SEATTLE COLLEGES
North · Central · South

# BOARD OF TRUSTEES

December 8, 2022
REGULAR MEETING MINUTES

| SESSION | TIME | LOCATION (HYBRID) | |
|---|---|---|---|
| **EXECUTIVE** | 1:30 p.m. | **Closed Session** | |
| **STUDY** | 2:00 p.m. | **Seattle Central College**<br>Broadway Edison (BE) - 1110/1111<br>1701 Broadway, Seattle, WA 98122<br>(use main entrance on Broadway) | **Zoom**<br>zoom.us/j/98221357425<br>**Meeting ID:** 982 2135 7425<br>**Passcode:** 299720 |
| **REGULAR** | 3:00 p.m. | | |

| TRUSTEE ATTENDANCE | | | |
|---|---|---|---|
| **Teresita Batayola** | Present | **Brian Surratt** | Present |
| **Louise Chernin,** *Chair* | Present | **Rose Peralta,** *Vice Chair* | Present |
| **Colleen Echohawk** | Present | | |

| LEADERSHIP ATTENDANCE | | | |
|---|---|---|---|
| **Kurt Buttleman** | Present | **Kerry Howell** | Absent |
| **Ana Chamale** | Present | **Ronnie Kuan** | Present |
| **Chemene Crawford** | Present | **Bruce Marvin** | Present |
| **Julienne DeGeyter** | Present | **Gracie Ochoa** | Present |
| **Jennifer Dixon** | Present | **Earnest Phillips** | Present |
| **Diane Ellis** | Present | **Cindy Riche** | Present |
| **D'Andre Fisher** | Present | **Rosie Rimando-Chareunsap** | Absent |
| **Jean Hernandez** | Present | **Annette Stofer** | Present |
| **Cody Hiatt** | Present | **Michael Beneke** | Present |

**Minutes Recorded by:** Ricky Goetz, Interim Executive Assistant to the Chancellor

## EXECUTIVE SESSION

**1:30 p.m.**

Chair Louise Chernin called the meeting to order at 1:30 a.m.

**A. Negotiations**

a. Exception (6) To plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposals made in on-going negotiations or proceedings.

**B. Litigation Update**

a. Exception (3) To discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequence to the district;

**C. Personnel**

a. Exception (2) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

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## STUDY SESSION

**2:00 p.m.**

**A. Tour of Central – Culinary & Apparel Programs**

Chair Chernin called the study session to order at 2:07 p.m.

Dr. Wendy Rockhill, Vice President of Instruction at Seattle Central College, provided a tour of the Seattle Central Culinary and Apparel programs to the Board of Trustees and meeting participants.

## REGULAR SESSION

**3:00 p.m. PELIMINARY MATTERS**

**A. Call to Order**

Chair Chernin called the meeting to order at 3:01 p.m.

**B. Land Acknowledgment**

The land acknowledgment was presented by Yahya Abdullah, student at Seattle Central College and member of Springboard 8.

**C. Introduction - Interim South President**

Dr. Bradley Lane, Interim President of Seattle Central College, introduced Dr. Jean Hernandez as the new Interim President at South Seattle College.

**D. Approval of Agenda**

**Motion 1: Vice Chair Rosa Peralta moved to** approve the agenda; motion seconded; motion approved unanimously.

**3:10 p.m. PUBLIC COMMENT**

Public comment was provided by:

1. Melissa Grinley
2. Diana Ma
3. Geoff Palmer
4. Toni Anderson
5. Terri Chung

**3:25 p.m. COLLEGE PRESENTATION**

**A. Student Support Services Pandemic Response – Central | Pg. 4**

Molly Mitchell, Director of Student Support Services at Seattle Central College, presented Central's student support services pandemic response.

Molly recognized their team for all their work: Israel Walker, Kerry Holyfield, Maria Kang, Zachary Hunter.

**3:40 p.m. ACTION ITEMS**

**A. Minutes – November 10, 2022 | Pg. 5**

**Motion 2: Vice Chair Rosa Peralta moved to** approve the minutes from the November 10, 2022 Board of Trustees meeting; motion seconded; motion approved unanimously.

**Motion 3: Vice Chair Rosa Peralta moved to** withdraw the previous motion made to approve the minutes from the November 10, 2022 Board of Trustees meeting due to inaccuracies; motion seconded; motion approved unanimously.

