn about Allied Health pathways and focus on pre-learning medical terminology.

II. Pride Points

- **NSC Counselors Present at ACC Quarterly State Meeting**
  On February 3, NSC counselors provided professional development training at the quarterly Advising and Counseling Council meeting, sharing their "Lessons Learned from the First Year Mental Health Pilot Grant - Promising Practices". Counselors co-presented with Lake Washington Technical College on the work of destigmatizing and decolonizing mental health services on their individual campuses.

- **NSC Staff and Faculty Present at League for Innovation Conference**
  On March 12-13, NSC staff and faculty members presented at the League for Innovation conference in Tempe, AZ. Samantha Dolan and Jawahir Ali delivered a presentation titled, "Language Justice in Workforce Education". Steve Balo hosted a roundtable event titled, "Student Success in STEM: Overcoming Employment Challenges". Pete Lortz and Eric Lloyd delivered a presentation titled, "Engineering the BS in Computer Science at North Seattle College".

- **Financial Aid Staff Member Earns 16 Nationally Recognized NASFAA Credentials**
  In an effort to stay current on the federal regulations that surround Student Financial Aid, while also providing a professional development opportunity, financial aid staff are able to take the National Association of Student Financial Aid Administrators (NASFAA) Professional Credential test. There are 16 professional credentials available for financial aid staff to obtain in order to expand student financial aid knowledge, and improve job performance and service to students. NSC staff member, Angie Tarino, Program Specialist III, recently earned all 16 nationally recognized NASFAA Professional Credentials.

SOUTH SEATTLE COLLEGE

OFFICE OF THE PRESIDENT

206.934.5311 | www.southseattle.edu | 6000 16th Avenue SW, Seattle, WA 98106

REPORT

To: Board of Trustees

From: Dr. Jean Hernandez, Interim President of South Seattle College

Meeting Date: April 13, 2023

Subject: Report – April Board of Trustees Meeting

EQUITY, DIVERSITY, INCLUSION, & COMMUNITY

- **EDIC Director Attends Equity Conference**: EDIC Director Dennis Denman attended the National Association of Diversity Officers in Higher Education Conference in April, with a focus on enhancing structural equity by examining institutional practices that manifest inequities and enacting policies, programs, practices and processes to create lasting change.

ORGANIZATIONAL EXELLENCE

- **Discover Open Houses a Success**: South held two in-person open houses in March as part of the districtwide Discover Seattle Colleges outreach and recruitment push. The Georgetown campus open house focused on apprenticeships while main campus focused on college transfer, career training, and the student resources we offer in support of a student's education.
- **Security Holds Quarterly Safety Meetings**: Campus Security has started hosting quarterly "Safety & Disaster Preparedness Training *with Cookies*!," with the most recent gathering happening in March. Attendees share current safety news around campus and do an exercise in disaster preparedness response to build muscle memory to act quickly in the case of real emergencies.

GUIDED PATHWAYS

- **New Student Orientation Update**: The Guided Pathways Intake Workgroup has launched a new and improved online New Student Orientation using our Canvas platform to help new students get connected to resources and student success strategies for a strong collegiate start. We have aligned our outcomes across the three Seattle Colleges and are actively sharing best practices as we scale this effort. This Spring Quarter, our Peer Mentor Program will do outreach to new students to invite them to meet in-person and complete the New Student Orientation together.

Jean Hernandez

Dr. Jean Hernandez
Interim President, South Seattle College

206.934.5417 | www.seattlecentral.edu | 1701 Broadway, Seattle, WA 98122

REPORT

To: Board of Trustees

From: Dr. Bradley Lane, Interim President of Seattle Central College

Meeting Date: 3/31/2023

Subject: Report – March Board of Trustees Meeting

ORGANIZATIONAL EXELLENCE

NTIA CMC Grant: The National Telecommunications and Information Administration (NTIA), a federal Executive Branch agency, awarded a $2.9 million Connecting Minority Communities (CMC) grant to the Black Brilliance Research team, which includes Psychology instructor Dr. Krystle Balhan and STEM instructor Chris Webb. This grant is awarded to Minority-Serving Institutions to provide internet access service and equipment to in-need students.

PRIDE POINTS

Karina Osma Perez, Kadijatou Dukureh, James Na and **Khalid Mohamed** are named to the All-Washington Academic Team, which recognizes and honors students who reflect the diversity of the state, maintain high standards of excellence, and contribute positively to the community. Osma Perez is named a Top-16 finalist and is awarded a $750 scholarship from WSECU.

Karina Osma Perez has also been selected as a 2023 Coca-Cola Academic Team Silver Scholar and will receive a $1,250 scholarship. Selection as a Coca-Cola Scholar is based on scores the student earned in the All-USA Academic Team competition, for which more than 2,400 applications were received this year.

Pratik Upadhyay has been selected as a Fall 2022 Oberndorf Lifeline to Completion Scholar and will receive a $1,000 scholarship. This scholarship is designed to help Phi Theta Kappa honor society members overcome unanticipated financial barriers that prevent earning a certificate or associate degree while enrolled in college.

Second quarter culinary student **Danika Holty** came in first place at the regional Chaîne des Rôtisseurs competition. This competition encourages and promotes the culinary expertise of both student and professional young chefs under the age of 27. Danika will move on to compete at the national level in Madison, Wisconsin on June 3.

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Seattle Culinary Academy students **Lucy Cooper** and **Clem Matthews** also competed at the local Chaîne des Rôtisseurs competition but did not place at the regional competition.



Dr. Bradley Lane
Interim President, Seattle Central College