Trustee Teresita Batayola asked for the following amendments to the November 10, 2022 Board of Trustees meeting minutes:

- **Pg. 3:** Correct the header to: "Regular Meeting Minutes".
- **Pg. 3:** Add Trustee Brian Surratt to the list of attendees.
- **Pg. 3:** Add Trustee Colleen Echohawk's last name to their listing as an attendee.
- **Pg. 4 :** Correct who the motions were made by, not moved by Chair Chernin.
  - **Revised Budget for FY 22-23:** Motion moved by Trustee Batayola.
  - **EcoDistrict Performance Contract and Financing Approval Request for Seattle Central College:** Motion moved by Vice Chair Peralta.
  - **Construction Industry Training Council (CITC) Apprenticeship Instructional, Off Campus Agreement:** Motion moved by Vice Chair Peralta.
  - **Puget Sound Electrical Joint Apprenticeship Training Committee (PSEJATC) Apprenticeship Instructional, Off Campus Agreement:** Motion moved by Vice Chair Peralta.
- **Pg. 7:** Correct who the motion was made by, not moved by Chair Chernin, moved by Trustee Peralta.

**Motion 4: Vice Chair Peralta moved to** approve the minutes from the November 10, 2022 Board of Trustees meeting as amended; motion seconded; motion approved unanimously.

It was stated that moving forward any important discussion made on an action item will be notated briefly in the minutes.

**B. UTF Student Computer Replacements – South | Pg. 12**

**Motion 5: Trustee Batayola moved to** authorize the Chancellor or their designee to enter into this Dell contract for the amount of $258,376.33; motion seconded; motion approved unanimously.

Dr. Jean Hernandez, Interim President of South Seattle College, stated that the funding for this contract is coming from the universal tech fees and it is to replace South Seattle Colleges' computer lab. The student committee voted to approve and fund this request.

**C. Policy 249: Drug Free Environment | Pg. 18**

It was stated that no changes were made to Policy 249 since the first reading at the Board of Trustees meeting on November 10, 2022.

**Motion 6: Vice Chair Peralta moved to** approve the changes to Policy 249 as outlined in the provided memorandum; motion seconded; motion approved unanimously.

**3:55 p.m. INFORMATION ITEMS**

**A. Request for Proposals – Permanent Chancellor Search - Update**

Chair Chernin announced that the request for proposals (RFP) for the permanent chancellor search was approved at the special board meeting held on November 29,2022 and posted. It was stated that the size of the permanent chancellor search committee would consist of between 15-20 members and the structure currently being considered is outlined below:

- Co-chaired by Trustee Chernin and Trustee Peralta
- Union representative from AFT Seattle Community Colleges
- Union representative from WFSE
- Union representative from AFT-SPS
- Cabinet/leadership representative
- Student leadership representative from North Seattle College
- Student leadership representative from Seattle Central College
- Student leadership representative from South Seattle College
- Student alumni representative
- Foundation board representative
- Human Resources representative
- Equity, Diversity, & Inclusion Office representative
- Inclusion Advocate
- Community members

At end of the permanent chancellor search the committee Co-Chairs, Trustees Chernin and Peralta, will provide the names of finalists for the Board to interview. The final hiring decision for the permanent Chancellor will rest with the Board of Trustees.

**B. Fall Quarter Enrollment | Pg. 20**

Dr. Kurt Buttleman, Vice Chancellor for Academic & Student Success, provided an update on the preliminary Fall Quarter 2022 enrollment. It was stated that compared to this time last fall, the Seattle Colleges enrollment numbers are slightly ahead. ctcLink has provided additional tools and data points which results in more accurate enrollment data. Dr. Buttleman will provide an updated report on Fall Quarter 2022 enrollment at the January 2023 board meeting.

**C. Equity Can't Wait Campaign & Foundation Gala | Pg. 22**

Michael Beneke, Director of Advancement Communications, presented an overview of the highlights of the Equity Can't Wait Campaign and the Momentum Event Fundraising Report (included in meeting packet).

**D. Capital Projects Balances Report 2021-2023 | Pg. 24**

Julienne DeGeyter, Interim Vice Chancellor of Finance & Operations, presented the Capital Projects Balances Report for 2021 – 2023 (included in meeting packet).

**E. Moving Towards Smoke & Tobacco Free – South | Pg. 27**

Hip Nguyen and Lenora Fuaga presented on South Seattle Colleges Moving Towards Smoke & Tobacco Free initiative (included in meeting packet). Questions arose regarding any repercussions for those who use tobacco on campus once the initiative is in place. It was stated that once fully implemented, a procedure will

be in place to address repercussions focusing on an approach of kindness and respect with the goal of providing education around the harmfulness of smoke and tobacco.

Trustee Colleen Echohawk stated that in the native community tobacco is considered medicine and asked if there will be an exception for cultural practices and ceremonies. It was stated that this is acknowledged in the Tobacco-Free Charter under the section titled "Ceremonial Use of Tobacco". This section states:

"In accordance with the American Indian Religious Freedom Act, exceptions to the Tobacco – Free Campus Charter may be made for Native American cultural activities. All ceremonial use exceptions must be approved in advance by the President of South Seattle College or a designee of the President of South Seattle College."

**F. Martin Luther King Jr. Event Update**

Earnest Phillips, Associate Vice Chancellor for Communications and Strategic Initiatives, provided an update on the upcoming Martin Luther King Jr. Event:

**50th Annual Community Celebration of Martin Luther King, Jr.**
Friday, Jan. 13, 2023
Brockey Center, South Seattle College
More information available online

**G. Central MIMP Environmental Impact Statement | Pg. 37**

Lincoln Ferris, Interim Executive Director of Campus Operations at Seattle Central College, provided an overview of Central's MIMP Environmental Impact Statement (included in meeting packet). It was stated that this impact statement will be brought back to the board at a future meeting.

Trustee Batayola asked what potential controversies surround this impact statement. The following controversies may be expected:

- Activated sidewalks are wanted – gathering spaces for community and students and staff
- Consciousness of bikes
- Not expanding footprint

**H. EcoDistrict Update**

Dr. Lane referenced the motion from the November Board of Trustees meeting regarding EcoDistrict. The State Board declined to consider the proposal at this time. The WACTC Capital committee will be considering the state capital process overall and will consider allowing projects in the supplemental budget year to apply for funds if they prioritize new Clean Buildings Act standards. This would be a more ideal solution (state funded projects) than borrowing via a COP request.

## 4:40 p.m. ORAL REPORTS

Section to provide any additional oral reports that were not included in any submitted written reports.

**A. Student Representatives**

1. Gracie Ochoa – North
2. Ronnie Kuan - Central **| Pg. 47**
3. Ana Chamale - South | **Pg. 49**

**B. Labor Representatives**

i. Annette Stofer - AFT Seattle Community Colleges
ii. Diane Ellis – WFSE
iii. Cody Hiatt - AFT-SPS

Dr. Crawford's lead to integrate a common Financial Aid process has been strengthened by AFT-SPS's partnership with Blue Icon. Specifically, the Asst Directors of Financial Aid; Dolores Taylor, Kindra Cutler, Tuyet Tran, Javae Riley, and Michael Curtis.

**C. Chancellor**

Bradley Lane announced that Steve Leahy is retiring and thanked him for his work.

**D. Chair**

**E. Trustees**

**F. College Presidents, Vice Chancellors, Associate Vice Chancellors**

i. Cindy Riche, Associate Vice Chancellor and Chief Information Officer yes
ii. Earnest Phillips, Associate Vice Chancellor of Communications and Strategic Initiatives
iii. D'Andre Fisher, Associate Vice Chancellor of Equity, Diversity, and Inclusion -yes
iv. Chemene Crawford, President of North Seattle College **| Pg. 51**
v. Bradley Lane, Interim President of Seattle Central College **| Pg. 52**
vi. Jean Hernandez, Interim President of South Seattle College **| Pg. 53**
vii. Kurt Buttleman, Vice Chancellor of Academic and Student Success
viii. Jennifer Dixon, Vice Chancellor Human Resources
ix. Julienne Degeyter, Acting Vice Chancellor of Finance and Operations
x. Kerry Howell, Vice Chancellor of Advancement

## 5:00 p.m. ADJOURNMENT

Chair Chernin adjourned the meeting at 5:31 p.m.

The next meeting of the Board of Trustees will be held on Thursday, January 12, 2023, at North Seattle College in the North Star Dining Room. There will be a Study Session at 2:00 p.m., and the Regular Meeting will follow at 3:00 p.m.